

**MARTIN COUNTY ENGINEERING DEPARTMENT**  
**ROAD OPENING PERMIT APPLICATION**

DATE: \_\_\_\_\_

APPLICANT:

NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

ENGINEER OF RECORD:

NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

LEGAL DESCRIPTION \_\_\_\_\_

\_\_\_\_\_

SHOWN ON PLAT (NAME OF SUBDIVISION OR DEVELOPMENT)

\_\_\_\_\_

ROAD DATA:

NAME OF ROAD \_\_\_\_\_

R.O.W. WIDTH \_\_\_\_\_

LENGTH OF ROAD TO BE OPEN \_\_\_\_\_

PROPOSED MAINTENANCE \_\_\_\_\_ COUNTY OR \_\_\_\_\_ PRIVATE

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

# **MARTIN COUNTY ENGINEERING DEPARTMENT**

## **ROAD OPENING PERMIT APPLICATION**

### **ROAD OPENING PROCEDURE**

#### **I. STATUS CHECK**

- A. Apply to Engineering Department for road open status.

#### **II. SUBMIT APPLICATION WITH FEES TO THE MARTIN COUNTY ENGINEERING DEPARTMENT**

- A. Application Fee: \$2,200.00, Compliance Fee: \$1,050.00
- B. Right-of-way per Martin County Code, Land Development Regulations.
- C. Road and drainage design per Martin County Code, Land Development Regulations.
- D. Letter of intent regarding road maintenance (county or private).
- E. Signed and sealed cost estimate.
- F. Copy of all applicable permits (i.e. SFWMD, FDOT, FDEP).

#### **III. APPLICATION IS COMPLETED**

- A. County Engineer approves Permit.
- B. Applicant places construction surety. 100% of Engineer's Cost Estimate.
- C. Pre-construction meeting, County Inspector, Engineer of Record, Contractor and others as required.
- D. Road Construction

#### **IV. ROAD IS CONSTRUCTED PER APPROVED PLANS**

- A. Inspected discrepancies resolved.
- B. Road finished.
- C. 10% Maintenance surety accepted for one (1) year.

#### **V. AT END OF MAINTENANCE PERIOD**

- A. Road inspected, discrepancies resolved.
- B. Official acceptance by Board of County Commissioners.

#### **Street Classification**

#### **Minimum Widths**

	<u>R/W</u>	<u>Pavement</u>	
Residential	50' or 60'	20'	60' Required for swale drainage.
Collector	60'	20'	
Commercial or Industrial	80'	24'	
Arterial	100'	24'	

No building permits will be issued for lots adjacent to this road until such time as the Martin County Engineering Department certifies that this road has been constructed in accordance with Martin County Code.