



**Martin County
Board of County
Commissioners
FY 2018
Adopted Budget**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Budget Presentation
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PRESENTED TO

**Martin County Board of County Commissioners
Florida**

For the Fiscal Year Beginning

October 1, 2016

Executive Director



A Quick Index:

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October 1, 2017

Honorable Members of the Martin County Board of County Commissioners
2401 SE Monterey Road
Stuart, FL 34996

Subject: Fiscal Year 2018 Adopted Budget Message

Dear Commissioners:

Introduction

As required by Florida Statutes 125.74(d), I am submitting for your consideration and adoption, the Fiscal Year 2017-2018 (FY18) Adopted Budget. This budget is balanced and provides a sound financial plan to deliver quality and some enhanced services to our residents.

The FY18 Adopted Budget was developed based upon Board of County Commissioners (BOCC) directives and prior considerations. This budget provides for the implementation of the BOCC's Strategic Goals and other established priorities. The focus this year, as in last year, was primarily on the implementation of a comprehensive program to address the County's deferred maintenance for County infrastructure: roads, bridges, and drainage; and a septic-to-sewer conversion program for those communities and neighborhoods where continued use of septic systems negatively impacts our water quality. Another initiative was to enhance the Community Redevelopment Areas (CRAs) by increasing their funding levels and ensuring projects are comprehensive by addressing infrastructure in a holistic approach. This concept was also the focus when addressing infrastructure needs in neighborhoods that are not within a CRA, to provide as many improvements as deemed necessary to invest in the whole neighborhood.

The FY18 Adopted Budget presents a continuation of challenges from prior years: modest increases in the tax base and in major operating fund revenues. Departmental budgets have been prepared to stay, where possible, at current levels of funding; noted are requests for increases which are minimal, but justifiable. Larger increases are identified and represent a new program, or an enhanced level of service for an existing program. Minor increases that cannot be avoided or absorbed within the departments include:

1. Operational materials and supplies cost,
2. Florida Retirement System (FRS) employer contribution; and
3. Personnel funding - noted within each department budget as a "Significant Change."

Last year the County dedicated an increase in ad valorem to an enhanced level of funding for stormwater, roads, bridges, drainage, funding Constitutional Officers' budget requests and replenishing reserves. A major portion of this year's increase (\$2.9 million) is to replenish reserves for Hurricane Matthew and litigation, and operational increases for the Humane Society, Medical Examiner and Court Administrator, and the Martin County Golf Course.

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The County's budget was prepared with the following goals and objectives:

- Funding the Sheriff and other Constitutional Officers' budgets,
- Maintaining existing service levels for residents,
- Focusing on health, safety, and welfare for residents and visitors,
- Addressing services and efficiencies both internal and external,
- Consideration of the BOCC's Policy directives,
- Investing in our employees,
- Providing a sound self-insured fund for health insurance; and
- Replenishing and maintaining reserves.

This budget message provides:

- The BOCC's Strategic Goals and Legislative Strategies,
- Priorities and issues influencing the budget,
- Millage rate and impact on taxes,
- An overview of the FY18 Adopted Budget,
- Summation of Funds with Revenue and Expenditure appropriations,
- Personnel services and staffing levels; and
- Other future issues.

Strategic Goals and Legislative Strategies

Last year the County was devastated when the St. Lucie River became infested with blue-green algae. The algae bloom was due primarily to water being released from Lake Okeechobee east into the C-44 canal along with runoff from other basins which migrate to the St. Lucie River, and eventually some is released out into the ocean through the St. Lucie Inlet. The combination of salinity and warm waters created an environment conducive to algae blooming which impacted a major portion of the County's waterway system and had beaches closed when algae was present. The County made numerous emergency declarations and sought state and federal assistance. Boating activities were restricted, beaches were closed, visitors and residents were severely impacted as their health, safety, and welfare was being compromised. Eventually, the algae dissipated, but the long term effect is yet to be determined.

Recognizing the impacts from basin runoff and Lake Okeechobee releases into the St. Lucie River, the BOCC's main Strategic Goal is to work with all governments and agencies to advocate for projects of regional interest. The primary objectives are to benefit the Indian River Lagoon (IRL) South by completing the St. Lucie C-44 reservoirs and Stormwater Treatment Areas (STAs) and the entire IRL-South projects including funding for the C-23, C-24 and C-25 reservoirs and STAs, and acquisition of lands in the Natural Lands component.

Legislative strategies are at the State and Federal level. The BOCC partners with other counties to establish legislative priorities and strategies to ensure there is a focus on a handful of issues. The BOCC adopted federal and state priorities as follows:

- Herbert Hoover Dike (which almost completely encloses Lake Okeechobee) - support increased annual appropriations or rehabilitation of the dike to accelerate project completion by 2022 per the Integrated Delivery Schedule (IDS).
- Kissimmee River Restoration – support continued appropriations to complete the final stages of restoration, including associated operational plans and monitoring.
- Indian River Lagoon-South (C-44, C-23, C-24 & C-25 canals) – support funding necessary to complete the St. Lucie C-44 reservoirs/STA complex and the entire IRL South including the C-23, C-24 and C-25 projects.
- Caloosahatchee River (C-43) West Basin Storage Reservoir – support funding necessary to complete the Caloosahatchee River (C-43) reservoir project and explore an associated stormwater treatment area (STA) component.

South Florida's Ecosystem is an integral component of many natural resources and must be protected. Martin County is committed to protecting the environment and advocating for projects that will make a difference to the ecosystems.

Priorities and Issues Influencing the Budget

In FY17, the BOCC examined and prioritized many projects which are now a part of staff work plans. The BOCC is committed to our environment and maintaining the quality of life our residents have come to expect; understanding that the value of such makes Martin County not only unique, but very special. To address concerns of pollution to the County's lagoon and rivers, the Board adopted a septic to sewer program to begin the process of converting more than 10,000 septic systems over the next 15 years with an affordable assessment program. The program allows the County to make a contribution to the program, seek grant opportunities and provide low-interest financing for property owners.

The Board continues to focus on aging infrastructure and facilities. The FY18 Adopted Budget allocates additional ad valorem for County park facilities to have enhanced cleaning and maintenance, service agreements to properly maintain the large Heating Ventilation and Air-Conditioning (HVAC) systems and additional resources for technology upgrades that have become necessary.

Full funding for requests from the County's Constitutional Officers (Clerk of the Circuit Court & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections and Tax Collector) and the County's Medical Examiner and Court Administration are included in the FY18 Adopted Budget. In addition, other operational increases requiring ad valorem are included with a focus on investing in employees and maintaining a fully funded health insurance program. Another personal services increase is due to the FRS employer contribution rates, proposed to be higher than last year (established by the state).

Another priority for the Board is focusing on the Community Redevelopment Areas (CRAs). For FY18, the Board adopted the level of funding for the CRA Tax Increment Financing (TIF) to increase from fifty-percent (50%) to seventy-five percent (75%). This additional funding for each of the CRAs (Golden Gate, Hobe Sound, Indiantown, Jensen Beach, Palm City, Rio, and Salerno) will be reflected in the Capital Improvement Plan (CIP) for specific projects that have been prioritized by each Neighborhood Advisory Committee (NAC) and approved by the CRA.

The Board's Fiscal Policies provides for replenishing reserves. In FY17, general fund reserves were utilized primarily for on-going litigation and Hurricane Matthew (Federal Emergency Management Agency (FEMA) does not provide total reimbursement for damages suffered). Prior to the end of FY17 the County was impacted by Hurricane Irma, requiring additional monies to be allocated from general fund reserves. The FY18 Adopted Budget includes replenishing general fund reserves to achieve the ten-percent (10%) requirement, per policy. Due to the magnitude of the expenditures that were made from reserves at the end of the fiscal year for Hurricane Irma, the replenishment efforts are just shy of the ten-percent policy. The actual general fund adopted reserves are at 9.7% for the general fund only. All other operating funds do not have the same policy requirement, and reserves are increased each year when additional fund balance is available.

Board priorities are fluid in the sense that they can be established and modified given the majority of the BOCC's direction and available funding options.

For the past three years there has been a perceptible improvement in a wide range of financial indicators; however, this follows a period of seven years of a very weak and uncertain economy. Economic indicators for the State of Florida and the local region have continued to be favorable as this budget was being drafted. The FY18 Adopted Budget has been prepared with the July 1 values as provided by the Martin County Property Appraiser. The July 1 values are reflecting an overall increase to the County's tax base of 6.22%. The County's total taxable

values are \$20.8 billion, compared to last year's final values of \$19.6 billion. The increase in the taxable values generates approximately \$10.3 million in new ad valorem revenue when applying the tax rate from FY17. The FY18 Adopted Budget reflects a slight tax rate increase to add approximately \$2.9 million of ad valorem to the budget. The total additional ad valorem for the FY18 Adopted Budget is \$13.2 million and includes the following allocations: \$1.7 million to replenish reserves (litigation \$1.0M and Hurricane Matthew \$0.7M), \$3.1 million in new ad valorem to fully fund the constitutional officers' budget requests, \$2.2 million for fire rescue overtime and salary adjustments, \$670 thousand FRS contribution increased for the Unfunded Actuarial Liability (UAL), \$1.4 million to increase the CRA TIF allocation from fifty-percent (50%) to seventy-five percent (75%) (\$1.28M for County CRAs) and City of Stuart's CRA anticipated increase in tax base (\$150K), \$980 thousand for technology enhancements to replace antiquated software and providing necessary resources to support major upgrades, \$818 thousand for department personnel requests and increase in operational expenditures, \$600 thousand due to an increase in Florida Power & Light (FP&L) agreement to maintain a lower millage rate for their Tangible Personal Property (TPP) located in Indiantown, \$440 thousand for maintaining the chiller systems at the Court House and Public safety Complex, \$300 thousand for enhanced cleaning and maintenance at beach and park facilities, \$303 thousand to enhance Mosquito Control program, \$201 thousand additional monies for Business Development Board (BDB) contract, \$183 thousand for an anticipated increase in the Humane Society contract, \$161 thousand for Martin County Golf Course operations, and \$119 thousand for the Medical Examiner and Court Administration increased budget request.

Last year, the FY17 Adopted Budget provided adequate funding to address employee salaries and benefits through implementation of a pay and classification study, salary ranges and salaries were adjusted, which created increases when comparing FY17 Adopted Budget to the FY18 Adopted Budget. Salary adjustments are placed into reserves until the Board approves the budget. Once approved, monies are then transferred into each respective line item and expended accordingly. The FY18 Adopted Budget includes monies in restricted reserves for salary adjustments.

Providing services to the community is the County's primary role. Martin County provides services to eighty-seven percent (87%) of the County. The County continues to have an increase in population; a large percentage of local vacant residential inventories have become occupied. Every effort has been made to continue to provide services in the most efficient manner possible. Existing resources cannot absorb the recurring maintenance costs when a new facility or infrastructure is added to the County's inventory, nor can the County continue making reductions to annual maintenance needs. The BOCC, in FY16 and in FY17, began to address major maintenance needs. Health, safety, and services improving the quality of life and welfare of the public are a priority. The requested additions for the FY18 Adopted Budget are based upon prior BOCC direction, state mandates, and departmental assessments of their priorities. There are 20 additional positions included in the BOCC's FY18 Adopted Budget request. The staffing and budget increase will be the first time the County has exceeded 2006-2007 staffing levels and budget total.

To address the BOCC's directive to fund maintenance of existing infrastructure, the BOCC, in FY16, approved the FP&L franchise fee. This provides the County with almost \$9 million of annual revenue that can be used for a variety of road, bridges and stormwater projects. This additional revenue, along with the ad valorem that was added to the Road Maintenance Program in FY16, provides the County with \$14 million to address maintenance backlog issues. In April of this year, during the BOCC's CIP review, the BOCC made determinations to include funding for projects that would require additional ad valorem. To maintain a constant level of ad valorem, certain projects were proposed to be funded with anticipated sales tax and remained in the budget: New Field Operations facility (\$2.1M), reconstruction of the Hutchinson Island Fire Station 14 (\$1.8M), providing protective cover and storage at the Sheriff's Shooting Range (\$825K), constructing a Purchasing Warehouse (\$500K), incurring debt service (\$1.0M) for Phipps Park improvements, constructing Mooring Fields, and other related to Fire Rescue (\$450K). In August 2017, the referendum for consideration of an infrastructure sales surtax failed. Therefore, alternative methods of funding and possible re-prioritization of projects will be sought during FY18. Ad valorem

funding for capital projects was appropriated primarily to parks increasing the Fixed Asset Replacement Budget (FARB) (\$850K), Golf Course renovations and FARB (\$482K), and other park enhancements (\$500K) for Halpatiokee, Charlie Leighton and Langford Parks.

The County continues to experience an increase in the cost of providing health insurance coverage for employees. The County provides a self-insured health insurance program which has seen annual increases due to the rising cost to provide health care. Increases have remained fairly modest over the past few years due to having an employee wellness clinic that has reduced health care costs and prevented major expenditures. An increase is being realized for the cost of the wellness center due to contractual arrangement and utilization.

Millage Rate and Impact on Taxes

Millage is the rate used to calculate ad valorem, the amount of property taxes to be levied. One mil equals one dollar for every thousand dollars of taxable property value. The County’s taxable value (tax base) is \$20.8 billion - one mil generates \$20.8 million. Florida Statutes provide the mechanism and process by which taxing authorities levy ad valorem. There is a 10-mil cap for the countywide millage rate. Martin County has Municipal Service Taxing Units (MSTUs) which have their own 10-mil cap. With the 6.22% increase in the taxable value and additional requests previously identified, the FY18 Adopted combined tax rate is proposed at 9.5622 mils (millage for countywide is 6.3887 and the MSTUs are 3.1735). This Adopted combined millage rate is 1.79% higher than the FY17 adopted combined tax rate of 9.3936. In Martin County, 72,062 properties are residential. Of that 72,062 properties, roughly 44,534 claim homestead, sixty-two percent (62%). This is an important factor, since the just value for properties in Martin County is greater than \$30.3 billion, yet the County can only assess taxes on a tax base of \$20.8 billion, representing more than thirty-one percent (31.0%) of the total tax base is exempt from being taxed. During the FY18 tentative budget approval, the Board reinstated millage rates for three of the five Commission Municipal Services Taxing Units (MSTUs). These tax levies will provide additional ad valorem for each of the MSTUs: District One MSTU, District Three MSTU, and District Five MSTU.

The impact on taxes and the individual taxpayer is dependent upon many factors. The average single family residential taxable value provided by the Property Appraiser is \$236,980 with a \$50,000 homestead exemption, for an assessed taxable value of \$186,980. Based upon the FY17 combined Adopted Millage of 9.3936 and Adopted FY18 combined millage of 9.5622, a typical taxpayer in Martin County would experience the following for the County’s portion of taxes:

FY17 Taxes Paid for Average Single Family Homestead	\$1,756.42
FY18 Proposed Taxes Paid for Average Homestead	\$1,787.94
Difference FY17 to FY18	\$31.52
Percentage change	1.79%

Given the structure of the homestead exemption established by the Save Our Homes Amendment, allowing for an increase in the assessed value when the assessed value is less than market value, indexed by the Consumer Price Index (CPI) or 3.0%, whichever is less, homestead residents in Martin County will see an increase in assessed value of 2.1%. This increased rate has been pre-determined by the State and will be used by all Property Appraisers.

Budget Overview

The budget must be balanced; revenues are equal to expenditures. The total FY18 Adopted Budget is \$432,435,694. Line item detail is established for revenues and expenditures to conform to Governmental Accounting Standards Board (GASB), General Accepted Accounting Practices (GAAP), and Florida’s Uniform Accounting System (FUAS) for Counties. Adhering to these established standards creates consistency in financial reporting. Governmental entities are required to have proper separation and accountability of resources. The \$31.8 million net budget increase is a combination of changes addressing budget requests and capital projects:

- Ad valorem increases as previously defined \$13.2 million (\$10.3M from tax base increase funding Constitutional Officers (\$3.1M), FRS increases (\$670K), increased maintenance and cleaning (\$740K), enhanced Mosquito Control program (\$303K), salary adjustments and overtime for Fire Rescue (\$2.2M), technology upgrades and support for new applications (\$980K), agreement with FP&L to maintain millage rate for the TPP located in Indiantown (\$600K), other departmental increases for operations and additional personnel (\$818K), increased funding for CRAs (\$1.4M), and contractual increase for BDB (\$201K), and allocation of \$2.2 million in additional ad valorem to replenish reserves from litigation and Hurricane Matthew (1.7M), increase in contract with the Humane Society (\$183K), Golf Course operations (\$161K), and fully funding the Medical Examiner and Court Administration (\$119K),
- Capital Improvement Projects (CIP) increased a total of \$16.3 million primarily in Utilities & Solid Waste by establishing a budget for the Golden Gate Septic to Sewer (\$7M), a transfer of funds for refunding debt service (\$7.1M), and Indian River Drive Water-main (\$650K),
- Increase of \$1.4 million for CRA TIF contribution (County \$1.28M) and City (\$150K),
- Operational and personnel increases \$818 thousand.

Summation of Funds

To maintain appropriate separation, the budget is comprised of more than 100 funds. For accounting purposes and to simplify the information, the funds are categorized into eight groups by the type of funding. The General Fund is the major operating fund for countywide operations (Administration, Legal, Information Services, Library, Parks and Recreation, Engineering, Emergency Services, Building Maintenance, and Constitutional Officers). Special Revenue Funds are for a specific purpose that is provided only to the unincorporated areas: Fire Rescue, Park Maintenance, Growth Management, Engineering, Building Department, etc. Grant, Debt, and Capital Project Funds are self-explanatory as to their primary purpose. Enterprise Funds are those operations that are funded by a fee that fully supports the services provided; Utilities, Solid Waste, Building and Airport Operations are all enterprise funds. The Internal Service Fund reflects the County's self-insured activities as well as the internal maintenance activities for vehicles and equipment. Trust and Agency Funds are very specific as to their use with the largest fund in that category being the CRA Trust Fund. Some departments have multiple funding types. Table 1 summarizes the total budget appropriation by the established fund categories:

Table 1: Summary for All Funds by Type of Fund

Fund	2014 Adopted Budget	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget
General	\$123,678,671	\$127,791,544	\$129,922,520	\$134,383,641	\$143,032,747
Special Revenue	79,678,664	82,214,820	86,450,543	98,620,820	103,978,233
Grant Revenue	4,299,064	781,608	757,973	698,214	777,776
Debt Service	9,750,725	7,823,574	8,220,621	5,179,321	5,162,393
Capital Projects	16,138,599	18,929,036	27,859,853	32,070,238	34,064,589
Enterprise	102,351,878	88,845,629	90,365,261	102,111,006	116,386,083
Internal Service	22,911,976	22,851,112	24,284,877	24,538,753	25,122,342
Trust & Agency	2,288,803	2,569,776	2,871,980	2,385,648	3,911,531
TOTAL	\$361,098,380	\$351,807,099	\$370,733,628	\$399,987,641	\$432,435,694

General Fund

The General Fund is the largest countywide fund representing more than one-third (33.2%) of the total budget. The total for FY18 is \$143,032,747. Funding for operating costs related to parks, libraries, courthouse, Sheriff, facilities, information technology, and other County services comes primarily from this fund. The General Fund has numerous sources of revenue, the greatest being from ad valorem taxes. Fund balance in this fund represents the County’s Reserve Policy which requires a ten-percent (10%) reserve for operating expenditures. Figure 1 provides the detail for various sources of General Fund revenue.

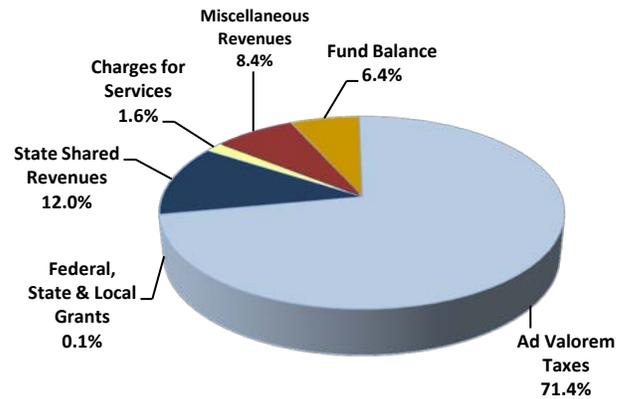


Figure 1

A more detailed description of each category of revenue is provided in the Financial Summary section of the budget book. Appropriations in the General Fund represent an increase of \$8.6 million from the previous year. The increase is due to full allocation of funding for the Constitutional Officers’ (\$3.1M) budget requests, increased allocation for technology upgrades and enhancements (\$980K), additional monies for the FP&L constant millage agreement (\$600K), FRS increased contributions (\$670K), enhanced Mosquito Control program (\$303), increase in Humane Society contract (\$183K) and increases due to salary adjustments, operations and additional personnel requests for those departments funded in the General Fund.

Special Revenue Funds

The Special Revenue Funds represent funding from specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. County departments reflected in this category are: Growth Management, General Services, Building and Permitting, Fire Rescue, Parks and Recreation, Stormwater and Road Maintenance. The total of all the various special revenue funds equates to approximately twenty-four percent (24%) of the total budget. The \$4.7 million increase in the total of all funds includes a combination of factors: Ad valorem increase for the Fire Rescue MSTU for overtime, salary adjustments and FRS (\$2.5M), enhanced level of service for parks, roads and stormwater (\$753K), additional monies for the

BDB contract (\$201K), Tourist Development (\$200K), Medical Examiner and court facilities (\$119K), Impact Fees (\$233K), Unincorporated MSTU (\$500K), increase due to additional personnel, and operational increases.

Grant Revenue Funds

Staff works diligently to obtain as much grant funding as possible to either replace funding that has been lost, enhance current funding, or to provide a new program that would otherwise not be funded. There is a slight increase of \$79,562 in the total for all the grant funds; however, grant funding fluctuates from year to year, as timing of grant awards are not always secure, and; therefore, is not added to the budget until received.

Debt Service Funds

Debt Service Funds are established to provide the required funding source for the County's accounting transactions related to debt that has been incurred. These funds represent the principal, interest, and any other required costs on an annual basis. There is a slight \$16,928 decrease in the total of the debt service funds due to a minor fluctuation on a repayment schedule.

Capital Project Funds

Capital Project Funds provide countywide funding for the Capital Improvement Program, Engineering (County transportation expenditures), and Debt Service (gas tax bonds). There is a \$2 million increase in the total of the capital funds in comparison to the prior year. This increase includes a combination of factors: Replacement of the Field Operations Building (\$2.2M), increasing the Park FARB (\$850K), improvements to Indian Riverside Park, Charlie Leighton Park, Langford Park, Countywide fiber for parks and Halpatiokee Park (\$791K total), Salerno Creek Retrofit project (\$375K), reconstructing the Hutchinson Island Fire Station #14 (\$750K), protective storage at the Sheriff's Gun Range (\$825K), storage facility (Warehouse) for the Sheriff's equipment and supplies (\$500K), Golf Course operations (\$161K), and a \$4.7 million reduction due to projects that were previously funded and completed in FY17.

Enterprise Funds

Enterprise Funds are those funds that collect fees and provide a direct service to customers. Utilities, Solid Waste, Airport, and the recently added Golf Course are the departments fully funded by fees and charges for those services provided to residents. In total, the enterprise funds represent twenty-seven percent (27%) of the total budget. The total \$14.3 million increase in the funds consists of: increase in Water & Sewer revenue projections (\$1.6M), curbside recycling contract increase (\$311K), Golden Gate Septic to Sewer project (\$7.0M), water-main on Indian River Drive (\$650K), debt service refunding allocations (\$7.1M), and \$1.7 million in net reductions due to projects which were previously planned and completed in FY17.

Internal Service Funds

Internal Service Funds reflect activities within County operations that are provided internally to other departments and charged to offset the expense. The largest Internal Service Fund is the County's self-insurance fund for employee health insurance. Each department is charged for the expenditure, per employee, depending upon the type of coverage the employee has (family or single). There is an increase of \$584 thousand in the health insurance fund based upon a contractual agreement for the wellness program and plan utilization (\$500K) and an increase in vehicle maintenance (\$84K).

Trust and Agency Funds

Trust and Agency Funds are those funds that have been established under a trust scenario or special agency fund. The source of funding for each fund varies from a donation, contribution, or specific revenue. The Trust and Agency Funds, in total, reflect an increase of \$1.5 million from FY17 to FY18. This is primarily (\$1.3M) due to the CRAs Tax Increment Financing (TIF) being increased from a prior contribution rate of fifty-percent (50%) to seventy-five percent (75%) in the taxable value increment.

Revenues and Expenditures

All fund categories contain line item details for revenues and expenditures. Table 2 is a summary of the revenues for the past three years and revenues reflected in the FY18 Adopted Budget:

Table 2: Summary of Revenues (in \$ millions)

Revenue Type:	FY15 ADOPTED BUDGET	FY16 ADOPTED BUDGET	FY17 ADOPTED BUDGET	FY18 ADOPTED BUDGET
Ad Valorem Taxes	\$141.9	\$153.1	\$161.3	\$175.2
Local Sales & Use Taxes	8.9	9.9	10.0	15.5
Grants	2.9	3.0	2.6	3.9
State Shared Revenue	19.7	21.7	22.3	22.6
Charges for Services	82.3	88.5	90.3	92.8
Miscellaneous	37.8	39.4	38.9	46.4
Assessments/Impact Fees	2.6	3.1	3.3	10.5
Franchise Fees	0.0	0.0	9.8	9.7
Fund Balance	55.7	52.0	61.4	55.8
Total	\$351.8	\$370.7	\$399.9	\$432.4

Fluctuations between the FY17 Adopted Budget and the FY18 Adopted Budget are as follows (only significant changes are listed):

- Ad Valorem Taxes – the most significant increases are: \$3.1 million to fully fund Constitutional Officers, \$1.7 million to replenish reserves, \$2.2 million for Fire Rescue (salary adjustments in FY17, anticipated increase in overtime, and FRS increased contribution, \$1.4 million for increased level of funding (going from 50% to 75%) for the County’s CRAs TIF allocation and increase in tax base for the City’s CRA, \$980 thousand for technology upgrades and support for new applications, \$818 thousand for personnel and operational enhancements, \$740 thousand for increased maintenance and cleaning for parks and buildings, \$670 thousand for FRS increases, \$600 thousand for FP&L constant millage for TPP agreement, \$300 thousand for an enhanced Mosquito Control program and other operational increases as previously defined,
- Local Sales & Use Taxes – A portion of the anticipated sales tax (\$5.275M) for capital projects is included as the projects were previously approved but had a revenue source that did not exist (sales tax discussion is located at the end of this letter),
- Grants – Remaining relatively constant as it is based upon anticipated collections,
- State Shared Revenue – Anticipated modest increase in revenue sharing based upon prior collections,
- Charges for Services – Increase is due to a combination of various factors, the most important of which are: increase in garbage fee collections which includes recycling (\$500K), increase for water/sewer fees (\$1.5M), and increase for the wellness clinic contract and utilization (\$584K),
- Assessments/Impact Fees – Assessments have been increased to reflect the Golden Gate Septic to Sewer Project (\$7.0M) and also includes a slight increase in impact fee collections (\$233K) are being projected,
- Franchise Fees – These are monies that are collected from the FP&L Franchise Agreement whereby the County receives six-percent (6%) of each electric bill dedicated to roads, bridges and stormwater,
- Fund Balance – Change is a decrease due to projects that were carried forward from year to year and completed in FY17 reducing reserves.

An Expenditure Summary is provided in Table 3, which demonstrates a comparison of the County’s adopted budget from FY16, and FY17 compared to the FY18 Adopted Budget:

Table 3: Summary of Expenditures

Expenditure Summary	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY17 to FY18 Increase/(Decrease)
Salary & Wages	\$54,174,718	\$54,252,602	\$58,447,913	\$4,195,311
Fringes Benefits	23,290,495	23,822,253	25,211,204	1,388,951
Contracted Services	45,143,345	64,083,888	60,025,435	(4,058,453)
Travel	216,105	232,155	300,583	\$68,428
Maintenance, Materials & Other	49,794,719	50,785,180	52,846,342	2,061,162
Supplies	6,339,834	6,892,496	7,961,056	1,068,560
Publications/Memberships & Tuition	637,446	759,027	823,706	64,679
Land & Land Improvements	13,795,442	21,484,726	41,810,171	20,325,445
Furniture & Equipment	4,632,871	3,633,716	4,160,159	526,443
Principal & Interest	16,398,751	15,462,460	15,362,363	(100,097)
Grants & Aid	8,799,137	10,267,708	12,276,567	2,008,859
Reserves	61,956,981	59,988,123	53,898,668	(6,089,455)
Interfund Transfers	85,553,784	88,323,307	99,311,527	10,988,220
TOTAL	\$370,733,628	\$399,987,641	\$432,435,694	\$32,448,053

The increases or (decreases) in FY18 compared to FY17 are as follows (only significant changes are listed):

- Salary & Wages – Increase: Implementation of pay and classification plan for employees and providing for wage adjustments and additional personnel approved in the FY18 Adopted Budget,
- Fringes and Benefits – Increase: FRS employer contribution, salary adjustments and additional personnel,
- Contracted Services – Decrease: A large accounting transaction capitalizing prior contracted services moved monies (\$5.7M) from this category to Land & Land Improvements. Increases: Additional monies for the Technology Investment Plan (TIP) for software upgrades and enhancements (\$455K), Waste Management Construction & Debris contract increase (\$400K), Enhanced cleaning and maintenance for Parks (\$200K), Humane Society contract agreement (\$183K),
- Travel – Increase: investing in employees to provide adequate training,
- Maintenance, Materials & Other – Increase: Utilities repair & maintenance (\$334K), Indirect Cost allocations (\$500K), Health Insurance increase for wellness agreement and utilization (\$584K), vehicle repair & maintenance (\$197K),
- Supplies – Increase: Software licenses and upgrades (\$450K), Enhanced software support (\$320K), Athletic field materials (\$80K), Chemicals (\$50K),
- Publications/Memberships & Tuition – Increase: Providing for technical competence and certifications as required for employees (\$44K), Supervisor of Elections (\$7K), Southeast Florida Library Information Network (SEFLIN) membership (\$6K) allowing south county residents to utilize Palm Beach County library system, county memberships (\$7K),
- Land & Land Improvements – Increase: Accounting transaction moving monies from contracted services to this category for capitalization purposes (\$5.7M), Golden Gate Septic to Sewer project (\$7M), Martin Downs Water-main project (\$5.9M),
- Furniture & Equipment – Increase: Utilities Replacement & Renewal (R&R) program (\$270K), Library Collections (\$105K), vehicles for additional personnel (\$130K),
- Principal & Interest – Decrease: Fluctuates based upon debt service principal and interest payments,
- Grants & Aid – Increase: County CRA TIF contribution increase from 50% to 75% (\$1.28M) City of Stuart (City) CRA TIF contribution (\$150K), FP&L constant millage agreement (\$600K),
- Reserves – Decrease: Monies that were accumulated and expended in FY17 for capital projects in Utilities,
- Interfund Transfers – Increase: Constitutional Officers’ budget requests (\$2.4M), establishing a budget for Supervisor of Elections which was previously reflected in the Clerk of the Circuit Court & Comptroller’s budget (\$1.1M), debt service transfer for bond refunding (\$6.8M).

Personnel Services and Staffing

Martin County government is the County's third largest employer. During tax reform and the economic down-turn, more than 100 full time positions and many contracted positions were eliminated from County departments. The FY18 Adopted Budget has 20 additional full time equivalent (FTE) positions proposed. Each of the additional positions are identified within the departmental budget and justified accordingly. Staffing is divided into three major categories: BOCC, Enterprise Funded, and Constitutional Officers (shown in Figure 2). Table 4 is a summary of staffing changes.

The BOCC is responsible for 50.7% of Martin County employees; the Constitutional Officers have 42%. Prior reductions in personnel were made to meet the decline in revenues by both entities. A detailed personnel summary is provided separately and reflects each department and division change that has been made in staffing levels for the prior five years and changes for the FY18 adopted budget.

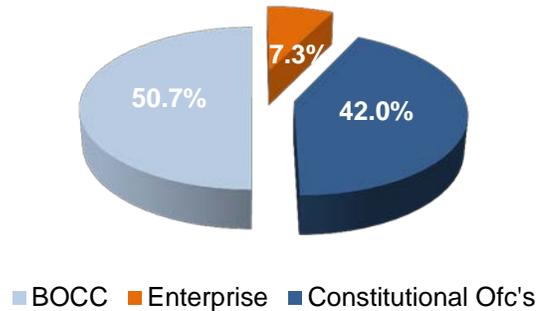


Figure 2: Staffing Allocation

Table 4: Summary of Staffing by Department (in FTEs)

BOCC Departments	FY13	FY14	FY15	FY16	FY17	FY18
Administration	48	46.75	52	52	55	57
Building	31	33	32	38	38	41
Community Development Office	5	6	5	5	4	4
County Attorney	7	8	10	11	10	10
Engineering	120.5	121.5	123.5	140	147	151
Fire Rescue	352	352	352	352	352	353
General Services	35	37	40	40	42	44
Growth Management	15	17	18	19	24	24
Information Technology Services	34	34	34	36	36	38
Library	44.5	45.5	46.5	46.5	49	49
Parks and Recreation	57.5	62.75	76	75	75	80
Subtotal BOCC	749.5	763.5	789.0	814.5	832.0	851.0
Enterprise Funds:						
Airport	6	6	6	6	6	7
Utilities and Solid Waste	110	113	113	113	116	116
Subtotal Enterprise Funds	116.0	119.0	119.0	119.0	122.0	123.0
Total BOCC	865.5	882.5	908.0	933.5	954.0	974.0

Constitutional Officers	FY13	FY14	FY15	FY16	FY17	FY18
Clerk of the Court	16	16	16	15	16	16.5
Property Appraiser	38	40	41	42	42	42
Sheriff	553	559	560	566	567	570
Supervisor of Elections	8	8	8	8	8	8
Tax Collector	66	66	66	66	69	69
Subtotal Constitutional Officers	681	689	691	697	702	705.5
TOTAL BOCC and Constitutional Officers	1,546.5	1,571.5	1,599.0	1,630.5	1,656.0	1,679.5

The major increase for BOCC does not necessarily reflect an increase in service but rather a change in how the County provides the service. If an enhanced level of service is being proposed, it is noted. In prior years, converting contracted labor into a full time position was necessary to provide efficiencies and consistency. Following is a synopsis of the positions being requested for FY18 and the funding source:

Department	Position	Justification/Funding Source	FTE
Administration (HR)	Human Resources (HR) Generalist	Increase efficiencies and mitigate workload/Ad valorem	1
Administration (Veteran's Serv.)	Administrative Specialist II	Converting contracted services to full time for consistency/Ad valorem	1
Airport	Business Operations Manager	Customs operation management/Airport fees	1
Building	Construction Inspector	Increase demand for inspections/Building & permitting fees	1
Building	Support Technician	Increase in workload/Building & permitting fees	2
Engineering (Capital Proj.)	Project Manager	For capital project oversight	1
Engineering	Mosquito Control Technician	Enhanced program county-wide/Ad valorem	3
Fire Rescue	Community Risk Reduction Spec.	Compliance and education/Fire fees and Ad valorem	1
General Services	Special Projects Administrator	Maintain existing workload/Ad valorem	1
General Services	Electrician	Maintain existing workload/Ad valorem	1
Information Technology Services	Systems Analyst	New application and upgraded software support/Building fees & Ad valorem	2
Parks & Recreation	Parks Services Specialist IV	Converting contracted services/Ad valorem	1
Parks & Recreation	Parks Services Specialist III	Enhanced maintenance/Ad valorem	4
Total:			20

Each department identifies the positions that are necessary to either provide an enhanced level of service or maintaining an existing one. Departments have external and internal customers that have an expectation for the level of service being provided. Not all requests for new positions have been included in the FY18 Adopted budget. Every new position request was reviewed and discussed, with some requests not being fulfilled. Only the Board has the ability to add positions, and if a need is determined, positions can be approved and added after the budget is adopted.

Martin County is a service driven operation. Personnel and related expenditures are a large portion of the total budget and are funded by ad valorem, fees and charges for services. Included in personnel funding are fringe benefits that the employer provides to employees. County employees are required to participate in the FRS for retirement benefits. Contribution rates are established by the State and vary depending upon the position classification. The County experienced an increase in the employer contribution rate as established by the state to address their Unfunded Actuarial Liability. Employees are required to contribute three-percent (3%) of their salary toward their retirement annually. Employees also contribute twenty-five percent (25%) toward their health insurance premium. The County's self-insured insurance program strives to be a wellness program for employees to reduce catastrophic illness expenditures. Implementation of an employee clinic has been successful for employee wellness and has been instrumental in keeping insurance costs from having insurmountable increases.

Future Issues

There has been a noticeable upward trend in the local economy, but not strong enough to provide significant additional revenue for FY18 except for the growth in the tax base. Due to age and full-capacity utilization, the County's infrastructure is vulnerable to degradation and major failures. One of the greatest challenges for the County is the ability to repair and maintain our roads, drainage systems, bridges, buildings, parks, and technology. With the sales tax not being approved by the voters, prioritization of the County's capital needs will have to be considered. Realizing there may be a reduction in ad valorem due to an additional homestead exemption, alternative methods to fund operations which are currently funded with ad valorem is essential to maintain our existing level of service. In FY18 staff will provide the Board with alternative funding options, and if successful, will become part of the revenue equation for essential services and capital needs.

Martin County is surrounded by water, and the health of local rivers and the Indian River Lagoon is a priority. Last summer, as previously mentioned, the County experienced devastating algal blooms, and declared a state of emergency for over two months. Elected officials work tirelessly with our state and federal partners to develop comprehensive plans for projects to assist with local waterways. Environmental regulations for compliance with Basin Management Plans (BMPs) mandate requirements for the County. Every effort is made to ensure ecosystem projects can assist with those requirements, but it will take dedicated fiscal resources at the federal and state level.

The Board is committed to the success of the County's CRAs. With an increase in the TIF funding level priority projects that have been planned can be completed sooner. Each CRA has a Neighborhood Advisory Committee (NAC) making recommendations to the CRA and remain a voice for the various communities where CRAs have been established.

The Florida Legislature initiated legislation that will place on the ballot for 2018 general election a provision for Florida residents to vote for an additional \$25,000 homestead exemption. This will be in addition to the current \$50,000 homestead exemption for Florida residents that are homestead (live more than six months in their Florida residence). If approved, the additional \$25,000 homestead exemption has an estimated impact of \$6.0M to Martin County. The ad-valorem reduction impact will have to be addressed in the FY19 budget preparation.

As previously noted, the County provides services to a large area of unincorporated residents. Within the County, many areas have their own character and uniqueness. Areas are defined, and named: Golden Gate, Hobe Sound, Indiantown, Jensen Beach, Palm City, Rio, and Salerno. Each area has a CRA with boundaries established per ordinance for the collection of the TIF. The above named areas have not been officially defined with particular boundaries, but residents within each community feel their connection. In FY18 the County will have a new municipality, its fifth incorporation, the Village of Indiantown. Services for Fire, Road Maintenance, Park Maintenance, and Stormwater Maintenance can continue to be provided by the County with an inter-local agreement between the two entities. In addition to the Village of Indiantown, residents in Hobe Sound have also expressed an interest in becoming incorporated. Prior to the Village of Indiantown becoming incorporated in 2017, the last time the County was faced with an entity incorporating was 1960 when 142 residents voted to become incorporated as the Town of Ocean Breeze.

"All Aboard Florida" passenger rail service will be monitored over the next few years as this project and its impact on the communities of the Treasure Coast continues to develop. Staff has already identified major impacts of the added 32 passenger trains traveling through local communities during the business day as well as potential costs to the County for intersection upgrades. The BOCC allocated funding in FY15, FY16 and FY17 to pursue a strategic legal challenge and include other entities when deemed appropriate. However, at this stage, the impacts are essentially a moving target; staff will continue to provide updates as they become available.

Acknowledgements

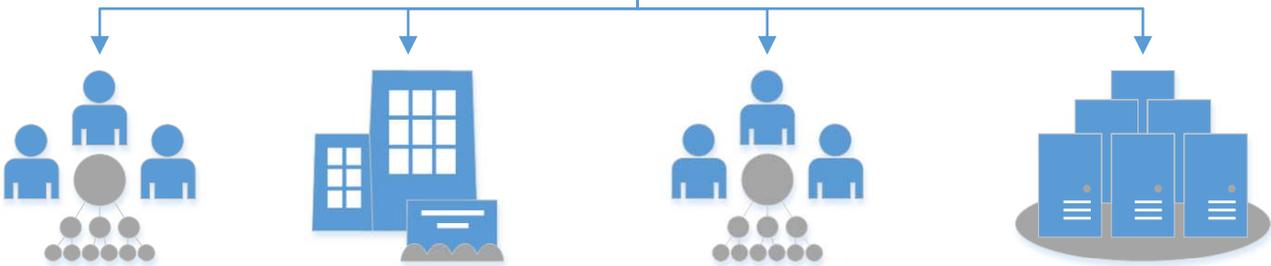
This budget would not have been possible without the effort, energy, talent, and commitment of the County's Department Directors, Executive Team, and many dedicated staff members. I wish to thank the Office of Management and Budget staff for the many diligent hours that they devote to shaping and developing this budget. I also want to particularly express my appreciation to the Board of County Commissioners in providing direction and allowing me the opportunity to lead them through the development of the FY18 Adopted Budget.

Respectfully submitted,



Taryn G. Kryzda
County Administrator

Martin County Citizens



School Board

Municipalities
(Towns & Cities)

Board of
County Commissioners

Constitutional Officers:

Clerk of the Court pg. 482

Property Appraiser pg. 487

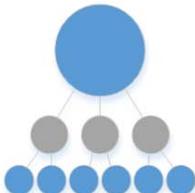
Sheriff pg. 494

Supervisor of Elections pg. 506

Tax Collector pg. 516



County Attorney pg. 198



County Administrator



Deputy County Administrator

Building Department pg.140

Engineering pg. 206

Growth Management pg. 308

Utilities & Solid Waste pg. 434



County Administration, Including:

Office of Management &
Budget pg. 98

Office of Tourism &
Marketing pg. 119

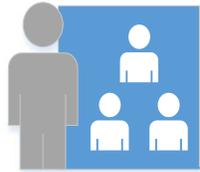
Human Resources pg. 103

Purchasing Office pg. 106

Information Technology pg. 322

General Services pg. 286

Fire Rescue pg. 258



Assistant County Administrator

Parks & Recreation pg. 376

Community Development pg. 188

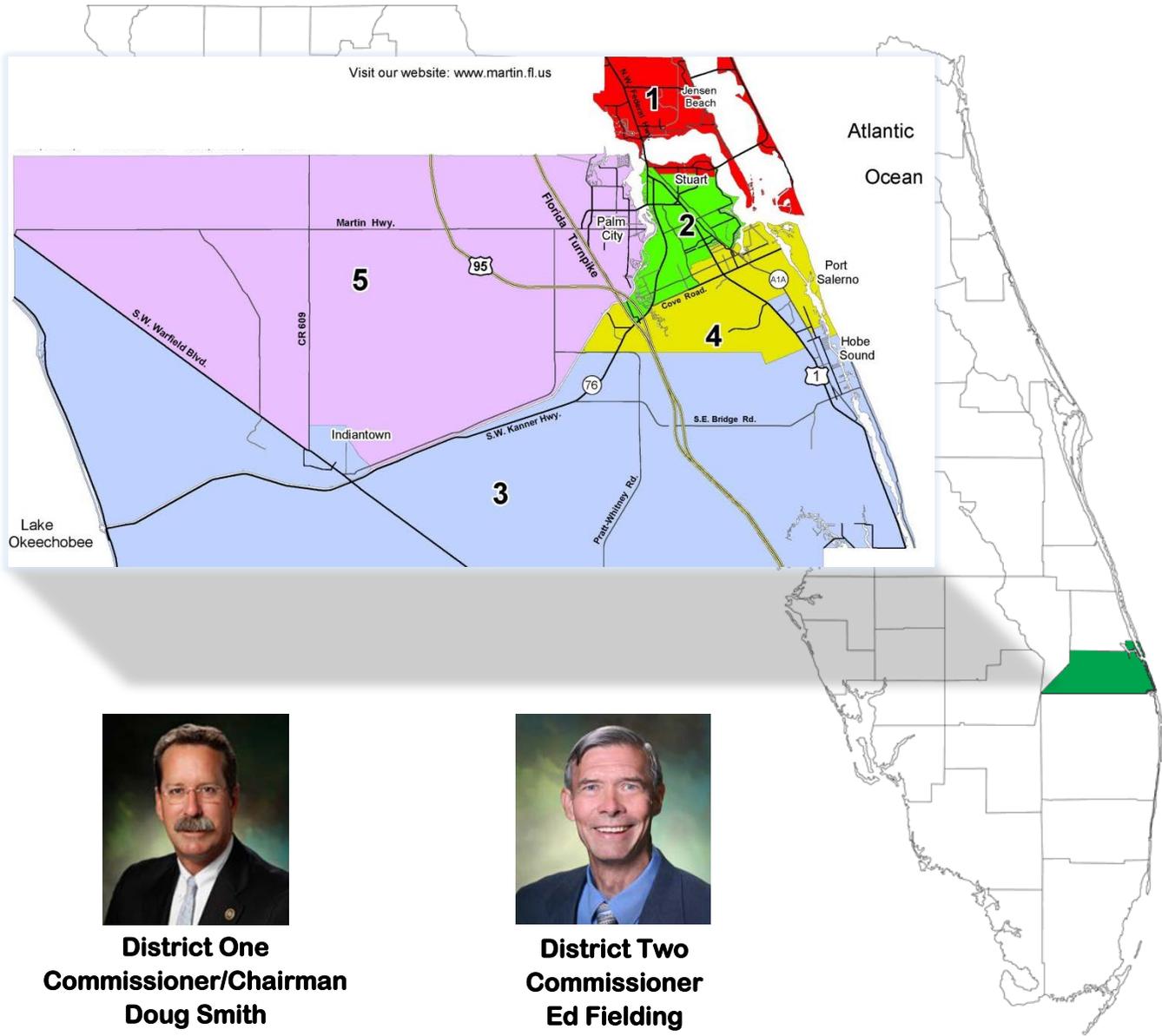
Department of
Administration pg. 90

Commission MSTUs pg. 178

Airport pg. 128

Library pg. 344

Martin County Board of County Commissioners



**District One
Commissioner/Chairman
Doug Smith**



**District Two
Commissioner
Ed Fielding**



**District Three
Commissioner
Harold E. Jenkins II**



**District Four
Commissioner
Sarah Heard**



**District Five
Commissioner/
Vice Chairman
Edward V. Ciampi**

Board of County Commissioners



From left to right: Edward Ciampi, Harold Jenkins, Sarah Heard, Ed Fielding, Doug Smith

Constitutional Officers

Carolyn Timmann
Laurel Kelly
William Snyder
Vicki Davis
Ruth Pietruszewski

Clerk of the Circuit Court & Comptroller
Property Appraiser
Sheriff
Supervisor of Elections
Tax Collector

Martin County Management

Taryn Kryzda
Don Donaldson
George Stokus

County Administrator
Deputy County Administrator
Assistant County Administrator

Our Vision

Martin County government if value and service driven.

Martin County will be known locally, regionally, statewide, and nationally as an innovative and progressive leader providing cost-effective county services. Others will benchmark against Martin County service functions as an example of the best in local government. The citizens and the Board of Martin County Commissioners will be proud of the staff and have a firm belief in the reliability, truth and strength of the organization.

Martin County, Florida

Location

Martin County is one of the 67 Florida counties, and it is situated in the part of the eastern seaboard called the Treasure Coast. It is the fifth-largest county in Florida by land area, and fifty-third largest by total area. The County is bordered by St. Lucie County to the north, Palm Beach County to the south, the Atlantic Ocean to the east and Lake Okeechobee to the west. Martin County is approximately 100 miles north of Miami, 110 miles from Orlando and 250 miles south of Jacksonville.



History

Martin County was created in 1925 with the northern portion coming from St. Lucie County and the southern portion coming from Palm Beach County. It was named for John W. Martin, Governor of Florida from 1925 to 1929.

Government

By the authority of General Law, as found in the Constitution of the State of Florida, the Board of County Commissioners shares the functions of government with Martin County's Constitutional Officers including the Clerk of the Circuit Court and Comptroller, Property Appraiser, Tax Collector, Supervisor of Elections and Sheriff. This provides a system of checks and balances with each office fulfilling a distinct role in the local government. Martin County's five commissioners are elected to serve four-year staggered terms. The commissioners are each elected at-large, but represent a geographic district within the County. The Chairperson of the Commission is elected annually by the other Board Members and presides over all meetings of the Board.

The Board of County Commissioners has a responsibility to provide general government services (fire/rescue, library services, and building inspections), to oversee the development of infrastructure (roads, utility systems, parks, government buildings), and to determine regulations regarding zoning and land use provisions. The Board of County Commissioners is also responsible for determining the millage rate (tax on real property) to fund functions of County government with the exception of the Tax Collector (a fee officer) and some court-related functions. The Board of County Commissioners is a policy-making board similar in nature to a board of directors of a major corporation. The Board approves the County's operating and capital budgets, passes ordinances, and takes actions, which provide for the health, safety and welfare of the citizens of Martin County. The daily responsibilities for running Martin County Government are vested in the County Administrator, who is appointed by the Board.

Historic Areas

Some of the main Historic Areas in Martin County include: Olympia School, Trapper Nelson Zoo (located in Jonathan Dickinson State Park), House of Refuge at Gilbert's Bar, Georges Valentine Shipwreck Site, Seminole Inn, Mount Elizabeth Archeological Site, Stuart Welcome Arch, Tuckahoe Mansion, Burn Brae Plantation-Krueger House, Lyric Theatre, and the Old Martin County Courthouse.



Attractions

Local attractions include: Audubon of Martin County Possum Long Nature Center in Stuart, Elliott Museum on Hutchinson Island, Johnathan Dickinson State Park in Hobe Sound, Martin County Fair held every February, many Martin County Public Beaches including Bathtub Beach, Savannas Preserve State Park, St. Lucie Inlet Preserve State



Park, Florida Oceanographic Coastal Center, The Children’s Museum, and Sailfish Splash Waterpark.

Awards/Special Recognition

2014 – Digital Achievement Award, Government Internal Category for Mobile Disaster Damage Assessment.

2014 – Martin County Utilities and Solid Waste Department was a finalist in Sustainable Florida’s Best Practice Awards for protecting and preserving Florida’s environment while building markets for Florida’s businesses by enhancing their competitive advantages today.

2015 – Martin County named #1 place to retire in the United States.

2015 – Martin County Airport/Witham Field named the state’s General Aviation Airport of the Year by the Florida Department of Transportation, after being evaluated on safety, aesthetics, and airport management.

2016 – Martin County is home to Stuart, named to Coastal Living’s Happiest Seaside Town.

2016 – Martin County rodeo named one of the Top 20 Events in the Southeast by the Southeast Tourism Society.

2016 – Martin County companies (Waste Management, Bank of America, Verizon, Walmart, JPMorgan Chase, Charles Schwab, AT&T, and Home Depot) named Best for Vets Employer by Military Times.

2016 – 7th Place Annual Digital Counties Survey: identifies the very best examples of how counties are aligning technology to support strategic priorities and create crucial efficiencies.

2016 – Martin County’s Sailfish Splash Waterpark was awarded the Florida Green Building Coalition (FGBC) “Florida Green” Commercial Building certification after satisfying 69 “Green Achievement” standards.

2016 – Martin County’s Ecosystem Restoration & Management Division received the Environmental Stewardship Award for promoting environmental stewardship and innovation through education and action, based on nominations for five primary categories.

2017 – Ranked #5 out of the 67 counties in Florida for healthiest people according to County Health Rankings & Roadmaps.

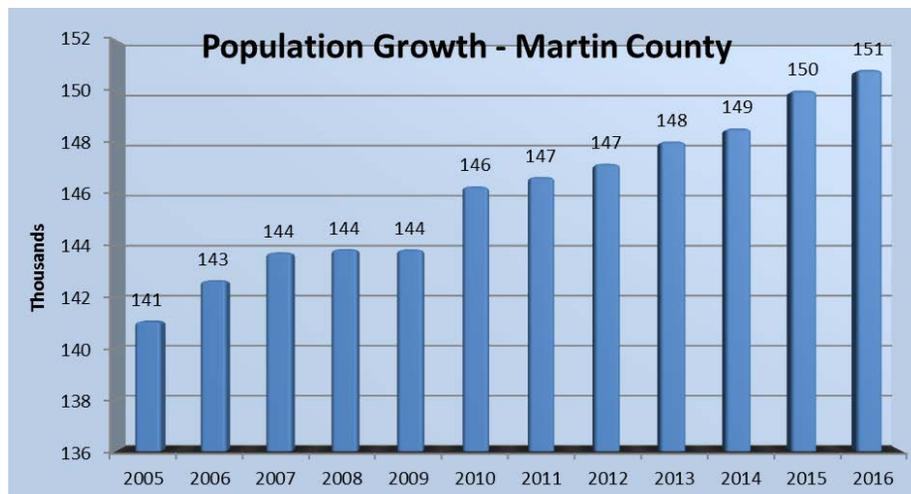
2017 – Martin County School District named Top 10 in the state.

Demographics

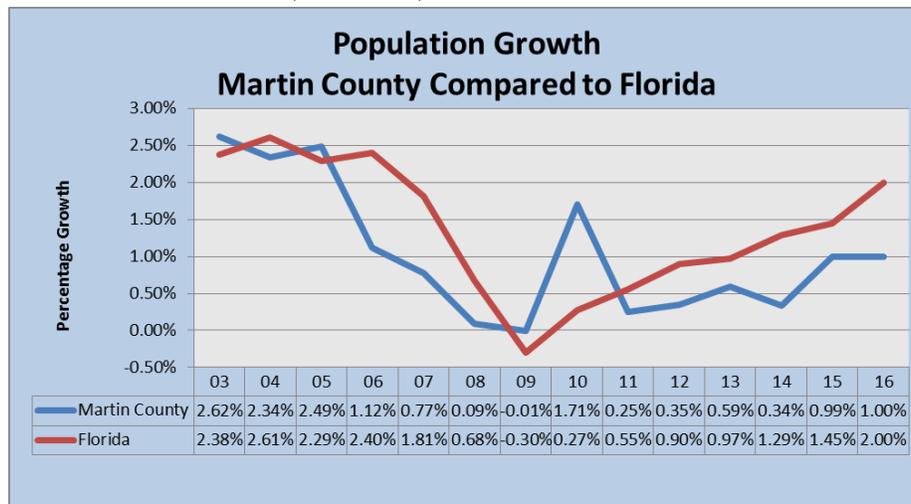
Martin County has a population of 150,062, an 8% increase from the last census in 2010. Martin County was named the best place in the United States to retire, and over 29% of the population is persons 65 years old and older. There are over 6,000 employer establishments with an average commute time of 25 minutes. The median home value is \$236,980 with 75.5% of the homes being owner-occupied (per US Census Bureau 2015).

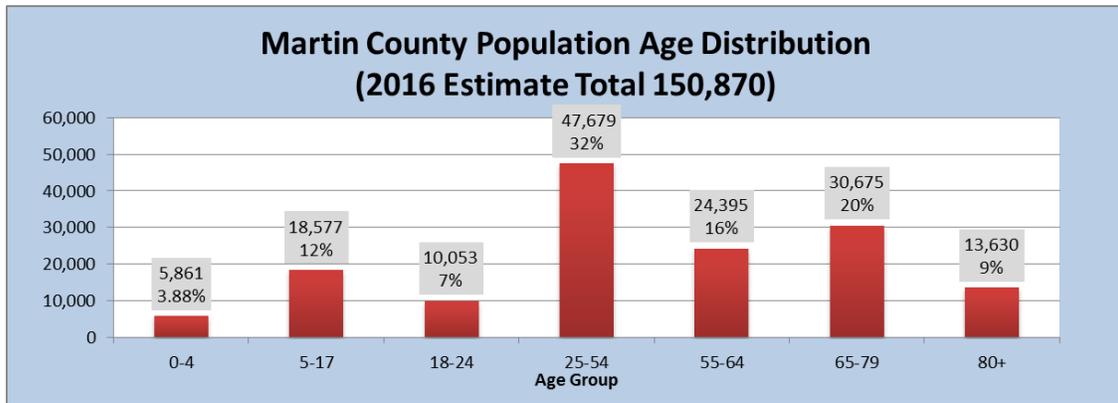
CHARACTERISTICS OF MARTIN COUNTY			
	Land Area	Climate	Topography
Square miles	706		
Number of conservation acres	70,288		
Number of libraries	7		
Number of parks	124		
Number of boat ramps	23		
Linear footage of publicly owned beaches	50,936		
Mean average temperature		74°	
Average July high temperature		90°	
Average annual rainfall		64"	
Average sunny days per year		236	
Elevation range			0'-85'

Source: Martin County Growth Management Department

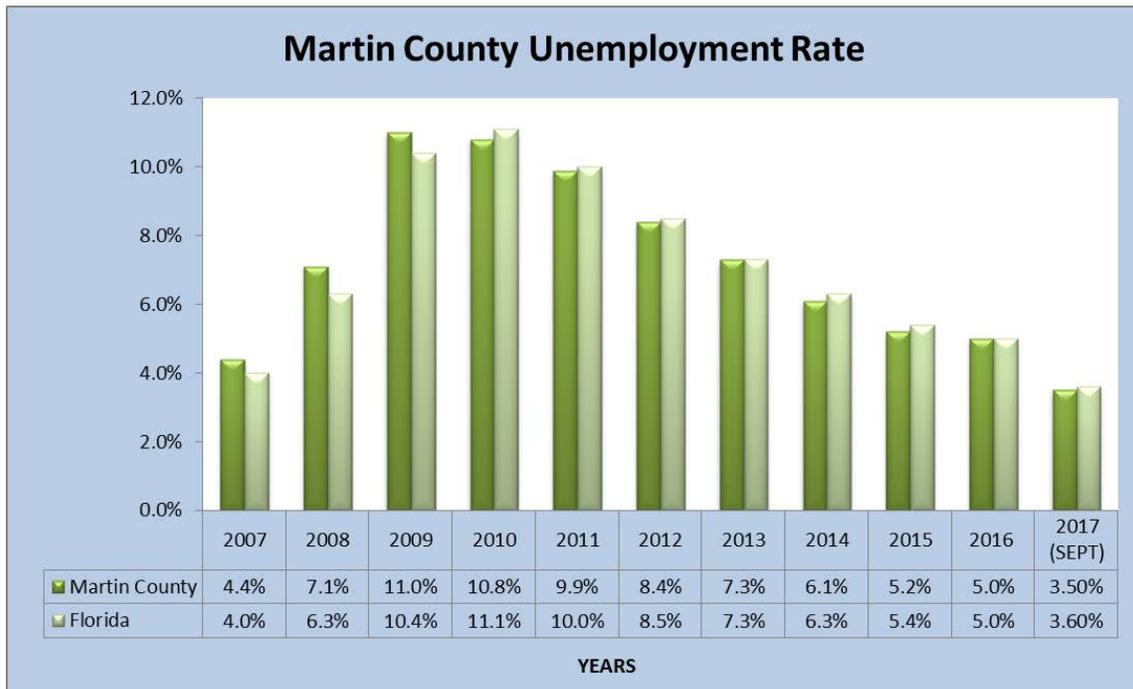


Source (above & below): Bureau of Economic and Business Research

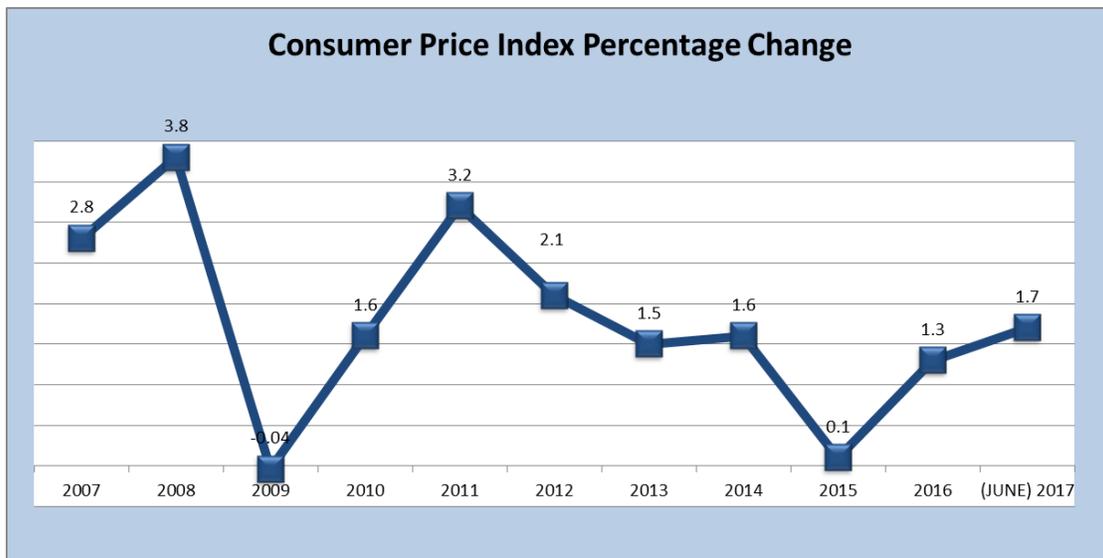




Source: Bureau of Economic and Business Research



Source (above & below): US Department of Labor, Bureau of Labor Statistics



Building Permit Information

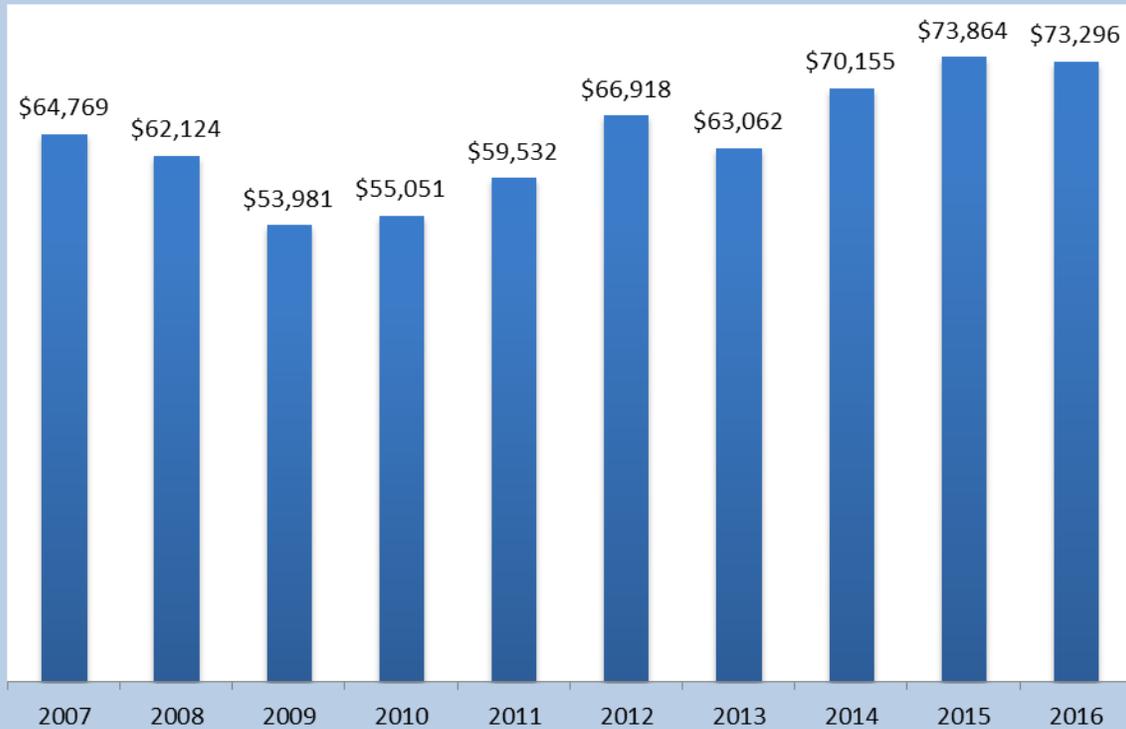
Fiscal Years 2009-2017



Source: Martin County Building Department



Martin County Per Capita Personal Income Ten Year Comparison



Per Capita Personal Income Ten-Year Comparison

Year	Martin County	Percentage of FL	Percentage of U.S.	Florida	United States
2007	\$64,769	162.8%	162.7%	\$39,788	\$39,821
2008	\$62,124	156.7%	151.2%	\$39,655	\$41,082
2009	\$53,981	145.6%	137.1%	\$37,065	\$39,376
2010	\$55,051	142.5%	136.7%	\$38,626	\$40,277
2011	\$59,532	147.0%	140.2%	\$40,494	\$42,461
2012	\$66,918	163.2%	151.1%	\$41,000	\$44,282
2013	\$63,062	154.9%	142.0%	\$40,797	\$44,493
2014	\$70,155	162.9%	150.9%	\$43,064	\$46,494
2015	\$73,864	162.5%	152.5%	\$45,441	\$48,451
2016	\$73,296	159.5%	148.8%	\$45,953	\$49,246

Source: U.S. Department of Commerce Bureau of Economic Analysis
Updated November 16, 2017; revised estimates for 1969-2015



BASIS OF BUDGETING

The County adopts budgets for all governmental funds and expendable trust funds on a modified accrual basis. The budgets for proprietary funds are adopted on an accrual basis. Depreciation expense is not budgeted, but expenditures for capital outlays are budgeted.

Governmental funds include: General Fund, special revenue, debt service, and capital projects funds. Revenues are recognized when they are both measurable and available. Expenditures are recognized when the liability is incurred. Exceptions to this general rule include: (1) accumulated sick and vacation pay, which are not recorded as expenditures because these amounts will not be paid from expendable available resources and (2) principle and interest on general long-term debt, which are recognized when due.

Martin County's proprietary operations consist of enterprise funds (Airport, Utilities) and internal service funds (Health Insurance, General Services). Revenues are recognized when they are earned and become measurable, i.e. when the County has provided service. Expenses are recognized when they are incurred.

As explained in Martin County's Comprehensive Annual Financial Report (CAFR), budgets for all funds are prepared on a basis consistent with Generally Accepted Accounting Principles (GAAP) with the exception of the budgeting of fixed assets and contributed capital in the enterprise funds, which are budgeted as capital outlay expenditures and revenues, respectively.

The "Basis of Budgeting" and the "Basis of Accounting" determine when revenues and expenditures are recognized.

BUDGET PROCESS

During the first quarter of the fiscal year, the Office of Management and Budget reviews and develops data useful in preparing revenue and expenditure forecasts. This data is compiled and analyzed and used in preliminary budget discussions for the upcoming year with the Board of County Commissioners and the County Administrator.

In March, prior to budgets being submitted, departments meet with the County Administrator. These staff meetings provide each department head with the opportunity to discuss and clarify the requested amounts for the individual departmental budget as submitted.

In April, departmental budgets are submitted to the Office of Management and Budget staff for review. Staff analyzes these budgets for accuracy and content to make sure budget guidelines have been followed.

The Constitutional Officers submit to the Board their proposed operating budgets on May 1. Although Florida Statute allows most Constitutional Officers to submit their budgets on June 1, most are able to supply preliminary budget information in the requested time.

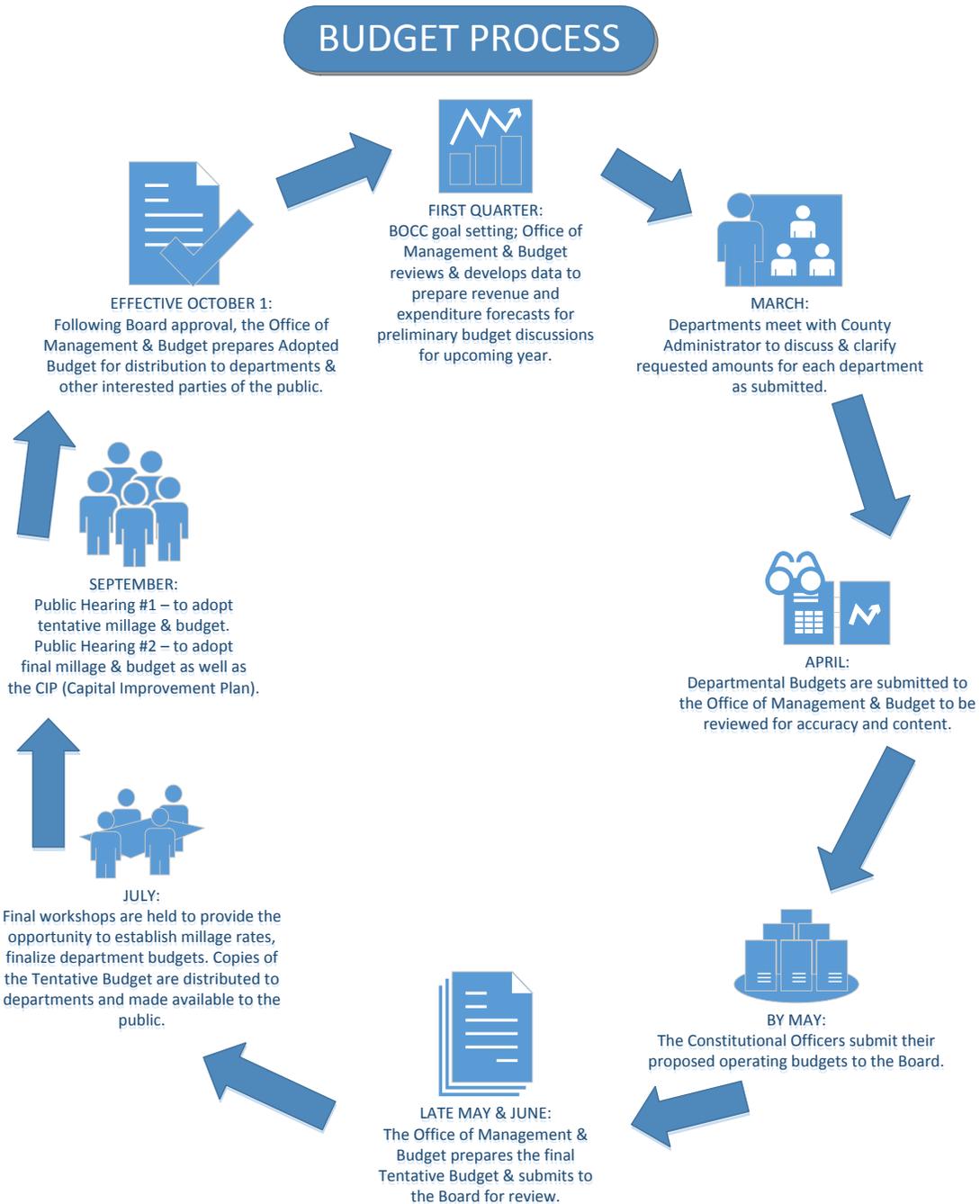
In late May, the Office of Management and Budget staff prepares the final tentative budget document and submits to the Board for review. The final budget workshops are held in July. These workshops provide the opportunity to establish millage rates, finalize department budgets, etc. Copies of the tentative budget are distributed to departments and made available for review by the public prior to the final public hearings held in September.



I. Overview

2018 Adopted Budget

Two public hearings are held in September. The first public hearing is held to adopt tentative millage and the budget. The second public hearing is held to adopt final millage and the budget. The CIP (Capital Improvement Plan) is adopted at the same time as the operating budget. Following Board approval of the budget, the Office of Management and Budget staff prepares the adopted budget document for distribution to departments and other interested parties. The adopted budget becomes effective October 1 through September 30. The dates for the budget cycle are listed in the Budget Timeline.

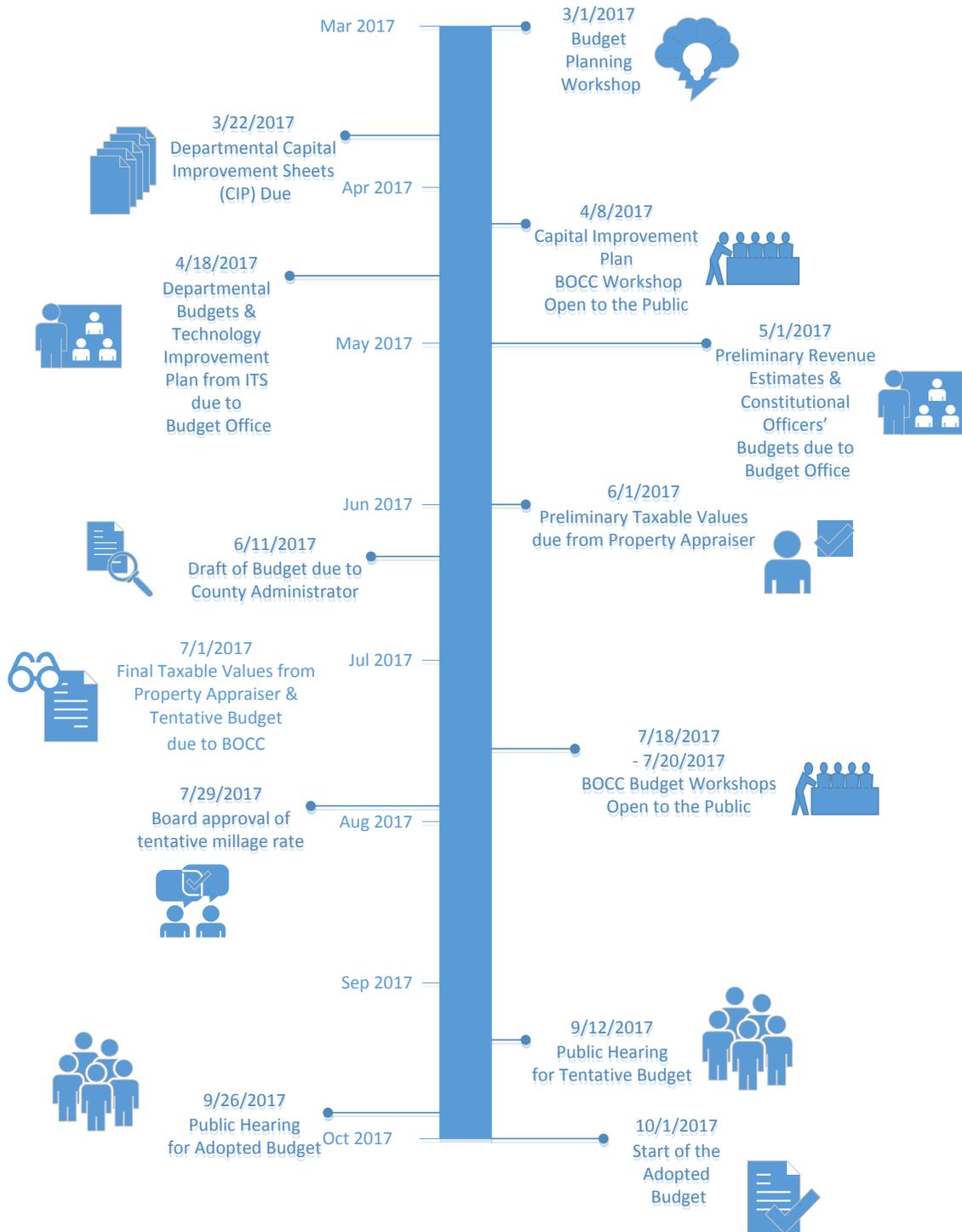




I. Overview

2018 Adopted Budget

Budget Process Timeline Fiscal Year 2018





AMENDMENTS TO THE ADOPTED BUDGET

Amendments to the adopted budget can occur at any time during the fiscal year through action of the Board or County Administrator. During the fiscal year, the Office of Management and Budget acts on departmental budget changes that do not alter the total revenue or expenditures budgeted. All other budget changes, whether they are transfers between departments or alterations of total revenues or expenditures in a fund, must be approved by the Board. The steps of adjustments to the adopted budget are detailed in a flowchart following this section.

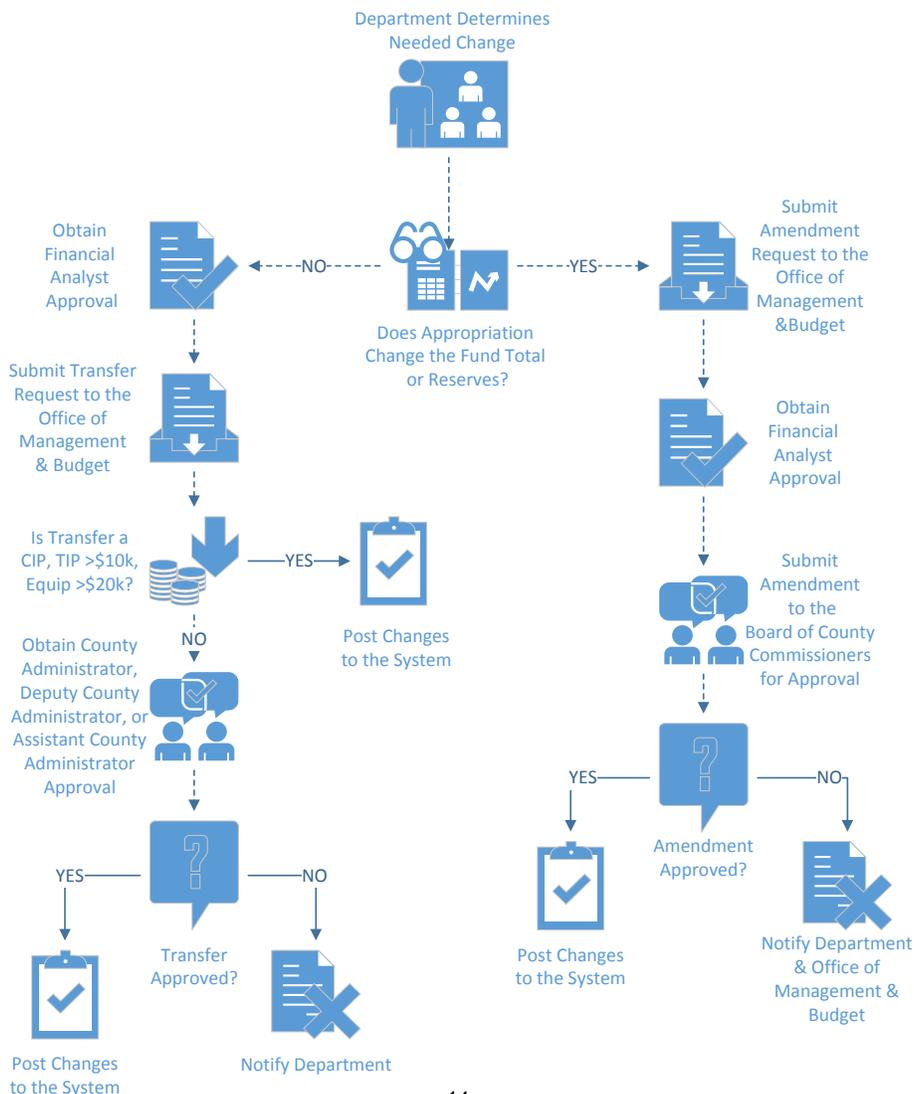
BUDGET AMENDMENT

The purpose of the amendment process is to adjust fund amounts to reflect revenues anticipated to be received and to balance expenditures to these revenues in accordance with state law and sound fiscal practices.

BUDGET TRANSFER

Departmental budgets may be amended by transfer action, but must be approved by the County Administrator. Budget transfers, which involve reserves, must be reviewed and formally approved by the Board prior to execution.

BUDGET AMENDMENT / TRANSFER PROCESS



Department / Fund Matrix

 General Fund	<p>General Fund Source: Ad Valorem (& other revenue)</p> <p>Departments: Administration, County Attorney, Clerk of the Court, Parks, Library, Tax Collector, Supervisor of Elections, State/Judicial, Engineering, General Services, Fire Rescue, Property Appraiser, Sheriff, Facilities, Information Technology</p>
 Special Revenue	<p>Special Revenue Fund Sources: FPL Franchise Fees, Health Care/Medical Services, Grant requests, Medicaid, Tourist Development, Court facilities, Impact Fees, etc.</p> <p>Departments: Administration, Growth Management, General Services, Building & Permitting, Fire Rescue, Parks, Engineering, County Attorney, State/Judicial, Information Technology, Sheriff, Tax Collector</p>
 Grant Revenue	<p>Grant Revenue Fund Sources: Federal, State, and local dollars awarded to the County in competitive process and depends on availability in grantors' budgets.</p> <p>Departments: Engineering, Parks, Library, Administration, Utilities, Airport, Community Development</p>
 Debt Service	<p>Debt Service Fund Sources: Principal, Interest, and any other required costs on an annual basis.</p> <p>Departments: Non-departmental</p>
 Capital Projects	<p>Capital Project Fund Sources: Ad Valorem, Gas Tax, Water & Sewer Assessments,</p> <p>Departments: Engineering, General Services, Parks, Fire Rescue, Library, Administration, Information Technology</p>
 Enterprise Funds	<p>Enterprise Funds Sources: Fees & Services from Utilities, Solid Waste, Airport, & Golf Course.</p> <p>Departments: Parks, Airport, Utilities, Administration, Information Technology</p>
 Internal Service	<p>Internal Service Fund Sources: Provided internally from other departments, County's self-insurance fund</p> <p>Departments: General Services, Non-departmental, General Services, Information Technology, Administration</p>
 Trust & Agency	<p>Trust and Agency Fund Sources: Donation, contribution, or specific revenue.</p> <p>Departments: Community Development, Non-departmental, Information Technology</p>



II. Financial Summary

**2018
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FY18 ADOPTED COUNTY BUDGET TOTALS

	ACTUAL FY16	ADOPTED BUDGET FY17	ADOPTED BUDGET FY18	PERCENT CHANGE
TOTAL REVENUES				
Ad Valorem Taxes	153,462,008	161,293,342	175,214,589	8.63%
Ad Valorem - Delinquent	246,847	201,150	203,400	1.12%
Local Sales & Use Taxes	10,159,630	10,044,000	15,519,000	54.51%
Other Taxes	2,080,829	2,064,000	1,864,000	-9.69%
Franchise Fees	7,384,108	9,850,000	9,656,000	-1.97%
Permits and Fees	4,934,009	4,695,000	4,197,500	-10.60%
Federal, State, & Local Grants	20,610,186	907,614	987,176	8.77%
State Shared Revenues	22,790,857	22,341,880	22,636,749	1.32%
Local Shared Revenues	2,091,213	1,650,745	2,904,013	75.92%
Charges for Services	91,147,183	90,297,611	92,756,745	2.72%
Fines and Forfeits	851,564	708,500	691,500	-2.40%
Interest Earnings	1,640,242	1,268,851	1,285,164	1.29%
Miscellaneous Revenue	15,895,896	9,835,942	9,211,404	-6.35%
Assess./Impact Fees	3,744,914	3,316,229	10,553,000	218.22%
Transfers	4,196,256	3,447,308	3,427,000	-0.59%
Other Sources	7,521,096	2,156,890	2,156,890	0.00%
Other Non-Operating Revenue	6,463,622	-156,964	-216,971	38.23%
SUB-TOTAL:	355,220,460	323,922,098	353,047,159	8.99%
Fund Balance	2,104,044	61,417,416	55,767,777	-9.20%
Interfund Transfers	24,125,268	14,648,127	23,620,758	61.25%
TOTAL:	381,449,772	399,987,641	432,435,694	8.11%
TOTAL EXPENDITURES				
Personal Services	76,679,547	78,074,855	83,659,117	7.15%
Operating Expenses	146,028,743	133,020,454	134,233,689	0.91%
Capital Expenses	27,526,472	25,118,442	45,970,330	83.01%
Debt	34,364,234	15,462,460	15,362,363	-0.65%
Transfers-Constitutional Officers	72,725,508	73,675,180	75,690,769	2.74%
Transfers and Reserves	24,125,268	74,636,250	77,519,426	3.86%
TOTAL:	381,449,772	399,987,641	432,435,694	8.11%
PERCENT OF EXPENDITURES TO BUDGET				
Personal Services	20.10%	19.52%	19.35%	-0.17%
Operating Expenses	38.28%	33.26%	31.04%	-2.21%
Capital Expenses	7.22%	6.28%	10.63%	4.35%
Debt	9.01%	3.87%	3.55%	-0.31%
Transfers-Constitutional Officers	19.07%	18.42%	17.50%	-0.92%
Transfers & Reserves	6.32%	18.66%	17.93%	-0.73%
TOTAL BUDGET:	100.00%	100.00%	100.00%	0.00%



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REVENUE DESCRIPTION FOR COUNTY BUDGET TOTALS

Ad Valorem taxes are collected as a percentage of the value of real and personal property in the County. Ad Valorem taxes support various operating, capital, and debt funds of the local government. Ad Valorem – Delinquent are taxes not paid by the April 1 deadline. The budget is based on historical collections.

Local Sales and Use Taxes consist of fuel taxes, local sales and use tax, and Tourist Development Tax.

Other Taxes consist of local communications services and occupational licenses.

Franchise Fees consist of Florida Power and Light utility fees and solid waste franchise fees.

Permits and Fees include primarily building permits.

Grants revenues consist of federal, state, and local dollars awarded to the County in competitive process. Changes are triggered by the funding availability in the grantors' budgets.

State Shared Revenues include several types of revenue from the State of Florida: local government half-cent sales tax, state revenue sharing, constitutional fuel tax, county fuel tax, as well as smaller revenues for insurance agent licenses, alcoholic beverage licenses, racing tax, and mobile home licenses.

Local Shared Revenues are calculated based on taxable values and millage rates for Community Redevelopment Area (CRA) funding.

Charges for Services include revenues from services provided to residents: water and sewer operations revenue, garbage collection revenues, library charges, public safety fees, protective inspection fees, ambulance fees, development review fees, parks and recreation fees, and internal service fund fees.

Fines and Forfeitures are revenues such as library fines, violations of local ordinance fines, and judgments.

Interest Earnings accrue on investments of County's daily cash deposits and fluctuate with changes in rates and investment terms.

Miscellaneous Revenues come from rents and royalties, disposition of fixed assets, sale of surplus materials, and contributions. This category also includes one-time revenues, such as insurance reimbursements. Non-recurring receipts are the principal cause of significant variations for this revenue category from year to year.

Assessment/Impact Fees are assessed for public buildings, public safety, fire prevention, transportation, and culture/recreation impact fees.

Transfers In are funds transferred from the constitutional officers.

Other Sources of revenues are comprised primarily of payments of indirect cost allocation and post-employment dues from enterprise funds to the general government.

Other Non-Operating Revenues are mostly grants from federal and state agencies to County's enterprise funds, as well as developer contributions to the Water and Sewer System. Most of these revenue streams are non-recurring; therefore, there are significant variances in this category from year to year.

Fund Balance is a term used in governmental accounting referring to the difference between assets and liabilities. In practical terms, fund balance is the unused portion of financial resources from the prior fiscal year due to accumulation of emergency, capital, and project reserves; encumbrances carried forward from prior fiscal year; as well as revenues collected in excess of budgeted amounts.

Interfund Transfers are budgeted transfers between different funds.



II. Financial Summary

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FY18 ADOPTED BUDGET SUMMARY BY FUND

	GENERAL	SPECIAL REVENUE	GRANT REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	TRUST AND AGENCY	TOTAL
TOTAL REVENUES									
Ad Valorem Taxes	101,984,795	56,541,387	0	0	16,688,407	0	0	0	175,214,589
Ad Valorem - Delinquent	145,000	53,400	0	0	5,000	0	0	0	203,400
Local Sales & Use Taxes	0	3,800,000	0	0	11,719,000	0	0	0	15,519,000
Other Taxes	527,161	1,336,839	0	0	0	0	0	0	1,864,000
Franchise Fees	850,000	8,806,000	0	0	0	0	0	0	9,656,000
Permits & Fees	0	3,875,000	0	0	285,000	37,500	0	0	4,197,500
Fed, State, & Local Grants	180,000	29,400	777,776	0	0	0	0	0	987,176
State Shared Revenues	17,168,793	1,415,146	0	1,127,810	2,925,000	0	0	0	22,636,749
Local Shared Revenues	0	0	0	0	0	0	0	2,904,013	2,904,013
Charges for Services	2,349,100	10,155,174	0	0	630,373	57,141,786	22,480,312	0	92,756,745
Fines and Forfeits	209,000	242,500	0	0	160,000	0	0	80,000	691,500
Interest Earnings	300,000	255,138	0	6,100	121,000	570,896	27,030	5,000	1,285,164
Miscellaneous Revenues	3,602,866	1,064,082	0	0	480,456	1,849,000	2,215,000	0	9,211,404
Other Sources	2,156,890	0	0	0	0	0	0	0	2,156,890
Assessments/Impact Fees	0	2,578,000	0	0	310,000	7,665,000	0	0	10,553,000
Transfers	3,327,000	0	0	0	0	0	0	100,000	3,427,000
Non Operating Utilities/SW	0	0	0	0	0	802,399	0	0	802,399
Other Non-Operating	(500,000)	(301,000)	0	0	(218,370)	0	0	0	(1,019,370)
Sub - Total	132,300,605	89,851,066	777,776	1,133,910	33,105,866	68,066,581	24,722,342	3,089,013	353,047,159
Fund Balance	9,213,000	9,700,007	0	98,004	828,723	35,893,043	0	35,000	55,767,777
Interfund Transfer	1,519,142	4,427,160	0	3,930,479	130,000	12,426,459	400,000	787,518	23,620,758
TOTAL	143,032,747	103,978,233	777,776	5,162,393	34,064,589	116,386,083	25,122,342	3,911,531	432,435,694
TOTAL EXPENDITURES									
Personal Services	22,238,778	44,116,051	775,176	0	5,505,301	9,757,350	932,650	333,811	83,659,117
Operating Expenses	29,551,981	32,694,209	2,600	0	12,477,011	35,576,650	23,589,806	341,432	134,233,689
Capital Expenses	606,676	7,015,147	0	0	12,666,708	23,912,000	461,000	1,308,799	45,970,330
Debt Service	1,015,359	964,927	0	5,059,479	604,760	7,717,838	0	0	15,362,363
Transfers - Constitutional	70,798,570	4,792,199	0	0	0	0	0	100,000	75,690,769
Transfers & Reserves	18,821,383	14,395,700	0	102,914	2,810,809	39,422,245	138,886	1,827,489	77,519,426
TOTAL	143,032,747	103,978,233	777,776	5,162,393	34,064,589	116,386,083	25,122,342	3,911,531	432,435,694



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FUND BALANCE

Martin County Fiscal Policies state that fund balances are monies which are not expended in a previous fiscal year. The components of fund balance are classified as:

- Non-spendable – Inherently non-spendable (e.g., endowments, inventories of supplies);
- Restricted – Resources subjected to externally enforceable legal restriction, (e.g., Creditors, Grantors);
- Committed – Self-imposed limitations set by governing body;
- Assigned – Intended use of resources;
- Unassigned – Fund balance in excess of non-spendable, restricted, committed and assigned.

Martin County Fiscal Policies state that the fund balances from the previous year will be estimated and budgeted in the next fiscal year. Fund balances that are the result of an encumbrance for contracted/professional services, maintenance contracts, and capital (equipment and projects) or within a grant fund will be carried forward.

Any additional fund balance recognized (the difference between the budget and actual), will be placed into Reserves in all funds other than grants. When the Reserves are at the level established for the fund, the excess funds will be identified and appropriated in the next fiscal year to offset other revenue sources. Primary consideration will be for Ad Valorem reductions and reduced debt when applicable.

The ending balance in any fund is a measure of the degree to which revenues in a given fiscal year exceed expenditures. Ending fund balance in one fiscal year is shown as revenue (beginning balance) in the budget of the following fiscal year.

Each year staff reviews fund balance and amends the budget accordingly. During the budget process, fund balance estimates are made prior to the month of June. These estimates are only adjusted further when there has been a significant change in a fund, which would warrant such an adjustment. Once the fiscal year has begun, and the previous year fully closed, fund balances for the previous fiscal year are then calculated and variances with the estimates are adjusted accordingly.

The fund balance adjustments are made for various reasons: to reallocate monies for those projects which were planned but not completed, for housekeeping to correctly reflect the budget amounts, increasing reserves, or an allocation to a non-recurring expense. Based on these determinations, the category of allocation is identified with each expense in the budget resolution.

The following information reflects changes in fund balance in Martin County's major and non-major funds as determined for the purposes of CAFR preparation. The major increase to the fund balance in the CRA fund is due to funds accumulating for future projects. The other governmental funds category reflects a 21% increase due to capital projects not being completed.



II. Financial Summary

2018 Adopted Budget

	MAJOR GOVERNMENTAL FUND GENERAL FUND			MAJOR GOVERNMENTAL FUND CONSOLIDATED FIRE / EMS FUND			MAJOR GOVERNMENTAL FUND CRA FUND		
	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL
REVENUES:									
Taxes	\$86,837,336	\$88,736,327	\$87,306,448	\$32,818,849	\$34,464,591	\$34,817,522	\$0	\$0	\$0
Licenses and permits	819,108	830,391	847,517	0	0	0	0	0	0
Intergovernmental revenues	17,586,225	18,843,340	18,299,849	133,451	129,172	103,135	1,573,026	1,801,712	2,091,213
Charges for services	9,558,866	10,514,808	11,359,548	5,211,679	5,709,131	5,839,548	18	1	1
Fines and forfeitures	1,499,000	1,774,730	1,484,384	0	0	0	0	0	0
Interest income	354,088	421,216	329,130	99,370	96,968	85,524	63,668	64,841	54,079
Miscellaneous revenues	1,908,952	5,002,308	6,439,802	58,975	16,425	24,298	76	15,000	0
Total Revenues	118,563,575	126,123,120	126,066,678	38,322,324	40,416,287	40,870,027	1,636,788	1,881,554	2,145,293
EXPENDITURES:									
Current:									
General government	40,557,862	40,992,615	42,692,932	1,559,538	1,666,806	1,749,558	0	26,533	0
Public safety	57,501,597	60,972,243	62,385,048	34,927,689	36,684,741	37,675,902	0	0	0
Physical environment	6,016,797	927,395	1,905,222	0	50	0	992	0	0
Transportation	416,261	498,364	448,066	0	0	0	0	0	0
Economic environment	353,098	263,338	341,476	0	0	0	630,402	737,423	480,407
Human services	1,981,310	1,786,160	2,000,485	0	0	0	0	0	0
Culture and recreation	9,255,498	9,834,279	9,993,560	0	0	0	0	0	0
Capital Outlay	4,127,933	5,672,225	7,383,369	513,694	2,239,571	317,426	643,018	296,537	137,134
Debt Service	1,818,911	2,276,482	1,849,546	502,922	545,399	908,637	0	0	0
Total Expenditures	122,029,267	123,223,101	128,999,704	37,503,843	41,136,567	40,651,523	1,274,412	1,060,493	617,541
Excess (deficiency) of revenues over (under) expenditures	(3,465,692)	2,900,019	-2,933,026	818,481	(720,280)	218,504	362,376	821,061	1,527,752
OTHER FINANCING SOURCES (USES)									
Capital Lease Proceeds	644,885	384,215	0	0	2,074,807	0	0	0	0
Issuance of debt /Lease Proceeds	0	0	0	0	0	0	0	0	0
Refunding bond proceeds	0	0	0	0	0	0	0	0	0
Capital Contributions	0	0	0	0	0	0	0	0	0
Pmt to refunded bond escrow agent	0	0	0	0	0	0	0	0	0
Transfers in	1,150,471	4,315,236	3,312,933	0	0	0	0	0	0
Transfers out	(2,894,974)	(2,510,155)	(1,958,689)	(430,449)	(1,333,778)	(580,000)	0	(141,741)	(60,000)
Contributions from Enterprise funds	0	0	0	0	0	0	0	0	0
Total Other Financing Sources (Uses)	(1,099,618)	2,189,296	1,354,244	(430,449)	741,029	(580,000)	0	(141,741)	(60,000)
Net change in fund balance	(4,565,310)	5,089,315	-1,578,782	388,032	20,749	(361,496)	362,376	679,320	1,467,752
Fund Balances - beginning	34,513,117	29,947,807	35,037,122	3,997,199	4,385,231	4,405,980	4,687,955	5,050,331	5,729,651
Fund Balances - ending	\$29,947,807	\$35,037,122	\$33,458,340	\$4,385,231	\$4,405,980	\$4,044,484	\$5,050,331	\$5,729,651	\$7,197,403
% change			-5%			-8%			26%

The major increase to the fund balance in the CRA FUND is due to funds accumulating for future projects.



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	OTHER GOVERNMENTAL FUNDS			TOTAL GOVERNMENTAL FUNDS		
	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL
REVENUES:						
Taxes	\$29,774,825	\$33,129,713	\$43,825,345	\$149,431,010	\$156,330,631	\$165,949,315
Licenses and permits	6,063,937	8,213,211	15,202,762	6,883,045	9,043,602	16,050,279
Intergovernmental revenues	14,007,206	12,796,424	25,684,072	33,299,908	33,570,648	46,178,269
Charges for services	4,423,532	4,664,330	4,602,580	19,194,095	20,888,270	21,801,677
Fines and forfeitures	842,530	835,331	947,111	2,341,530	2,610,061	2,431,495
Interest income	399,137	779,151	546,385	916,263	1,362,176	1,015,118
Miscellaneous revenues	1,946,588	2,564,205	5,590,283	3,914,591	7,597,938	12,054,383
Total Revenues	57,457,755	62,982,365	96,398,538	215,980,442	231,403,326	265,480,536
EXPENDITURES:						
Current:						
General government	6,783,286	7,290,865	9,673,887	48,900,686	49,976,819	54,116,377
Public safety	7,836,023	7,894,253	8,823,290	100,265,309	105,551,237	108,884,240
Physical environment	5,134,995	5,176,645	14,927,626	11,152,784	6,104,090	16,832,848
Transportation	10,470,900	10,276,434	15,720,753	10,887,161	10,774,798	16,168,819
Economic environment	1,220,724	1,535,856	2,053,520	2,204,224	2,536,617	2,875,403
Human services	4,345,506	4,200,068	4,888,563	6,326,816	5,986,228	6,889,048
Culture and recreation	1,716,677	3,412,122	3,808,567	10,972,175	13,246,401	13,802,127
Capital Outlay	14,826,008	13,743,694	21,519,819	20,110,653	21,952,027	29,357,748
Debt Service	10,169,277	9,795,353	6,126,993	12,491,110	12,617,234	8,885,176
Total Expenditures	62,503,396	63,325,290	87,543,018	223,310,918	228,745,451	257,811,786
Excess (deficiency) of revenues over (under) expenditures	(5,045,641)	(342,925)	8,855,520	(7,330,476)	2,657,875	7,668,750
OTHER FINANCING SOURCES (USES)						
Capital Lease Proceeds	-	229,863	5,355,323	644,885	2,688,885	5,355,323
Issuance of debt /Lease Proceeds	-	-	-	-	-	-
Refunding bond proceeds	-	23,135,000	-	-	23,135,000	-
Capital Contributions	-	-	-	-	-	-
Pmt to refunded bond escrow agent	-	(22,779,999)	-	-	(22,779,999)	-
Transfers in	8,886,699	8,386,724	11,019,655	10,037,170	12,701,960	14,332,588
Transfers out	(6,661,747)	(9,542,516)	(11,962,899)	(9,987,170)	(13,528,190)	(14,561,588)
Contributions from Enterprise funds	-	-	-	-	-	-
Total Other Financing Sources (Uses)	2,224,952	(570,928)	4,412,079	694,885	2,217,656	5,126,323
Net change in fund balance	(2,820,689)	(913,853)	13,267,599	(6,635,591)	4,875,531	12,795,073
Fund Balances - beginning	66,493,391	63,672,702	62,758,849	109,691,662	103,056,071	107,931,602
Fund Balances - ending	\$63,672,702	\$62,758,849	\$76,026,448	\$103,056,071	\$107,931,602	\$120,726,675
% change			21%			

The major increase to the fund balance in the OTHER GOVT FUNDS is due to capital projects not being completed.

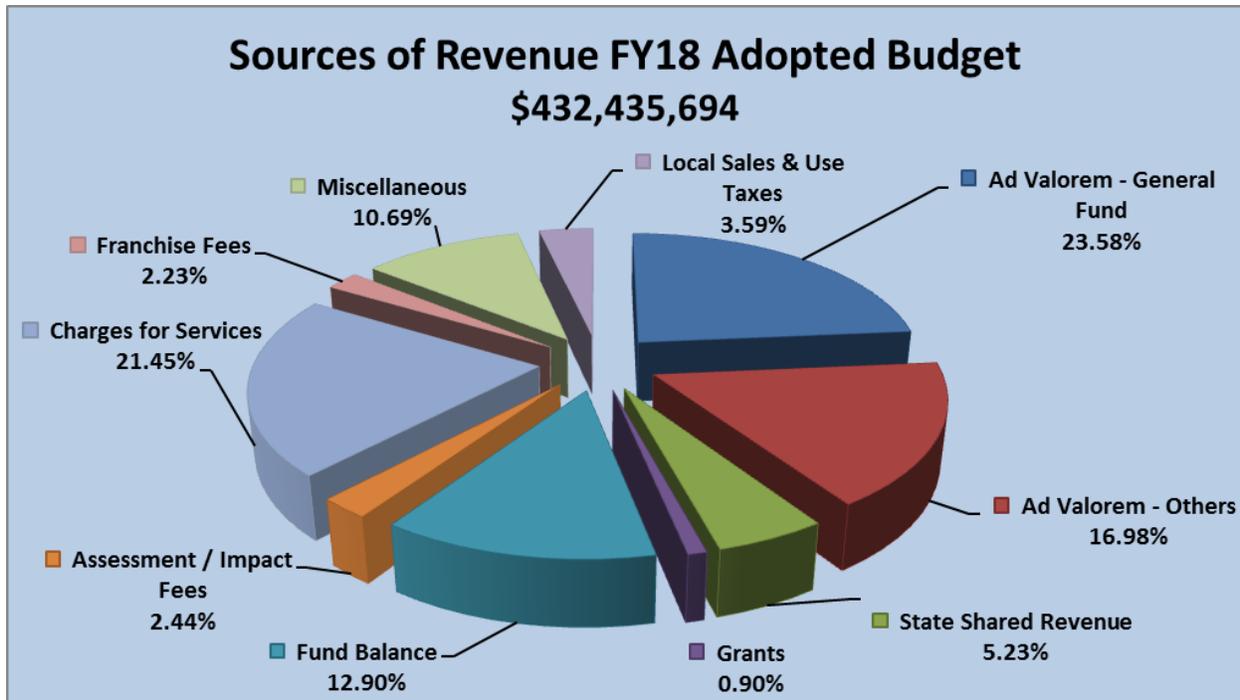


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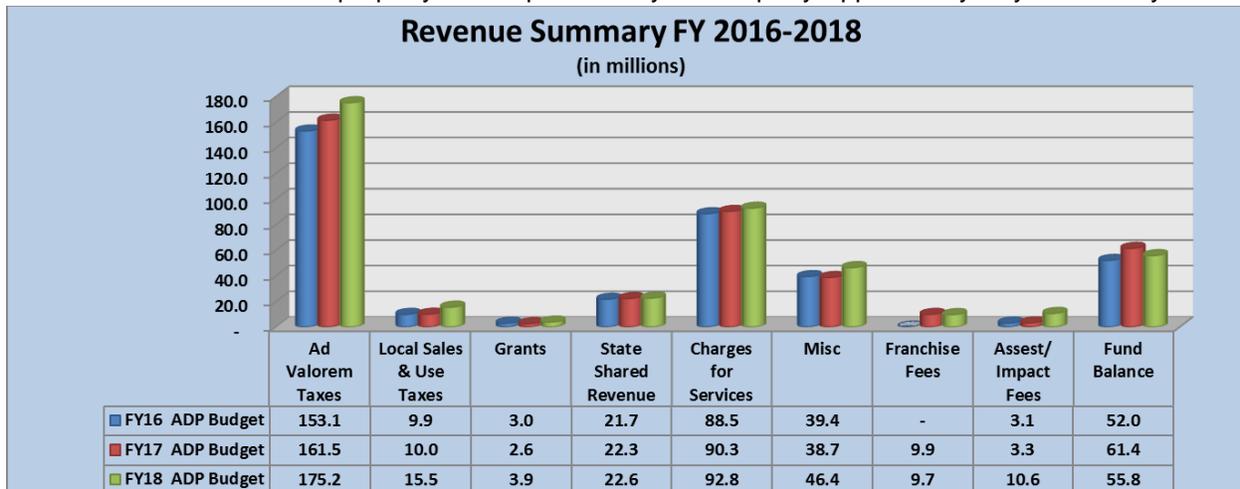
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REVENUES

Martin County receives a wide range of revenue to fund its operations and capital projects. The inflow of financial resources includes taxes, fees, special assessments, intergovernmental revenues, charges for services, and other miscellaneous revenues. At any given time, Martin County has over one hundred distinct revenue accounts; however, for reporting purposes they are often bundled into the following categories:



Revenue estimates for budget purposes are based on historical trends, current economic conditions, future financial forecasts, legislative actions, departmental operations, constitutional officers revenue estimates from program-related fees, grants, and other sources. The Florida Department of Revenue provides estimates for gas tax revenue, local half cent sales tax revenue, communications services tax revenue, and state revenue sharing, partially based on sales/use tax and cigarette tax. Ad valorem tax is estimated based on taxable property values provided by the Property Appraiser by July 1 of each year.



The following section is designed to review major revenues and how they compare from year to year.

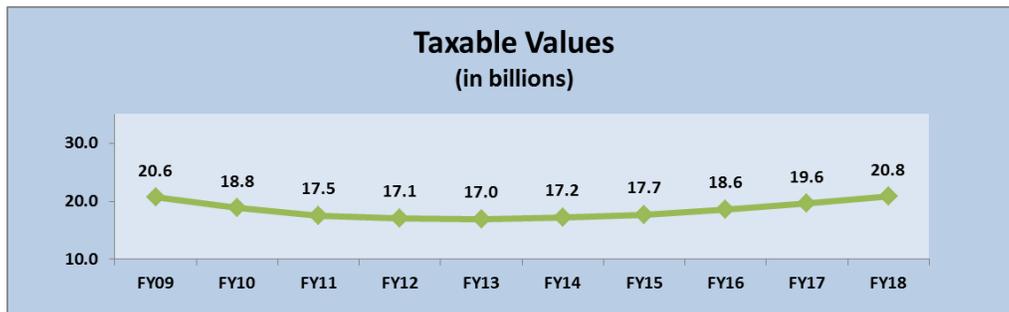


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Ad Valorem Taxes

Ad valorem tax (property tax) is defined as a tax based upon the assessed value of real and personal property. Ad valorem tax rates are expressed in mills. A mill is defined as 1/1000 of a dollar, or \$1 per \$1,000 of taxable value. Property tax revenues depend upon the taxable value of real and personal property determined by the Property Appraiser.



Martin County levies taxes on all real and personal property within its borders, including municipalities for services provided throughout the county. Ad valorem taxes account for 40% of all revenue proposed in the Adopted FY18 Budget. Growth in the tax base increases the County's ad valorem tax revenues without major increases in the tax rate.



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Property Tax - Municipal Services Taxing Unit

In addition to Countywide millage, Martin County also has the authority to levy taxes in Municipal Service Taxing Units (MSTUs): Fire Rescue, Parks and Recreation, Stormwater, Road Maintenance, and five Commissioner District MSTUs. MSTUs provide specialized services within legally specified geographic boundaries. For FY18, the Board approved reinstating three of the five district MSTUs. Therefore additional taxes will be levied within the boundaries established for Districts One, Three, and Five.

This tax is assessed only on property in the unincorporated areas of the County, and it is reserved to provide operating funds for County services that are comparable to certain activities provided by municipalities, hence the term Municipal Services Taxing Unit. MSTU revenues are kept in separate accounting funds to ensure that the money is spent only in the areas from which this tax was collected, and only for specific purposes: fire rescue, parks, stormwater, and road infrastructure maintenance. Property owners within the City of Stuart, Town of Sewalls Point, Town of Ocean Breeze, and Town of Jupiter Island do not pay this property tax.

Millage Overview

The following terms are commonly used in budget documentation pertaining to millage:

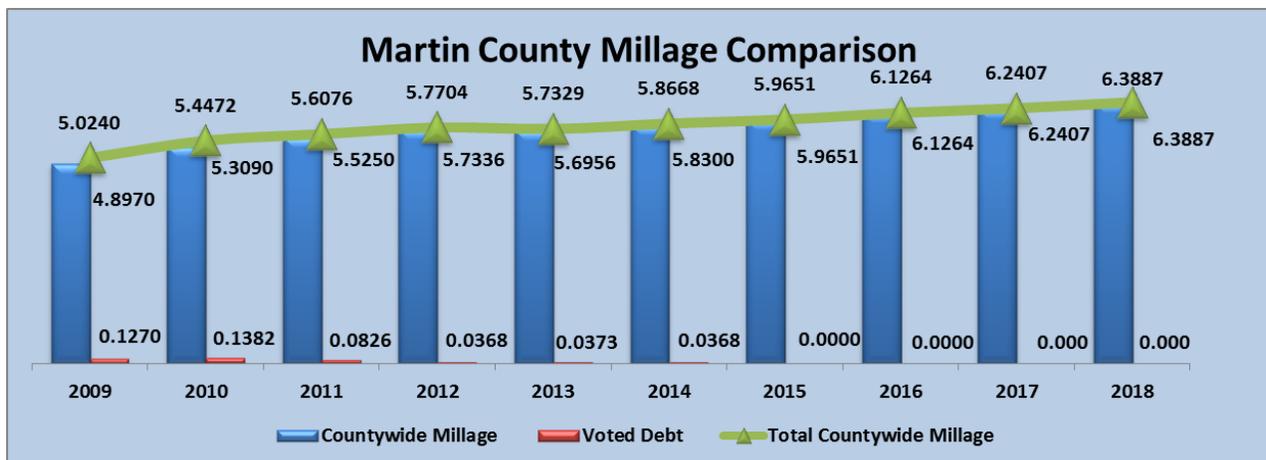
Millage: The rate charged per thousand of taxable value. For example, on a home with a taxable value of \$100,000 assessed, taxes would equal \$100 (\$1 for each \$1,000 of taxable value). The millage rate is calculated by dividing the amount of the proposed ad valorem into the total taxable value (less 5%).

Aggregate Millage Rate: A rate obtained by dividing the sum of all ad valorem taxes levied by the Martin County Board of County Commissioners by the taxable value of the County. This rate expresses an average tax rate.

Total Millage: A rate that is the aggregate millage plus the voted debt service millage.

Rolled Back Rate: a millage rate that will bring in ad valorem revenues equal to the prior year's dollar amount. The value of new construction is excluded from the calculation of the roll back rate.

The millage comparison chart below does not include Martin County unincorporated MSTUs, other taxing authorities (Martin County School District, Children's Services, South Florida Water Management, Florida Inland Navigation District), or the various municipalities (City of Stuart, Town of Sewall's Point, Town of Jupiter, Town of Ocean Breeze).





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ADOPTED MILLAGE ANALYSIS FY18					
MARTIN COUNTY, BOARD OF COUNTY COMMISSIONERS					
	FY17 Adopted Millage	FY17 Adopted Ad Valorem	FY18 Adopted Millage	FY18 Adopted Ad Valorem	Incr/Decr FY17 to FY18
TAXING AUTHORITY					
Countywide Revenue					
BOARD OF COUNTY COMMISSIONERS:					
General Revenue	4.8765	90,744,000	5.1637	101,984,795	5.89%
Capital Improvements	0.6790	12,635,881	0.5763	11,382,321	-15.13%
Coastal Management	0.2831	5,268,650	0.2687	5,306,086	-5.09%
Health Care/Medical Services	0.4021	7,482,465	0.3800	7,505,998	-5.50%
Total Countywide	6.2407	116,130,996	6.3887	126,179,200	2.37%
Municipal Service Taxing Unit					
Fire Rescue MSTU					
Operations	2.3675	33,671,709	2.3874	36,142,228	0.84%
Capital	0.0914	1,300,000	0.0859	1,300,000	-6.02%
Total Fire Rescue MSTU	2.4589	34,971,709	2.4733	37,442,228	0.59%
Parks & Recreation MSTU	0.1487	2,114,432	0.1606	2,431,167	8.00%
Stormwater MSTU	0.2503	3,559,838	0.2542	3,848,401	1.56%
Road Maintenance MSTU	0.2950	4,195,517	0.2854	4,320,386	-3.25%
Total Municipal Service Taxing Unit (MSTU)	3.1529	44,841,496	3.1735	48,042,182	0.65%
Total Millage Countywide and MSTU (excluding Commission District MSTU's and Special District)					
	9.3936	160,972,492	9.5622	174,221,382	1.79%
Non Countywide Revenue					
Commission District MSTU					
District One (1)	-	-	0.0803	250,000	-
District Two (2)	-	-	-	-	-
District Three (3)	-	-	0.0401	200,000	-
District Four (4)	-	-	-	-	-
District Five (5)	-	-	0.0681	200,000	-
Special District A-61 (Hutch. Isl)	0.2617	320,850	0.2635	343,207	0.69%
Total Millage Non Countywide	0.2617	320,850	0.4520	993,207	72.72%
Total Ad Valorem (Including Commission District MSTU's & Special District A-61)					
		161,293,342		175,214,589	



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MILLAGE ANALYSIS FY18 ADOPTED BUDGET				
MARTIN COUNTY, ALL TAXING AUTHORITIES				
	FY15 Adopted Millage	FY16 Adopted Millage	FY17 Adopted Millage	FY18 Adopted Millage
TAXING AUTHORITY				
Countywide Revenue				
BOARD OF COUNTY COMMISSIONERS:				
General Revenue	5.1367	4.9015	4.8765	5.1637
Capital Improvements	0.2921	0.5283	0.6790	0.5763
Coastal Management	0.1374	0.3034	0.2831	0.2687
Health Care/Medical Services	0.3989	0.3932	0.4021	0.3800
Total Countywide	5.9651	6.1264	6.2407	6.3887
Municipal Service Taxing Unit				
Fire Rescue MSTU				
Operations	2.5322	2.4305	2.3675	2.3874
Capital	0.1011	0.0958	0.0914	0.0859
Total Fire Rescue MSTU	2.6333	2.5263	2.4589	2.4733
Parks & Recreation MSTU	0.1446	0.1488	0.1487	0.1606
Stormwater MSTU	0.2813	0.2667	0.2503	0.2542
Road Maintenance MSTU	0.1575	0.3254	0.2950	0.2854
Total Municipal Service Taxing Unit (MSTU)	3.2167	3.2672	3.1529	3.1735
Total Millage Countywide and MSTU (excluding Commission MSTU's and Special District)				
	9.1818	9.3936	9.3936	9.5622
Non Countywide Revenue				
Commission District MSTU				
District One (1)	-	-	-	0.0803
District Two (2)	-	-	-	-
District Three (3)	-	-	-	0.0401
District Four (4)	-	-	-	-
District Five (5)	-	-	-	0.0681
Special District A-61 (Hutch. Isl)	0.2401	0.2721	0.2617	0.2635
Total Millage Non Countywide	0.2401	0.2721	0.2617	0.4520
School District				
Schools, by State Law	4.8900	4.8500	4.6330	4.3040
Schools, Local Discretionary	0.7480	0.7480	0.7480	0.7480
Schools, Capital Outlay	1.5000	1.5000	1.5000	1.5000
Total School Board District Millage	7.1380	7.0980	6.8810	6.5520
Other Taxing Agencies				
Children Services	0.3618	0.3618	0.3618	0.3618
SFWMD	0.3842	0.3551	0.3307	0.3100
FIND	0.0345	0.0320	0.0320	0.0320
Total Other Taxing Agencies	0.7805	0.7489	0.7245	0.7038
Total All Tax Authorities (Excluding Non Countywide)	17.1003	17.2405	16.9991	16.8180
Municipalities				
City of Stuart	4.8540	4.8327	4.8224	4.7572
Town of Sewalls Point	2.6000	2.8700	2.8700	2.8700
Town of Jupiter	4.5813	4.4270	4.3087	4.1724
Town of Ocean Breeze	4.9472	3.9814	5.2177	5.4750



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A typical tax bill:

The average single family residential taxable value provided by the Martin County Property Appraiser is \$236,980 with a \$50,000 homestead exemption, resulting in an assessed taxable value of \$186,980. Based on the FY18 adopted millage of 9.5622, a typical County portion of a tax bill would be \$1,787.94 as shown on the example below. This amount includes only County's government millage. Each individual tax bill would be broken down by various rates that apply to the specific area where the home is located.

Typical tax bill	FY18 Adopted millage	FY18 Tax amount
General Fund	6.3887	\$1,194.56
Subtotal County	6.3887	\$1,194.56
Fire Rescue MSTU	2.4733	\$462.46
Parks & Recreation MSTU	0.1606	\$30.03
Stormwater MSTU	0.2542	\$47.53
Roads MSTU	0.2854	\$53.36
Total Including Unincorporated Areas	9.5622	\$1,787.94
(Based on a \$236,980 assessed value less \$50,000 homestead exemption)		

Below is a table that compares the taxes on this hypothetical house for FY18 compared to FY17:

Typical tax bill Compared to prior year	FY17 Adopted Tax amount	FY18 Adopted Tax amount	Change	% Change
General Fund	\$1,166.89	\$1,194.56	\$27.67	2.37%
Subtotal County	\$1,166.89	\$1,194.56	\$27.67	2.37%
Fire Rescue MSTU	\$459.77	\$462.46	\$2.69	0.59%
Parks & Recreation MSTU	\$27.80	\$30.03	\$2.23	8.00%
Stormwater MSTU	\$46.80	\$47.53	\$0.73	1.56%
Roads MSTU	\$55.16	\$53.36	-\$1.80	-3.25%
Total including unincorporated areas	\$1,756.42	\$1,787.94	\$31.52	1.79%

Actual tax bills contain taxes levied for taxing authorities other than the County government: Special Districts, Children's Services Council, South Florida Water Management District (SFWMD), Florida Inland Navigational District (FIND), School Board, and, when applicable, municipalities. Each of these authorities assesses their own millage and adopts their own annual budgets. The County does not exercise control over the budgets and millage rates of other taxing districts; therefore, their budgets and millage rates are not reflected in the County's budget document.

In addition to the tax levies already mentioned, the County is required to levy a separate property tax to meet annual debt service requirements for the payment of voter approved general obligation bonds. At present, the voted debt fund has accumulated sufficient resources to satisfy the remaining debt obligation.



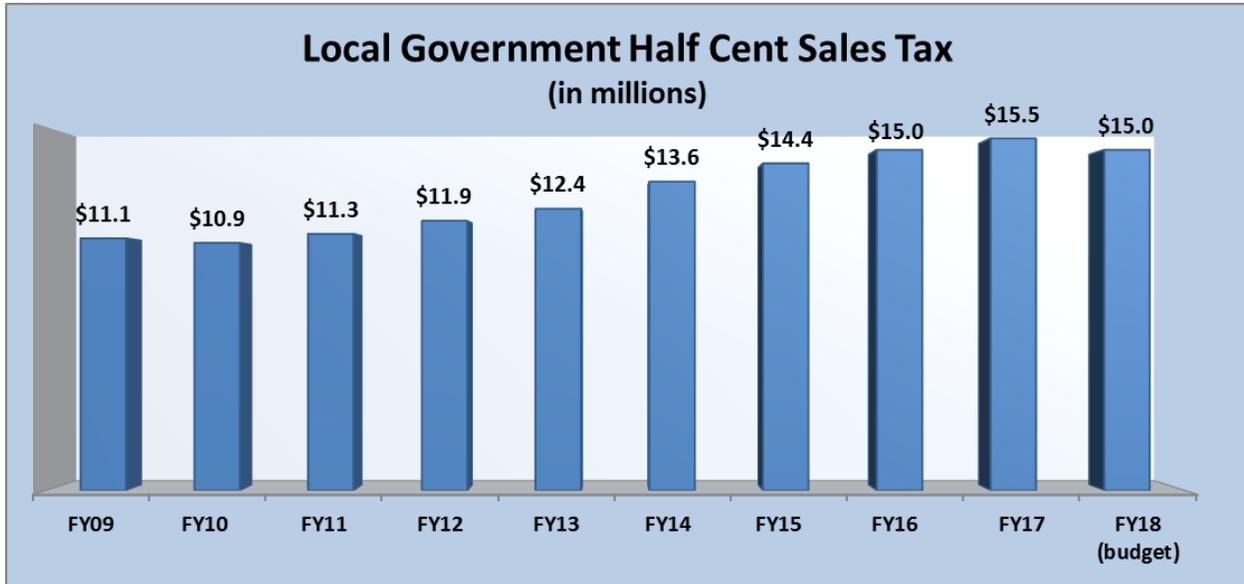
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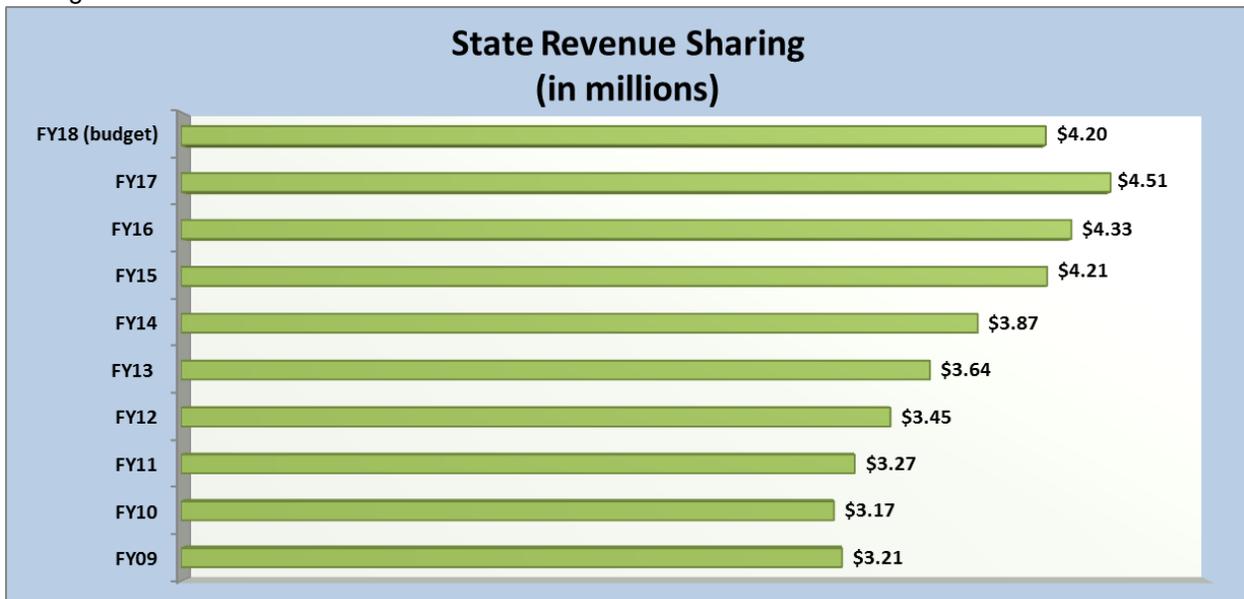
State Shared Revenue

Major revenue types in this category are: local government half-cent sales tax, state revenue sharing, as well as the constitutional and county fuel tax. In addition, Martin County receives smaller amounts of money for insurance agent county licenses, mobile home license tax, alcoholic beverage license tax, and other minor revenue inflows.

The local government half-cent sales tax has been an important source of revenue for the County since 1981.



The state revenue sharing is allocated from the State to the County as a portion of the state sales tax and the cigarette tax.

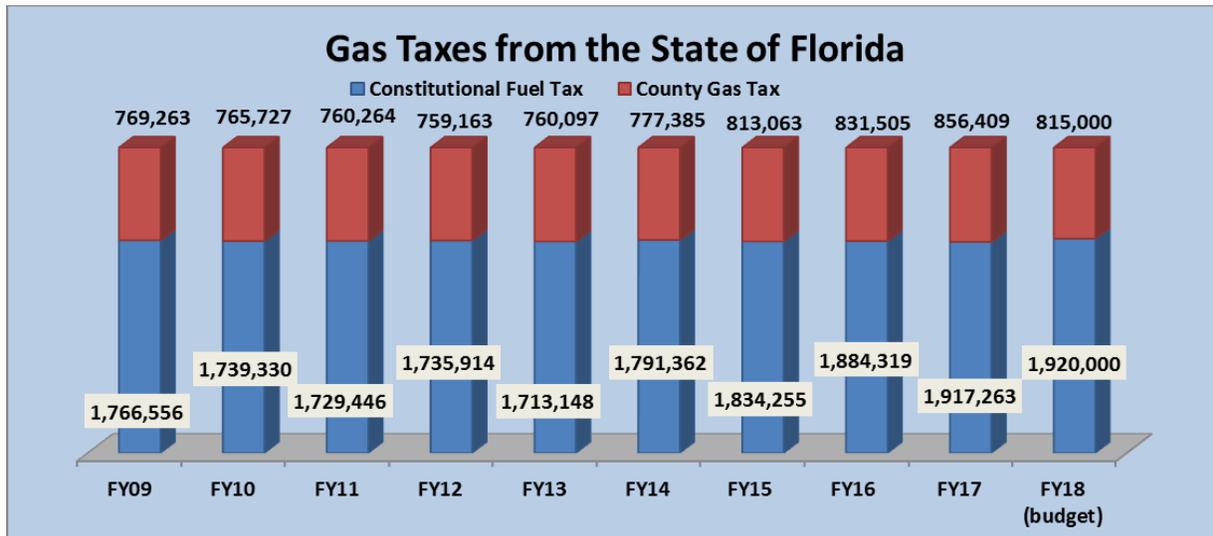




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Additionally, the County receives two types of fuel taxes based on State law and distributed to the counties by a State-calculated formula. The constitutional fuel tax is a 2 cent/gallon levy shared with counties only. The county fuel tax, contrary to its name, is considered a state shared revenue since its distribution is based on state set of formulas, not necessarily on collections within the county. The chart below show comparisons of revenues received from these sources in the recent years:



Local Sales and Use Taxes

Florida law allows local governments to impose a wide range of local taxes, which in most cases are collected locally, remitted to the State, and redistributed back to counties. The major revenues in this category are Fuel Tax Local Option 1, Fuel Tax Local Option 2, Ninth Cent Fuel Tax, Communications Tax, and Tourist Development Tax.

Fuel Tax Local Option 1:

1 to 6 cents/gal of motor and diesel fuel tax intended for a variety of transportation expenditures (defined in § 336.025(7) Fla. Stat. (2014)) including sidewalks. This tax cannot be used for operating expenses other than the ones defined in the above-mentioned Statute and it cannot be pledged for debt exceeding 10 years. This tax started in 1985 (4 cents) and 1986 (2 cents) and it will expire on August 31, 2036. Martin County currently levels the maximum 6 cents for this option.

Fuel Tax Local Option 2:

1 to 5 cents /gal tax on motor fuel authorized by § 206.41(1)(e) and 336.025 Fla. Stat. (2014). It can be used for transportation requirements of the CIE Element of the Comprehensive Plan, and related capital outlay in the adopted Capital Improvement Plan, but not for routine maintenance. This tax will expire on August 31, 2036. Martin County currently levels the maximum 5 cents for this option.

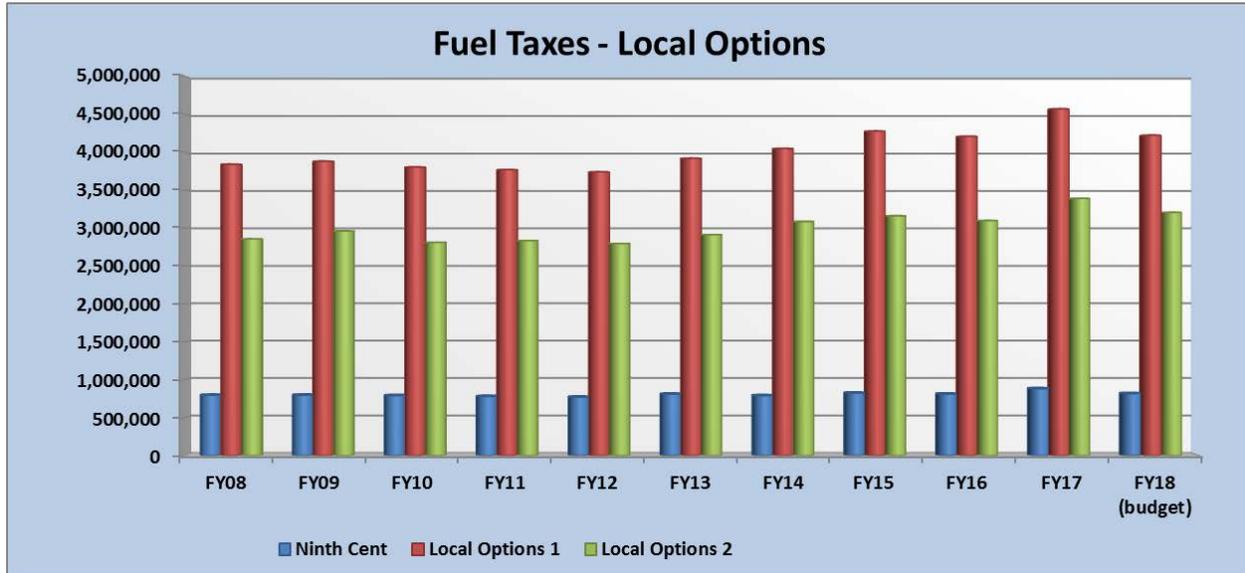
Ninth Cent Fuel Tax:

1 cent/gal on motor and diesel fuel tax intended for multitude of transportation expenditures (defined in § 336.025(7) Fla. Stat. (2014)) including sidewalks in both incorporated and unincorporated areas. This tax will expire on August 31, 2036.



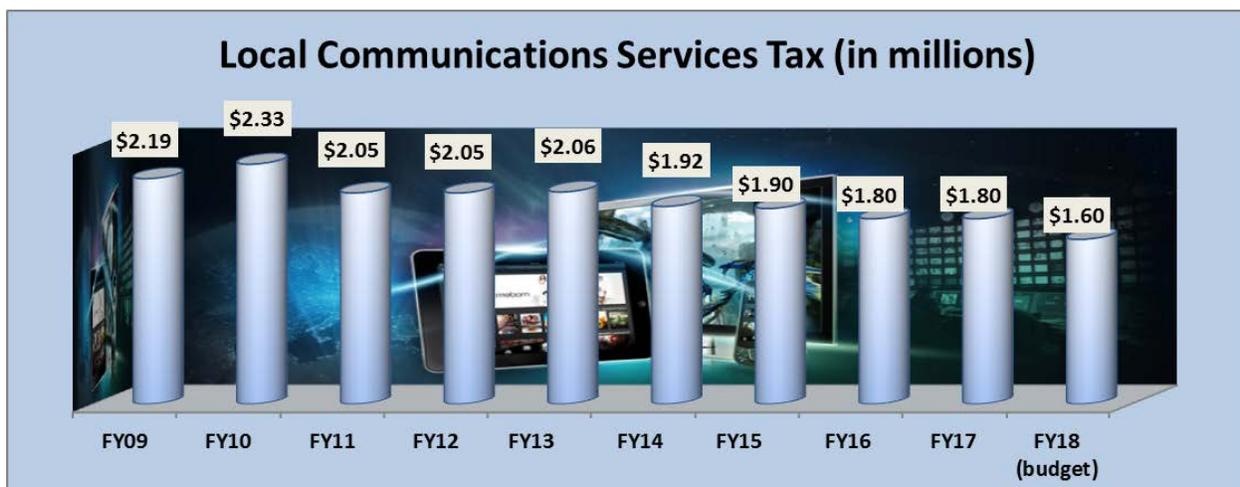
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Communications Tax:

§ 202 Fla. Stat. (2014) gives the County the power to levy communication fees on private broadcasting providers. Martin County established this tax in lieu of franchise fees for the privilege of using county's municipal rights-of-way. There are no major limitations on the use of proceeds from this tax. The chart below shows the local communications tax revenues received from FY09 through FY17. Local Communications Services Tax is collected by the State and returned to counties as part of fees paid by individuals for television cable usage.





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Tourist Development Tax:

§ 125.0104 Fla. Stat. allows the local governments to levy a "bed tax", also known as "resort tax" on transient rentals less than six months. On July 1, 2015, the Tourist Development Tax in Martin County increased from 4% to 5%. This tax can be used for capital construction of tourist-related facilities, tourism and sports promotions, and beach and inlet maintenance.



Grants

Martin County participates in a wide range of grant programs offered by the federal, state, and local governments and organizations. If planned wisely, grants can contribute invaluable financial resources to County programs, especially the ones related to environment, quality of life, and improved economic conditions. Department directors and project managers are responsible for identifying grant opportunities and administering grant programs if awarded. This budget includes salary and fringe benefits for recurring grants. Additional grant revenues that are awarded, and the corresponding appropriations, are included in the budget through resolutions approved by the Board during the fiscal year. The type and dollar value of grants vary significantly from year to year due to availability of grant funding and the competitive nature of grant awards.

Fund Balance

Fund balance is a term used in governmental accounting referring to the difference between assets and liabilities. In practical terms, fund balance is the unused portion of financial resources from the prior fiscal year due to accumulation of emergency, capital, and project reserves; encumbrances carried forward from prior fiscal year; as well as revenues collected in excess of budgeted amounts.

Assessments and Fees

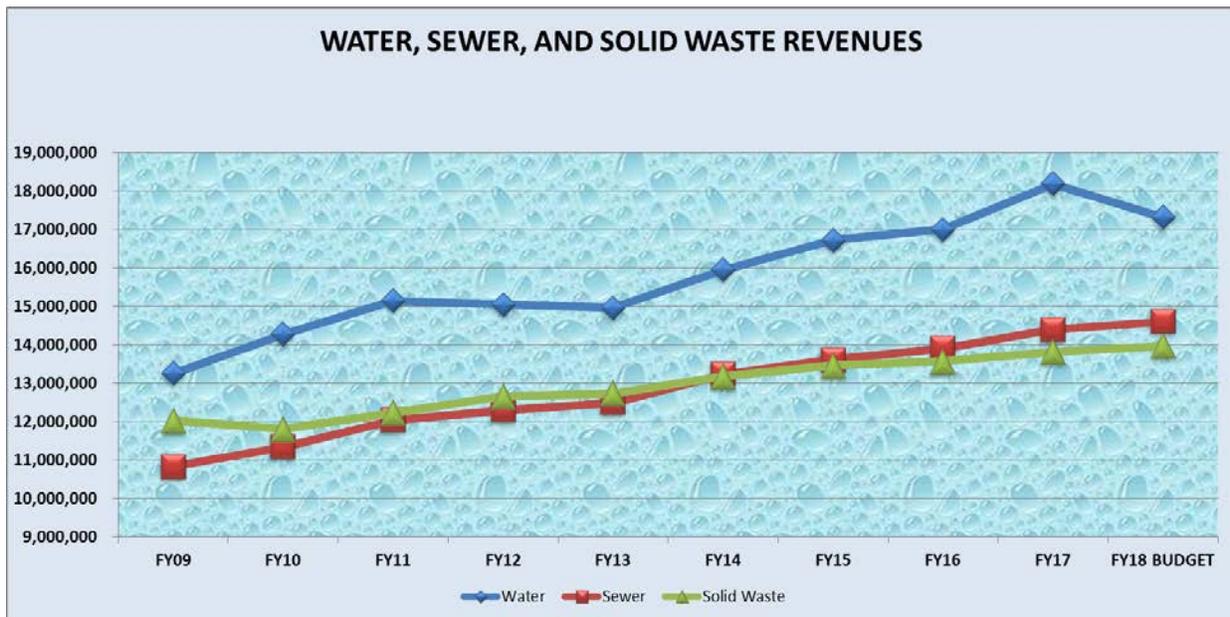
Included in this category are the following: building permits, inspection fees, franchise fees, impact fees, and special assessments. Special assessments are charged for specific benefits derived from County services or projects in specific areas. Impact fees are charged at the time of development for construction of facilities.



Charges for Services

Charges for services include all revenues for County services delivered to either residents, businesses, or other governmental units. Martin County has the home rule authority to impose user fees and charges to recover the cost of providing a service or facility or regulating an activity. In contrast to taxes, user fees and charges have a direct relationship between the services received and the compensation paid for the service. Charges for Services include revenues from such categories as: ambulance transports, water and sewer charges, solid waste disposal charges, internal service charges, parks and recreational fees, library fees, and court related fees. In preparing the County's annual budget, the departments whose operations are supported by these fees provide the estimates of anticipated revenue. Over the past several years, the County has focused more on this type of revenue in efforts to ensure the benefits received match the cost of the services.

The most significant revenues derived from charges for services are collected in the Utilities Departments for water, sewer, and solid waste services provided to residents.



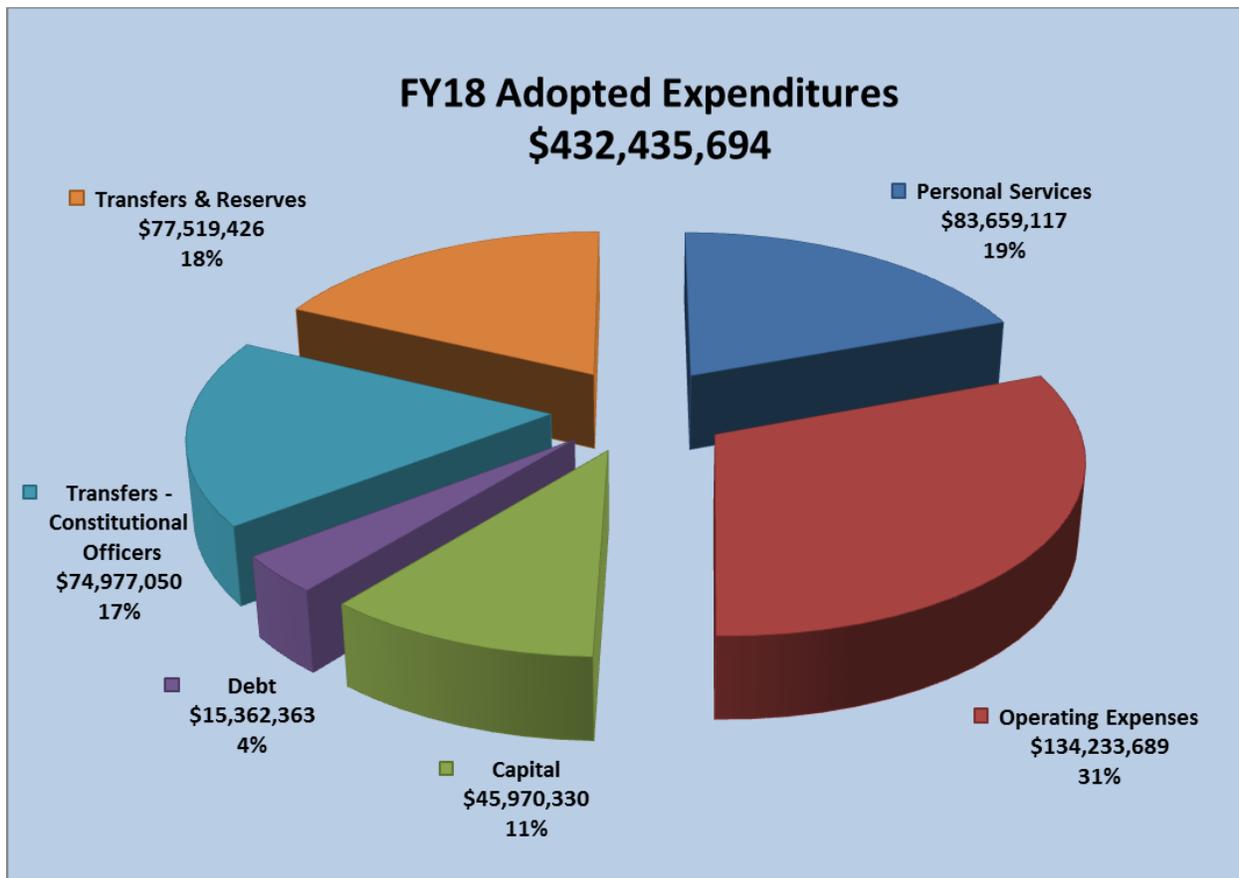
Miscellaneous Revenues

Miscellaneous revenues account for 10.69% of total revenues. Interfund transfers account for the majority of revenues in this category. Other revenues in this category include local communications services tax, permits and fees, fines and forfeitures, interest earnings, transfers from constitutional officers, rents and royalties, sale of surplus equipment, contributions and donations, and indirect cost from departments.



TOTAL EXPENDITURES

The most universal format used by local governments to summarize their budget information is a rollup of planned expenditures into personal, operating, capital, debt service, transfers to constitutional officers, internal transfers, and reserves:



Personal Services consist of salaries and fringe benefits. Operating expenditures cover a vast array of day-to-day governmental activities ranging from road repairs, parks maintenance, to office supplies, printing, and utility payments. Capital expenditures are related to acquisition or construction of fixed assets, and intellectual property, such as software. Debt service includes County short and long-term financial obligations. Transfers to constitutional officers are resources that the County is obligated by law to fund for work or services performed by the Clerk of Courts, Property Appraiser, Sheriff, Supervisor of Elections, Tax Collector, and judicial agencies. Internal transfers are designed to move resources within the County's fund structure to either contribute funding to specific projects and programs or to reimburse departments for work performed. Reserves are set up to save funds for a variety of governmental purposes: emergency and disaster relief, capital projects, equipment replacement, debt service, and others.

To provide a greater degree of detail, the same information is often expanded and re-sorted into charts and reports by various parameters available in the County's accounting system. The table following this section shows the same data as the chart above, but presented by departmental budgets cross-referenced with their funding sources.



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FY18 ADOPTED DEPARTMENT EXPENDITURES

DEPARTMENT	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	TRUST & AGENCY	TOTAL
Administration	4,435,531	4,334,609	-	108,381	170,978	-	-	9,049,499
Airport	-	-	-	-	1,296,278	-	-	1,296,278
Building	-	4,469,096	-	-	-	-	-	4,469,096
Capital Improvement Plan	-	15,689,552	-	21,476,725	22,494,600	-	1,448,865	61,109,742
Office of Community Development	-	-	-	-	-	-	378,356	378,356
Commission MSTU	-	650,000	-	-	-	-	-	650,000
County Attorney	1,195,058	52,568	-	-	-	-	-	1,247,626
Fire Rescue	5,054,841	36,614,521	-	-	-	-	-	41,669,362
Engineering	2,749,805	5,654,219	-	8,008,050	-	-	-	16,412,074
General Services	5,700,948	953,216	-	-	-	1,611,606	-	8,265,770
Growth Management	-	2,050,408	-	-	-	-	-	2,050,408
Info Technology Services	2,994,172	157,325	-	13,940	144,877	-	-	3,310,314
Library	3,602,075	99,743	-	-	-	-	-	3,701,818
Parks and Recreation	6,022,863	2,871,049	-	-	1,899,649	-	-	10,793,561
Technology Invest Plan	4,268,180	1,063,463	-	348,118	583,992	3,947	3,881	6,271,581
Utilities & Solid Waste	-	-	-	-	42,382,064	-	-	42,382,064
Clerk	1,426,214	-	-	-	-	-	-	1,426,214
Property Appraiser	3,714,424	-	-	-	-	-	-	3,714,424
Sheriff	60,920,591	3,003,249	-	-	-	-	-	63,923,840
Sheriff Non-departmental	441,165	1,025,745	-	-	-	-	-	1,466,910
State Judicial/Agencies	955,224	879,530	-	-	-	-	-	1,834,754
Supervisor of Elections	1,154,142	-	-	-	-	-	-	1,154,142
Tax Collector	4,546,386	1,118,800	-	-	-	-	-	5,665,186
Non-departmental	12,144,668	4,617,348	-	885,206	164,162	7,511	174,406	17,993,301
Risk Management	870,500	-	-	-	-	23,361,792	-	24,232,292
Economic Development	-	425,000	-	-	-	-	-	425,000
Grants & Aid/Service Contracts	1,153,630	4,427,965	-	-	-	-	120,000	5,701,595
Debt Service	1,015,359	964,927	5,059,479	604,760	14,665,148	-	-	22,309,673
Budgeted Transfers	6,178,026	2,918,904	-	1,650,000	5,250,000	-	887,518	16,884,448
Reserves	12,488,945	10,714,772	102,914	969,409	27,334,335	137,486	898,505	52,646,366
FUND TOTALS:	143,032,747	104,756,009	5,162,393	34,064,589	116,386,083	25,122,342	3,911,531	432,435,694

Financial information in this section of the budget document is intended to summarize hundreds of individual accounts that Martin County utilizes to track its financial transactions. These accounts appear in detail in the budget presentations by department. To facilitate the reading process of this document, it is important to note that Martin County codifies all of its revenues and expenditures according to the Generally Accepted Accounting Principles, and follows a chart of accounts established by the State of Florida's Uniform Accounting System Manual. As a result, each financial transaction is coded with several accounting designators: fund, organization, account, program, and sometimes an activity number. This terminology is used throughout the budget document, and definitions are included below to facilitate the interpretation of the data:



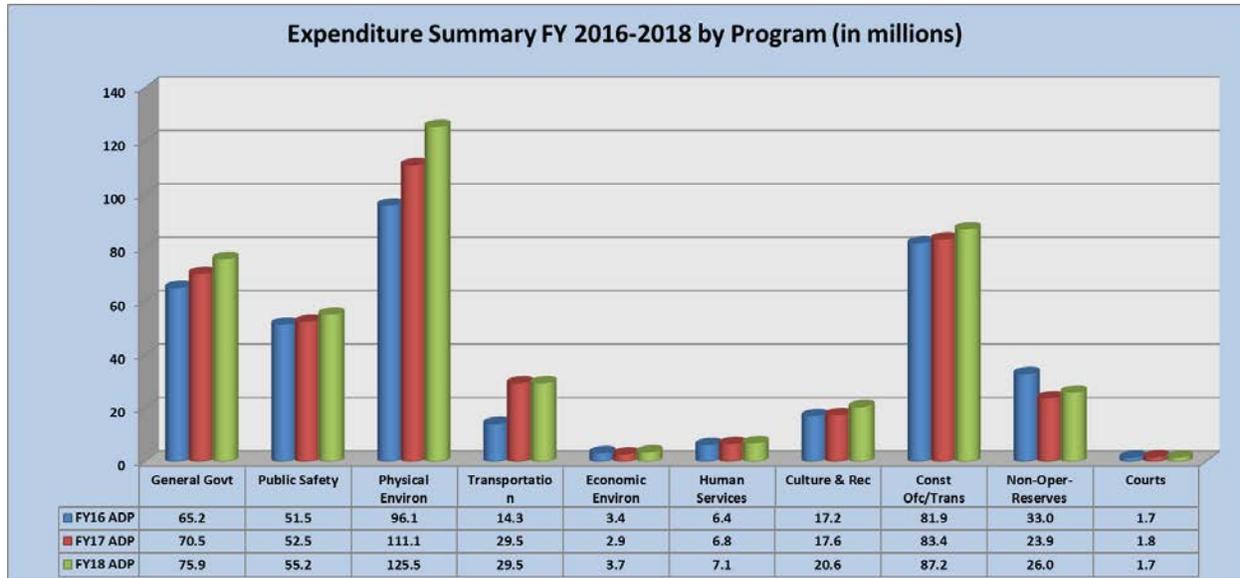


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The most commonly used compartmentalization of governmental financial data is based on methodology used in the preparation of annual financial reports where the expenditures are grouped by programs: general government, public safety, physical environment, transportation, economic environment, human resources, culture and recreation, capital outlay, debt service, and transfers out.

Information re-sorted by program allows the users of financial reports to compare the County's major categories of spending to prior years as well as to other county governments of similar size and operations. Presented next are the total Martin County tentative expenditures planned for the next year, by program:



General Government Services – Non-court related services provided by the legislative and administrative branches of the County for the benefit of the public and the governmental body as a whole. This does not include administrative services provided by a specific department in support of services included in another major classification as listed above. These include: Legislative, Executive, Financial and Administrative, Legal Counsel, Comprehensive Planning, Debt Service and Other General Government.

Public Safety – Services for the security of persons and property. This major category includes: Fire Rescue (fire control and ambulance and rescue services), Emergency & Protective Inspections, Disaster Relief Services, and Law Enforcement (Sheriff, Police, and other Law Agencies). **Note:** The Sheriff's budget is included in the Constitutional Officers/Transfer and Court Related section on the above chart.

Physical Environment – Costs of services provided for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are the following: Electric, Gas, and Water Utility Services, Garbage/Solid Waste Control Services, Sewer/Wastewater Services, Water-Sewer Combination Services, Conservation and Resource Management, Flood Control/Stormwater Management, and Other Physical Environment.

Transportation – Cost of services for the safe and adequate flow of vehicles, travelers, and pedestrians. Does not include expenditures incidental to transportation, but directly related to public safety, such as traffic control, law enforcement, and highway safety projects. This major category includes: Road and Street Facilities, Airports, Water Transportation Systems, Mass Transit Systems, Parking Facilities, and Other Transportation Systems/Services.



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Economic Environment – Cost of providing services which develop and improve the economic condition of the community and its citizens. This excludes welfare, which is classified under the function “Human Services”. This category includes Employment Opportunity and Development, Industry Development, Veteran’s Services and Housing and Urban Development.

Human Services – Cost of providing services for the care, treatment and control of human illness, injury or handicap; and for the welfare of the community as a whole and its individuals. This includes Hospital Services, Health Services, Mental Health Services, Public Assistance Services, Developmental Disabilities Services, and Other Human Services.

Culture / Recreation – Cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. Libraries, Parks and Recreation, Cultural Services, Special Events, Special Recreation Facilities, and Charter Schools are all included in this category.

Other Uses - This category includes Inter-Fund Group Transfers Out, Installment Purchase Acquisitions, Capital Lease Acquisitions, Payment to Refund Bond Escrow Agent, Intragovernmental Transfers out from Constitutional Fee Officers, Clerk of Court Excess Remittance, and Non-Cash Transfers Out from General Fixed Asset Account Group.

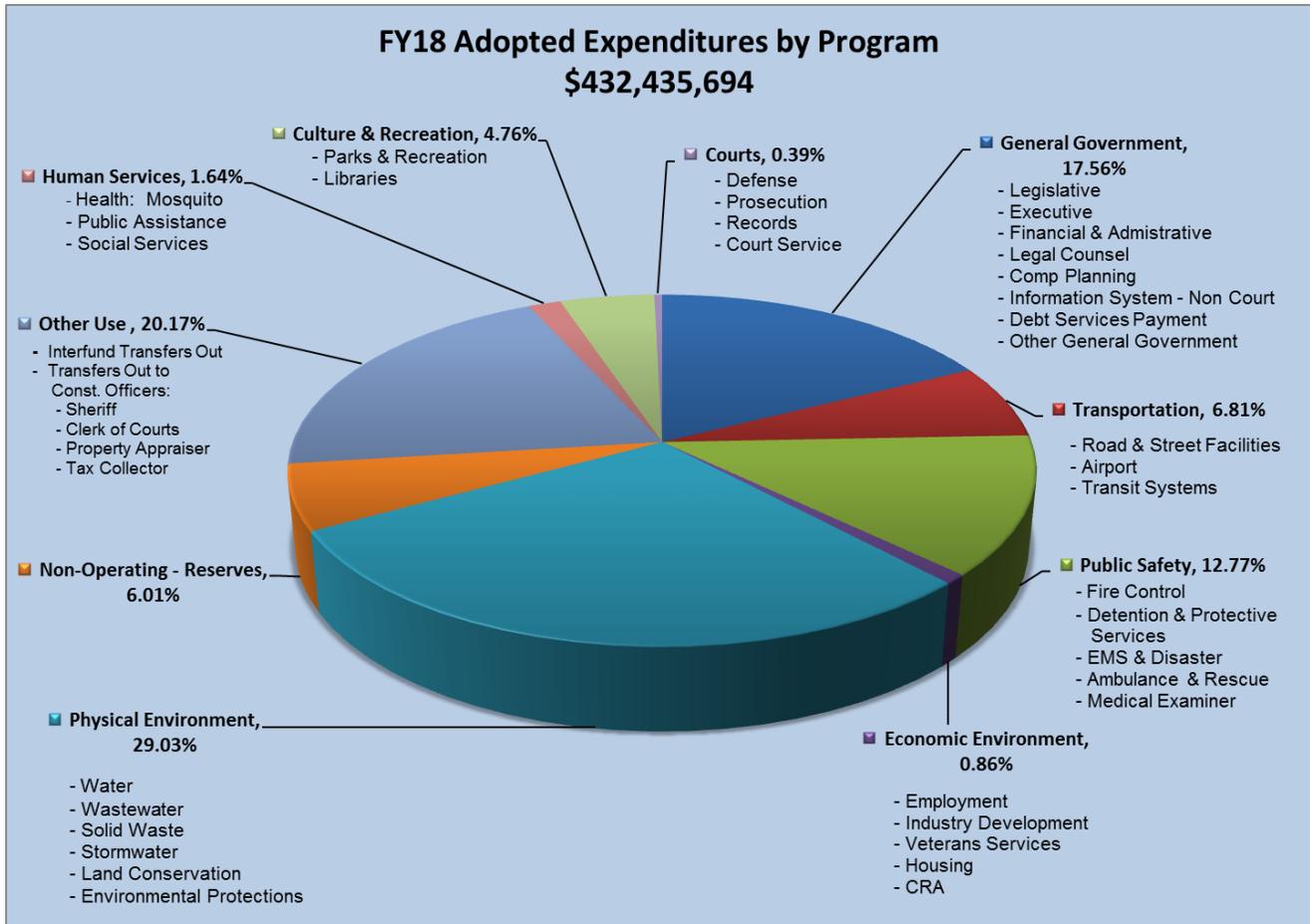
Other Non-operating – Use of funds that do not represent expenditures for operating or capital purposes. This category includes Reserves.

Court-related Expenditures – Includes General Court Administration for criminal and civil court costs.



II. Financial Summary

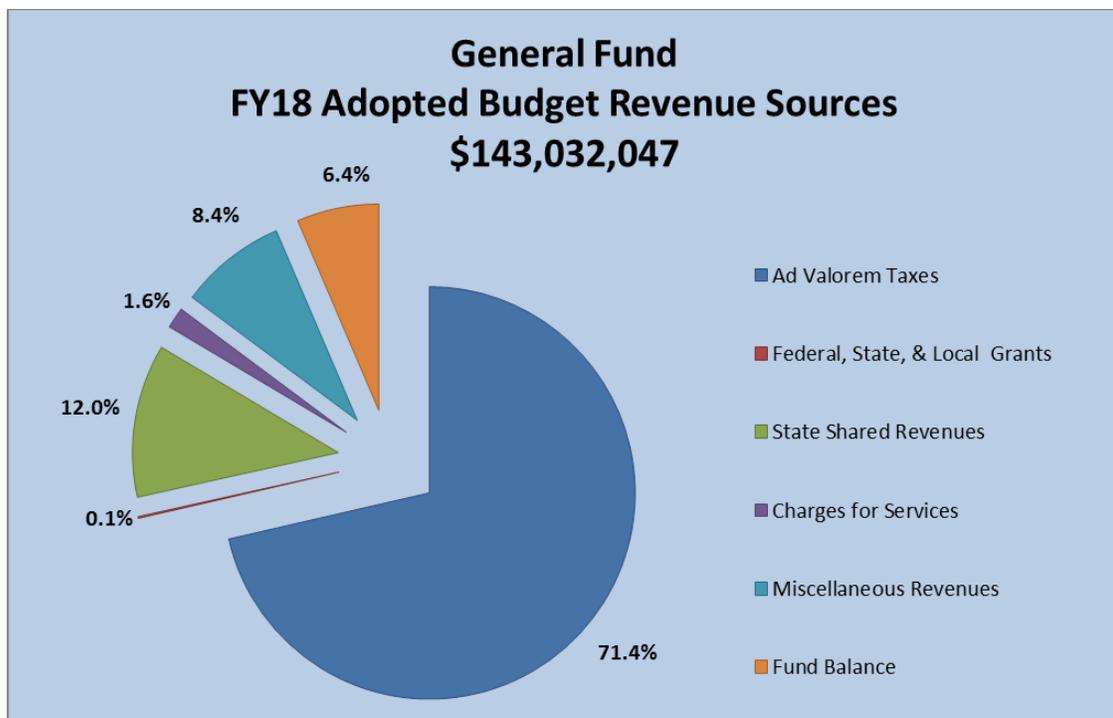
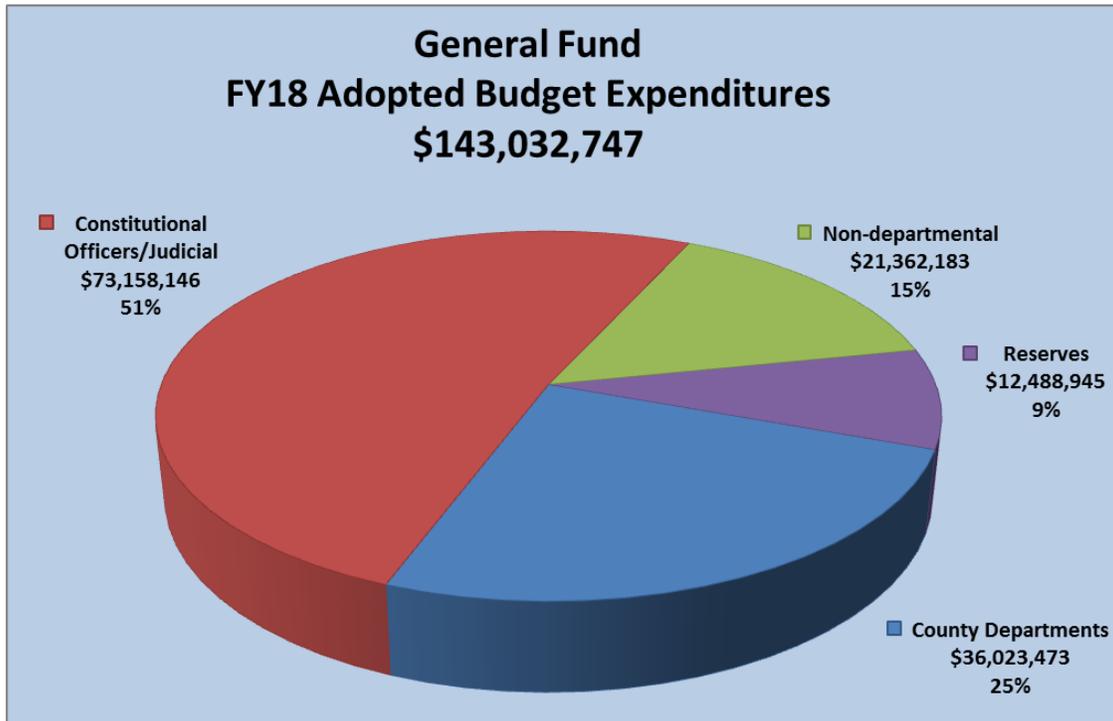
**2018
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GENERAL FUND

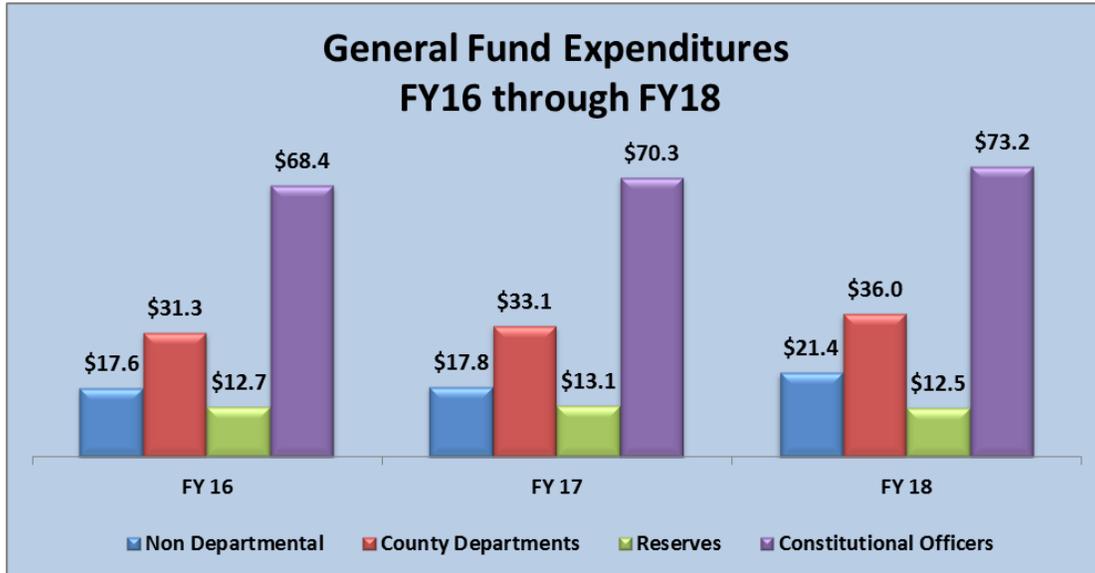
The General Fund is the largest and most comprehensive countywide fund. Funding for operating costs related to parks, libraries, courthouse, Sheriff, facilities, information technology, and other County services come primarily from this fund. The General Fund has a wide range of sources of revenue, however, the primary funding comes from ad valorem taxes.



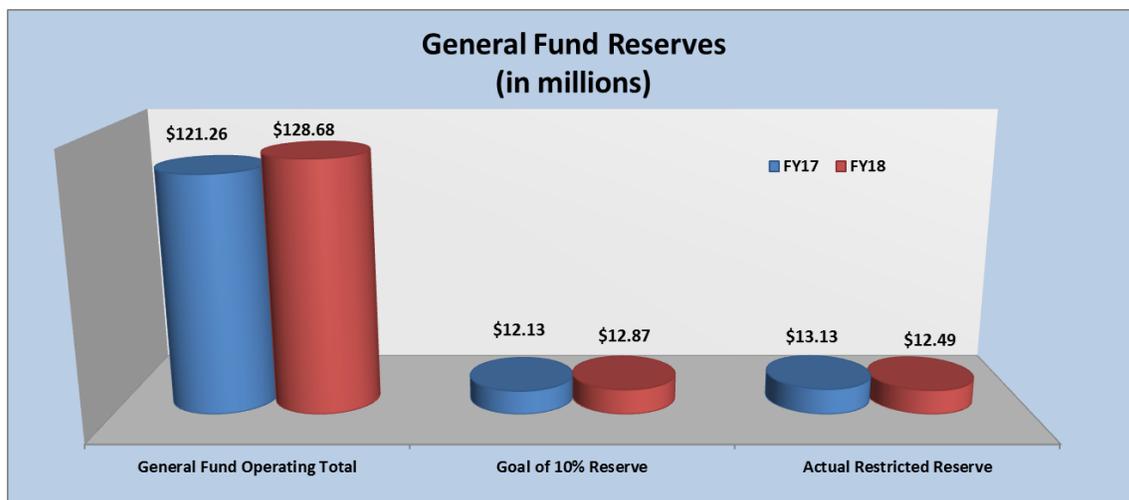


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Percentage Change from FY17 to FY18	
Non Departmental	19.7%
County Departments	8.9%
Reserves	-4.8%
Constitutional Officers	4.0%



This graph shows that the General Fund Reserves comes close to meeting the goal of at least 10% of the General Fund operating total, which is the desired level established by the County's Fiscal Policy. Due to the magnitude of the expenditures that were made from reserves at the end of FY17 for Hurricane Irma, the reserves are just shy of the ten percent policy for General Fund.



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DEPARTMENT/DIVISION PERSONNEL SUMMARY					
BOARD OF COUNTY COMMISSIONERS DEPARTMENTS	FY14 ADJ'D	FY15 ADJ'D	FY16 ADJ'D	FY17 ADJ	FY18 ADP
ADMINISTRATION					
ADMINISTRATION	8.00	9.00	8.00	9.00	9.00
OFFICE OF MANAGEMENT & BUDGET	11.00	10.00	10.00	10.00	10.00
COMMISSION	10.00	10.00	10.00	10.00	10.00
HUMAN RESOURCES & RISK MANAGEMENT	6.00	6.00	6.00	6.00	7.00
PURCHASING	3.00	3.00	3.00	4.00	4.00
MULTI-MEDIA SERVICES	2.75	2.50	2.50	2.50	2.75
COMMUNITY SERVICES	1.10	1.10	1.10	1.10	1.10
VETERANS	2.05	2.05	2.05	2.05	3.05
SOCIAL SERVICES	0.65	1.65	1.65	1.65	1.65
SUBSTANCE ABUSE TREATMENT ASSISTANCE	0.55	2.55	2.55	2.55	2.55
OFFICE OF TOURISM	0.00	2.50	2.50	2.50	2.25
MEDICAL SERVICES	1.65	1.65	1.65	1.65	1.65
HOUSING	0.00	0.00	1.00	1.00	1.00
LEGISLATIVE DIVISION	0.00	0.00	0.00	1.00	1.00
TOTAL ADMINISTRATION	46.75	52.00	52.00	55.00	57.00
BUILDING					
ADMINISTRATION	4.00	4.00	4.00	4.00	4.00
PERMITTING/INSPECTIONS	21.00	20.00	24.00	24.00	27.00
LICENSING	1.00	1.00	1.00	1.00	1.00
CODE ENFORCEMENT	7.00	7.00	9.00	9.00	9.00
TOTAL BUILDING SERVICES	33.00	32.00	38.00	38.00	41.00
OFFICE OF COMMUNITY DEVELOPMENT					
COMMUNITY DEVELOPMENT ADMINISTRATION	5.00	4.00	3.30	4.00	4.00
LEGISLATIVE DIVISION	0.00	0.00	1.70	0.00	0.00
COMMUNITY HOUSING PROGRAM	1.00	1.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	6.00	5.00	5.00	4.00	4.00
COUNTY ATTORNEY					
COUNTY ATTORNEY OPERATIONS	8.00	10.00	11.00	10.00	10.00
TOTAL COUNTY ATTORNEY	8.00	10.00	11.00	10.00	10.00
ENGINEERING					
ADMINISTRATION	5.00	4.00	4.00	4.00	4.00
TRAFFIC ENGINEERING	14.00	16.00	18.00	18.00	18.00
TRANSPORTATION PLANNING (MPO)	5.00	5.00	5.00	5.00	5.00
TRANSIT	1.00	2.00	2.00	4.00	4.00
SURVEYING & PROPERTY MANAGEMENT	11.50	11.50	11.50	0.00	0.00
CAPITAL PROJECTS	8.50	8.50	11.00	11.00	12.00
ECOSYSTEM RESTORATION & MANAGEMENT	6.00	6.00	6.00	6.50	6.50
DEVELOPMENT REVIEW	5.00	5.00	5.00	8.00	8.00
STORMWATER MAINTENANCE	21.50	19.50	19.50	19.50	19.50
FIELD OPERATIONS	36.50	36.50	46.50	46.50	46.50
MOSQUITO CONTROL	5.00	7.00	9.00	9.00	12.00
COASTAL MANAGEMENT	2.50	2.50	2.50	2.50	2.50
SURVEYING	0.00	0.00	0.00	8.25	8.25
REAL PROPERTY	0.00	0.00	0.00	4.75	4.75
TOTAL ENGINEERING	121.50	123.50	140.00	147.00	151.00



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DEPARTMENT/DIVISION PERSONNEL SUMMARY (cont.)						
BOARD OF COUNTY COMMISSIONERS DEPARTMENTS	FY14 ADJ'D	FY15 ADJ'D	FY16 ADJ'D	FY17 ADJ'D	FY18 ADP	
FIRE RESCUE						
EMERGENCY MANAGEMENT	1.75	1.75	1.75	1.75	1.75	1.75
NUCLEAR PLANNING	2.25	2.25	2.25	2.25	2.25	2.25
FIRE RESCUE COMMUNICATIONS	15.00	15.00	15.00	15.00	15.00	15.00
OCEAN LIFE GUARDING/BEACH PATROL	19.00	19.00	19.00	19.00	19.00	19.00
FIRE PREVENTION	4.00	4.00	4.00	4.00	4.00	5.00
FIRE RESCUE ADMINISTRATION	7.00	7.00	7.00	7.00	7.00	7.00
OPERATIONS	291.00	291.00	291.00	291.00	291.00	291.00
FLEET SERVICES & LOGISTICS	6.00	6.00	6.00	6.00	6.00	6.00
SPECIAL OPERATIONS	6.00	6.00	6.00	6.00	6.00	6.00
TOTAL FIRE RESCUE	352.00	352.00	352.00	352.00	352.00	353.00
GENERAL SERVICES						
ADMINISTRATION	3.00	3.00	3.00	4.00	5.00	
COUNTYWIDE BUILDING REPAIRS & MAINTENANCE	18.50	19.50	19.50	20.00	21.00	
COUNTYWIDE UTILITY & CONTRACT MANAGEMENT	2.00	2.00	2.00	3.50	3.50	
SHERIFF BUILDINGS REPAIRS & MAINTENANCE	5.00	6.50	6.50	6.00	6.00	
SHERIFF UTILITY & CONTRACT MANAGEMENT	0.50	1.00	1.00	0.50	0.50	
VEHICLE & EQUIPMENT REPAIRS	7.60	7.60	7.60	7.60	7.60	
LIGHT VEHICLE REPLACEMENT	0.40	0.40	0.40	0.40	0.40	
TOTAL GENERAL SERVICES	37.00	40.00	40.00	42.00	44.00	
GROWTH MANAGEMENT						
ADMINISTRATION	2.75	2.75	2.75	3.75	3.00	
COMPREHENSIVE PLAN MANAGEMENT	4.50	4.50	4.50	5.50	8.50	
DEVELOPMENT REVIEW	5.75	6.75	7.75	10.75	9.00	
ENVIRONMENTAL COMPLIANCE	4.00	4.00	4.00	4.00	3.50	
TOTAL GROWTH MANAGEMENT	17.00	18.00	19.00	24.00	24.00	
INFORMATION TECHNOLOGY SERVICES						
ADMINISTRATION	3.00	3.00	3.00	3.00	3.00	
DATA CENTER SERVICES	5.00	5.00	6.00	6.00	6.00	
APPLICATION MANAGEMENT SERVICES	10.00	10.00	12.00	12.00	14.00	
DESKTOP SUPPORT SERVICES	8.00	8.00	8.00	8.00	8.00	
COMMUNICATION SERVICES	4.00	4.00	3.00	3.00	3.00	
DOCUMENT MANAGEMENT SERVICES	1.00	1.00	1.00	1.00	1.00	
RADIO SERVICES	3.00	3.00	3.00	3.00	3.00	
TOTAL INFORMATION SERVICES	34.00	34.00	36.00	36.00	38.00	
LIBRARY						
ADMINISTRATION	2.00	2.00	3.00	3.00	3.00	
ACCESS SERVICES	3.00	3.00	0.00	0.00	0.00	
COLLECTION MANAGEMENT	2.50	2.50	0.00	0.00	0.00	
PUBLIC SERVICES	38.00	39.00	43.50	46.00	46.00	
TOTAL LIBRARY	45.50	46.50	46.50	49.00	49.00	



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DEPARTMENT/DIVISION PERSONNEL SUMMARY (cont.)						
BOARD OF COUNTY COMMISSIONERS	DEPARTMENTS	FY14 ADJ'D	FY15 ADJ'D	FY16 ADJ'D	FY17 ADJ'D	FY18 ADP
PARKS & RECREATION						
	PARKS ADMINISTRATION	3.00	3.83	3.83	3.35	3.35
	PARKS OPERATIONS	44.50	46.90	46.90	48.40	53.40
	RECREATION PROGRAM SUPPORT	0.00	0.00	0.00	0.00	0.00
	INDIAN RIVERSIDE PARK ADMINISTRATION	1.80	1.95	1.95	1.75	1.75
	RECREATION PROGRAMS	3.10	5.18	5.18	5.60	5.60
	RECREATION GRANTS	2.30	7.30	7.30	6.30	6.30
	EXTENSION SERVICE	2.00	2.00	1.00	1.00	1.00
	TOURIST DEVELOPMENT COUNCIL	0.85	0.00	0.00	0.00	0.00
	PHIPPS PARK	1.20	1.40	1.40	1.50	1.50
	SAILFISH SPLASH WATERPARK/POOL	4.00	3.84	3.84	4.00	4.00
	GOLF COURSE OPERATIONS	0.00	3.60	3.60	3.10	3.10
	TOTAL PARKS & RECREATION	62.75	76.00	75.00	75.00	80.00
	TOTAL PERSONNEL FOR OPERATING FUNDS	763.50	789.00	814.50	832.00	851.00
ENTERPRISE FUNDS						
AIRPORT						
	ADMINISTRATION	3.00	3.00	3.00	3.00	3.50
	OPERATIONS	2.00	2.00	3.00	3.00	3.50
	CUSTOMS	1.00	1.00	0.00	0.00	0.00
	TOTAL AIRPORT	6.00	6.00	6.00	6.00	7.00
UTILITIES AND SOLID WASTE						
	ADMINISTRATION	5.60	5.60	6.60	8.60	8.60
	TRANSFER STATION OPERATIONS	5.34	5.34	5.34	5.34	5.34
	PUMP OUT BOAT	1.00	1.00	1.00	1.00	1.00
	CONSTRUCTION AND DEBRIS	5.83	5.83	5.83	5.83	5.83
	TECHNICAL SERVICES	13.40	13.40	13.40	11.40	11.40
	CUSTOMER SERVICE	15.00	15.00	15.00	15.00	15.00
	MAINTENANCE - WATER	9.10	8.60	14.90	16.40	16.40
	MAINTENANCE - SEWER	12.90	13.40	20.10	20.60	20.60
	TREATMENT WATER	15.00	15.00	15.00	15.00	15.00
	TREATMENT SEWER	12.00	12.00	12.00	13.00	13.00
	LONG-TERM CARE	1.83	1.83	1.83	1.83	1.83
	PLANT MAINTENANCE WATER	7.50	7.00	0.00	0.00	0.00
	PLANT MAINTENANCE SEWER	7.50	7.00	0.00	0.00	0.00
	HAZARDOUS WASTE	1.00	2.00	2.00	2.00	2.00
	TOTAL UTILITIES AND SOLID WASTE	113.00	113.00	113.00	116.00	116.00
	TOTAL PERSONNEL FOR ENTERPRISE FUNDS	119.00	119.00	119.00	122.00	123.00
SUMMARY						
BOARD OF COUNTY COMMISSIONERS						
	OPERATING FUNDS	763.50	789.00	814.50	832.00	851.00
	ENTERPRISE FUNDS	119.00	119.00	119.00	122.00	123.00
	TOTAL BOCC PERSONNEL	882.50	908.00	933.50	954.00	974.00
CONSTITUTIONAL OFFICERS						
	CLERK OF THE COURT	16.00	16.00	15.00	16.00	16.50
	PROPERTY APPRAISER	40.00	41.00	42.00	42.00	42.00
	SHERIFF	559.00	560.00	566.00	567.00	570.00
	SUPERVISOR OF ELECTIONS	8.00	8.00	8.00	8.00	8.00
	TAX COLLECTOR	66.00	66.00	66.00	69.00	69.00
	TOTAL FTE'S FOR CONSTITUTIONAL OFFICERS	689.00	691.00	697.00	702.00	705.50
	TOTAL FTE'S FOR BOCC & CONST. OFFICERS	1571.50	1599.00	1630.50	1656.00	1679.50



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Debt Management in Martin County

Martin County finances certain capital projects and equipment with funds borrowed in the form of bonds, revenue notes, and lease purchase agreements. Martin County does not borrow money for day-to-day operations. Debt-related limitations and procedures are detailed in Martin County's Fiscal Policy included in this document. The Constitution of the State of Florida, Florida Statute 200.181, and Martin County set no legal debt limit.

This section provides information regarding Martin County's outstanding bonded debt and principal debt service as of September 30, 2017. A more detailed analysis is available in the Martin County, Florida Comprehensive Annual Financial Report (CAFR), fiscal year ending September 2017.

The following table shows a breakdown of the County debt including outstanding balances:

ISSUE	PURPOSE	AMOUNT ISSUED	ISSUE DATE	MATURITY DATE	AMOUNT OUTSTANDING
Revenue Bonds / Notes / Leases					
Series 2004 Revenue Note	Sheriff/EOC campus & boat ramp	\$9,000,000	06/15/04	03/01/24	\$2,925,000
Series 2005 Revenue Bonds	Fire Rescue, Sheriff EOC, Equip, Maint Shop, and MacArthur Dune Restoration	\$8,200,000	09/01/05	09/01/25	\$3,075,000
Series 2010 Revenue Note	Community Broadband Network	\$3,045,000	10/27/10	10/01/25	\$1,820,000
Series 2011 Revenue Note	Constitutional Officers Space	\$5,750,000	03/01/11	10/01/25	\$3,511,000
Series 2013 Refunding Note	Lease Purchase US Bancorp Trane A/C	\$4,124,147	09/17/13	12/19/24	\$3,068,755
Series 2014 Refunding Note	Gas Tax Refunding Revenue Note	\$23,135,000	04/01/14	04/01/26	\$21,043,000
Series 2017A Revenue Note	Capital Improvement Revenue Note	\$3,071,000	07/15/17	09/30/32	\$3,071,000
Series 2017B Revenue Note	Capital Improvement Revenue Note	\$1,896,000	07/15/17	09/30/32	\$1,896,000
Capital Lease Purchase	Parks Sports Lighting Project	\$8,318,628	03/18/11	09/30/21	\$3,694,529
Capital Lease Purchase	Pumper Truck	\$600,000	12/19/12	09/30/22	\$306,793
Capital Lease Purchase	Ladder Truck & Equipment	\$720,893	05/09/12	09/30/21	\$387,903
Capital Lease Purchase	Ambulances (3)	\$754,436	05/01/15	04/01/18	\$254,282
Capital Lease Purchase	Fire Pumpers (2)	\$1,320,371	05/01/15	04/01/25	\$1,075,655
Capital Lease Purchase	Public Radio System	\$5,355,323	12/31/15	01/01/26	\$4,870,917
State Revolving Loan	Various Projects	\$11,009,809	N/A	N/A	\$1,186,466
Total Revenue Bonds / Notes / Leases		\$86,300,607			\$52,186,300
Utility Enterprise Revenue Bonds / Notes					
Series 2016A Revenue Bond	Refinance Series 2009A Revenue Bond, Series 2010 and 2012 Revenue Notes	\$47,760,000	11/16/17	10/01/39	\$46,505,000
Series 2016B Revenue Bond	Refinancing Series 2009B Revenue Bond	\$24,625,000	11/16/17	10/01/39	\$21,875,000
Interfund Loan	Loan from Solid Waste (Bio Solids Facility)	\$6,716,490	10/01/13	10/01/28	\$5,365,342
Interfund Loan	Loan from Solid Waste (Crane Creek septic to sewer)	\$1,889,880	10/01/16	10/01/31	\$1,837,571
Interfund Loan	Loan from Solid Waste (Orchid Bay septic to sewer)	\$1,001,494	08/01/17	08/01/32	\$1,001,494
State Revolving Loan	Seagate Harbor Wastewater	\$2,846,853	04/15/05	04/15/25	\$1,303,058
Total Utility Revenue Bonds / Notes		\$84,839,717			\$77,887,465
TOTAL ALL ISSUES		\$171,140,324			\$130,073,765



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The annual debt service requirements to maturity for long-term debt (Governmental Funds) are as follows:

Governmental Activities

(Does not include Sheriff information)

Year Ended September 30	Bonds and Notes		Capital Leases	
	Principal	Interest	Principal	Interest
2018	4,331,427	1,133,331	1,881,373	284,839
2019	4,426,029	1,005,542	1,675,847	233,955
2020	4,515,959	879,140	1,726,175	183,047
2021	4,610,224	750,319	1,778,129	130,506
2022	4,706,834	618,965	820,907	76,278
2023-2027	17,084,747	1,239,679	2,707,647	140,826
2028-2032	1,921,000	188,251	-	-
	\$41,596,220	\$5,815,227	\$10,590,078	\$1,049,451

The annual debt service requirements to maturity for long-term bonds payable outstanding (Water & Sewer Utilities Bonds) are as follows:

Business Type Activities

Water & Sewer Utilities Bonds

Year Ended September 30	Principal	Interest	Sinking Fund Requirements
2018	5,028,330	2,742,478	7,770,808
2019	5,131,748	2,640,084	7,771,832
2020	5,245,640	2,526,796	7,772,436
2021	5,380,016	2,391,377	7,771,393
2022-2026	29,334,915	9,338,454	38,673,369
2027-2031	13,957,827	1,067,804	15,025,631
2032-2036	9,473,988	926,550	10,400,538
2037-2039	4,335,000	284,700	4,619,700
	\$77,887,464	\$21,918,243	\$99,805,707
Less: unamortized discount			-
Deferred accounting loss on refunding			(4,817,854)
Amounts representing interest			(21,918,242)
Plus: unamortized premium			7,162,537
Total long-term debt:			\$80,232,148

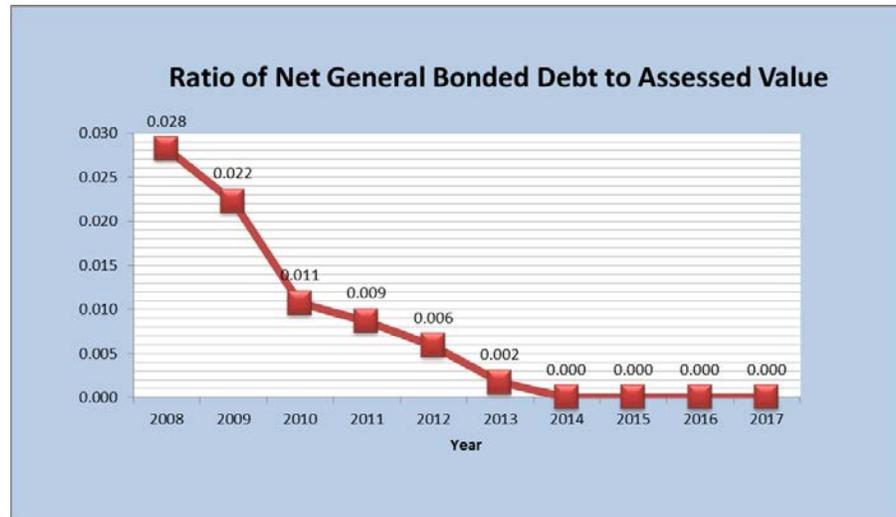


RATIOS

Martin County's Fiscal Policy established the debt ratios to set quantitative indicators of its borrowing activities. These ratios are intended to monitor County's adherence to financing limitations set up in the Fiscal Policy and to allow for transparent and detailed reporting of debt levels to the public. These indicators also provide a comparison basis of the County's debt against similar organizations.

Net Direct Debt to Assessed Property Value

The most widely used indicator is the ratio of net tax supported debt to assessed taxable property values. This ratio indicates the proportion of tax-supported debt (general obligation or voted debt), net of any debt service. Net direct debt is borrowing of funds for which the County has pledged its "full faith and credit" less self-supporting (enterprise) debt and debt of overlapping jurisdictions.



The taxable value is the most generally accepted and available measure of community wealth. Martin County has no general obligation bonds; therefore, from FY14 through FY17 the ratio is zero. The chart below is shown for historical purposes only.

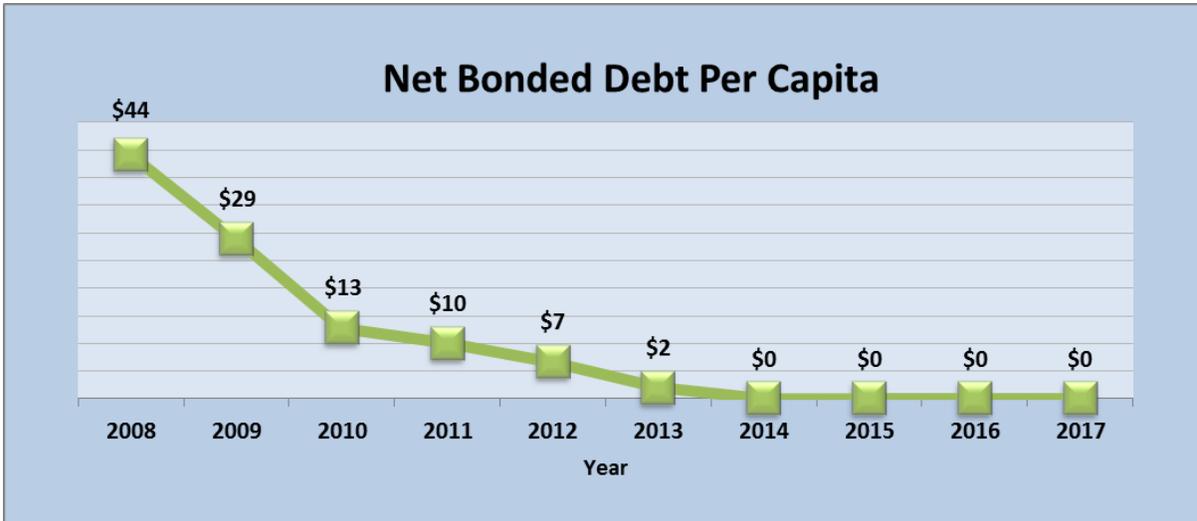
The ratio of net direct long-term debt as a percent of assessed taxable valuation over the measurement period has been decreasing due to a conscious effort to maintain a strong pay-as-you-go financing philosophy. Martin County's Fiscal Policy recommends a self-imposed debt ratio to assessed taxable value of 3%. Ratios in the range of 3% to 5% are considered acceptable. Martin County has experienced a favorable ratio over the last ten years. Based on the assessed value capacity standards, the County will have approximately \$623,204,012 remaining in unused debt capacity for fiscal year 2018.

Assessed Value (net of exemptions)	\$20,773,467,079
3% of Assessed Value	\$623,204,012
GO Bonds	\$0
Unused Borrowing	\$623,204,012



Net Tax Supported Debt Per Capita

Another significant ratio is bonded debt per capita. This benchmark indicates the amount of outstanding net debt divided by the population of the County. This indicator neither adjusts for inflation nor reflects the ability of each County resident to repay the debt. The most recent years show zero values in this ratio due to the fact that the County had sufficient reserves from prior years to pay off the general obligation debt. This chart is shown for historical purposes only.



The per capita net debt ratio shows how the growth in debt is changing relative to changes in population. Generally, net debt per capita of \$300 to \$500 is considered acceptable. Martin County Fiscal Policy recommends a debt level of less than \$900 per County resident.

Bond Ratings

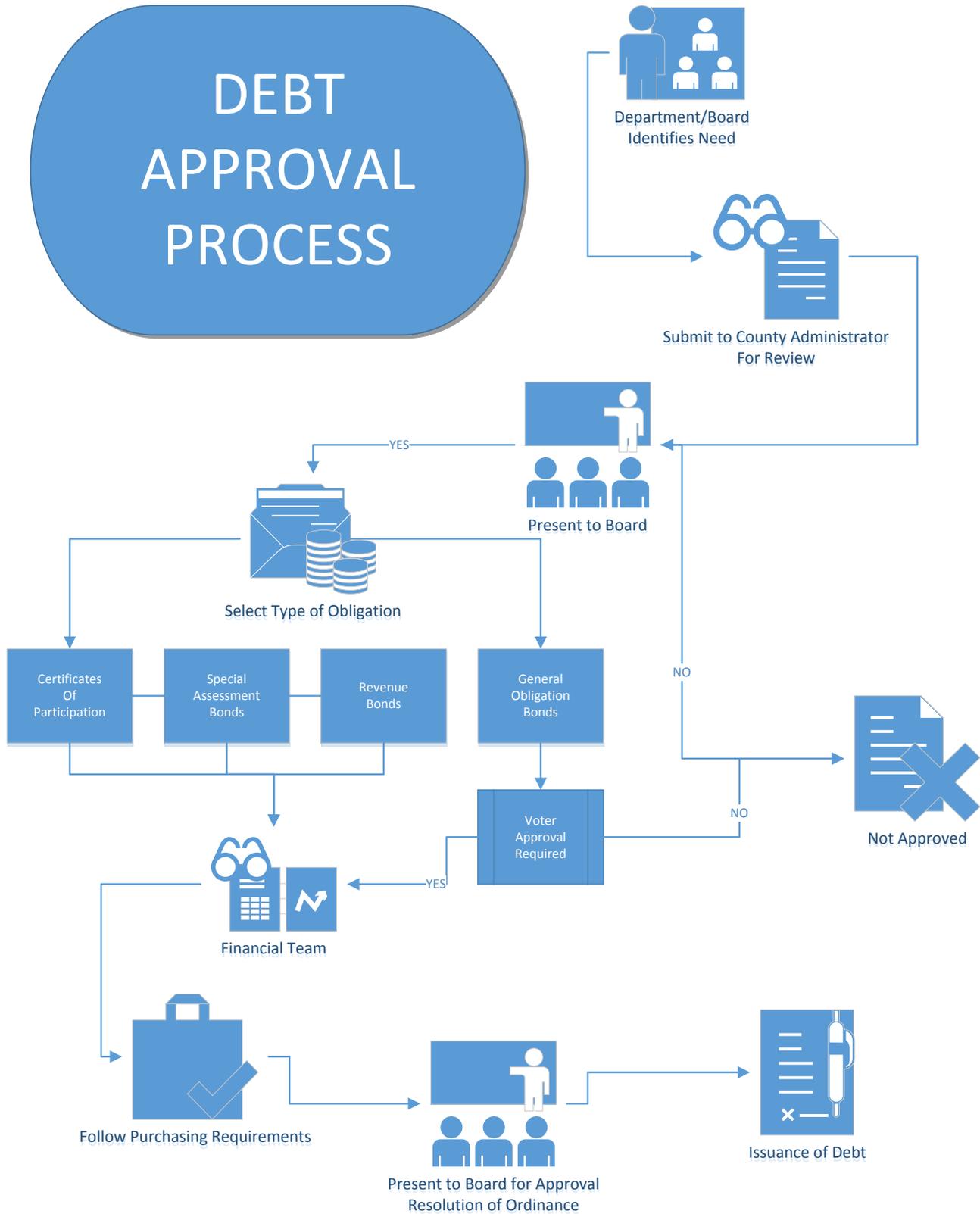
As of September 30, 2017	Moody's	Standard & Poor's	Fitch
<i>Water and Sewer Rating:</i>	NR	AA	AA

In summary, Martin County continues to be in a strong debt capacity position and appears to have untapped borrowing power for future capital priorities.



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INFORMATION TECHNOLOGY INVESTMENT PLAN

Martin County recognizes the strategic importance of technology investments to deliver services to the citizens and staff. In May 2000 the Board of County Commissioners adopted a strategic framework for reviewing and considering the entire lifecycle of technology acquisitions. That strategy is implemented by way of the Technology Investment Plan (TIP). The purpose of the plan is to consolidate all technology investments into one document for review and consideration of the acquisition costs across the entire organization from a holistic, Total Cost of Ownership (TCO) perspective.

Accordingly, Martin County's Technology Investment Plan budgeting process includes documentation of each departmental need for technology, funding sources, and ongoing operational impacts.

The County Administrator, in conjunction with the Chief Information Officer has the responsibility for management of the technology investment planning and budgeting process. Martin County Board of County Commissioners recognizes the need for a technology investment planning process that is fully integrated with county financial planning and debt management. The plan and the budget are updated each year due to the fact that technology changes frequently and a dynamic IT marketplace impacts annual planning.

Purpose of the Technology Investment Plan Budget and Program

The Technology Investment Plan Budget and Program provides the means through which Martin County Government takes a planned and programmed approach to utilizing its financial resources in the most responsive and efficient manner to meet all technology needs effectively. The Technology Investment Plan budgeting process is developed to achieve the following results:

1. Net enhancement funding requests to identify any new priorities to be funded;
2. Establishes a system of procedures and priorities by which each project can be evaluated in terms of the public need, the interrelationship of projects, and cost requirements;
3. Operational investments reflect a strategic position of maintaining the current infrastructure and investment, and represent replacement of obsolete or outdated equipment;
4. Provides an important implementation device for information services and helps provide an equitable distribution of technology investment improvements throughout the County;
5. Provides a consolidated IT portfolio management tool to transparently manage technology investments and operating costs throughout the County. Coordinates physical with financial planning, allowing maximum benefit from available public funds.

Annual Technology Investment Plan Budget

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget, which becomes effective October 1st of each year. The TIP is an integral element of the County's budgeting process. The County's TIP shall address the long-term and recurring technology needs of all county government agencies incorporated within and shall include all information technology projects, however financed, proposed to meet those needs.

Technology Investment Plan (TIP)

The Technology Investment Plan identifies all costs associated with the investment and support of IT in major programs and include the following:

1. Infrastructure for data and voice communication including 800MHz radio services for the entire county. Customers include the School Board, the constitutional offices, as well as other cities and municipalities.
2. Data center hardware and software at data centers located in the County Administration Complex and the Public Safety Complex are required to support numerous county wide enterprise software applications as well as departmental and workgroup software systems that automate the County's business operations.



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3. Capital, operating costs and services required to keep all these systems operating and meeting the needs of the customers. This includes all contractual obligations related to the reliable and successful delivery of the services these systems provide to all the agencies and departments served.

The FY18 Technology Investment Plan, totaling \$6,271,581 is funded through a variety of sources including: General Fund, Municipal Services Taxing Units, Building Fees, Capital Projects, Utility Fees, and State Grants. The department tab labeled "Technology Investment Plan" provides detailed information on line items budgeted.

These TIP programs can be viewed in the FY18 Expenditure Summary shown below.

FY18 EXPENDITURE SUMMARY

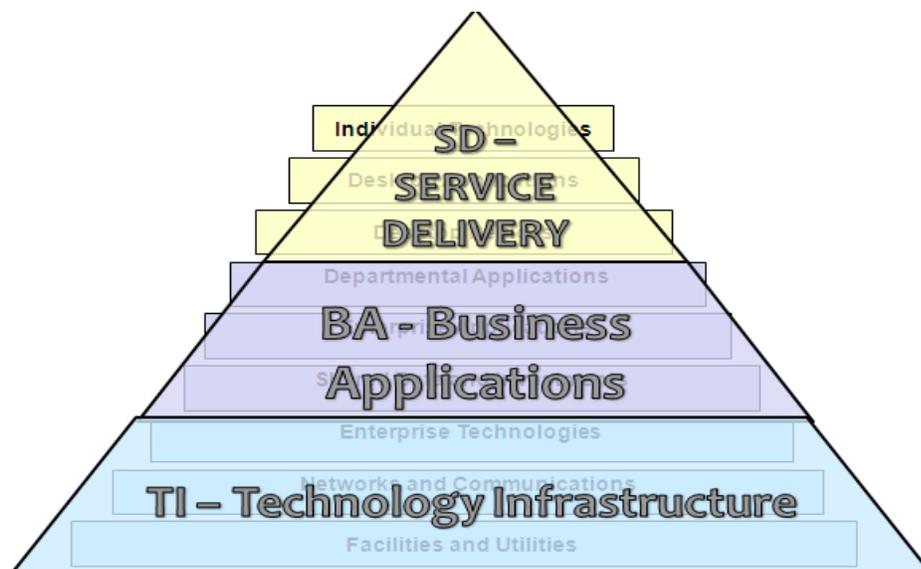
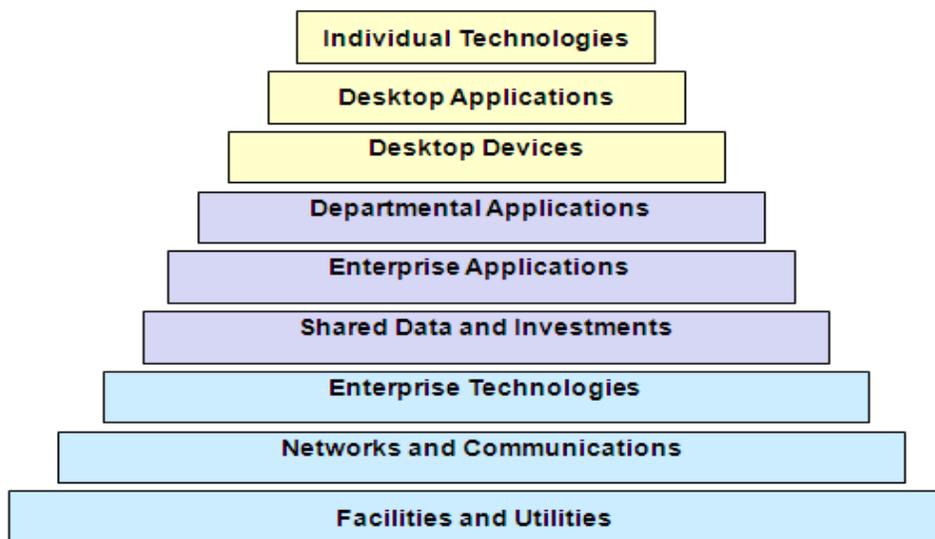
TIP PROGRAM	BUDGET
T01005 - GOVERNMENT ACCESS TV	5,200
T01006 - INFRASTRUCTURE MGMT SYSTEM - HANSEN	307,250
T01007 - DEPARTMENTAL HARDWARE & SOFTWARE	26,000
T01008 - GEOGRAPHIC INFORMATION SYSTEM - GIS	365,425
T01011 - AERIAL PHOTOGRAMMETRY	87,500
T02001 - UTILITY BILLING SYSTEM - CIS	180,685
T02002 - FINANCIAL MGMT SYSTEM - BANNER	210,560
T02005 - DATA NETWORK & WIRELESS SERVICES	413,239
T02007 - INTERNET/INTRANET WEB SERVICES	280,825
T02009 - 800 MHZ TRUNK SYSTEM	362,331
T02010 - COUNTYWIDE TELEPHONE SYSTEM	676,957
T02011 - IT DATA CENTER SERVICES	1,314,600
T04002 - DEPARTMENT SPECIFIC APPLICATIONS	386,313
T04004 - COMPUTER DESKTOP FLEET REPLACEMENT	407,762
T04005 - LIBRARY SYSTEMS	234,732
T04006 - FIRE RESCUE	145,852
T04007 - DOCUMENT MANAGEMENT SYSTEMS	340,950
T12001 - COMMUNITY BROADBAND NETWORK	79,700
T14001 - LAND MGMT, PERMITTING & LICENSING	445,700
TOTALS	\$6,271,581



Shared Services

The Technology Investment Plan can be viewed in various ways due to the complex inter-relationships of the technology deployed in the county. Numerous shared services are now provided not only to departments of the Board of County Commissioners but also to other groups and organizations throughout the county. For example; ITS provides hosting of the Property Appraisers applications on the county data center infrastructure as well as their inclusion in the desktop replacement program. This means that to support their IT environment, they require the use of most of the underlying technology components that is best represented in the following IT Component chart. These relationships are not readily apparent when viewing the TIP budget from the perspective of the organization view as presented in the budget book. Other such organizations include the Sheriff, the Town of Jupiter Island and others, who are served by this framework.

Enterprise IT Component Pyramid





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During this time of prudent budget control, of major changes in federal and state policies toward local governments, and of limited growth in the County's tax base, the Board of County Commissioners strives to ensure that it is capable of adequately funding and providing government services desired by the community. To achieve those purposes, the Board of County Commissioners initially adopted the County's first Fiscal Policy on March 7, 1998. These policies are intended to establish guidelines for the continued financial strength and stability of Martin County as reflected in its financial goals. The Board of County Commissioners will review the financial policies contained in this document annually.

These policies are amended as of October 10, 2017



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BACKGROUND

Fiscal Policy is a document combining written rules and regulations for prudent, efficient, and transparent management of County's financial resources.

Martin County Board of County Commissioners (the Board) is responsible to the residents to account for all public funds, to manage County finances wisely, and to plan for adequate funding of services desired by the public, including the availability and maintenance of public facilities. Board's fiscal policies are designed to establish annual and long-range guidelines for fiscal stability of the County and to provide directions to the County's Chief Executive Officer, the County Administrator.

Martin County's Fiscal Policy consists of several interdependent policies. Its content is organized as follows:

- Policy Goals
- Policy Objectives
- Long-range Fiscal Policies:
 - Decision Making and Analysis Policy
 - Revenue Policy
 - Investment Policy in Brief
 - Capital Projects Policy in Brief
 - Procurement Delegation Policy in Brief
 - Debt Policy
 - Interfund Loan Policy
 - Reserve Policy
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 - Financial Planning Policy
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 - Reimbursement for Legal Costs Policy
 - Funding Outside of Budget Process Policy
- Annual Policies:
 - Division Performance Based Budget Policy
 - Fund Accounting Policy
 - Re-appropriation from Prior Year Policy
 - Financial Monitoring Policy
 - Audit Policy
- Budget Guidelines for Fiscal Year 2016



POLICY GOALS

Comprehensive fiscal policies are a cornerstone of sound financial management. In order to be effective, the policies have to be followed and regularly reviewed. They are designed to guide the financial management practices of Martin County targeted to accomplish the following goals:

- Enhance short- and long-term financial credit worthiness by striving to achieve high credit and bond ratings through timely payments and maintaining prudent levels of reserves
- Promote long-range financial stability by establishing clear and consistent guidelines
- Direct attention to the total financial picture of the County rather than individual issues
- Link long-range financial planning with daily operations

POLICY OBJECTIVES

The County strives to be a fiscally responsible and successful organization by adhering to both the short- and long-term fiscal policies and by aiming to achieve eight fundamentally sound objectives requiring consistent effort in monitoring and control of financial resources:

- I. Synchronize the planning system with major capital investments: the Capital Improvement Plan (CIP), Technology Investment Plan (TIP), and the broadband expansion plan
- II. Identify and coordinate operational impacts of major capital investments
- III. Reflect fiscal restraint in the annual budget, maintain a stabilization reserve of not less than ten percent (10%) of combined general fund disbursements
- IV. Keep annual expenditures within revenue forecasts
- V. Maintain a cash management system ensuring legality, security, and liquidity
- VI. Employ a division/performance based budget process
- VII. Evaluate cost-effectiveness of divisions' activities through benchmarking and streamline operations where warranted
- VIII. Continue to facilitate diversification of the County's economic base relative to services and infrastructure

LONG-RANGE FISCAL POLICIES

Fiscal policies will be presented to the Board and re-adopted annually. Fiscal policies will be coordinated with the Board's strategic objectives as well as those parts of County's budget which have significant commitments for more than one fiscal year.

Decision Making and Analysis Policy

The County's financial planning and budgeting decisions will be based on a foundation of regular in-depth analysis and data modeling. At minimum, the following tools will be utilized:

Financial Forecasting

The County will maintain, and annually update, a mid-range (three-to-five-year) financial forecasting system, which includes projections of revenues, expenditures, and future costs and financing of capital improvements and other projects that are included in the capital and operating budgets.

A multi-year forecast of major funds receipts and disbursements will be maintained and updated periodically. Individual and aggregate revenue categories, as well as expenditures, will be projected by revenue and/or expenditure type. Historical growth rates, inflation assumptions, and County expenditures



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priorities will be used in developing the forecast. Forecasting will be used as a planning tool for developing the budget guidelines and for evaluating the future impact of current year's decisions.

The County will maintain a financial trend monitoring system. At minimum, the following indicators will be analyzed:

- Revenue - per capita, recurring and non-recurring, ad valorem, and user charges
- Expenditures - per capita, fixed cost, fringe benefits, capital, maintenance, and operations
- Operating positions - deficits, fund balance
- Debt - current liabilities, long-term debt
- Resource indicators - demographics, property values, employment base, business activity, gross sales tax by category

Revenue Policy

Revenues will be monitored regularly by the Budget Office and compared to prior years' trends to ensure that collections are consistent with the forecasts.

When collections diverge from the established trends, the Board will be notified and asked to amend the budget if necessary.

Revenue Forecasting

The County will prepare multi-year projections of major revenues and other incoming resources in order to analyze and understand the level of funding available for services and capital projects. Projections for future budget periods will be designed to determine the likelihood that County services can be sustained, and to identify future financial issues to be addressed. Revenue projections will also serve as a method of managing revenues' sensitivity to changes in budgeting assumptions and controllable factors such as changes to a tax rate or fees.

Revenue Optimization and Diversification

The County will strive to maintain a diversified and stable revenue structure to shelter its budget from short-term fluctuations in any one-revenue source. As part of the County's policy on appropriations, nonrecurring revenues will be used for nonrecurring expenditures, capital, or reserves. Recurring revenues will be used primarily for recurring expenditures.

The County will attempt to optimize all appropriate revenue sources to achieve an effective mix of inflow of money, and will continually seek new sources of revenue to broaden its revenue base. At minimum, the County will adhere to the following revenue guidelines:

- The County will estimate its annual revenues by objective and analytical processes.
- The County will periodically recalculate the full cost of activities currently supported by user fees and charges to identify the impact of inflation and other cost increases.
- The County will set fees and user charges for all of its enterprise funds that fully support the total direct and indirect costs of operations and debt service of those funds.

Ad Valorem Taxes

Ad valorem tax levies will not exceed statutory millage rates. Ad valorem taxes are used primarily to fund general County operations and the constitutional officers budgets. Ad valorem and millage calculations will be separated between the two to provide relative information for millage rate discussions. This



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separation will allow both the Board and the constitutional officers to make focused reductions or increases that may impact their millage accordingly. If one should choose to raise their ad valorem, then the other would not be forced to reduce ad valorem to balance the other's increase.

Municipal Service Taxing Units (MSTUs)

The MSTUs are taxing entities established by ordinance to provide a mechanism to assess ad valorem taxes for specific services or projects benefiting residents in a defined geographic area. Each MSTU will have a budget established and approved by the Board as part of the budget adoption process. Expenditures not defined during the budget adoption process will be brought to the Board for review and approval.

At present, Martin County has the following MSTUs: Fire Rescue MSTU, Parks and Recreation MSTU, Roads and Stormwater MSTU, as well as five District MSTUs corresponding with the geographic areas represented by each County Commissioner.

In fiscal year 2010, the Board elected not to levy taxes in the five Commissioner District MSTUs and is still refraining from taxing these areas; however, some of the MSTUs receive small amounts of money from sources other than ad valorem. Other revenue sources collected in the Commissioner District MSTUs, including contributions and tower rentals, are reallocated to operating accounts for the intended use.

Use of Current Revenues

It is the Board's policy that nonrecurring revenues should not be used for recurring expenditures. Major capital projects may be funded through the sale of general obligation bonds or other types of external borrowing the County will continue to prioritize the importance of maintaining a balance between pay-as-you-go financing and debt financing for capital projects.

Financing capital projects from current revenues indicates the County's intent to show purposeful restraint in incurring long-term debt. The decision for using current revenues to fund capital projects will be based on the merits of the particular project in relation to an agreed upon set of criteria.

Revenue uses that result in increases to the recurring expenditure base will be carefully reviewed and minimized, e.g., capital expenditures that significantly increase ongoing operating expenses without sustainable and offsetting long-term revenues will be thoroughly evaluated before approval and construction.

Grants - County as a Grantee

The County's Grant Policy requires that all applications and acceptance of grant funds be approved by the Board. Approval may be given during the annual budget process when the grant is planned and anticipated, or it may be presented as a separate Board agenda item at any time during the fiscal year. Each grant application will be reviewed for the appropriateness and desirability of the program or service, the availability of match dollars, and the projected impact on program continuation and future funding requirements. Upon completion of the grant, programs will be reviewed on a case-by-case basis to determine whether the program should be continued utilizing County matches and staff time. The decision to continue will be made by the Board as a significant change during the budget review process. The County has no obligation to continue either grant-funded positions or grant funded programs. Based upon the Board's Strategic Objectives and preliminary budget guidelines staff will make grant allocation recommendations to the Board.

County as a Grantor

Requests for County grant funding of \$1,500 or less are considered a donation and once included in the budget, will be disbursed with the detailed documentation or request from the receiving entity.



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Requests exceeding \$1,500 will require an application and Board approval. All requests for County grant funding may be considered during future year's budget review with the Board. If awarded, all monies disbursed to non-profits and community groups will be subject to the requirements of the grant application conditions. Disbursement schedule will be approved by the Board.

The Board will follow its policy for awarding grants and aid to local non-profits in order to provide transparent, efficient, and objective process of funding activities of agencies filling in critical gaps between government programs and urgent community needs.

At minimum, the Board will require that the grants and aid funding process involve the following elements: evaluation of availability of funding in a specific fiscal year, detailed application, timeline, award criteria, disbursement conditions, and contractual post-grant accountability.

Fund Balance

Fund balances are residual financial resources not expended in a prior fiscal year. Components of fund balance are categorized as:

- Non-spendable balances such as endowments and inventories of supplies
- Restricted - resources subjected to externally enforceable legal restrictions by law, creditors, grantors, contracts, and other external factors
- Committed - resources with self-imposed limitations set by the governing body
- Assigned - balances marked by the Board for specific purposes
- Unassigned - total fund balance in excess of non-spendable, restricted, committed, and assigned

After the official closing of the prior fiscal year, any remaining fund balance except grant funds will be placed into reserves. Grant funds will automatically be carried forward. Any reserves above the level established for the fund will be identified and appropriated, when possible, to non-recurring expenditures. Primary consideration will be given to ad valorem reductions and reduced debt when applicable. When both restricted and unrestricted resources are available for the same type of projects, it is the County's policy to use restricted resources first, and then unrestricted resources as needed.

Special Assessments

The Board will approve assessable projects either as determined through the Capital Improvement Element/Capital Improvement Plan (CIE/CIP) or as otherwise considered by the Board. Assessments will be collected by the Tax Collector's Office through applicable laws.

Investment Policy in Brief

The County's Investment Policy was adopted on July 26, 1994 and revised in 2009. Listed below are highlights of that policy:

Maintaining the safety of the principal of County's financial resources will be the highest priority in effective management of the County's cash flow. Secondary priorities will include: liquidity of the investments and optimization of the rate of return within the parameters of the Florida Statutes. Funds held for future capital projects will be invested in accordance with these objectives, and in compliance with U.S. Treasury arbitrage regulations.

The County will invest funds not needed for day-to-day operations into prudent investment instruments, targeting 100% of cash balances for investment. The investment accounts must meet the criteria below, in order of importance:



- Safety of principal
- Liquidity
- Yield

Capital Projects Policy in Brief

The County will adopt on an annual basis a Capital Improvement Plan (CIP) component of the Capital Improvement Element (CIE) of the Comprehensive Growth Management Plan (MCCGMP). Fiscal aspects of the CIP in brief:

Capital projects included in the plan are those resulting in new or improved assets with a life span at least three (3) years and a total cost of more than \$60,000. Capital projects also includes fixed asset replacement budgets (FARB) and heavy equipment refurbishment and replacement. All capital improvements will be made in accordance with the CIE/CIP as adopted.

Adopted budgets for CIE/CIP projects may be amended upon the adopted CIE/CIP for the year applicable. The County will coordinate the adoption of capital budgets with the adoption of operating budgets.

Funding issues will be discussed with the Board during review of the CIE/CIP. Increases above the continued level of funding will require identification of additional revenue source(s) needed to fund the projects.

Capital Improvement Program

The Board annually reviews a ten-year CIP. The CIP is designed to balance the need for public facilities driven by population projections with the fiscal capability of the County to meet those needs. Projects within the CIP are prioritized in accordance with the criteria in Section 14.4 of the Martin County Comprehensive Growth Management Plan. The CIP serves as the planning guide for the construction of public facilities in the County. The first year of the ten-year CIP is the foundation for the Capital Budget. The remaining nine years in the CIP serve as a plan for the future provision of capital facilities. The first five years of the CIP will be fully funded. In accordance with the MCCGMP Policy 14.1B.2, CIP projects that provide new level of service for growth will normally not be funded with countywide ad valorem taxes.

The CIP is supported partially through long-term borrowing, grants, General Fund revenues, and impact fees on a pay-as-you-go basis. Fiscal Policy restrictions on the issuance of general obligation bonds are designed to keep combined General Fund supported debt service expenditures to not exceed ten percent (10%) of the total disbursements in General Fund. Due to the fact that the debt service expenditures restrict the amount of funds available for other uses, the County will monitor the debt levels and ensure that the ratio of debt service to the total operating budget does not exceed ten percent (10%).

Capital Project Sheets

A capital project sheet will be prepared for each project that meets the requirements defined in the CIP. Life Cycle Cost will be determined and reflected for each capital project. Each sheet will clearly state all improvement elements to be included in the project. Amounts included on the CIP sheet are intended to be rounded estimates for planning purposes. CIP sheets will include amounts spent to date except for annual, recurring capital projects such as road resurfacing. Revisions to a capital project's total cost of 10% or greater, will require Board approval. Expenditure increases of less than 10% of the capital project total cost may be approved by the County Administrator. Budget resolutions related to capital projects, which are approved by the Board, i.e, for grant funds and fund balance forward, may result in an automatic CIP sheet revision. Revisions to the scope of work that alters the intended plan will require Board approval.



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Capital Project Budget

Once the Board has approved the CIP, the first year on the CIP sheet will represent the budget for the upcoming fiscal year. The project budget allocations for the future years will remain unchanged unless the CIP detail sheet is modified and approved by the Board. This approach will allow for proper re-appropriation of the budget as necessary (allocation of fund balance) from year to year.

Capital Program Debt

The County will coordinate capital projects financing with the limitations of its Debt Policy presented in the next section of this document.

In case of financing for capital improvements, other projects, or equipment by issuing debt, the County will establish a maximum debt service maturity of the earlier of: (i) the useful life of the capital improvement being financed; or (ii) thirty (30) years; or (iii) in the event they are being issued to refinance outstanding debt obligations, the final maturity of the debt being financed.

The County will calculate and monitor a self-imposed restriction to maintain the ratio of net bonded indebtedness to the market value (assessable base) of taxable property in the County at less than three percent (3%). This ratio is a commonly accepted measure of capacity for bonded indebtedness.

Evaluate Capital Acquisition Alternatives

The County will evaluate all proposed capital projects or acquisitions in conjunction with a cost/benefit comparison of alternative options capable of meeting the same set of public needs. Additionally, the County will carefully assess the capital proposal's consistency with the financial forecasts, programmatic policies, and long-range strategic goals.

Fixed Asset Capitalization

The implementation of the Governmental Accounting Standards Board (GASB) Statement 34 compelled all governments to capitalize infrastructure assets for financial statements presentation. Martin County has been in reporting compliance with GASB 34 since fiscal year 2002. The following set of guidelines is intended to document the policies and procedures governing how assets will be accounted for on the County's financial statements.

Capital assets will be grouped by category and separated between governmental and enterprise funds. The following categories will apply to governmental funds' fixed assets:

- I. Land
- II. Land Improvements
- III. Rights of Way
- IV. Roads and Related Structures
- V. Bridges and Related Structures
- VI. Sidewalks and Related Structures
- VII. Stormwater Structures
- VIII. Buildings
- IX. Building Improvements
- X. Fixed Equipment
- XI. Major Moveable Equipment
- XII. Minor Moveable Equipment
- XIII. Other Assets
- XIV. Intangible Assets

Governmental Fund Capitalization Guidelines

Florida Statute 274 requires the Chief Financial Officer to establish rules and requirements for the recording of property and for the periodic review of property for inventory purposes. County staff will track fixed assets using the capitalization thresholds listed in this Policy. Assets below the thresholds will be expensed in the year of purchase. Capitalization thresholds will be established as follows:



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- I. Land – All purchased land will be capitalized at historical cost. Donated land for specific purposes, which serves a public benefit will be capitalized at fair market value as of the date of the gift. Land/Right Of Way (ROW) donations will be capitalized at estimated fair market value. This will include land for parks, open space, future construction, etc. Estimated fair market value for donations will be determined with assistance from Martin County Property Appraiser's Office and/or the Surveying and Property Management Department.

The County will maintain an inventory of all of its assets and properties, including ROW.

- II. Land Improvements – Improvements to land costing less than \$50,000 will not be subject to capitalization. Certain land improvements are not subject to depreciation, or to financial reporting under the Modified Approach, and distinctions between types will be necessary.
- III. Right of Way – ROW will be capitalized at historical purchase price for purchases and at estimated fair market value for donations.
- IV. Roads and Related Structures – New construction or improvements to roads and related structures costing less than \$100,000 will not be subject to capitalization.
- V. Bridges and Related Structures – New construction or improvements to bridges and related structures costing less than \$100,000 will not be subject to capitalization.
- VI. Sidewalks and Related Structures – New construction or improvements to sidewalks and related structures costing less than \$25,000 will not be subject to capitalization.
- VII. Stormwater Structures – Prior to the implementation of the Stormwater Program in 1996, stormwater structures were primarily constructed as part of another project. These were usually associated with the construction of a road. New construction or improvements to stormwater structures costing less than \$100,000 will not be subject to capitalization.
- VIII. Buildings – New construction of buildings costing less than \$25,000 will not be subject to capitalization.
- IX. Building Improvements – New construction or improvements within an existing building costing less than \$25,000 will not be subject to capitalization. Improvements to buildings which are leased and meet this threshold will be capitalized in this category.
- X. Fixed Equipment – Fixed equipment purchased costing less than \$5,000 will not be subject to capitalization.
- XI. Major Moveable Equipment – Major moveable equipment purchased costing less than \$5,000 will not be subject to capitalization.
- XII. Minor Moveable Equipment – Minor moveable equipment purchased for less than \$5,000 will not be subject to capitalization.
- XIII. Other Assets – Other assets purchased for less than \$5,000 will not be subject to capitalization. Intangible Assets – Intangible assets purchased or internally generated for less than \$25,000 will not be subject to capitalization.
- XIV. Intangible assets are non-physical valuables such as intellectual property (computer software) or claims and rights to other assets (easements). For capitalization purposes, internal labor and other internal expenses may be capitalized for intangible assets.

The following categories will apply to enterprise funds' fixed assets:



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- I. Buildings
- II. Water Distribution Systems
- III. Sewer Collection Systems
- IV. Wells
- V. Equipment
- VI. Leasehold Improvements
- VII. Landfill Improvements
- VIII. Land
- IX. Land Improvements

Enterprise Fund Capitalization Guidelines

- I. Buildings – include *water* and sewer plants, scalehouse, transfer stations, sheds, and all improvements made to buildings. Also included are structures inside buildings including but not limited to Reverse Osmosis (RO) Trains, plant automation, filters, control panels, pumps, etc. Life of the assets in this category range from 5 to 40 years depending on the asset. Capitalization requirement - \$5,000.
- II. Water Distribution Systems – include water lines and infrastructure related to water lines such as pumps, large water meters, valves, and any improvements and refurbishment to these assets that significantly extend the life of the asset. Life of assets in this category range from 3 to 40 years depending upon the asset. Capitalization requirement - \$5,000.
- III. Sewer Collection Systems –include sewer collection lines, lift stations, sewage pumps, control panels, infill and infiltration rehabilitation of sewer lines, lift station telemetry, and any improvements or refurbishment of these assets that significantly extend the life of the asset. Life of assets in this category range from 3 to 40 years. Capitalization requirement - \$5,000.
- IV. Wells –include all wells, refurbishment of wells, wellfield telemetry, meters on wells, pumps, etc. Life of assets in the category range from 5 to 20 years. Capitalization requirement - \$5,000.
- V. Equipment – Includes all tagged equipment such as vehicles, computer equipment, field equipment, office equipment, etc., as specified by Florida Statute 274. Life of assets range from 3 to 15 years.
- VI. Leasehold Improvements – Improvements made to leased office space – walls, electrical, and any improvements that become a permanent part of the building structure. Life of the asset is based on the length of the lease. Capitalization requirement - \$5,000.
- VII. Landfill Improvements – Include all new cell construction, buffers, test wells, etc. Life of these improvements is determined by the estimated capacity of the cell. Capitalization requirement - \$5,000.
- VIII. Land is capitalized at cost and is not depreciated.
- IX. Land Improvements - Improvements to land costing less than \$50,000 will not be subject to capitalization.

Donated infrastructure will be capitalized based on documents provided by the individual developer. These assets are most frequently supported by a “bill of sale” from the developer that evidences the developers’ cost for the assets, which also represents Fair Market Value.



Procurement Delegation Policy in Brief

Specifics of procurement rules are detailed in the County's Purchasing Manual. Listed below are fiscal aspects of those rules:

The Board has delegated certain approval authority to the County Administrator to insure effective and efficient management of contracts.

Contracts can be either single project contracts or task order contracts. Task order contracts anticipate the award of incremental work assignments and will be awarded in the total value of all anticipated work assignments. The total award value of the contract will constitute the total amount that can be awarded under the contract throughout the contract's life. Continuing services contracts are considered task order contracts. Task orders are defined as anticipated incremental work assignments, under a single contract, that are awarded across the life of the contract.

Change orders are defined as unanticipated contract modifications that increase the value of the contract award and are required due to unforeseen conditions or scope changes.

These thresholds apply to all contracts. These thresholds do not supersede the Florida Statutes guidelines for continuing contracts. A report of Consultant's Competitive Negotiation Act (CCNA). A report of Task Orders will be provided to the Board on a monthly basis.

Contract and contract change order award policy is as follows:

CCNA Contracts

The Board will award single project or task order CCNA contracts valued at \$200,000 or more.

All Other Contracts

The Board will award all other contracts valued at **\$500,000** or more.

CCNA and Other Contract Change Orders

The Board will award change orders for contracts that meet the thresholds above and cumulatively increase the total contract award value by ten percent (10%) or more.

Contracts and change orders that are to be awarded by the Board will be presented to the Board on the consent agenda of their regularly scheduled meetings.

Communication with the Board on any contract subject to Board award, other than with County staff, is prohibited. Violations by Vendors will result in disqualification.

The County Administrator will award all other contracts by delegation as detailed in the Purchasing Manual adopted by the Board.



Debt Policy

- The County will calculate debt service requirements on a five-year basis and coordinate with adoption of the CIP to facilitate short-term decisions, to sort out other priorities, and to examine the long-range implications and effects of debt issuance.
- The County may limit long-term borrowing and capital leases to capital improvements, projects, or equipment that cannot be financed from current financial resources.
- The County will not issue long-term debt with maturity longer than the useful life of the project or item funded.
- The County will not fund current operations or normal maintenance from the proceeds of long-term financing.
- In an effort to conserve debt capacity, the County will borrow only when necessary and utilize pay-as-you-go financing to the extent possible.
- The County will strive to achieve and maintain an underlying bond rating of at least A (Moody Rating Service) for its obligations, which will facilitate favorable interest costs.
- The County's debt capacity will be maintained within the following parameters:
 - Net debt per capita will remain under nine hundred dollars (\$900).
 - Net debt as a percentage of estimated market value of taxable property will not exceed three percent (3%).
 - The ratio of debt service expenditures as a percent of governmental fund expenditures will not exceed ten percent (10%).
 - The debt per capita as a percentage of income per capita will not exceed five percent (5%).
- The County may use voted general obligation debt to fund general purpose public improvements, which are necessary but cannot be financed from current revenues or the unreserved portion of the non-voted debt capacity.
- Every effort will be made to limit the amount of general obligation debt. All general obligation debt will be used only for public purposes.
- The County will strive to keep the average maturity of general obligation bonds at or below fifteen (15) years.
- The County will maintain a minimum debt service coverage ratio of 110% in the Water and Wastewater Funds.
- The County will review its outstanding debt annually to determine if the conditions in financial marketplace would allow the County the opportunity to refund an issue and reduce its debt service costs. In order to consider the possible refunding of an issue, a Present Value (PV) savings of three percent (3%) over the life of the respective issue, at a minimum, must be attained.
- When appropriate, the County will use special assessment or self-supporting bonds instead of general obligation bonds, so that residents benefiting from the improvements absorb all or part of the cost of the project financed.
- Martin County will maintain solid relationships with bond rating agencies, and will keep them updated about its financial condition or other relevant information.



Types of Borrowing

- General obligation bonds are secured by the County's ability to levy ad valorem taxes on real and personal property within the County.
- Assessment bonds are secured by special assessment upon the property benefiting from specific improvements.
- Revenue bonds are secured by dedicated revenue streams arising from sales taxes, specialized types of taxes, and charges for services, such as water, sewer, and solid waste collection and disposal.
- Short-term bank notes and tax-exempt commercial paper are secured by covenant to budget and appropriate legally available non-ad valorem revenues.
- Other types of debt subject to this Debt Policy include:
 - State Revolving Fund Loans ("SRF Loans")
 - Revenue anticipation notes and promissory notes
 - Lease purchase
 - Line of credit

Financial Disclosure

The County is required to provide a full and complete financial disclosure annually.

- Cooperate fully with rating agencies, institutional and individual investors, agencies, other levels of government, and the general public to share clear, comprehensive, and accurate financial and other relevant information.
- The County is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.
- The Office of Management and Budget is responsible for ongoing disclosure to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies, and may carry out such responsibility through the engagement of an outside dissemination agent. The Clerk of Circuit Court and Comptroller's Financial Services Division will review disclosure information that is sent to Municipal Securities Ruling Board (MSRB), and posted to the Electronic Municipal Market Access System (EMMA) to ensure compliance.

Interfund Loan Policy

The Board may resolve to fund certain projects through internal financing. An interfund loan is defined as a loan from one specific fund to another, as identified within the loan resolution. The following rules will guide internal borrowing:

- The loan will be approved by the Board via resolution identifying the fund from which the loan is being made, the impact on that fund, and the terms of the loan.
- The initial expenditures will be made from the fund where the monies are available, and in the next fiscal year, the interfund transfers will be established to begin repayment of the loan. The term of the loan will be defined within the resolution, and may be for a period of more than one year when approved by the Board.
- If a project funded by an interfund loan is not completed prior to the budget preparation for the next fiscal year, then the first year of repayment will be calculated on the estimated cost of the project. Once the project is completed, and an actual total cost available, repayments will be calculated for the future



years when applicable to cover the total cost incurred. Any interfund loan may be paid in advance without any additional accrual of interest, or any other penalties.

- The interest will be based on the County's investment portfolio rates, but not to exceed the current market rate when applicable.
- Money advance will be in accordance with the Board's adopted Reserve Policy as defined in the next section of this Policy document.

Conduit Financing Policy in Brief

The Board may facilitate conduit financing, such as bonds, for private project activities within the County that have a specific public purpose and are consistent with the County service needs and strategic objectives.

The authority of the County to issue or approve conduit bonds shall be derived from state or federal law and/or ordinances and resolutions of the County. The County will not be responsible for any cost related to the issuance or debt repayment of conduit financing or any aspects of the project constructed as a result of the financing.

The County will follow specific financial guidelines to issue or approve conduit bonds. At minimum, these guidelines will include the following elements: a detailed application, application fees/ processing cost, and requirements for supplementary information; criteria for approval including community need, financial feasibility, security, risk, project management, and commitment to the County; statements regarding the County's role in the conduit financing process and applicant's responsibilities related to the project, financing, and debt repayment.

Reserve Policy

The Reserve Policy, implemented in 1999, is adopted annually. The County will set aside reserves to mitigate unforeseen and unexpected events and to offset unanticipated downturns in revenues. Sufficient levels of reserves can ensure continued and orderly operations and tax-structure stability. It is an objective of the Board to maintain a managed reserve in the various operating funds at a level sufficient for temporary financing of unforeseen emergency needs, and to allow for orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. Use of reserves through budget transfers will require that available balances be disclosed.

Designated Reserves

The stabilization reserve in the General Fund will be maintained in an amount not less than ten percent (10%) of the annual General Fund budget (less reserve totals). This amount approximates sixty (60) days of working capital. Other operating funds will strive to maintain similar designated reserves.

In order to provide the resources necessary to ensure continued operations of the County's water and wastewater systems should a natural disaster occur, the County will establish a working operating reserve equal to a minimum of three (3) months of the water and wastewater operating budget, less depreciation, annual debt service, and capital expenditures. This level of reserves is established by the industry standards.

Capital and special revenue funds will be allowed to accumulate in designated reserves for future capital projects. There is no percentage restriction on the amount of these reserves.

Funding for medical services will include in the adopted budget, an established reserve that represents two percent (2%) of the total medical services expenditure line items.



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The Building Fund, which is operated solely on fees, will have a reserve for operating expenditures equivalent to six (6) months of operating expenditures. Any additional funds will be placed into a reserve for future capital.

The reserves necessary for each operating fund will be identified and updated annually in the operating budget, and revised and reported with every related budget amendment during the year.

Undesignated reserves will be limited to an amount that is consistent with previous years, except where otherwise defined. These reserves are to be used for any unforeseen expenditures for either operations or minor capital projects.

Replenishment of Reserves

When the undesignated reserves are to be utilized, due to unforeseen circumstances, staff will prepare a plan for the Board to begin to replenish these reserves as part of the budget adoption process. The plan may span from one to five years depending upon the magnitude of the expenditure. Each year the necessary funds to replenish the reserves will be reflected in the budget, approved and levied accordingly.

Self-Insurance Fund

Martin County has a self-insured health plan for employees. This plan will have a reserve established within the self-insurance fund as required by the Department of Insurance: the costs incurred but not reported (IBNR) plus two months' equivalent of claims expected to be incurred. The County provides employees with a wellness clinic. In order to provide adequate funding for this program, each operating fund will pay a proportionate share based upon cost of the number of employees. Enterprise funds calculation will be included in their indirect cost.

Risk Management Policy in Brief

The County will protect its assets by maintaining adequate insurance coverage. The County will strive to reduce accidental losses that would endanger personnel and property. The County will continue to analyze all insurance alternatives and periodically assess each to ensure that the best coverage overall is maintained. Additionally, the County will continue to maintain a business interruption insurance to cover natural disasters and minimize impact on businesses.

Financial Planning Policy

The County will use financial planning to expand awareness of governing options of its resources and assets, potential problems, and opportunities. Financial planning will be used as a tool to identify long-range revenue, expenditure, service implications of continuing or ending existing programs, or adding new programs and debt. Financial planning process will be used to shape prudent decisions and to mitigate the severity of potential problems before they arise.

Division Performance Policy

The County will regularly evaluate the departmental divisions and services they provide, as well as external factors that could affect their operations and their intended purpose in the future.

Divisions will use performance measures to review their effectiveness on quarterly basis. During the budget preparation process, each division will use benchmarks to compare its performance to others in the same line of public services.

Changes in County's fiscal condition, operational environment, and other organizational factors may result in redesigning of the primary functions, purposes, and types and scope of services provided by a division.



Employees Compensation Policy

In order to maintain fair and equitable compensation for all employees, the County will strive to maintain salary levels, which represent the fiftieth (50th) percentile of the comparable market basket. In extenuating situations, positions considered Market Impact Positions, may be held to criteria different from the salary structure.

At least every four years, the County will review all employees' classifications as well as the total payroll and benefits package for competitiveness with the market, including the private sector where applicable, and make adjustments as necessary.

It is a goal of the Board to treat employees equally with respect to pay, benefits, and advancement opportunities. The County will strive to bring collective bargaining agreements into conformance with these policies as the contracts are renewed. Any wage adjustments resulting from renewal of collective bargaining agreements will also be applied to the non-bargaining employees.

Other Postemployment Benefits (OPEB)

GASB Statement (45), *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, addresses how state and local governments should account for and report their costs and obligations related to post-employment healthcare and other non-pension benefits. Collectively, these benefits are commonly referred to as OPEB.

In general, the statement requires that state and local governmental employers account for and report the annual cost of OPEB and the outstanding obligations and commitments related to OPEB in essentially the same manner as they currently do for pensions. Annual OPEB cost for most employers will be based on actuarially determined amounts that, if paid on an ongoing basis, generally would provide sufficient resources to pay benefits as they come due. During budget preparation, the Board will determine a contribution amount to be placed toward the OPEB liability. In addition, funds remaining at the end of each fiscal year from the retirement and benefits account will be allocated toward the liability during fund balance adjustments. These funds will accrue each year and will be available when retirement benefits are to be paid. The County will strive to accumulate the necessary funds to fully fund the program over time.

Tax Increment Financing Policy

The Board has established seven Community Redevelopment Areas (CRAs) per Florida State Statutes (FSS) Chapter 163, Part III (FSS 163.330-163.463). Funding for the CRAs is based upon an annual allotment through Tax Increment Financing (TIF) per FSS 163.387(1), and through a trust fund as defined in FSS 163.353. The CRAs will maintain separate trust funds and will not be co-mingled unless the Board has approved accordingly.

The Board will approve the allocation of CRA funds through the adoption of the CIP and the County budget. Modifications to the allocations may be necessary from time to time and will be communicated to the Board via existing policy and procedures. All expenditures will be made in accordance with Board policies and procedures. The Board will serve as members of the agency. The Community Development Department (CDD) will be a Board department established under the direction of the County Administrator. All employees in CDD will be County employees and will abide by all County policies and regulations. A Memorandum Of Understanding (MOU) may be executed between the BOCC and the CRA.



Economic Development Fund Policy

The Economic Fund was set up to boost economic activities by promoting and fostering economic development to targeted industries based upon job creation, wage levels, and capital improvements. The fund is created by Chapter 71, Article 2, General Ordinances, Martin County Code. In addition, Section 125.045, Florida Statutes authorizes the Board to extend public funds to attract and retain business enterprises.

The Economic Development Fund includes the following policy statements:

- Martin County Opportunity Fund, established by Resolution No. 10-6.9, is a deal closure program using a performance agreement to attract qualified targeted industries as defined in the Economic Element of the County's Comprehensive Plan in accordance with adopted guidelines.
- Martin County Job Creation Grant Program established by Resolution No. 10-6.10 is a reward program for job creation using a performance agreement, paid out over a number of years following creation and verification of jobs in accordance with adopted guidelines.
- Economic Development Impact and Building Permit Fee Mitigation established by Chapter 71, Article 2, General Ordinances, Martin County Code, uses an agreement with a Qualified Targeted Industry or business which provides that building permit and impact fees be paid from the Economic Development Fund and are replenished by the County from available funds, including impact and building permit fees.
- Funds for Economic Development are dedicated from collections of the new Florida Power and Light Solar Array facility. These funds will not exceed 50% or \$1,000,000 annually. Additionally, a cap of 5% of the General Fund operating balance will be imposed with any excess monies going directly into the General Fund.

These policies will be reviewed and revised annually to incorporate any policy or strategic objectives developed and approved by the Board.

Reimbursement for Legal Costs Policy

A commissioner or employee may request that the County reimburse attorney's fees and court costs incurred by a commissioner or an employee in the defense of a claim in a lawsuit or administrative action or in any other litigation-related matter, if the substance of the claim or matter involved, or arose from, the performance of the official duties of the commissioner or employee while serving a public purpose and the County has declined a request from the commissioner or employee to provide an attorney employed by the County to advise and represent the commissioner or employee.

If the request for reimbursement involves the defense of a civil action arising from a complaint for damages or injury suffered as a result of any act or omission of action arising out of and in the scope of the employment or function of the commissioner or employee, pursuant to section 111.07 of Florida Statutes, the commissioner or employee must have prevailed in the civil action in order to obtain reimbursement by the County.

The amount of reimbursement may be determined and approved by the County Administrator if the requested amount is less than or equal to \$7,500.00 per case and greater amounts will be approved by the Board.

The determination of the amount of attorney's fees will be based upon a reasonable hourly rate for the jurisdiction in which the claim or matter arose times a reasonable number of hours actually devoted to the defense of the claim or matter, but will not include any multiplier or other contingency-based modification. The determination of the amount of court costs will be based upon the current Statewide Uniform



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Guidelines for Taxation of Costs in Civil Actions, as published at Appendix II to the Florida Rules of Civil Procedure.

Funding Outside of the Budget Process

Once the budget has been either tentatively approved or adopted, any requests for funding that are not included in the tentatively approved or adopted budget will be brought to the Board as an agenda item during one of the Board's scheduled meetings. The agenda item will detail the nature of the request, public purpose, operational expense, relationship with similar organization and other funding alternatives. Funding will be dependent upon Board action.

ANNUAL POLICIES

The Board will annually adopt a balanced budget as their operating and capital plan for the fiscal year starting on October 1 and ending on September 30. The budget will balance expenditures with revenues and will be adopted as per the established timetable of the Truth in Millage Act (TRIM).

The annual budget will reflect revenue sources and expenditures by division within each department. The County's goal will be to pay for all recurring expenditures with recurring revenues and use nonrecurring revenues for nonrecurring expenditures. If a budget deficit is inevitable, the Board will reduce appropriations or identify revenues, which could be increased.

The budget will be developed based upon guidelines that are established by the Board during an annual review of the budget preparation process.

Division Performance Based Budget Policy

Martin County's budget development process will be division and performance based. In order to improve the effectiveness of governmental programs, the County will integrate performance measures and productivity indicators within the divisions' budgets, whenever possible and feasible.

The County will conduct all fiscal activities in accordance with the highest level of statutory and ethical standards.

The budget will be reviewed with the Board and will focus on the following:

- Division Changes - increases or decreases in the service level will be detailed, and defined by division.
- New Divisions - proposed new divisions will be identified as a budget issue and will require detailed justification and analysis of the long-term fiscal impacts.
- Staffing - staff increases will be limited to cases mandated by the Comprehensive Plan level of service, or supporting a Board strategic objectives. Reductions of staff will be done when there is no adverse effect on approved service levels. Reallocation of staff resources to improve efficiency and effectiveness will be at the discretion of the County Administrator and in accordance with the Human Resources Manual.

Division

All County divisions will develop spending patterns to keep costs to their absolute minimum necessary to deliver public services without substantially increasing the local tax burden.

- The budget will provide for adequate maintenance of capital infrastructure and equipment, and for required replacement of equipment as established by County's replacement standards.
- The County will maintain budgetary controls at the division level within each department.



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- The County will develop and annually update a long-range financial forecasting system, which will include revenue, expenditure, and future cost projections. Financing of capital improvements as defined within the CIE/CIP and capital within the operating budgets will also be included.
- The County will periodically update their growth projections and capital needs assessments.

Fund Accounting Policy

The Board will account for all revenues and expenditures within the established funds as outlined in the Uniform Accounting System Manual developed by the State of Florida Department of Financial Services.

Re-appropriation from Prior Year Policy

The Board will allow for automatic carry forward of the following types of encumbrances not completed in the prior fiscal year: contracted, professional services, maintenance contracts, grant allocations, and capital equipment and projects. Approved capital projects, will be re-appropriated and may be modified according to the CIP detail sheet adopted by the Board. Funds remaining within the Supervisor of Elections' equipment account will be placed into a reserve for future equipment replacement.

Financial Monitoring Policy

Monthly budget status reports will be provided to each division within the County. Each division's management will review the reports to analyze expenditures for accuracy and budget limitations. An executive summary report will be provided to the County Administrator. In addition to the monthly reports, all revenue resources will be reviewed periodically.

Audit Policy

The Board will provide for an annual independent audit of its financial statements. In addition to regular financial audits, the County may conduct internal audits of operational practices and financial activities as determined by the Internal Audit Committee.

BUDGET GUIDELINES FOR FISCAL YEAR 2018

Budget Guidelines will be presented to the Board annually as part of the budget preparation process. These guidelines are the basis of Board direction for development of the next fiscal year's budget and are to be considered during future budget deliberations. These guidelines are specific to the next budget year only, and will be amended annually, if necessary.

- Budgets will include benchmarks. Reviews of benchmarks may result in revision of performance measures.
- Departments will be benchmarking their cost of services by division to provide comparative analysis between the public and private sector when applicable.
- The County budget document will include elements required by the Government Finance Officers Association Distinguished Budget Award criteria.
- Ad valorem distributions will be separated between departments that are under the purview of the Board and those that are for constitutional officers' budget requests.



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- Program Change Requests will be identified as separate budget requests with information detailing the nature of the request, full time equivalent (FTE), funding source, etc. These requests will represent any shifts in funding from the State or County, any Board directed requests, or directives by the County Administrator.
- Departments will provide cost reduction options, which may be included in the County Administrator's proposed budget. Such reductions will be prioritized and will clearly identify the impact to residents.
- New positions will be requested only when there is a change in service level relative to a Board strategic objective or Comprehensive Plan mandated level of service.
- The disclosure of all millages will be in compliance with Truth in Millage (TRIM).
- The Board will reflect all health care services for qualified Martin County residents collectively in accordance with Chapter 163, Article 2, General Ordinances, and Martin County Code.
- The Board will strive to assure continuance of existing levels of funding for the CIE/CIP to provide for fire rescue infrastructure and equipment, to maintain and develop parks and public beaches access, to maintain buildings, and to expand the library book and electronic media collections. The level of funding for these purposes depends on the portion of ad valorem allocation by the Board; therefore, it is subject to change.
- The Board will review the CIE/CIP and tentatively approve it in a workshop setting. Final adoption will occur simultaneously with the adoption of the budget.
- Road resurfacing, sidewalk, bike path construction and maintenance will be performed based upon a priority schedule approved annually during the budget process. Funding for these projects will be identified and budgeted accordingly in the Road Maintenance Unincorporated Area MSTU or gas tax funds.
- The Unincorporated MSTU Fund will include general revenue source of funding for divisions that are not fully fee supported.
- Wage increases for all employees will require a reserve consistent with the negotiated union contracts and the Employees Performance Appraisals.
- In an effort to maintain existing levels of service, fund balance from the Stormwater Maintenance Program may be utilized to purchase replacement of heavy equipment each as needed.
- Funding for replacement of voting equipment for the Supervisor of Elections will be accomplished by accumulating \$25,000 annually. In addition, any remaining dollars in the General Elections division will be added to increase funding for this purpose.
- Road, landscaping, and other maintenance activities for projects completed by the Community Redevelopment Area (CRA) will be funded in the same manner as for other County assets: Road Maintenance MSTU, gas tax funds, or other sources appropriate for the specific type of assets.

Funding for the bus replacement for the Veteran's Council of Martin County in the amount of \$10,000 will be allocated annually beginning Fiscal Year 2018. Funds will be placed in General Fund Reserves until requested.

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A GUIDE TO THE BUDGET BY DEPARTMENT PAGES

Parks and Recreation

Parks and Recreation Program Chart Total Full-Time Equivalents (FTE) = 75.00
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Parks and Recreation/Administration Total Full Time Equivalents (FTE) = 3.33
Parks Operations Total Full Time Equivalents (FTE) = 48.6
Indian Riverside Park Admin Total Full Time Equivalents (FTE) = 1.65
Recreation Programs Total Full Time Equivalents (FTE) = 5.73
Recreation Grants Total Full Time Equivalents (FTE) = 6.3
Cooperative Extension Services Total Full Time Equivalents (FTE) = 1
Phipps Park Time Equivalents (FTE) = 1.4
Sh Splash Waterpark/Pool Time Equivalents (FTE) = 3.99
Golf Course Operations Full Time Equivalents (FTE) = 3

The first page of each Budget by Department identifies the department, the divisions within it, and the Full-Time Equivalents (FTE). For comparison purposes, there are four columns representing three fiscal years as well as the percent change.

	FY 2016 <u>ACTUAL</u>	FY 2017 <u>ADOPTED</u>	FY 2018 <u>PRELIMINARY</u>	FY 2017 to FY 2018 <u>Variance</u>	FY 2017 to FY 2018 <u>Pct Change</u>
Total FTE	72.00	75.00	75.00	.00	0 %
Total Budget Dollars	10,087,858	10,253,477	10,037,796	-215,681	-2.10 %



IV. Budget by Department

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A GUIDE TO THE BUDGET BY DEPARTMENT PAGES

Parks and Recreation

Introduction

MISSION STATEMENT: In partnership with Martin County residents, the Parks and Recreation Department provides programs, parks and services that improve quality of life, preserve natural resources, recreation, fitness and leisure.

VISION STATEMENT: We strive to enhance the health, economy and well-being of our community through recreation practices, leisure opportunities and environmental stewardship.

Key Issues and Trends

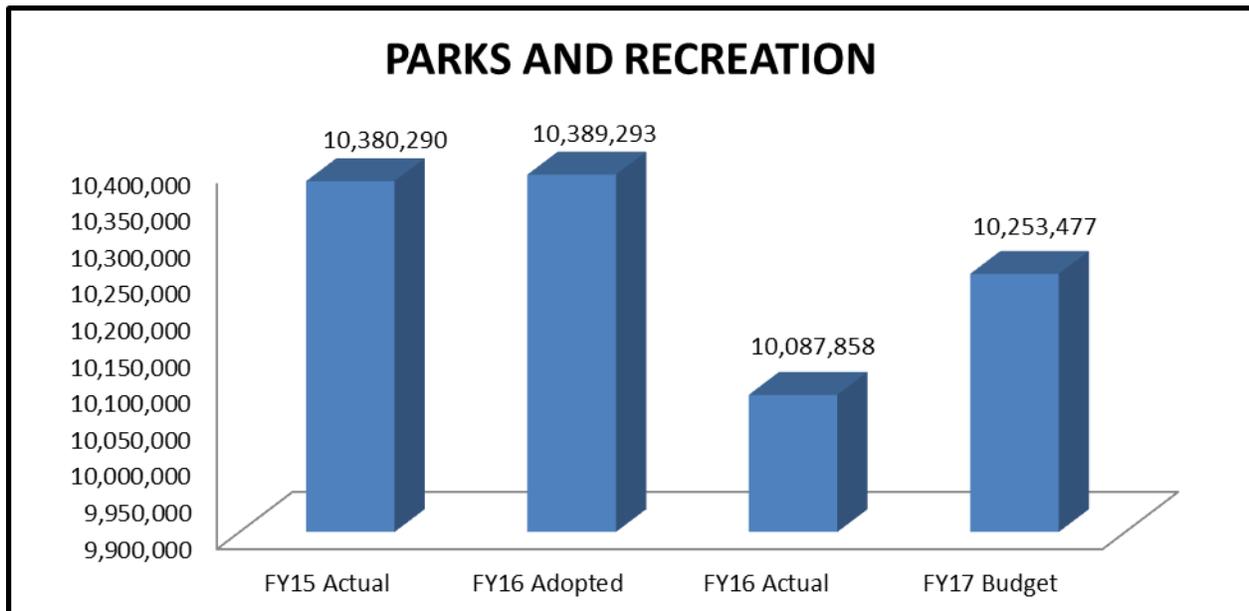
The 2016 Parks and Recreation Master Plan has identified maintenance of parks and recreation facilities as a key issue for the Parks and Recreation Department. Appropriate funding to achieve the collective goals is addressed in the operating and capital budgets.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED		
Parks and Recreation/Administration	350,202	344,328		
Parks Operations	4,359,060	4,577,905		
Recreation Program Support	0	0		
Indian Riverside Park Admin	453,765	404,976		
Recreation Programs	802,049	966,256		
Recreation Grants	654,879	219,398		
Cooperative Extension Services	204,627	245,123	0	246,410
Tourist Development Council	0	0	0	0
Phipps Park	92,326	125,047	0	133,300
Sailfish Splash Waterpark/Pool	1,295,445	1,455,122	0	1,032,450
Golf Course Operations	1,875,506	1,915,322	0	1,895,832
Total Expenses	10,087,858	10,253,477		10,037,796

The second page of the Budget by Department states the department's mission and vision statements, identifies the key issues and trends for that department, and lists the program summary with previous years for comparison. There is also a graph for visual comparison.

Note: In order to provide a written budget for the public in a timely manner, the FY2017 ACTUAL columns contain unaudited amounts. The audit will not be completed until early in 2018. It is not anticipated that any major changes will occur with these numbers.





IV. Budget by Department

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A GUIDE TO THE BUDGET BY DEPARTMENT PAGES

Parks and Recreation

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 PRELIMINARY
01200 Regular Salaries	2,600,772	2,718,255	0	3,005,167
01300 Other Salaries	418,722	478,452	0	0
01400 Overtime	24,154	13,500	0	13,500
01501 Cell Phone Stipend	6,179			
02101 FICA	182,953	2		
02102 Medicare	42,786			
02200 Retirement Contributions	220,912	2		
02300 Life and Health Insurance	735,949	8		
02600 Salary/Fringe Chargebacks	88,044			
03100 Professional Services	11,320			
03200 Accounting and Auditing	8,312			
03400 Other Contractual Services	453,233	3		
03404 Janitorial Services	187,082	1		
03409 Mowing & Landscaping Services	1,354,195	1,3		
03410 Other Contractual Svcs - Staffing	867,577	7		
04000 Travel and Per Diem	275	0	0	0
04001 Travel and Per Diem/Mandatory	540	0	0	0
04002 Travel and Per Diem/Educational	11,261	15,930	0	19,930
04100 Communications	21,303	21,646	0	21,646
04101 Communications- Cell Phones	15,018	12,590	0	12,590
04102 Communications- Two Way Radios	1,387	1,528	0	1,528
04200 Freight and Postage	13,017	6,825	0	6,825
04300 Utility Services	14,653	68,300	0	13,300
04301 Electricity	651,109	578,082	0	655,582
04303 Water/Sewer Services	256,409	246,918	0	259,879
04304 Garbage/Solid Waste Services	100,178	91,650	0	24,300
04400 Rentals and Leases	14,327	12,052	0	12,052
04401 Rentals and Leases/Pool Vehicles	470	565	0	565
04402 Rentals and Leases/Copier Leases	9,501	10,756	0	11,756
04500 Insurance	54,354	59,000	0	59,000
04600 Repairs and Maintenance	152,040	127,350	0	132,350
04610 Vehicle Repair and Maintenance	166,402	87,282	0	167,282
04611 Building Repair and Maintenance	110,940	138,651	0	148,651
04613 Maintenance Material	82,923	104,640	0	97,250
04614 Hardware Maintenance	2,953	0	0	0
04700 Printing and Binding	27,821	35,865	0	34,865
04800 Promotional Activities	69,313	102,300	0	82,300
04810 Promotional Programs Expense	12	0	0	0
04900 Other Current Charges	7,802	40,800	0	17,700
04910 Fleet Replacement Charge	100,191	110,309	0	110,309
04920 Golf Course Credit Books	33	0	0	0
05100 Office Supplies	12,030	19,450	0	17,450
05175 Computer Equipment \$1,000-\$4999.99	1,590	0	0	0
05179 Other Equipment \$1000-\$4999.99	44,337	27,888	0	27,888

Next, Departmental Expenditures and Revenues are listed with previous years for comparison.



IV. Budget by Department

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05195 Non-Capital Computer Equipment	43	0	0	0
05199 Other Non-Capital Equipment	35,909	44,148	0	44,148
05200 Operating Supplies	161,940	169,655	0	169,655
05201 Chemicals	106,607	90,200	0	90,200
05204 Fuel	79,505	106,327	0	106,327
05206 Athletic Field Materials	161,017	227,900	0	227,900
05208 Software Licenses	452	5,240	0	5,240
05210 Food	139,035	155,000	0	155,000
05211 Software Services	847	15,000	0	15,000
05213 Medical Supplies	875	2,500	0	2,500
05220 Cost of Goods Sold - Alcohol	6,422	0	0	0
05300 Road Materials and Supplies	7,612	10,819	0	5,819
05400 Publications and Memberships	7,109	6,300	0	6,300
05402 Publications/Subscriptions	44	0	0	0
05500 Training	17,551	31,360	0	31,360
06400 Furniture and Equipment	129,687	120,000	0	0
08200 Aid To Private Organizations	88,825	59,522	0	59,522
09902 Budget Reserves/ Capital Outlay	0	32,028	0	28,100
Total Expenses	10,087,858	10,253,477		10,037,796

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 PRELIMINARY
0001 General Fund	4,832,077	5,127,308	0	5,163,997
1130 Consolidated Parks	579,422	581,147	0	772,044
1131 Sailfish Splash Waterpark	-36,515	-2,173	0	-424,845
1132 Jensen Beach Concession	23,561	0	0	0
139501	-5,000	0	0	0
139502	-15,000	0	0	0
1552 Tourist Development	64,633	80,000	0	80,000
1579 Park Maintenance Endowment Fund	23,530	28,000	0	28,000
4501 Martin County Golf Course	293,175	165,322	0	325,832
33770 Local Grants/Culture-Recreation	360,871	0	0	0
34191 Overages	1,052	0	0	0
34192 Shortages	-833	0	0	0
34720 Parks and Recreation Fees	1,078,307	1,068,000	0	1,069,000
34750 Special Rec Facilities Fees	2,195,431	2,354,992	0	2,354,992
34751 Special Rec Facilities Bev Rev	17,717	0	0	0
34900 Other Charges For Services	1,578	2,651	0	1,500
35190 Other Judgments and Fines	69	0	0	0
36200 Rents and Royalties	111,780	99,446	0	99,446
36400 Disposition of Fixed Assets	9,983	0	0	0
36600 Contributions/Private Sources	38,230	182,000	0	2,000
36900 Other Miscellaneous Revenues	496,240	566,784	0	565,830
36910 Insurance Proceeds/Refunds	17,550	0	0	0
Total Revenues	10,087,858	10,253,477		10,037,796



IV. Budget by Department

**2018
Adopted Budget**

A GUIDE TO THE BUDGET BY DEPARTMENT PAGES

Parks and Recreation Parks and Recreation/Administration

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources, and provide recreation, fitness and leisure.

Services Provided

Management and administration of departmental resources and regulations, correspondence, and other necessary support services.

Goals and Objectives

- Review and update Parks and Recreation policies, procedures and guidelines.
- Utilize the CAPRA criteria to establish quality public facilities.
- Monitor park patron satisfaction through user surveys.

Benchmarks

Like sized agencies that have similar populations that are in the same geographic area.

Following the Department Overview, Divisions are broken down, restating the department's mission statement and listing the division's services, goals and objectives, benchmarks, performance measures, outcomes, and staffing summary.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Policy and Procedures Review	#	1.00	1.00	N/A	
CAPRA certification	#	1.00	1.00	N/A	
Park Patron Satisfaction	%	90.00	90.00	N/A	

Outcomes

- Train appropriate staff to comply with Department-wide policies, procedures and guidelines.
- Maintain CAPRA Accreditation standards.
- Complete 50 Countywide park patron satisfaction surveys with a result of 90% or higher.

Staffing Summary

Job Title	FY2017	FY2018
Parks & Recreation Director	1	1
Administrative Specialist II	.33	.33
Marketing Manager	.5	.5
Business Operations Manager	1	1
Special Facilities Administration	.5	.5
Total FTE	3.33	3.33

Equipment Expenditures

None



IV. Budget by Department

**2018
Adopted Budget**

A GUIDE TO THE BUDGET BY DEPARTMENT PAGES

**Parks and Recreation
Parks and Recreation/Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 PRELIMINARY
01200 Regular Salaries	235,712	239,600	0	0
01501 Cell Phone Stipend	1,410	1,410	0	0
02101 FICA	14,112	14,800	0	0
02102 Medicare	3,300	3,400	0	0
02200 Retirement Contributions	32,573	33,200	0	0
02300 Life and Health Insurance	31,425	31,700	0	0
03100 Professional Services	11,320	0	0	0
03400 Other Contractual Services	61	0	0	0
04002 Travel and Per Diem/Educational	1,539	5,100	0	0
04200 Freight and Postage	30	0	0	0
04401 Rentals and Leases/Pool Vehicles	470	100	0	100
04402 Rentals and Leases/Copier Leases	3,009	2,100	0	3,100
04610 Vehicle Repair and Maintenance	375	50	0	50
04700 Printing and Binding	2,568	3,000	0	2,000
04800 Promotional Activities	30	0	0	0
04900 Other Current Charges	99	0	0	0
04910 Fleet Replacement Charge	2,600	2,600	0	2,600
05100 Office Supplies	2,953	3,000	0	3,000
05199 Other Non-Capital Equipment	2,938	0	0	0
05200 Operating Supplies	30	30	0	30
05204 Fuel	449	525	0	525
05208 Software Licenses	141	0	0	0
05400 Publications and Memberships	2,410	1,050	0	1,050
05500 Training	646	2,300	0	2,300
Total Expenses	350,202	344,328		357,596

The final page of the Department Division breakdown lists the expenditures and revenues for that division as well as stating any accounts of interest and/or significant changes.

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 PRELIMINARY
0001 General Fund	303,789	309,463	0	321,806
1130 Consolidated Parks	46,376	34,865	0	35,790
36900 Other Miscellaneous Revenues	37	0	0	0
Total Revenues	350,202	344,328		357,596

Accounts of Interest

04402 - Increase to account for actual copier lease cost.

Significant Changes

There are no significant program changes.

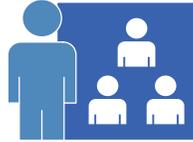


IV. Budget by Department

2018 Adopted Budget

Administration Department Total Full-Time Equivalents (FTE) = 57

- County Administrator
- Deputy County Administrator
- Assistant County Administrator
- Special Projects Coordinator
- Communications/Outreach Coordinator
- Public Records Liaison
- Executive Aides (2)
- Project Manager



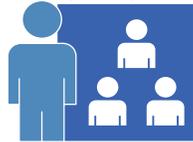
Administration Division
(FTE 9)



Office of Management & Budget (FTE 10)

- Budget Manager/Grants Compliance
- Utilities Financial Analyst
- Senior Financial Analyst (3)
- Financial Analyst (4)
- Budget Documentation Specialist

- County Commissioners (5)
- Executive Aide (5)



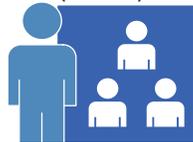
Commission
(FTE 10)



Human Resources & Risk Management (FTE 7)

- Human Resources Administrator
- Risk Management Specialist
- Human Resources Specialist
- Human Resources Generalist (3)
- Administrative Specialist III

- Purchasing Manager
- Contracts Compliance Specialist
- Procurement Specialist
- Fixed Asset Coordinator



Purchasing
(FTE 4)



Multimedia Services
(FTE 2.75)

- Multi-Media Specialist
- MCTV Operations Manager

- Health & Human Services Manager
- Health & Human Services Specialist



Community Services
(FTE .9)



Veterans Services
(FTE 3.05)

- Veterans Services Supervisor
- Veterans Services Officer I
- Health & Human Service Specialist
- Administrative Specialist II

- Health & Human Services Manager
- Health & Human Services Specialist
- Case Manager II Social Services
- Administrative Specialist II



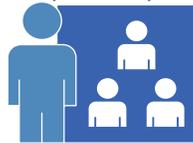
Social Services
(FTE 1.65)



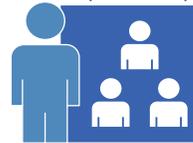
Substance Abuse Treatment Assist (FTE 2.75)

- Health & Human Services Manager
- Health & Human Services Specialist
- Case Manager II Treatment Court
- Drug Lab Technician - HHS

- Tourism & Marketing Manager
- MCTV Operations Manager
- Executive Aide



Office of Tourism & Marketing (FTE 2.25)



Medical Services
(FTE 1.65)

- HHS Business Coordinator
- Health & Human Service Manager
- Health & Human Service Specialist
- Administrative Specialist II



Housing
FTE (1)

- Housing Program Coordinator

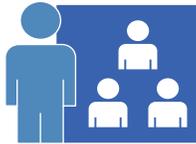


IV. Budget by Department

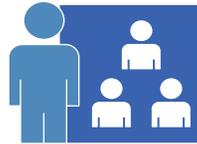
2018 Adopted Budget

Airport Department Total Full-Time Equivalents (FTE) = 7

- Airport Operations Coordinator
- Business Operations Manager
- Executive Aide
- Airport Manager



Airport Administration
(FTE 3.5)



Airport Operations
(FTE 3.5)

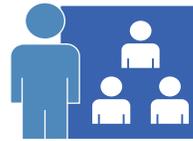
- Lead Airport Maintenance Tech
- Airport Maintenance Tech
- Accounting Technician
- Business Operations Manager

Building Department Total Full-Time Equivalents (FTE) = 41

- Building Official/Director
- Assistant Building Official
- Building Operations Administrator
- Business Operations Manager



Building Administration
(FTE 4)



Permitting/Inspections
(FTE 27)

- Chief Inspector/Plans Examiner (3)
- Construction Project Inspector
- Construction Inspector (6)
- Plans Review Administrator
- Plans Examiner (3)
- Building Dept Support Tech (7)
- Administrative Specialist II (3)
- Customer Service Representative (3)

- Building Permits Administrator



Licensing
(FTE 1)



Code Enforcement
(FTE 9)

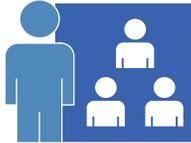
- Code Compliance Administrator
- Code Compliance Investigator (6)
- Nuisance Abatement Coordinator
- Administrative Specialist II



IV. Budget by Department

**2018
Adopted Budget**

County Attorney
Total Full-Time Equivalents (FTE) = 10



County Attorney Operations
(FTE 10)

- County Attorney
- Assistant County Attorney (2)
- Sr. Assistant County Attorney (4)
- Legal Assistant
- Executive Aide
- Administrative Specialist III

Office of Community Development
Total Full-Time Equivalents (FTE) = 4

- Community Development Manager
- Project Manager (2)
- Administrative Specialist III



Community Redevelopment
Administration (FTE 4)



Legislative Division
(FTE 0)



IV. Budget by Department

2018 Adopted Budget

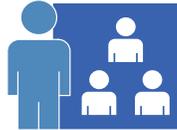
Engineering Department Total Full-Time Equivalents (FTE) = 151

- Engineering Deputy Director
- Engineering Director
- Executive Aide
- Assoc. Project Specialist - Administration



Engineering Administration
(FTE 4)

- MPO Administrator
- Senior Planner
- Planner
- Senior Associate Planner
- Administrative Specialist III



Transportation Planning
MPO (FTE 5)

- County Surveyor
- Survey Party Chief (2)
- Project Manager – Survey
- Real Property Specialist
- Survey Assistant
- Survey Aide II (2)
- Administrative Specialist III



Surveying
(FTE 8.25)

- Project Manager
- Project Manager – Ecosystem (2)
- Ecosystem Restoration & Mgmt Manager
- Administrative Specialist III
- Senior Ecosystem Specialist
- Ecosystem Management Tech



Ecosystem Restoration
& Mgmt (FTE 6.5)

- Mosquito Control Tech (6)
- Mosquito Control Manager
- Mosquito Control Specialist (2)
- Project Manager – Mosquito
- Maintenance Worker III
- Mosquito Control Resource Specialist



Mosquito Control
(FTE 12)

- Project Manager
- Engineering Assistant
- Equipment Operator II (2)
- Equipment Operator IV
- Administrative Specialist III
- Road Maintenance Supervisor (2)
- Maintenance Worker II
- Equipment Operator III (3.5)
- Equipment Operator I (2)
- Project Leader I (3.5)
- Associate Project Specialist
- Construction Worker

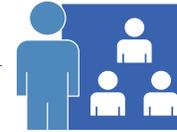


Stormwater Maintenance
Program (FTE 19.5)



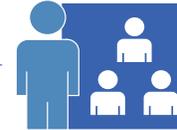
Real Property
(FTE 4.75)

- Senior Certified Paralegal
- Real Property Manager
- Real Property Specialist
- Project Manager – Real Property
- Associate Project Specialist
- Administrative Specialist III



Traffic Engineering
(FTE 18)

- County Engineer
- Project Manager (Traffic Admin, Traffic) (3)
- Traffic Operations Supervisor
- Senior Project Manager – Traffic
- Street Light Technician (2)
- Utility Line Locator
- Administrative Specialist III
- Traffic Signal Technician (4)
- Maintenance Activities Coordinator (2)
- Traffic Operations Technician (2)



Transit
(FTE 4)

- Transit Manager
- Associate Project Specialist
- Project Manager – Transit
- Assoc Project Spec Mobility Coord



Capital Projects
(FTE 12)

- Park Planner & Devel. Admin.
- Capital Projects Manager
- Sr. Capital Projects Manager
- Project Manager (3)
- Project Engineer (2)
- Administrative Specialist III
- Construction Project Inspector (3)



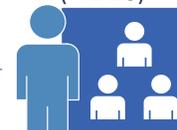
Development Review
(FTE 8)

- Project Manager – Development Review
- Project Engineer
- Permit/Securities Coordinator
- Associate Project Specialist (2)
- Construction Project Inspector (3)



Coastal Management
(FTE 2.5)

- Associate Project Specialist
- Coastal Engineer
- Administrative Specialist III



Field Operations
(FTE 46.5)

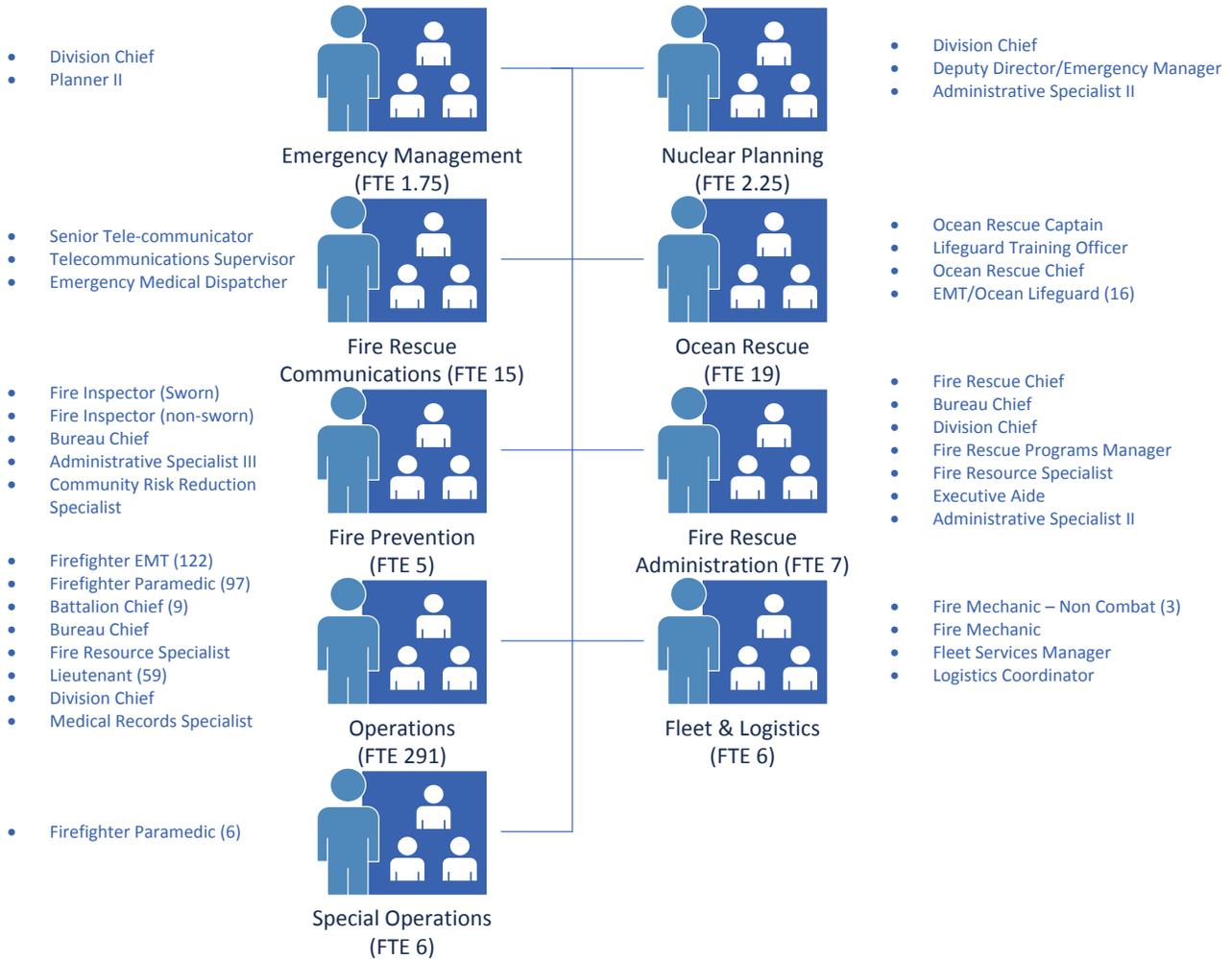
- Maintenance Worker II (5)
- Project Leader I (1.5)
- Equipment Operator III (5.5)
- Construction Worker (4)
- Equipment Operator I (3)
- Field Ops/Storm Water Manager
- Maintenance Worker III (4)
- Equipment Operator IV (5)
- Administrative Specialist III
- Road Maintenance Supervisor (2)
- Bridgetender (4)
- Project Leader II (5)
- Associate Project Specialist
- Project Engineer – Field Ops
- Equipment Operator II (3)



IV. Budget by Department

**2018
Adopted Budget**

**Fire Rescue Department
Total Full-Time Equivalents (FTE) = 353**

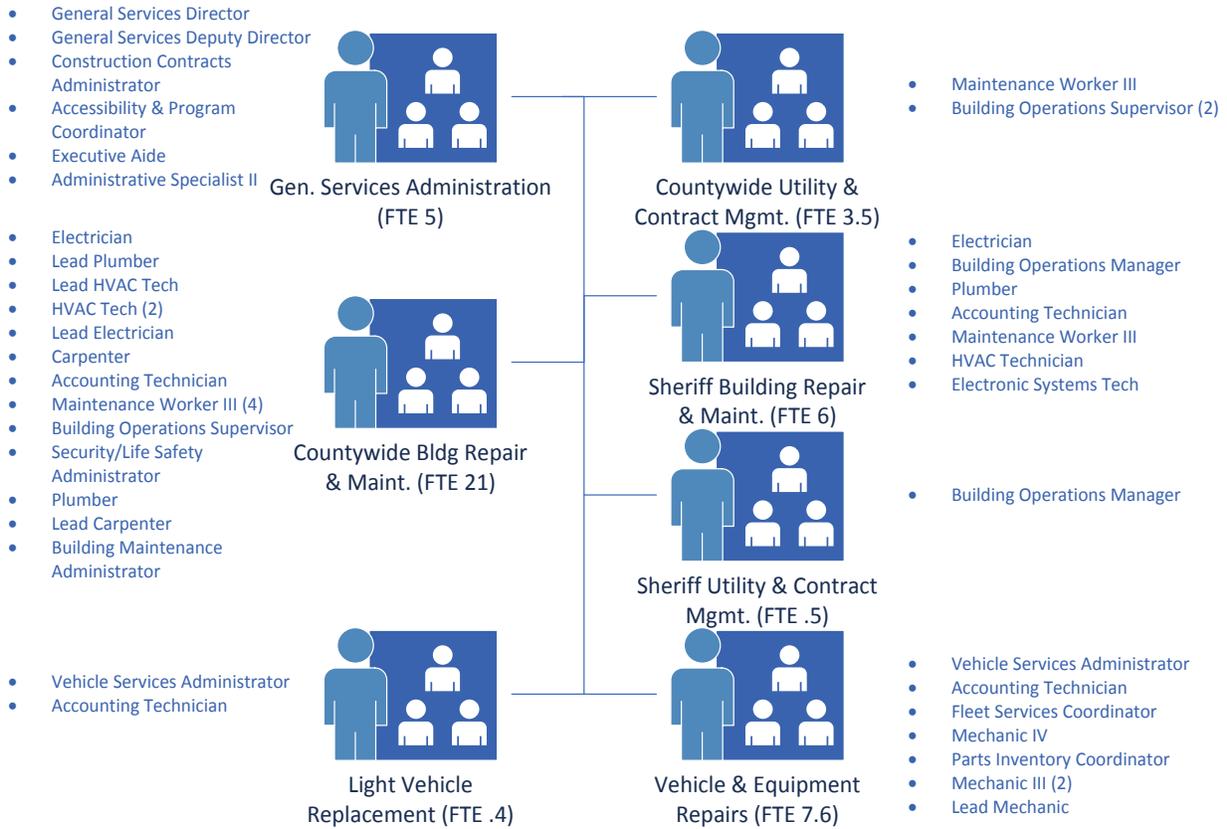




IV. Budget by Department

**2018
Adopted Budget**

General Services
 Total Full-Time Equivalents (FTE) = 44





IV. Budget by Department

2018 Adopted Budget

Growth Management Total Full-Time Equivalents (FTE) = 24

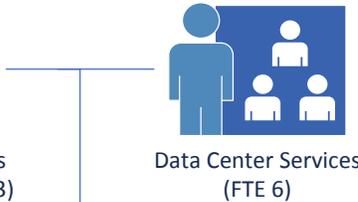
- Growth Management Director
- Executive Aide
- Administrative Specialist II
- Development Review Admin
- Administrative Specialist III
- Senior Planner- Architect Review
- Principal Planner
- Zoning Compliance Reviewer (2)
- Sr Planner -Environ Devel Reviewer
- Senior Planner
- Legal Assistant



- Senior Planner
- Planner
- Principal Planner
- Senior Associate Planner
- Zoning Compliance Tech (2)
- Administrative Specialist II
- Site Compliance Inspector
- Environmental Administrator
- Senior Planner- Environ Planning
- Senior Planner
- Sr Planner -Devel Review/Envir.
- Administrative Specialist II

Information Technology Services Total Full-Time Equivalents (FTE) = 38

- Chief Information Officer
- Project & Services Manager
- Executive Aide



- Systems Analyst (8)
- Web Content Specialist
- Professional Services Admin
- IT Business Process Analyst (2)
- GIS Specialist (2)

- Records MGMT Liaison Officer

- Desktop Analyst
- Database Administrator
- Records System Administrator
- Systems Administrator
- Senior System Administrator (2)

- IT Technical Services Manager
- Systems Analyst
- Desktop Computer Specialist
- PC Support Technician
- ITS Help Desk Representative (2)
- Senior Systems Administrator
- Desktop Analyst

- Senior Network Administrator
- Network Administrator
- Telecommunications Manager

- Sys Communications Tech (2)
- Radio Systems Manager

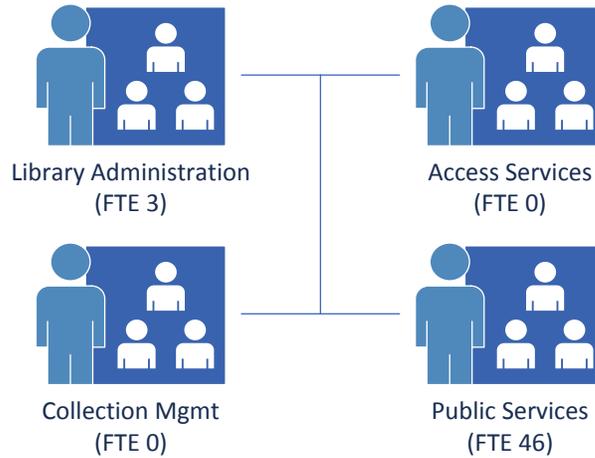


IV. Budget by Department

2018 Adopted Budget

Library Department Total Full-Time Equivalents (FTE) = 49

- Library Director
- Library Operator & Services Administrator
- Executive Aide



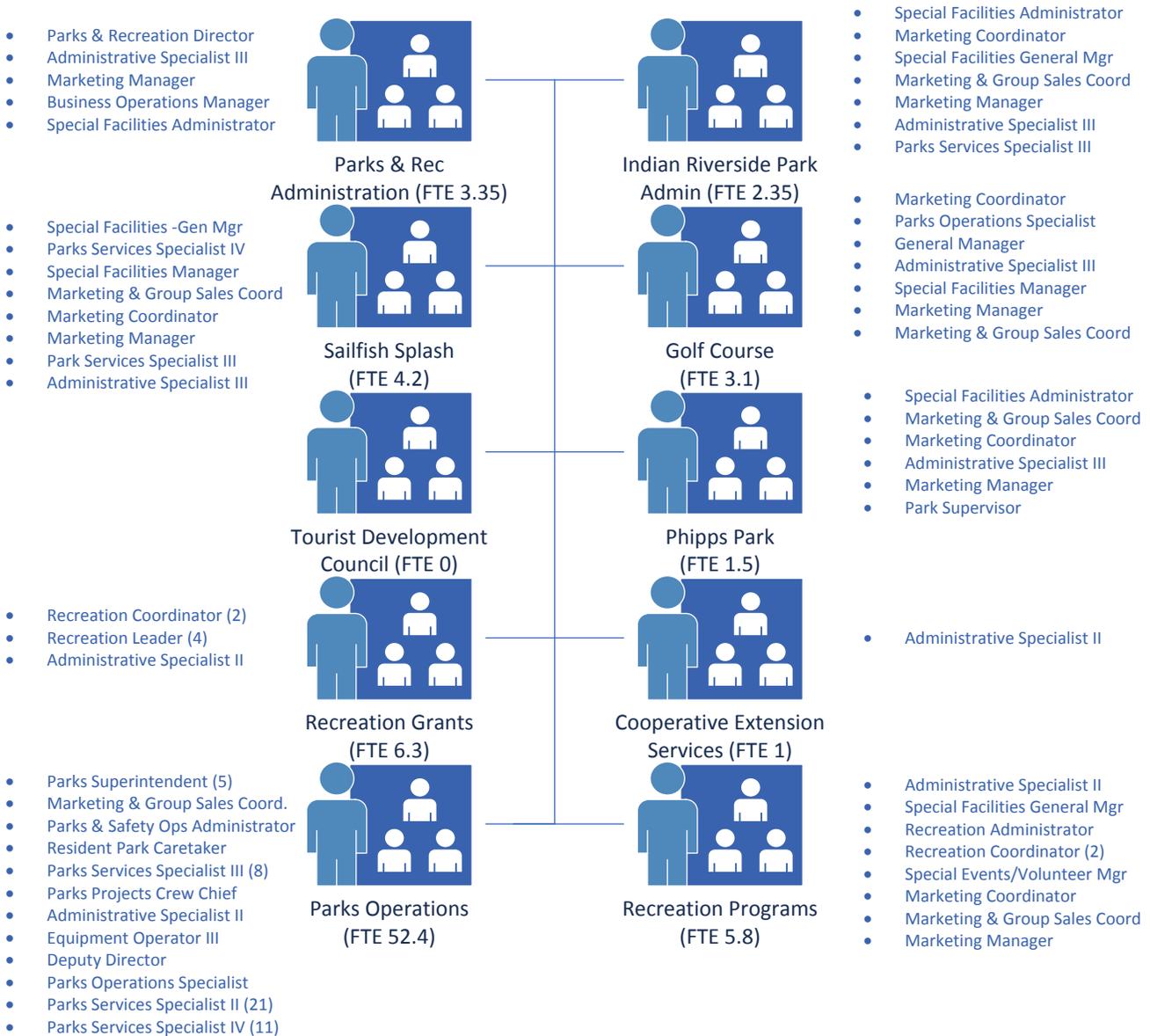
- Library Specialist (18)
- Library Marketing Specialist
- Librarian I (3)
- Children’s Assistant (6)
- Senior Library Assistant (2)
- Lib II Electronic Resources Coordinator
- Collections Manager
- Literacy Education & Outreach Manager
- Special Events/Volunteer Manager
- Library Branch Manager (6)
- Staff Development Specialist
- Library Public Services Manager
- Library Literacy Instructor
- Library Facilities Planner
- Library Teen Specialist
- Accounting Technician
- Librarian II - Acquisitions



IV. Budget by Department

2018 Adopted Budget

Parks & Recreation Total Full-Time Equivalents (FTE) = 80





IV. Budget by Department

2018 Adopted Budget

Utilities & Solid Waste Total Full-Time Equivalents (FTE) = 116

- Administrative Specialist II (2)
- Technical Service Administrator
- Executive Aide
- Utilities Deputy Director
- Environmental Specialist
- Solid Waste Administrator
- Utilities & Solid Waste Director
- Senior Project Manager
- Hydrogeologist



Administration Division
(FTE 8.6)



Transfer Station
Operations (FTE 5.34)

- Hazardous Materials Technician (2)



Hazardous Waste
(FTE 2)

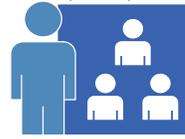


Pump Out Boat
(FTE 1)

- Solid Waste Program Manager
- Scale Technician
- Utilities/Solid Waste Mechanic
- Transfer Operations Supervisor
- Landfill Maintenance Worker
- Equipment Operator III
- Equipment Operator IV (2)



Construction & Debris
(FTE 5.83)



Plant Maintenance
Sewer (FTE 0)

- Customer Service Coordinator
- Utilities Service Worker I (2)
- Customer Billing Coordinator (2)
- Utilities Customer Service Supervisor
- Utilities Service Worker II
- Meter Reader (2)
- Customer Service Representative (6)



Customer Service
(FTE 15)



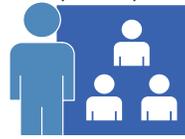
Long-Term Care
(FTE 1.83)

- Scale Technician
- Transfer Operations Supervisor
- Equipment Operator IV
- Equipment Operator III (2)
- Landfill Maintenance Worker
- Solid Waste Program Manager
- Utilities/Solid Waste Mechanic

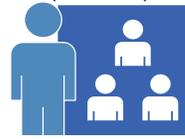
- Pump Out Boat Operator

- Solid Waste Program Manager
- Equipment Operator IV
- Landfill Maintenance Worker
- Utilities/Solid Waste Mechanic

- Equipment Operator IV
- Process Control Scada Coord
- Administrative Specialist II
- Utility Line Locator
- Industrial Electrician
- Utilities Instrumentation Tech (2)
- Utilities Mechanic (3)
- Equipment Operator III
- Industrial Electrician – Field
- Project Leader I
- Assistant Maintenance Supt
- Utilities Service Worker II (3)
- Maintenance Superintendent



Renewal & Replacement
(FTE 0)



Treatment Sewer
(FTE 13)

- Reuse Coordinator
- Compliance Technician
- Bio-Solids Treatment Technician
- Treatment Plant Operator I (3)
- Chief Plant Operator (2)
- Treatment Plant Ops Admin
- Treatment Plant Operator III
- Laboratory Manager
- Treatment Plant Operations Mgr
- Treatment Plant Operator II (2)



Maintenance – Water
(FTE 16.4)



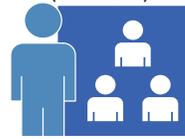
Maintenance -Sewer
(FTE 20.6)

- Utilities Service Worker II
- Project Leader II
- Industrial Electrician -Field (4)
- Process Control Scada Coord
- Administrative Specialist II
- Equipment Operator IV
- Utility Line Locator
- Equipment Operator III
- Industrial Electrician
- Utilities Instrumentation Tech (2)
- Utilities Mechanic (4.8)
- Assistant Maintenance Supt
- Maintenance Superintendent

- Treatment Plant Operator II (5)
- Compliance Tech
- Chief Plant Operator (2)
- Treatment Plant Operator I (2)
- Treatment Plant Ops Admin
- Treatment Plant Operator III (3)
- Laboratory Manager
- Treatment Plant Operations Manager
- Treatment Plant Op Trainee I



Plant Maintenance
Water (FTE 0)

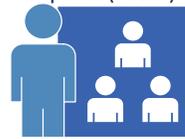


Water/Sewer Assessment
Improv. (FTE 0)

- Data Processing Coordinator
- Planner
- Development Review Coordinator
- Construction Inspector (2)
- Project Manager (3)
- Administrative Specialist II
- Technical Service Administrator
- Environmental Specialist
- Project Engineer
- Gis Specialist



Treatment Water
(FTE 15)



Technical Services
(FTE 11.4)

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Administration

Administration Program Chart Total Full-Time Equivalents (FTE) = 57.00
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Administration Division Total Full Time Equivalents (FTE) = 9
Office of Management & Budget Total Full Time Equivalents (FTE) = 10
Commission Total Full Time Equivalents (FTE) = 10
Human Resources & Risk Mgmt Total Full Time Equivalents (FTE) = 7
Purchasing Total Full Time Equivalents (FTE) = 4
Multimedia Services Total Full Time Equivalents (FTE) = 2.75
Community Services Total Full Time Equivalents (FTE) = .9
Veterans Services Total Full Time Equivalents (FTE) = 3.05
Social Services Total Full Time Equivalents (FTE) = 1.65
Substance Abuse Treatment Assist Total Full Time Equivalents (FTE) = 2.75
Office of Tourism and Marketing Total Full Time Equivalents (FTE) = 2.25
Medical Services Total Full Time Equivalents (FTE) = 1.65
Housing Total Full Time Equivalents (FTE) = 1
Legislative Division Total Full Time Equivalents (FTE) = 1

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	52.00	52.00	57.00	5.00	10 %
Total Budget Dollars	9,453,621	8,334,610	9,049,498	714,888	8.58 %

Administration

Introduction

The County Administrator serves as the Chief Executive Officer of Martin County government, whose primary responsibility is to efficiently and effectively provide a high level of service and implement the goals and policies of the Board to meet the needs of Martin County citizens. The Office of the Administrator provides primary staff support to the Board and guides the use of County staff and resources in implementing policy decisions. A key objective is to increase community awareness about County objectives and the successes of the services provided by the County. Another area of interest is the maintenance of a strong leadership and management framework that will support the departments in the daily operations and accomplishment of both County and departmental goals and objectives. Administration encourages the training and career development of employees in order to deliver quality services to the residents of Martin County. Administration aims to protect the quality of life for Martin County residents by developing a high performing organization that focuses on the citizens of Martin County, recognizing the importance of fiscal accountability, providing efficient and effective services and supporting a professional workforce.

Key Issues and Trends

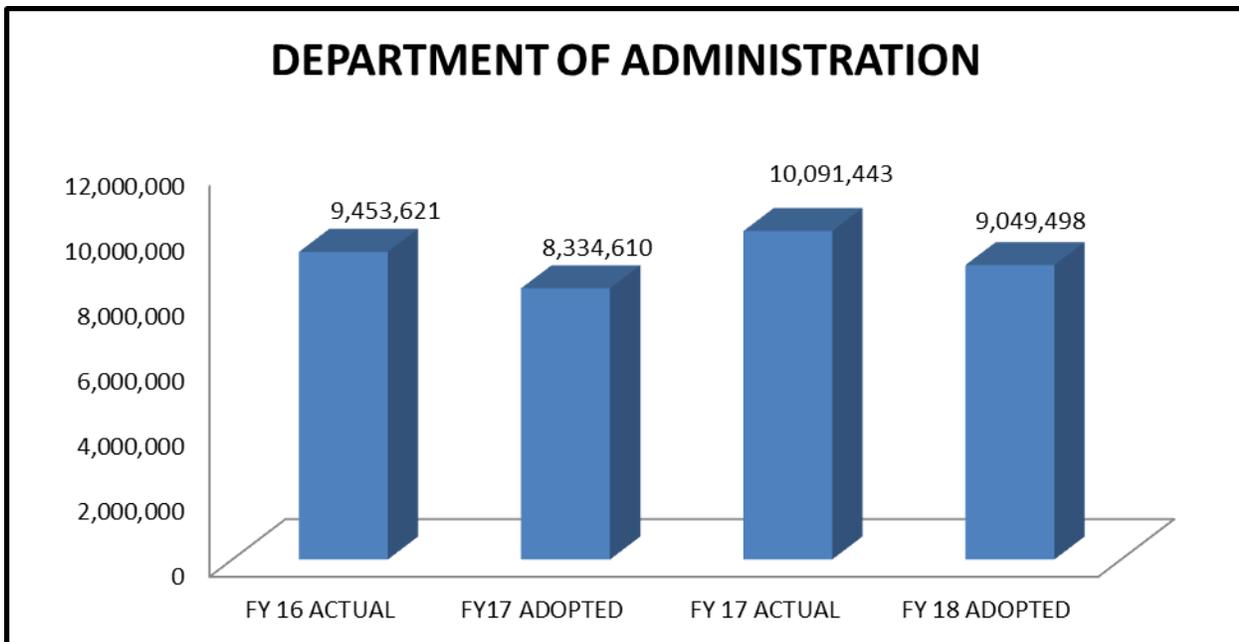
Key issues and trends are addressed within the Budget Overview preceding this section.

Martin County
Fiscal Year 2018 Adopted Budget

Administration

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Administration Division	992,924	1,008,948	1,025,353	1,173,340
Office of Management & Budget	824,747	816,928	826,661	836,092
Commission	798,372	807,791	879,775	877,999
Human Resources & Risk Mgmt	462,763	474,021	535,284	577,017
Purchasing	231,827	233,960	284,605	316,865
Multimedia Services	207,521	239,426	224,724	248,869
Community Services	79,456	82,841	79,568	72,040
Veterans Services	178,679	199,836	193,220	223,442
Social Services	460,861	109,644	481,380	128,141
Substance Abuse Treatment Assist	297,265	299,550	327,378	321,702
Office of Tourism and Marketing	1,024,314	802,910	1,377,938	894,637
Medical Services	3,102,346	3,163,524	2,964,223	3,165,783
Housing	792,547	95,231	804,387	101,805
Legislative Division	0	0	86,946	111,766
Total Expenses	9,453,621	8,334,610	10,091,443	9,049,498



Martin County
Fiscal Year 2018 Adopted Budget

Administration

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01100 Executive Salaries	601,728	610,744	636,235	623,160
01200 Regular Salaries	2,377,644	2,415,032	2,505,778	2,758,177
01202 PTO Payout	1,479	0	0	0
01300 Other Salaries	10,488	10,111	10,500	10,800
01501 Cell Phone Stipend	4,917	4,769	5,617	5,340
02101 FICA	171,455	183,089	177,792	204,035
02102 Medicare	41,333	44,060	43,326	49,631
02200 Retirement Contributions	366,092	382,855	408,162	463,479
02300 Life and Health Insurance	501,703	518,011	620,627	658,888
02600 Salary/Fringe Chargebacks	0	0	0	0
03100 Professional Services	11,500	0	49,501	0
03400 Other Contractual Services	3,432,937	3,120,209	3,025,373	3,164,569
03405 IT Services	23,446	37,571	23,601	37,571
03409 Mowing & Landscaping Services	300	0	0	0
03410 Other Contractual Svcss - Staffing	131,428	81,209	139,480	50,067
04000 Travel and Per Diem	32,103	42,475	58,274	66,375
04001 Travel and Per Diem/Mandatory	2,823	3,000	1,634	3,000
04002 Travel and Per Diem/Educational	9,079	9,940	15,703	14,604
04100 Communications	4,223	0	4,060	1,300
04101 Communications- Cell Phones	1,948	1,300	1,161	1,700
04104 Communications-Data/Wireless Svcs	0	0	420	2,275
04200 Freight and Postage	33,309	14,513	35,555	14,313
04303 Water/Sewer Services	190	0	0	0
04400 Rentals and Leases	3,501	3,121	3,866	3,121
04401 Rentals and Leases/Pool Vehicles	6,755	5,210	4,380	8,040
04402 Rentals and Leases/Copier Leases	18,081	18,587	15,596	19,487
04500 Insurance	47,195	50,000	48,380	50,000
04600 Repairs and Maintenance	954	1,200	750	1,200
04610 Vehicle Repair and Maintenance	3,554	1,300	428	1,300
04612 Software Maintenance	4	0	0	0
04700 Printing and Binding	35,112	23,895	12,966	25,420
04800 Promotional Activities	341,917	358,039	900,647	418,056
04900 Other Current Charges	2,242	4,725	7,744	4,925
04910 Fleet Replacement Charge	0	2,800	2,800	5,150
05100 Office Supplies	17,752	18,468	13,021	18,118
05175 Computer Equipment \$1,000-\$4999.99	3,468	1,000	1,030	1,000
05179 Other Equipment \$1000-\$4999.99	0	0	1,768	0
05195 Non-Capital Computer Equipment	1,322	500	9,335	500
05199 Other Non-Capital Equipment	13,323	3,600	9,475	3,600
05200 Operating Supplies	8,785	8,800	10,703	7,200
05204 Fuel	921	3,100	1,012	3,100
05207 Computer Supplies	401	450	1,964	650
05208 Software Licenses	311	1,000	841	1,300
05211 Software Services	0	0	3,600	5,400
05213 Medical Supplies	122,150	90,016	123,116	120,150
05400 Publications and Memberships	9,931	14,468	11,379	16,228
05402 Publications/Subscriptions	63	1,059	0	3,009
05500 Training	11,920	11,624	9,247	15,824
06300 Improvements Other Than Buildings	0	0	14,230	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	19,000	0	0
06410 Vehicles - Fleet Maintenance	0	0	20,017	0

Martin County
Fiscal Year 2018 Adopted Budget

Administration

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
08201 Ship Downpayment Assistance	301,835	0	274,327	0
08202 Ship Rehabilitation	312,986	0	289,381	0
08203 Ship Emergency Assistance	25,700	0	20,435	0
08213 Emergency Assistance	0	0	13,055	0
08215 Project Delivery Services	38,570	0	38,400	0
08300 Other Grants and Aids	364,743	23,000	375,124	23,000
08310 Rental Assistance	0	0	89,626	0
09901 Budget Reserves For Contingencies	0	190,760	0	164,436
Total Expenses	9,453,621	8,334,610	10,091,443	9,049,498

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	3,441,620	3,633,882	3,822,548	4,221,030
1120 Consolidated Fire/EMS	72,020	73,807	74,584	76,139
120301 HUD S+C FI011814h091407	0	7,074	0	0
12325 NSP 3	0	0	-119,582	0
13322 SHIP-FL FY 14	24,912	0	0	0
13324 SHIP-FL FY 16	-186,005	0	0	0
13325 SHIP-FL FY 17	-17,595	0	-67,856	0
13326 SHIP-FL FY 18	0	0	-15,000	0
1525 Health Care/Medical Services	2,913,643	3,138,524	2,706,198	3,140,783
1552 Tourist Development	1,024,314	802,910	1,377,938	894,637
1576 Art In Public Places	25,000	25,000	22,187	25,000
1588 \$65 Lcl Ord-Alt Juv Prog Fs939.185	-2,120	50,000	-104	53,000
3102 Other County Capital Projects	36,411	37,997	38,973	38,713
3301 Road Projects	62,348	62,479	69,899	69,668
4102 Consolidated - Operating	115,322	113,826	110,022	102,849
4200 Solid Waste	72,714	71,460	70,330	68,129
33110 Federal Grants/General Government	56,648	50,081	59,628	58,702
33169 Federal Grants/Other Human Services	354,698	38,070	369,732	61,348
33450 State Grants/Economic Environment	707,348	0	745,761	0
33710 Local Grants/General Government	0	0	12,556	0
33760 Local Grants/Human Services	83,736	0	40,988	0
34193 Mctv Production Services	6,214	4,500	8,501	4,500
348924 Juvenile Alternative Programs	56,311	0	54,395	0
34900 Other Charges For Services	209,043	200,000	248,782	210,000
36600 Contributions/Private Sources	0	0	500	0
36900 Other Miscellaneous Revenues	226,490	25,000	218,878	25,000
36910 Insurance Proceeds/Refunds	170,552	0	241,584	0
Total Revenues	9,453,621	8,334,610	10,091,443	9,049,498

**Administration
Administration Division**

Mission Statement

To meet the needs of Martin County citizens by implementing Board policies, leading departments in attaining Board goals and objectives, and enabling community awareness through open communication.

Services Provided

Administration provides key services to the Board of County Commissioners, citizen boards and committees, departments, private and non-profit groups and individual citizens of Martin County. Specifically, Administration responds to information and service requests by the Commission and represents the Board as directed. Citizen boards and committees receive records maintenance and member selection assistance from Administration. By providing quality leadership, encouraging professional development and aiding in the management of operations, Administration maintains a strong framework for department success. To provide public awareness, Administration communicates with groups, organizations and individual citizens through the Board-adopted Communications Strategic Plan.

Goals and Objectives

- Provide oversight of the Martin County website
- Implement the adopted Martin County Communications Strategic Plan
- Continue to provide oversight of the Board's Strategic Planning process; report to the Board quarterly on work plan progress
- Strengthen the quality, reliability, and usefulness of performance measures in all departments
- Release the agenda in accordance with policy guidelines at least 90% of the time
- Fill vacancies on Commission-appointed Boards and Committees within 60 days of a vacancy occurring
- Improve performance with the successful Request for Service system in regards to request completion within set deadlines
- Implement the 2015 Martin County Legislative Program
- Assist departments in advocating concepts and strategies to maximize funding awards, such as grant stacking and adjustment to the Comprehensive Plan which may positively impact potential of awards

Benchmarks

In light of mandated reductions in ad valorem, Administration will conduct research to identify the "best management practices" being used for program(s) management in other Florida local governments and determine where improvement in current methodologies may be embraced.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Agenda process time	%	45.00	90.00	32.00	90.00
Completed Public Records requests	%	N/A	N/A	99.7	100

Outcomes

Meet all established guidelines with regard to Board requests, initiatives and programs.

**Administration
Administration Division**

Staffing Summary

Job Title	FY2017	FY2018
County Administrator	1	1
Deputy County Administrator		1
Director of Administration	1	
Public Records Request Liaison	1	1
Special Projects Coordinator	1	1
Assistant County Administrator	1	1
Communications/Outreach Coord	1	1
Executive Aide	2	2
Project Manager		1
Total FTE	8	9

Equipment Expenditures

None

**Administration
Administration Division**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01100 Executive Salaries	297,113	302,409	332,075	319,000
01200 Regular Salaries	386,689	389,391	382,412	481,585
01300 Other Salaries	10,488	10,111	10,500	10,800
01501 Cell Phone Stipend	2,498	2,369	2,354	1,560
02101 FICA	36,466	38,611	36,111	44,026
02102 Medicare	9,764	10,268	10,190	12,208
02200 Retirement Contributions	105,705	116,083	104,826	138,665
02300 Life and Health Insurance	88,388	92,367	100,029	116,432
03400 Other Contractual Services	25,000	25,000	22,287	25,000
03410 Other Contractual Svcs - Staffing	5,610	0	0	0
04000 Travel and Per Diem	7,387	5,600	3,152	5,600
04002 Travel and Per Diem/Educational	668	1,500	1,569	1,500
04100 Communications	1,589	0	1,108	1,300
04104 Communications-Data/Wireless Svcs	0	0	0	425
04200 Freight and Postage	844	1,000	581	1,000
04401 Rentals and Leases/Pool Vehicles	1,850	525	735	525
04402 Rentals and Leases/Copier Leases	4,234	3,250	3,971	3,250
04700 Printing and Binding	1,732	3,000	3,077	3,000
04800 Promotional Activities	399	0	0	0
04900 Other Current Charges	100	0	319	0
05100 Office Supplies	1,930	2,100	1,734	2,100
05179 Other Equipment \$1000-\$4999.99	0	0	1,768	0
05195 Non-Capital Computer Equipment	0	0	1,138	0
05199 Other Non-Capital Equipment	543	750	1,105	750
05200 Operating Supplies	1,123	2,000	1,137	2,000
05207 Computer Supplies	90	0	0	0
05400 Publications and Memberships	1,517	1,675	1,760	1,675
05402 Publications/Subscriptions	63	739	0	739
05500 Training	1,135	200	1,417	200
Total Expenses	992,924	1,008,948	1,025,353	1,173,340

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	963,186	983,948	1,003,167	1,148,340
1576 Art in Public Places	25,000	25,000	22,187	25,000
36900 Other Miscellaneous Revenues	4,738	0	0	0
Total Revenues	992,924	1,008,948	1,025,353	1,173,340

Accounts of Interest

- 03400 - Consultant for Art in Public Places.
- 04100 - Increase due to the cost of conference call service.
- 04104 - Increase due to the cost of wireless data services.

Significant Changes

During FY17, there were two position reclassifications. The Director of Administration was re-classed to Assistant County Administrator and the Assistant County Administrator was re-classed to Deputy County Administrator. Increase due to one (1) FTE (Project Manager) transferred in from Engineering Real Property.

**Administration
Office of Management & Budget**

Mission Statement

Provide fiscally sound financial support to all internal and external customers while ensuring compliance with financial procedures. The Office of Management and Budget utilizes short and long-term planning to facilitate a high performance organization.

Services Provided

- Provide financial management assistance to the Board, County Administrator, and departments
- Develop, monitor, and control the County's annual operating budget
- Forecast and monitor County revenues
- Assist departments in the development of effective performance measures
- Conduct research and analysis for special projects as requested by the Board and the County Administrator
- Update the fiscal policies annually
- Ensure compliance with the Truth In Millage (TRIM) process
- Administer Grant Management Policy

Goals and Objectives

- Produce high quality tentative and adopted budget books within required timeframes
- Provide direction to County departments and ensure that expenditures are recorded accurately and within the approved budget
- Provide accurate financial information to internal and external customers in a timely manner
- Ensure Truth-in-Millage (TRIM) processes, responsibilities and requirements are met
- Administer and promote compliance with Martin County Grant Management Policy
- Enhance employee competencies through continued training and education
- Reduce operational expenditures through increased use of technology

Benchmarks

- Continue to be recognized by Government Financial Officers Association (GFOA) by receiving the Distinguished Budget Presentation Award annually
- Grants are in compliance with Federal and State rules and regulations and Martin County Grant Management Policy

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Audit Findings - Grants	%	100.00	100.00	100.00	100.00
GFOA Award	Y	Yes	Yes	Yes	Yes
Active Grants	#	85.00	90.00	94.00	90.00
DOR TRIM Compliance	%	100.00	100.00	100.00	100.00

Outcomes

- Public funds are effectively monitored to meet budgetary policy as approved by the Board
- The integrity of financial records is preserved

**Administration
Office of Management & Budget**

Staffing Summary

Job Title	FY2017	FY2018
Utilities Financial Coord	1	1
Senior Financial Analyst	4	3
Financial Analyst	4	4
Budget Documentation Specialist		1
Budget Manager/Grants Compliance	1	1
Total FTE	10	10

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Office of Management & Budget**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	585,350	572,055	584,954	584,232
01202 PTO Payout	1,479	0	0	0
02101 FICA	33,439	35,466	33,340	36,223
02102 Medicare	7,820	8,296	7,798	8,472
02200 Retirement Contributions	62,096	60,287	60,306	60,557
02300 Life and Health Insurance	124,803	125,539	131,140	131,323
04000 Travel and Per Diem	0	925	0	925
04002 Travel and Per Diem/Educational	189	1,610	1,645	1,610
04200 Freight and Postage	72	250	43	250
04401 Rentals and Leases/Pool Vehicles	150	200	30	200
04402 Rentals and Leases/Copier Leases	1,241	1,350	1,241	1,350
04700 Printing and Binding	2,406	4,450	1,801	4,450
04900 Other Current Charges	635	700	764	700
05100 Office Supplies	857	2,000	891	2,000
05195 Non-Capital Computer Equipment	0	0	224	0
05200 Operating Supplies	30	600	30	600
05207 Computer Supplies	0	200	0	200
05208 Software Licenses	0	0	530	0
05400 Publications and Memberships	509	1,000	960	1,000
05500 Training	3,672	2,000	963	2,000
Total Expenses	824,747	816,928	826,661	836,092

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	465,932	457,359	462,853	480,594
1120 Consolidated Fire/EMS	72,020	73,807	74,584	76,139
3102 Other County Capital Projects	36,411	37,997	38,973	38,713
3301 Road Projects	62,348	62,479	69,899	69,668
4102 Consolidated - Operating	115,322	113,826	110,022	102,849
4200 Solid Waste	72,714	71,460	70,330	68,129
Total Revenues	824,747	816,928	826,661	836,092

Accounts of Interest

None

Significant Changes

There are no significant changes.

**Administration
Commission**

Mission Statement

The Board of County Commissioners is the legislative branch of Martin County government. The primary responsibility of the Commission is to set policies and goals for the County Administration to implement programs and governmental services aimed at providing for the high quality of life, health, safety, and welfare of the general public.

Services Provided

The Martin County Board of County Commissioners provides policy direction which results in the implementation of programs that provide for the health, safety and welfare of the general public:

- Protect and enhance the county's natural environmental resources
- Maintain a strong urban services boundary
- Fully fund or mitigate major budget issues to deliver the highest quality county services
- Achieve economic development among existing and new companies
- Promote/encourage countywide green initiatives/policies in the built and natural environments

Goals and Objectives

- Participate on Advisory Boards and Committees that determine multi-jurisdictional policies applicable to the region
- Update the Comprehensive Growth Management Plan as applicable by law
- Set policies and, through County Administration, implement procedures that provide for the health, safety, and welfare of the citizens of Martin County
- Review and revise strategic objectives for the County

Benchmarks

Not applicable.

Outcomes

Not applicable.

Staffing Summary

Job Title	FY2017	FY2018
County Commissioner District 1	1	1
County Commissioner District 2	1	1
County Commissioner District 3	1	1
County Commissioner District 4	1	1
County Commissioner District 5	1	1
Executive Aide	5	5
Total FTE	10	10

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Commission**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01100 Executive Salaries	304,616	308,335	304,160	304,160
01200 Regular Salaries	236,345	238,134	221,188	228,890
02101 FICA	32,568	33,880	30,916	33,052
02102 Medicare	7,617	7,922	7,231	7,730
02200 Retirement Contributions	101,628	103,471	125,503	135,571
02300 Life and Health Insurance	75,662	73,899	123,690	125,171
03400 Other Contractual Services	2,990	50	40	50
03410 Other Contractual Svcs - Staffing	0	0	20,546	0
04000 Travel and Per Diem	19,355	28,300	18,545	28,300
04002 Travel and Per Diem/Educational	4,231	1,800	5,647	1,800
04100 Communications	866	0	1,759	0
04101 Communications- Cell Phones	1,948	1,300	1,161	1,700
04104 Communications-Data/Wireless Svcs	0	0	42	875
04200 Freight and Postage	96	700	232	700
04400 Rentals and Leases	0	0	402	0
04401 Rentals and Leases/Pool Vehicles	705	0	470	0
04402 Rentals and Leases/Copier Leases	4,233	3,250	3,349	3,250
04700 Printing and Binding	627	500	343	500
04900 Other Current Charges	615	1,000	352	1,000
05100 Office Supplies	1,363	3,000	2,321	3,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,030	0
05195 Non-Capital Computer Equipment	163	0	354	0
05199 Other Non-Capital Equipment	0	500	5,335	500
05200 Operating Supplies	30	1,000	3,449	1,000
05207 Computer Supplies	311	0	0	0
05400 Publications and Memberships	0	250	0	250
05500 Training	2,403	500	1,710	500
Total Expenses	798,372	807,791	879,775	877,999

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	798,372	807,791	879,775	877,999
Total Revenues	798,372	807,791	879,775	877,999

Accounts of Interest

- 03400 - Archives Management file storage \$50.
- 04101 - Increase due to the cost of cell phone service.
- 04104 - Increase due to the cost of wireless data service.

Significant Changes

There are no significant program changes.

**Administration
Human Resources & Risk Mgmt**

Mission Statement

Through strategic business partnerships with all County departments, the Division provides human resources and risk management services in areas of: recruitment, selection, compensation and rewards, employee/labor relations, training/development, risk management, and benefit programs.

Services Provided

- Technical and advisory assistance to managers and employees within the organization regarding staffing and employee and labor relations issues
- Conduct labor negotiations with employee groups represented by labor unions
- Provide training to staff to ensure compliance with all applicable federal, state and local regulations
- Communicate health insurance plans and assist employees with insurance issues
- Develop and maintain a competitive and cost effective benefits package
- Create and conduct safety training to educate employees on safety initiatives in an effort to reduce exposure to loss in the workplace
- Manage the County's Risk Management Programs including Workers' Compensation, Property, Casualty and Liability insurance

Goals and Objectives

- Provide technical and advisory assistance to managers and employees within the organization regarding staffing, employee and labor relations issues
- Establish staffing and retention strategies and initiatives that meet organizational objectives by attracting and retaining a well-qualified, high performance, diverse workforce
- Establish and maintain a systematic, cost-effective program of training and development for managers, supervisors, and employees
- Reduce lost time accidents in the work place through effective safety training programs
- Communicate the County's benefits package
- Ensure the County is in compliance with applicable labor and employment laws and regulations
- Develop, maintain, and communicate a competitive wage and classification program
- Provide effective leadership role in contract negotiations with two (2) County labor unions to achieve equitable labor agreements
- Educate employees on the use of the Employee Health Center to increase utilization and drive down expense to the County health insurance program
- Develop performance management programs that drive organizational performance and align with strategic objectives

Benchmarks

- Martin County's performance management system is a benchmark for other agencies. It is an effective management tool which measures and rewards employee performance and links employee performance objectives to organizational goals.
- Martin County's Institute for Lifelong Education and Learning (MILE) is a benchmark for other agencies due to its innovative and cost-effective structure.
- Numbers of reportable Workers' Compensation claims in Martin County compared to applicable benchmarks are continually monitored.
- Number of Workers' Compensation claims which resulted in lost time in Martin County compared to applicable benchmarks.
- Time to fill open positions compared to statistics from SHRM (Society for Human Resource Management)

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Countywide Turnover Rate	%	14.79	8.50	12.20	15.00
Lost Time Accidents	#	13.00	11.00	17.00	13.00
Employee Training Hours	#	6,176.00	8,700.00	6,061.00	6,100.00

**Administration
Human Resources & Risk Mgmt**

Outcomes

- The Human Resources function will focus on a business team partnership to successfully implement policies and structures that will address the goals and objectives of departments. This will enable a successful contribution of Human Resources' products and services to fulfill customers' evolving needs and demonstrate both value and cost-effectiveness.
- Administration of employee benefits programs will identify maintenance areas which will be addressed to produce further cost effectiveness and greater customer satisfaction, be innovative, cost effective and result in customer satisfaction. A proactive safety program will result in a reduction in Workers' Compensation claims.
- Conduct labor negotiations to ensure a competitive labor agreement that will facilitate harmonious relations between labor and management.

Staffing Summary

Job Title	FY2017	FY2018
Risk Management Specialist	1	1
Human Resources Analyst	2	
Human Resources Generalist		3
Administrative Specialist III	1	1
Human Resources Specialist		1
Human Resources Administrator	1	1
Reception & Inform. Specialist	1	
Total FTE	6	7

Equipment Expenditures

None

**Administration
Human Resources & Risk Mgmt**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	323,151	342,037	335,999	422,052
01501 Cell Phone Stipend	0	0	240	480
02101 FICA	19,210	21,206	19,842	26,167
02102 Medicare	4,493	4,960	4,641	6,120
02200 Retirement Contributions	23,687	25,722	30,711	33,385
02300 Life and Health Insurance	51,347	56,673	46,709	56,551
03100 Professional Services	0	0	38,001	0
03400 Other Contractual Services	1,033	5,400	1,833	5,400
03410 Other Contractual Svcs - Staffing	28,845	0	34,633	0
04000 Travel and Per Diem	0	750	1,740	750
04002 Travel and Per Diem/Educational	639	1,200	583	5,864
04100 Communications	1,089	0	1,194	0
04104 Communications-Data/Wireless Svcs	0	0	378	975
04200 Freight and Postage	328	1,620	771	1,620
04401 Rentals and Leases/Pool Vehicles	600	160	360	160
04402 Rentals and Leases/Copier Leases	1,963	5,310	3,012	5,310
04700 Printing and Binding	153	2,700	260	2,700
04800 Promotional Activities	0	0	275	0
05100 Office Supplies	3,130	2,018	2,022	2,018
05195 Non-Capital Computer Equipment	461	0	4,032	0
05199 Other Non-Capital Equipment	0	0	490	0
05200 Operating Supplies	777	600	4,679	600
05207 Computer Supplies	0	0	15	0
05208 Software Licenses	0	0	311	0
05400 Publications and Memberships	1,113	2,445	1,483	2,445
05402 Publications/Subscriptions	0	320	0	320
05500 Training	745	900	1,070	4,100
Total Expenses	462,763	474,021	535,284	577,017

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	462,763	474,021	535,284	577,017
Total Revenues	462,763	474,021	535,284	577,017

Accounts of Interest

- 03400 - Archiving.
- 04002 - Increase for staff training and certifications.
- 04104 - Increase due to data usage fees.
- 05500 - Increase for staff training and certifications.

Significant Changes

Increase of one (1) FTE (Human Resources Generalist)

**Administration
Purchasing**

Mission Statement

The mission of the Purchasing Division is to procure goods and services for Martin County in order to provide the "best value" for the citizens of our community in an ethical, impartial customer-friendly environment assuring compliance with policies, statutes, rules and regulations.

Services Provided

- Procurement assistance to staff
- Contract administration
- Community outreach
- Revenue resource
- Cost savings
- Fixed Asset Inventory
- Interoffice mail courier & US mail processing

Goals and Objectives

- Maintenance and on-going development of the purchasing card program to generate revenue from purchases for Martin County
- Maintenance and on-going development of electronic payables program to generate revenue from paying for purchases for Martin County
- Review and revise purchasing templates as needed
- Revise the Purchasing Manual to reflect current needs
- Work with County staff to pre-qualify vendors for specific projects/services
- Enhance Purchasing staff skills with continuing education
- Develop countywide purchasing training program for staff and vendors

Benchmarks

- Review and revise the Purchasing Manual to provide best value and customer service
- Inventory tracking 100% of countywide fixed assets

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Procurement Division - Transactions	#	6,113.00	5,000.00	7,504.00	5,500.00
# of Bids Processed	#	63.00	100.00	91.00	125.00
Revenue Generation - E-payables	\$	356,154.00	350,000.00	320,000.00	375,000.00
Rev Generation - Surplus Inventory Sales	\$	412,500.00	300,000.00	436,350.00	325,000.00

Outcomes

The Purchasing Division will continue to be a cost reduction and revenue generating function through effective and ethical price negotiation with vendors and the continued expansion of e-payables resulting in significant rebates to the County.

Staffing Summary

Job Title	FY2017	FY2018
Procurement Specialist	1	1
Purchasing Manager	1	1
Contracts Compliance Specialist		1
Contract Coordinator	1	
Fixed Asset Coordinator		1
Total FTE	3	4

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Purchasing**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	167,738	166,457	198,423	215,691
02101 FICA	10,126	10,321	11,757	13,373
02102 Medicare	2,368	2,413	2,749	3,128
02200 Retirement Contributions	23,840	24,146	27,131	29,986
02300 Life and Health Insurance	17,762	17,533	37,000	41,597
03400 Other Contractual Services	1,033	1,200	225	900
04002 Travel and Per Diem/Educational	1,612	2,000	0	2,000
04100 Communications	679	0	0	0
04200 Freight and Postage	89	100	88	100
04401 Rentals and Leases/Pool Vehicles	80	0	40	300
04402 Rentals and Leases/Copier Leases	1,963	2,000	377	2,000
04610 Vehicle Repair and Maintenance	1,471	300	314	300
04612 Software Maintenance	4	0	0	0
04700 Printing and Binding	0	100	0	100
04910 Fleet Replacement Charge	0	2,800	2,800	2,800
05100 Office Supplies	577	1,200	567	1,200
05200 Operating Supplies	0	0	205	0
05204 Fuel	870	1,800	905	1,800
05207 Computer Supplies	0	0	832	0
05400 Publications and Memberships	190	190	190	190
05500 Training	1,425	1,400	1,003	1,400
Total Expenses	231,827	233,960	284,605	316,865

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	231,827	233,960	284,605	316,865
Total Revenues	231,827	233,960	284,605	316,865

Accounts of Interest

03400 - Archiving.

04401 - Increased for pool vehicle rental to conduct the county asset inventory.

Significant Changes

During FY17, (1) one new FTE (Contracts Compliance Specialist) was approved by the BOCC.

**Administration
Multimedia Services**

Mission Statement

To plan, create, develop, and implement the Board of County Commissioners adopted Communications Strategic Plan including, but not limited to, Martin County Television (MCTV) operations, and all plan elements related to effective communications from government to the citizens of Martin County.

Services Provided

Implementation of the Board of County Commissioners adopted Communications Strategic Plan. These services include those communications tactics found in the Plan:

- Martin County Annual Report
- Martin County Connection (electronic only)
- Martin County Television
- ANSWERS Guide -- Directory of Services (electronic and printed version)
- Social Media (Twitter, Facebook, You Tube)
- Website Management

Goals and Objectives

- Implement the objectives contained in the MCTV Government Access Channel Policy
- Effectively utilize multiple methods of delivering the same message to the public recognizing the diversity of methods by which the public receives information
- Continue development of revenue generating programs to offset total reliance on ad valorem for government access cable programming

Benchmarks

Successfully implement those Guiding Principles of the Communications Strategic Plan relevant to Multimedia Services which are:

- Telling our own story vs. expecting someone else to do it
- Pro-active vs. reactive
- Inclusive vs. exclusive

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Annual Report Delivery to the Commission	#	1.00	1.00	1.00	1.00
Board-mandated MCTV programs produced	#	5.00	7.00	12.00	7.00
Publish "County Connection" e-newsletter	#	49.00	48.00	48.00	48.00

Outcomes

The MCTV Government Access Channel and other delivery systems will provide public information consistent with the Communications Strategic Plan.

Staffing Summary

Job Title	FY2017	FY2018
Multi-Media Specialist	2	2
MCTV Operations Manager	.5	.75
Total FTE	2.5	2.75

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Multimedia Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	122,313	119,286	124,802	138,086
01501 Cell Phone Stipend	968	960	960	1,080
02101 FICA	7,131	7,395	7,321	8,560
02102 Medicare	1,668	1,730	1,712	2,002
02200 Retirement Contributions	8,806	8,970	9,530	10,922
02300 Life and Health Insurance	28,752	28,214	30,038	31,998
03400 Other Contractual Services	2,930	5,500	3,443	5,500
03405 IT Services	23,446	37,571	23,601	37,571
04200 Freight and Postage	261	100	336	100
04401 Rentals and Leases/Pool Vehicles	1,090	1,200	440	1,200
04600 Repairs and Maintenance	0	500	0	500
04610 Vehicle Repair and Maintenance	2,083	1,000	114	1,000
04700 Printing and Binding	0	250	0	250
04910 Fleet Replacement Charge	0	0	0	2,350
05100 Office Supplies	1,576	1,000	763	1,000
05175 Computer Equipment \$1,000-\$4999.99	0	1,000	0	1,000
05195 Non-Capital Computer Equipment	260	500	671	500
05199 Other Non-Capital Equipment	780	2,000	811	2,000
05200 Operating Supplies	5,406	2,000	58	2,000
05204 Fuel	51	1,000	107	1,000
05207 Computer Supplies	0	250	0	250
06402 Vehicles /Rolling Stock/Equip>\$30k	0	19,000	0	0
06410 Vehicles - Fleet Maintenance	0	0	20,017	0
Total Expenses	207,521	239,426	224,724	248,869

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	201,307	234,926	216,223	244,369
34193 MCTV Production Services	6,214	4,500	8,501	4,500
Total Revenues	207,521	239,426	224,724	248,869

Accounts of Interest

03400 - Multimedia Contractor to provide production services for other entity-funded video projects (School Board and not-for-profits) in order to increase productivity on County Commission programming.

03405 - Closed captioning of BCC meetings \$36,000; Muzak on electronic billboard \$1,571.

04910 - Increase due to replacement cost estimates.

Significant Changes

Reallocation of .25 FTE moved in from the Office of Tourism and Marketing.

**Administration
Community Services**

Mission Statement

Enhance the quality of life for Martin County residents and visitors by collaborating with public and private sector organizations and coalitions, assisting with community capacity-building, and by planning, problem-solving and customer service provision.

Services Provided

- Engage in community planning for a wide variety of issues; including health care, affordable housing, and homelessness prevention
- Participate in disaster preparation, response, and resident individual recovery/unmet needs

Goals and Objectives

- Enhance partnership with Martin County Health Department and assist with development of Community Health Improvement Plan
- Participate in Comprehensive Emergency Management Plan revision and Post Disaster Redevelopment Plan
- Work with community and schools in reducing youth substance abuse
- Partner with community agencies and funders to leverage additional dollars for Martin County residents with a focus on its most vulnerable citizens
- Work with 211 to provide residents with appropriate referral information

Benchmarks

- Facilitate safety net for residents in need
- Youth substance use rates at Florida levels

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
# of individuals seeking assistance	#	N/A	N/A	N/A	200.00

Outcomes

- Improving individual attainable services to Martin County Residents
- Ongoing policy recommendations regarding County role in health care
- Effective collaboration and relationships with grantee business and community organizations

Staffing Summary

Job Title	FY2017	FY2018
Health & Human Services Specialist	.8	.6
Health & Human Services Manager	.3	.3
Total FTE	1.1	.9

Equipment Expenditures

None

**Administration
Community Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	55,852	57,959	55,175	50,583
01501 Cell Phone Stipend	109	108	108	108
02101 FICA	3,207	3,414	3,169	3,137
02102 Medicare	750	799	741	733
02200 Retirement Contributions	4,093	4,142	4,204	4,001
02300 Life and Health Insurance	15,277	16,419	16,171	13,478
04200 Freight and Postage	8	0	0	0
04401 Rentals and Leases/Pool Vehicles	160	0	0	0
Total Expenses	79,456	82,841	79,568	72,040

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	79,456	82,841	79,568	72,040
Total Revenues	79,456	82,841	79,568	72,040

Accounts of Interest

None

Significant Changes

There are no significant program changes.

**Administration
Veterans Services**

Mission Statement

Enhance the quality of life for Martin County veterans by forging partnerships with public and private sector organizations and coalitions, by community capacity-building, and by planning, problem-solving and customer service.

Services Provided

- Counsel veterans and their dependents on available resources and assist in preparing and submitting claims
- Coordinate transportation in conjunction with the Department of Veterans Affairs Medical Center to ensure that transportation-disadvantaged veterans have access to medical appointments
- Conduct financial assistance case management and administer the disbursement of funds to the homeless/needful veteran population
- Keep the veteran community abreast of information regarding benefits availability and changes to benefits
- Support the Veterans Council and Veterans Service Organizations' activities and events

Goals and Objectives

- Counsel veterans and/or their dependents on available benefits
- Prepare and submit claims for benefits
- Ensure compliance to applicable regulations
- Coordinate with the Department of Veterans Affairs Medical Center (VAMC) to ensure transportation needs are met for veterans' medical appointments
- Keep the veteran community informed of available benefits and changes to benefits by local newspaper articles, benefits presentations, letters to veterans' service organizations, and visits to posts

Benchmarks

- To provide safe and cost effective access to health care for all transportation-disadvantaged veterans to the VA hospital
- To ensure that 100% of the claims for veteran and dependent clients are submitted accurately and are in compliance with applicable regulations
- To ensure that 95% or higher of clients served are satisfied with the services provided

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Annual Bene Inc(rptd every 2 yrs in MIL)	\$	2,934.00	2,820.00	3,245.00	2,900.00
VA Compensation/Pension Dollars Returned	\$	21.38	22.00	22.97	22.00
# of Client Contacts per FTE	#	5,325.00	6,000.00	7,007.00	6,000.00
Veterans Transported	#	2,936.00	3,500.00	3,083.00	3,500.00
Client Contacts	#	15,977.00	18,000.00	21,022.00	18,000.00

Outcomes

- Martin County veteran's population will be satisfied with service and performance as demonstrated by lack of any significant complaints or significant amount of complaints
- All transportation-disadvantaged veterans will be provided access to VAMC medical appointments

**Administration
Veterans Services**

Staffing Summary

Job Title	FY2017	FY2018
Administrative Specialist II		1
Veterans Services Supervisor	1	1
Veterans Services Officer I	1	1
Health & Human Services Specialist	.05	.05
Total FTE	2.05	3.05

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Veterans Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	75,555	87,426	89,439	121,539
02101 FICA	4,565	5,409	5,302	7,535
02102 Medicare	1,068	1,265	1,240	1,762
02200 Retirement Contributions	5,555	6,561	6,822	9,615
02300 Life and Health Insurance	8,948	15,699	16,704	30,657
03410 Other Contractual Svcs - Staffing	71,182	71,209	64,037	40,067
04000 Travel and Per Diem	0	500	268	0
04001 Travel and Per Diem/Mandatory	2,823	3,000	1,634	3,000
04002 Travel and Per Diem/Educational	0	0	51	0
04200 Freight and Postage	395	500	272	500
04400 Rentals and Leases	3,121	3,121	3,122	3,121
04401 Rentals and Leases/Pool Vehicles	410	0	130	400
04402 Rentals and Leases/Copier Leases	1,158	1,161	1,177	1,161
04600 Repairs and Maintenance	700	700	750	700
04700 Printing and Binding	1,436	1,350	930	1,450
04900 Other Current Charges	173	75	36	75
05100 Office Supplies	650	1,000	668	1,000
05200 Operating Supplies	220	100	30	100
05400 Publications and Memberships	80	130	0	130
05500 Training	640	630	610	630
Total Expenses	178,679	199,836	193,220	223,442

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	178,679	199,836	193,220	223,442
Total Revenues	178,679	199,836	193,220	223,442

Accounts of Interest

03410 - Cost for three part time drivers. Decrease due to contractual Administrative Specialist being converted to a FTE.

Significant Changes

Increase of one (1) FTE (Administrative Specialist II)

**Administration
Social Services**

Mission Statement

Collaborate with community organizations to improve the quality of life in Martin County by assisting residents who need help in obtaining resources/entitlements to achieve sustainability.

Services Provided

Social Services staff provides case management services to enable eligible Martin County residents to receive housing and utility assistance. Cremation and burial services for the indigent/unclaimed are processed by staff. Referral and case management services assist eligible residents in locating available food, shelter, clothing, and employment resources. When disaster situations occur, Social Services is designated as the program responsible for Individual Recovery in the Martin County Comprehensive Emergency Management Plan as well as organizing volunteers and donations (Emergency Support Function, ESF15).

Goals and Objectives

- Provide residents in need with advocacy, information, and referral to appropriate area social services agencies for the provision of food, shelter, clothing, medical treatment, and employment
- Facilitate burial/cremation of indigent residents
- Administer multiple grants for homelessness prevention wherein payment is made for rent/mortgage or utility assistance
- Provide grant funded assistance to residents in need of rental/utility assistance to prevent homelessness

Benchmarks

- Burial/cremations of indigents will be facilitated in an expeditious and cost-effective manner. The expected annual estimated savings the County will realize is \$30,000
- Monitoring reports for Grant Funding received will reflect zero findings or concerns for the Martin County component
- The County is estimated to provide approximately \$200,000 in annual rental space to Shelter Plus Care Clients at an average savings of 36%

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Cremations/Burials	\$	21,729.00	18,000.00	52,490.00	21,000.00
Shelter Plus Care	\$	312,444.00	200,000.00	310,908.00	200,000.00
Social Services Grant \$ received	\$	437,377.18	400,000.00	363,486.59	400,000.00
Number of Cremation/Burials	#	N/A	N/A	N/A	25.00

Outcomes

Effective Community Partnerships

Staffing Summary

Job Title	FY2017	FY2018
Case Manager II Social Services	1	1
Health & Human Services Specialist	.05	.05
Administrative Specialist II	.5	.5
Health & Human Services Manager	.1	.1
Total FTE	1.65	1.65

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Social Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	62,100	65,668	67,347	67,348
01501 Cell Phone Stipend	36	36	36	36
02101 FICA	3,618	4,059	3,793	4,175
02102 Medicare	846	950	887	977
02200 Retirement Contributions	4,550	4,924	5,137	5,327
02300 Life and Health Insurance	14,658	9,786	26,255	24,682
02600 Salary/Fringe Chargebacks	0	0	0	0
03400 Other Contractual Services	-5,754	0	0	0
03410 Other Contractual Svcs - Staffing	17,005	0	3,922	0
04200 Freight and Postage	148	150	87	150
04401 Rentals and Leases/Pool Vehicles	240	50	530	1,000
04402 Rentals and Leases/Copier Leases	725	471	456	471
04700 Printing and Binding	370	0	363	425
04900 Other Current Charges	71	300	86	300
05100 Office Supplies	306	250	180	250
05200 Operating Supplies	30	0	90	0
05400 Publications and Memberships	0	0	55	0
05500 Training	0	0	30	0
08300 Other Grants and Aids	361,912	23,000	372,124	23,000
Total Expenses	460,861	109,644	481,380	128,141

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	57,928	64,500	70,660	66,793
120301 HUD S+C FI011814h091407	0	7,074	0	0
33169 Federal Grants/Other Human Services	354,698	38,070	369,732	61,348
33760 Local Grants/Human Services	48,236	0	40,988	0
Total Revenues	460,861	109,644	481,380	128,141

Accounts of Interest

04401 - Increase due to staff historical usage.
04700 - Increase due to historical cost.
08300 - Indigent cremation and burials.

Significant Changes

There are no significant program changes.

**Administration
Substance Abuse Treatment Assist**

Mission Statement

To intervene with first time substance abuse offenders who are committed to becoming healthy responsible citizens.

Services Provided

Substance Abuse provides Drug Court services to targeted offenders who have impacted the Criminal Justice System and consists of five primary focus areas: Juvenile, Adult, Dependency, Mental Health and School Diversion. Program management includes grant administration, contract management and provision of direct client services including counseling, evaluation, drug testing and court liaison services, Civil Citation and Delinquency Diversion for juvenile offenders.

Goals and Objectives

- Provide referral for treatment services through various treatment modalities to Martin County targeted individuals
- Assist clients in successfully completing their treatment plan
- Author annual grant for Federal funding of program operation
- Budget preparation/oversight for program operations
- Manage contracts for treatment services providers
- Continue to make drug testing services self-sustaining

Benchmarks

The success of Drug Court is predicated on the participant's ability to achieve and maintain abstinence from mood altering substances. Drug Court participants are regularly and randomly drug tested to ensure compliance with this goal.

- Drug testing will occur on each Drug Court participant with an average estimated revenue of \$10.00 per test. Results will be measured by the number of participants drug tested quarterly
- An average estimated savings of \$28,000 per individual is expected to be realized when individuals are placed in the Drug Court Program versus incarceration (an estimated \$94.00/day)

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Drug Court Participant Drug Screens Perf	#	131,361.00	65,000.00	133,165.00	75,000.00

Outcomes

- Successful completion of drug court program by participants
- Reduced rate of recidivism
- Revenue for program operations

Staffing Summary

Job Title	FY2017	FY2018
Health & Human Services Manager	.5	.5
Health & Human Services Specialist	.05	.25
Case Manager II Treatment Court	1	1
Drug Lab Technician - HHS	1	1
Total FTE	2.55	2.75

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Substance Abuse Treatment Assist**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	118,831	118,081	131,509	128,918
01501 Cell Phone Stipend	181	180	180	180
02101 FICA	7,004	7,310	7,685	7,994
02102 Medicare	1,638	1,710	1,797	1,870
02200 Retirement Contributions	8,721	9,121	10,048	10,198
02300 Life and Health Insurance	20,111	19,819	25,704	22,813
02600 Salary/Fringe Chargebacks	0	0	0	0
03400 Other Contractual Services	1,745	0	3,351	1,500
03410 Other Contractual Svcs - Staffing	8,786	10,000	16,341	10,000
04000 Travel and Per Diem	334	300	26	300
04002 Travel and Per Diem/Educational	166	500	1,012	500
04200 Freight and Postage	108	743	169	443
04401 Rentals and Leases/Pool Vehicles	830	0	950	1,080
04402 Rentals and Leases/Copier Leases	0	0	0	250
04600 Repairs and Maintenance	254	0	0	0
04700 Printing and Binding	2,728	0	85	350
04900 Other Current Charges	100	0	0	0
05100 Office Supplies	1,157	1,000	981	1,000
05195 Non-Capital Computer Equipment	0	0	1,810	0
05200 Operating Supplies	1,139	2,000	649	400
05208 Software Licenses	0	0	0	300
05213 Medical Supplies	122,150	90,016	123,116	120,150
05400 Publications and Memberships	1,052	440	1,554	1,450
05500 Training	230	594	410	594
09901 Budget Reserves for Contingencies	0	37,736	0	11,412
Total Expenses	297,265	299,550	327,378	321,702

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	-58,117	-531	-48,379	0
1588 \$65 LCL Ord-Alt Juv Prog Fs939.185	-2,120	50,000	-104	53,000
33110 Federal Grants/General Government	56,648	50,081	59,628	58,702
33710 Local Grants/General Government	0	0	12,556	0
33760 Local Grants/Human Services	35,500	0	0	0
348924 Juvenile Alternative Programs	56,311	0	54,395	0
34900 Other Charges for Services	209,043	200,000	248,782	210,000
36600 Contributions/Private Sources	0	0	500	0
Total Revenues	297,265	299,550	327,378	321,702

Accounts of Interest

- 03400 - Increase due to mandatory court drug testing.
- 03410 - Temporary Staffing for a Administrative Assistant.
- 04401 - Increase due to staff historical usage.
- 05213 - Increase is offset by fees collected.
- 05400 - Increase due to memberships not previously budgeted.
- 09901 - Revenues from collected fees.

Significant Changes

There are no significant program changes.

**Administration
Office of Tourism and Marketing**

Mission Statement

The Martin County Office of Tourism and Marketing (OTM) strives to work as a proactive, effective and efficient division within the Department of Administration. The Martin County Office of Tourism and Marketing creates marketing collateral, programs, services, and promotions that inspire travelers to visit Martin County. This mission is accomplished by promoting and showcasing the unique values, heritage, culture, and natural beauty of Martin County. The office is focused on working with the Tourism Development Council (TDC), as well as internal and external stakeholders to increase the economic impact of tourism to the area.

Services Provided

Marketing:

- Increase awareness of tourism among target markets
- Drive incremental trips/tourist spending and increase annual tourism revenue
- Increase impressions and engagement across owned channels - web, social, newsletter, etc

Administration:

- Work closely with the TDC on development of key programs and services
- Provide direction, oversight and budget management to TDC programs and grants

Goals and Objectives

- Develop a strategic plan and metrics to include innovative achievable objectives to market Martin County
- Develop strong Tourism data mechanisms
- Increase the number of partners that participate in the programs and services offered by the Martin County Office of Tourism and Marketing
- Increase the economic contribution of tourism to Martin County by growing visitation and spending
- Leverage assets that are distinct to Martin County

Benchmarks

The Martin County Office of Tourism and Marketing is utilizing traditional tourism metrics to measure the success of the division. Future measurements will be based upon the performance measures listed below:

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Increase audience using social media	%	63.00	10.00	41.00	10.00
Increase unique visitors to website	%	268.00	10.00	85.00	10.00
Increase number program partners of OTM	%	336.00	10.00	17.00	10.00
New developed responsive design website	Y	Yes	Yes	Yes	Yes
Create new marketing strategy materials	Y	Yes	Yes	Yes	Yes
Increase leads to newsletter database	%	225.00	10.00	10.00	10.00
Create new collateral & mktg material	Y	Yes	Yes	No	Yes

Outcomes

- Increased knowledge within targeted audiences of the available options in attractions, venues, dining and lodging opportunities, as well as appreciation for the natural beauty of Martin County
- Increased number of partners that participate in the programs and services offered by the Martin County OTM
- Increased knowledge and exposure of Martin County as a destination for sports competition, training, sports-related business and activities opportunities on the state, regional, national, and international level
- Increased use of owned assets including "Destination: Treasure Coast," to promote Martin County and increase visitation
- Creation of complete range of performance metrics that include new innovative and achievable objectives to market Martin County
- Increase in the economic contribution of tourism to Martin County by growth in visitation and spending
- Newly developed brand and creative strategy to be used in the marketing and promotion of Martin County

**Administration
Office of Tourism and Marketing**

Staffing Summary

Job Title	FY2017	FY2018
MCTV Operations Manager	.5	.25
Executive Aide	1	1
Tourism & Marketing Manager	1	1
Total FTE	2.5	2.25

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Office of Tourism and Marketing**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	144,144	141,174	149,421	135,051
01501 Cell Phone Stipend	1,088	1,080	1,080	960
02101 FICA	8,225	8,753	8,709	8,373
02102 Medicare	1,923	2,048	2,037	1,958
02200 Retirement Contributions	10,421	10,616	11,394	10,683
02300 Life and Health Insurance	38,149	37,447	39,853	33,723
03100 Professional Services	11,500	0	11,500	0
03400 Other Contractual Services	377,512	198,720	169,705	240,800
04000 Travel and Per Diem	5,028	5,800	19,626	5,800
04200 Freight and Postage	30,750	9,000	32,863	9,000
04401 Rentals and Leases/Pool Vehicles	400	500	240	500
04402 Rentals and Leases/Copier Leases	1,840	1,300	946	1,300
04700 Printing and Binding	24,790	10,945	5,292	10,945
04800 Promotional Activities	341,518	358,039	900,372	418,056
05100 Office Supplies	5,253	3,600	2,277	3,600
05175 Computer Equipment \$1,000-\$4999.99	3,468	0	0	0
05199 Other Non-Capital Equipment	12,000	0	1,734	0
05200 Operating Supplies	0	500	315	500
05204 Fuel	0	300	0	300
05207 Computer Supplies	0	0	1,118	0
05208 Software Licenses	0	1,000	0	1,000
05400 Publications and Memberships	5,410	8,088	5,192	8,088
05500 Training	895	4,000	35	4,000
06300 Improvements Other Than Buildings	0	0	14,230	0
Total Expenses	1,024,314	802,910	1,377,938	894,637

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1552 Tourist Development	1,024,314	802,910	1,377,938	894,637
Total Revenues	1,024,314	802,910	1,377,938	894,637

Accounts of Interest

03400 - Increase due to marketing and funding for NEW events. Fund for the acquisition of new content assets moved from promotion contracts as the Office of Tourism will be getting new video, digital and general content.

04800 - Funding for marketing activities: Tradeshow Consumer Domestic Sales \$11,888, Public Relations \$22,500, Tourism Research \$22,500, Web Design \$50,000, Digital Marketing/ Creative \$70,000, Visit Florida Advertising \$79,000, Print Advertising \$72,168, Social Media Marketing \$10,000, Search Engine Marketing \$50,000, Marketing Grant \$30,000.

Significant Changes

Reallocation of .25 FTE moved to Multi Media.

**Administration
Medical Services**

Mission Statement

Provide eligible residents with financial guidance/assistance for medical related services/needs.

Services Provided

Financial assistance is available for inpatient hospitalization and related physician services, out-of-county emergency hospital care, and emergency prescriptions for eligible clients. Budget resources are available in Medical Services for organizations to provide mandated and discretionary health services; these funds are managed by the Administration Department.

Goals and Objectives

- Assist eligible residents in obtaining health care services
- Ensure access to health care for all residents in accordance with Federal, State, and local mandates and policies
- Assist local nonprofit organizations and residents in accessing available health-related services
- Ensure that County-provided or funded health care programs remain in compliance with established Federal, State, and local standards
- Ensure the effective use of County Health Care Fund dollars and maintain an accurate accounting of fund expenditures

Benchmarks

- The Health and Human Services (HHS) Medical Services Program will leverage County dollars in keeping with the mandate to provide health care as outlined in the above stated objectives for the Indigent Hospitalization Program. It is expected that an annual average savings of \$7.00 will be realized for every dollar spent. In addition, the program will save an annual average of \$9.00 for every dollar spent for the out of county (HCRA) hospital billings. Results will be measured by subtracting County payments from approved hospital account total charges.
- Using generic versus brand medications is anticipated to yield an annual savings of \$11,000. Results will be measured by the difference between the costs of generic medications versus brand medications.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Generic Drug Savings	\$	1,014.98	7,000.00	7,508.34	1,000.00
Indigent Hospitalization Program Savings	\$	12,869,093.28	10,000,000.00	14,315,541.78	10,000,000.00
# Individuals liened at a lower Co. rate	#	8.00	14.00	5.00	8.00
# of residents served	#	264.00	500.00	544.00	250.00

Outcomes

- The Board of County Commissioners will adopt guidelines for health care funding and participation
- Staff will actively participate in community health care planning

Staffing Summary

Job Title	FY2017	FY2018
HHS Business Coordinator	1	1
Health & Human Services Specialist	.05	.05
Administrative Specialist II	.5	.5
Health & Human Services Manager	.1	.1
Total FTE	1.65	1.65

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Medical Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	55,802	73,923	68,408	75,602
01501 Cell Phone Stipend	36	36	36	36
02101 FICA	3,181	4,572	3,890	4,687
02102 Medicare	744	1,069	909	1,097
02200 Retirement Contributions	3,938	5,545	5,207	5,979
02300 Life and Health Insurance	17,845	24,616	22,937	24,619
03400 Other Contractual Services	2,970,658	2,846,839	2,812,335	2,846,839
04000 Travel and Per Diem	0	300	0	700
04002 Travel and Per Diem/Educational	671	330	650	330
04200 Freight and Postage	57	250	18	250
04400 Rentals and Leases	380	0	342	0
04401 Rentals and Leases/Pool Vehicles	0	75	0	75
04402 Rentals and Leases/Copier Leases	725	495	456	495
04500 Insurance	47,195	50,000	48,380	50,000
04700 Printing and Binding	370	100	335	500
04900 Other Current Charges	114	1,000	60	1,000
05100 Office Supplies	0	800	0	250
05200 Operating Supplies	30	0	0	0
05208 Software Licenses	311	0	0	0
05400 Publications and Memberships	60	250	0	0
05500 Training	230	300	260	300
09901 Budget Reserves for Contingencies	0	153,024	0	153,024
Total Expenses	3,102,346	3,163,524	2,964,223	3,165,783

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1525 Health Care/Medical Services	2,913,643	3,138,524	2,706,198	3,140,783
36900 Other Miscellaneous Revenues	18,151	25,000	16,440	25,000
36910 Insurance Proceeds/Refunds	170,552	0	241,584	0
Total Revenues	3,102,346	3,163,524	2,964,223	3,165,783

Accounts of Interest

03400 - Inmate Medical, Suicide Monitoring, Inmate Catastrophic costs

Significant Changes

There are no significant program changes.

**Administration
Housing**

Mission Statement

Provide Martin County targeted residents with safe and affordable rental homes, repairs and home ownership opportunities.

Services Provided

- State Housing Initiative Partnership (SHIP) grants program implementation and management
- Neighborhood Stabilization Program 1 (NSP1) grants program implementation and management

Goals and Objectives

- Implement the SHIP, NSP1, and other Housing Program opportunities by providing direct assistance to eligible individual residents in the form of down payment assistance to purchase a home, financial and construction oversight guidance and assistance to rehabilitate homes and emergency repair assistance to homes for health and safety reasons
- Provide guidance and oversight to non-profit developers to acquire and rehabilitate homes that will be offered for rent to income-eligible citizens
- Provide planning and technical assistance to local organizations that provide housing assistance
- Provide affordable housing information to the public through publications, outreach, media, realtors and lending institutions
- Provide a contact and resource for housing discrimination complaints

Benchmarks

- 95% of public inquires will be answered within 24 hours
- SHIP funds will be utilized for construction related activities with completion within 6 months of start date
- Rehabilitation Assistance will be provided to residents on a first come, first served basis with an estimated 14 individuals/families serviced

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Grant Audit Compliance	%	1.00	1.00	1.00	90.00
Clients receiving assistance w/in 6 mos.	%	100.00	100.00	100.00	100.00
Housing Information Requests w/in 24 hrs	%	100.00	100.00	100.00	100.00
HH's receiving Rehab Assistance	#	20.00	15.00	24.00	15.00

Outcomes

Provide safe, affordable housing and home ownership opportunities; home rehabilitation or repair to targeted families/individuals in Martin County.

Staffing Summary

Job Title	FY2017	FY2018
Housing Program Coordinator	1	1
Total FTE	1	1

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Housing**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	43,775	43,441	47,400	47,400
02101 FICA	2,714	2,693	2,939	2,939
02102 Medicare	635	630	687	687
02200 Retirement Contributions	3,053	3,267	3,616	3,749
03400 Other Contractual Services	55,791	37,500	12,155	38,580
03409 Mowing & Landscaping Services	300	0	0	0
04002 Travel and Per Diem/Educational	902	1,000	563	1,000
04200 Freight and Postage	153	100	95	100
04303 Water/Sewer Services	190	0	0	0
04401 Rentals and Leases/Pool Vehicles	240	2,500	455	2,500
04402 Rentals and Leases/Copier Leases	0	0	613	650
04700 Printing and Binding	501	500	450	600
04900 Other Current Charges	434	1,650	6,127	1,650
05100 Office Supplies	954	500	618	500
05195 Non-Capital Computer Equipment	438	0	0	0
05199 Other Non-Capital Equipment	0	350	0	350
05500 Training	545	1,100	445	1,100
08201 SHIP Down Payment Assistance	301,835	0	274,327	0
08202 SHIP Rehabilitation	312,986	0	289,381	0
08203 SHIP Emergency Assistance	25,700	0	20,435	0
08213 Emergency Assistance	0	0	13,055	0
08215 Project Delivery Services	38,570	0	38,400	0
08300 Other Grants and Aids	2,831	0	3,000	0
08310 Rental Assistance	0	0	89,626	0
Total Expenses	792,547	95,231	804,387	101,805

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	60,287	95,231	58,627	101,805
12325 NSP 3	0	0	-119,582	0
13322 SHIP-FL FY 14	24,912	0	0	0
13324 SHIP-FL FY 16	-186,005	0	0	0
13325 SHIP-FL FY 17	-17,595	0	-67,856	0
13326 SHIP-FL FY 18	0	0	-15,000	0
33450 State Grants/Economic Environment	707,348	0	745,761	0
36900 Other Miscellaneous Revenues	203,600	0	202,437	0
Total Revenues	792,547	95,231	804,387	101,805

Accounts of Interest

03400 - SHIP program management and housing specialist services. Increase for a fraud prevention and verification service.

04402 - Increase due to monthly cost of copier machine lease.

04700 - Increase due to cost of copier machine printing cost.

Significant Changes

There are no significant program changes.

**Administration
Legislative Division**

Mission Statement

The mission of the Legislative Division is to advance the legislative priorities of the County at the state and federal level while building diverse partnerships among state and federal agencies, regional local government partnerships, and community stakeholders, as well as our Martin County delegations.

Services Provided

Administration of the County's federal and state legislative program as well as intergovernmental coordination and securing funding for needs countywide.

Goals and Objectives

Identification, coordination, and advancement of Martin County's state and federal legislative issues/appropriations requests and grants countywide.

Benchmarks

Martin County will increase participation in meetings with legislators, state and federal agencies, interest groups and key constituents in FY18 as well as attendance of conferences and workshops to build relationships with new local, state and federal partners.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Appropriations Secured - Federal	\$	N/A	N/A	N/A	59,500,000.00
Appropriations Secured - State	\$	N/A	N/A	N/A	13,800,000.00
Updates during Session/Committee Week	#	N/A	N/A	N/A	10.00

Outcomes

Advancement of the County's federal and state legislative program, which advances the outcomes and priorities of the Martin County Board based on community and staff input.

Staffing Summary

Job Title	FY2017	FY2018
Legislative Coordinator		1
Total FTE		1

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Administration
Legislative Division**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	0	0	49,300	61,200
01501 Cell Phone Stipend	0	0	623	900
02101 FICA	0	0	3,018	3,794
02102 Medicare	0	0	706	887
02200 Retirement Contributions	0	0	3,728	4,841
02300 Life and Health Insurance	0	0	4,398	5,844
04000 Travel and Per Diem	0	0	14,915	24,000
04002 Travel and Per Diem/Educational	0	0	3,984	0
04200 Freight and Postage	0	0	0	100
04401 Rentals and Leases/Pool Vehicles	0	0	0	100
04700 Printing and Binding	0	0	28	150
04900 Other Current Charges	0	0	0	200
05100 Office Supplies	0	0	0	200
05195 Non-Capital Computer Equipment	0	0	1,106	0
05200 Operating Supplies	0	0	60	0
05207 Computer Supplies	0	0	0	200
05211 Software Services	0	0	3,600	5,400
05400 Publications and Memberships	0	0	185	1,000
05402 Publications/Subscriptions	0	0	0	1,950
05500 Training	0	0	1,294	1,000
Total Expenses			86,946	111,766

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	0	86,946	111,766
Total Revenues			86,946	111,766

Accounts of Interest

04000 - Increase for the Legislative Coordinator to attend the NACO Annual Conference.
 05211 - Increased for real time access software for legislative news updates (\$1,800); Lobby Tools (\$3,600) which was previously budgeted in Non-Departmental.

Significant Changes

In the fiscal year 2017, legislative-related activities have been transferred from the Office of Community and Strategic Partnerships to the County Administration Department.

Airport

Airport Program Chart Total Full-Time Equivalents (FTE) = 7.00
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Airport Administration Total Full Time Equivalents (FTE) = 3.5
Airport Operations Total Full Time Equivalents (FTE) = 3.5
Customs Total Full Time Equivalents (FTE) = 0

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	6.00	6.00	7.00	1.00	17 %
Total Budget Dollars	2,333,158	1,153,460	1,296,278	142,818	12.38 %

Airport

Introduction

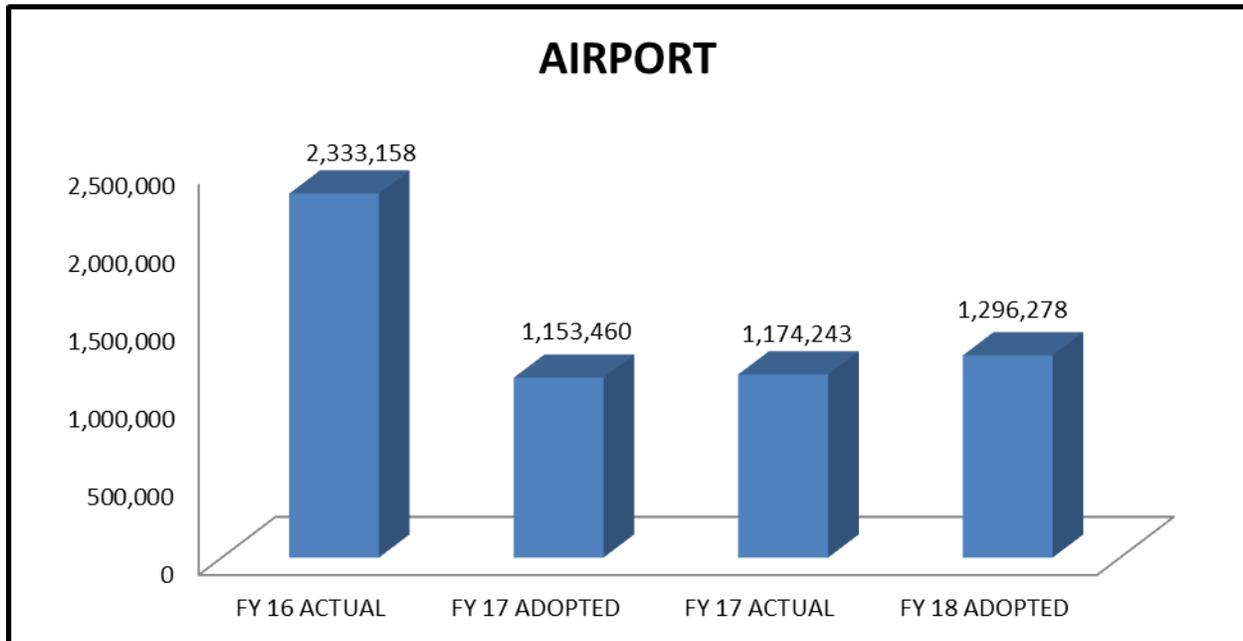
Martin County Airport operates as an enterprise fund. The goal of the airport is to provide a safe and secure operating environment for airport users, without requiring funding from ad valorem taxes, and while working to reduce aircraft noise impacts upon the citizens.

Key Issues and Trends

Airport Revenues for fuel flowage and land leases continue to remain at a steady level similar to last year. Congress is considering the adoption of the Federal Aviation Administration Reauthorization Bill which has provisions to privatize the National Air Traffic Control System. The bill also has provisions for user fees for all aviation users which could adversely affect airport operations in the future. Witham Field continues to record a ninety-nine percent compliance rate for the voluntary curfew, despite the increase in flight training activity at surrounding Treasure Coast airports.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Airport Administration	1,829,148	597,395	650,066	606,100
Airport Operations	504,010	556,065	524,177	569,178
Airport Infrastructure	0	0	0	0
Customs	0	0	0	121,000
Total Expenses	2,333,158	1,153,460	1,174,243	1,296,278



Martin County
Fiscal Year 2018 Adopted Budget

Airport

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	280,819	275,914	273,312	331,498
01203 Standby Pay	1,365	2,000	840	2,000
01400 Overtime	4,838	3,000	8,067	3,000
01501 Cell Phone Stipend	1,935	1,920	1,877	1,440
02101 FICA	16,762	17,417	16,785	20,787
02102 Medicare	3,920	4,074	3,925	4,861
02200 Retirement Contributions	23,271	31,812	27,636	26,522
02300 Life and Health Insurance	56,622	56,489	62,610	77,228
02610 Other Postemployment Benefits	3,630	3,630	3,630	3,630
03100 Professional Services	20,078	40,000	60,750	76,008
03102 Prof Svcs-Outside Counsel-Lit	0	10,000	0	10,000
03103 Prof Svcs-Outside Counsel-Non-Lit	6,395	10,000	2,546	10,000
03400 Other Contractual Services	130,212	177,000	146,471	160,000
03404 Janitorial Services	2,664	5,000	2,269	8,000
03409 Mowing & Landscaping Services	32,647	50,000	48,947	51,500
03410 Other Contractual Svcs - Staffing	0	0	0	30,000
04000 Travel and Per Diem	1,400	3,450	1,856	3,450
04001 Travel and Per Diem/Mandatory	0	0	811	0
04002 Travel and Per Diem/Educational	425	0	2,489	0
04100 Communications	7,961	7,000	7,393	7,000
04101 Communications- Cell Phones	0	0	472	0
04200 Freight and Postage	777	700	1,020	1,200
04300 Utility Services	17	500	0	500
04301 Electricity	20,022	23,000	22,790	26,500
04302 Streetlights	2,113	1,000	384	1,000
04303 Water/Sewer Services	15,680	20,000	30,055	23,500
04304 Garbage/Solid Waste Services	2,249	3,000	799	3,000
04400 Rentals and Leases	0	1,350	0	1,350
04401 Rentals and Leases/Pool Vehicles	0	300	0	300
04402 Rentals and Leases/Copier Leases	1,523	1,800	1,371	3,800
04500 Insurance	6,148	8,000	6,160	8,000
04600 Repairs and Maintenance	102,759	71,600	52,206	71,600
04610 Vehicle Repair and Maintenance	16,089	11,000	24,206	11,000
04611 Building Repair and Maintenance	26,476	26,500	28,737	30,000
04700 Printing and Binding	540	1,000	497	2,000
04800 Promotional Activities	965	250	9,436	250
04900 Other Current Charges	294	0	1,411	0
04901 Indirect Costs	222,494	222,494	222,494	222,494
04910 Fleet Replacement Charge	6,950	9,800	9,800	9,900
05100 Office Supplies	3,057	2,700	2,126	3,200
05175 Computer Equipment \$1,000-\$4999.99	0	3,500	0	3,500
05179 Other Equipment \$1000-\$4999.99	95	2,000	4,153	2,000
05195 Non-Capital Computer Equipment	1,364	500	588	500
05199 Other Non-Capital Equipment	0	1,500	1,759	1,500
05200 Operating Supplies	9,516	9,000	9,810	9,000
05204 Fuel	6,604	12,000	8,777	12,000
05205 Electrical Supplies	8,426	15,000	15,192	15,000
05207 Computer Supplies	0	500	0	500
05400 Publications and Memberships	970	2,000	1,945	2,000
05402 Publications/Subscriptions	1,679	3,260	1,726	3,260
05500 Training	200	500	1,610	500

Martin County
Fiscal Year 2018 Adopted Budget

Airport

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05900 Depreciation	1,281,206	0	42,505	0
06410 Vehicles - Fleet Maintenance	0	0	0	0
Total Expenses	2,333,158	1,153,460	1,174,243	1,296,278

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4300 Airport	2,333,158	1,153,460	1,174,243	1,175,278
34492 Other Transp Chgs-Customs Aviation	0	0	0	60,000
34493 Other Transp Chgs-Customs Marine	0	0	0	40,000
34494 Other Transp Chgs-Customs Garbage	0	0	0	18,000
34900 Other Charges For Services	0	0	0	3,000
Total Revenues	2,333,158	1,153,460	1,174,243	1,296,278

**Airport
Airport Administration**

Mission Statement

Provide direction, leadership, managerial and administrative support to all of the programs within the County Airport ensuring that the citizens of Martin County and the airport patrons receive the highest possible standard of service related to aeronautical activities.

Services Provided

Airport Administration is the support for all County Airport programs to ensure that the highest level of services to Martin County citizens and airport patrons for aeronautical activities are achieved by providing:

- Direction
- Leadership
- Management
- Administrative Support
- Oversight
- Public Relations

Goals and Objectives

- Airport administration will monitor and respond to all noise and traffic reports made by Martin County residents
- Airport Administration will annually determine the number of based aircraft on the airport
- Airport Administration will annually determine the number of aircraft operations versus fuel flowage
- Airport Administration will monitor the airport security cameras and logs to determine access authorizations and operations
- Airport Administration will manage the airport in a manner that supports local and regional economic goals and objectives

Benchmarks

Martin County Airport has 6 FTE's as compared to Boca Raton with 8 FTE's, Paige Field with 13 FTE's and Kissimmee with 8 FTE's.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Fuel Flowage Fees	\$	296,926.00	290,000.00	358,602.00	300,000.00
Airport Noise Reports	#	238.00	100.00	100.00	225.00
Grant Audit Findings	%	100.00	90.00	100.00	90.00
Based Aircraft	#	300.00	200.00	296.00	300.00

Outcomes

The Airport successfully operates as an enterprise fund in County government meeting all federal, state and local laws and regulations, and provides a positive impact to the community.

Staffing Summary

Job Title	FY2017	FY2018
Airport Operations Coordinator	1	1
Executive Aide	1	1
Business Operations Manager		.5
Airport Manager	1	1
Total FTE	3	3.5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Airport
Airport Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	168,366	163,958	156,817	189,008
01203 Standby Pay	175	0	0	0
01400 Overtime	1,049	0	1,008	0
01501 Cell Phone Stipend	967	960	917	480
02101 FICA	9,927	10,166	9,569	11,643
02102 Medicare	2,322	2,378	2,238	2,723
02200 Retirement Contributions	14,653	23,018	18,144	14,854
02300 Life and Health Insurance	26,150	26,581	25,345	34,058
02610 Other Postemployment Benefits	3,630	3,630	3,630	3,630
03100 Professional Services	18,030	40,000	53,950	30,000
03102 Prof Svcs-Outside Counsel-Lit	0	10,000	0	10,000
03103 Prof Svcs-Outside Counsel-Non-Lit	6,395	10,000	2,546	10,000
03400 Other Contractual Services	13,512	25,000	29,227	18,000
03409 Mowing & Landscaping Services	125	0	0	0
04000 Travel and Per Diem	1,400	3,450	1,856	3,450
04001 Travel and Per Diem/Mandatory	0	0	811	0
04002 Travel and Per Diem/Educational	425	0	2,489	0
04100 Communications	679	0	0	0
04200 Freight and Postage	689	700	547	700
04301 Electricity	6,941	7,000	6,808	7,000
04303 Water/Sewer Services	15,098	15,000	29,530	15,000
04400 Rentals and Leases	0	1,000	0	1,000
04401 Rentals and Leases/Pool Vehicles	0	300	0	300
04402 Rentals and Leases/Copier Leases	1,523	1,800	1,371	1,800
04500 Insurance	6,148	8,000	6,160	8,000
04600 Repairs and Maintenance	10,180	0	0	0
04610 Vehicle Repair and Maintenance	71	1,000	406	1,000
04700 Printing and Binding	540	1,000	497	1,000
04800 Promotional Activities	965	250	9,436	250
04900 Other Current Charges	101	0	1,290	0
04901 Indirect Costs	222,494	222,494	222,494	222,494
04910 Fleet Replacement Charge	3,750	3,750	3,750	3,750
05100 Office Supplies	3,057	2,700	2,126	2,700
05179 Other Equipment \$1000-\$4999.99	95	0	2,743	0
05195 Non-Capital Computer Equipment	1,364	500	482	500
05199 Other Non-Capital Equipment	0	500	1,759	500
05200 Operating Supplies	3,189	4,000	3,543	4,000
05204 Fuel	1,083	2,000	790	2,000
05207 Computer Supplies	0	500	0	500
05400 Publications and Memberships	970	2,000	1,945	2,000
05402 Publications/Subscriptions	1,679	3,260	1,726	3,260
05500 Training	200	500	1,610	500
05900 Depreciation	1,281,206	0	42,505	0
Total Expenses	1,829,148	597,395	650,066	606,100
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Revenue Source				
4300 Airport	1,829,148	597,395	650,066	606,100
Total Revenues	1,829,148	597,395	650,066	606,100

Accounts of Interest

03100 - Legal services \$10,000; environmental, land appraisals, general consulting \$20,000.

03102 - Outside counsel for litigation cases for Airport issues.

03103 - Outside counsel for non-litigation cases for Airport issues.

03400 - Life safety \$5,000, Air Show expense \$13,000.

Significant Changes

Addition of a new .5 Business Operations Manager FTE for project and business operations management.

**Airport
Airport Operations**

Mission Statement

To maintain the Airport in accordance with all applicable federal, state, and local laws and regulations to ensure legal and safe operation.

Services Provided

Airport Operations has the responsibility to ensure that the Airport property and facilities are operated and maintained in a legal, safe and aesthetically pleasing manner. It provides:

- Continuous maintenance/repair of all airfield areas
- Assurance that all inspections/safety measure requirements are met in accordance with Federal, State and local agencies
- 100% operational safety and readiness of a general aviation airport

Goals and Objectives

- Airport Operations will strive to provide a safe and secure operating environment for airport users
- Airport Operations will conduct airport inspections daily to ensure unsafe conditions do not exist
- Airport Operations will remove all hazards to aircraft operations in a timely manner once the condition is reported or discovered
- Airport Operations will maintain the airport in accordance with all federal and state regulations and certification requirements

Benchmarks

Compare the number of preventable incidents with other general aviation airports of similar size. Airport Operations has the responsibility to ensure that airport property and facilities are operated and maintained to meet the highest standards of operations, security, safety and readiness procedures for a general aviation airport, abiding by all federal, state, and local laws and regulations.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Daily Airfield Safety Inspections	%	100.00	100.00	100.00	100.00
FDOT Airport Certifications	%	100.00	100.00	100.00	100.00

Outcomes

Airport property and facilities are operated and maintained in a legal, safe and aesthetically pleasing manner, ensuring the safe operation and transportation of aircraft and passengers.

Staffing Summary

Job Title	FY2017	FY2018
Accounts Assistant	1	
Airport Maintenance Technician	1	1
Business Operations Manager		.5
Lead Airport Maintenance Tech	1	1
Accounting Technician		1
Total FTE	3	3.5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Airport
Airport Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	112,453	111,956	116,495	126,473
01203 Standby Pay	1,190	2,000	840	2,000
01400 Overtime	3,789	3,000	7,058	3,000
01501 Cell Phone Stipend	967	960	960	960
02101 FICA	6,835	7,251	7,215	8,149
02102 Medicare	1,599	1,696	1,687	1,906
02200 Retirement Contributions	8,618	8,794	9,492	10,399
02300 Life and Health Insurance	30,472	29,908	37,266	35,691
03100 Professional Services	2,048	0	6,800	0
03400 Other Contractual Services	116,701	152,000	117,244	142,000
03404 Janitorial Services	2,664	5,000	2,269	5,000
03409 Mowing & Landscaping Services	32,522	50,000	48,947	50,000
04100 Communications	7,281	7,000	7,393	7,000
04101 Communications- Cell Phones	0	0	472	0
04200 Freight and Postage	87	0	473	0
04300 Utility Services	17	500	0	500
04301 Electricity	13,081	16,000	15,982	16,000
04302 Streetlights	2,113	1,000	384	1,000
04303 Water/Sewer Services	583	5,000	525	5,000
04304 Garbage/Solid Waste Services	2,249	3,000	799	3,000
04400 Rentals and Leases	0	350	0	350
04600 Repairs and Maintenance	92,579	71,600	52,206	71,600
04610 Vehicle Repair and Maintenance	16,019	10,000	23,800	10,000
04611 Building Repair and Maintenance	26,476	26,500	28,737	26,500
04900 Other Current Charges	193	0	120	0
04910 Fleet Replacement Charge	3,200	6,050	6,050	6,150
05175 Computer Equipment \$1,000-\$4999.99	0	3,500	0	3,500
05179 Other Equipment \$1000-\$4999.99	0	2,000	1,410	2,000
05195 Non-Capital Computer Equipment	0	0	107	0
05199 Other Non-Capital Equipment	0	1,000	0	1,000
05200 Operating Supplies	6,327	5,000	6,268	5,000
05204 Fuel	5,521	10,000	7,987	10,000
05205 Electrical Supplies	8,426	15,000	15,192	15,000
06410 Vehicles - Fleet Maintenance	0	0	0	0
Total Expenses	504,010	556,065	524,177	569,178
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Revenue Source				
4300 Airport	504,010	556,065	524,177	569,178
Total Revenues	504,010	556,065	524,177	569,178

**Airport
Airport Operations**

Accounts of Interest

03400 - \$60,000 Traffic Monitoring Program, \$9,000 airfield electrical services, \$8,000 janitorial, \$1,000 ATCT window cleaning, \$4,000 alarm monitoring, \$7,000 ATCT equipment maintenance, \$5,000 ATIS maintenance, \$15,000 gates and access maintenance, \$1,000 pest control, \$5,000 ATCT facility maintenance, \$10,000 fences maintenance, \$5,000 fiber optic maintenance, and \$12,000 for aircraft identification system.

03404 - Cost of janitorial services for building maintenance.

03409 - Continuing landscape maintenance services for: building No. 30 \$7,500, Building No. 29 \$5,500, HAP houses \$10,000, and combination of other minor sites \$15,000. A \$12,000 increase is due to additional sites added to maintenance schedule: Aviation Way, Aviation Way ditch, flat parcel on Aviation Way, Triumph turn-over property, and landscape improvements to all Airport entrances.

Significant Changes

Addition of a new .5 Business Operations Manager FTE for project and business operations management.

**Airport
Customs**

Mission Statement

To provide a safe and efficient facility where marine and aviation travelers are processed and screened through the U.S. Customs and Border Patrols inspection process.

Services Provided

International Arrival Facility Operations has the responsibility to ensure that the International Arrival Facility is operated and maintained in a legal, safe, and aesthetically pleasing manner while collecting the various user fees associated with the facility. It provides:

- Continuous maintenance/repair of the U.S. International Arrival Facility
- Serve to collect all associated fees, and ensures the international traveling public is served appropriately
- Aide and assist U.S. Customs and Border Patrol when requested by the appropriate entity

Goals and Objectives

- The International Arrival Facility Operations staff will strive to provide a safe and secure operating environment for the marine and aviation travelers using the facility
- To determine the number of aviation users utilizing the facility annually
- To determine the number of marine users utilizing the facility annually
- To track the fees collected from users of the facility
- To conduct regular inspections of the facility to ensure a clean, safe, and secure facility

Benchmarks

Compare the cost versus the revenue of operating a similar facility at a General Aviation Airport of similar size. The International Arrival Facility Operations staff has the responsibility to ensure that the facility meets the demands of marine and aviation travelers to the highest standards of operations, security, and readiness for an International Arrival Facility, abiding by all Federal, State, and local laws and regulations.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
User Satisfaction Survey	%	N/A	N/A	N/A	100.00

Outcomes

The International Arrival Facility is operated and maintained in a legal, safe, and aesthetically pleasing manner while collecting the various user fees associated with the facility.

Staffing Summary

Job Title	FY2017	FY2018
Total FTE		

Equipment Expenditures

None

**Airport
Customs**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	0	0	0	16,017
02101 FICA	0	0	0	995
02102 Medicare	0	0	0	232
02200 Retirement Contributions	0	0	0	1,269
02300 Life and Health Insurance	0	0	0	7,479
03100 Professional Services	0	0	0	46,008
03404 Janitorial Services	0	0	0	3,000
03409 Mowing & Landscaping Services	0	0	0	1,500
03410 Other Contractual Svcs - Staffing	0	0	0	30,000
04200 Freight and Postage	0	0	0	500
04301 Electricity	0	0	0	3,500
04303 Water/Sewer Services	0	0	0	3,500
04402 Rentals and Leases/Copier Leases	0	0	0	2,000
04611 Building Repair and Maintenance	0	0	0	3,500
04700 Printing and Binding	0	0	0	1,000
05100 Office Supplies	0	0	0	500
Total Expenses		0		121,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
34492 Other Transp Chgs-Customs Aviation	0	0	0	60,000
34493 Other Transp Chgs-Customs Marine	0	0	0	40,000
34494 Other Transp Chgs-Customs Garbage	0	0	0	18,000
34900 Other Charges for Services	0	0	0	3,000
Total Revenues		0		121,000

Accounts of Interest

- 03100 - The cost of contracting customs inspectors, required (ADP) Automated Data Processing Cost.
- 03404 - Janitorial services of new customs facility as required.
- 03409 - Landscape maintenance as required.
- 03410 - Additional operational support as required.

Significant Changes

Customs inspection is a new program for this Department. Dollars programmed account for approximately six months of operations with a projected opening date of April 2018.

Building

Building Program Chart Total Full-Time Equivalents (FTE) = 41.00
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Building Administration Total Full Time Equivalents (FTE) = 4
Permitting/Inspections Total Full Time Equivalents (FTE) = 27
Licensing Total Full Time Equivalents (FTE) = 1
Code Enforcement Total Full Time Equivalents (FTE) = 9

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	34.00	38.00	41.00	3.00	8 %
Total Budget Dollars	3,436,858	4,146,573	4,469,096	322,523	7.78 %

Building

Introduction

The mission of the Building Department is to administer and enforce all building and licensing related laws along with local codes and regulations intended to protect the health, safety and welfare of the public.

The Department strives to balance and maintain the level of service that the public expects and deserves, given reduced resources and the ever increasing demand on existing resources. Recognizing that the Department's mission is regulatory by its very nature, it requires consistent monitoring of the service delivery system in order to optimize customer service while maintaining final outcome times. One of the Department's prime objective is to improve the processes and the staff's productivity with technology solutions, whenever possible.

Key projects include:

- Expansion of digital field capabilities utilizing Tablet technology, which includes continued participation in the development and implementation of a digital Post Disaster Damage Assessment solution.
- Rewriting Contractor's Licensing Ordinance to facilitate the re-assignment of unlicensed contracting citation appeals from the Construction Industry Licensing Board to the Code Enforcement Magistrate to be consistent with current Code Enforcement procedures.
- Continued participation in the planning associated with the future replacement of the existing Land Management software (KIVA) which presently facilitates the processing and issuance of Building Permits, Building Permit Plan Reviews, Construction Compliance Inspections, Code Enforcement Investigations and Prosecution and Contractor's Licensing Investigations and prosecution.

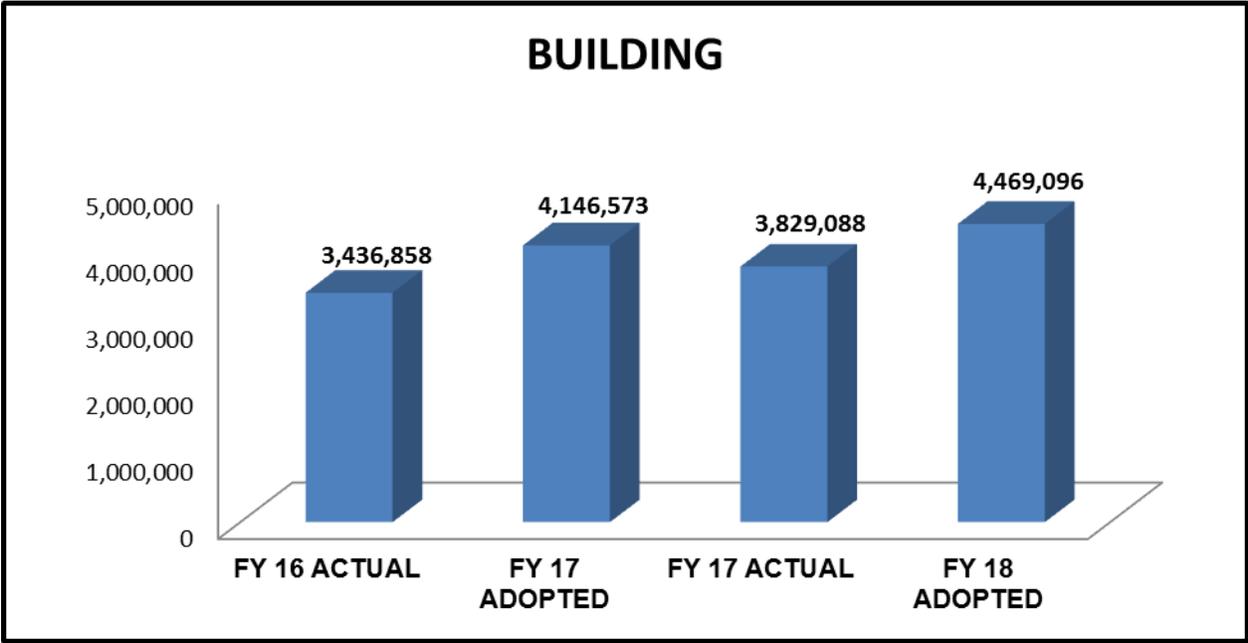
Key Issues and Trends

- Consistent upturn in economy, impacting construction activity
- Demand for services outpacing current resources, including digital document conversions, building permit submissions, review and inspections
- Cross utilization of department resources across divisions
- Alternative funding of the Code Enforcement Division resulting from General Fund reduction mandates

Building

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Building Administration	970,991	1,056,923	999,371	1,081,072
Permitting/Inspections	1,827,679	2,228,084	1,967,425	2,480,956
Licensing	105,977	118,788	108,731	125,719
Code Enforcement	532,212	742,778	753,561	781,349
Building Permit Disaster Waiver	0	0	0	0
Total Expenses	3,436,858	4,146,573	3,829,088	4,469,096



Martin County
Fiscal Year 2018 Adopted Budget

Building

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	1,664,026	1,897,151	1,898,102	2,136,663
01400 Overtime	0	40,500	3,102	40,500
02101 FICA	96,257	120,133	110,744	132,548
02102 Medicare	22,714	28,096	26,095	31,059
02200 Retirement Contributions	132,779	155,663	160,508	182,829
02300 Life and Health Insurance	389,746	498,830	416,065	501,688
03100 Professional Services	23	0	552	0
03103 Prof Svcs-Outside Counsel-Non-Lit	4,330	75,000	9,568	75,000
03400 Other Contractual Services	255,456	576,318	356,999	534,998
03404 Janitorial Services	3,463	3,484	3,505	3,484
03409 Mowing & Landscaping Services	12,635	10,799	13,473	18,241
03410 Other Contractual Svcs - Staffing	170,007	0	135,011	0
04000 Travel and Per Diem	0	2,700	0	4,200
04001 Travel and Per Diem/Mandatory	602	5,000	1,240	7,000
04002 Travel and Per Diem/Educational	1,050	4,650	15	5,650
04101 Communications- Cell Phones	18,579	24,000	18,594	27,100
04104 Communications-Data/Wireless Svcs	0	0	1,851	0
04200 Freight and Postage	8,083	8,900	8,124	8,900
04301 Electricity	16,844	18,000	17,367	18,000
04303 Water/Sewer Services	17,705	18,000	20,695	18,000
04304 Garbage/Solid Waste Services	1,764	1,800	2,292	1,800
04402 Rentals and Leases/Copier Leases	3,173	16,700	10,240	21,952
04600 Repairs and Maintenance	3,243	14,100	2,420	14,100
04610 Vehicle Repair and Maintenance	17,053	17,250	18,489	17,250
04611 Building Repair and Maintenance	12,143	11,600	29,382	12,600
04612 Software Maintenance	350	0	350	0
04700 Printing and Binding	1,341	4,200	1,084	4,500
04800 Promotional Activities	149	0	0	0
04900 Other Current Charges	4,208	3,200	3,306	3,200
04901 Indirect Costs	411,678	411,678	411,678	411,678
04910 Fleet Replacement Charge	50,756	53,356	53,356	56,291
05100 Office Supplies	2,908	23,400	3,099	24,400
05179 Other Equipment \$1000-\$4999.99	3,010	0	0	0
05195 Non-Capital Computer Equipment	6,153	0	2,274	0
05199 Other Non-Capital Equipment	2,072	4,300	26,699	5,100
05200 Operating Supplies	9,855	18,750	12,866	21,850
05204 Fuel	30,581	51,500	35,416	54,000
05207 Computer Supplies	0	240	0	240
05400 Publications and Memberships	2,980	8,225	6,357	8,725
05402 Publications/Subscriptions	150	4,750	175	4,750
05500 Training	2,440	14,300	7,996	14,800
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	46,000
06410 Vehicles - Fleet Maintenance	56,552	0	0	0
Total Expenses	3,436,858	4,146,573	3,829,088	4,469,096

Martin County
Fiscal Year 2018 Adopted Budget

Building

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	638,188	861,566	810,618	907,068
1111 Building and Permitting	2,798,197	3,282,007	2,966,796	3,559,028
1401 Administrative Fee Impact Fee	473	3,000	0	3,000
33490 Other State Grants	0	0	51,675	0
Total Revenues	3,436,858	4,146,573	3,829,088	4,469,096

**Building Department
Administration**

Mission Statement

Protecting and improving the health, safety and welfare of Martin County citizens by creating a sound organizational framework for the Building Department.

Services Provided

Building Administration provides leadership, coordination and fiscal support to Permitting/Inspections, Code Enforcement and Contractors' Licensing Divisions; manages daily operations of the Department; and updates and monitors operating policies and procedures to streamline operations. Building Administration also conducts community outreach programs, which include meetings with industry representatives or open house sessions to disseminate information on new codes and current policy. Outreach is not limited to only the community, but also includes internal training and development for staff to ensure quality service delivery to our customers.

Goals and Objectives

- Improve public safety and welfare
- Monitor revenue diversification
- Maximize asset utilization
- Focus on innovation
- Responsible operations management
- Encourage a positive workplace
- Widespread public utilization of departmental technology in order to achieve paperless processes throughout the Department

Benchmarks

Increase community educational forums and training by 5% over previous fiscal year.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Employee Training	#	100.00	100.00	44.00	100.00
Community Outreach	#	100.00	100.00	71.00	100.00

Outcomes

Provide a service to the contractors/customers that reflect value, integrity, and efficiency in the Building Department operations.

Staffing Summary

Job Title	FY2017	FY2018
Building Official/Director	1	1
Assistant Building Official	1	1
Building Operations Administrator	1	1
Business Operations Manager	1	1
Total FTE	4	4

Equipment Expenditures

None

**Building Department
Building Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	357,097	352,706	370,435	364,890
02101 FICA	20,432	21,868	21,260	22,623
02102 Medicare	4,980	5,114	5,167	5,290
02200 Retirement Contributions	26,656	26,841	27,942	28,549
02300 Life and Health Insurance	60,998	60,063	63,723	63,970
03103 Prof Svcs-Outside Counsel-Non-Lit	4,330	75,000	8,030	75,000
03400 Other Contractual Services	5,614	8,030	8,638	4,757
03404 Janitorial Services	3,463	3,484	3,505	3,484
03409 Mowing & Landscaping Services	12,635	10,799	13,473	18,241
04000 Travel and Per Diem	0	900	0	900
04001 Travel and Per Diem/Mandatory	0	2,000	0	2,000
04002 Travel and Per Diem/Educational	0	1,350	15	1,350
04101 Communications- Cell Phones	2,992	4,500	2,447	4,500
04104 Communications-Data/Wireless Svcs	0	0	351	0
04200 Freight and Postage	11	200	20	200
04301 Electricity	16,844	18,000	17,367	18,000
04303 Water/Sewer Services	17,705	18,000	20,695	18,000
04304 Garbage/Solid Waste Services	1,764	1,800	2,292	1,800
04600 Repairs and Maintenance	0	0	336	0
04610 Vehicle Repair and Maintenance	1,660	2,000	1,086	2,000
04611 Building Repair and Maintenance	12,143	11,600	7,579	12,600
04700 Printing and Binding	0	200	28	200
04901 Indirect Costs	411,678	411,678	411,678	411,678
04910 Fleet Replacement Charge	5,450	6,750	6,750	6,750
05100 Office Supplies	395	2,000	477	2,000
05199 Other Non-Capital Equipment	0	200	331	200
05200 Operating Supplies	529	750	2,134	1,000
05204 Fuel	3,485	7,700	2,792	7,700
05400 Publications and Memberships	129	490	514	490
05402 Publications/Subscriptions	0	900	0	900
05500 Training	0	2,000	303	2,000
Total Expenses	970,991	1,056,923	999,371	1,081,072

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1111 Building and Permitting	970,991	1,056,923	999,371	1,081,072
Total Revenues	970,991	1,056,923	999,371	1,081,072

Accounts of Interest

- 03103 - Legal fees to cover building related issues.
- 03400 - Alarm monitoring \$2,318; quarterly maintenance on generator \$900; Accurint People Search \$1,350; exterminating \$189.
- 03409 - Landscaping services increased due to new contract.
- 04611 - Maintenance of the generator has increased.
- 05200 - Increase for additional operating supplies needed for printers.

Significant Changes

There are no significant program changes.

**Building Department
Permitting/Inspections**

Mission Statement

Protect the health, safety and welfare of residents by consistent and fair enforcement of the Martin County Building Code; as well as customer-friendly, timely, and reliable plan reviews and high quality permitting services.

Services Provided

- Submittal and issuance of permit applications
- Review of permit applications for compliance with current building codes and zoning restrictions
- Performance of inspections and complaint investigations to ensure adherence to the Building Code
- Issuance of Certificate of Occupancies
- Permitting records research and maintenance

Goals and Objectives

- Improve public welfare
- Quality customer relationships
- Maximize productivity, minimize costs
- Maximize asset utilization
- Quality management and governance
- Enhancement of skills and knowledge
- Incentivize digital permit submissions to achieve a paperless system (Green Goals)

Benchmarks

- Improve the timeliness of the review and processing of plan submittals by 3% over previous fiscal year
- Perform 95% of all daily building inspections
- Minimum of 25% of total permit applications by digital submissions through the ProjectDox system

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Accessory Structure Review	#	6,242.00	6,000.00	7,844.00	6,000.00
Single Family Review	#	294.00	500.00	324.00	500.00
Digital/Record Creation & Retention	#	N/A	55,000.00	590.00	55,000.00
Employee Training-Educational Training	#	N/A	70.00	96.00	70.00
Commercial Review	#	754.00	1,200.00	1,186.00	1,200.00
Daily Inspections	%	98.33	99.99	99.13	99.99
Accessory Structure Review - Efficiency	#	4.70	4.00	7.00	4.00
Commercial Review - Efficiency	#	8.97	7.00	6.84	7.00
Electronic Permit Submissions	#	5,449.00	4,000.00	8,471.00	4,000.00
Inspections	#	35,048.00	30,000.00	40,705.00	30,000.00
Permits Issued	#	9,927.00	9,000.00	14,223.00	9,000.00
Single Family Review - Efficiency	#	3.63	7.00	3.00	7.00
Record Research Requests	#	2,398.00	2,500.00	2,748.00	2,500.00

Outcomes

- Assurance that all structures will be built according to permitted plans and current building codes
- Increased level of customer service and productivity
- An internet accessible and timely, customer-friendly, building permitting/inspection experience which incorporates computer scheduling and automated results for information access via cellular technology

**Building Department
Permitting/Inspections**

Staffing Summary

Job Title	FY2017	FY2018
Construction Project Inspector	1	1
Chief Inspector/Plans Examiner	3	3
Construction Inspector	5	6
Customer Service Representative	2	
Plans Review Administrator		1
Customer Service Representative	1	3
Administrative Specialist II	3	3
Building Technician Admin	1	
Plans Examiner	3	3
Building Dept Support Tech	5	7
Total FTE	24	27

Equipment Expenditures

Vehicles for new Construction Inspector and Permitting
 23,000.00 x 2 = 46,000.00 New

**Building Department
Permitting/Inspections**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	961,314	1,110,240	1,105,131	1,312,278
01400 Overtime	0	35,100	3,102	35,100
02101 FICA	56,018	71,011	65,025	81,101
02102 Medicare	13,101	16,607	15,208	19,028
02200 Retirement Contributions	80,875	95,764	100,360	117,528
02300 Life and Health Insurance	232,891	307,384	250,768	320,053
03100 Professional Services	23	0	552	0
03400 Other Contractual Services	196,072	418,288	179,725	355,241
03410 Other Contractual Svcs - Staffing	125,021	0	81,167	0
04000 Travel and Per Diem	0	1,800	0	3,300
04001 Travel and Per Diem/Mandatory	0	2,000	0	4,000
04002 Travel and Per Diem/Educational	0	1,800	0	2,800
04101 Communications- Cell Phones	9,755	10,500	10,063	12,600
04104 Communications-Data/Wireless Svcs	0	0	1,500	0
04200 Freight and Postage	379	2,100	1,029	2,100
04402 Rentals and Leases/Copier Leases	3,173	15,000	10,240	20,252
04600 Repairs and Maintenance	3,243	13,400	2,084	13,400
04610 Vehicle Repair and Maintenance	12,148	10,000	13,255	10,000
04611 Building Repair and Maintenance	0	0	21,803	0
04612 Software Maintenance	350	0	350	0
04700 Printing and Binding	323	1,200	101	1,500
04900 Other Current Charges	86	600	0	600
04910 Fleet Replacement Charge	33,075	27,925	34,375	28,560
05100 Office Supplies	1,467	17,800	1,480	18,800
05179 Other Equipment \$1000-\$4999.99	3,010	0	0	0
05195 Non-Capital Computer Equipment	6,153	0	1,360	0
05199 Other Non-Capital Equipment	1,765	3,300	25,271	4,100
05200 Operating Supplies	6,327	15,000	7,161	17,850
05204 Fuel	22,006	30,800	26,433	33,300
05400 Publications and Memberships	1,851	6,885	5,003	7,385
05402 Publications/Subscriptions	0	3,580	0	3,580
05500 Training	700	10,000	4,881	10,500
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	46,000
06410 Vehicles - Fleet Maintenance	56,552	0	0	0
Total Expenses	1,827,679	2,228,084	1,967,425	2,480,956
Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1111 Building and Permitting	1,827,206	2,225,084	1,967,425	2,477,956
1401 Administrative Fee Impact Fee	473	3,000	0	3,000
Total Revenues	1,827,679	2,228,084	1,967,425	2,480,956

**Building Department
Permitting/Inspections**

Accounts of Interest

- 03400 - Credit card charges for impact fee payments \$3,000 Decrease due to request for FTE Construction Inspector for inspections. Demolitions \$125,000; title searches \$5,000; credit card service fees \$135,000; scanning services \$20,000; recording fees \$2,500; roofing inspector services \$64,741.
- 04101 - Increase based on fiscal year 2017 usage.
- 04402 - Increased due to lease of new scanners.
- 04910 - Light Fleet budget amount increased based on needs.
- 05200 - Line item increased due to supplies needed for Permitting.
- 05204 - Increase to cover fuel for an additional vehicles.
- 06402 - Increase due to new FTEs

Significant Changes

Three new positions were added to Permitting due to the increased permitting workload and front office operations.

**Building Department
Licensing**

Mission Statement

To protect and improve the health, safety and welfare of Martin County citizens by minimizing risk to the public due to unlawful conduct of both licensed and unlicensed contractors.

Services Provided

The Licensing program maintains a contractor regulation system to assure compliance with State and County licensing regulations and protect the community from harm that may be caused by incompetent and dishonest contractors. Licensing processes new license applications, investigates complaints by consumers, and checks on sub-contractor licensure during construction.

Goals and Objectives

- Minimize consumer harm
- Quality customer relationships
- Maximize productivity, minimize costs
- Responsible operations management
- Enhance skills and knowledge

Benchmarks

- Florida Department of Business and Professional Regulation total processing time, from intake of complaints to completing an investigation, averages 90 days
- Florida Department of Business and Professional Regulation total processing time, from intake of complaints to the time of final adjudication, averages 180 days

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Licensure Due to Citations	%	7.10	2.00	5.00	2.00
Consumer Complaint Resolution - Effectiv	#	105.00	10.00	3.00	10.00
License Applications	#	139.00	100.00	155.00	100.00
Expenditure - Revenue Variance	%	103.67	100.00	156.08	100.00

Outcomes

Effectively and efficiently reduce the number of unlicensed contractors and unlawful acts by licensed contractors in Martin County which will result in a reduced number of complaints, and increased public safety and welfare.

Staffing Summary

Job Title	FY2017	FY2018
Building Permits Administrator	1	1
Total FTE	1	1

Equipment Expenditures

None

**Building Department
Licensing**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	70,576	70,037	71,453	75,010
02101 FICA	4,160	4,342	4,208	4,651
02102 Medicare	973	1,016	984	1,088
02200 Retirement Contributions	5,180	5,267	5,449	5,933
02300 Life and Health Insurance	15,295	15,016	15,967	15,977
04002 Travel and Per Diem/Educational	0	500	0	500
04101 Communications- Cell Phones	0	2,000	0	2,000
04200 Freight and Postage	928	3,500	1,218	3,500
04402 Rentals and Leases/Copier Leases	0	1,700	0	1,700
04610 Vehicle Repair and Maintenance	1,215	1,250	1,963	1,250
04700 Printing and Binding	181	200	183	200
04900 Other Current Charges	30	0	30	0
04910 Fleet Replacement Charge	4,850	4,850	4,850	4,800
05100 Office Supplies	372	1,600	332	1,600
05199 Other Non-Capital Equipment	0	400	0	400
05200 Operating Supplies	19	0	11	0
05204 Fuel	2,027	6,500	1,999	6,500
05400 Publications and Memberships	0	110	85	110
05500 Training	170	500	0	500
Total Expenses	105,977	118,788	108,731	125,719

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	105,977	118,788	108,731	125,719
Total Revenues	105,977	118,788	108,731	125,719

Accounts of Interest

None

Significant Changes

There are no significant program changes.

**Building Department
Code Enforcement**

Mission Statement

Improve the living and working environment of Martin County's citizens by enforcing codes enacted to promote safe and healthy conditions and maintain the quality of life.

Services Provided

Code Enforcement provides enforcement of all County codes and ordinances by investigating complaints and conducting neighborhood sweeps, working with alleged violators to correct violations, and providing educational activities to homeowners' associations and other entities.

Goals and Objectives

- Increase the effectiveness of Code Enforcement by working closely with citizens' and homeowners' organizations
- Continue to provide fair and impartial treatment to the citizens of Martin County in the enforcement of County codes, keeping compliance as the main objective
- Improve the timeliness and efficiency of staff investigations and case management by the utilization of the remote inspection program, strict adherence to the Code Enforcement procedure policy, the automation of the Magistrate's docket and case presentation, and the training and certification of staff
- Effectively & efficiently reduce the number of unlicensed contractors in Martin County, which will result in a reduced number of complaints, and increased public safety and welfare

Benchmarks

- Eighty-five percent of all Code Enforcement cases obtain compliance or are presented to the Code Enforcement magistrate within 120 business days
- Ninety percent of complaints received are investigated within four business days
- Seventy-five percent of Code Enforcement Officers to obtain Code Enforcement Certification

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
After-the-Fact Violations	#	592.00	600.00	433.00	600.00
After-the-Fact Complaints	#	912.00	700.00	477.00	700.00
Noncompliant properties resolved	#	5,784.00	7,600.00	7,336.00	7,600.00
Code Enforcement Complaints	#	5,906.00	5,800.00	7,211.00	5,800.00
New Code Enforcement Cases	#	3,169.00	4,700.00	3,287.00	4,700.00
Code Enforcement-Case processing per FTE	#	473.59	700.00	553.09	700.00
Training Hours	#	41.00	35.00	58.50	35.00
Citations Issued for Total Inspections	%	1.47	2.00	.56	2.00
After-the-Fact Violations - Efficiency	%	50.76	85.00	49.91	85.00

Outcomes

Overall code enforcement efforts will increase with a more thorough, timely and efficient case management.

Staffing Summary

Job Title	FY2017	FY2018
Nuisance Abatement Coordinator	1	1
Code Compliance Investigator	6	6
Administrative Specialist II	1	1
Code Compliance Administrator	1	1
Total FTE	9	9

Equipment Expenditures

None

**Building Department
Code Enforcement**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	275,038	364,168	351,083	384,485
01400 Overtime	0	5,400	0	5,400
02101 FICA	15,647	22,912	20,251	24,173
02102 Medicare	3,659	5,359	4,736	5,653
02200 Retirement Contributions	20,068	27,791	26,758	30,819
02300 Life and Health Insurance	80,562	116,367	85,607	101,688
03103 Prof Svcs-Outside Counsel-Non-Lit	0	0	1,538	0
03400 Other Contractual Services	53,770	150,000	168,637	175,000
03410 Other Contractual Svcs - Staffing	44,986	0	53,844	0
04001 Travel and Per Diem/Mandatory	602	1,000	1,240	1,000
04002 Travel and Per Diem/Educational	1,050	1,000	0	1,000
04101 Communications- Cell Phones	5,832	7,000	6,084	8,000
04200 Freight and Postage	6,765	3,100	5,858	3,100
04600 Repairs and Maintenance	0	700	0	700
04610 Vehicle Repair and Maintenance	2,030	4,000	2,186	4,000
04700 Printing and Binding	837	2,600	772	2,600
04800 Promotional Activities	149	0	0	0
04900 Other Current Charges	4,093	2,600	3,276	2,600
04910 Fleet Replacement Charge	7,381	13,831	7,381	16,181
05100 Office Supplies	675	2,000	810	2,000
05195 Non-Capital Computer Equipment	0	0	914	0
05199 Other Non-Capital Equipment	307	400	1,096	400
05200 Operating Supplies	2,981	3,000	3,559	3,000
05204 Fuel	3,063	6,500	4,191	6,500
05207 Computer Supplies	0	240	0	240
05400 Publications and Memberships	1,000	740	755	740
05402 Publications/Subscriptions	150	270	175	270
05500 Training	1,570	1,800	2,813	1,800
Total Expenses	532,212	742,778	753,561	781,349

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	532,212	742,778	701,886	781,349
33490 Other State Grants	0	0	51,675	0
Total Revenues	532,212	742,778	753,561	781,349

Accounts of Interest

03400 - Magistrate services \$5,000; recording secretary \$5,000; collection and towing services \$5,000; collection agency \$45,000; Abatement and Noise control \$15,000. Derelict Vessel Removal \$100,000 -Increased due to removal and disposal of derelict vessels.

04101 - Wireless service was added to staffs' communication devices.

04910 - Replacement cost increased due to additional vehicles were added to this division.

Significant Changes

There are no significant program changes.

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Capital Improvement Plan

**Capital Improvement Plan
Program Chart**
Total Full-Time Equivalents (FTE) = 0.0

Public Buildings
Coastal
Libraries
Parks
Ecosystem Mgmt Capital Projects
Roads
Community & Strategic Partnerships
Solid Waste
Airport
Utilities
Fire Rescue
Corrections
Golf
Miscellaneous

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	39,628,779	47,385,893	61,109,742	13,723,849	28.96 %

Capital Improvement Plan

Introduction

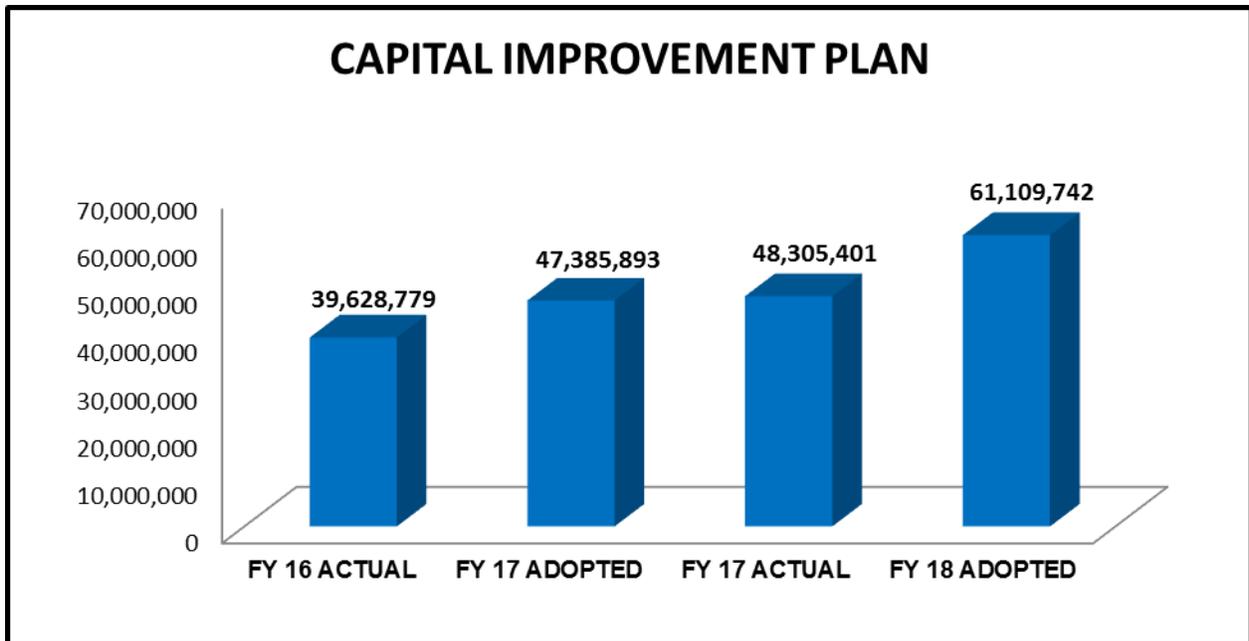
The Capital Improvements Element (CIE) identifies capital public facilities that will be required to accommodate the County's projected population during the next ten years. The CIE consists of standards for public facilities expressed as levels of service (LOS), a schedule of required projects, and a schedule of revenues to fund required projects. The Capital Improvements Plan (CIP) is the ten year planning document which addresses these CIE requirements.

Key Issues and Trends

The CIP is updated annually and is incorporated in the Comprehensive Growth Management Plan (CGMP) by amendment .

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Public Buildings	2,033,283	5,519,136	3,929,046	4,978,599
Coastal	12,761,248	6,130,000	7,160,964	6,120,000
Libraries	295,822	217,000	262,453	405,000
Parks	1,429,162	1,685,028	2,234,599	3,285,046
Public Transportation	0	0	0	0
Ecosystem Mgmt Capital Projects	1,320,847	2,180,000	5,943,206	2,475,000
Roads	18,951,851	17,752,850	16,028,458	16,786,650
Community & Strategic Partnerships	384,400	528,592	1,535,032	1,419,865
Solid Waste	0	1,030,000	827,791	560,000
Airport	106,885	450,000	1,401,894	480,000
Utilities	0	9,084,707	6,909,365	21,454,600
Fire Rescue	457,821	388,815	413,543	343,073
Corrections	1,395,139	2,007,888	1,218,252	2,004,509
Golf	462,186	312,517	433,209	687,000
Miscellaneous	30,137	99,360	7,589	110,400
Total Expenses	39,628,779	47,385,893	48,305,401	61,109,742



Martin County
Fiscal Year 2018 Adopted Budget

Capital Improvement Plan

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	62,630	0	117,563	0
01400 Overtime	0	0	1,487	0
02101 FICA	3,793	0	7,129	0
02102 Medicare	887	0	1,667	0
02200 Retirement Contributions	4,652	0	9,035	0
02300 Life and Health Insurance	6,188	0	14,629	0
02610 Other Postemployment Benefits	90,961	0	0	0
03100 Professional Services	1,661,801	0	1,539,162	0
03101 Professional Services - IT	1,215	0	2,143	0
03103 Prof Serv-Outside Counsel-Non-Lit	4,870	0	2,403	0
03400 Other Contractual Services	12,616,285	23,284,000	13,269,141	17,558,932
03409 Mowing & Landscaping Services	17,182	0	31,342	0
03410 Other Contractual Svcs - Staffing	1,215	0	1,197	0
04000 Travel and Per Diem	2,084	0	299	0
04100 Communications	800	0	468	0
04200 Freight and Postage	21,278	0	11,746	0
04303 Water/Sewer Services	2,055	0	0	0
04304 Garbage/Solid Waste Services	288	0	292	0
04400 Rentals and Leases	244,629	0	105,726	0
04600 Repairs and Maintenance	58,640	0	159,600	0
04611 Building Repair and Maintenance	806,020	0	1,187,421	0
04612 Software Maintenance	0	0	221	0
04613 Maintenance Material	0	0	25,698	0
04614 Hardware Maintenance	183	0	3,643	0
04700 Printing and Binding	935	0	908	0
04800 Promotional Activities	5	0	0	0
04900 Other Current Charges	4,924	0	297,733	0
05100 Office Supplies	0	0	135	0
05175 Computer Equipment \$1,000-\$4999.99	41,844	0	22,403	0
05179 Other Equipment \$1000-\$4999.99	86,167	0	125,669	0
05195 Non-Capital Computer Equipment	12,284	0	25,901	0
05199 Other Non-Capital Equipment	65,989	0	99,833	0
05200 Operating Supplies	296,179	0	318,277	0
05206 Athletic Field Materials	0	0	17,943	0
05207 Computer Supplies	1,071	0	607	0
05208 Software Licenses	1,699	0	6,297	0
05209 Landscape Materials	10,822	0	0	0
05211 Software Services	1,050	0	750	0
05400 Publications and Memberships	6,000	0	8,000	0
05403 On Line Database/Subscriptions	75,617	0	49,972	0
05500 Training	135	0	0	0
05900 Depreciation	45,559	0	128,639	0
06100 Land	77,945	0	314,416	0
06200 Buildings	544,586	5,906,024	1,566,450	6,983,108
06201 Buildings - Professional Services	332	0	0	0
06300 Improvements Other Than Buildings	15,433,486	14,818,702	25,539,765	33,417,063
06301 Improve Other Than Bldgs Prof Serv	25,286	0	229,523	0
06400 Furniture and Equipment	526,534	1,280,000	786,483	1,290,173
06401 Computer Equipment	94,694	0	0	0
06402 Vehicles /Rolling Stock/Equip>\$30k	212,068	645,815	1,982,906	783,000
06410 Vehicles - Fleet Maintenance	98,391	0	186,314	0

Martin County
Fiscal Year 2018 Adopted Budget

Capital Improvement Plan

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
06600 Library Books and Publications	51,095	100,000	49,971	190,000
06810 Software	0	0	5,918	0
08100 Aid To Governmental Agencies	6,275,000	0	0	0
08200 Aid To Private Organizations	31,424	0	48,576	0
09902 Budget Reserves/ Capital Outlay	0	1,351,352	0	887,466
Total Expenses	39,628,779	47,385,893	48,305,401	61,109,742

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	2,276,250	0	-115,565	0
1101 District One MSTU	0	0	41,000	0
1102 District Two MSTU	144,563	0	0	0
1104 District Four MSTU	19,150	0	200,657	0
1106 District Five MSTU	29,319	0	0	0
1120 Consolidated Fire/EMS	416,769	0	359,242	0
1121 Hutchinson Island MSTU	294,078	0	8,210	0
1131 Sailfish Splash Waterpark	122,910	12,828	146,795	0
1140 Stormwater MSTU	104,684	0	1,659,876	0
1150 Countywide Road Maintenance MSTU	799,810	0	-1,337,303	0
12609 Noise Mitigation Ph2-31200760152009	-785	0	68,395	0
12613 FAA 12-30 Rehab/Lighting #312007601	-242,935	0	0	0
12614 FAA 12-30 Rehab Airport Runway	-1,216,865	0	0	0
13637 FDOT Noise Mitigation Ph2-420577	232	0	3,801	0
13648 FDOT Non-Movemt Area Rehab Phase	-102,992	0	0	0
13649 FDOT Runway 7-25 Lighting	-647,877	0	0	0
13650 FDOT Runway 12-30 Resurfacing	-135,225	0	0	0
13651 FDOT Air Traffic Control Equipment	-48,678	0	0	0
13653 FDOT Mill/Resurface Runway 16/34	-1,426,800	0	0	0
13654 FDOT Airport Security Improvements	-243,333	0	0	0
1435 Corrections Impact Fees	70,578	0	123,052	0
1436 Law Enforcement Impact Fees - 1a	5,202	0	78,191	0
1457 Rural Road Impact Fees	0	50,200	0	0
1458 Urban Road Impact Fees	188,853	0	237,871	0
1461 Beach Impact	30,325	0	31,240	0
1471 Library Impact Fees	0	0	145,974	0
1475 Library Building Impact Fees	32,404	0	74,356	0
1476 Library Materials Impact Fees	126,713	0	0	0
1487 Regional Park Impact Fee	66,576	0	40,452	0
1491 Open Space/Conservation Land Impact	19,236	0	218,255	0
1492 Active Parkland	18,867	250,000	791,936	0
1552 Tourist Development	546,301	764,560	208,830	860,400
1576 Art In Public Places	30,137	0	7,589	0
1601 Franchise Fees - Electric	212,238	0	4,470,685	0
3102 Other County Capital Projects	1,712,199	0	-4,233,632	0
3201 Beaches	499,389	0	-2,241,672	-10,000
3206 Conserv Lands - 1/2 Disc Sales Tax	217,085	0	147,113	0
3207 Pks Dev Prog - 1/2 Disc Sales Tax	24,422	0	0	0
3301 Road Projects	495,059	0	1,431,441	0
3302 Gas Tax 7/8 - Roads	-2,074	0	997,964	0
4102 Consolidated - Operating	0	4,515,000	638,116	16,235,000
4103 Consolidated Water - CFC	0	200,000	68,509	550,000
4104 Consolidated Sewer - CFC	0	50,000	212,620	350,000

Martin County
Fiscal Year 2018 Adopted Budget

Capital Improvement Plan

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4105 Consolidated R & R	0	4,132,000	4,046,305	4,319,600
4117 Ref Reve Bond 2016a Project Fund	0	0	1,943,814	0
4200 Solid Waste	0	1,030,000	827,791	560,000
4300 Airport	123,729	0	175,042	0
4501 Martin County Golf Course	137,065	1,517	128,639	0
6202 Jensen Beach CRA Trust Fund	16,994	0	14,554	0
62021 Rio CRA Trust Fund	142,351	0	76,256	0
62022 Hobe Sound CRA Trust Fund	12,621	0	316,097	0
62023 Port Salerno CRA Trust Fund	13,158	0	1,064,287	0
62024 Golden Gate CRA Fund	31,694	0	48,576	0
62026 Palm City CRA Fund	47,582	0	246	0
62034 Community Development Admin	0	0	22	0
31100 Ad Valorem Taxes	11,805,670	22,680,089	21,002,071	19,591,931
31101 Ad Valorem Taxes-Delinquent	18,118	0	18,194	0
31241 First Local Option Fuel Tax	447,777	504,000	503,599	504,000
31242 Second Local Option Fuel Tax	1,014,121	1,225,000	1,196,694	1,225,000
31260 Discretionary Sales Tax	0	0	0	5,275,000
32310 Franchise Fee - Electric	0	9,000,000	0	8,806,000
32411 Impact Fees/Residential-Publ Safety	0	150,000	0	0
32431 Impact Fees/Residential-Transportat	0	45,000	0	48,000
32461 Impact Fees/Resi-Culture/Recreation	0	265,000	0	425,000
32900 Other Permits and Fees	72,830	170,000	70,174	170,000
33139 Federal Grants/Other Physical Env	204,009	0	2,434,055	0
33149 Federal Grants/Other Transportation	3,511,112	0	81,614	0
33170 Federal Grants/Culture & Recreation	16,007	0	0	0
33436 State Grants/Stormwater Mgmt	166,199	0	291,815	0
33439 State Grants/Other Physical Envir	2,617,516	0	4,481,862	0
33449 State Grants/Other Transportation	5,020,231	0	2,337,861	0
33450 State Grants/Economic Environment	0	0	14,993	0
33470 State Grants/Culture & Recreation	19,386	0	0	0
33730 Local Grants/Physical Environment	262,349	0	164,843	0
33770 Local Grants/Culture-Recreation	60,000	0	0	0
33800 Local Shared Revenue	0	716,299	0	1,448,865
34750 Special Rec Facilities Fees	0	0	0	57,946
36100 Interest Earnings	301	0	994	0
36130 Net Incr(Decr) In Fv of Investments	304	0	0	0
36140 Gain/Loss On Sale of Investments	0	0	0	0
36200 Rents and Royalties	0	450,000	0	480,000
36600 Contributions/Private Sources	1,769,405	1,149,400	115,578	213,000
38920 Grants and Donations	1,459,801	0	117,923	0
38930 Grants & Donations - State	2,102,848	0	826,448	0
39900 Fund Balance Forward	0	25,000	0	0
811150 Transfer From Fund 1150	528,053	0	237,128	0
811458 Transfer From Fund 1458	1,006,721	0	457,891	0
811459 Transfer From Fund 1459	247,979	0	112,789	0
813102 Transfer From Fund 3102	929,690	0	422,855	0
813201 Transfer From Fund 3201	237,605	0	0	0
813301 Transfer From Fund 3301	132,102	0	58,604	0
813302 Transfer From Fund 3302	381,246	0	21,500	0
814300 Transfer From Fund 4300	576,421	0	210,285	0
819026 Transfer From Fund 62026	60,000	0	0	0
Total Revenues	39,628,779	47,385,893	48,305,401	61,109,742

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Public Buildings**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	33,652	0	25,586	0
03101 Professional Services - IT	0	0	2,143	0
03400 Other Contractual Services	33,482	0	564,759	0
03409 Mowing & Landscaping Services	17,182	0	28,486	0
04400 Rentals and Leases	575	0	985	0
04600 Repairs and Maintenance	8,542	0	67,490	0
04611 Building Repair and Maintenance	610,530	0	676,277	0
04900 Other Current Charges	420	0	4,595	0
05175 Computer Equipment \$1,000-\$4999.99	24,237	0	6,982	0
05179 Other Equipment \$1000-\$4999.99	7,520	0	992	0
05195 Non-Capital Computer Equipment	4,346	0	8,589	0
05199 Other Non-Capital Equipment	1,436	0	21,040	0
06200 Buildings	292,233	3,898,136	639,847	4,978,599
06300 Improvements Other Than Buildings	904,433	1,621,000	1,881,275	0
06401 Computer Equipment	94,694	0	0	0
Total Expenses	2,033,283	5,519,136	3,929,046	4,978,599

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	19,968	0	62,987	0
1120 Consolidated Fire/Ems	0	0	2,278	0
1471 Library Impact Fees	0	0	46,019	0
3102 Other County Capital Projects	138,019	0	-234,489	0
31100 Ad Valorem Taxes	1,872,264	5,248,136	4,048,584	1,028,599
31101 Ad Valorem Taxes-Delinquent	2,984	0	3,475	0
31260 Discretionary Sales Tax	0	0	0	3,950,000
32411 Impact Fees/Residential-Public Safety	0	150,000	0	0
32461 Impact Fees/Resid-Culture/Recreation	0	75,000	0	0
36100 Interest Earnings	48	0	193	0
36600 Contributions/Private Sources	0	21,000	0	0
39900 Fund Balance Forward	0	25,000	0	0
Total Revenues	2,033,283	5,519,136	3,929,046	4,978,599

Expenditure Line Item Summation

06200 - Hutchinson Island Fire Station #14 (\$1,800,000) New Field Ops Building (\$2,150,000) Fixed Asset Replacement Budget (\$1,028,599)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Coastal**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	1,391,779	0	961,532	0
03400 Other Contractual Services	5,083,074	6,030,000	6,184,805	6,020,000
04000 Travel and Per Diem	2,084	0	299	0
04100 Communications	433	0	72	0
04200 Freight and Postage	20	0	64	0
04900 Other Current Charges	2,723	0	959	0
05400 Publications and Memberships	6,000	0	8,000	0
05500 Training	135	0	0	0
06300 Improvements Other Than Buildings	0	0	5,233	0
08100 Aid To Governmental Agencies	6,275,000	0	0	0
09902 Budget Reserves/ Capital Outlay	0	100,000	0	100,000
Total Expenses	12,761,248	6,130,000	7,160,964	6,120,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,222,761	0	-284,349	0
1121 Hutchinson Island MSTU	292,863	0	0	0
1552 Tourist Development	500,000	500,000	0	500,000
3102 Other County Capital Projects	219,776	0	77,115	0
3201 Beaches	499,389	0	-2,247,952	-10,000
31100 Ad Valorem Taxes	5,123,068	5,255,000	5,120,397	5,255,000
31101 Ad Valorem Taxes-Delinquent	8,164	0	4,395	0
32900 Other Permits and Fees	0	170,000	0	170,000
33139 Federal Grants/Other Physical Envir	93,804	0	9,253	0
33439 State Grants/Other Physical Envir	2,608,690	0	4,481,862	0
33730 Local Grants/Physical Environment	262,349	0	0	0
36100 Interest Earnings	130	0	244	0
36600 Contributions/Private Sources	1,692,650	205,000	0	205,000
813201 Transfer From Fund 3201	237,605	0	0	0
Total Revenues	12,761,248	6,130,000	7,160,964	6,120,000

Expenditure Line Item Summation

03400 - Beach Renourishment (\$450,000) Artificial Reef Program (\$50,000) Bathtub Beach & Sailfish Point Beach Restoration (\$410,000) St. Lucie Inlet Management (\$5,110,000)
09902 - Beach Renourishment (\$100,000)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Libraries**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	0	0	6,450	0
03400 Other Contractual Services	34,994	0	2,108	0
04200 Freight and Postage	2,191	0	1,121	0
04600 Repairs and Maintenance	2,135	0	250	0
04611 Building Repair and Maintenance	228	0	10,372	0
04614 Hardware Maintenance	183	0	586	0
05100 Office Supplies	0	0	30	0
05175 Computer Equipment \$1,000-\$4999.99	15,864	0	4,557	0
05179 Other Equipment \$1000-\$4999.99	3,952	0	9,118	0
05195 Non-Capital Computer Equipment	6,888	0	3,343	0
05199 Other Non-Capital Equipment	22,654	0	26,749	0
05200 Operating Supplies	809	0	804	0
05207 Computer Supplies	1,071	0	607	0
05208 Software Licenses	1,699	0	755	0
05211 Software Services	1,050	0	750	0
05403 On Line Database/Subscriptions	75,617	0	49,972	0
06300 Improvements Other Than Buildings	0	0	16,917	175,000
06400 Furniture and Equipment	75,392	117,000	77,994	40,000
06600 Library Books and Publications	51,095	100,000	49,971	190,000
Total Expenses	295,822	217,000	262,453	405,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1106 District Five MSTU	29,319	0	0	0
1471 Library Impact Fees	0	0	99,955	0
1475 Library Building Impact Fees	32,404	0	74,356	0
1476 Library Materials Impact Fees	126,713	0	0	0
3102 Other County Capital Projects	-1,063	0	-30,156	0
31100 Ad Valorem Taxes	71,348	93,600	94,811	207,000
31101 Ad Valorem Taxes-Delinquent	114	0	81	0
32461 Impact Fees/Resi-Culture/Recreation	0	100,000	0	190,000
33470 State Grants/Culture & Recreation	19,386	0	0	0
36100 Interest Earnings	2	0	5	0
36600 Contributions/Private Sources	17,600	23,400	23,400	8,000
Total Revenues	295,822	217,000	262,453	405,000

Expenditure Line Item Summation

06300 - John F. & Rita M. Armstrong Wing Improvements (\$175,000)
 06400 - RFID Conversion (\$40,000)
 06600 - Library Materials (\$190,000)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Parks**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	37,434	0	3,006	0
03400 Other Contractual Services	515,916	0	508,040	0
04200 Freight and Postage	17,233	0	8,222	0
04600 Repairs and Maintenance	13,540	0	12,098	0
04611 Building Repair and Maintenance	47,442	0	309,924	0
04612 Software Maintenance	0	0	221	0
04613 Maintenance Material	0	0	25,698	0
04900 Other Current Charges	200	0	142	0
05175 Computer Equipment \$1,000-\$4999.99	0	0	2,630	0
05179 Other Equipment \$1000-\$4999.99	31,075	0	15,303	0
05195 Non-Capital Computer Equipment	0	0	13,070	0
05199 Other Non-Capital Equipment	17,656	0	46,949	0
05200 Operating Supplies	4,840	0	9,500	0
05206 Athletic Field Materials	0	0	17,943	0
05208 Software Licenses	0	0	1,683	0
06200 Buildings	0	0	106,359	0
06300 Improvements Other Than Buildings	550,540	1,551,828	849,383	3,032,946
06301 Improve Other Than Bldgs Prof Svcs	2,752	0	27,613	0
06400 Furniture and Equipment	9,389	92,000	111,896	252,100
06402 Vehicles /Rolling Stock/Equip>\$30k	99,568	0	0	0
06410 Vehicles - Fleet Maintenance	81,576	0	164,921	0
09902 Budget Reserves/ Capital Outlay	0	41,200	0	0
Total Expenses	1,429,162	1,685,028	2,234,599	3,285,046

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	54,242	0	100,474	0
1101 District One MSTU	0	0	41,000	0
1131 Sailfish Splash Waterpark	122,910	12,828	146,795	0
1461 Beach Impact	30,325	0	31,240	0
1487 Regional Park Impact Fee	66,576	0	40,452	0
1492 Active Parkland	18,867	250,000	791,936	0
1552 Tourist Development	46,301	165,200	208,830	250,000
3102 Other County Capital Projects	130,842	0	-354,519	0
3201 Beaches	0	0	6,280	0
3207 Parks Dev Prog - 1/2 Disc Sales Tax	24,422	0	0	0
31100 Ad Valorem Taxes	917,186	1,167,000	1,182,098	2,808,100
31101 Ad Valorem Taxes-Delinquent	1,462	0	1,015	0
32461 Impact Fees/Resi-Culture/Recreation	0	90,000	0	140,000
33170 Federal Grants/Culture & Recreation	16,007	0	0	0
33800 Local Shared Revenue	0	0	0	29,000
34750 Special Rec Facilities Fees	0	0	0	57,946
36100 Interest Earnings	23	0	56	0
36600 Contributions/Private Sources	0	0	38,943	0
Total Revenues	1,429,162	1,685,028	2,234,599	3,285,046

**Capital Improvement Plan
Parks**

Expenditure Line Item Summation

06300 - Parks Fiber/Security/Wi-Fi Installation Program (\$239,000) Halpatokee Regional Park/Kayak Center (\$250,000) William G. "Doc" Myers Park Field Conversion (\$50,000) Indian Riverside Park (\$60,000) Beach Maintenance FARB (\$250,000) Sailfish Splash Waterpark FARB (\$57,946) Charlie Leighton Park Improvements (\$50,000) Langford Park Master Plan (\$70,000) Fixed Asset Replacement Budget (\$1,850,000) Stuart Beach Improvement (\$156,000)
06400 - Countywide Parks Capital Equipment Replacement (\$252,100)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Ecosystem Mgmt Capital Projects**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	0	0	365	0
02101 FICA	0	0	22	0
02102 Medicare	0	0	5	0
02200 Retirement Contributions	0	0	27	0
02300 Life and Health Insurance	0	0	42	0
03100 Professional Services	39,095	0	110,650	0
03103 Prof Svcs-Outside Counsel-Non-Lit	4,870	0	2,403	0
03400 Other Contractual Services	416,234	1,285,000	291,968	820,000
04200 Freight and Postage	726	0	223	0
04400 Rentals and Leases	576	0	0	0
04900 Other Current Charges	6	0	285,060	0
05179 Other Equipment \$1000-\$4999.99	2,312	0	0	0
05200 Operating Supplies	164	0	0	0
06100 Land	77,945	0	312,666	0
06300 Improvements Other Than Buildings	778,919	895,000	4,939,776	1,655,000
Total Expenses	1,320,847	2,180,000	5,943,206	2,475,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1102 District Two MSTU	144,563	0	0	0
1104 District Four MSTU	19,150	0	200,657	0
1140 Stormwater MSTU	104,684	0	1,659,876	0
1491 Open Space/Conservation Land Impact	19,236	0	218,255	0
3102 Other County Capital Projects	-991,477	0	-690,065	0
3206 Conserv Lands - 1/2 Disc Sales Tax	217,085	0	147,113	0
3301 Road Projects	4,505	0	0	0
31100 Ad Valorem Taxes	1,500,091	1,505,000	1,524,514	1,880,000
31101 Ad Valorem Taxes-Delinquent	2,259	0	1,324	0
31241 First Local Option Fuel Tax	15,483	0	0	0
32310 Franchise Fee - Electric	0	675,000	0	500,000
32461 Impact Fees/Resi-Culture/Recreation	0	0	0	95,000
33139 Federal Grants/Other Physical Env	110,205	0	2,424,802	0
33436 State Grants/Stormwater Mgmt	166,199	0	291,815	0
33439 State Grants/Other Physical Envir	8,826	0	0	0
33730 Local Grants/Physical Environment	0	0	164,843	0
36100 Interest Earnings	38	0	72	0
Total Revenues	1,320,847	2,180,000	5,943,206	2,475,000

Expenditure Line Item Summation

03400 - Kiplinger FCT Site (\$95,000) Environmentally Sensitive Lands Management (\$225,000) Stormwater Infrastructure Rehabilitation (\$500,000)
 06300 - Savannas Regional Restoration (\$300,000) Cypress Creek Weir (\$218,000) Willoughby Creek Water Quality Improvement (\$402,000) Salerno Creek Retrofit Boardwalk Restoration (\$375,000) Manatee Pocket SW Prong Water Quality Retrofit (\$360,000)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Roads**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	62,630	0	112,765	0
01400 Overtime	0	0	1,487	0
02101 FICA	3,793	0	6,878	0
02102 Medicare	887	0	1,609	0
02200 Retirement Contributions	4,652	0	8,718	0
02300 Life and Health Insurance	6,188	0	14,214	0
03100 Professional Services	10,657	0	133,070	0
03400 Other Contractual Services	6,310,314	15,969,000	5,647,142	10,718,932
03410 Other Contractual Svcs - Staffing	1,215	0	0	0
04200 Freight and Postage	239	0	916	0
04400 Rentals and Leases	243,478	0	104,632	0
04614 Hardware Maintenance	0	0	3,057	0
04800 Promotional Activities	5	0	0	0
04900 Other Current Charges	1,058	0	1,480	0
05100 Office Supplies	0	0	105	0
05175 Computer Equipment \$1,000-\$4999.99	0	0	8,234	0
05179 Other Equipment \$1000-\$4999.99	2,360	0	0	0
05195 Non-Capital Computer Equipment	0	0	900	0
05199 Other Non-Capital Equipment	0	0	1,425	0
05200 Operating Supplies	0	0	2,620	0
05208 Software Licenses	0	0	3,860	0
06300 Improvements Other Than Buildings	12,169,340	751,650	8,378,157	5,080,718
06301 Improve Other than Bldgs Prof Svcs	22,534	0	201,910	0
06400 Furniture and Equipment	0	450,000	19,226	450,000
06402 Vehicles /Rolling Stock/Equip>\$30k	112,500	0	1,370,135	0
06810 Software	0	0	5,918	0
09902 Budget Reserves/ Capital Outlay	0	582,200	0	537,000
Total Expenses	18,951,851	17,752,850	16,028,458	16,786,650

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1121 Hutchinson Island MSTU	1,215	0	8,210	0
1150 Countywide Road Maintenance MSTU	799,810	0	-1,337,303	0
1457 Rural Road Impact Fees	0	50,200	0	0
1458 Urban Road Impact Fees	188,853	0	237,871	0
1601 Franchise Fees - Electric	212,238	0	4,470,685	0
3102 Other County Capital Projects	2,707,463	0	-2,023,339	0
3301 Road Projects	490,554	0	1,431,441	0
3302 Gas Tax 7/8 - Roads	-2,074	0	997,964	0
31100 Ad Valorem Taxes	1,216,852	6,703,650	6,682,781	6,703,650
31101 Ad Valorem Taxes-Delinquent	1,376	0	5,889	0
31241 First Local Option Fuel Tax	432,294	504,000	503,599	504,000
31242 Second Local Option Fuel Tax	1,014,121	1,225,000	1,196,694	1,225,000
32310 Franchise Fee - Electric	0	8,325,000	0	8,306,000
32431 Impact Fees/Residential-Transportation	0	45,000	0	48,000
32900 Other Permits and Fees	72,830	0	70,174	0
33149 Federal Grants/Other Transportation	3,511,112	0	81,614	0
33449 State Grants/Other Transportation	5,020,231	0	2,337,861	0
36100 Interest Earnings	31	0	313	0
36600 Contributions/Private Sources	59,155	900,000	53,235	0
811150 Transfer From Fund 1150	528,053	0	237,128	0
811458 Transfer From Fund 1458	1,006,721	0	457,891	0

**Capital Improvement Plan
Roads**

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
811459 Transfer From Fund 1459	247,979	0	112,789	0
813102 Transfer From Fund 3102	929,690	0	422,855	0
813301 Transfer From Fund 3301	132,102	0	58,604	0
813302 Transfer From Fund 3302	381,246	0	21,500	0
Total Revenues	18,951,851	17,752,850	16,028,458	16,786,650

Expenditure Line Item Summation

03400 - Sunset Trail Corridor Neighborhood Restoration (\$40,000) New Monrovia/Cove Ridge Neighborhood Restoration (\$24,000) Palm City Farms Neighborhood Restoration (\$2,017,000) SW Mapp Road Resurfacing (\$139,676) Hibiscus Park Neighborhood Restoration (\$45,000) CR-A1A/Dixie Hwy Resurfacing (Jefferson to Indian) (\$25,000) Heritage Ridge Neighborhood Restoration (\$45,000) Fisherman's Cove Neighborhood Restoration (\$1,695,000) Tropical Farms Neighborhood Restoration (\$81,000) Resurfacing/Drainage/Striping & Maintenance (\$1,914,756) Indian Street Resurfacing (US1 to Railroad) (\$25,000) Harbor Estates/Linden Street Neighborhood Restoration (\$40,000) Vista Salerno Neighborhood Restoration (\$76,000) Hobe Heights/East Ridge Estates Neighborhood Restoration (\$1,833,000) CR609 Guardrail (\$40,000) Booker Park/New Hope Neighborhood Restoration (\$190,500) Traffic Signal Rehabilitations (\$1,380,068) Annual Commitments (\$600,000) SE Cove Road Resurfacing (\$107,432) Pinecrest Lakes Neighborhood Restoration (\$250,000) Old Palm City Neighborhood Restoration (\$150,500)

06300 - Bridge Replacements/Renovations (\$225,000) Dixie Highway Box Culvert Replacement (\$500,000) Cove Road Box Culvert Replacement (\$650,000) Intersection Improvements (\$375,000) Bridge Road Sidewalk (\$62,568) Multimodal Pathways (\$48,000) Hutchinson Island Beautification (\$106,650) Port Salerno Neighborhood Restoration (\$123,500) Golden Gate Neighborhood Restoration (\$2,990,000)

06400 - Heavy Equipment Replacement (\$450,000)

09902 - High Meadows Avenue Resurfacing & Bike Lanes (\$62,000) Murphy Road (Over C-23) Bridge Replacement (\$175,000) SW Murphy Road Resurfacing (\$100,000) Poinciana Gardens Neighborhood Restoration (\$200,000)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Community & Strategic Partnerships**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	0	0	4,434	0
02101 FICA	0	0	229	0
02102 Medicare	0	0	54	0
02200 Retirement Contributions	0	0	289	0
02300 Life and Health Insurance	0	0	373	0
03100 Professional Services	0	0	20,123	0
03400 Other Contractual Services	93,517	0	746	0
03410 Other Contractual Svcs - Staffing	0	0	1,197	0
04100 Communications	270	0	396	0
04303 Water/Sewer Services	2,055	0	0	0
04400 Rentals and Leases	0	0	108	0
04700 Printing and Binding	0	0	704	0
04900 Other Current Charges	0	0	389	0
05200 Operating Supplies	0	0	1,338	0
06100 Land	0	0	1,750	0
06300 Improvements Other Than Buildings	257,134	0	1,454,327	1,279,799
08200 Aid To Private Organizations	31,424	0	48,576	0
09902 Budget Reserves/ Capital Outlay	0	528,592	0	140,066
Total Expenses	384,400	528,592	1,535,032	1,419,865

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
6202 Jensen Beach CRA Trust Fund	16,994	0	14,554	0
62021 Rio CRA Trust Fund	142,351	0	76,256	0
62022 Hobe Sound CRA Trust Fund	12,621	0	316,097	0
62023 Port Salerno CRA Trust Fund	13,158	0	1,064,287	0
62024 Golden Gate CRA Fund	31,694	0	48,576	0
62026 Palm City CRA Fund	47,582	0	246	0
62034 Community Development Admin	0	0	22	0
33450 State Grants/Economic Environment	0	0	14,993	0
33770 Local Grants/Culture-Recreation	60,000	0	0	0
33800 Local Shared Revenue	0	528,592	0	1,419,865
819026 Transfer From Fund 62026	60,000	0	0	0
Total Revenues	384,400	528,592	1,535,032	1,419,865

Expenditure Line Item Summation

06300 - Palm City CRA Mapp Road Town Center (\$294,624) Hobe Sound CRA Bridge Road "Main Street" (\$527,624) Rio CRA Village Non-Profit Partnership (\$100,000) Port Salerno CRA Safe Routes to School (\$63,351) Port Salerno CRA Parking Innovations (\$199,200) Golden Gate CRA Dixie Highway Beautification (\$35,000) Golden Gate CRA Pedestrian & Bike Trails (\$25,000) Golden Gate CRA Lighting (\$35,000)

09902 - Jensen Beach CRA Infill Sewer (\$140,066)

**Capital Improvement Plan
Solid Waste**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
06300 Improvements Other Than Buildings	0	655,000	215,020	360,000
06402 Vehicles /Rolling Stock/Equip>\$30k	0	375,000	612,771	200,000
Total Expenses	0	1,030,000	827,791	560,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4200 Solid Waste	0	1,030,000	827,791	560,000
Total Revenues	0	1,030,000	827,791	560,000

Expenditure Line Item Summation

06300 - \$150,000 tipping floor replacement and \$210,000 replacement of the existing flare with a currently needed size, rated 400 cfm.

06402 - \$200,000 replacement of a fuel truck.

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Airport**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	33,050	0	152,265	0
03400 Other Contractual Services	57,882	0	55,804	0
04100 Communications	97	0	0	0
04304 Garbage/Solid Waste Services	288	0	292	0
04900 Other Current Charges	0	0	153	0
05179 Other Equipment \$1000-\$4999.99	2,000	0	0	0
05199 Other Non-Capital Equipment	13,568	0	0	0
06200 Buildings	0	0	173,027	0
06300 Improvements Other Than Buildings	0	450,000	1,020,352	480,000
Total Expenses	106,885	450,000	1,401,894	480,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
12609 Noise Mitigation Ph2-31200760152009	-785	0	68,395	0
12613 FAA 12-30 Rehab/Lighting #312007601	-242,935	0	0	0
12614 FAA 12-30 Rehab Airport Runway	-1,216,865	0	0	0
13637 FDOT Noise Mitigation Ph2-420577	232	0	3,801	0
13648 FDOT Non-Movement Area Rehab Phase-102,992		0	0	0
13649 FDOT Runway 7-25 Lighting	-647,877	0	0	0
13650 FDOT Runway 12-30 Resurfacing	-135,225	0	0	0
13651 FDOT Air Traffic Control Equipment	-48,678	0	0	0
13653 FDOT Mill/Resurface Runway 16/34	-1,426,800	0	0	0
13654 FDOT Airport Security Improvements	-243,333	0	0	0
4300 Airport	32,768	0	175,042	0
36130 Net Incr (Decr) In Fv of Investments	304	0	0	0
36200 Rents and Royalties	0	450,000	0	480,000
38920 Grants and Donations	1,459,801	0	117,923	0
38930 Grants & Donations - State	2,102,848	0	826,448	0
814300 Transfer From Fund 4300	576,421	0	210,285	0
Total Revenues	106,885	450,000	1,401,894	480,000

Expenditure Line Item Summation

06300 - Pavement rehabilitation (\$165,000) Environmental and Planning projects (\$45,000) Airport Facility Improvements (\$270,000)

**Capital Improvement Plan
Utilities**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
06300 Improvements Other Than Buildings	0	8,892,707	6,713,182	20,871,600
06400 Furniture and Equipment	0	0	196,183	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	192,000	0	583,000
Total Expenses	0	9,084,707	6,909,365	21,454,600

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	0	4,515,000	638,116	16,235,000
4103 Consolidated Water - CFC	0	200,000	68,509	550,000
4104 Consolidated Sewer - CFC	0	50,000	212,620	350,000
4105 Consolidated R & R	0	4,132,000	4,046,305	4,319,600
4117 Ref Reve Bond 2016a Project Fund	0	0	1,943,814	0
33800 Local Shared Revenue	0	187,707	0	0
Total Revenues	0	9,084,707	6,909,365	21,454,600

Expenditure Line Item Summation

06300 - \$506,600 bulk storage tank replacement, \$400,000 lift station rehabilitation, \$750,000 sanitary sewer linings, \$100,000 watermain replacement, \$100,000 well and pump improvements, \$250,000 automated meter reading program, \$150,000 fire hydrant replacement, \$1,300,000 Indian River main extension, \$180,000 lift station telemetry, \$850,000 sand filters at wastewater plants, \$250,000 north reuse pump station improvements, \$200,000 water sampling stations, \$250,000 loop tie-ins, \$8,985,000 Golden Gate septic-to-sewer, \$6,600,000 raw watermain and pump.

06402 - \$388,000 replacement of seven (7) generators, \$120,000 backhoe replacement and \$75,000 valve maintenance body replacement.

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Fire Rescue**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	41,052	0	44,196	0
03400 Other Contractual Services	59	0	4,745	0
04200 Freight and Postage	698	0	0	0
04600 Repairs and Maintenance	4,800	0	2,410	0
04900 Other Current Charges	518	0	3,074	0
05175 Computer Equipment \$1,000-\$4999.99	414	0	0	0
05179 Other Equipment \$1000-\$4999.99	11,324	0	47,550	0
05199 Other Non-Capital Equipment	1,231	0	1,990	0
05200 Operating Supplies	285,737	0	304,015	0
06300 Improvements Other Than Buildings	0	0	5,564	0
06400 Furniture and Equipment	95,174	310,000	0	343,073
06402 Vehicles /Rolling Stock/Equip>\$30k	0	78,815	0	0
06410 Vehicles - Fleet Maintenance	16,815	0	0	0
Total Expenses	457,821	388,815	413,543	343,073

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1120 Consolidated Fire/EMS	416,769	0	356,964	0
3102 Other County Capital Projects	-263,480	0	56,579	0
31100 Ad Valorem Taxes	304,040	388,815	0	343,073
31101 Ad Valorem Taxes-Delinquent	485	0	0	0
36100 Interest Earnings	8	0	0	0
Total Revenues	457,821	388,815	413,543	343,073

Expenditure Line Item Summation

06400 - Capital Equipment, cardiac monitors/AutoPulse CPR (\$343,073)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Corrections**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	75,081	0	82,286	0
03400 Other Contractual Services	9,450	0	9,026	0
03409 Mowing & Landscaping Services	0	0	2,856	0
04200 Freight and Postage	0	0	1,200	0
04600 Repairs and Maintenance	29,623	0	71,263	0
04611 Building Repair and Maintenance	147,819	0	190,848	0
04700 Printing and Binding	935	0	204	0
04900 Other Current Charges	0	0	1,880	0
05179 Other Equipment \$1000-\$4999.99	9,198	0	18,771	0
05199 Other Non-Capital Equipment	1,337	0	1,680	0
06200 Buildings	252,352	2,007,888	647,216	2,004,509
06201 Buildings - Professional Services	332	0	0	0
06300 Improvements Other Than Buildings	745,120	0	59,080	0
06400 Furniture and Equipment	123,891	0	131,942	0
Total Expenses	1,395,139	2,007,888	1,218,252	2,004,509

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	745,120	0	5,323	0
1435 Corrections Impact Fees	70,578	0	123,052	0
1436 Law Enforcement Impact Fees - 1a	5,202	0	78,191	0
3102 Other County Capital Projects	-227,881	0	-1,024,019	0
31100 Ad Valorem Taxes	800,823	2,007,888	2,033,864	679,509
31101 Ad Valorem Taxes-Delinquent	1,276	0	1,746	0
31260 Discretionary Sales Tax	0	0	0	1,325,000
36100 Interest Earnings	20	0	97	0
Total Revenues	1,395,139	2,007,888	1,218,252	2,004,509

Expenditure Line Item Summation

06200 - Sheriff Pole Barn and Obstacle Course at Gun Range (\$825,000) Sheriff's Purchasing/Warehouse
(\$500,000) Sheriff FARB (\$679,509)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Golf**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
02610 Other Postemployment Benefits	90,961	0	0	0
03101 Professional Services - IT	1,215	0	0	0
03400 Other Contractual Services	59,240	0	0	0
04200 Freight and Postage	159	0	0	0
05175 Computer Equipment \$1,000-\$4999.99	1,329	0	0	0
05179 Other Equipment \$1000-\$4999.99	16,427	0	33,935	0
05195 Non-Capital Computer Equipment	1,050	0	0	0
05199 Other Non-Capital Equipment	8,107	0	0	0
05200 Operating Supplies	4,629	0	0	0
05209 Landscape Materials	10,822	0	0	0
05900 Depreciation	45,559	0	128,639	0
06300 Improvements Other Than Buildings	0	1,517	0	482,000
06400 Furniture and Equipment	222,687	311,000	249,242	205,000
06410 Vehicles - Fleet Maintenance	0	0	21,393	0
Total Expenses	462,186	312,517	433,209	687,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	234,160	0	0	0
3102 Other County Capital Projects	0	0	-10,739	0
4300 Airport	90,961	0	0	0
4501 Martin County Golf Course	137,065	1,517	128,639	0
31100 Ad Valorem Taxes	0	311,000	315,023	687,000
31101 Ad Valorem Taxes-Delinquent	0	0	270	0
36100 Interest Earnings	0	0	15	0
Total Revenues	462,186	312,517	433,209	687,000

Expenditure Line Item Summation

06300 - Martin County Golf Course FARB (\$100,000) Martin County Golf Course Renovations (\$382,000)
06400 - Golf Course Equipment FARB (\$205,000)

Martin County
Fiscal Year 2018 Adopted Budget

**Capital Improvement Plan
Miscellaneous**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	2,125	0	0	0
04200 Freight and Postage	12	0	0	0
04600 Repairs and Maintenance	0	0	6,089	0
06300 Improvements Other Than Buildings	28,000	0	1,500	0
09902 Budget Reserves/ Capital Outlay	0	99,360	0	110,400
Total Expenses	30,137	99,360	7,589	110,400

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1552 Tourist Development	0	99,360	0	110,400
1576 Art in Public Places	30,137	0	7,589	0
Total Revenues	30,137	99,360	7,589	110,400

Expenditure Line Item Summation

None

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Commission MSTU

Commission MSTU Program Chart Total Full-Time Equivalentents (FTE) = 0.0
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District One MSTU
District Two MSTU
District Three MSTU
District Four MSTU
District Five MSTU

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	207,100	0.0	650,000	650,000	100 %

Commission MSTU

Introduction

Under Florida State Statute 125.01(q), the Board of County Commissioners has the power to establish Municipal Service Taxing Units (MSTU), which are adopted by ordinance for specific areas, encompassing the boundaries which the Commissioners represent. The revenues collected within the Commission MSTUs are used for projects which are not captured within the other departments of the County. They are localized by design and primarily benefit the taxpayers within a specific MSTU.

Key Issues and Trends

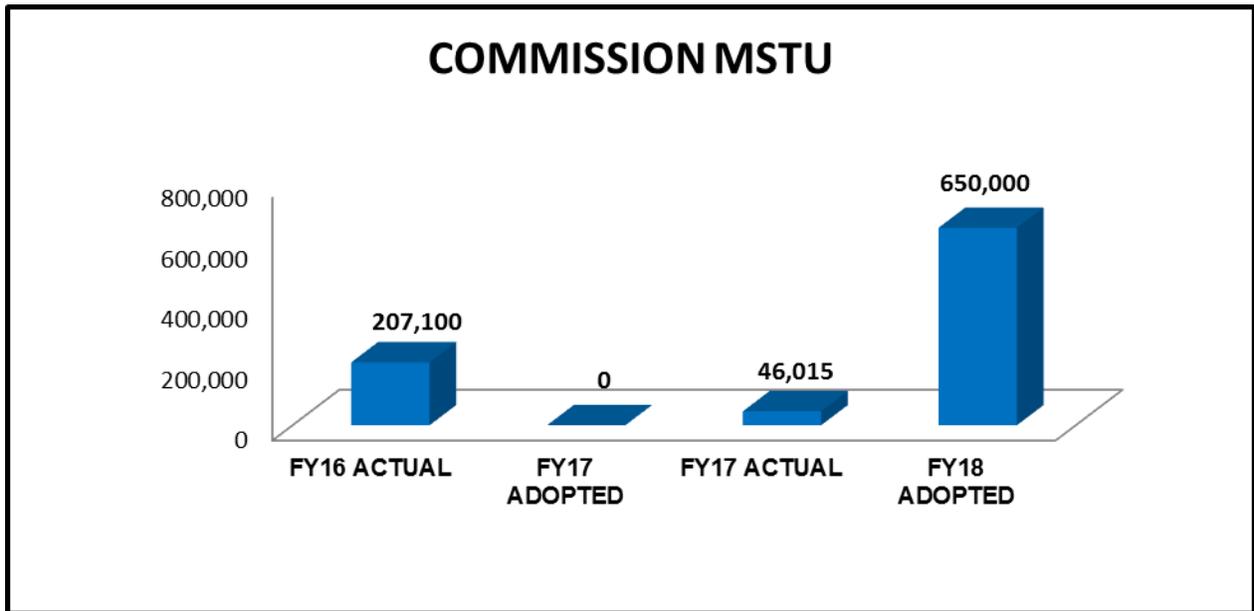
As a result of the economic downturn, beginning in FY 2010, the Board of County Commissioners elected not to levy taxes in the Commissioner District MSTUs. For FY18 the Board approved reinstating these taxes for District One, District Three and District Five.

As per the County Fiscal Policy adopted October 5, 2015 the other revenue sources collected in the Commissioner District MSTUs have been reallocated to the operating accounts for their intended use.

Commission MSTU

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
District One MSTU	0	0	0	250,000
District Two MSTU	0	0	11,250	0
District Three MSTU	0	0	16,841	200,000
District Four MSTU	171,805	0	1,500	0
District Five MSTU	35,295	0	16,424	200,000
Total Expenses	207,100	0	46,015	650,000



Martin County
Fiscal Year 2018 Adopted Budget

Commission MSTU

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	0	0	18,750	0
04100 Communications	1,148	0	0	0
04200 Freight and Postage	0	0	526	0
04600 Repairs and Maintenance	4,890	0	0	0
05179 Other Equipment \$1000-\$4999.99	0	0	2,147	0
05199 Other Non-Capital Equipment	0	0	1,786	0
06100 Land	64,603	0	0	0
06300 Improvements Other Than Buildings	104,554	0	16,841	650,000
08200 Aid To Private Organizations	31,905	0	5,965	0
Total Expenses	207,100	0	46,015	650,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1101 District One MSTU	0	0	0	250,000
1102 District Two MSTU	0	0	11,250	0
1103 District Three MSTU	0	0	16,841	200,000
1104 District Four MSTU	171,805	0	1,500	0
1106 District Five MSTU	35,295	0	16,424	200,000
Total Revenues	207,100	0	46,015	650,000

**Commission MSTU
District One MSTU**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
06300 Improvements Other Than Buildings	0	0	0	250,000
Total Expenses	0	0	0	250,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1101 District One MSTU	0	0	0	250,000
Total Revenues	0	0	0	250,000

Accounts of Interest

06300 - Miscellaneous District One projects.

Significant Changes

For FY18 the Board approved reinstating the district municipal services taxing units (MSTU) for District One, District Three and District Five.

**Commission MSTU
District Two MSTU**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	0	0	11,250	0
06300 Improvements Other Than Buildings	0	0	0	0
Total Expenses	0	0	11,250	0

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1102 District Two MSTU	0	0	11,250	0
Total Revenues	0	0	11,250	0

Accounts of Interest

None

Significant Changes

None

**Commission MSTU
District Three MSTU**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
06300 Improvements Other Than Buildings	0	0	16,841	200,000
Total Expenses	0	0	16,841	200,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1103 District Three MSTU	0	0	16,841	200,000
Total Revenues	0	0	16,841	200,000

Accounts of Interest

06300 - Miscellaneous District Three projects.

Significant Changes

For FY18 the Board approved reinstating the district municipal services taxing units (MSTU) for District One, District Three and District Five.

**Commission MSTU
District Four MSTU**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
04100 Communications	1,148	0	0	0
06100 Land	64,603	0	0	0
06300 Improvements Other Than Buildings	104,554	0	0	0
08200 Aid To Private Organizations	1,500	0	1,500	0
Total Expenses	171,805	0	1,500	0

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1104 District Four MSTU	171,805	0	1,500	0
Total Revenues	171,805	0	1,500	0

Accounts of Interest

None

Significant Changes

None

**Commission MSTU
District Five MSTU**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	0	0	7,500	0
04200 Freight and Postage	0	0	526	0
04600 Repairs and Maintenance	4,890	0	0	0
05179 Other Equipment \$1000-\$4999.99	0	0	2,147	0
05199 Other Non-Capital Equipment	0	0	1,786	0
06300 Improvements Other Than Buildings	0	0	0	200,000
08200 Aid To Private Organizations	30,405	0	4,465	0
Total Expenses	35,295	0	16,424	200,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1106 District Five MSTU	35,295	0	16,424	200,000
Total Revenues	35,295	0	16,424	200,000

Accounts of Interest

06300 - Miscellaneous District Five projects.

Significant Changes

For FY18 the Board approved reinstating the district municipal services taxing units (MSTU) for District One, District Three and District Five.

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Office of Community Development

Office of Community Development Program Chart Total Full-Time Equivalents (FTE) = 4.00
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Community Redevelopment Administration Total Full Time Equivalents (FTE) = 4
Legislative Division Total Full Time Equivalents (FTE) = 0

	FY 2016 <u>ACTUAL</u>	FY 2017 <u>ADOPTED</u>	FY 2018 <u>ADOPTED</u>	FY 2017 to FY 2018 <u>Variance</u>	<u>Pct Change</u>
Total FTE	5.00	5.00	4.00	-1.00	-20 %
Total Budget Dollars	267,666	469,663	378,356	-91,307	-19.44 %

Office of Community Development

Introduction

The Office of Community Development works to advance many of the County's strategic goals at the federal, state, and community level, while building diverse partnerships.

Community Development coordinates the work of the Martin County Community Redevelopment Agency's (CRAs) seven redevelopment areas in Jensen Beach, Rio, Old Palm City, Golden Gate, Port Salerno, Hobe Sound, and Indiantown. Staff works with seven Neighborhood Advisory Committees who advise the Community Redevelopment Agency on projects in accordance with each area's adopted Community Redevelopment Plan and assists citizens in each of these neighborhoods on a daily basis.

Staff continually seeks partnerships with various County departments and other agencies to advance BOCC objectives and priorities and adopted Community Redevelopment Plans in the seven CRAs. The focus of the division is centered on a pro-active mindset that is intent on getting the best value from resources that become available through leveraging and multiplying resources and working collaboratively to achieve goals.

Key Issues and Trends

The Community Redevelopment Areas main focus is the continued advancement of infrastructure related projects, identification of grants and needed update of the Community Redevelopment Plans. The relevance and appropriateness of the CRA boundaries, including the mixed use overlays, and plan content will be examined, with repositioning and reprioritization of projects where identified as well as establishing measurements and greater education and community outreach

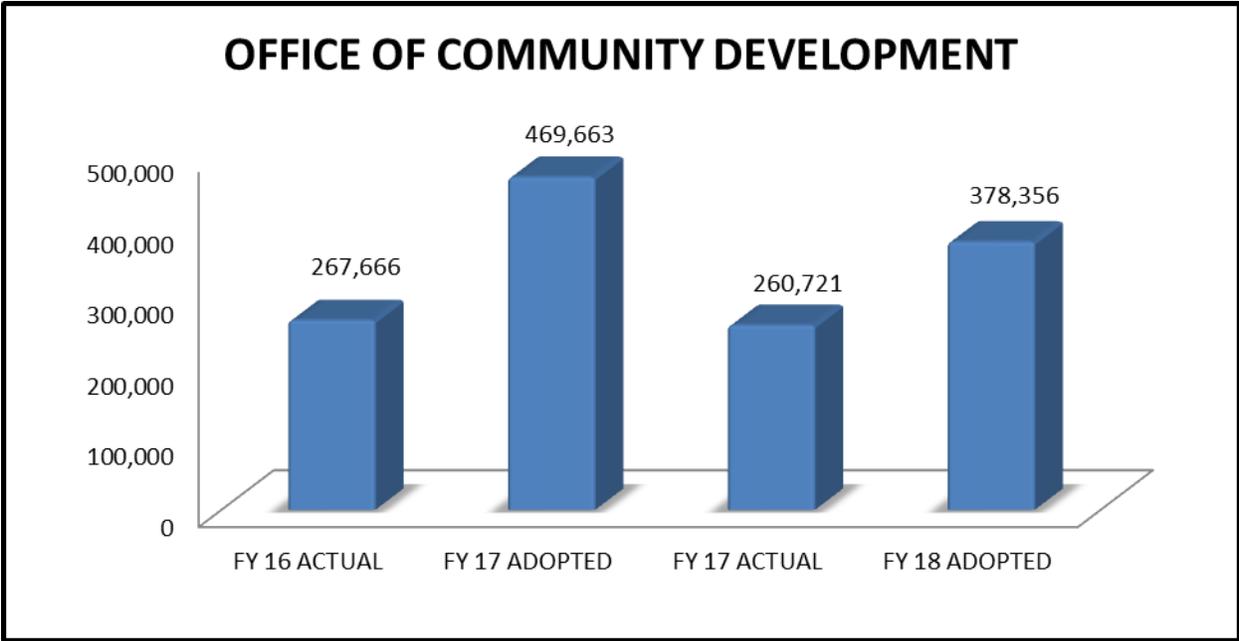
The Community Redevelopment Areas are experiencing investment by the private sector that is increasing in recent years and property values are stabilizing. Community Developments actions will be aimed at ensuring that these reinvestments take root.

The Office of Community Developments efforts will continue to be directed towards projects and partnerships that will protect and improve our community through neighborhood redevelopment and advancement of the County's priorities.

Office of Community Development

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Community Redevelopment Administration	267,666	302,671	260,721	378,356
Legislative Division	0	166,992	0	0
Total Expenses	267,666	469,663	260,721	378,356



Martin County
Fiscal Year 2018 Adopted Budget

Office of Community Development

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	178,400	284,304	159,325	239,600
01501 Cell Phone Stipend	1,229	1,803	672	900
02101 FICA	10,389	17,628	9,438	14,856
02102 Medicare	2,429	4,123	2,207	3,473
02200 Retirement Contributions	18,913	21,381	12,154	18,951
02300 Life and Health Insurance	38,274	74,709	31,262	50,831
03100 Professional Services	0	20,000	0	20,000
03103 Prof Svcs-Outside Counsel-Non-Lit	0	2,500	0	2,500
03400 Other Contractual Services	0	2,800	24,907	2,800
03409 Mowing & Landscaping Services	500	0	0	0
03410 Other Contractual Svcs - Staffing	0	0	8,139	0
04000 Travel and Per Diem	4,004	22,450	412	0
04002 Travel and Per Diem/Educational	40	980	64	5,980
04100 Communications	0	1,820	620	1,820
04200 Freight and Postage	10	1,490	150	1,190
04301 Electricity	460	0	0	0
04302 Streetlights	3,071	0	0	0
04401 Rentals and Leases/Pool Vehicles	230	2,400	685	2,100
04402 Rentals and Leases/Copier Leases	0	0	1,688	0
04611 Building Repair and Maintenance	4,795	0	0	0
04700 Printing and Binding	0	2,400	90	2,100
04900 Other Current Charges	329	850	1,195	350
05100 Office Supplies	588	1,200	3,812	700
05195 Non-Capital Computer Equipment	0	0	779	0
05199 Other Non-Capital Equipment	1,552	0	0	0
05200 Operating Supplies	438	980	492	980
05207 Computer Supplies	0	500	0	0
05210 Food	0	0	200	0
05400 Publications and Memberships	1,080	2,200	995	1,200
05402 Publications/Subscriptions	0	1,025	0	525
05500 Training	935	2,120	1,435	7,500
Total Expenses	267,666	469,663	260,721	378,356

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	88,157	166,992	39,857	0
62021 Rio CRA Trust Fund	2,002	0	0	0
62023 Port Salerno CRA Trust Fund	652	0	0	0
62024 Golden Gate CRA Fund	1,376	0	0	0
62034 Community Development Administration	175,478	302,671	220,864	378,356
Total Revenues	267,666	469,663	260,721	378,356

**Office of Community Development
Community Redevelopment Administration**

Mission Statement

In Martin County's Community Redevelopment Areas, it is our mission to improve and revitalize neighborhoods as characterized by decent and affordable housing, a suitable living environment, a preserved natural environment, and economic opportunities for the citizens of Martin County while preserving our historic neighborhoods.

Services Provided

Administration of the seven Community Redevelopment Agency areas, grants, and partnership development in the CRAs and countywide, community outreach, and project coordination.

Goals and Objectives

- Provide staff support to the Community Redevelopment Agency
- Enhance outreach to residents, businesses and stakeholders in the redevelopment areas for input and collaboration
- Implement and manage project partnerships within the Community Redevelopment Areas (CRA)
- Monitor and report on the implementation of the CRA Plans
- Seek, apply for and manage contracts in relation to grants and other funding sources in CRAs and countywide
- Provide guidance on redevelopment projects within the CRA
- Identify viable projects which will have both an immediate and long-term positive effects with the redevelopment areas. Implementation of these projects in a feasible, cost-effective and timely manner
- Assist in the provision of Affordable Housing through innovative partnerships

Benchmarks

- Martin County's Community Redevelopment Areas are undergoing a renewed focus on core infrastructure needs long identified in each CRA.
- Projects are being closely coordinated across county departments.
- The Office's recent restructuring provides opportunities for new funding partnerships, and may present a new model for community redevelopment statewide.
- Other counties will benchmark against Martin County's CRA program as evidenced by requests for information and presentations from other counties and professional redevelopment organizations.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
CRA-Building Permits Granted	#	862.00	900.00	1,173.00	1,000.00
CRA-Development Review Applications	%	31.00	35.00	23.00	27.00

Outcomes

Redevelopment of existing areas will result in citizen empowerment, well-planned and sustainable older communities, infill development within the urban service boundary, increased property values within CRAs, improved economic opportunities, and improved quality of life for residents.

**Office of Community Development
Community Redevelopment Administration**

Staffing Summary

Job Title	FY2017	FY2018
Community & Strategic Partnership Manager	.8	
Community Coordinator	2	
Community Development Manager		1
Executive Aide	.5	
Project Manager		2
Administrative Specialist III		1
Total FTE	3.3	4

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Office of Community Development
Community Redevelopment Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	178,400	186,054	159,325	239,600
01501 Cell Phone Stipend	1,229	721	672	900
02101 FICA	10,389	11,536	9,438	14,856
02102 Medicare	2,429	2,698	2,207	3,473
02200 Retirement Contributions	18,913	13,992	12,154	18,951
02300 Life and Health Insurance	38,274	49,305	31,262	50,831
03100 Professional Services	0	20,000	0	20,000
03103 Prof Svcs-Outside Counsel-Non-Lit	0	2,500	0	2,500
03400 Other Contractual Services	0	2,800	24,907	2,800
03409 Mowing & Landscaping Services	500	0	0	0
03410 Other Contractual Svcs - Staffing	0	0	8,139	0
04000 Travel and Per Diem	4,004	0	412	0
04002 Travel and Per Diem/Educational	40	980	64	5,980
04100 Communications	0	1,820	620	1,820
04200 Freight and Postage	10	1,190	150	1,190
04301 Electricity	460	0	0	0
04302 Streetlights	3,071	0	0	0
04401 Rentals and Leases/Pool Vehicles	230	2,100	685	2,100
04402 Rentals and Leases/Copier Leases	0	0	1,688	0
04611 Building Repair and Maintenance	4,795	0	0	0
04700 Printing and Binding	0	2,100	90	2,100
04900 Other Current Charges	329	350	1,195	350
05100 Office Supplies	588	700	3,812	700
05195 Non-Capital Computer Equipment	0	0	779	0
05199 Other Non-Capital Equipment	1,552	0	0	0
05200 Operating Supplies	438	980	492	980
05210 Food	0	0	200	0
05400 Publications and Memberships	1,080	1,200	995	1,200
05402 Publications/Subscriptions	0	525	0	525
05500 Training	935	1,120	1,435	7,500
Total Expenses	267,666	302,671	260,721	378,356

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	88,157	0	39,857	0
62021 Rio CRA Trust Fund	2,002	0	0	0
62023 Port Salerno CRA Trust Fund	652	0	0	0
62024 Golden Gate CRA Fund	1,376	0	0	0
62034 Community Development Administration	175,478	302,671	220,864	378,356
Total Revenues	267,666	302,671	260,721	378,356

Accounts of Interest

- 03100 - Residential/commercial capacity studies and traffic/transportation engineering analysis throughout CRAs as needed.
- 03103 - CRA Legal Advisor
- 03400 - Transcription services for CRA meetings.
- 04002 - Increase for staff to be able to attend conferences and workshops.
- 05500 - Increase to reflect historical cost for staff training and certifications.

**Office of Community Development
Community Redevelopment Administration**

Significant Changes

During FY17, the Office of Community & Strategic Partnership (OCSP) department was reorganized and renamed to the Office of Community Development. The legislative activities were moved from the OCSP department to the County Administration department. Partial Legislative FTE's (Community Development Manager (.2) and Executive Aide (.5) were moved into Community Redevelopment Administration. Increase of one (1) FTE (Administrative Specialist III).

**Office of Community Development
Legislative Division**

Mission Statement

The mission of the Office of Community and Strategic Partnerships (CSP) is to advance many of the County's strategic goals at the federal, state and community level, while building diverse partnerships.

Services Provided

Administration of the County's federal and state legislative program as well as intergovernmental coordination and securing funding for needs countywide.

Goals and Objectives

Identification, coordination and advancement of Martin County's state and federal legislative issues/appropriations requests and grants countywide.

Benchmarks

Martin County will increase participation in meetings with legislators, media, interest groups and constituents in FY17.

Outcomes

Advancement of the County's federal and state legislative program, which helps, protects, and advances the County's interests critical to the citizens and the community.

Staffing Summary

Job Title	FY2017	FY2018
Legislative Coordinator	1	
Executive Aide	.5	
Community & Strategic Partn Manager	.2	
Total FTE	1.7	

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Office of Community Development
Legislative Division**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	0	98,250	0	0
01501 Cell Phone Stipend	0	1,082	0	0
02101 FICA	0	6,092	0	0
02102 Medicare	0	1,425	0	0
02200 Retirement Contributions	0	7,389	0	0
02300 Life and Health Insurance	0	25,404	0	0
04000 Travel and Per Diem	0	22,450	0	0
04200 Freight and Postage	0	300	0	0
04401 Rentals and Leases/Pool Vehicles	0	300	0	0
04700 Printing and Binding	0	300	0	0
04900 Other Current Charges	0	500	0	0
05100 Office Supplies	0	500	0	0
05207 Computer Supplies	0	500	0	0
05400 Publications and Memberships	0	1,000	0	0
05402 Publications/Subscriptions	0	500	0	0
05500 Training	0	1,000	0	0
Total Expenses		166,992	0	0

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	166,992	0	0
Total Revenues		166,992	0	0

Accounts of Interest

None

Significant Changes

During FY17, the legislative-related activities have been transferred from the Office of Community and Strategic Partnerships to the County Administration Department.

County Attorney

**County Attorney
Program Chart**
Total Full-Time Equivalents (FTE) = 10.00

County Attorney Operations
Total Full Time Equivalents (FTE) = 10

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	10.00	11.00	10.00	-1.00	-9 %
Total Budget Dollars	1,245,687	1,302,926	1,247,626	-55,300	-4.24 %

County Attorney

Introduction

The Office of the County Attorney provides legal services and legal advice to the Board of County Commissioners and represents Martin County in a wide variety of settings and proceedings where legal representation is necessary or advisable. The Office of the County Attorney also provides legal services and legal advice to County departments and staff, to the various County Constitutional Officers, the Metropolitan Planning Organization, and to many of the Boards and Committees established by the Board of County Commissioners. The amount and variety of legal matters handled by the Office of the County Attorney are more similar to what is common among the larger, more urbanized counties along the southeast Florida coast than to what is common in other counties of similar size in more rural parts of the State.

Significant areas of practice are:

- advising individual County Commissioners on legal matters and serving as legal counsel during their meetings
- assisting with the drafting of County ordinances and resolutions
- serving as legal counsel for appointed committees, boards, and task forces
- advising County staff on the legal aspects of County business
- drafting or reviewing County contracts and other legal documents
- representing the County in litigation, both in trial and appellate court and in administrative proceedings resolving conflicts
- solving issues and controversies involving growth management, land use, economic development and intergovernmental relations

Key Issues and Trends

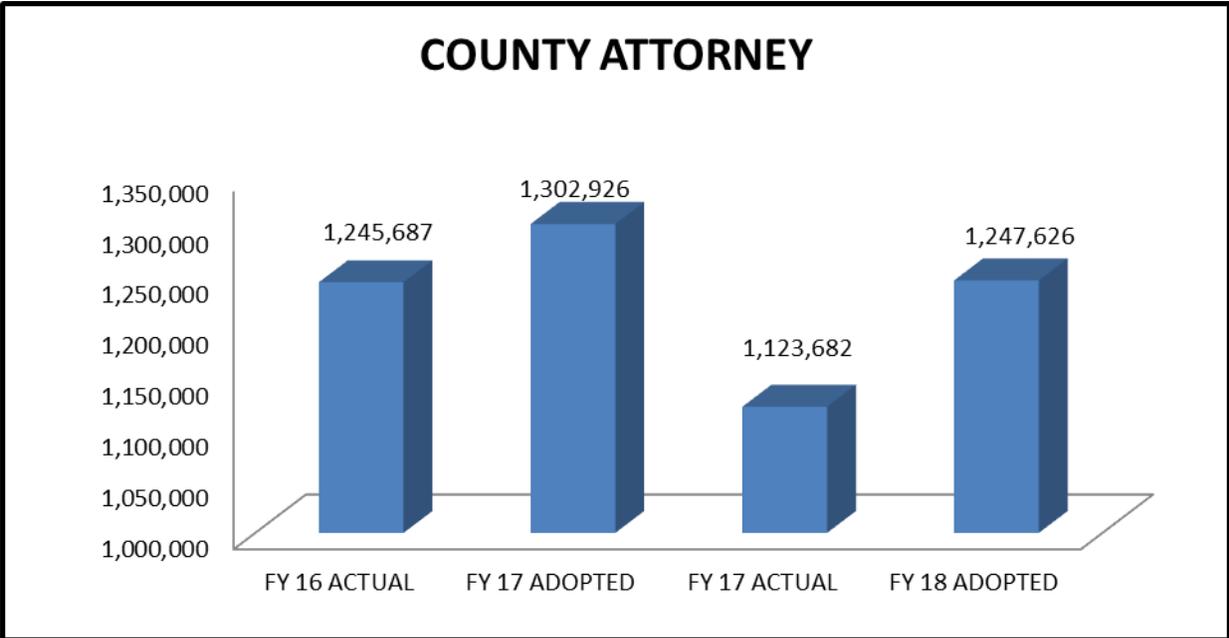
The following key issues and trends will require legal services for the upcoming fiscal year:

- Supporting the Strategic Goals of the Board of County Commissioners:
 - economic development--planning, implementation and monitoring
 - natural resources/environment
 - internal policies and procedures
 - infrastructure
 - growth management
- litigation regarding matters not covered by TRICO, such as contract claims, comprehensive plan amendments, and land use decisions
- risk assessment regarding tort cases covered by TRICO
- assist in developing policies that relate to the County's real estate holdings
- legal support for Inlet Maintenance/Dredging issues
- implementation of Board directed cooperation with agencies and governments using Interlocal Agreements and Memoranda of Understanding
- implementation of Board direction concerning Airport long range planning and regulations
- support Board policy direction
- provide legal support for implementation of Board direction regarding proposed Fire Rescue consolidation

County Attorney

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
County Attorney Operations	1,245,687	1,302,926	1,123,682	1,247,626
Total Expenses	1,245,687	1,302,926	1,123,682	1,247,626



Martin County
Fiscal Year 2018 Adopted Budget

County Attorney

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01100 Executive Salaries	166,332	147,084	223,913	155,000
01200 Regular Salaries	740,722	762,939	611,386	734,511
01300 Other Salaries	6,359	6,000	4,246	6,000
01400 Overtime	1,383	0	222	0
01501 Cell Phone Stipend	0	0	4,385	4,676
02101 FICA	50,688	52,624	45,118	51,438
02102 Medicare	12,824	13,370	11,842	13,334
02200 Retirement Contributions	94,130	100,285	67,703	82,631
02300 Life and Health Insurance	116,047	131,507	107,989	125,486
03102 Prof Serv-Outside Counsel-Lit	0	7,780	5,660	0
03103 Prof Serv-Outside Counsel-Non-Lit	5,804	7,780	0	0
03300 Court Reporter Services	0	7,780	0	0
03400 Other Contractual Services	2,181	21,227	2,322	30,000
03410 Other Contractual Svcs - Staffing	4,384	0	752	0
04000 Travel and Per Diem	668	350	171	350
04001 Travel and Per Diem/Mandatory	0	4,000	0	4,000
04002 Travel and Per Diem/Educational	3,680	1,000	527	1,000
04100 Communications	0	0	120	0
04200 Freight and Postage	327	1,500	505	1,500
04401 Rentals and Leases/Pool Vehicles	180	300	150	300
04402 Rentals and Leases/Copier Leases	3,558	3,000	3,178	3,000
04600 Repairs and Maintenance	0	0	150	0
04700 Printing and Binding	2,772	3,300	1,652	3,300
04900 Other Current Charges	40	1,000	19	1,000
04954 County Witness Fees	-27	0	66	0
05100 Office Supplies	3,125	4,000	1,375	4,000
05175 Computer Equipment \$1,000-\$4999.99	1,382	0	0	0
05195 Non-Capital Computer Equipment	1,131	1,500	0	1,500
05199 Other Non-Capital Equipment	3,157	0	6,889	0
05200 Operating Supplies	210	0	856	0
05207 Computer Supplies	1,027	1,000	0	1,000
05208 Software Licenses	0	500	311	500
05400 Publications and Memberships	5,474	5,500	3,345	5,500
05402 Publications/Subscriptions	14,993	13,600	17,998	13,600
05500 Training	3,135	4,000	835	4,000
Total Expenses	1,245,687	1,302,926	1,123,682	1,247,626

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,133,995	1,251,206	1,072,601	1,195,058
1110 Unincorporated MSTU	-26,618	-247	5,925	15,601
1111 Building and Permitting	60,398	0	0	0
33512 State Revenue Sharing	36,442	11,967	11,614	11,967
34900 Other Charges for Services	41,253	40,000	33,542	25,000
36900 Other Miscellaneous Revenues	218	0	0	0
Total Revenues	1,245,687	1,302,926	1,123,682	1,247,626

**County Attorney
County Attorney Operations**

Mission Statement

Assist in the protection of the quality of life in Martin County by providing legal services that support ethical government practices.

Services Provided

The Office of the County Attorney provides legal services and legal advice to the Board of County Commissioners, various County Constitutional Officers, County departments, staff, the Metropolitan Planning Organization, and to many of the boards and committees established by the Board of County Commissioners. Counsel for the Board of County Commissioners predominantly focuses on the issues of growth management, land use and economic development. The County Attorney advises Commissioners on their authority and discretion, and represents the County as its attorney in all lawsuits, administrative proceedings, and appeals, except matters assigned by the Board or by law to special legal counsel. Additionally, the County Attorney reviews real estate matters, contracts, and assists in drafting ordinances and other documents of legal interest to the County.

Goals and Objectives

- Provide high quality work product to meet the needs of the Board of County Commissioners
- Provide timely legal services to the Board that comprehensively review and address legal issues raised
- Respond to the Board of County Commissioners questions as expeditiously as possible
- Continue and expand legal support to County departments, Construction Industry Licensing Board, Code Enforcement Board, Local Planning Agency, Board of Zoning Adjustment, Metropolitan Planning Organization, Neighborhood Advisory Committees, Community Redevelopment Agency, State Housing Initiative Program, Parks and Recreation Advisory Board, Affordable Housing Advisory Committee, Library Board of Trustees, Rural Indiantown Revitalization Advisory Board, Airport Noise Advisory Committee, Historic Preservation Board, Bicycle & Pedestrian Advisory Committee, Community Health Care Review Board, Local Coordinating Board for the Transportation Disadvantaged, Tourist Development Council and Public Art Advisory Board

Benchmarks

Due to the fact that so much of the role of an office of a county attorney is not routine work, the possibility for precise standards of output that would be both credible and broadly applicable is extremely limited. Nevertheless, performance standards and measures may be identified and have been established for the office's programs. Most, if not all, of the standards and measures are of wider application and could be considered in lieu of benchmarks.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Legal Representation of County	%	100.00	100.00	100.00	100.00
Responsiveness to Commissioners	%	100.00	100.00	100.00	100.00
Responsiveness to Agenda Item Review	%	100.00	100.00	100.00	100.00

Outcomes

The County Attorney's office will provide high quality legal services.

**County Attorney
County Attorney Operations**

Staffing Summary

Job Title	FY2017	FY2018
Legal Assistant	3	1
Sr. Assistant County Attorney	4	4
County Attorney	1	1
Administrative Specialist III	1	1
Executive Aide		1
Assistant County Attorney	2	2
Total FTE	11	10

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**County Attorney
County Attorney Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01100 Executive Salaries	166,332	147,084	223,913	155,000
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03103 Prof Svcs-Outside Counsel-Non-Lit	5,804	7,780	0	0
03300 Court Reporter Services	0	7,780	0	0
03400 Other Contractual Services	2,181	21,227	2,322	30,000
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04002 Travel and Per Diem/Educational	3,680	1,000	527	1,000
04100 Communications	0	0	120	0
04200 Freight and Postage	327	1,500	505	1,500
04401 Rentals and Leases/Pool Vehicles	180	300	150	300
04402 Rentals and Leases/Copier Leases	3,558	3,000	3,178	3,000
04600 Repairs and Maintenance	0	0	150	0
04700 Printing and Binding	2,772	3,300	1,652	3,300
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05199 Other Non-Capital Equipment	3,157	0	6,889	0
05200 Operating Supplies	210	0	856	0
05207 Computer Supplies	1,027	1,000	0	1,000
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05400 Publications and Memberships	5,474	5,500	3,345	5,500
05402 Publications/Subscriptions	14,993	13,600	17,998	13,600
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Total Expenses	1,245,687	1,302,926	1,123,682	1,247,626

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,133,995	1,251,206	1,072,601	1,195,058
1110 Unincorporated MSTU	-26,618	-247	5,925	15,601
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34900 Other Charges for Services	41,253	40,000	33,542	25,000
36900 Other Miscellaneous Revenues	218	0	0	0
Total Revenues	1,245,687	1,302,926	1,123,682	1,247,626

**County Attorney
County Attorney Operations**

Accounts of Interest

03102 - 03300 Decrease due to litigation costs moved to Non-Departmental.

03400 - Increase (\$8,773) for consultants/experts for in-house litigation. Corresponding decrease in professional services - outside counsel. This line item also consists of miscellaneous in-house litigation expenses such as: expert witness fees, County witness fees, judicial costs, and archives management (a minimum \$2,000).

Significant Changes

During FY17 a Legal Assistant position was transferred to the Engineering Department. In addition, one (1) Legal Assistant position was re-titled Executive Aide.

Engineering

Engineering Program Chart Total Full-Time Equivalents (FTE) = 151.00
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Engineering Administration Total Full Time Equivalents (FTE) = 4
Traffic Engineering Total Full Time Equivalents (FTE) = 18
Transportation Planning (MPO) Total Full Time Equivalents (FTE) = 5
Transit Total Full Time Equivalents (FTE) = 4
Surveying Total Full Time Equivalents (FTE) = 8.25
Capital Projects Total Full Time Equivalents (FTE) = 12
Ecosystem Restoration & Management Total Full Time Equivalents (FTE) = 6.5
Development Review Total Full Time Equivalents (FTE) = 8
Stormwater Maintenance Program Total Full Time Equivalents (FTE) = 19.5
Field Operations Total Full Time Equivalents (FTE) = 46.5
Mosquito Control Total Full Time Equivalents (FTE) = 12
Coastal Management Total Full Time Equivalents (FTE) = 2.5
Real Property Total Full Time Equivalents (FTE) = 4.75

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	136.00	144.00	151.00	7.00	5 %
Total Budget Dollars	15,053,539	15,423,452	16,412,073	988,621	6.41 %

Engineering

Introduction

The Engineering Department plans, designs, constructs, operates and maintains infrastructure for transportation, drainage, stormwater quality, beaches, conservation lands, and public works facilities. The Department also provides engineering services for other departments; oversees private development and permitting; and manages real property interests, transit services, and mosquito control services on behalf of the County. Maintenance of assets focuses on reducing the infrastructure backlog, public safety, the most efficient use of existing facilities, and leveraging technology while striving to meet customer needs at reduced funding levels.

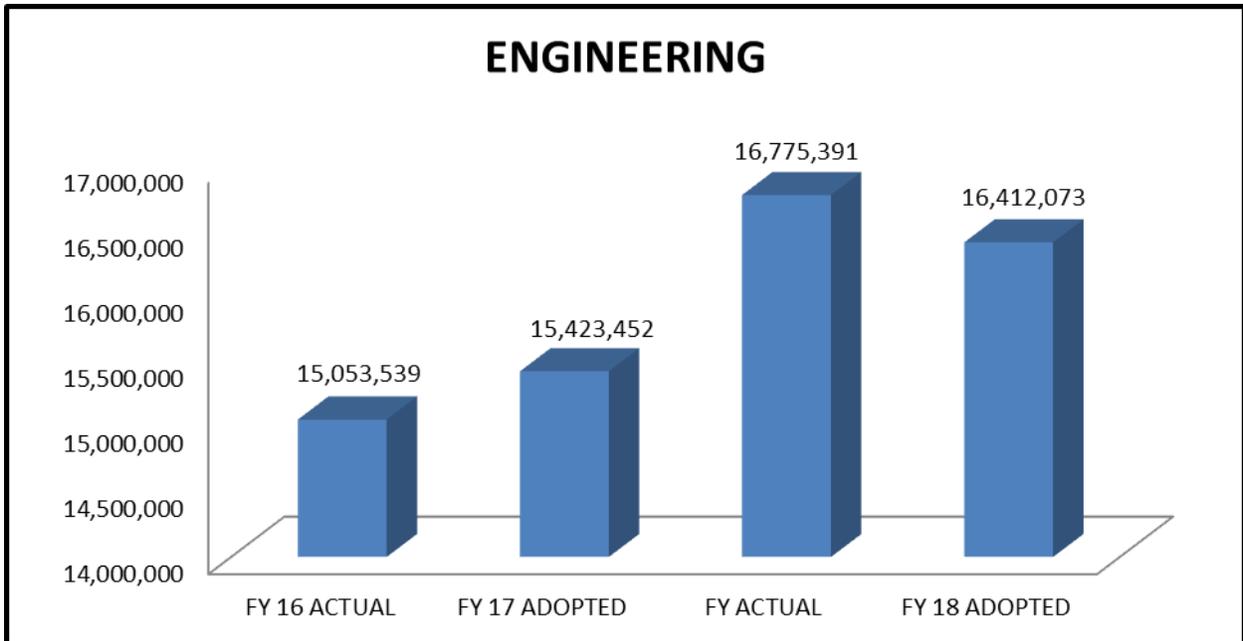
Key Issues and Trends

Engineering plays a key role in assisting the County in achieving the priority objectives established by the Board. The key objectives assigned to Engineering at the present time are to: prioritize protection of estuaries when addressing the problems related to discharges from Lake Okeechobee; advocate for Everglades restoration; implement the new St. Lucie Inlet Management Plan; develop a summary/overview of County's real estate holdings; review All Aboard Florida construction plans and Final Environmental Impact Statement (FEIS) and evaluate impacts; maintain existing infrastructure in an efficient, cost effective manner to ensure public facilities serve County residents' needs; update road ratings annually; and prioritize resurfacing and drainage rehabilitation.

Engineering

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Engineering Administration	436,411	434,564	378,368	391,953
Traffic Engineering	2,222,856	2,281,426	2,437,045	2,358,039
Transportation Planning (MPO)	446,276	340,896	614,381	355,422
Transit	1,677,487	1,002,053	2,537,212	1,068,358
Surveying	1,196,600	735,275	750,429	766,865
Capital Projects	708,255	868,222	864,941	1,006,585
Ecosystem Restoration & Management	740,689	807,321	789,865	879,900
Development Review	280,081	431,659	426,177	597,171
Stormwater Maintenance Program	2,075,760	2,393,183	2,101,158	2,473,725
Field Operations	3,947,729	4,431,236	4,027,608	4,660,735
Mosquito Control	1,115,347	1,037,010	1,278,404	1,213,598
Coastal Management	206,046	222,761	220,381	224,533
Real Property	0	437,846	349,422	415,189
Total Expenses	15,053,539	15,423,452	16,775,391	16,412,073



Martin County
Fiscal Year 2018 Adopted Budget

Engineering

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	5,222,094	6,191,428	5,878,260	6,847,559
01202 PTO Payout	1,296	0	1,485	0
01203 Standby Pay	44,730	33,290	43,155	33,290
01400 Overtime	23,756	58,900	100,840	58,900
01501 Cell Phone Stipend	26,495	26,880	30,076	31,321
01504 Class C Meal Reimbursement	0	0	251	0
02101 FICA	308,114	384,111	352,139	428,834
02102 Medicare	72,439	90,133	83,042	100,630
02200 Retirement Contributions	429,117	509,319	484,158	562,220
02300 Life and Health Insurance	1,156,499	1,536,206	1,284,463	1,527,953
03100 Professional Services	604,036	354,045	544,724	479,368
03101 Professional Services - It	256	0	27,257	0
03103 Prof Serv-Outside Counsel-Non-Lit	4,720	0	175	0
03200 Accounting and Auditing	7,000	0	0	0
03400 Other Contractual Services	2,102,220	1,912,953	2,429,109	1,865,246
03404 Janitorial Services	5,018	12,130	5,632	13,340
03409 Mowing & Landscaping Services	990,749	1,052,848	867,553	895,268
03410 Other Contractual Svcs - Staffing	309,697	268,851	197,369	268,016
03412 IT Hosting Service	3,200	0	6,520	0
04000 Travel and Per Diem	14,269	11,605	7,603	14,925
04001 Travel and Per Diem/Mandatory	1,023	8,855	4,034	7,890
04002 Travel and Per Diem/Educational	13,018	18,422	19,384	19,687
04100 Communications	17,675	16,566	22,098	15,366
04101 Communications- Cell Phones	520	2,875	818	1,475
04104 Communications-Data/Wireless Svcs	0	0	735	10,650
04200 Freight and Postage	7,333	5,650	11,330	5,950
04300 Utility Services	0	0	0	100
04301 Electricity	35,387	41,270	40,951	41,270
04302 Streetlights	641,614	637,710	738,213	659,000
04303 Water/Sewer Services	105,302	76,620	90,783	90,620
04304 Garbage/Solid Waste Services	17,583	33,470	44,611	33,525
04305 Traffic Signals	30,594	32,400	31,896	32,400
04400 Rentals and Leases	5,348	16,320	69,564	16,320
04401 Rentals and Leases/Pool Vehicles	5,285	6,350	6,835	6,350
04402 Rentals and Leases/Copier Leases	7,632	10,122	7,977	8,652
04600 Repairs and Maintenance	284,338	204,865	304,546	412,056
04610 Vehicle Repair and Maintenance	574,581	379,422	504,626	378,622
04611 Building Repair and Maintenance	3,758	10,750	13,089	10,750
04612 Software Maintenance	0	0	18,095	0
04614 Hardware Maintenance	62	0	0	0
04700 Printing and Binding	11,565	9,955	21,951	13,830
04800 Promotional Activities	1,299	0	101	0
04900 Other Current Charges	9,959	14,590	37,391	12,540
04910 Fleet Replacement Charge	137,675	155,609	155,609	175,640
05100 Office Supplies	8,316	14,608	10,621	15,258
05175 Computer Equipment \$1,000-\$4999.99	1,381	1,000	18,482	1,188
05179 Other Equipment \$1000-\$4999.99	16,071	3,298	50,628	3,298
05195 Non-Capital Computer Equipment	3,624	100	18,047	0
05199 Other Non-Capital Equipment	21,455	16,540	19,302	24,190
05200 Operating Supplies	80,581	126,604	98,004	138,479
05201 Chemicals	411,862	232,351	321,632	232,351

Martin County
Fiscal Year 2018 Adopted Budget

Engineering

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05204 Fuel	211,808	412,401	234,753	419,201
05207 Computer Supplies	6,280	6,350	4,631	6,830
05208 Software Licenses	1,331	1,480	10,611	1,480
05210 Food	0	0	0	125
05300 Road Materials and Supplies	254,035	357,065	285,487	340,415
05400 Publications and Memberships	10,501	14,350	18,873	14,655
05402 Publications/Subscriptions	990	3,134	139	3,134
05500 Training	20,153	27,151	47,473	46,906
06100 Land	3,385	0	0	0
06200 Buildings	4,034	0	0	0
06300 Improvements Other Than Buildings	5	0	33,944	0
06301 Improve Other Than Bldgs Prof Serv	55,930	0	0	0
06400 Furniture and Equipment	31,743	44,500	124,041	44,500
06402 Vehicles /Rolling Stock/Equip>\$30k	546,524	28,000	797,775	30,500
06410 Vehicles - Fleet Maintenance	85,854	0	153,781	0
08200 Aid To Private Organizations	40,418	10,000	38,720	10,000
Total Expenses	15,053,539	15,423,452	16,775,391	16,412,073

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	2,087,974	2,550,206	2,179,314	2,730,292
1110 Unincorporated MSTU	-7,032	131,659	124,781	209,453
1121 Hutchinson Island MSTU	15,787	19,857	19,608	37,557
1137 Community Broadband Network	28,451	28,389	25,730	29,037
1140 Stormwater MSTU	2,733,954	3,083,400	2,783,274	3,227,599
1150 Countywide Road Maintenance MSTU	1,260,793	1,315,169	1,338,313	1,503,276
128102 FTA Section 5303/5305	0	64,480	0	54,610
128304 MPO FHWA Funds	0	267,916	0	291,767
3102 Other County Capital Projects	217,793	292,357	270,991	321,377
3201 Beaches	202,646	222,761	204,631	224,533
3301 Road Projects	5,930,684	6,661,899	6,142,242	6,775,311
32900 Other Permits and Fees	112,416	100,000	97,195	100,000
33110 Federal Grants/General Government	398,271	0	562,595	0
33139 Federal Grants/Other Physical Env	85,000	0	0	0
33142 Federal Grants/Mass Transit	751,563	25,734	1,388,897	25,920
33410 State Grants/General Government	24,639	0	23,059	0
33442 State Grants/Mass Transit	435,935	0	452,007	0
33469 State Grants/Other Human Services	0	0	31,540	0
34490 Other Transportation Fees	480,540	409,201	637,730	630,373
34900 Other Charges For Services	174,697	200,000	195,341	175,000
36100 Interest Earnings	0	0	5	0
36200 Rents and Royalties	9	8	13	19,512
36400 Disposition of Fixed Assets	0	0	18,285	0
36401 Row Abandonment	0	0	27,200	0
36600 Contributions/Private Sources	20,050	20,416	20,000	26,456
36900 Other Miscellaneous Revenues	89,661	0	215,408	0
36910 Insurance Proceeds/Refunds	6,160	30,000	8,058	30,000
813301 Transfer From Fund 3301	3,546	0	9,173	0
Total Revenues	15,053,539	15,423,452	16,775,391	16,412,073

**Engineering Department
Engineering Administration**

Mission Statement

To provide, through managerial direction, technical expertise, and coordination with other departments, an environment that facilitates innovative solutions that are responsive to our residents, cost effective, and preserve a high quality of life for future generations.

Services Provided

Administration manages daily operations; coordinates inter and intra-governmental activities with the Board of County Commissioners, regulatory agencies and the public; updates and monitors specific departmental operating policies and procedures; and oversees programs by establishing work priorities based on Board-adopted Strategic Goals.

Goals and Objectives

- Provide leadership, strategic planning and fiscal stewardship for the Department
- Ensure proper interdepartmental liaison activities are performed in accordance with established legal requirements as well as County policies and procedures (i.e., payment of invoices within required # of days)
- Provide accurate information in a timely manner to the public, developers and engineers regarding the County's infrastructure (see performance measures)

Benchmarks

Provide prompt and accurate payments to contractors, consultants, and vendors on infrastructure improvements within thirty (30) days of payment approval, 99% of the time.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Training & Development	%	100.00	100.00	100.00	95.00
Serv & Info/Rqst for Serv (SIRFS) Acknwl	%	95.00	98.00	97.50	98.00
Serv & Info/Rqst for Serv (SIRFS) Reslvd	%	94.50	85.00	95.25	85.00

Outcomes

Improved departmental processes and implemented workflows maximize available resources.

Staffing Summary

Job Title	FY2017	FY2018
Engineering Director	1	1
Engineering Deputy Director		1
Executive Aide	1	1
Deputy County Engineer	1	
Administrative Specialist III	1	1
Total FTE	4	4

Equipment Expenditures

None

**Engineering Department
Engineering Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	333,182	329,342	286,438	297,550
01400 Overtime	0	0	441	0
01501 Cell Phone Stipend	967	960	738	0
02101 FICA	18,672	19,117	14,586	17,115
02102 Medicare	4,748	4,776	4,098	4,314
02200 Retirement Contributions	46,952	44,645	39,130	31,026
02300 Life and Health Insurance	21,300	21,044	19,725	26,643
03410 Other Contractual Svcs - Staffing	0	835	0	0
04000 Travel and Per Diem	1,406	1,170	92	1,170
04001 Travel and Per Diem/Mandatory	0	250	139	250
04002 Travel and Per Diem/Educational	651	900	570	900
04200 Freight and Postage	26	100	87	100
04305 Traffic Signals	0	0	0	0
04401 Rentals and Leases/Pool Vehicles	0	90	0	90
04402 Rentals and Leases/Copier Leases	3,640	3,600	3,768	3,820
04600 Repairs and Maintenance	51	100	0	100
04700 Printing and Binding	770	500	778	700
04900 Other Current Charges	0	0	162	0
05100 Office Supplies	551	900	484	900
05199 Other Non-Capital Equipment	0	300	390	300
05200 Operating Supplies	1	300	30	300
05207 Computer Supplies	439	1,300	557	1,300
05400 Publications and Memberships	2,456	3,880	4,262	4,085
05500 Training	600	455	1,893	1,290
Total Expenses	436,411	434,564	378,368	391,953

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
3301 Road Projects	436,411	434,564	378,368	391,953
Total Revenues	436,411	434,564	378,368	391,953

Accounts of Interest

04402 - \$220 increase for copiers' lease agreements.

04700 - \$200 increase to cover copiers' printing fees.

05400 - \$205 increase to cover job-related memberships.

05500 - \$835 moved from Other Contractual Services line item; increased to cover training for re-certification needs.

Significant Changes

There are no significant program changes.

**Engineering Department
Traffic Engineering**

Mission Statement

To provide the traveling public the orderly, safe, efficient, and convenient movement of motorized and non-motorized traffic by maintaining an appropriate balance between well-organized operations and safety along the roadway network of Martin County.

Services Provided

- Operation and maintenance of all traffic signals, pedestrian signals, flashing signals, school zone and other warning flashers, and illuminated street name signs throughout Martin County in accordance with the standards imposed by the International Municipal Signal Association (IMSA) and the Florida Department of Transportation (FDOT)
- Operation and maintenance of the Advanced Traffic Management System (ATMS), which is the network of video data collection and fiber optic communication used to monitor traffic flows, troubleshoot malfunctions, and remotely adjust traffic signal timing
- Operation and maintenance of streetlights on County and State roadways
- Maintenance of all regulatory, warning, guide, and informational signs along County roadways
- Collection of vehicular traffic volumes along the non-local roadway network throughout the County, which is used to produce the annual Roadway Level of Service and Inventory Report and the Annual Transportation Concurrency Management Report. Respectively, these reports provide characteristics, historic volumes and available capacity of the roadways and the roadways that are most likely to carry volumes that exceed their capacity in the short and long term
- Maintenance of a database populated with crash reports on the roadway network of Martin County and evaluation of the crash data to identify safety improvement projects
- Speed studies to substantiate speed limit reductions or increases or other special requests
- Design and permitting oversight of intersection improvements and traffic signal installation, replacement, and modifications
- Prompt response and feedback to inquiries from the public, elected officials, and the media regarding the operation of the traffic signals, the maintenance of traffic control signs, traffic volumes, traffic concurrency, sight obstructions, crash reports, etc.

Goals and Objectives

- Respond and repair malfunctioning traffic signals within 3 hours of notification
- Respond and repair downed STOP signs within 3 hours of notification
- Produce the annual Roadway Level of Service and Inventory Report by April 1
- Continue upgrading the crash report database to automate data entry and reporting
- Respond to Service Requests in the applicable timeframe

Benchmarks

The Institute of Transportation Engineers' (ITE's) maintenance standard is 31 traffic signals per technician; our technicians have over 50 traffic signals plus 585 streetlights to maintain.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Traffic Signal / Streetlight Restoration	%	99.00	99.00	99.00	99.00
Traffic - Services Completed	%	99.00	99.00	99.00	99.00
Traffic - Sign Restoration	%	100.00	99.00	100.00	99.00

Outcomes

Meet established goal of providing an inventory of all traffic control devices on the roadway network for utilization with the Governmental Accounting Standards Board - Statement No. 34 (GASB 34), and the County's Asset Management System.

**Engineering Department
Traffic Engineering**

Staffing Summary

Job Title	FY2017	FY2018
Traffic Eng Administrator	1	
Project Manager	1	1
Traffic Operations Supervisor	1	1
Senior Project Manager-Traffic	1	1
Street Light Technician	2	2
Utility Line Locator	1	1
Administrative Specialist III		1
County Engineer		1
Traffic Operations Technician	2	2
Project Manager - Traffic Admin	1	1
Traffic Signal Technician	5	4
Administrative Specialist II	1	
Project Manager - Traffic	1	1
Maintenance Activities Coordinator	1	2
Total FTE	18	18

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Traffic Engineering**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	680,279	780,790	790,274	841,740
01203 Standby Pay	25,690	21,990	25,480	21,990
01400 Overtime	9,157	21,600	24,023	21,600
01501 Cell Phone Stipend	6,509	6,240	7,199	7,680
02101 FICA	41,499	50,661	49,259	54,794
02102 Medicare	9,705	11,846	11,520	12,838
02200 Retirement Contributions	55,706	65,033	63,985	70,029
02300 Life and Health Insurance	190,155	232,797	208,544	205,468
03100 Professional Services	17,540	5,000	0	5,000
03400 Other Contractual Services	57,240	74,033	80,674	74,033
03404 Janitorial Services	800	800	800	1,160
03410 Other Contractual Svcs - Staffing	2,445	11,700	0	11,700
04001 Travel and Per Diem/Mandatory	997	2,970	2,912	2,970
04002 Travel and Per Diem/Educational	0	836	445	836
04100 Communications	11,625	13,800	13,585	13,200
04101 Communications- Cell Phones	83	0	120	0
04200 Freight and Postage	1,457	1,100	2,142	1,100
04301 Electricity	4,428	4,500	4,523	4,500
04302 Streetlights	641,614	637,710	738,213	659,000
04303 Water/Sewer Services	436	540	414	540
04305 Traffic Signals	30,594	32,400	31,896	32,400
04402 Rentals and Leases/Copier Leases	0	360	0	0
04600 Repairs and Maintenance	251,911	135,777	143,869	163,568
04610 Vehicle Repair and Maintenance	37,961	31,200	31,126	31,200
04611 Building Repair and Maintenance	54	0	8,347	0
04612 Software Maintenance	0	0	17,127	0
04700 Printing and Binding	247	300	571	300
04900 Other Current Charges	378	500	629	500
04910 Fleet Replacement Charge	16,893	20,993	20,993	20,593
05100 Office Supplies	356	700	1,160	700
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,198	0
05179 Other Equipment \$1000-\$4999.99	5,705	0	8,036	0
05195 Non-Capital Computer Equipment	0	0	7,509	0
05199 Other Non-Capital Equipment	0	400	4,379	400
05200 Operating Supplies	4,386	7,600	5,760	7,600
05204 Fuel	23,787	32,700	28,546	32,700
05207 Computer Supplies	480	1,150	496	1,150
05208 Software Licenses	0	600	332	600
05300 Road Materials and Supplies	34,182	64,735	46,402	48,085
05400 Publications and Memberships	955	2,385	1,908	2,385
05402 Publications/Subscriptions	123	430	0	430
05500 Training	1,547	5,250	5,930	5,250
06301 Improve Other than Bldgs Prof Serv	55,930	0	0	0
06400 Furniture and Equipment	0	0	25,000	0
06410 Vehicles - Fleet Maintenance	0	0	21,719	0
Total Expenses	2,222,856	2,281,426	2,437,045	2,358,039

**Engineering Department
Traffic Engineering**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1137 Community Broadband Network	28,451	28,389	25,730	29,037
1150 Countywide Road Maintenance MSTU	521,300	498,910	577,669	520,200
3301 Road Projects	1,186,406	1,294,510	1,187,859	1,121,973
34490 Other Transportation Fees	480,540	409,201	637,730	630,373
36600 Contributions/Private Sources	0	20,416	0	26,456
36910 Insurance Proceeds/Refunds	6,160	30,000	8,058	30,000
Total Revenues	2,222,856	2,281,426	2,437,045	2,358,039

Accounts of Interest

03100 - \$5,000 for professional services associated with maintenance of the streetlight and traffic sign assets, traffic volumes, and crash data.

03400 - \$74,033 for expenses associated with emergency repairs of streetlights and traffic signals as well as maintenance and repairs to traffic monitoring stations.

03404 - \$1,160 Janitorial Services; of which \$360 were moved from the Rentals and Leases/Copier Leases line item.

03410 - \$11,700 for assistance with workload related to traffic duties.

04302 - \$21,290 increase to cover the 3.1% FP&L requirement triggered by Hurricane Matthew.

04600 - \$10,541 increase to maintain current level of service; \$600 moved from the Communications line item; and \$16,650 moved from the Road Materials and Supplies line item.

04910 - Decrease based on replacement cost estimates.

Significant Changes

There are no significant program changes.

**Engineering Department
Transportation Planning (MPO)**

Mission Statement

To develop and implement transportation plans for the Martin Metropolitan Planning Area; evaluate social and economic factors as well as the use of land during the planning process; and secure funds to support transportation facilities and services within the policy framework of the Metropolitan Planning Organization (MPO), in accordance with Federal and State requirements.

Services Provided

The MPO decides how federal and state funds available for transportation improvements in Martin County will be spent in the FDOT Work Program through a continuing, cooperative and comprehensive process. Planning tasks include mobility management, bicycle and pedestrian planning, regional coordination, data analysis, plans review, demographic research and public involvement processes and updates.

Goals and Objectives

- Coordinate transportation planning activities through community groups and advisory committees, cities, Martin County, neighboring MPOs, Treasure Coast Regional Planning Council, FDOT, FHWA, FTA and the MPO Policy Board via regularly scheduled and special meetings
- Provide opportunities for public participation in the transportation planning process through the MPO Public Involvement Plan
- Provide timely review and prioritization of transportation projects
- Ensure that planning undertaken with FHWA Metropolitan Planning (PL) funding meets all applicable State & Federal guidelines by performing tasks in accordance with grant requirements (see performance measure)

Benchmarks

- Participate in planning activities that further key road improvements projects that address mobility deficiencies throughout the area
- Participate in public involvement processes in the development of plans, and selection and design of projects to be funded
- Implementation of the Martin MPO 2040 Long Range Transportation Plan
- Support Transportation Demand Management Programs

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Timely Submission of Progress Reports	%	100.00	100.00	100.00	100.00
MPO - Certifications Received	%	100.00	100.00	100.00	100.00
MPO - Timely Completion TIP; UPWP	%	100.00	100.00	100.00	100.00

Outcomes

Transportation facilities and services that meet the goals, objectives and policies of the Martin County Comprehensive Growth Plan, regional and local governments' plans, Martin MPO 2040 Long Range Transportation Plan and local, state and federal rules, regulations and guidelines.

**Engineering Department
Transportation Planning (MPO)**

Staffing Summary

Job Title	FY2017	FY2018
Senior Planner	1	1
Planner		1
Administrative Specialist III		1
MPO Administrator	1	1
Senior Associate Planner		1
MPO Planner I	1	
Planner II	1	
Administrative Specialist II	1	
Total FTE	5	5

Equipment Expenditures

None

**Engineering Department
Transportation Planning (MPO)**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	221,536	238,304	254,207	258,845
01202 PTO Payout	1,296	0	1,485	0
01504 Class C Meal Reimbursement	0	0	30	0
02101 FICA	13,152	14,532	15,107	16,048
02102 Medicare	3,076	3,398	3,533	3,753
02200 Retirement Contributions	16,129	19,856	19,494	20,474
02300 Life and Health Insurance	42,657	56,306	49,195	47,257
03100 Professional Services	123,253	7,500	237,246	7,500
03400 Other Contractual Services	397	0	0	0
03410 Other Contractual Svcs - Staffing	0	0	2,185	0
03412 It Hosting Service	3,200	0	6,320	0
04000 Travel and Per Diem	3,216	0	2,629	420
04002 Travel and Per Diem/Educational	3,085	0	6,852	0
04200 Freight and Postage	316	0	283	0
04401 Rentals and Leases/Pool Vehicles	1,955	0	2,395	0
04402 Rentals and Leases/Copier Leases	628	0	848	0
04700 Printing and Binding	1,062	0	1,670	0
04800 Promotional Activities	550	0	0	0
04900 Other Current Charges	3,663	0	6,033	0
05100 Office Supplies	889	0	436	0
05199 Other Non-Capital Equipment	3,051	0	0	0
05200 Operating Supplies	30	0	30	0
05207 Computer Supplies	408	0	204	0
05210 Food	0	0	0	125
05400 Publications and Memberships	888	1,000	480	1,000
05500 Training	1,840	0	3,720	0
Total Expenses	446,276	340,896	614,381	355,422

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	-1,067	0	1,067	0
128102 FTA Section 5303/5305	0	64,480	0	54,610
128304 MPO FHWA Funds	0	267,916	0	291,767
3301 Road Projects	888	8,500	689	9,045
33110 Federal Grants/General Government	398,271	0	562,595	0
33410 State Grants/General Government	24,639	0	23,059	0
36600 Contributions/Private Sources	20,000	0	20,000	0
813301 Transfer From Fund 3301	3,546	0	6,971	0
Total Revenues	446,276	340,896	614,381	355,422

Accounts of Interest

03100 - 05500 NOTE: This Budget includes salary and fringe benefits for reoccurring grants. Other expenses will be included through resolutions upon receiving the grants. \$7,500 used as match portion for 5303 Grant.

04000 - Increase to cover non-grant eligible travel expenses.

05210 - Increase to cover non-grant eligible public-workshop expenses.

05400 - Amount to cover non-grant eligible membership dues (American Planning Association).

Significant Changes

There are no significant program changes.

**Engineering Department
Transit**

Mission Statement

Provide a reliable, safe and efficient public transit system to Martin County residents.

Services Provided

This division provides the following:

- Fixed route service
- Commuter bus service
- ADA complementary transit services
- ADA compliant bus stop program
- Bus stop shelter and amenities program
- Bus pass program
- Park-N-Ride

Goals and Objectives

To ensure that the delivery of public transit services is managed in full compliance with the Florida Department of Transportation and the Federal Transit Administration.

Benchmarks

- Reduce passenger trip costs
- Increase ridership levels

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Operating Expense Per Passenger Trip	\$	26.87	22.00	24.09	22.00
Annual Passenger Trips	#	47,685.00	57,434.00	55,234.00	59,731.00

Outcomes

Provide transit services to the general public creating opportunities to access schools, work, parks and other county services.

Staffing Summary

Job Title	FY2017	FY2018
Transit Manager	1	1
Associate Project Specialist		1
Project Manager - Transit		1
Associate Project Manager - Transit	1	
Assoc Project Spec Mobility Coord		1
Ada/Mobility Coordinator	1	
Total FTE	3	4

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Transit**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	66,728	123,316	137,630	208,120
01501 Cell Phone Stipend	484	480	480	480
02101 FICA	3,982	7,422	8,220	12,904
02102 Medicare	931	1,736	1,922	3,019
02200 Retirement Contributions	4,886	9,297	10,512	16,462
02300 Life and Health Insurance	10,368	35,753	23,408	41,538
03100 Professional Services	0	0	16,246	0
03101 Professional Services - IT	0	0	27,257	0
03200 Accounting and Auditing	7,000	0	0	0
03400 Other Contractual Services	1,113,190	789,119	1,265,818	743,995
03410 Other Contractual Svcs - Staffing	28,327	25,000	6,172	25,000
03412 IT Hosting Service	0	0	200	0
04000 Travel and Per Diem	264	0	722	0
04002 Travel and Per Diem/Educational	743	500	1,060	500
04100 Communications	2,250	0	2,964	0
04104 Communications-Data/Wireless Svcs	0	0	372	1,560
04200 Freight and Postage	451	0	350	0
04400 Rentals and Leases	0	0	63,874	0
04401 Rentals and Leases/Pool Vehicles	765	4,400	2,165	4,400
04600 Repairs and Maintenance	1,849	0	660	0
04610 Vehicle Repair and Maintenance	233	0	122	0
04612 Software Maintenance	0	0	968	0
04700 Printing and Binding	3,573	3,500	5,639	3,500
04800 Promotional Activities	749	0	101	0
04900 Other Current Charges	2,475	0	22,535	0
04910 Fleet Replacement Charge	0	0	0	6,350
05100 Office Supplies	487	0	338	0
05175 Computer Equipment \$1,000-\$4999.99	1,381	1,000	10,322	0
05195 Non-Capital Computer Equipment	0	0	4,934	0
05199 Other Non-Capital Equipment	780	0	1,285	0
05200 Operating Supplies	772	150	1,566	150
05207 Computer Supplies	30	0	0	0
05208 Software Licenses	0	380	9,329	380
05400 Publications and Memberships	705	0	2,578	0
05402 Publications/Subscriptions	674	0	0	0
05500 Training	352	0	1,167	0
06300 Improvements Other Than Buildings	0	0	24,909	0
06402 Vehicles /Rolling Stock/Equip>\$30k	392,643	0	797,775	0
06410 Vehicles - Fleet Maintenance	0	0	54,891	0
08200 Aid To Private Organizations	30,418	0	28,720	0
Total Expenses	1,677,487	1,002,053	2,537,212	1,068,358

**Engineering Department
Transit**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	401,033	727,611	503,382	766,562
3301 Road Projects	88,896	248,700	172,401	275,864
33142 Federal Grants/Mass Transit	751,563	25,734	1,388,897	25,920
33442 State Grants/Mass Transit	435,935	0	452,007	0
36200 Rents and Royalties	9	8	13	12
36400 Disposition of Fixed Assets	0	0	18,285	0
36600 Contributions/Private Sources	50	0	0	0
36900 Other Miscellaneous Revenues	0	0	25	0
813301 Transfer From Fund 3301	0	0	2,203	0
Total Revenues	1,677,487	1,002,053	2,537,212	1,068,358

Accounts of Interest

03400 - 05500 NOTE: This Budget includes salary and fringe benefits for reoccurring grants. Other expenses will be included through resolutions upon receiving the grants. Reduced and reallocated \$43,564 to provide in-house IT support to transit-specific software, and \$1,560 to the Communications line item. Covers On-road Transit contract \$692,995, ADA Eligibility contract \$40,000 and Bus Shelter Maintenance contract \$11,000.

03410 - Contracted Staffing needs to provide administrative support.

04104 - \$1,560 increase moved from the Other Contractual Services line item, to properly capture communication cost from buses' modems.

04910 - Increase based on three (3) vehicles added to fleet during FY17

05175 - One-time FY17 expense removed.

Significant Changes

During FY17 BOCC approved the addition of one FTE: Transit Project Manager position.

**Engineering Department
Surveying**

Mission Statement

Provide surveying excellence and expertise to the County and the public for all phases of surveying, mapping and GIS services.

Services Provided

- Collects field data and prepares boundary topographic surveys for design, planning, right-of-way, mapping and acquisitions for the Engineering and various other County departments, and governmental agencies
- Performs various survey services for their use along with legal descriptions and sketches for acquisition of easements and right-of-ways
- Manages the Surveying & Mapping Continuing Services Contract and consultant projects
- Provides research and determinations of roadway status, open road building permit eligibility, open road frontage variances and open road permits
- Reviews land development applications & approves plats for inclusion into the County Parcel Mapping System
- Reviews survey sketches, boundary, topographic, and other surveys
- prepared by outside consultants to assure compliance with State and County rules and regulations
- Responds to public inquiries regarding abandonment or vacation of road right-of-way and assists the public in preparing necessary documentation for abandonment or vacation of these right-of-ways, inquiries regarding TIIFF State/County road reservations status and assists the public in preparing necessary documentation for release of the road reservations. Maintains and updates Martin County's vertical and horizontal monumentation to meet federal specifications
- Provides outside professionals with right-of-way maps and other archived information as well as vertical & horizontal control data via County's website
- Maintains and updates the IPS County Road Inventory and Data Base information
- Right-of-way, map, easement preparation, research and support

Goals and Objectives

- Initiate new technology and cost savings measures for the division
- Perform technical review of plats within adopted County standards (see performance measures)
- Achieve a 90% completion goal of Martin County Vertical Control Datum (NAVD88) densification project
- Implement refined procedures for the Open Road Determination, Variance and Permit Process
- Initiate new right-of-way inventory mapping projects
- Improve/ increases efforts on staff retention, professional development, succession planning and cross training initiatives
- Migration of enhanced Geographic Information System (GIS) technology into general practices and records management
- Maintain horizontal and vertical control (Global Positioning System - GPS) monumentation

Benchmarks

Complete high quality professional products for all projects within the allotted deadlines 97% of the time

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Capital - Acquisitions	%	90.00	90.00	90.75	95.00
Technical Review	%	95.00	95.00	95.00	95.00
Local Cost Index	%	95.00	95.00	95.00	90.00
Update Inventory - Right-of-Way	%	90.00	90.00	90.00	90.00

Outcomes

Meet Goals and Objectives by maintaining a highly efficient Division, satisfying internal/external requests and achieving expected level of service to the public.

**Engineering Department
Surveying**

Staffing Summary

Job Title	FY2017	FY2018
Survey Party Chief	2	2
Project Manager - Survey	1	1
Survey Assistant	1	1
Real Property Specialist	.75	.75
Survey Aide II	2	2
Administrative Specialist III		.5
Administrative Specialist II	.5	
County Surveyor	1	1
Total FTE	8.25	8.25

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Surveying**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	621,936	412,838	415,861	436,106
01400 Overtime	0	900	1,286	900
01501 Cell Phone Stipend	2,034	1,680	1,736	1,680
02101 FICA	36,385	25,652	24,664	27,095
02102 Medicare	8,509	5,999	5,768	6,337
02200 Retirement Contributions	48,706	33,344	34,038	36,792
02300 Life and Health Insurance	132,556	92,599	89,505	85,122
03100 Professional Services	293,279	106,000	114,827	112,520
03103 Prof Svcs-Outside Counsel-Non-Lit	450	0	0	0
03400 Other Contractual Services	2,922	2,600	1,523	2,600
04000 Travel and Per Diem	1,922	1,270	0	2,670
04001 Travel and Per Diem/Mandatory	0	300	0	300
04002 Travel and Per Diem/Educational	1,325	784	3,428	784
04100 Communications	1,476	936	1,903	936
04101 Communications- Cell Phones	72	0	66	0
04104 Communications-Data/Wireless Svc	0	0	0	1,400
04200 Freight and Postage	139	150	263	150
04400 Rentals and Leases	1,500	0	0	0
04401 Rentals and Leases/Pool Vehicles	320	0	315	0
04402 Rentals and Leases/Copier Leases	0	360	0	360
04600 Repairs and Maintenance	990	2,200	1,292	2,700
04610 Vehicle Repair and Maintenance	6,202	4,300	4,857	4,300
04614 Hardware Maintenance	62	0	0	0
04700 Printing and Binding	968	200	384	200
04900 Other Current Charges	1,735	10,000	536	5,650
04910 Fleet Replacement Charge	6,481	6,481	6,481	9,681
05100 Office Supplies	842	788	1,206	788
05179 Other Equipment \$1000-\$4999.99	0	0	11,714	0
05195 Non-Capital Computer Equipment	2,004	0	73	0
05199 Other Non-Capital Equipment	138	800	729	800
05200 Operating Supplies	3,816	7,224	2,717	7,524
05204 Fuel	4,027	6,000	3,152	6,000
05207 Computer Supplies	1,726	900	811	900
05208 Software Licenses	1,020	250	0	250
05400 Publications and Memberships	1,630	1,100	1,993	1,100
05402 Publications/Subscriptions	129	0	0	0
05500 Training	3,877	9,620	10,266	11,220
06100 Land	3,385	0	0	0
06200 Buildings	4,034	0	0	0
06300 Improvements Other Than Buildings	0	0	9,035	0
Total Expenses	1,196,600	735,275	750,429	766,865

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	385,621	0	-15,332	0
1140 Stormwater MSTU	58,029	61,000	61,785	64,400
1150 Countywide Road Maintenance MSTU	73,829	55,000	62,241	58,120
3301 Road Projects	594,121	619,275	617,736	644,345
33139 Federal Grants/Other Physical Env	85,000	0	0	0
36401 Row Abandonment	0	0	24,000	0
Total Revenues	1,196,600	735,275	750,429	766,865

**Engineering Department
Surveying**

Accounts of Interest

- 03100 - \$6,520 increase to maintain current level of service. Covers \$25,000 for Vertical Control Network Program; \$21,520 for Asset and Road Inventory Maintenance Program; and \$66,000 for GIS/Survey Services.
- 03400 - \$2,600 for contracted services such as archiving, uniforms, etc.
- 04000 - \$1,400 increase transferred from the Other Current Charges line item.
- 04104 - \$850 increase to cover data fees for on-board vehicles' GPS wireless units; and \$550 transferred from the Other Current Charges line item.
- 04600 - \$500 increase transferred from the Other Current Charges line item.
- 04900 - Decreased by \$4,350 to re-allocate expenses more appropriately among: Data/Wireless Communication, Travel & Training, Operating Supplies, Repairs & Maintenance, and the Training line items.
- 04910 - Increase based on one (1) vehicle added to fleet in FY17.
- 05200 - \$300 increase transferred from the Other Current Charges line item.
- 05500 - \$1,600 increase transferred from the Other Current Charges line item. Training platforms include: AutoCAD new software versions, LiDAR updates, GIS/ESRI, Vertical/Horizontal Control, Surveying & Mapping, etc.

Significant Changes

There are no significant program changes.

**Engineering Department
Capital Projects**

Mission Statement

The Capital Projects Division shall be a recognized leader for engineering and project management by providing successful partnerships, safe practices, and commitment to quality infrastructure while preserving the environment.

Services Provided

- Develop and manage the ten-year Roads Capital Improvement Plan (CIP), which includes new and lifecycle-replacement projects
- Provide project scope definition and oversight to design consultants and construction contractors during the execution of assigned capital projects necessary to maintain the Board of County Commissioners adopted Level of Service (LOS)
- Implement the Annual Resurfacing Program and Bridge Maintenance/Repair Program, which includes evaluation of existing conditions, repair needs, budget preparation, annual contract procurement, and monitoring construction activities
- Design and construct capital projects, which carry out Martin County's goals of protecting the St. Lucie River and providing flood protection
- Serve as the coordinating agent for all Florida Department of Transportation (FDOT) State Highway System projects in the County as well as long-range planning activities with the FDOT and the Metropolitan Planning Organization (MPO)
- Serve as the coordinating agent for all railroad crossings in the County, renew and maintain lease agreements, and budget annual lease fees and rehabilitation costs
- Manage FDOT Program grants for County CIP projects
- Design and construct public parks and building facilities with safe environment practices, and sustainable concepts, and high quality elements
- Design and construct roadways within the Community Redevelopment Areas (CRAs) in accordance with the individual CRA plans implementing sustainable concepts and quality facilities for redevelopment area vitalization
- Coordinate the Assessable Paving and Drainage Programs for local roadways to be enhanced to County Standards for implantation of County maintenance

Goals and Objectives

- Reduce and ultimately eliminate the roadway infrastructure backlog through the Infrastructure Reinvestment Program
- Remedy identified Level of Service (LOS) deficiencies within the roadway network
- Integrate multi-departmental CIP projects into cost and time efficient composite projects
- Develop a Systematic Preventative Maintenance Program for County bridges
- Develop a public outreach program for services provided

Benchmarks

- Resurface 27 centerline miles of roadway pavement per year
- Replace 5,000 linear feet of corrugated metal pipe per year
- Complete all grant funded projects within grant milestone dates
- Respond to all Request for Service (RFS) inquiries within 7 calendar days and resolve all RFS within 30 calendar days

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Road - Construction within budget	%	96.25	85.00	92.25	85.00
Design within schedule	%	89.50	85.00	92.00	85.00
Design within budget	%	89.50	85.00	94.20	85.00
Construction within schedule	%	87.50	85.00	87.75	85.00

**Engineering Department
Capital Projects**

Outcomes

Well planned, cost efficient infrastructure projects resulting in a sustainable and safe high quality of life for Martin County residents.

Staffing Summary

Job Title	FY2017	FY2018
Project Manager	2	3
Capital Projects Manager	1	1
Project Engineer	2	2
Administrative Specialist III		1
Park Planner & Devel Administrator	1	1
Administrative Specialist II	1	
Construction Project Inspector	3	3
Sr. Project Mgr-Capital Projects	1	1
Total FTE	11	12

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Capital Projects**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	463,789	554,822	555,503	623,780
01400 Overtime	0	0	2,684	0
01501 Cell Phone Stipend	3,326	3,360	4,080	3,840
01504 Class C Meal Reimbursement	0	0	48	0
02101 FICA	27,463	34,398	33,496	38,675
02102 Medicare	6,423	8,044	7,834	9,045
02200 Retirement Contributions	33,667	41,722	42,800	49,341
02300 Life and Health Insurance	82,591	92,612	88,489	107,442
03100 Professional Services	29,543	78,202	1,300	76,202
03400 Other Contractual Services	462	0	283	447
04000 Travel and Per Diem	0	675	0	675
04001 Travel and Per Diem/Mandatory	0	2,120	0	2,120
04002 Travel and Per Diem/Educational	1,486	3,820	780	3,820
04100 Communications	0	0	1,035	0
04104 Communications-Data/Wireless Svcs	0	0	0	2,810
04200 Freight and Postage	464	1,000	1,205	1,200
04401 Rentals and Leases/Pool Vehicles	20	700	0	500
04402 Rentals and Leases/Copier Leases	0	741	0	494
04600 Repairs and Maintenance	110	1,125	207	1,125
04610 Vehicle Repair and Maintenance	4,349	4,200	6,590	4,200
04700 Printing and Binding	1,211	1,300	1,377	1,300
04900 Other Current Charges	420	500	1,108	500
04910 Fleet Replacement Charge	15,750	18,350	18,350	25,650
05100 Office Supplies	1,279	3,695	1,000	3,695
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,697	1,188
05179 Other Equipment \$1000-\$4999.99	0	0	2,230	0
05195 Non-Capital Computer Equipment	801	0	3,316	0
05199 Other Non-Capital Equipment	291	650	680	600
05200 Operating Supplies	2,611	2,780	1,565	3,565
05204 Fuel	6,877	9,160	9,976	9,160
05207 Computer Supplies	0	1,000	0	1,000
05400 Publications and Memberships	1,572	1,634	2,526	1,734
05402 Publications/Subscriptions	0	350	10	350
05500 Training	1,390	1,262	746	1,627
06300 Improvements Other Than Buildings	5	0	0	0
06400 Furniture and Equipment	0	0	23,000	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	30,500
06410 Vehicles - Fleet Maintenance	22,354	0	51,029	0
Total Expenses	708,255	868,222	864,941	1,006,585

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	113,711	119,373	113,149	112,512
3102 Other County Capital Projects	214,393	292,357	255,241	321,377
3301 Road Projects	380,151	456,492	496,551	572,696
Total Revenues	708,255	868,222	864,941	1,006,585

**Engineering Department
Capital Projects**

Accounts of Interest

- 03100 - Reduced by \$2,000; re-allocating \$1,800 to the Communications line item, and \$200 to the Freight and Postage line item. Covers \$58,000 for continuation of professional services managing work projects with FEMA, FHWA and other agencies for reimbursement on disaster related events, and assisting with several capital projects; \$18,202 to cover non-grant eligible services.
- 03400 - \$447 moved from the both Rental and Leases line items. Covers document archiving service fees.
- 04104 - \$1,010 increase due to new FTE; and \$1,800 moved from the Professional Services line item.
- 04910 - Increase based on two (2) vehicles added to fleet in FY17.
- 05175 - Work and communication devices for new FTE.
- 05200 - \$785 increase due to new FTE.
- 05400 - \$100 increase due to new FTE.
- 05500 - \$365 increase due to new FTE.
- 06402 - One vehicle for new FTE.

Significant Changes

One FTE added for FY18: Project Manager.

**Engineering Department
Ecosystem Restoration & Management**

Mission Statement

Preserve, restore, enhance and maintain Martin County's environmental resources, with particular emphasis on water quality, ecosystem restoration, land acquisition and management for conservation purposes, and facilitation of public access to the County's environmental lands.

Services Provided

The Ecosystem Restoration & Management Division staff supports their mission through comprehensive project management of land and water projects within a regional ecosystem context. Through day-to-day operations and strong partnerships with other governmental agencies and the public, the Division acquires, restores, enhances, and maintains environmentally sensitive lands in Martin County, and creates appropriate public access opportunities. Additionally, the Division constructs and implements water quality improvement projects and programs designed to meet applicable water quality standards and goals. Finally, the Division maintains a strong advocacy role for regional ecosystem restoration efforts, including the Everglades, St. Lucie River and Estuary, the Loxahatchee River, and the Indian River Lagoon.

Goals and Objectives

- Lead County efforts to comply with the requirements of the National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) 5-year permit
- Lead County efforts to enhance flood protection and implement reductions of pollutants into surface waters to meet State adopted Total Maximum Daily Loads (TMDLs) and associated Basin Management Action Plans (BMAP) (St. Lucie and Lake Okeechobee), and Reasonable Assurance Plans (Loxahatchee)
- Lead advocacy efforts in support of Everglades' restoration, and represent the interests of Martin County regional ecosystem restoration efforts to protect the St. Lucie River and Estuary, the Indian River Lagoon, and the Loxahatchee River
- Purchase, preserve, restore, enhance and maintain the natural resources of Martin County and provide appropriate public access

Benchmarks

- Update and implement county-wide Stormwater and Water Quality Projects Needs Assessment to identify and construct retrofit, septic-to-sewer, and flood control projects necessary to meet Martin County's water quality goals and related costs
- Maintain compliance with Martin County's National Pollutant Discharge Elimination System (NPDES) permit through updating the Annual Report and associated database
- Improve natural resource protection on acquired environmentally sensitive lands while balancing public access needs
 - Implement management plans for all environmentally sensitive lands
 - Emphasize treatment of exotic vegetation and control of problematic exotic animals on all environmentally sensitive lands
- Complete regional restoration projects in support of Loxahatchee River restoration
- Attend multi-agency forums to represent Martin County's positions on Everglades and other regional restoration issues
- Meet with Florida Communities Trust (FCT) leadership and staff to discuss outstanding commitments and address funding as well as program constraints

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
FL Communities Trust Mgmt Plan Updates	%	85.00	80.00	100.00	100.00
Exotic Vegetation Control on Sensv.Land	%	100.00	100.00	100.00	100.00
Improve Public Access to Env.Senst.Lands	%	100.00	100.00	100.00	100.00
Completion of NPDES Permit Report	%	100.00	100.00	100.00	100.00
Representation in Everglades Advcy.Forum	%	100.00	100.00	100.00	100.00

**Engineering Department
Ecosystem Restoration & Management**

Outcomes

Compliance with the land acquisition and grant commitments of Martin County conservation lands, improved public access to public lands, and compliance with water quality requirements.

Staffing Summary

Job Title	FY2017	FY2018
Project Manager	1	1
Project Manager - Ecosystem	2	2
Ecosys Restor & Mgmt Manager	1	1
Ecosystem Management Technician	1	
Senior Ecosystem Specialist	1	1
Administrative Specialist III		.5
Ecosystem Mgmt Technician		1
Administrative Specialist II	1	
Total FTE	7	6.5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Ecosystem Restoration & Management**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	354,158	403,465	383,467	408,111
01400 Overtime	0	0	325	0
01501 Cell Phone Stipend	2,418	2,760	2,629	2,760
01504 Class C Meal Reimbursement	0	0	87	0
02101 FICA	20,733	25,016	22,482	25,300
02102 Medicare	4,849	5,850	5,258	5,917
02200 Retirement Contributions	25,807	30,340	29,292	32,282
02300 Life and Health Insurance	60,845	77,658	75,061	88,248
03100 Professional Services	126,506	114,433	150,081	194,433
03400 Other Contractual Services	106,376	92,618	58,118	92,618
04000 Travel and Per Diem	3,875	2,765	2,142	2,765
04002 Travel and Per Diem/Educational	800	2,268	1,952	2,268
04100 Communications	0	480	0	480
04200 Freight and Postage	451	900	678	900
04303 Water/Sewer Services	0	0	100	0
04400 Rentals and Leases	500	420	670	420
04401 Rentals and Leases/Pool Vehicles	1,265	900	680	900
04402 Rentals and Leases/Copier Leases	0	270	0	270
04600 Repairs and Maintenance	118	0	1,036	0
04610 Vehicle Repair and Maintenance	3,167	1,280	3,710	1,280
04700 Printing and Binding	557	1,200	1,391	1,200
04900 Other Current Charges	228	700	219	700
04910 Fleet Replacement Charge	2,800	5,950	5,950	9,000
05100 Office Supplies	872	1,650	450	1,650
05179 Other Equipment \$1000-\$4999.99	1,304	0	0	0
05195 Non-Capital Computer Equipment	0	0	1,032	0
05199 Other Non-Capital Equipment	2,504	1,250	2,747	1,250
05200 Operating Supplies	4,905	2,225	6,524	2,225
05201 Chemicals	722	0	0	0
05204 Fuel	1,125	2,113	2,927	2,113
05207 Computer Supplies	1,385	1,000	1,188	1,000
05208 Software Licenses	0	0	622	0
05400 Publications and Memberships	382	500	748	500
05402 Publications/Subscriptions	0	270	0	270
05500 Training	3,141	1,040	2,156	1,040
06400 Furniture and Equipment	6,400	0	0	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	28,000	0	0
06410 Vehicles - Fleet Maintenance	2,500	0	26,142	0
Total Expenses	740,689	807,321	789,865	879,900

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	301,509	368,999	344,757	374,865
1140 Stormwater MSTU	439,181	438,322	445,107	505,035
Total Revenues	740,689	807,321	789,865	879,900

**Engineering Department
Ecosystem Restoration & Management**

Accounts of Interest

- 03100 -\$80,000 total increase: \$20, 000 for NPDES MS4 Phase II permitting, and \$60,000 for Water Quality Monitoring for Ocean Research and Conservation Association (ORCA) as per BOCC direction. \$54,433 of this Professional Services line item is in support of STA planning and FCT programmed improvements; and \$60,000 public education and outreach programs including the Be Floridian program.
- 03400 -\$92,618 for exotic plant removal and rehabilitation at environmentally sensitive land sites; of which, \$15,000 is for maintenance services associated with providing public access to Martin County's conservation lands.
- 04910 - Increase based on one (1) vehicle added to fleet in FY17.
- 06402 - \$28,000 reduction due to a one-time vehicle purchase in FY17.

Significant Changes

During FY17 ½ FTE was transferred to the ENG-Real Property Division: Administrative Specialist III.

**Engineering Department
Development Review**

Mission Statement

To provide assurance that proposed designs for infrastructure improvements associated with residential or non-residential development applications, Right-of-way Use Permits, Excavation and Fill Permits, Road Opening Permits, and single family residential building permits in older subdivisions are in compliance with the various elements of the Martin County Comprehensive Growth Management Plan, the Martin County Land Development Regulations, and general engineering principles and practices while minimizing impacts to adjacent and surrounding property owners.

Services Provided

- Reasonable assurance that designs for infrastructure associated with private development or work within the County's right-of-way adhere to the technical criteria set forth in Article 4 of the Land Development Regulations as they relate to: adequate public roadway facilities; excavation, filling, and mining; stormwater management; flood protection; roadway design; and subdivisions.
- Reasonable assurance that the construction of new single family residential homes in neighborhoods without functioning stormwater management systems will have minimal impacts on the adjacent and surrounding property owners.
- Construction monitoring of infrastructure associated with private development or work within the County's right-of-way to ensure that the conditions of approval associated with the permission to construct have been met prior to the release of building permits, security, or certificates of occupancy and that all construction is performed in substantial conformance with the approved construction plans.
- Verification that the appropriate amount of security is being held to construct and/or maintain infrastructure for all platted subdivisions and for work in County rights-of-way.
- Maintenance of flood elevation certificates database.
- Participation in the Community Rating System overseen by Federal Emergency Management Agency (FEMA) to ensure compliance with the National Flood Insurance Program.
- Prompt response and feedback to inquiries from the public, elected officials, and the media regarding the work in the County's right-of-way, flood elevation certificates, perceived drainage problems from private development, etc.

Goals and Objectives

- Complete review of all land development and permit applications accurately and efficiently within specified timeframes
- Establish a program to more effectively oversee and monitor the construction of single family residences, private development, and work in the County's right-of-way
- Adopt the revisions to the Flood Insurance Rate Maps to incorporate the coastal risk areas that are re-evaluated by the Federal Emergency Management Agency
- Provide prompt response to Service Requests in the applicable timeframe

Benchmarks

- Ensure all developments are built in substantial accordance with approved final development plan
- Maintain and monitor contract and surety documents
- Ensure that proposed residential and non-residential development projects adhere to the design criteria and technical standards for stormwater management and flood control in a manner consistent with Section 4.9, Stormwater Management and Flood Protection Standards
- Ensure that proposed excavation, filling, landscaping, drainage, and road right-of-way modification activities do not negatively impact other facilities in the vicinity and comply with the applicable Land Development Regulations

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Respond to Service Requests on time	%	98.00	95.00	97.50	95.00
Development Compliance	%	97.50	95.00	97.50	95.00
Securities Monitoring	%	97.50	98.00	98.00	98.00

**Engineering Department
Development Review**

Outcomes

Compliance of residential and commercial development projects with the goals and objectives outlined within the Martin County Comprehensive Growth Management Plan.

Staffing Summary

Job Title	FY2017	FY2018
Project Manager	1	1
Construction Project Inspector	1	3
Associate Project Manager	2	
Permit/Securities Coordinator		1
Administrative Specialist III	1	
Project Engineer	1	1
Associate Project Specialist		2
Total FTE	6	8

Equipment Expenditures

None

**Engineering Department
Development Review**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	178,237	271,445	281,935	389,854
01400 Overtime	259	0	342	0
01501 Cell Phone Stipend	671	960	1,063	960
01504 Class C Meal Reimbursement	0	0	15	0
02101 FICA	10,300	16,605	16,411	24,170
02102 Medicare	2,409	3,884	3,838	5,652
02200 Retirement Contributions	16,027	22,988	23,756	33,675
02300 Life and Health Insurance	44,641	71,383	68,243	86,398
03100 Professional Services	10,990	24,310	0	21,888
03103 Prof Svcs-Outside Counsel-Non-Lit	4,270	0	175	0
04000 Travel and Per Diem	0	450	0	1,450
04001 Travel and Per Diem/Mandatory	0	800	983	0
04002 Travel and Per Diem/Educational	219	1,800	970	2,900
04101 Communications- Cell Phones	10	275	0	275
04104 Communications-Data/Wireless Svcs	0	0	222	1,500
04200 Freight and Postage	288	450	331	450
04402 Rentals and Leases/Copier Leases	0	853	0	0
04600 Repairs and Maintenance	76	200	59	0
04610 Vehicle Repair and Maintenance	1,067	1,700	1,687	1,700
04700 Printing and Binding	760	325	8,009	4,000
04900 Other Current Charges	0	1,000	10	1,000
04910 Fleet Replacement Charge	5,943	5,525	5,525	5,943
05100 Office Supplies	370	500	365	1,150
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,843	0
05200 Operating Supplies	353	250	2,658	1,250
05204 Fuel	2,444	4,706	3,498	10,706
05207 Computer Supplies	135	500	297	500
05208 Software Licenses	0	0	328	0
05400 Publications and Memberships	200	200	270	200
05402 Publications/Subscriptions	64	450	0	450
05500 Training	350	100	3,345	1,100
Total Expenses	280,081	431,659	426,177	597,171

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	-7,032	131,659	124,781	209,453
1150 Countywide Road Maintenance MSTU	0	0	5,138	75,146
3301 Road Projects	0	0	3,722	37,572
32900 Other Permits and Fees	112,416	100,000	97,195	100,000
34900 Other Charges for Services	174,697	200,000	195,341	175,000
Total Revenues	280,081	431,659	426,177	597,171

**Engineering Department
Development Review**

Accounts of Interest

- 03100 - \$21,888 for assistance with project review and traffic impact studies, and groundwater modeling. Decreased by \$2,422 and re-allocated into the Printing & Binding line item.
- 04000 - \$1,000 increase due to three new FTEs.
- 04002 - \$800 moved from the Travel and Per Diem/Mandatory line item; and \$300 increase due to new FTEs.
- 04104 - Increase due to new FTEs to cover wireless data service fees.
- 04700 - \$3,675 increase moved from the Professional Services, the Rental & Leases/Copier, and the Repairs and Maintenance line items. Covers expenses for Flood Insurance Facts sheet sent out to property owners through the Property Appraiser's Office.
- 04910 - Increase based on replacement cost estimates.
- 05100 - \$650 added to cover expenses for new FTEs.
- 05200 - \$1,000 added to cover expenses for new FTEs.
- 05204 - \$6,000 added to cover expenses for new FTEs.
- 05500 - \$1,000 added to cover expenses for new FTEs.

Significant Changes

During FY17 BOCC approved the addition of two FTEs: Construction Project Inspector positions.

**Engineering Department
Stormwater Maintenance Program**

Mission Statement

Maintain and enhance the County's existing stormwater facilities in a timely, cost effective manner utilizing County staff and contracted services. Continue to improve stormwater system maintenance thereby reducing pollutants entering the public rivers and estuaries and improving the quality of life.

Services Provided

- Maintenance of network of County drainage infrastructure assets
- Stormwater Treatment Areas (STAs) are maintained and water quality projects are conducted through a combination of contracted services and County staff. Maintenance of these facilities includes control of exotic plants and protection of native plants as well as maintenance of the physical structures such as weirs, control structures, piping, irrigation systems and fencing. Some retrofit projects include passive use facilities such as pedestrian pathways and boardwalks
- Stormwater sediment collection includes the cleaning of drainage structures; such as, pipes, culverts, catch basins and baffle boxes with specialized County equipment. Through contracted services, street sweeping is performed on County roadways with curb and gutters to reduce the amount of sediments that enter the stormwater systems
- Design and construction of small to medium-sized drainage projects on County-maintained property. The focus of this program is to upgrade or reconstruct existing drainage facilities to improve drainage and water quality
- Maintenance of primary drainage ditches and creeks with specialized equipment to reduce sediment transfer while sustaining adequate stormwater flows to minimize flooding

Goals and Objectives

- Perform maintenance on County operated STAs and major ditches to preserve water flow and reduce stormwater pollutant loads in accordance with scheduled maintenance program (see performance measure)
- Prevent sediments and pollutants from entering the estuary by removing them from baffle boxes and other stormwater facilities through the use of a vacuum truck purchased in accordance with scheduled maintenance program (see performance measure)
- Continue participation with Ecosystem Restoration & Management staff to manage the National Pollutant Discharge Elimination System (NPDES) program in accordance with 5 year permit

Benchmarks

Inspect all County maintained stormwater baffle boxes annually and remove sediments as needed to minimize stormwater sediment transfer to the rivers and estuary.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Drainage Maintenance (Tons)	#	123.00	80.00	148.00	175.00
Mowing Operations - Drainage Ditches	%	51.25	50.00	55.00	60.00

Outcomes

Implementation of scheduled and routine maintenance activities will result in a significant reduction of public inquiries for improved water quality and flooding concerns.

**Engineering Department
Stormwater Maintenance Program**

Staffing Summary

Job Title	FY2017	FY2018
Construction Worker I	1	
Engineering Assistant	1	1
Equipment Operator II	2	2
Project Manager	2	1
Associate Project Specialist		1
Equipment Operator IV	1	1
Road Maintenance Supervisor	2	2
Administrative Specialist III	.5	.5
Construction Worker		1
Maintenance Worker II	1	1
Equipment Operator III	3.5	3.5
Equipment Operator I	2	2
Project Leader I	3.5	3.5
Total FTE	19.5	19.5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Stormwater Maintenance Program**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	539,749	706,368	633,059	759,820
01203 Standby Pay	893	2,000	910	2,000
01400 Overtime	2,317	20,500	18,528	20,500
01501 Cell Phone Stipend	2,621	2,400	3,360	3,360
02101 FICA	31,254	44,241	38,440	48,504
02102 Medicare	7,309	10,346	8,990	11,345
02200 Retirement Contributions	39,753	53,663	49,784	61,881
02300 Life and Health Insurance	162,849	222,669	146,436	191,656
03100 Professional Services	0	0	8,175	25,000
03400 Other Contractual Services	512,035	610,605	514,919	624,005
03404 Janitorial Services	347	6,130	351	6,130
03409 Mowing & Landscaping Services	177,713	170,000	177,198	171,500
03410 Other Contractual Svcs - Staffing	126,250	120,000	116,777	120,000
04002 Travel and Per Diem/Educational	0	3,564	0	3,564
04100 Communications	0	500	0	500
04101 Communications- Cell Phones	10	100	0	100
04200 Freight and Postage	2,013	500	34	500
04301 Electricity	2,984	2,322	3,489	2,322
04303 Water/Sewer Services	8,051	2,300	757	2,300
04304 Garbage/Solid Waste Services	5,466	8,000	10,041	8,000
04400 Rentals and Leases	0	300	86	300
04401 Rentals and Leases/Pool Vehicles	30	0	0	0
04402 Rentals and Leases/Copier Leases	958	958	958	958
04600 Repairs and Maintenance	7,447	8,750	3,784	8,750
04610 Vehicle Repair and Maintenance	220,869	133,799	174,558	133,799
04700 Printing and Binding	336	450	299	450
04900 Other Current Charges	336	150	500	650
04910 Fleet Replacement Charge	24,043	23,600	23,600	22,363
05100 Office Supplies	563	1,420	1,087	1,420
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,150	0
05179 Other Equipment \$1000-\$4999.99	0	0	2,907	0
05195 Non-Capital Computer Equipment	0	0	130	0
05199 Other Non-Capital Equipment	1,985	4,500	329	4,500
05200 Operating Supplies	17,532	20,000	17,810	20,000
05204 Fuel	70,637	128,600	80,098	128,100
05207 Computer Supplies	289	0	0	0
05300 Road Materials and Supplies	82,352	81,730	57,342	81,730
05400 Publications and Memberships	550	550	48	550
05402 Publications/Subscriptions	0	764	0	764
05500 Training	876	1,404	5,227	6,404
06400 Furniture and Equipment	25,343	0	0	0
Total Expenses	2,075,760	2,393,183	2,101,158	2,473,725

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1121 Hutchinson Island MSTU	0	0	0	2,100
1140 Stormwater MSTU	2,075,760	2,393,183	2,101,153	2,471,625
36900 Other Miscellaneous Revenues	0	0	5	0
Total Revenues	2,075,760	2,393,183	2,101,158	2,473,725

**Engineering Department
Stormwater Maintenance Program**

Accounts of Interest

- 03100 - \$25,000 increase for Stormwater Treatment Areas (STAs) monitoring, sampling, and data-analysis and update from GIS onto IPS.
- 03400 - Contractual Services include: \$13,400 increase due to STA plants replacements in new project areas to maintain water treatment levels; \$5,590 for uniforms rental and/or purchase; \$75,000 for fence repairs, removal of hazardous trees and stumps, dumpster and port-o-let services; \$406,605 for STA maintenance and exotic plant and aquatic weed control; \$74,410 for road and drainage repair, rehabilitation and replacement; \$2,000 for maintenance cost for Beau Rivage Subdivision's STA; and \$47,000 for maintenance cost of Kitching Creek's STA.
- 03409 - \$1,500 increase for the All American Ditch project. Covers services for Countywide mowing and landscaping services - STA related.
- 03410 - \$120,000 for assistance with workload related to Stormwater Management Program duties.
- 04900 - \$500 increase moved from the Fuel line item.
- 04910 - Decrease based on replacement cost estimates.
- 05500 - Added \$5,000 to provide additional safety and job-related training to Staff.

Significant Changes

There are no significant program changes.

**Engineering Department
Field Operations**

Mission Statement

Provide cost effective maintenance of roadway surfaces and right-of-ways, sidewalks, and drawbridge operations. Ensure that the maintenance of enhanced streetscape areas will project the high standards of quality expected by Martin County residents.

Services Provided

The division's primary responsibility is to maintain the County roadway infrastructure. The primary focus is on paved and unpaved road surfaces and the associated roadside drainage.

- Operates and maintains the Hobe Sound drawbridge over the Intracoastal Waterway
- Performs minor asphalt surface repairs of potholes and road cuts due to underground work
- Provides mowing services by in-house staff as well as contracted services for roadside flat mowing and roadside brush control
- Provides landscape maintenance services on County-maintained roadways as well as various State roads through interlocal maintenance agreements
- Maintains sidewalks on County roadways. A major project is upgrading County sidewalks to conform with the Americans with Disabilities Act (ADA)
- Maintains unpaved County roadways
- Maintains roadside drainage swales and ditches to reduce sediment transfer while sustaining adequate drainage flows to minimize flooding
- Designs and constructs small to medium-sized drainage projects on County-maintained property. The focus of this program is to upgrade or reconstruct existing drainage facilities to improve drainage and water quality

Goals and Objectives

- Maintain roadways to the highest standards possible while adhering to cost effective methodologies
- Maintain our current high Level of Service (LOS) on the bascule drawbridge to both road and marine traffic (see performance measure)
- Maintain sidewalks by mowing, edging, sweeping and brush trimming. The focus is on the Urban Service District as a priority in accordance with an established monthly schedule
- Continue emphasis on repairs and maintenance of existing County sidewalks with particular focus on meeting the intent of the Americans with Disabilities Act (ADA) (see performance measure)

Benchmarks

Mow arterial roadways ten cycles per year compared to St. Lucie County at six cycles and FDOT at ten cycles per year.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Drawbridge Availability	%	100.00	99.90	99.75	99.00
Sidewalk Repairs (# Linear Ftg.)	#	8,340.00	8,000.00	11,086.00	8,000.00

Outcomes

Implementation of scheduled and routine maintenance activities will result in a significant reduction in public inquiries.

**Engineering Department
Field Operations**

Staffing Summary

Job Title	FY2017	FY2018
Maintenance Worker II	5	5
Project Leader I	1.5	1.5
Equipment Operator III	5.5	5.5
Equipment Operator I	3	3
Field Ops/Storm Water Manager	1	1
Associate Project Specialist		1
Maintenance Worker III	4	4
Sr. Project Manager-Field Ops Div	1	
Construction Worker II	2	
Construction Worker		4
Project Engineer - Field Ops		1
Equipment Operator IV	5	5
Bridgetender	4	4
Road Maintenance Supervisor	2	2
Project Leader II	5	5
Administrative Specialist III	.5	1.5
Equipment Operator II	4	3
Administrative Specialist II	1	
Construction Worker I	2	
Total FTE	46.5	46.5

Equipment Expenditures

Small Equipment Replacements.

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Field Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	1,359,172	1,601,406	1,426,227	1,754,465
01203 Standby Pay	13,108	7,300	13,510	7,300
01400 Overtime	11,300	12,500	42,829	12,500
01501 Cell Phone Stipend	3,373	3,360	3,360	3,360
01504 Class C Meal Reimbursement	0	0	41	0
02101 FICA	80,410	99,109	86,134	110,004
02102 Medicare	18,805	23,177	20,145	25,728
02200 Retirement Contributions	108,185	127,493	115,062	140,340
02300 Life and Health Insurance	353,628	481,617	405,687	491,894
03100 Professional Services	2,925	0	865	0
03400 Other Contractual Services	178,402	188,148	242,205	188,498
03404 Janitorial Services	1,835	4,000	2,406	4,000
03409 Mowing & Landscaping Services	813,036	882,848	690,355	723,768
03410 Other Contractual Svcs - Staffing	58,784	73,643	54,040	73,643
04002 Travel and Per Diem/Educational	154	1,821	0	1,821
04100 Communications	1,832	850	1,806	0
04101 Communications- Cell Phones	323	2,400	629	1,000
04104 Communications-Data/Wireless Svcs	0	0	0	1,900
04200 Freight and Postage	282	300	107	300
04301 Electricity	18,494	26,513	20,709	26,513
04303 Water/Sewer Services	95,811	73,080	89,098	87,080
04304 Garbage/Solid Waste Services	11,536	24,800	33,989	24,800
04400 Rentals and Leases	0	8,000	86	8,000
04402 Rentals and Leases/Copier Leases	1,439	1,440	1,475	1,440
04600 Repairs and Maintenance	12,576	42,370	141,680	220,970
04610 Vehicle Repair and Maintenance	275,505	182,755	255,170	182,755
04611 Building Repair and Maintenance	2,558	8,750	4,157	8,750
04700 Printing and Binding	374	680	345	680
04900 Other Current Charges	699	500	725	1,000
04910 Fleet Replacement Charge	25,558	32,920	32,920	34,270
05100 Office Supplies	1,326	3,000	2,247	3,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,150	0
05179 Other Equipment \$1000-\$4999.99	6,173	0	786	0
05195 Non-Capital Computer Equipment	0	0	250	0
05199 Other Non-Capital Equipment	10,023	4,500	329	4,500
05200 Operating Supplies	31,062	56,900	32,396	56,900
05201 Chemicals	0	600	0	600
05204 Fuel	84,127	187,800	87,671	187,300
05207 Computer Supplies	747	0	0	0
05208 Software Licenses	311	0	0	0
05300 Road Materials and Supplies	136,867	208,600	181,550	208,600
05400 Publications and Memberships	0	150	48	150
05402 Publications/Subscriptions	0	570	0	570
05500 Training	2,110	2,836	4,781	7,836
06400 Furniture and Equipment	0	44,500	20,640	44,500
06402 Vehicles /Rolling Stock/Equip>\$30k	153,881	0	0	0
06410 Vehicles - Fleet Maintenance	61,000	0	0	0
08200 Aid To Private Organizations	10,000	10,000	10,000	10,000
Total Expenses	3,947,729	4,431,236	4,027,608	4,660,735

**Engineering Department
Field Operations**

Expenditures and Revenues

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	21,410	50,262	29,812	53,605
1121 Hutchinson Island MSTU	15,787	19,857	19,608	35,457
1140 Stormwater MSTU	1,056	0	0	0
1150 Countywide Road Maintenance MSTU	665,664	761,259	693,266	849,810
3301 Road Projects	3,243,810	3,599,858	3,284,918	3,721,863
36900 Other Miscellaneous Revenues	0	0	5	0
Total Revenues	3,947,729	4,431,236	4,027,608	4,660,735

Accounts of Interest

- 03400 -Contracted Services include: \$9,490 for uniform rental and/or purchase; \$35,000 for removal of hazardous trees and stumps, dumpsters, and port-o-let services; \$2,988 for road and drainage repairs, rehabilitation and replacement; \$141,020 for drawbridge maintenance.
- 03409 - Reduced by \$159,080 and re-allocated to the Repairs & Maintenance line item. Mowing and landscaping services include: \$556,872 for countywide landscape installation and maintenance on new and existing areas; replacement and repair of irrigation system; \$122,039 for countywide roadside mowing; \$25,000 for landscape maintenance of SR710 Big John Monahan Bridge; and \$19,857 for landscape services in Hutchinson Island.
- 03410 - \$73,643 Staffing assistance with workload related to Field Operations duties.
- 04104 - \$1,900 increase moved from the Communications-Cell Phones line item and the Communications line item.
- 04303 - \$14,000 increase for water irrigation in new project areas.
- 04600 - \$178,600 increase, of which \$19,520 was added to cover repair expenses in new project areas such as Sunset Trail at Blasko and Hutchinson Island Gateway Phase II; and, \$159,080 was moved from the Mowing & Landscaping Services line item.
- 05500 - Added \$5,000 to provide additional safety and job-related training to Staff.
- 06400 - For small field equipment replacements.

Significant Changes

There are no significant program changes.

**Engineering Department
Mosquito Control**

Mission Statement

To provide effective and environmentally-sound mosquito surveillance and control services to enhance public health and the quality of life for residents and visitors of Martin County in accordance with Federal and State requirements; to eliminate Africanized honey-bees from county lands or if public health is threatened; and to control aquatic weeds and nuisance vegetation in stormwater areas and designated right-of-ways to provide adequate stormwater control.

Services Provided

The division's primary responsibility is to control the mosquito population in a manner consistent with the principles of integrated mosquito management. The Division:

- Monitors the abundance and distribution of different mosquito species throughout the county and determines when control is warranted, in compliance with Federal and State regulations, and which control measure is the most appropriate given the circumstances
- Eliminates breeding sites, manages two mosquito impoundments, conducts biological control through introduction of mosquito-eating fish, applies larvicides to standing water, and applies adulticides as needed
- Partners with the Florida Department of Health to monitor arboviral activity in the County through the sentinel chicken program, and targets vector species to protect public health
- Ensures all operations are conducted in accordance with best management practices set forth by the Florida Department of Agriculture and Consumer Services as part of the Mosquito Control Work Program.
- Monitors contracted services for aerial mosquito control applications and aquatic weed control
- Performs weed control on right-of-ways, natural areas, curbs and gutters, sidewalks around traffic delineators, traffic signs, and stormwater drainage ditches
- Responds to all citizens' inquiries relative to Mosquito Control issues and conducts outreach on mosquito management for homeowners
- Controls African bees in County right-of-ways and responds to citizen complaints concerning African bees

Goals and Objectives

- Implement integrated mosquito management to the fullest extent possible given available resources to protect human, animal, and environmental health and promote the rational use of pesticides
- Focus on source reduction and controlling mosquitoes in the immature stages, through use of mosquito-eating fish and larvicides, as frequently as possible to reduce reliance upon adulticides
- Maintain status as a State-Approved mosquito control program under the Florida Department of Agriculture and Consumer Services
- Continue emphasis on citizen engagement in mosquito control efforts through outreach activities, the Request for Service (RFS) system, and operations transparency efforts on the website
- Remain current with new technological advances in the mosquito and aquatic weed control industry

Benchmarks

- Increase use of larvicides and mosquito-eating fish to reduce the acres of ground adulticide applications
- Respond to RFS complaints within 48 hours via email, telephone, or in person
- Improve chemical-use transparency by putting more information on the website regarding control activities
- Complete outreach activities prior to mosquito season to educate public on reducing mosquito breeding
- Quarterly inspections of stormwater ditches maintained by the Division to ensure proper drainage and weed control

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Aquatic Weed Control	%	95.00	95.00	98.50	95.00
Mosquito Inspections	%	100.00	100.00	100.00	100.00
Adulticide to Control Mosquito (# Acres)	#	217,522.00	300,000.00	244,088.00	230,000.00
Employee Pesticide & Safety Education	#	8.00	16.00	21.00	10.00

**Engineering Department
Mosquito Control**

Outcomes

Implementation of best management practices of integrated mosquito management, utilizing available resources, will result in knowledge-based, surveillance-driven mosquito control which protects human, animal, and environmental health and promotes the rational use of pesticides. Scheduled aquatic weed control and invasive plant removal in stormwater ditches will ensure adequate stormwater flood control and proper drainage.

Staffing Summary

Job Title	FY2017	FY2018
Maintenance Worker III	2	1
Mosquito Control Manager	1	1
Mosquito Control Specialist	1	2
Entomological Inspector	3	
Mosquito Control Technician	1	6
Project Manager - Mosquito	1	1
Mosquito Control Resource Spec		1
Total FTE	9	12

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Mosquito Control**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	258,844	338,099	327,524	444,600
01203 Standby Pay	5,040	2,000	3,255	2,000
01400 Overtime	723	3,400	10,384	3,400
01501 Cell Phone Stipend	3,124	3,360	4,061	5,761
02101 FICA	15,727	20,621	20,632	27,901
02102 Medicare	3,678	4,825	4,825	6,524
02200 Retirement Contributions	22,852	27,766	26,060	35,595
02300 Life and Health Insurance	42,869	77,169	49,363	98,152
03100 Professional Services	0	0	4,945	5,325
03101 Professional Services - IT	256	0	0	0
03400 Other Contractual Services	118,057	124,330	247,282	125,050
03404 Janitorial Services	2,036	1,200	2,075	2,050
03410 Other Contractual Svcs - Staffing	93,891	37,673	18,195	37,673
04001 Travel and Per Diem/Mandatory	26	2,165	0	2,000
04002 Travel and Per Diem/Educational	3,516	414	579	579
04101 Communications- Cell Phones	22	100	3	100
04200 Freight and Postage	232	500	5,533	600
04301 Electricity	9,481	7,935	12,229	7,935
04303 Water/Sewer Services	1,004	700	414	700
04304 Garbage/Solid Waste Services	581	670	581	725
04400 Rentals and Leases	0	1,100	0	1,100
04402 Rentals and Leases/Copier Leases	968	910	928	950
04600 Repairs and Maintenance	9,181	10,400	11,353	10,900
04610 Vehicle Repair and Maintenance	25,228	19,938	26,806	19,138
04611 Building Repair and Maintenance	1,146	2,000	586	2,000
04700 Printing and Binding	1,441	500	729	500
04900 Other Current Charges	5	0	505	500
04910 Fleet Replacement Charge	40,207	41,790	41,790	41,790
05100 Office Supplies	583	950	1,189	950
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,124	0
05179 Other Equipment \$1000-\$4999.99	2,889	3,298	24,955	3,298
05195 Non-Capital Computer Equipment	819	0	0	0
05199 Other Non-Capital Equipment	2,682	3,590	5,943	11,590
05200 Operating Supplies	15,037	26,725	26,289	36,575
05201 Chemicals	411,140	231,751	321,632	231,751
05204 Fuel	18,686	37,004	18,862	38,804
05300 Road Materials and Supplies	633	2,000	194	2,000
05400 Publications and Memberships	331	390	335	390
05500 Training	2,410	1,737	1,843	4,692
06400 Furniture and Equipment	0	0	55,401	0
Total Expenses	1,115,347	1,037,010	1,278,404	1,213,598

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	865,757	846,115	856,256	1,027,059
1140 Stormwater MSTU	159,928	190,895	175,229	186,539
33469 State Grants/Other Human Services	0	0	31,540	0
36100 Interest Earnings	0	0	5	0
36900 Other Miscellaneous Revenues	89,661	0	215,374	0
Total Revenues	1,115,347	1,037,010	1,278,404	1,213,598

**Engineering Department
Mosquito Control**

Accounts of Interest

03100 - Services for the removal of africanized bees.

03400 - \$125,050 Aerial treatments

03404 - \$800 increase moved from the Vehicle Repair & Maintenance line item; plus a \$50 increase to cover fees for current services.

03410 - \$37,673 Maintenance staffing to assist with entomological inspections and aquatic weed teams.

04002 - \$165 increase moved from the Travel and Per Diem/Mandatory line item.

04600 - \$500 increase to maintain current level of service.

04900 - \$500 increase due to new FTEs.

05199 - \$8,000 increase for laboratory testing equipment.

05200 - \$9,850 increase for laboratory supplies.

05204 - \$1,800 increase due to new FTEs.

05500 - \$2,955 added for training of new FTEs.

Significant Changes

Three FTEs added for FY18: Mosquito Control Technicians.

**Engineering Department
Coastal Management**

Mission Statement

Maintain inlet navigation and mitigate down drift inlet impacts, provide shoreline storm protection, maintain the County's coastal and estuarine habitat, and develop public anchoring and mooring alternatives.

Services Provided

- Manages an on-going Reef Enhancement and Protection Program to deploy approved materials at any of the permitted offshore or river sites, and monitor these new sites while working with other agencies to monitor overall reef health. New work is performed according to the Martin County Artificial Reef Plan. Multiple estuarine sites have been permitted in for oyster reef restoration and living shoreline construction projects. These projects serve resident and visiting marine interests and also provide a vital role in support of fish and coral populations and in overall water quality improvement
- Works to protect and restore marine ecological systems
- Responsible for the County's beach management program which includes shoreline nourishment and maintenance of the northern 4 miles of Atlantic coastal beach in Martin County and a segment of beach that fronts Bathtub Beach Park and extends south toward St. Lucie Inlet
- Manages a program to maintain and dredge navigation channels within public waterways and provide services to waterway users
- Oversees the St. Lucie Inlet Management Plan Implementation Program which is comprised of maintenance dredging with sand bypassing to beaches north and south of the inlet. The program also includes other necessary improvements to the jetties, breakwater, sand impoundment basin, and interior shoal to maintain the navigation channel

Goals and Objectives

- Implement a funding strategy for the maintenance of St. Lucie Inlet
- Implement the updated St. Lucie Inlet Management Plan and integrate stakeholders north and south into this process
- Continue to work with the State on anchoring and mooring policy development
- Develop mooring opportunities on inland waterways
- Work regionally to collect and analyze data on the state of marine ecosystems, and develop protective and restorative strategies
- Develop and implement mooring field programs
- Engage the public to provide information and education on the coastal environment
- Provide ongoing inspection services for Coastal construction projects to ensure all environmental protection measures are followed and all permit-required monitoring is completed
- Continue to seek grant opportunities from state and federal agencies to fund creation of marine and estuarine habitat and work with other state and federal agencies to monitor and protect both natural and artificial habitat

Benchmarks

The Martin County Coastal Program has been successful in accomplishing all program objectives with 2.5 FTEs. Neighboring Counties with similar programs employ 3.5 FTEs (Indian River County) to accomplish similar objectives.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Beach Performance	%	98.25	100.00	100.00	100.00
Inlet Navigation	%	100.00	100.00	100.00	100.00
Sand Transfer	%	100.00	100.00	100.00	100.00

Outcomes

No coastal structures lost due to shoreline erosion.

**Engineering Department
Coastal Management**

Staffing Summary

Job Title	FY2017	FY2018
Associate Project Manager - Coastal	1	
Associate Project Specialist		1
Administrative Specialist III		.5
Administrative Specialist II	.5	
Coastal Engineer	1	1
Total FTE	2.5	2.5

Equipment Expenditures

None

**Engineering Department
Coastal Management**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	144,487	145,783	149,206	152,013
01501 Cell Phone Stipend	967	960	960	960
01504 Class C Meal Reimbursement	0	0	15	0
02101 FICA	8,538	9,038	8,852	9,425
02102 Medicare	1,997	2,114	2,070	2,205
02200 Retirement Contributions	10,445	10,963	11,378	12,024
02300 Life and Health Insurance	12,041	13,444	11,235	5,967
03400 Other Contractual Services	13,140	14,000	18,150	14,000
04000 Travel and Per Diem	3,585	5,250	2,018	5,250
04002 Travel and Per Diem/Educational	1,041	1,215	2,748	1,215
04100 Communications	492	0	804	250
04104 Communications-Data/Wireless Svcs	0	0	140	1,480
04200 Freight and Postage	1,215	250	154	250
04400 Rentals and Leases	3,348	5,000	3,348	5,000
04401 Rentals and Leases/Pool Vehicles	930	60	1,200	260
04402 Rentals and Leases/Copier Leases	0	270	0	0
04600 Repairs and Maintenance	28	3,818	605	3,818
04700 Printing and Binding	266	400	165	400
04900 Other Current Charges	20	640	240	440
05100 Office Supplies	198	380	197	380
05195 Non-Capital Computer Equipment	0	100	730	0
05199 Other Non-Capital Equipment	0	300	0	0
05200 Operating Supplies	75	1,000	448	940
05204 Fuel	98	3,818	22	3,818
05207 Computer Supplies	642	500	1,041	980
05400 Publications and Memberships	832	1,261	2,674	1,261
05500 Training	1,661	2,197	1,981	2,197
Total Expenses	206,046	222,761	220,381	224,533

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
3102 Other County Capital Projects	3,400	0	15,750	0
3201 Beaches	202,646	222,761	204,631	224,533
Total Revenues	206,046	222,761	220,381	224,533

Accounts of Interest

- 03400 - \$14,000 services for inspection and maintenance of county-owned navigation aides (channel markers and buoys).
- 04100 - \$250 moved from the Rentals and Leases/Copier Leases line item.
- 04104 - \$1,480 increase to cover wireless data service fees for web cams and other devices.
- 04401 - \$200 increase moved from the Other Current Charges line item.
- 05207 - \$480 increase moved from the Non-Capital Computer Equipment, the Other Non-Capital Computer Equipment, and the Operating Supplies line items.

Significant Changes

There are no significant program changes.

**Engineering Department
Real Property**

Mission Statement

Provide real property knowledge and expertise to the County and the public for all phases of interest in County real property practices.

Services Provided

- Review development applications and plats of development applications to assure compliance with any required transfer of real property interests
- Provide outside professionals with information on County acquisitions of real property interests and costs
- Acquisition and disposition of real property for:
 - Right-of-way
 - Environmental lands
 - Capital improvements
 - Utilities
 - Witham Field
 - Constitutional Officers
- Acquire leasehold interests as needed for various County interests
- Administer leases for non-profits and government agencies in accordance with Florida Statute 125.38
- Liaison to local, state, regional and federal governments
- Provide support to County Attorney and outside legal with eminent domain processes
- Responsible for acquiring or granting of easements to support County needs
- General research and support for all real property matters
- Represent the County in public forums

Goals and Objectives

- Initiate new technology and cost savings measures for the division
- Perform technical review of development application due diligence
- Initiate best management practices for real property interests
- Administer leases for non-profits and government agencies in accordance with Florida Statute 125.38
- Develop lease management software application with IT
- Maintain a current list of all County leases on website
- Maintain a current inventory of County-owned real property interests
- Ensure compliance with Affordable Housing public hearing requirements under Florida Statute 125.379

Benchmarks

Complete high quality professional products for all projects within the allotted deadlines 95% of the time.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Dev Rev Acquisitions	%	N/A	100.00	100.00	100.00
Real Property Inventory	%	N/A	100.00	100.00	100.00
Lease Inventory	%	N/A	100.00	100.00	100.00
BOCC real estate reports	%	N/A	100.00	100.00	100.00

Outcomes

Meet Goals and Objectives by maintaining a highly efficient Division, satisfying internal/external requests and achieving expected level of service to the public.

**Engineering Department
Real Property**

Staffing Summary

Job Title	FY2017	FY2018
Project Manager -Real Property		1
Real Property Specialist	.25	.25
Real Property Manager	1	1
Associate Project Specialist		1
Senior Certified Paralegal	2	1
Administrative Specialist III		.5
Property Manager - Real Property	1	
Total FTE	4.25	4.75

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Engineering Department
Real Property**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	0	285,450	236,929	272,555
01501 Cell Phone Stipend	0	360	411	480
01504 Class C Meal Reimbursement	0	0	15	0
02101 FICA	0	17,699	13,857	16,899
02102 Medicare	0	4,138	3,241	3,953
02200 Retirement Contributions	0	22,209	18,868	22,299
02300 Life and Health Insurance	0	61,155	49,573	52,168
03100 Professional Services	0	18,600	11,038	31,500
03400 Other Contractual Services	0	17,500	138	0
04000 Travel and Per Diem	0	25	0	525
04001 Travel and Per Diem/Mandatory	0	250	0	250
04002 Travel and Per Diem/Educational	0	500	0	500
04200 Freight and Postage	0	400	162	400
04300 Utility Services	0	0	0	100
04400 Rentals and Leases	0	1,500	1,500	1,500
04401 Rentals and Leases/Pool Vehicles	0	200	80	200
04402 Rentals and Leases/Copier Leases	0	360	0	360
04600 Repairs and Maintenance	0	125	0	125
04610 Vehicle Repair and Maintenance	0	250	0	250
04700 Printing and Binding	0	600	595	600
04900 Other Current Charges	0	600	4,190	1,600
05100 Office Supplies	0	625	461	625
05195 Non-Capital Computer Equipment	0	0	73	0
05199 Other Non-Capital Equipment	0	250	2,490	250
05200 Operating Supplies	0	1,450	212	1,450
05204 Fuel	0	500	0	500
05207 Computer Supplies	0	0	37	0
05208 Software Licenses	0	250	0	250
05400 Publications and Memberships	0	1,300	1,005	1,300
05402 Publications/Subscriptions	0	300	129	300
05500 Training	0	1,250	4,419	4,250
Total Expenses		437,846	349,422	415,189

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	437,846	346,222	395,689
36200 Rents and Royalties	0	0	0	19,500
36401 Row Abandonment	0	0	3,200	0
Total Revenues		437,846	349,422	415,189

**Engineering Department
Real Property**

Accounts of Interest

- 03100 - \$12,900 increase moved from the Other Contractual Services line item. Covers services for real property management such as title work, appraisals, surveys, etc.
- 03400 - \$17,500 reduction re-allocated into: Professional Services, Travel & Per Diem, Utility Services, Other Current Charges, and Training line items.
- 04000 - \$500 moved from the Other Contractual Services line item, for new and existing Staff travel expenses when attending training.
- 04300 - \$100 moved from the Other Contractual Services line item to cover stormwater fees payable to the City of Stuart.
- 04900 - \$1,000 moved from the Other Contractual Services line item; increase necessary to maintain current level of service.
- 05500 - \$3,000 moved from the Other Contractual Services line item, for new and existing Staff training.

Significant Changes

During FY17 one FTE was transferred from the Legal Department: Associate Project Specialist; and one FTE was transferred to the Administration Department: Senior Certified Paralegal. Additionally, ½ FTE was transferred from the ENG-Ecosystem Division: Administrative Specialist III. Staff changes resulted in a net budget reduction of \$22,657 for this Division.

Fire Rescue

Fire Rescue Program Chart Total Full-Time Equivalents (FTE) = 353.00
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Emergency Management Total Full Time Equivalents (FTE) = 1.75
Nuclear Planning Total Full Time Equivalents (FTE) = 2.25
Fire Rescue Communications Total Full Time Equivalents (FTE) = 15
Ocean Rescue Total Full Time Equivalents (FTE) = 19
Fire Prevention Total Full Time Equivalents (FTE) = 5
Fire Rescue Administration Total Full Time Equivalents (FTE) = 7
Operations Total Full Time Equivalents (FTE) = 291
Fleet Services and Logistics Total Full Time Equivalents (FTE) = 6
Special Operations Total Full Time Equivalents (FTE) = 6

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	352.00	352.00	353.00	1.00	0 %
Total Budget Dollars	41,172,411	39,661,972	41,669,362	2,007,390	5.06 %

Fire Rescue

Introduction

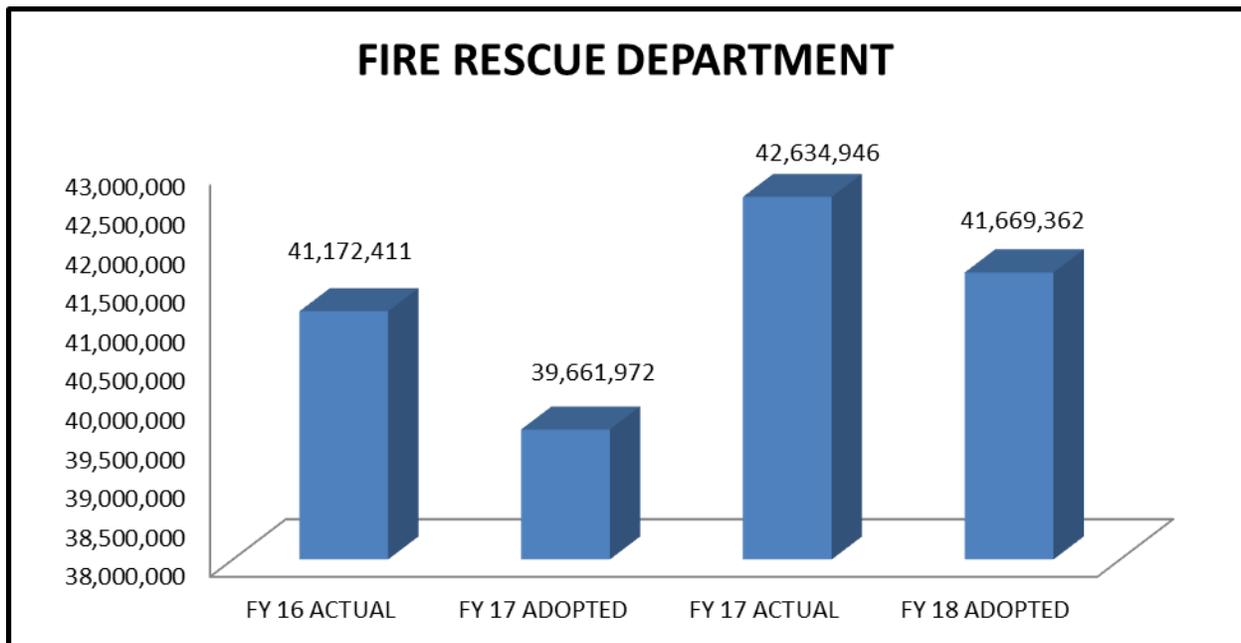
The department mission is to protect lives, property, and the environment with safety, integrity, and excellence. Fire Rescue is comprised of three major divisions each of which provides an essential emergency service for the citizens: Emergency Management, Operations, and Administration. Each of these areas provide for the routine emergency needs of the public on a daily basis, as well as for maintaining readiness to deliver immediate action in a man-made or natural disaster.

Key Issues and Trends

- Revenue shortfalls and the impact on services and workload
- Maintenance of current capital infrastructure
- Replace aging vehicles and rolling stock
- Seek efficiencies in service delivery

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Emergency Management	272,950	181,338	389,999	244,798
Nuclear Planning	235,202	165,506	288,355	192,041
Fire Rescue Communications	979,211	1,013,622	1,087,945	1,012,400
Ocean Rescue	1,124,755	1,254,423	1,369,124	1,379,751
Fire Prevention	418,310	435,396	376,256	452,152
Fire Rescue Administration	721,028	809,005	860,884	877,391
Operations	34,574,082	33,012,155	35,254,688	34,535,865
Fleet Services and Logistics	572,302	567,644	612,407	590,625
Special Operations	2,274,572	2,222,883	2,395,288	2,384,339
Total Expenses	41,172,411	39,661,972	42,634,946	41,669,362



Fire Rescue

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	22,434,053	22,588,982	22,665,086	23,167,615
01203 Standby Pay	29,510	31,490	28,495	31,490
01204 Holiday Pay - IAFF	750,366	771,300	726,232	760,295
01209 Salaries - Special Event	38,601	0	35,187	0
01210 IAFF Station Trsf Mileage (\$10)	610	0	730	0
01300 Other Salaries	37,327	74,540	63,055	93,234
01400 Overtime	1,689,831	637,500	2,283,567	1,177,500
01500 Special Pay	447,294	415,302	438,924	477,760
01501 Cell Phone Stipend	7,814	8,400	7,657	7,920
01503 Tuition Reimbursement	0	0	16,223	0
02101 FICA	1,478,510	1,509,288	1,529,394	1,606,950
02102 Medicare	350,649	354,231	362,522	373,815
02200 Retirement Contributions	5,175,790	5,045,852	5,504,904	5,510,151
02300 Life and Health Insurance	4,331,416	4,332,716	4,426,902	4,166,728
02600 Salary/Fringe Chargebacks	-33,930	-50,000	-30,579	-50,000
03101 Professional Services - IT	25,400	0	88,992	0
03400 Other Contractual Services	1,539,039	1,475,590	1,591,128	1,566,549
03404 Janitorial Services	1,805	0	1,421	0
03409 Mowing & Landscaping Services	96,667	94,857	95,614	94,857
03410 Other Contractual Svcs - Staffing	35,415	30,000	31,320	30,000
04000 Travel and Per Diem	9,006	0	11,299	0
04002 Travel and Per Diem/Educational	4,079	1,000	6,016	1,000
04100 Communications	35,096	25,931	30,260	8,170
04101 Communications- Cell Phones	6,456	4,800	7,409	3,240
04104 Communications-Data/Wireless Svcs	0	0	8,484	24,000
04200 Freight and Postage	8,274	9,500	12,771	9,500
04300 Utility Services	7,883	5,500	7,174	6,500
04301 Electricity	146,864	136,068	152,040	150,228
04303 Water/Sewer Services	70,384	61,570	71,059	70,570
04304 Garbage/Solid Waste Services	11,001	9,478	11,386	12,955
04400 Rentals and Leases	34,641	35,000	35,195	36,502
04402 Rentals and Leases/Copier Leases	4,876	5,835	5,097	5,835
04600 Repairs and Maintenance	593,064	538,580	609,392	564,505
04610 Vehicle Repair and Maintenance	25,948	27,306	28,836	27,306
04611 Building Repair and Maintenance	135,020	83,100	132,048	158,100
04612 Software Maintenance	40,050	0	3,000	0
04614 Hardware Maintenance	8,575	0	8,575	0
04700 Printing and Binding	12,854	1,200	3,871	1,200
04800 Promotional Activities	0	7,000	4,680	7,000
04900 Other Current Charges	4,090	4,400	69,023	4,400
04901 Indirect Costs	14,911	0	14,991	0
04910 Fleet Replacement Charge	82,316	97,127	97,127	167,738
05100 Office Supplies	21,394	20,200	19,105	19,850
05175 Computer Equipment \$1,000-\$4999.99	62,773	0	4,758	0
05179 Other Equipment \$1000-\$4999.99	39,960	14,800	26,903	23,800
05195 Non-Capital Computer Equipment	10,819	500	25,416	15,500
05199 Other Non-Capital Equipment	97,316	42,127	82,832	45,487
05200 Operating Supplies	280,877	425,721	387,768	431,481
05204 Fuel	227,832	336,052	281,088	336,052
05208 Software Licenses	1,378	250	11,011	250
05210 Food	2,725	0	2,436	0

Martin County
Fiscal Year 2018 Adopted Budget

Fire Rescue

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05211 Software Services	19,163	0	33,439	0
05213 Medical Supplies	338,168	318,200	377,292	363,200
05400 Publications and Memberships	3,328	1,345	5,466	1,695
05402 Publications/Subscriptions	0	297	0	297
05403 On Line Database/Subscriptions	299	0	0	0
05500 Training	105,923	117,037	155,356	118,137
06200 Buildings	42,150	0	0	0
06400 Furniture and Equipment	37,968	12,000	8,000	40,000
06401 Computer Equipment	0	0	11,030	0
06800 Intangible Assets	181,767	0	0	0
08300 Other Grants and Aids	7,014	0	6,538	0
Total Expenses	41,172,411	39,661,972	42,634,946	41,669,362

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	3,711,185	3,718,290	4,137,178	4,051,841
1110 Unincorporated MSTU	223,148	245,396	180,879	272,152
1120 Consolidated Fire/EMS	30,601,536	29,281,544	31,319,844	30,698,573
13975 Radiological Emg Plan 10/08-9/10	0	165,506	0	192,041
33120 Federal Grants/Public Safety	52,213	0	99,185	0
33420 State Grants/Public Safety	122,342	34,436	123,116	46,655
33521 State Shared Rev / FF Suppl Comp	104,429	100,000	110,523	100,000
33720 Local Grants/Public Safety	235,202	0	288,355	0
34192 Shortages	-39	0	0	0
34250 Protective Inspection Fees	163,525	160,000	164,597	160,000
34260 Ambulance Fees	5,009,595	4,900,000	5,146,750	5,100,000
34261 Ambulance Fees-Collection Agency	0	100	0	100
34290 Other Public Safety Fees	916,623	1,016,700	1,022,994	1,018,000
34900 Other Charges For Services	31,637	30,000	36,907	20,000
36600 Contributions/Private Sources	1,000	0	0	0
36900 Other Miscellaneous Revenues	15	10,000	4,618	10,000
Total Revenues	41,172,411	39,661,972	42,634,946	41,669,362

**Fire Rescue
Emergency Management**

Mission Statement

The Emergency Management Agency prepares for, responds to, ensures recovery from, and lessens the effects of all hazards affecting Martin County.

Services Provided

- Improve preparedness through exercise of critical emergency support functions
- Maintain readiness of all hazard comprehensive emergency preparedness planning
- Enhance coordination of resources through successful completion of Emergency Management Preparedness Grant scope of work
- Enhance integrated countywide emergency communications system
- Ensure National Incident Management System compliance
- Provide for continuing expansion/growth and upgrade of the special needs program

Goals and Objectives

- Countywide Emergency Management program
- State mandated full time program for counties with population over 50,000
- Local Hazard Mitigation Strategy
- Coordinate Community Emergency Response Team (CERT) program
- Administer the State Mandated Special Needs program
- Health Facility Emergency Plan Review program
- Development Review program
- Homeland Security Mandate for critical facility planning and Anti-Terrorism annex
- State Mandated development and maintenance of Comprehensive Emergency Management Plan (CEMP)
- Federal and State requirements for local mitigation strategy
- Schedule workshops and exercises to enhance communications with the local media, community associations, and businesses
- Provide functional testing of operational facilities and equipment to maintain efficient position of readiness
- Explore new technology development of emergency communication systems for cost efficiency and added effectiveness
- Promote early voluntary registration of residents needing assistance from the special needs program

Benchmarks

Maintain maximum availability of community emergency program functions with a staffing ratio of 2 to 150,000; one of the lowest ratios of emergency planner to population in the state of Florida.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Public Education	#	8,810.00	1,200.00	1,200.00	1,200.00
NIMS Compliance	%	100.00	100.00	100.00	100.00

Outcomes

Employees of Martin County will effectively be able to offer assistance and emergency response to the wide scope of hazards that threaten the community and residents effectively.

**Fire Rescue
Emergency Management**

Staffing Summary

Job Title	FY2017	FY2018
Emergency Mgmt Agency Director	.75	
Division Chief		.75
Planner II	1	1
Total FTE	1.75	1.75

Equipment Expenditures

None

**Fire Rescue
Emergency Management**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	124,373	120,482	169,451	161,245
01400 Overtime	0	0	2,188	0
01500 Special Pay	0	0	762	990
01501 Cell Phone Stipend	363	360	318	360
02101 FICA	7,401	7,470	9,869	9,382
02102 Medicare	1,731	1,747	2,377	2,352
02200 Retirement Contributions	13,281	12,393	22,714	21,512
02300 Life and Health Insurance	10,378	10,275	18,352	17,107
03400 Other Contractual Services	32,510	0	9,409	0
04000 Travel and Per Diem	2,984	0	7,617	0
04002 Travel and Per Diem/Educational	0	500	1,577	500
04100 Communications	29,225	20,761	23,711	0
04101 Communications- Cell Phones	281	0	283	0
04104 Communications-Data/Wireless Svcs	0	0	0	24,000
04200 Freight and Postage	689	300	5,129	300
04402 Rentals and Leases/Copier Leases	1,265	2,800	1,332	2,800
04600 Repairs and Maintenance	0	0	22,072	0
04610 Vehicle Repair and Maintenance	75	500	31	500
04611 Building Repair and Maintenance	9	0	0	0
04612 Software Maintenance	750	0	3,000	0
04614 Hardware Maintenance	8,575	0	8,575	0
04700 Printing and Binding	5,949	200	710	200
04910 Fleet Replacement Charge	0	2,500	2,500	2,500
05100 Office Supplies	69	250	0	250
05175 Computer Equipment \$1,000-\$4999.99	0	0	2,555	0
05179 Other Equipment \$1000-\$4999.99	6,037	0	0	0
05195 Non-Capital Computer Equipment	86	0	6,240	0
05199 Other Non-Capital Equipment	28	0	25,958	0
05200 Operating Supplies	7,504	0	22,879	0
05204 Fuel	213	800	1,116	800
05208 Software Licenses	756	0	1,134	0
05211 Software Services	17,915	0	6,800	0
05400 Publications and Memberships	200	0	25	0
05500 Training	305	0	285	0
06401 Computer Equipment	0	0	11,030	0
Total Expenses	272,950	181,338	389,999	244,798

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	148,497	146,902	199,817	198,143
33120 Federal Grants/Public Safety	52,213	0	99,185	0
33420 State Grants/Public Safety	72,239	34,436	90,996	46,655
Total Revenues	272,950	181,338	389,999	244,798

Accounts of Interest

04104 - Moved budget of \$20,761 from account 04100 and added \$3,239 to cover the devices that have been added for the mobile CAD project.

Significant Changes

There are no significant program changes.

**Fire Rescue
Nuclear Planning**

Mission Statement

Provide for the safety of the public and emergency personnel in the event of radiological incidents by designing mitigation plans, ensuring compliance with regulations, and providing education and training.

Services Provided

Radiological Emergency Planning develops and, under emergency response situations, implements radiological emergency mitigation plans to protect the public and safeguard emergency response personnel from radiological accidents at the St. Lucie Nuclear Power Plant, and in transportation accidents involving radiological materials. Training and testing is also conducted to educate public safety personnel and ensure compliance by nuclear power plant sites.

Goals and Objectives

- Maintain and update Radiological Emergency Plan
- Conduct Countywide Radiological Exercises
- Administer Radiological Training Program
- Public Education and Outreach
- Monitoring of Emergency Warning Program
- Achieve zero (0) deficiencies in the 34 exercise objectives (This may change due to anticipated changes in Federal criteria)

Benchmarks

The Federal Emergency Management Agency (FEMA) defines 34 objectives for response to events that may happen at a nuclear power plant. Industry standard during evaluated exercises is that FEMA will select 20 of the 34 objectives to test the plant and local government. Martin County will request an evaluation in, and successfully complete, a minimum of 21 objectives.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Radiological Equipment Availability	%	100.00	100.00	100.00	100.00
Hours of Training and Exercise	#	1,500.00	1,250.00	350.00	1,250.00

Outcomes

Operational response programs for safely handling any type of radiological emergency.

Staffing Summary

Job Title	FY2017	FY2018
Emergency Mgmt Agency Director	.25	
Deputy Director/Emerg Manager	1	1
Administrative Specialist II	1	1
Division Chief		.25
Total FTE	2.25	2.25

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Fire Rescue
Nuclear Planning**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	122,902	123,704	145,650	139,183
01400 Overtime	0	0	2,183	0
01500 Special Pay	0	0	254	330
01501 Cell Phone Stipend	605	600	586	600
02101 FICA	7,296	7,670	8,790	8,425
02102 Medicare	1,706	1,794	2,079	2,022
02200 Retirement Contributions	12,553	12,707	15,505	14,267
02300 Life and Health Insurance	16,834	16,431	26,662	24,614
02600 Salary/Fringe Chargebacks	0	0	3,151	0
03400 Other Contractual Services	3,706	0	1,096	0
03404 Janitorial Services	1,360	0	1,421	0
03409 Mowing & Landscaping Services	35	0	106	0
04000 Travel and Per Diem	1,784	0	2,152	0
04002 Travel and Per Diem/Educational	250	0	2,478	0
04101 Communications- Cell Phones	2	0	25	0
04301 Electricity	3,282	0	3,618	0
04303 Water/Sewer Services	143	0	224	0
04402 Rentals and Leases/Copier Leases	632	0	666	0
04600 Repairs and Maintenance	650	0	155	0
04610 Vehicle Repair and Maintenance	228	0	402	0
04611 Building Repair and Maintenance	6,779	0	8,273	0
04700 Printing and Binding	464	0	355	0
04901 Indirect Costs	14,911	0	14,991	0
04910 Fleet Replacement Charge	2,600	2,600	2,600	2,600
05100 Office Supplies	214	0	57	0
05175 Computer Equipment \$1,000-\$4999.99	0	0	2,203	0
05195 Non-Capital Computer Equipment	0	0	1,632	0
05199 Other Non-Capital Equipment	0	0	9,822	0
05200 Operating Supplies	1,312	0	1,206	0
05204 Fuel	430	0	487	0
05210 Food	2,535	0	1,998	0
05211 Software Services	0	0	24,990	0
05400 Publications and Memberships	0	0	100	0
05500 Training	21,300	0	2,440	0
06400 Furniture and Equipment	10,690	0	0	0
Total Expenses	235,202	165,506	288,355	192,041

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
13975 Radiological Emg Plan 10/08-9/10	0	165,506	0	192,041
33720 Local Grants/Public Safety	235,202	0	288,355	0
Total Revenues	235,202	165,506	288,355	192,041

Accounts of Interest

None

Significant Changes

There are no significant program changes.

**Fire Rescue
Fire Rescue Communications**

Mission Statement

To be a premiere provider of Fire Rescue communications services, maintain and share situational awareness and information with stakeholders, utilizing the best people, safe, consistent and predictable practices, and state-of-the-art communication and information technologies.

Services Provided

- Provide high performance emergency communication service to the citizens and visitors of Martin County
- Provide information to update Computer Aided Dispatch (CAD) with protocol, street/development changes, and functionality enhancements
- Update and create new Standard Operating Guidelines and dispatch protocols to achieve maximum efficiency
- Increase accuracy of data collected in the dispatch center

Goals and Objectives

- Earn reputation as a top-rated countywide Fire Rescue and Emergency Communications
- 100% Emergency calls answered in 7 seconds or less
- 90% Emergency Calls answered in 3 seconds or less
- Promptly activate the Emergency Warning System
- Provide effective, high performance emergency communication service delivery to the citizens and visitors of Martin County
- Continue to provide information to update CAD with protocol, street/development changes, and functionality enhancements
- Continue to update and create new Standard Operating Guidelines and dispatch protocols to achieve maximum efficiency

Benchmarks

- Achieve 95% outstanding Customer Service rating
- Answer 9-1-1 calls within 15 seconds 95% of the time
- Dispatch calls within 60 seconds 95% of the time
- Achieve 95% accuracy level of all times logged by Communications

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
E-911 Calls Answered in < 12 Seconds	%	99.00	100.00	99.00	100.00

Outcomes

Dispatch calls within one minute of receipt.

Staffing Summary

Job Title	FY2017	FY2018
Senior Telecommunicator	4	4
Telecommunications Supervisor	1	1
Emergency Medical Dispatcher	10	10
Total FTE	15	15

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Fire Rescue
Fire Rescue Communications**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	547,256	582,818	646,927	621,245
01300 Other Salaries	8,064	33,000	2,848	33,000
01400 Overtime	142,566	90,000	139,518	90,000
01501 Cell Phone Stipend	240	480	480	480
02101 FICA	40,546	43,848	46,199	46,144
02102 Medicare	9,483	10,258	10,805	10,792
02200 Retirement Contributions	54,537	55,187	63,440	60,775
02300 Life and Health Insurance	165,269	187,565	163,231	139,498
03400 Other Contractual Services	0	450	0	450
04000 Travel and Per Diem	1,161	0	0	0
04002 Travel and Per Diem/Educational	1,528	0	1,233	0
04101 Communications- Cell Phones	0	50	0	50
04200 Freight and Postage	106	50	0	50
04600 Repairs and Maintenance	2,944	0	896	0
04700 Printing and Binding	0	0	28	0
05100 Office Supplies	1,074	0	361	0
05179 Other Equipment \$1000-\$4999.99	0	1,800	0	1,800
05195 Non-Capital Computer Equipment	432	0	0	0
05199 Other Non-Capital Equipment	1,340	0	0	0
05200 Operating Supplies	841	5,819	1,944	5,819
05208 Software Licenses	0	0	7,500	0
05402 Publications/Subscriptions	0	27	0	27
05500 Training	1,825	2,270	2,534	2,270
Total Expenses	979,211	1,013,622	1,087,945	1,012,400

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	979,211	1,013,622	1,087,945	1,012,400
Total Revenues	979,211	1,013,622	1,087,945	1,012,400

Accounts of Interest

03400 - Language Line voice translation service -- charges based on minutes used.

Significant Changes

No significant program changes.

**Fire Rescue
Ocean Rescue**

Mission Statement

These programs help to ensure safety by educating the public and employees, promote employee morale to support integrity and showcase excellence in the field within the levels of public service we can provide.

Services Provided

- Efficient, effective ocean rescue of beach patrons in distress using the latest surf rescue techniques and equipment
- Medical care to sick or injured beach patrons in compliance with Basic Life Support (BLS) standards
- Summons Advanced Life Support (ALS) assistance expeditiously for significant life threatening situations and provide BLS support prior to ambulance arrival
- Use of preventative measures to warn of and protect the public from dangerous surf conditions, underwater obstructions, and other hazardous beach conditions
- Friendly, welcoming public assistance concerning general beach information, first aid, and basic area information
- Participation in public education events concerning beach safety, rip current awareness, and general beach ecology

Goals and Objectives

- Stress preventative lifesaving strategies and provide effective rescues to distressed beach patrons in the beach and open water environment
- Provide BLS assistance and emergency medical care to sick and injured beach patrons, and assistance to responding ambulance and Fire Rescue personnel upon their arrival on scene
- Provide Emergency Support Functions (ESF) services in times of natural or declared emergencies such as hurricanes, floods, and other natural disasters
- Provide staff at special needs shelters during activations to care for residents
- Provide informative and enthusiastic public education for local public relations events and school programs to increase beach safety awareness and to support professional lifeguarding

Benchmarks

- All Martin County Lifeguard/EMTs are to be trained under United States Lifesaving Association (USLA) guidelines and recertify as licensed professionals as required by state law and agency policy
- Martin County Ocean Rescue upholds the highest professional standards, basing training programs and equipment standards on USLA guidelines for Advanced Agencies
- Martin County Ocean Rescue operates under guidelines set by the U.S. Department of Transportation for pre-hospital care and the basic life support protocols approved by the Martin County Medical Director. Lifeguards performing Emergency Medical Technician (EMT) functions shall maintain identical proficiency as an EMT working on a Martin County rescue

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Public Safety Contacts/Prevents	#	26,787.00	15,000.00	32,630.00	15,000.00
Transports Secondary to Water Rescue	#	22.00	25.00	25.00	25.00
Ocean Rescues	#	285.00	350.00	392.00	350.00

Outcomes

No preventable loss of life on supervised Martin County beaches

**Fire Rescue
Ocean Rescue**

Staffing Summary

Job Title	FY2017	FY2018
Ocean Rescue Captain	1	1
Lifeguard Training Officer	1	1
Ocean Rescue Chief	1	1
EMT/Ocean Lifeguard	16	16
Total FTE	19	19

Equipment Expenditures

Stuart Beach Tower
24,000.00 x 1 = 24,000.00 Replacement

All-Terrain Vehicle
8,000.00 x 2 = 16,000.00 Replacement

Martin County
Fiscal Year 2018 Adopted Budget

**Fire Rescue
Ocean Rescue**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	620,777	731,312	779,014	823,172
01300 Other Salaries	0	12,480	12,453	12,480
01400 Overtime	41,569	12,500	78,517	12,500
01501 Cell Phone Stipend	871	960	960	960
02101 FICA	39,067	46,893	51,703	52,587
02102 Medicare	9,137	10,966	12,092	12,299
02200 Retirement Contributions	145,392	166,931	196,171	179,602
02300 Life and Health Insurance	133,404	195,926	156,227	168,536
03400 Other Contractual Services	6,204	0	8,856	1,500
03410 Other Contractual Svcs - Staffing	35,415	30,000	31,320	30,000
04101 Communications- Cell Phones	0	0	393	1,440
04200 Freight and Postage	512	500	367	500
04301 Electricity	875	1,612	852	1,612
04303 Water/Sewer Services	0	550	0	550
04600 Repairs and Maintenance	4,663	5,000	296	5,000
04610 Vehicle Repair and Maintenance	395	400	1,399	400
04611 Building Repair and Maintenance	1,797	3,000	4,668	3,000
04700 Printing and Binding	28	0	0	0
04900 Other Current Charges	35	0	58	0
04910 Fleet Replacement Charge	7,280	7,780	7,780	7,780
05100 Office Supplies	0	750	0	400
05179 Other Equipment \$1000-\$4999.99	1,025	0	0	0
05195 Non-Capital Computer Equipment	365	0	0	0
05199 Other Non-Capital Equipment	3,451	1,450	0	4,810
05200 Operating Supplies	15,228	9,240	10,090	15,000
05204 Fuel	2,258	2,073	3,273	2,073
05213 Medical Supplies	1,027	2,000	3,040	2,000
05400 Publications and Memberships	0	100	665	450
05500 Training	134	0	931	1,100
06200 Buildings	42,150	0	0	0
06400 Furniture and Equipment	11,696	12,000	8,000	40,000
Total Expenses	1,124,755	1,254,423	1,369,124	1,379,751

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,124,755	1,254,423	1,368,603	1,379,751
34290 Other Public Safety Fees	0	0	521	0
Total Revenues	1,124,755	1,254,423	1,369,124	1,379,751

Accounts of Interest

03400 - Estimated crane service to move lifeguard towers for weather events and new tower placement.

03410 - In lieu of overtime, on-call staffing will be further utilized for coverage during peak season and to fill any potential FTE vacancy gaps.

04101 - Cell phone service at 3 main beaches to replace landlines in disrepair.

05199 - Replace 4 rescue boards annually with a 2 year replacement cycle.

05200 - Uniform and worn equipment replacement.

05400 - USLA Certification and Florida Beach Chiefs Membership.

05500 - Formal training for jet ski rescue operations.

06400 - \$16,000 to replace all-terrain vehicles destroyed by salt corrosion, \$24,000 to replace lifeguard tower.

Significant Changes

There are no significant program changes.

**Fire Rescue
Fire Prevention**

Mission Statement

Providing life safety through education, enforcement and fire prevention.

Services Provided

- Development review - review and provide comment for compliant new site development
- Plan review - building plan review, fire sprinkler plan review, fire alarm plan review, fire suppression system plan review
- Inspections - new construction, existing building, annual, periodic, new occupancy, re-inspections, special events, tents, annual school inspections
- Public education - life safety, fire prevention, fire extinguisher, senior safety. Additional on-site training accomplished by on duty fire rescue crews
- Fire investigations - on call origin and cause fire investigations
- Juvenile Fire setter program - established education program in conjunction with the Sheriff, State Attorney's office, and the City of Stuart to reduce the number of fire related incidents caused by juveniles
- Public information and media releases - provide timely and accurate flow of information to members of the media
- Insurance verification letters for homeowner fire protection class
- Special needs coordinators during Emergency Operations Center activations

Goals and Objectives

- Fire Prevention has established partnerships with the Building Department, Growth Management, and the Tax Collector's Office for a more efficient, and cost effective issuance of permits and fee collections and will continue to seek cost-reducing partnerships
- Implement technology to maximize efficiency in inspection and plan review activities. This includes existing use of mobile technology for inspections and electronic plan review
- Continue to improve customer service delivery both internally and externally
- Educate the residents and business owners of Martin County in life safety, fire prevention, and fire wise programs to reduce the number of injuries, fatalities and property loss from fire

Benchmarks

- Fire Prevention staff will be certified to or in excess of the minimum standards as set by the State of Florida. This includes specialized training up to and including Certified Fire Protection Specialist
- Fire loss in buildings inspected within the last three years will be less than 10% of the total structural fire loss

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Inspections	#	1,280.00	1,500.00	1,496.00	1,500.00
Building and Fire Plan Review	#	471.00	500.00	495.00	500.00
Development Plans Reviewed	#	105.00	100.00	93.00	100.00

Outcomes

A review of inspections will reveal that the amount of fire loss in properties inspected within the last three years will be less than 10% of the total structural fire loss countywide.

**Fire Rescue
Fire Prevention**

Staffing Summary

Job Title	FY2017	FY2018
Community Risk Reduction Spec		1
Bureau Chief	1	1
Fire Inspector (Sworn)	2	1
Administrative Specialist III	1	1
Fire Inspector (Non-Sworn)		1
Total FTE	4	5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Fire Rescue
Fire Prevention**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	247,832	245,262	211,678	255,765
01203 Standby Pay	9,310	12,740	7,945	12,740
01400 Overtime	4,185	5,000	8,143	5,000
01500 Special Pay	1,209	1,200	655	600
01501 Cell Phone Stipend	726	720	587	720
02101 FICA	15,271	16,382	13,236	16,995
02102 Medicare	3,571	3,831	3,096	3,974
02200 Retirement Contributions	53,406	53,077	42,697	43,609
02300 Life and Health Insurance	60,823	59,694	58,044	74,648
04002 Travel and Per Diem/Educational	1,593	0	165	0
04101 Communications- Cell Phones	2,199	1,600	2,213	1,600
04200 Freight and Postage	0	0	6	0
04600 Repairs and Maintenance	945	730	1,598	730
04610 Vehicle Repair and Maintenance	2,092	4,106	873	4,106
04700 Printing and Binding	155	0	155	0
04800 Promotional Activities	0	7,000	4,680	7,000
04910 Fleet Replacement Charge	6,056	9,614	9,614	10,225
05100 Office Supplies	0	500	80	500
05199 Other Non-Capital Equipment	0	1,400	0	1,400
05200 Operating Supplies	1,446	2,800	3,713	2,800
05204 Fuel	4,976	9,000	4,416	9,000
05400 Publications and Memberships	1,665	380	1,676	380
05500 Training	849	360	986	360
Total Expenses	418,310	435,396	376,256	452,152

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	223,148	245,396	180,879	272,152
34250 Protective Inspection Fees	163,525	160,000	164,597	160,000
34900 Other Charges for Services	31,637	30,000	30,780	20,000
Total Revenues	418,310	435,396	376,256	452,152

Accounts of Interest

04910 - Increase due to replacement cost estimates.

Significant Changes

During FY17, one (1) FTE (Fire Inspector (Sworn)) re-classed to (Fire Inspector (Non-Sworn)). Increase of one (1) FTE (Community Risk Reduction Specialist).

**Fire Rescue
Fire Rescue Administration**

Mission Statement

To provide all-inclusive support to every facet of the organization that will provide every individual the tools, equipment, apparatus, and training to safely prepare to respond to any call for service by the citizens and visitors of Martin County.

Services Provided

- Provide oversight of EMS billing through the Martin County Tax Collectors office
- Fulfill public records request in a timely manner
- Process and monitor purchase orders, accounts payable, employee payroll and benefits programs
- Preparation of agenda items and administrative approvals
- Provide Human Resource support and internal affairs
- Scheduling and monitoring of annual employee medical screening per IAFF Contract
- Annual tracking of required certifications of all Fire Rescue employees
- Administer and monitor State Mandated Mutual Aid Contracts, Inter-local agreements, and Federal compliance

Goals and Objectives

- Maintain quality customer relationships
- Regulation and compliance
- Encourage a positive workplace
- Maximize productivity, minimize costs
- Provide administrative support
- Manage labor contracts and inter-local agreements
- All elements and contracts are either developed or vetted through administration
- Process and monitor purchase orders, accounts payable, employee payroll, and benefits programs
- Internal affairs and investigations
- Command and control during large scale emergencies
- Public and medical record processing
- Monitoring and control of budget
- Preparation of agenda items and administrative approvals
- Provide Human Resources support on internal affairs
- Maintain training competency of personnel to professional standards
- Comply with Florida Bureau of Fire Standards requirements for safety and training

Benchmarks

- Achieve 90% outstanding customer service rating
- Provide clear and useful information to administrators, BOCC, and customers
- Provide fundamental business management principles: timely reconciliations and account analysis, financial indicators, and effective internal audits

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Service Delivery - Timeliness	%	100.00	100.00	100.00	100.00
Ambulance User Fee Revenue	\$	5,009,595.00	4,800,000.00	5,146,749.00	5,100,000.00

Outcomes

90% or higher customer satisfaction ratings.

**Fire Rescue
Fire Rescue Administration**

Staffing Summary

Job Title	FY2017	FY2018
Bureau Chief		1
Interim Fire Rescue Chief	1	
Administrative Specialist II	1	1
Programs Manager	1	
Executive Aide	1	1
Fire Rescue Programs Manager		1
Fire Rescue Chief	1	1
Fr Resource Specialist	1	1
Division Chief	1	1
Total FTE	7	7

Equipment Expenditures

None

**Fire Rescue
Fire Rescue Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	471,866	526,330	558,731	565,996
01300 Other Salaries	29,263	29,060	47,754	47,754
01400 Overtime	0	0	1,989	0
01500 Special Pay	2,757	3,240	2,885	3,240
01501 Cell Phone Stipend	1,750	1,920	1,791	1,920
02101 FICA	27,182	33,027	32,341	35,304
02102 Medicare	6,930	8,101	7,798	8,675
02200 Retirement Contributions	63,596	85,733	83,891	92,847
02300 Life and Health Insurance	82,368	86,644	89,910	86,705
03101 Professional Services - IT	0	0	2,340	0
03400 Other Contractual Services	514	1,000	1,059	1,000
04000 Travel and Per Diem	2,648	0	402	0
04100 Communications	1,926	1,870	688	1,870
04101 Communications- Cell Phones	2,821	0	2,208	0
04200 Freight and Postage	2,099	1,700	2,347	1,700
04402 Rentals and Leases/Copier Leases	1,913	2,585	2,033	2,585
04600 Repairs and Maintenance	0	0	1,128	0
04610 Vehicle Repair and Maintenance	50	4,000	1,214	4,000
04611 Building Repair and Maintenance	952	500	0	500
04700 Printing and Binding	2,297	500	1,915	500
04900 Other Current Charges	798	1,000	4,972	1,000
04910 Fleet Replacement Charge	2,800	3,200	3,200	3,200
05100 Office Supplies	5,023	4,500	3,960	4,500
05179 Other Equipment \$1000-\$4999.99	1,000	0	0	0
05195 Non-Capital Computer Equipment	1,233	500	505	500
05199 Other Non-Capital Equipment	1,836	300	862	300
05200 Operating Supplies	529	7,000	1,488	7,000
05204 Fuel	1,531	5,000	994	5,000
05208 Software Licenses	622	0	332	0
05210 Food	190	0	345	0
05400 Publications and Memberships	459	615	1,178	615
05402 Publications/Subscriptions	0	180	0	180
05403 On Line Database/Subscriptions	299	0	0	0
05500 Training	3,773	500	624	500
Total Expenses	721,028	809,005	860,884	877,391

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	35,585	52,201	48,993	50,249
1120 Consolidated Fire/EMS	685,444	756,804	811,891	827,142
Total Revenues	721,028	809,005	860,884	877,391

Accounts of Interest

03400 - Fire extinguisher certification; water quality testing at station 24.

Significant Changes

There are no significant program changes.

**Fire Rescue
Operations**

Mission Statement

Proudly committed to serving and helping others by mitigating emergencies with quality operations and excellence of service.

Services Provided

Fire Rescue Operations provides fire suppression and emergency medical service response to the citizens and guests of Martin County.

Goals and Objectives

- Provide operations management
- Respond to all emergencies in a safe, quick, and efficient manner
- Provide Fire Suppression and Basic Life Support response within 6 minutes (90% of the time)
- Provide Advanced Life Support response in 8 minutes (90% of the time)
- Transport all ill and injured patients to the appropriate hospital in a safe, quick and efficient manner
- Provide safe and effective response based on National Fire Protection Agency's Standards
- Comply with Federal 2-in / 2-out rule
- Comply with OSHA Blood borne Pathogen Program
- Comply with Florida Emergency Medical Services training and equipment requirements
- Comply with Florida Trauma Transport Protocol Requirements
- Review professional standards for adjusting program requirements
- Maintain a constant state of readiness for all personnel and fire-rescue vehicles
- Schedule and monitor of annual employee medical screening per OSHA requirements and IAFF Contract
- Annually track required certifications of all Fire Rescue employees
- Comply with OSHA Hazardous Waste Operations and Emergency Response

Benchmarks

- Achieve 90% outstanding customer service rating
- Response time of < 6 minutes for fire calls 90% of the time
- Response time of < 6 minutes for Basic Life Support units on medical emergencies 90% of the time
- Response time of < 8 minutes for Advanced Life Support units on medical emergencies 90% of the time

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Total Emergency Responses	#	20,838.00	18,400.00	24,399.00	21,000.00
Advanced Life Support Responses	#	10,344.00	8,000.00	12,197.00	10,000.00
Basic Life Support Responses	#	2,903.00	1,940.00	1,842.00	3,000.00

Outcomes

Provide access and quality assurance to ensure all personnel receives Credited Education Units for training.

**Fire Rescue
Operations**

Staffing Summary

Job Title	FY2017	FY2018
Battalion Chief	9	9
Firefighter Paramedic	98	97
Firefighter EMT	121	122
Bureau Chief	1	1
Medical Records Specialist		1
Fire Resource Specialist	1	1
Fire Operations Coordinator	1	
Lieutenant	59	59
Division Chief	1	1
Total FTE	291	291

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Fire Rescue
Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	19,566,599	19,533,872	19,394,990	19,845,021
01204 Holiday Pay - IAFF	734,444	753,300	710,479	742,295
01209 Salaries - Special Event	37,911	0	34,747	0
01210 IAFF Station Trsf Mileage (\$10)	590	0	665	0
01400 Overtime	1,435,396	500,000	1,952,695	1,000,000
01500 Special Pay	415,365	390,840	408,224	453,514
01501 Cell Phone Stipend	2,114	2,160	1,477	1,200
01503 Tuition Reimbursement	0	0	16,223	0
02101 FICA	1,290,858	1,303,654	1,313,058	1,383,439
02102 Medicare	306,190	305,760	311,596	320,912
02200 Retirement Contributions	4,682,995	4,519,946	4,917,982	4,939,860
02300 Life and Health Insurance	3,700,416	3,619,598	3,751,651	3,499,037
02600 Salary/Fringe Chargebacks	-33,930	-50,000	-38,538	-50,000
03101 Professional Services - IT	25,400	0	86,652	0
03400 Other Contractual Services	31,085	32,460	32,636	32,460
03409 Mowing & Landscaping Services	78,145	76,413	77,039	76,413
04000 Travel and Per Diem	268	0	1,263	0
04002 Travel and Per Diem/Educational	684	250	563	250
04100 Communications	3,945	3,300	5,861	6,300
04101 Communications- Cell Phones	384	3,100	1,574	100
04104 Communications-Data/Wireless Svcs	0	0	8,484	0
04200 Freight and Postage	4,780	5,100	4,872	5,100
04300 Utility Services	7,388	5,500	6,815	6,500
04301 Electricity	117,798	105,840	123,699	120,000
04303 Water/Sewer Services	69,043	60,000	69,546	69,000
04304 Garbage/Solid Waste Services	9,144	6,253	9,643	9,730
04400 Rentals and Leases	0	250	0	250
04600 Repairs and Maintenance	577,288	525,100	570,419	551,025
04610 Vehicle Repair and Maintenance	20,451	15,000	23,676	15,000
04611 Building Repair and Maintenance	114,738	75,000	111,289	150,000
04612 Software Maintenance	39,300	0	0	0
04700 Printing and Binding	3,810	500	551	500
04900 Other Current Charges	3,192	3,300	62,388	3,300
04910 Fleet Replacement Charge	58,692	61,945	61,945	131,945
05100 Office Supplies	15,015	12,000	14,647	12,000
05175 Computer Equipment \$1,000-\$4999.99	62,773	0	0	0
05179 Other Equipment \$1000-\$4999.99	25,813	11,000	26,903	20,000
05195 Non-Capital Computer Equipment	7,754	0	16,902	15,000
05199 Other Non-Capital Equipment	89,091	35,651	40,887	35,651
05200 Operating Supplies	246,228	371,442	336,688	371,442
05204 Fuel	211,376	310,989	261,603	310,989
05208 Software Licenses	0	250	1,423	250
05210 Food	0	0	94	0
05213 Medical Supplies	329,146	300,000	365,463	345,000
05400 Publications and Memberships	1,004	75	1,822	75
05500 Training	77,036	112,307	147,556	112,307
06400 Furniture and Equipment	15,582	0	0	0
06800 Intangible Assets	181,767	0	0	0
08300 Other Grants and Aids	7,014	0	6,538	0
Total Expenses	34,574,082	33,012,155	35,254,688	34,535,865

**Fire Rescue
Operations**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	-36,858	28,259	20,492	26,959
1120 Consolidated Fire/EMS	29,343,790	27,957,096	29,895,546	29,280,806
33420 State Grants/Public Safety	50,103	0	27,312	0
33521 State Shared Rev / FF Suppl Comp	104,429	100,000	110,523	100,000
34192 Shortages	-39	0	0	0
34260 Ambulance Fees	5,009,595	4,900,000	5,146,750	5,100,000
34261 Ambulance Fees-Collection Agency	0	100	0	100
34290 Other Public Safety Fees	102,046	16,700	43,322	18,000
34900 Other Charges for Services	0	0	6,127	0
36600 Contributions/Private Sources	1,000	0	0	0
36900 Other Miscellaneous Revenues	15	10,000	4,618	10,000
Total Revenues	34,574,082	33,012,155	35,254,688	34,535,865

Accounts of Interest

03400 - Station costs/bio-hazardous waste contract \$7,210; Alarm monitoring \$18,633; Ground and aerial ladder testing \$6,617;

03409 - Annual contract for mowing services.

04100 - Cost for station 36 internet connection to County network and service to Public Safety Complex

04300 - Historical usage cost.

04301 - FPL hurricane cost recovery increase.

04303 - Historical usage cost.

04304 - Historical usage cost.

04600 - Increase due to cost increase of repairs and maintenance costs.

04611 - Bay door repair/maintenance, proactive station maintenance.

04910 - Addition of 2 new vehicles to fleet paid in full up front to the light fleet replacement program.

05179 - Major station appliance replacement including laundry equipment, ice machines, kitchen appliances; video laryngoscope replacement.

05195 - Hardware maintenance/replacement for mobile CAD

05213 - Annual cost increases for pharmaceutical items and increased usage of Naloxone for opioid overdose incidents.

05500 - National testing network for qualifying new employees; Learning Management System (LMS) for continuing education credits Paramedic school tuition and tuition reimbursement.

Significant Changes

There are no significant program changes.

**Fire Rescue
Fleet Services and Logistics**

Mission Statement

It is our supporting mission at Fleet Services and Logistics to inspect, maintain, repair, supply with safety, dependability, efficiency, and pride.

Services Provided

- Daily maintenance and repair of all vehicles, apparatus, and machinery used by Fire Rescue personnel to safely respond to any emergency situation
- Monitoring, maintenance, and dispersing of medical and operational supplies to field personnel essential for providing emergency response to the public
- Annual Insurance Service Office (ISO) mandated testing and recordkeeping on Fire Rescue apparatus required to maintain a favorable rating

Goals and Objectives

- Preventative maintenance and repair of the fleet of Fire Rescue vehicles, apparatus, and specialized equipment with 24 hour emergency repair to reduce downtime
- Research and maintenance of parts inventory for cost effective acquisition of components and supplies
- Annual ISO mandated testing on Fire Rescue apparatus to maintain a favorable rating for homeowner's insurance
- National Fire Protection Association (NFPA) testing for risk reduction and safety
- Warehousing and support for all Fire Rescue activities
- Maintaining inventory of essential items and equipment to be self-sustaining for (14) fourteen days in preparation of man-made or natural disasters
- Compliance with OSHA Respirator Protection Program

Benchmarks

Meet or exceed industry standards:

- Downtime (% of fleet out of service) - 10 to 15%
- Turnaround time of repair - within one day 75%, within two days 15%, within two weeks 10%

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
# of Hours for After-Hours Service	#	546.00	450.00	683.00	450.00
# of Vehicle Services Completed	#	75.00	75.00	86.00	75.00
Scheduled Maintenance Completion Rate	%	100.00	100.00	100.00	100.00

Outcomes

Preventative maintenance efforts help in reducing emergency after-hour repairs.

Staffing Summary

Job Title	FY2017	FY2018
Fire Mechanic - Non Combat	3	3
Fleet Services Administrator	1	
Fleet Services Manager		1
Fire Mechanic	1	1
Logistics Coordinator	1	1
Total FTE	6	6

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Fire Rescue
Fleet Services and Logistics**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	309,709	311,233	331,654	328,384
01203 Standby Pay	20,200	18,750	20,550	18,750
01400 Overtime	22,172	20,000	27,449	20,000
01500 Special Pay	2,208	1,950	2,525	2,600
01501 Cell Phone Stipend	967	960	1,218	1,440
02101 FICA	20,842	21,821	22,618	22,923
02102 Medicare	4,875	5,103	5,290	5,362
02200 Retirement Contributions	37,019	36,047	41,083	39,386
02300 Life and Health Insurance	74,641	71,444	75,703	71,444
03400 Other Contractual Services	2,719	0	1,304	0
03409 Mowing & Landscaping Services	14,202	14,172	14,198	14,172
04000 Travel and Per Diem	26	0	0	0
04101 Communications- Cell Phones	384	50	341	50
04200 Freight and Postage	55	1,000	35	1,000
04300 Utility Services	495	0	359	0
04301 Electricity	18,555	19,600	17,016	19,600
04303 Water/Sewer Services	0	1,020	0	1,020
04304 Garbage/Solid Waste Services	1,421	2,300	1,307	2,300
04402 Rentals and Leases/Copier Leases	1,066	450	1,066	450
04600 Repairs and Maintenance	6,238	7,000	10,652	7,000
04610 Vehicle Repair and Maintenance	2,658	3,300	1,241	3,300
04611 Building Repair and Maintenance	6,569	2,000	4,739	2,000
04700 Printing and Binding	151	0	157	0
04900 Other Current Charges	28	0	9	0
04910 Fleet Replacement Charge	4,888	9,488	9,488	9,488
05100 Office Supplies	0	1,200	0	1,200
05179 Other Equipment \$1000-\$4999.99	4,086	2,000	0	2,000
05195 Non-Capital Computer Equipment	180	0	138	0
05199 Other Non-Capital Equipment	928	0	1,808	0
05200 Operating Supplies	6,749	7,606	8,989	7,606
05204 Fuel	7,023	8,190	9,199	8,190
05208 Software Licenses	0	0	622	0
05211 Software Services	1,248	0	1,649	0
05500 Training	0	960	0	960
Total Expenses	572,302	567,644	612,407	590,625

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1120 Consolidated Fire/EMS	572,302	567,644	612,407	590,625
Total Revenues	572,302	567,644	612,407	590,625

Accounts of Interest

None

Significant Changes

There are no significant program changes.

**Fire Rescue
Special Operations**

Mission Statement

Maintain competency in specialized emergency situations to meet the public need by providing Hazardous Materials / Weapons of Mass Destruction Response, Aero-Medical Response, Dive Rescue, and Technical Extrication Rescue.

Services Provided

Special Operations provides staffing, training, and response to specialized emergency situations throughout Martin County.

Goals and Objectives

- Provide Aero-Medical Service for rapid transport to specialized medical centers to reduce morbidity and mortality
- Provide Hazardous Materials Response to chemical/ terrorist events
- Provide Technical Extrication Rescue Operations to victims of entrapment or who require specialized extraction
- Provide Water Rescue Operations to victims of water related accidents
- Plan and prepare for the chemical releases based on Environmental Protection Agency regulations
- Comply with Florida Emergency Medical Services Program requirements for trauma and specialized transports
- Comply with OSHA Hazardous Waste Operations and Emergency Response
- Provide technical rescue for utilities and other industries per OSHA regulations

Benchmarks

Respond, plan, and mitigate specialized incidents while adhering to industry best practices as well as federal standards outlined in 29 CFR 1910.120 and 1910.146.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
SRT Responses	#	93.00	45.00	70.00	45.00
LifeStar Responses	#	210.00	365.00	269.00	365.00
Revenue from LifeStar Program	\$	814,576.00	850,000.00	979,151.00	1,000,000.00
HAZMAT Responses	#	118.00	80.00	159.00	80.00

Outcomes

Improved response to emergency situations requiring specialized training.

Staffing Summary

Job Title	FY2017	FY2018
Firefighter Paramedic	6	6
Total FTE	6	6

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Fire Rescue
Special Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	422,739	413,969	426,991	427,604
01204 Holiday Pay - IAFF	15,922	18,000	15,752	18,000
01209 Salaries - Special Event	690	0	440	0
01210 IAFF Station Trsf Mileage (\$10)	20	0	65	0
01400 Overtime	43,943	10,000	70,885	50,000
01500 Special Pay	25,754	18,072	23,619	16,486
01501 Cell Phone Stipend	179	240	240	240
02101 FICA	30,046	28,523	31,580	31,751
02102 Medicare	7,027	6,671	7,392	7,427
02200 Retirement Contributions	113,011	103,831	121,422	118,293
02300 Life and Health Insurance	87,284	85,139	87,122	85,139
02600 Salary/Fringe Chargebacks	0	0	4,808	0
03400 Other Contractual Services	1,462,302	1,441,680	1,536,768	1,531,139
03404 Janitorial Services	445	0	0	0
03409 Mowing & Landscaping Services	4,285	4,272	4,271	4,272
04000 Travel and Per Diem	135	0	-135	0
04002 Travel and Per Diem/Educational	24	250	0	250
04101 Communications- Cell Phones	384	0	371	0
04200 Freight and Postage	33	850	16	850
04301 Electricity	6,354	9,016	6,855	9,016
04303 Water/Sewer Services	1,198	0	1,289	0
04304 Garbage/Solid Waste Services	436	925	436	925
04400 Rentals and Leases	34,641	34,750	35,195	36,252
04600 Repairs and Maintenance	338	750	2,176	750
04611 Building Repair and Maintenance	4,177	2,600	3,079	2,600
04900 Other Current Charges	37	100	1,596	100
05100 Office Supplies	0	1,000	0	1,000
05179 Other Equipment \$1000-\$4999.99	1,999	0	0	0
05195 Non-Capital Computer Equipment	770	0	0	0
05199 Other Non-Capital Equipment	640	3,326	3,495	3,326
05200 Operating Supplies	1,040	21,814	771	21,814
05204 Fuel	25	0	0	0
05213 Medical Supplies	7,995	16,200	8,789	16,200
05400 Publications and Memberships	0	175	0	175
05402 Publications/Subscriptions	0	90	0	90
05500 Training	701	640	0	640
Total Expenses	2,274,572	2,222,883	2,395,288	2,384,339
Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,459,996	1,222,883	1,411,329	1,384,339
33420 State Grants/Public Safety	0	0	4,808	0
34290 Other Public Safety Fees	814,576	1,000,000	979,151	1,000,000
Total Revenues	2,274,572	2,222,883	2,395,288	2,384,339

Accounts of Interest

03400 - Extermination services; Bio-hazardous waste removal; monthly contract cost for aeromedical service at \$112,106 plus 2% with hull insurance of \$746.76 and average flight time of \$12,500.

Significant Changes

There are no significant program changes

General Services

General Services Program Chart Total Full-Time Equivalents (FTE) = 44.00
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General Services/Administration Total Full Time Equivalents (FTE) = 5
Countywide Building Repair & Maint Total Full Time Equivalents (FTE) = 21
Countywide Utility & Contract Mgmt Total Full Time Equivalents (FTE) = 3.5
Sheriff Building Repair & Maint Total Full Time Equivalents (FTE) = 6
Sheriff Utility & Contract Mgmt Total Full Time Equivalents (FTE) = .5
Vehicle & Equipment Repairs Total Full Time Equivalents (FTE) = 7.6
Light Vehicle Replacement Total Full Time Equivalents (FTE) = .4

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	40.00	42.00	44.00	2.00	5 %
Total Budget Dollars	7,298,202	7,777,810	8,265,771	487,961	6.27 %

General Services

Introduction

The Department is responsible for various levels of maintenance and repair of buildings and vehicles in Martin County. The Building Maintenance Division currently maintains approximately 154 facilities with a total of 1 million square feet from the size and complexity of a correctional facility to a park restroom.

The Vehicle Maintenance Division is responsible for maintaining the entire County's light and heavy fleet in excess of 801 individual pieces including cars, trucks, mowers, graders, dump trucks and a variety of miscellaneous equipment.

Vehicle Maintenance manages the Light Fleet Replacement Program along with automated fuel distribution and tracking at 14 locations throughout the County.

Key Issues and Trends

This budget reflects the full cost of repairs for primary buildings: general governmental facilities, libraries, Sheriff facilities, Health departments and as well as trade labor for parks, fire stations and enterprise fund facilities.

The Department strives to meet the needs of the County while balancing the resources available to meet them. Striking that balance during the last five to seven years has meant making tactical decisions about reductions in the amount of funding that is budgeted for various components of the budget. The increase in additional facilities and the reduction in staffing levels has required an increase of outsourcing of services in order to maintain a minimal level of service. As new facilities are added there must be consideration of maintenance personnel or funding in order to maintain the value of increasingly sizeable County assets.

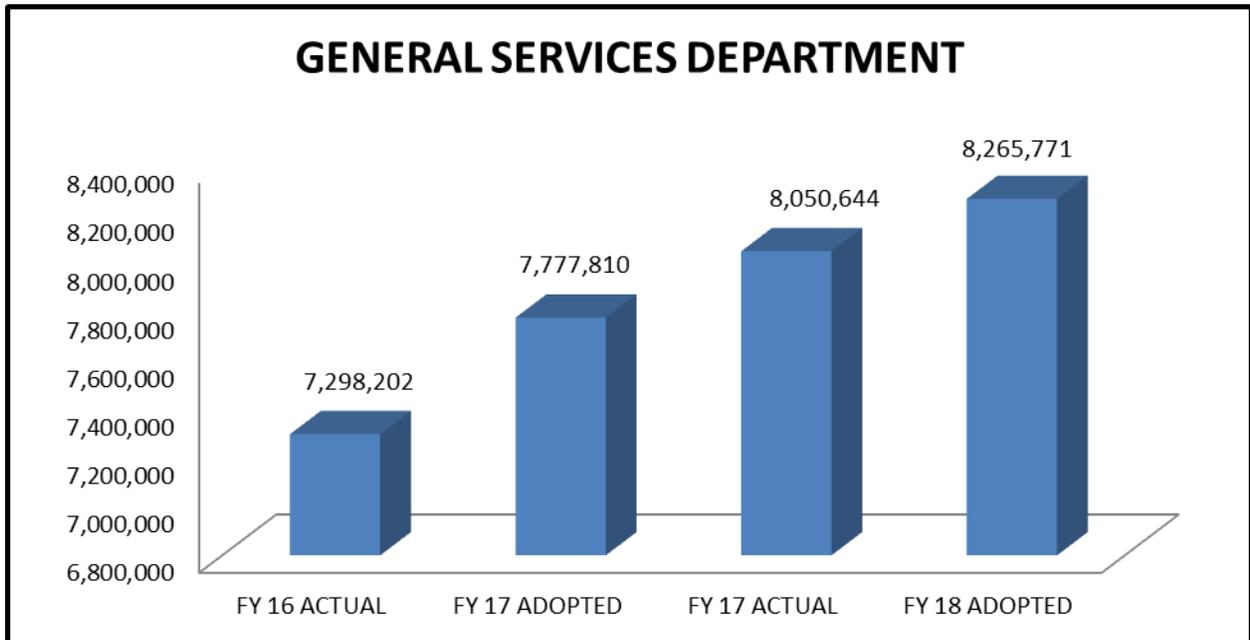
There have been service reductions for janitorial services from daily to staggered day, landscaping and utility reductions that may affect occupant comfort and reduced purchasing power for materials at all facilities and vehicle maintenance. These reductions may reduce the Department's ability to make repairs in a timely manner and be able to satisfy County needs. All of these reductions reduce the life cycle expectations of the County's assets. Deferred maintenance must be addressed so that the County does not fall further behind.

Management of the County's security and access systems continues to grow as new facilities are added. Security related issues such as lighting, security cameras, access levels and response to security calls continues to be one of the top priorities of our occupants based on building surveys.

General Services

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
General Services/Administration	312,794	374,233	397,389	511,178
Countywide Building Repair & Maint	1,510,361	1,583,096	1,683,813	1,770,349
Countywide Utility & Contract Mgmt	2,118,548	2,475,362	2,474,388	2,618,787
Sheriff Building Repair & Maint	547,856	566,349	564,659	563,838
Sheriff Utility & Contract Mgmt	1,060,096	1,236,772	1,244,924	1,190,013
Vehicle & Equipment Repairs	1,127,836	1,079,514	1,148,477	1,108,574
Light Vehicle Replacement	620,710	462,484	536,995	503,032
Total Expenses	7,298,202	7,777,810	8,050,644	8,265,771



Martin County
Fiscal Year 2018 Adopted Budget

General Services

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	1,702,058	1,767,368	1,870,477	2,015,200
01203 Standby Pay	25,200	10,500	22,120	10,500
01400 Overtime	21,271	17,000	43,887	17,000
01501 Cell Phone Stipend	13,350	13,440	13,042	14,400
02101 FICA	101,547	111,282	113,344	126,647
02102 Medicare	23,749	26,028	26,508	29,620
02200 Retirement Contributions	139,123	146,247	161,067	175,300
02300 Life and Health Insurance	457,175	488,659	476,104	488,842
02600 Salary/Fringe Chargebacks	-1	0	0	0
03100 Professional Services	5,400	0	18,225	0
03400 Other Contractual Services	393,689	658,150	644,805	721,294
03404 Janitorial Services	407,937	477,624	409,857	477,624
03409 Mowing & Landscaping Services	200,418	153,230	205,482	153,230
03410 Other Contractual Svcs - Staffing	2,310	4,000	7,591	4,000
04000 Travel and Per Diem	0	0	105	0
04002 Travel and Per Diem/Educational	3,200	8,000	6,649	23,000
04100 Communications	1,334	1,500	2,199	1,500
04101 Communications- Cell Phones	1,914	0	1,867	0
04200 Freight and Postage	1,023	1,125	236	1,125
04301 Electricity	1,207,160	1,171,190	1,272,340	1,171,190
04303 Water/Sewer Services	277,775	321,200	308,352	321,200
04304 Garbage/Solid Waste Services	110,332	127,902	111,916	127,902
04400 Rentals and Leases	403,478	450,000	411,917	450,000
04401 Rentals and Leases/Pool Vehicles	0	50	0	50
04402 Rentals and Leases/Copier Leases	1,730	3,000	1,939	3,000
04600 Repairs and Maintenance	566,979	523,500	553,811	522,100
04610 Vehicle Repair and Maintenance	35,272	28,569	46,929	28,569
04611 Building Repair and Maintenance	286,042	471,412	322,363	471,412
04612 Software Maintenance	43,174	33,653	46,458	45,443
04700 Printing and Binding	674	0	234	0
04900 Other Current Charges	8,322	6,823	7,608	8,460
04910 Fleet Replacement Charge	74,554	116,554	71,984	77,184
05100 Office Supplies	6,633	9,950	3,788	9,950
05175 Computer Equipment \$1,000-\$4999.99	6,158	1,000	34,880	4,000
05179 Other Equipment \$1000-\$4999.99	10,318	3,000	9,287	3,000
05195 Non-Capital Computer Equipment	4,926	0	1,300	0
05199 Other Non-Capital Equipment	3,738	13,629	13,727	18,629
05200 Operating Supplies	115,511	121,075	116,533	121,250
05204 Fuel	52,585	62,600	48,281	62,600
05207 Computer Supplies	63	0	0	0
05208 Software Licenses	0	0	1,308	0
05210 Food	0	0	264	0
05400 Publications and Memberships	6,710	3,550	1,133	3,550
05500 Training	290	0	0	0
05900 Depreciation	575,084	0	513,373	0
06200 Buildings	0	0	2,288	0
06400 Furniture and Equipment	0	0	99,375	50,000
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	21,000
06410 Vehicles - Fleet Maintenance	0	425,000	25,696	486,000
Total Expenses	7,298,202	7,777,810	8,050,644	8,265,771

Martin County
Fiscal Year 2018 Adopted Budget

General Services

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	4,402,658	5,283,917	5,181,883	5,674,498
1110 Unincorporated MSTU	51,471	31,245	34,293	41,566
1525 Health Care/Medical Services	244,520	245,230	254,641	245,230
1589 \$15 Lcl Ord-Ct Facilities F.S.318.18	779,935	639,420	820,069	639,420
5300 Vehicle Maintenance	-80,767	-112,933	-69,857	-124,914
34120 Internal Service Fund Fees	1,592,383	1,568,903	1,613,780	1,656,000
34121 Internal Service Fund Fees/Rentals	15,460	21,028	16,200	15,520
34900 Other Charges For Services	35,379	36,000	34,778	27,000
36200 Rents and Royalties	25,547	0	26,452	26,451
36400 Disposition of Fixed Assets	220,670	65,000	125,349	65,000
36500 Sale of Surplus Materials	801	0	0	0
36900 Other Miscellaneous Revenues	10,145	0	13,058	0
Total Revenues	7,298,202	7,777,810	8,050,644	8,265,771

**General Services
General Services/Administration**

Mission Statement

Provide long-range planning, direction, and leadership for General Services to ensure safe, clean and well-presented facilities and vehicles throughout the County.

Services Provided

General Services Administration provides direction and leadership by monitoring and developing specific operations and mechanisms including service requests, personnel development programs and policies, budget, purchasing and accounting.

Goals and Objectives

- Provide leadership for all Divisions
- Achieve Florida Green Building Coalition Gold Certification
- Continue to reduce utility consumption
- Develop a Countywide Energy Conservation Plan
- Continue to provide ADA plan review and guidance for our citizens.
- Provide leadership to the Historic Preservation Board

Benchmarks

General Services total hours of sick leave taken as a percentage of total hours worked is 3%. The average for the southeastern area in a study by the Association of Physical Plant Administrators (APPA) is 4.79%

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Building Square Foot Cost	\$	4.71	5.00	8.97	5.00

Outcomes

To provide a well-trained staff with reduced turnover and no job-related accidents.

Staffing Summary

Job Title	FY2017	FY2018
General Services Director	1	1
Accessibility & Program Coord		1
Executive Aide	1	1
Construction Contracts Administrator	1	
Gen Serv Deputy Director		1
Special Projects Administrator		1
Accessibility Coordinator	1	
Total FTE	4	5

Equipment Expenditures

Pick-up truck
21,000.00 x 1 = 21,000.00 New

Martin County
Fiscal Year 2018 Adopted Budget

**General Services
General Services/Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	216,180	242,228	267,604	344,885
01501 Cell Phone Stipend	484	480	757	1,440
02101 FICA	12,767	15,018	15,897	21,383
02102 Medicare	2,986	3,512	3,718	5,002
02200 Retirement Contributions	23,457	24,297	26,607	33,347
02300 Life and Health Insurance	37,871	50,829	36,853	50,952
03100 Professional Services	5,400	0	9,449	0
04002 Travel and Per Diem/Educational	0	0	422	15,000
04100 Communications	334	0	347	0
04200 Freight and Postage	11	50	9	50
04402 Rentals and Leases/Copier Leases	1,730	1,500	1,939	1,500
04610 Vehicle Repair and Maintenance	915	819	961	819
04611 Building Repair and Maintenance	131	750	0	750
04700 Printing and Binding	0	0	35	0
04900 Other Current Charges	505	0	1,691	0
04910 Fleet Replacement Charge	4,000	25,000	4,000	4,300
05100 Office Supplies	1,380	2,500	1,940	2,500
05175 Computer Equipment \$1,000-\$4999.99	0	1,000	921	2,000
05195 Non-Capital Computer Equipment	1,575	0	0	0
05199 Other Non-Capital Equipment	0	0	1,796	0
05200 Operating Supplies	937	3,700	1,355	3,700
05204 Fuel	630	1,100	649	1,100
05208 Software Licenses	0	0	311	0
05210 Food	0	0	264	0
05400 Publications and Memberships	1,211	1,450	634	1,450
05500 Training	290	0	0	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	21,000
06410 Vehicles - Fleet Maintenance	0	0	19,232	0
Total Expenses	312,794	374,233	397,389	511,178

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	225,944	306,988	328,319	442,612
1110 Unincorporated MSTU	51,471	31,245	34,293	41,566
34900 Other Charges For Services	35,379	36,000	34,778	27,000
Total Revenues	312,794	374,233	397,389	511,178

Accounts of Interest

- 04002 - Increase due to additional travel and education for the department employees.
- 04910 - Decreased based on Fleet Replacement estimates for this division.
- 05175 - Increase due to a new computer for new Special Projects Administrator position.
- 06402 - Truck for the new Special Projects Administrator position.

Significant Changes

Addition of 1 FTE for Special Projects Administrator.

**General Services
Countywide Building Repair & Maint**

Mission Statement

To continue to pursue a proactive approach to building maintenance in all areas in an effort to optimize staff time and maximize building component and equipment life cycles.

Services Provided

Services provided in this division include preventive maintenance of building components, routine repairs, emergency repairs, and minor renovations as required. Activity types for this division are electrical, plumbing, air conditioning, carpentry, and minor renovations for facilities in Martin County.

Goals and Objectives

- Standardization of all building-related components and equipment through centralized building management in all County-owned or leased facilities
- Continue to improve staff efficiency through flexible progressive organization and support of external training opportunities
- Achieve consistent completion of all necessary maintenance requests
- Reduce the percentage of external requests from the various departments through consistent program management

Benchmarks

- The ratio of preventive maintenance work orders to corrective work orders for Martin County is 1:5 as compared to Palm Beach County at 1:4
- The ratio of maintenance personnel to total square feet of maintained space for Martin County is 1/28,070 as compared to Indian River County at 1/16,666

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Preventive vs Corrective	%	53.00	40.00	39.50	40.00
Backlog of Work Orders	%	29.00	20.00	31.75	20.00

Outcomes

Increase of preventive and predictive repair requests to reduce external requests and unscheduled downtime and increase customer satisfaction with our service delivery.

**General Services
Countywide Building Repair & Maint**

Staffing Summary

Job Title	FY2017	FY2018
Lead Plumber	1	1
Lead Hvac Technician	1	1
Accounts Assistant	1.5	
Hvac Technician	2	2
Lead Electrician	1	1
Carpenter	1	1
Maintenance Worker III	4	4
Building Operations Supervisor	2	2.5
Lead Custodian	1	
Security/Life Safety Administr	1	1
Building Maintenance Coord		1
Plumber	1	1
Electrician	1	2
Lead Carpenter	1	1
Accounting Technician		1.5
Building Maint Administrator	1	1
Total FTE	19.5	21

Equipment Expenditures

Boom Lift			
50,000.00	x1	=50,000.00	Replacement
 Cargo Van			
25,000.00	x1	=25,000.00	New

Martin County
Fiscal Year 2018 Adopted Budget

**General Services
Countywide Building Repair & Maint**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	758,314	762,782	819,393	866,468
01203 Standby Pay	16,275	4,000	14,000	4,000
01400 Overtime	16,148	12,000	26,281	12,000
01501 Cell Phone Stipend	8,222	8,160	8,058	8,880
02101 FICA	45,681	48,285	50,315	54,712
02102 Medicare	10,684	11,293	11,767	12,795
02200 Retirement Contributions	59,282	61,159	68,418	73,204
02300 Life and Health Insurance	224,241	220,578	223,118	221,806
02600 Salary/Fringe Chargebacks	-1	0	0	0
03100 Professional Services	0	0	7,500	0
03400 Other Contractual Services	842	0	3,816	0
03409 Mowing & Landscaping Services	0	0	2,397	0
03410 Other Contractual Svcs - Staffing	2,310	0	7,591	0
04000 Travel and Per Diem	0	0	105	0
04002 Travel and Per Diem/Educational	3,200	5,000	6,227	5,000
04100 Communications	0	0	211	0
04101 Communications- Cell Phones	1,781	0	1,867	0
04200 Freight and Postage	160	0	94	0
04400 Rentals and Leases	892	5,000	0	5,000
04401 Rentals and Leases/Pool Vehicles	0	50	0	50
04600 Repairs and Maintenance	3,244	2,500	37,212	4,600
04610 Vehicle Repair and Maintenance	22,112	21,000	25,049	21,000
04611 Building Repair and Maintenance	150,842	201,200	172,310	201,200
04700 Printing and Binding	606	0	199	0
04900 Other Current Charges	1,470	2,360	2,124	2,360
04910 Fleet Replacement Charge	46,554	67,554	45,024	49,924
05100 Office Supplies	3,836	3,500	954	3,500
05175 Computer Equipment \$1,000-\$4999.99	6,158	0	0	2,000
05179 Other Equipment \$1000-\$4999.99	6,599	3,000	0	3,000
05195 Non-Capital Computer Equipment	2,117	0	786	0
05199 Other Non-Capital Equipment	2,991	7,800	9,629	7,800
05200 Operating Supplies	86,007	90,875	86,451	91,050
05204 Fuel	24,734	45,000	31,397	45,000
05207 Computer Supplies	63	0	0	0
05400 Publications and Memberships	5,000	0	0	0
06200 Buildings	0	0	2,288	0
06400 Furniture and Equipment	0	0	0	50,000
06410 Vehicles - Fleet Maintenance	0	0	19,232	25,000
Total Expenses	1,510,361	1,583,096	1,683,813	1,770,349

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,215,369	1,359,596	1,361,756	1,546,849
1525 Health Care/Medical Services	65,242	53,500	75,151	53,500
1589 \$15 Lcl Ord-Ct Facilities F.S.318.18	219,605	170,000	233,975	170,000
36900 Other Miscellaneous Revenues	10,145	0	12,930	0
Total Revenues	1,510,361	1,583,096	1,683,813	1,770,349

**General Services
Countywide Building Repair & Maint**

Accounts of Interest

04600 - Increase for boom lift repairs and maintenance.
04910 - Fleet replacement estimates for this division.
05175 - New computer for Building Maintenance Coordinator FTE.
06400 - New boom lift (\$50,000)
06410 - New van for electrician FTE.

Significant Changes

Addition of one (1) Electrician due to increase in Countywide workload.
The increase of .5 Building Operations Supervisor is a result of staff re-allocation. In Fiscal Year 2017, one (1) position was re-allocated between Countywide Building Repair & Maintenance Division and Countywide Utility & Contract Management Division from Sheriff Building Repair & Maintenance Division and Sheriff Utility & Contract Management Division.

**General Services
Countywide Utility & Contract Mgmt**

Mission Statement

Provide a consistent cost effective outsourcing of building-related needs. Monitor utility costs and provide recommendations for reduction in energy consumption for all County facilities.

Services Provided

Ensure contract scope of work is being adhered to by our vendors. Ensure consistency in all contracted services. Continue to reduce utility consumption and to pursue countywide energy management control network.

Goals and Objectives

- Ensure that contractors and vendors adhere to scope of services
- Ensure consistency in all contracted services
- Continue to reduce utility consumption
- Continue to pursue countywide energy management control network

Benchmarks

The number of contracts managed for Martin County is 125 as compared to St. Lucie County at 100.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Avg. Sq Ft cost of utility services	\$	1.33	2.25	1.45	2.25
Janitorial & Landscaping Complaints	#	90.00	50.00	15.00	50.00

Outcomes

- High level of adherence to the specifications for service contracts
- Overall incremental reduction in utility usage

Staffing Summary

Job Title	FY2017	FY2018
Building Operations Supervisor	2	2.5
Maintenance Worker III	1	1
Total FTE	3	3.5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**General Services
Countywide Utility & Contract Mgmt**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	84,161	126,837	142,121	162,275
01400 Overtime	0	0	150	0
01501 Cell Phone Stipend	967	960	1,089	1,200
02101 FICA	4,884	7,864	8,182	10,061
02102 Medicare	1,142	1,840	1,914	2,353
02200 Retirement Contributions	7,903	12,133	12,762	14,234
02300 Life and Health Insurance	25,774	40,246	45,603	44,862
03100 Professional Services	0	0	1,276	0
03400 Other Contractual Services	240,340	380,650	356,824	467,180
03404 Janitorial Services	334,074	393,624	332,760	393,624
03409 Mowing & Landscaping Services	198,479	153,230	201,226	153,230
04100 Communications	533	1,500	1,070	1,500
04200 Freight and Postage	0	0	31	0
04301 Electricity	632,757	620,476	651,634	620,476
04303 Water/Sewer Services	105,421	110,000	100,793	110,000
04304 Garbage/Solid Waste Services	62,259	70,502	64,220	70,502
04400 Rentals and Leases	402,586	445,000	411,917	445,000
04402 Rentals and Leases/Copier Leases	0	1,500	0	1,500
04611 Building Repair and Maintenance	5,552	109,000	8,251	109,000
04612 Software Maintenance	9,398	0	12,189	11,790
04900 Other Current Charges	0	0	544	0
05175 Computer Equipment \$1,000-\$4999.99	0	0	31,470	0
05199 Other Non-Capital Equipment	449	0	0	0
05200 Operating Supplies	1,869	0	759	0
05208 Software Licenses	0	0	997	0
06400 Furniture and Equipment	0	0	86,607	0
Total Expenses	2,118,548	2,475,362	2,474,388	2,618,787

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,353,393	1,814,212	1,682,353	1,931,186
1525 Health Care/Medical Services	179,278	191,730	179,489	191,730
1589 \$15 Lcl Ord-Ct Facilities F.S.318.18	560,330	469,420	586,094	469,420
36200 Rents and Royalties	25,547	0	26,452	26,451
Total Revenues	2,118,548	2,475,362	2,474,388	2,618,787

**General Services
Countywide Utility & Contract Mgmt**

Accounts of Interest

- 03400 - Contracted services for pest control \$11,800, elevator maintenance \$33,200, fire and life safety maintenance & monitoring \$75,000, irrigation water treatment \$10,500, automatic door maintenance \$20,000, security and access system repairs and modifications \$45,000, HVAC Maintenance agreements \$87,478, and uniform rental \$3,000, service contract for large chilled water A/C systems \$94,392; exotic vegetation management \$1,250; large chilled water a/c system service contract for courthouse \$85,000; uniform rental \$560
- 03404 - Blake Library \$42,000, Administration Building \$56,000, Disaster Recovery Center formerly EOC \$5,200, Indiantown Intergovernmental Center \$12,106, Tax Collector (Willoughby Blvd) \$16,580, Property Appraiser - Towers Bldg \$16,637, Cummings Library \$19,300, Morgade Library \$16,600, Indiantown Library \$9,100, Hobe Sound Library \$10,000, Hoke Library \$9,500, Supervisor of Elections \$8,400, General Services \$6,250, Hobe Sound Annex \$9,500, Courthouse Complex \$102,504, Stuart Health Dept. \$37,000, and Indiantown Health Dept. \$16,947
- 03409 - Administration Building \$15,000, Blake Library \$20,000, Hoke Library \$10,320, Hobe Sound Library \$13,050, Cummings Library \$12,000, Stuart Health Dept. \$24,230, Courthouse Complex \$24,000, and irrigation repairs \$34,630
- 04400 - Hobe Sound Annex \$175,000, Property Appraiser - \$250,000, Willoughby Commons POA \$20,000

Significant Changes

Addition of .5 Maintenance Worker III for increase in Countywide workload.
The increase of .5 Building Operations Supervisor is a result of staff re-allocation. In Fiscal Year 2017, one (1) position was re-allocated between Countywide Building Repair & Maintenance Division and Countywide Utility & Contract Management Division from Sheriff Building Repair & Maintenance Division and Sheriff Utility & Contract Management Division.

**General Services
Sheriff Building Repair & Maint**

Mission Statement

Continue to pursue a proactive approach to building maintenance in all areas in an effort to optimize staff time and maximize building component and equipment life expectancies.

Services Provided

Services provided in this division include preventive maintenance of building components, routine repairs, emergency repairs and minor renovations as required. Activity types for this division are electrical, plumbing, air conditioning, carpentry, and minor renovations for Sheriff Department facilities in Martin County.

Goals and Objectives

- Standardize all building-related components and equipment through centralized building management in all County-owned or leased facilities
- Continue to improve staff efficiency through flexible progressive organization and support of external training opportunities
- Achieve consistent on-time completion of all necessary maintenance requests
- Reduce the percentage of external requests from the various departments through consistent program management

Benchmarks

- Martin County ratio of maintenance staff to inmate population is 1:120 as compared to St Lucie County at 1:90 and Okeechobee County at 1:100.
- Holt Correctional Facility is one of less than 2% of all jail facilities in the United States to have achieved National Accreditation status. Maintenance of the facility is one of the criteria for this accreditation.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Open Work Orders	#	59.00	45.00	126.00	45.00
Preventive vs Corrective work orders	%	17.00	30.00	24.25	30.00

Outcomes

Increase of preventive and predictive repair requests to reduce external requests and unscheduled downtime and increase customer satisfaction with our service delivery. Reductions in staffing and funding will reduce a proactive program to a reactive program.

Staffing Summary

Job Title	FY2017	FY2018
Electrician	1	1
Building Operations Supervisor	.5	
Electronic Systems Tech		1
Bldg Operations Superintendent	.5	
Building Operations Manager		.5
Accounts Assistant	.5	
Accounting Technician		.5
Plumber	1	1
Environmental Systems Tech	1	
Maintenance Worker III	1	1
Hvac Technician	1	1
Total FTE	6.5	6

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

General Services
Sheriff Building Repair & Maint

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	242,039	245,778	236,600	241,921
01203 Standby Pay	8,925	6,500	8,050	6,500
01400 Overtime	5,123	5,000	15,298	5,000
01501 Cell Phone Stipend	2,710	2,880	2,344	2,160
02101 FICA	14,791	15,952	15,288	15,713
02102 Medicare	3,459	3,731	3,575	3,675
02200 Retirement Contributions	19,298	19,348	19,834	20,046
02300 Life and Health Insurance	67,915	69,810	63,404	71,473
03400 Other Contractual Services	0	0	15,611	0
04002 Travel and Per Diem/Educational	0	1,000	0	1,000
04100 Communications	466	0	571	0
04101 Communications- Cell Phones	133	0	0	0
04200 Freight and Postage	842	1,000	88	1,000
04600 Repairs and Maintenance	9,155	7,500	9,513	7,500
04610 Vehicle Repair and Maintenance	4,140	1,750	1,838	1,750
04611 Building Repair and Maintenance	134,695	150,000	148,570	150,000
04700 Printing and Binding	68	0	0	0
04900 Other Current Charges	460	700	670	700
04910 Fleet Replacement Charge	4,450	4,450	4,450	4,450
05100 Office Supplies	0	450	164	450
05179 Other Equipment \$1000-\$4999.99	2,680	0	0	0
05195 Non-Capital Computer Equipment	1,234	0	0	0
05199 Other Non-Capital Equipment	298	4,000	0	4,000
05200 Operating Supplies	17,171	15,000	16,132	15,000
05204 Fuel	7,802	11,500	2,659	11,500
Total Expenses	547,856	566,349	564,659	563,838

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	547,856	566,349	564,659	563,838
Total Revenues	547,856	566,349	564,659	563,838

Accounts of Interest

None

Significant Changes

The decrease of .5 Building Operations Supervisor is a result of staff re-allocation. In Fiscal Year 2017, one (1) position was re-allocated between Countywide Building Repair & Maintenance Division and Countywide Utility & Contract Management Division from Sheriff Building Repair & Maintenance Division and Sheriff Utility & Contract Management Division.

**General Services
Sheriff Utility & Contract Mgmt**

Mission Statement

Provide a consistent, cost-effective outsourcing of building-related needs. Monitor utility costs and provide recommendations for reduction in energy consumption for all County Sheriff Department facilities.

Services Provided

To ensure contract scope of work is being adhered to by our vendors. Ensure consistency in all contracted services. Continue to reduce utility consumption and to pursue countywide energy management control network.

Goals and Objectives

- Ensure scope of services for contractors and vendors is being adhered to
- Ensure consistency in all contracted services
- Continue to reduce utility consumption
- Continue to pursue countywide energy management control network

Benchmarks

The total square foot cost of maintaining Sheriff Facilities is \$1.75 as compared to a National study performed by Balderson, Guthrie and Associates for 97 similar sites at \$1.75.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Average sq ft cost of utility services	\$	1.88	2.40	1.55	2.40

Outcomes

- Ensure that specifications for service contracts are being adhered to
- Overall incremental reduction in utility usage through effective management

Staffing Summary

Job Title	FY2017	FY2018
Building Operations Supervisor	.5	
Bldg Operations Superintendent	.5	
Building Operations Manager		.5
Total FTE	1	.5

Equipment Expenditures

None

**General Services
Sheriff Utility & Contract Mgmt**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	41,965	41,645	33,997	27,930
01501 Cell Phone Stipend	484	480	314	240
02101 FICA	2,385	2,582	1,965	1,732
02102 Medicare	558	604	460	405
02200 Retirement Contributions	3,080	3,131	2,587	2,209
02300 Life and Health Insurance	14,324	14,954	10,424	7,507
03400 Other Contractual Services	147,505	275,000	264,954	251,614
03404 Janitorial Services	73,479	82,500	75,877	82,500
03409 Mowing & Landscaping Services	1,939	0	1,859	0
04301 Electricity	562,761	538,714	608,946	538,714
04303 Water/Sewer Services	172,353	211,200	207,558	211,200
04304 Garbage/Solid Waste Services	44,753	55,000	44,226	55,000
04611 Building Repair and Maintenance	-6,311	8,462	-8,243	8,462
05100 Office Supplies	821	2,500	0	2,500
Total Expenses	1,060,096	1,236,772	1,244,924	1,190,013

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,060,096	1,236,772	1,244,796	1,190,013
36900 Other Miscellaneous Revenues	0	0	128	0
Total Revenues	1,060,096	1,236,772	1,244,924	1,190,013

Accounts of Interest

03400 - New Monrovia Substation pest control \$150, Sheriff's Complex sprinkler maintenance \$4,000, Sheriff's Hangar pest control \$600, Sheriff's Hangar (old) pest control \$600, Gun Range pest control \$600, Public Safety HVAC maintenance agreement and repairs \$5,000, Public Safety generator maintenance agreement \$30,050, Public Safety UPS maintenance agreement, \$28,000 Jail pest control \$3,550, Court Holding elevator maintenance \$3,000, Holt Correctional elevator maintenance \$2,500, Public Safety elevator maintenance \$4,500, Life Safety maintenance \$48,000, and monitoring of extinguishers at various locations \$37,450, service contract for large chilled water A/C systems \$70,084, Exotic vegetation management \$13,530.

03404 - Janitorial services for New Monrovia Subdivision \$2,500, Holt Administration \$19,000, Public Safety Complex \$58,500, and Sheriff's Hangar \$2,500.

Significant Changes

The decrease of .5 Building Operations Supervisor is a result of staff re-allocation. In Fiscal Year 2017, one (1) position was re-allocated between Countywide Building Repair & Maintenance Division and Countywide Utility & Contract Management Division from Sheriff Building Repair & Maintenance Division and Sheriff Utility & Contract Management Division.

**General Services
Vehicle & Equipment Repairs**

Mission Statement

Provide top-quality repairs and preventative services on all County-owned motorized vehicles. Ensure the health, safety and well-being of all program participants when driving county vehicles. Reduce unplanned maintenance downtime.

Services Provided

Provide preventative and corrective repair services for the County's fleet of vehicles and equipment. This division is an Internal Service Fund and derives all revenues from the user departments.

Goals and Objectives

- Provide cost effective and timely service for all program participants
- Provide safety inspections and procedures for vehicles and equipment
- Provide all departments with alternative service methods to meet required needs
- Monitor vehicle and equipment repair costs to ensure accurate life cycle costs

Benchmarks

The repair rate for heavy equipment is \$65 per hour as compared to the average private sector rate of \$94 per hour.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
# towing service due to mech. failure	#	.00	.00	.00	.00
Preventive vs Corrective work orders	%	26.97	35.00	25.99	35.00
% labor hrs available vs hrs billed	%	62.90	80.00	72.52	80.00

Outcomes

Reduction in emergency calls for vehicle and equipment failures.

Staffing Summary

Job Title	FY2017	FY2018
Accounts Assistant	.8	
Vehicle Services Administrator	.8	.8
Accounting Technician		.8
Mechanic IV	1	1
Service Manager	1	
Parts Inventory Coordinator	1	1
Mechanic III	2	2
Fleet Services Coordinator		1
Lead Mechanic	1	1
Total FTE	7.6	7.6

Equipment Expenditures

None

**General Services
Vehicle & Equipment Repairs**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	335,842	325,196	347,197	347,674
01203 Standby Pay	0	0	70	0
01400 Overtime	0	0	2,076	0
01501 Cell Phone Stipend	387	384	384	384
02101 FICA	19,639	20,161	20,288	21,556
02102 Medicare	4,593	4,716	4,745	5,041
02200 Retirement Contributions	24,409	24,456	29,055	30,358
02300 Life and Health Insurance	82,877	88,094	92,329	88,094
03400 Other Contractual Services	5,003	2,500	3,601	2,500
03404 Janitorial Services	383	1,500	1,219	1,500
03410 Other Contractual Svcs - Staffing	0	4,000	0	4,000
04002 Travel and Per Diem/Educational	0	2,000	0	2,000
04200 Freight and Postage	10	75	15	75
04301 Electricity	11,642	12,000	11,760	12,000
04304 Garbage/Solid Waste Services	3,319	2,400	3,470	2,400
04600 Repairs and Maintenance	544,879	510,000	507,087	510,000
04610 Vehicle Repair and Maintenance	8,105	5,000	19,081	5,000
04611 Building Repair and Maintenance	1,134	2,000	1,474	2,000
04612 Software Maintenance	33,776	33,653	34,268	33,653
04900 Other Current Charges	1,208	400	335	400
04910 Fleet Replacement Charge	19,550	19,550	18,510	18,510
05100 Office Supplies	595	1,000	729	1,000
05179 Other Equipment \$1000-\$4999.99	1,039	0	9,287	0
05195 Non-Capital Computer Equipment	0	0	514	0
05199 Other Non-Capital Equipment	0	1,829	2,302	1,829
05200 Operating Supplies	9,526	11,500	11,836	11,500
05204 Fuel	19,420	5,000	13,577	5,000
05400 Publications and Memberships	499	2,100	499	2,100
06400 Furniture and Equipment	0	0	12,768	0
Total Expenses	1,127,836	1,079,514	1,148,477	1,108,574

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
5300 Vehicle Maintenance	32,523	48,486	112,138	0
34120 Internal Service Fund Fees	1,079,052	1,010,000	1,018,511	1,093,054
34121 Internal Service Fund Fees/Rentals	15,460	21,028	16,200	15,520
36400 Disposition of Fixed Assets	0	0	1,628	0
36500 Sale of Surplus Materials	801	0	0	0
Total Revenues	1,127,836	1,079,514	1,148,477	1,108,574

Accounts of Interest

03400 - Uniform Rental \$2,000, Oil Recovery \$500
03410 - Contractual staff as needed for Vehicle Maintenance Division

Significant Changes

There are no significant program changes.

**General Services
Light Vehicle Replacement**

Mission Statement

This program is designed to procure replacement of the light vehicle fleet in a predetermined schedule of nine years or 90,000 miles. Currently there are approximately 188 vehicles participating in this program.

Services Provided

Procure replacement of the light vehicle fleet in accordance with Board current policy standards of nine years or 90,000 miles. Review usage of vehicles to maximize the County's value in this fleet.

Goals and Objectives

- Improve the overall condition of the fleet.
- Monitor the vehicles assigned usage to ensure maximum useful life.
- Reduce maintenance costs and downtime.
- Maximize resale at time of auction.

Benchmarks

The repair rate of the light fleet is \$65.00 per hour as compared to private sector average of \$85.00 per hour.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Average age of light fleet	#	4.00	5.00	3.72	5.00
% of resale above Kelly Blue Book	%	17.00	15.00	1.00	15.00
Annual CPM for light fleet maintenance	\$.12	.35	.00	.35

Outcomes

To provide the most cost effective vehicle to the departments to meet the needs of their programs.

Staffing Summary

Job Title	FY2017	FY2018
Accounting Technician		.2
Vehicle Services Administrator	.2	.2
Accounts Assistant	.2	
Total FTE	.4	.4

Equipment Expenditures

None

**General Services
Light Vehicle Replacement**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	23,557	22,902	23,565	24,047
01400 Overtime	0	0	81	0
01501 Cell Phone Stipend	97	96	96	96
02101 FICA	1,400	1,420	1,410	1,490
02102 Medicare	327	332	330	349
02200 Retirement Contributions	1,694	1,723	1,804	1,902
02300 Life and Health Insurance	4,174	4,148	4,373	4,148
04600 Repairs and Maintenance	9,700	3,500	0	0
04900 Other Current Charges	4,679	3,363	2,243	5,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	2,489	0
05199 Other Non-Capital Equipment	0	0	0	5,000
05900 Depreciation	575,084	0	513,373	0
06410 Vehicles - Fleet Maintenance	0	425,000	-12,768	461,000
Total Expenses	620,710	462,484	536,995	503,032

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
5300 Vehicle Maintenance	-113,291	0	-181,995	0
34120 Internal Service Fund Fees	513,331	397,484	595,269	438,032
36400 Disposition of Fixed Assets	220,670	65,000	123,721	65,000
Total Revenues	620,710	462,484	536,995	503,032

Accounts of Interest

- 04600 - Decrease due to incorporating bedliner cost into vehicle replacement cost.
- 05199 - Projected equipment cost for fleet maintenance service trucks.
- 06410 - Replacement of light vehicle fleet based on current standards.

Significant Changes

There are no significant program changes.

Growth Management

Growth Management Program Chart Total Full-Time Equivalents (FTE) = 24.00

Administration Total Full Time Equivalents (FTE) = 3
Comp Planning / Site Compliance Total Full Time Equivalents (FTE) = 8.5
Development Review Total Full Time Equivalents (FTE) = 9
Environmental Total Full Time Equivalents (FTE) = 3.5

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	18.00	21.00	24.00	3.00	14 %
Total Budget Dollars	1,660,060	1,818,991	2,050,408	231,417	12.72 %

Growth Management

Introduction

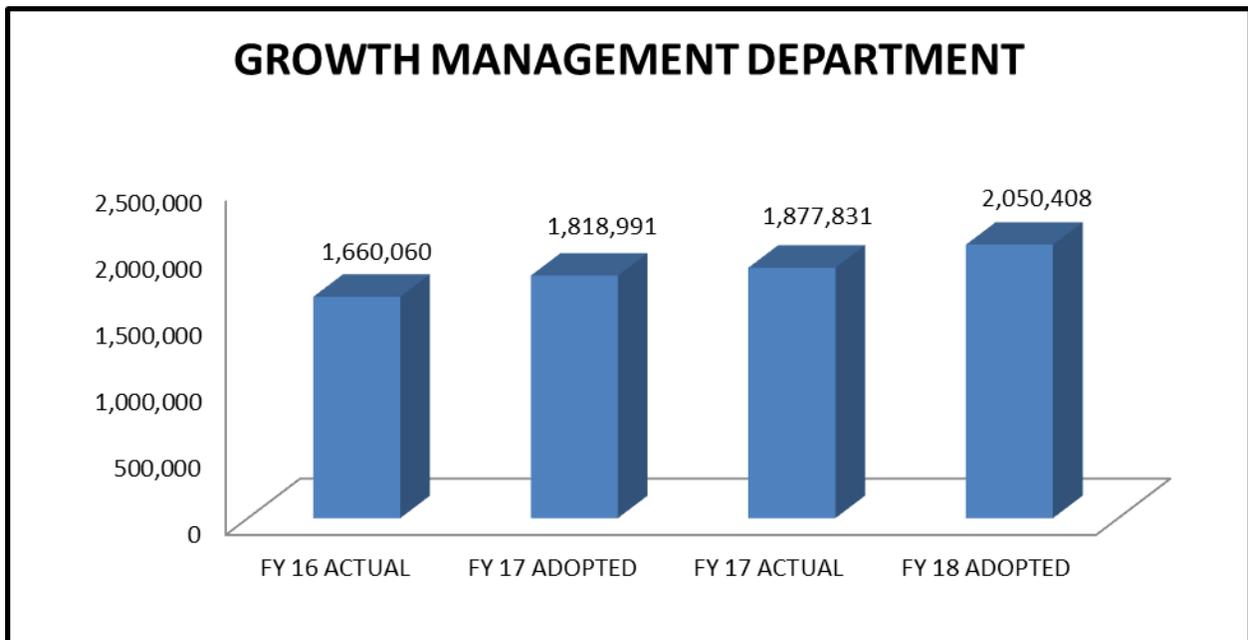
Growth Management is responsible for planning and development services for unincorporated Martin County. The Growth Management work program is mandated by State Statutes, the Comprehensive Growth Management Plan (CGMP), Land Development Regulations (LDRs) and the County Commission's direction. As such, Growth Management must constantly balance its mandated responsibilities, such as processing plan amendments and development applications in accordance with the Comprehensive Growth Management Plan and the Land Development Regulations, while performing specific activities dictated by the County Administrator and the Commissioners.

Key Issues and Trends

The increase in customer service inquiries, development applications, and compliance issues is an indicator of the upturn in Martin County's economy. The Department is completing a major conversion of its Land Management System in coordination with the Building and Information Technologies Departments. This new system will ensure better review and management of development data among the many user departments and include a customer interface on the web. As part of the County's commitment to customer service, streamlining of review and site compliance responsibilities, the organization of the Department has been revised to ensure more effective customer service and site compliance, and to correct the span of control that was lost over time in the Department due to position losses over the Great recession time period.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Administration	320,956	323,669	347,850	313,208
Comp Planning / Site Compliance	432,941	393,004	434,323	637,844
Development Review	552,745	725,703	734,872	724,663
Environmental	353,418	376,615	360,786	374,693
Total Expenses	1,660,060	1,818,991	1,877,831	2,050,408



Martin County
Fiscal Year 2018 Adopted Budget

Growth Management

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	1,130,382	1,249,727	1,311,543	1,422,456
01400 Overtime	351	0	0	0
01501 Cell Phone Stipend	363	360	360	360
01504 Class C Meal Reimbursement	0	0	71	0
02101 FICA	65,531	75,589	76,656	86,716
02102 Medicare	15,655	17,983	18,168	20,624
02200 Retirement Contributions	109,370	120,135	117,867	126,894
02300 Life and Health Insurance	178,624	220,606	211,375	232,234
03100 Professional Services	39,695	0	15,650	0
03102 Prof Svcs-Outside Counsel-Lit	10,660	0	14,755	0
03400 Other Contractual Services	36,248	36,572	30,326	60,827
03405 IT Services	2,150	0	0	0
03410 Other Contractual Svcs - Staffing	31,888	43,000	38,164	43,000
04000 Travel and Per Diem	160	800	25	800
04001 Travel and Per Diem/Mandatory	0	900	0	900
04002 Travel and Per Diem/Educational	1,517	6,547	2,034	6,547
04101 Communications- Cell Phones	432	400	587	400
04104 Communications-Data/Wireless Svcs	0	0	353	2,880
04200 Freight and Postage	2,978	3,750	1,751	3,750
04401 Rentals and Leases/Pool Vehicles	160	650	170	650
04402 Rentals and Leases/Copier Leases	6,728	6,000	6,326	6,000
04600 Repairs and Maintenance	14	650	35	650
04610 Vehicle Repair and Maintenance	739	898	1,346	898
04612 Software Maintenance	126	0	0	0
04700 Printing and Binding	2,113	2,400	473	2,400
04800 Promotional Activities	225	0	0	0
04900 Other Current Charges	1,572	2,150	1,768	2,150
04910 Fleet Replacement Charge	5,500	6,329	6,329	5,863
05100 Office Supplies	3,649	4,150	3,751	4,150
05195 Non-Capital Computer Equipment	940	2,000	4,873	2,764
05199 Other Non-Capital Equipment	3,596	600	1,693	600
05200 Operating Supplies	120	2,150	1,243	1,250
05204 Fuel	1,746	2,800	2,012	2,800
05207 Computer Supplies	2,176	3,200	1,567	3,200
05208 Software Licenses	916	0	622	0
05400 Publications and Memberships	2,086	3,875	3,787	3,875
05402 Publications/Subscriptions	220	1,340	143	1,340
05500 Training	1,430	3,430	2,009	3,430
Total Expenses	1,660,060	1,818,991	1,877,831	2,050,408

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	1,067,701	1,313,491	1,328,284	1,594,908
1401 Administrative Fee Impact Fee	26,747	0	10,750	0
34900 Other Charges For Services	556,549	505,000	538,715	455,000
35400 Violations of Local Ordinances	4,450	0	0	0
35900 Other Fines and Forfeits	4,100	500	0	500
36900 Other Miscellaneous Revenues	513	0	82	0
Total Revenues	1,660,060	1,818,991	1,877,831	2,050,408

**Growth Management Department
Administration**

Mission Statement

Manage Growth Management's resources in the most efficient and effective manner in order to achieve its objectives. Provide proposals, advice, and assistance to those who make decisions to enhance the County's natural and man-made environments for present and future generations.

Services Provided

Growth Management Administration provides leadership, coordination and fiscal support to Comprehensive Planning, Development Review and Environmental Divisions. It manages the daily operations of the Department; and updates and monitors operating policies and procedures to streamline operations. A large amount of Administration's time is ensuring assistance to members of the public by providing accurate information related to Growth Management's function and mission. Examples of its efforts include:

- Assistance to all Growth Management staff with typing, bulk mailings, and scheduling, scanning, and other services as needed
- Assistance to Commissioners by ensuring that Board of County Commissioner (BOCC) agenda items and Commissioner inquiries are completed in a timely manner
- Management of records to ensure complete and accurate records are kept in accordance with State Statutes and County policies
- Assistance to requestors for information through the Department's, the County's customer service system and requestors for public records in accordance with State Statutes and County policies

Goals and Objectives

- Produce and distribute all materials in a timely manner to the Board of County Commissioners and Local Planning Agency
- Respond in a timely and accurate manner to all inquiries, including public records requests
- Produce high quality documents by deadline
- Manage records efficiently and effectively
- Complete the records management system from paper to digital

Benchmarks

- BOCC agenda items processed and distributed by due date are currently at 88%
- BOCC response time within the 10 day timeframe is currently at 80%

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Board Inquiry Responses - Reliability	%	46.17	90.00	73.58	90.00
Board Agenda Items within Timeframe	%	64.67	80.00	83.08	80.00
LPA Meeting Materials within Timeframe	%	97.17	95.00	83.33	90.00
Filing - Efficiency	%	17.58	20.00	2.25	10.00

Outcomes

High quality and timely prepared documents that assist the Board of County Commissioners and Growth Management staff, boards, and committees to make sound policy decisions and/or recommendations.

Staffing Summary

Job Title	FY2017	FY2018
Administrative Specialist II	.5	1
Growth Management Director	1	1
Executive Aide	1	1
Administrative Specialist III	.25	
Total FTE	2.75	3

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Growth Management Department
Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	234,639	232,351	257,167	233,993
02101 FICA	12,546	13,104	14,217	13,032
02102 Medicare	3,263	3,369	3,566	3,392
02200 Retirement Contributions	40,460	40,548	33,720	29,310
02300 Life and Health Insurance	28,385	27,582	34,322	26,766
04000 Travel and Per Diem	160	500	25	500
04002 Travel and Per Diem/Educational	0	1,170	1,837	1,170
04200 Freight and Postage	80	200	58	200
04401 Rentals and Leases/Pool Vehicles	0	100	0	100
04600 Repairs and Maintenance	0	450	0	450
04700 Printing and Binding	32	300	0	300
05100 Office Supplies	436	600	375	600
05195 Non-Capital Computer Equipment	0	200	0	200
05199 Other Non-Capital Equipment	0	0	184	0
05200 Operating Supplies	30	0	129	0
05207 Computer Supplies	147	500	147	500
05400 Publications and Memberships	683	925	772	925
05402 Publications/Subscriptions	75	440	48	440
05500 Training	20	1,330	1,284	1,330
Total Expenses	320,956	323,669	347,850	313,208

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	320,866	323,669	347,850	313,208
36900 Other Miscellaneous Revenues	90	0	0	0
Total Revenues	320,956	323,669	347,850	313,208

Accounts of Interest

None

Significant Changes

During FY17, (1) new FTE (Administrative Specialist II) approved by the BOCC. Organizational changes were made based on the Operational Analysis report contracted by the County.

**Growth Management Department
Comp Planning / Site Compliance**

Mission Statement

Maintain and enhance Martin County's high quality of living by implementing Comprehensive Growth Management Plan policies.

Services Provided

The Comprehensive Planning Division provides policy analyses for the Local Planning Agency and the County Commission. The County regulatory framework is multi-layered and comprehensive. The Comprehensive Planning staff review all amendments to the County's Comprehensive Plan, and provide Comp Plan policy review for development applications under review. The Division maintains and provides a variety of annual technical reports, such as population studies, residential capacity, and various trend reports. The Division also performs most of the ordinance revisions needed to update the Land Development Regulations.

Goals and Objectives

- Conduct the review process for public and private amendments to the Comprehensive Growth Management Plan in accordance with Comprehensive Growth Management Plan policies and Florida Statutes
- Provide various technical reports and special studies, timely as needed for ongoing County work programs, and as mandated by the Comprehensive Plan, directed by the Board of County Commissioners Strategic Plan or at the request of the County Administrator

Benchmarks

Under Sections 1-11 of the Martin County Comprehensive Plan, amendments are reviewed or prepared and processed in accordance with State Statutes.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Organizational Capacity - Private Amend.	#	668.90	500.00	743.65	500.00
Organ. Capacity - BCC Amendments	#	506.75	400.00	1,075.50	400.00
Organizational Capacity - Strategic Obj.	#	258.25	500.00	672.95	500.00
LDRs - Applicant Initiated	#	.25	10.00	.00	10.00
LDRs - County Initiated	#	518.10	400.00	411.45	400.00

Outcomes

Land use and policy decisions based upon appropriate data and analysis, which is presented in a professional manner and equally understandable, by policy professionals and the general public.

Staffing Summary

Job Title	FY2017	FY2018
Senior Planner	1	1
Planner		1
Zoning Compliance Technician		2
Administrative Specialist II	.5	.5
Principal Planner	2	1
Senior Associate Planner		1
Compr Plan/Site Comp Administrator		1
Site Compliance Inspector		1
Planner II	1	
Total FTE	4.5	8.5

Equipment Expenditures

None

**Growth Management Department
Comp Planning / Site Compliance**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	295,792	293,326	316,186	476,911
02101 FICA	17,686	18,187	18,992	29,568
02102 Medicare	4,136	4,254	4,442	6,915
02200 Retirement Contributions	21,709	22,058	24,159	37,723
02300 Life and Health Insurance	30,116	29,627	32,110	59,535
03100 Professional Services	39,695	0	15,650	0
03400 Other Contractual Services	10,270	11,302	13,723	11,502
03405 IT Services	2,150	0	0	0
04000 Travel and Per Diem	0	100	0	100
04002 Travel and Per Diem/Educational	1,182	2,000	85	2,000
04101 Communications- Cell Phones	0	0	160	0
04104 Communications-Data/Wireless Svcs	0	0	353	1,440
04200 Freight and Postage	1,853	2,250	403	2,250
04401 Rentals and Leases/Pool Vehicles	130	250	50	250
04402 Rentals and Leases/Copier Leases	2,854	2,000	1,395	2,000
04612 Software Maintenance	126	0	0	0
04700 Printing and Binding	124	1,000	0	1,000
04900 Other Current Charges	242	950	331	950
05100 Office Supplies	941	1,050	1,125	1,050
05195 Non-Capital Computer Equipment	0	800	1,929	800
05199 Other Non-Capital Equipment	179	0	0	0
05200 Operating Supplies	0	500	50	500
05207 Computer Supplies	1,146	1,000	441	1,000
05208 Software Licenses	605	0	0	0
05400 Publications and Memberships	1,028	1,350	2,665	1,350
05402 Publications/Subscriptions	50	200	0	200
05500 Training	925	800	75	800
Total Expenses	432,941	393,004	434,323	637,844

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	346,428	368,004	394,631	612,844
1401 Administrative Fee Impact Fee	26,747	0	10,750	0
34900 Other Charges for Services	59,766	25,000	28,942	25,000
Total Revenues	432,941	393,004	434,323	637,844

Accounts of Interest

03400 - Municipal Code \$6,000, Microfilming \$5,302; Increase (\$200) land management software services.
04104 - Increase budget for wireless data service out in the field.

Significant Changes

During FY17, (1) new FTE (Site Compliance Inspector) position was approved by the BOCC. Organizational changes were made based on the Operational Analysis report contracted by the County.

**Growth Management Department
Development Review**

Mission Statement

Assure that new development is in compliance with the Comprehensive Growth Management Plan through the proper application of the Land Development Regulations (LDRs), and provide quality customer service in the most efficient manner through the use of technology.

Services Provided

The Development Review Division processes all rezoning requests, variances, and development applications for unincorporated Martin County. The Division expedites the review of projects within its CRA areas, and for targeted businesses, green development, affordable housing and projects providing public access to environmentally sensitive areas in accordance with Article 10, LDR. The Division participates in crafting land development regulations, and participates in other special assignments such as All Aboard Florida reviews.

Goals and Objectives

- Coordinate the review process for all development applications
- Complete review of all land development applications accurately and efficiently within specified timeframes
- Assure that new developments fully comply with the County's Comprehensive Growth Management Plan and Land Development Regulations
- Conduct continuous evaluation of the Development Review process and implement process improvements as needed
- Increase the use of technology to improve project review activities, accessibility to public records, and efficiency of the addressing and street-naming process

Benchmarks

On the basis of national performance figures, major plan review averages 4 months, or 120 days. Major site plan review cycle by Development Review is 60 working days. Minor site plan review cycle by Development Review is 45 working days. Expedited projects are allotted 15 working days.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Customer Inquiries	#	4,104.00	4,000.00	3,897.00	4,000.00
Occupational Licenses	#	356.00	400.00	382.00	400.00
Staff Reports within Timeframe	%	72.83	80.00	80.58	80.00
Development Review within Timeframe	%	37.67	60.00	43.42	60.00
Development Review - Cost Recovery	%	57.01	75.00	49.33	75.00
Customer Inquiries within Timeframe	%	57.42	60.00	66.42	60.00

Outcomes

To assist customers in a timely manner with correct and accurate information, which will ensure all codes and ordinances are followed leading to a well-planned Martin County.

**Growth Management Department
Development Review**

Staffing Summary

Job Title	FY2017	FY2018
Senior Planner-Architect Review	1	1
Senior Planner	1.5	1.5
Legal Assistant		1
Zoning Compliance Reviewer		2
Principal Planner	2	1
Develop Review Administrator		1
Senior Planner- Environ Devel Review	.5	.5
Administrative Specialist III	1.75	1
Zoning Compliance Technician	2	
Zoning Compliance Supervisor	1	
Total FTE	9.75	9

Equipment Expenditures

None

**Growth Management Department
Development Review**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	376,225	502,088	517,526	500,638
01400 Overtime	351	0	0	0
01501 Cell Phone Stipend	181	180	180	180
02101 FICA	22,194	30,536	30,544	31,039
02102 Medicare	5,190	7,141	7,143	7,259
02200 Retirement Contributions	30,785	40,837	43,143	43,286
02300 Life and Health Insurance	68,620	112,721	94,732	107,197
03102 Prof Svcs-Outside Counsel-Lit	10,660	0	14,755	0
03400 Other Contractual Services	25,978	16,200	13,609	18,300
04000 Travel and Per Diem	0	100	0	100
04002 Travel and Per Diem/Educational	0	1,500	0	1,500
04200 Freight and Postage	823	1,000	1,077	1,000
04401 Rentals and Leases/Pool Vehicles	0	100	60	100
04402 Rentals and Leases/Copier Leases	3,874	4,000	4,931	4,000
04600 Repairs and Maintenance	0	200	0	200
04700 Printing and Binding	1,832	800	359	800
04800 Promotional Activities	225	0	0	0
04900 Other Current Charges	1,011	1,000	901	1,000
05100 Office Supplies	1,204	1,500	1,125	1,500
05195 Non-Capital Computer Equipment	940	1,000	2,263	1,764
05199 Other Non-Capital Equipment	1,777	600	1,191	600
05200 Operating Supplies	30	500	60	500
05207 Computer Supplies	441	1,200	537	1,200
05208 Software Licenses	311	0	467	0
05400 Publications and Memberships	0	1,200	175	1,200
05402 Publications/Subscriptions	95	500	95	500
05500 Training	0	800	0	800
Total Expenses	552,745	725,703	734,872	724,663

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	186,814	375,703	369,513	424,663
34900 Other Charges for Services	365,507	350,000	365,277	300,000
36900 Other Miscellaneous Revenues	423	0	82	0
Total Revenues	552,745	725,703	734,872	724,663

Accounts of Interest

03400 - Archives Management file storage (\$4,200); Recorder for LPA/BOZA (\$12,000); Increase (\$2,100) for implementation of land management software services.

05195 - Increase (\$764) implementation of land management hardware.

Significant Changes

During FY17, (1) new FTE (Zoning Compliance Reviewer) position was approved by the BOCC. Organizational changes were made based on the Operational Analysis report contracted by the County.

**Growth Management Department
Environmental**

Mission Statement

The mission of the Environmental Division is to ensure the environmental sustainability of Martin County by implementing the natural resource provisions of the Comp Plan, and the Land Development Regulations.

Services Provided

This regulatory function includes proposed development review, field inspections, building permit review, and specific environmental permitting. The Division also assists other departments with planning, review, and post-approval activities. The Division provides environmental services, such as field surveys including wildlife evaluations and wetland delineations and PAMP development, using in-house staff in lieu of contractors whenever possible.

Goals and Objectives

- Review, inventory, and measure impacts to existing natural resources
- Review potential impacts to existing natural resources
- Review compliance with County natural resource protection requirements regarding proposed development
- Monitor compliance with natural resource protection requirements for approved development orders, and/or approved Preserve Area Management Plans (PAMPs)
- Update the LDRs

Benchmarks

- Inspect 100% of top 40 PAMPs once a year
- 95% of top 40 PAMPs found in compliance or actively working towards compliance by one year following inspection
- 95% of reviews for proposed development orders for compliance with natural resource provisions of Comprehensive Growth Management Plan and Land Development Regulations completed within development review timeframes
- 95% of building permits reviewed within 48 hours
- 95% of inspections performed within 48 hours of schedule

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Environmental Reviews within Timeframe	%	53.67	70.00	57.25	70.00
Environmental Inquiries within Timeframe	%	54.83	70.00	59.17	70.00
Fees for Service	\$	131,715.00	130,000.00	144,496.00	130,000.00
Environmental Inspection Compliance	%	87.42	90.00	89.42	90.00

Outcomes

The protection of the natural environment from development impacts and the understanding of staff and the public regarding the value of the County's environmental resources.

**Growth Management Department
Environmental**

Staffing Summary

Job Title	FY2017	FY2018
Compliance & Enforcement Admin	1	
Senior Planner	.5	.5
Administrative Specialist II		.5
Senior Planner-Environ Planning	1	1
Environmental Administrator		1
Senior Planner- Environ Devel Review		.5
Senior Planner-Devel Review/Environ	.5	
Senior Associate Planner	1	
Total FTE	4	3.5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Growth Management Department
Environmental**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	223,727	221,962	220,665	210,914
01501 Cell Phone Stipend	182	180	180	180
01504 Class C Meal Reimbursement	0	0	71	0
02101 FICA	13,106	13,762	12,904	13,077
02102 Medicare	3,065	3,219	3,018	3,058
02200 Retirement Contributions	16,416	16,692	16,845	16,575
02300 Life and Health Insurance	51,502	50,676	50,211	38,736
03400 Other Contractual Services	0	9,070	2,993	31,025
03410 Other Contractual Svcs - Staffing	31,888	43,000	38,164	43,000
04000 Travel and Per Diem	0	100	0	100
04001 Travel and Per Diem/Mandatory	0	900	0	900
04002 Travel and Per Diem/Educational	335	1,877	112	1,877
04101 Communications- Cell Phones	432	400	426	400
04104 Communications-Data/Wireless Svcs	0	0	0	1,440
04200 Freight and Postage	222	300	214	300
04401 Rentals and Leases/Pool Vehicles	30	200	60	200
04600 Repairs and Maintenance	14	0	35	0
04610 Vehicle Repair and Maintenance	739	898	1,346	898
04700 Printing and Binding	124	300	114	300
04900 Other Current Charges	320	200	537	200
04910 Fleet Replacement Charge	5,500	6,329	6,329	5,863
05100 Office Supplies	1,067	1,000	1,125	1,000
05195 Non-Capital Computer Equipment	0	0	681	0
05199 Other Non-Capital Equipment	1,641	0	318	0
05200 Operating Supplies	60	1,150	1,003	250
05204 Fuel	1,746	2,800	2,012	2,800
05207 Computer Supplies	441	500	441	500
05208 Software Licenses	0	0	156	0
05400 Publications and Memberships	375	400	175	400
05402 Publications/Subscriptions	0	200	0	200
05500 Training	485	500	650	500
Total Expenses	353,418	376,615	360,786	374,693

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	213,593	246,115	216,290	244,193
34900 Other Charges for Services	131,275	130,000	144,496	130,000
35400 Violations of Local Ordinances	4,450	0	0	0
35900 Other Fines and Forfeits	4,100	500	0	500
36900 Other Miscellaneous Revenues	0	0	0	0
Total Revenues	353,418	376,615	360,786	374,693

Accounts of Interest

- 03400 - Turtle Lighting (\$10,425); Increase (\$20,000) Environmental Education Program for HOA's and POA's; Increase (\$600) land management software services.
- 04104 - Increase budget for wireless data service out in field.
- 04910 - Decrease due to Replacement Cost Estimates.
- 05200 - Decrease due to a one time disbursement in FY17 for steel toed work boots.

Significant Changes

Organizational changes were made based on the Operational Analysis report contracted by the County.

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Information Technology Services

Information Technology Services Program Chart Total Full-Time Equivalents (FTE) = 38.00

Information Systems/Administration Total Full Time Equivalents (FTE) = 3
Data Center Services Total Full Time Equivalents (FTE) = 6
Application Management Services Total Full Time Equivalents (FTE) = 14
Desktop Support Services Total Full Time Equivalents (FTE) = 8
Communication Services Total Full Time Equivalents (FTE) = 3
Document Management Services Total Full Time Equivalents (FTE) = 1
Radio Services Total Full Time Equivalents (FTE) = 3

	<u>FY 2016</u> <u>ACTUAL</u>	<u>FY 2017</u> <u>ADOPTED</u>	<u>FY 2018</u> <u>ADOPTED</u>	<u>FY 2017 to FY 2018</u> <u>Variance</u>	<u>Pct Change</u>
Total FTE	34.00	36.00	38.00	2.00	6 %
Total Budget Dollars	2,828,536	3,049,015	3,310,315	261,300	8.57 %

Information Technology Services

Introduction

Ever increasing demands for information access have caused dramatic changes in the basic approach to information technologies. Information Technology Services (ITS) focuses on meeting the County's strategic business and technology goals. The Department will deliver quality service and innovative information technology solutions to provide citizens, the business community, and County staff with convenient access to appropriate information and services.

In conjunction with the department's client focus and leveraging from the best practices implemented throughout the previous decade, the Department has been reacting to the IT needs of several County Constitutional Officers and Cities and Towns in Martin County. In each case, the Department has acquired select or comprehensive sets of IT functions, providing superior service at equal to or less cost. In addition the Department revisited BOCC clients, and has reviewed and revised their Departmental objectives. All this has culminated in the reactive and proactive development of a Shared Services and Best Management Practices that guide the Department's operation model.

ITS has now focused service delivery around its core competencies in the form of performing eight basic services. Effort is focused on new initiatives to upgrade infrastructure, improve security, and implement common IT solutions. Work is also being done on the underlying principles and general approach by which to plan and manage IT systems and services in the future. ITS also provides and supports the basic framework for the County's computing platforms and operational plans.

Key Issues and Trends

ITS strives to meet the needs of the County while balancing available resources. The promise of technology is a reduction in operating expenses that may come from digitizing or automating traditional labor intensive processes. Most departments made these reductions by investing in more technology and re-architecting processes to be more efficient and less costly. The workload in ITS has risen as has the need to invest in maintaining technologies that have made many operating reductions possible.

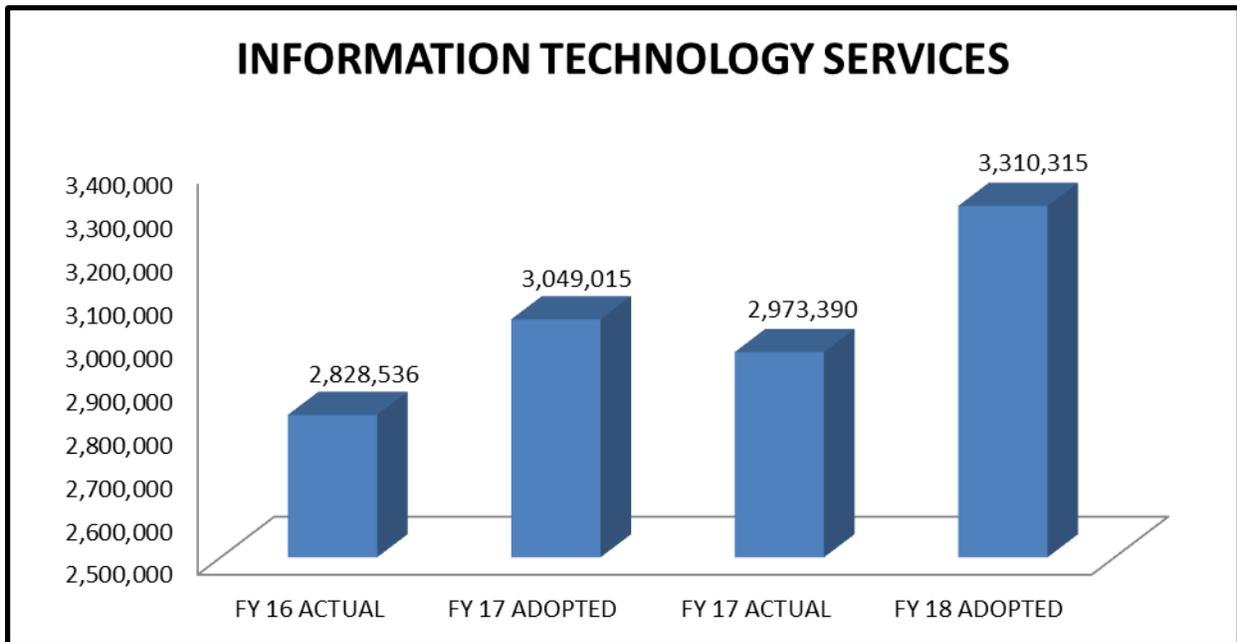
ITS now faces new challenges as a result of aging business software applications. Many of the primary applications in use are now entering a legacy state due to aging software and hardware environments. Accelerating changes in technology and greater demands for service are forcing software vendors to end-of-life current products and deliver new solutions. Acquisitions and consolidation of like products are also driving the sunset of many applications currently in use and decisions to upgrade or select new applications are upon us, yet there is no budgeted funding for these needs to be met.

A new Land Management system is being implemented. This system supports many of the services we provide to our citizens and businesses. The system is the basis for land management, location, history, and valuation. It also supports licensing, permits, development review, and code enforcement. A new Document Management is required to support more efficient document management activities and support other business systems. A new eDiscovery system is needed to improve response to Public Records requests. Replacement of the County Voice Telephone system is needed. This system is over 14 years old and replacement parts for repairs are becoming scarce and increasingly expensive. Our Enterprise operations depend heavily on this system for continuity of their day-to-day operations.

Information Technology Services

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Information Systems/Administration	362,042	362,472	362,987	379,214
Data Center Services	419,545	494,346	521,050	521,948
Application Management Services	873,670	1,018,367	946,822	1,204,360
Desktop Support Services	494,578	509,865	515,489	537,376
Communication Services	295,148	294,640	308,038	287,790
Document Management Services	95,001	98,516	54,892	83,078
Radio Services	288,553	270,809	264,112	296,549
Total Expenses	2,828,536	3,049,015	2,973,390	3,310,315



Information Technology Services

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	2,013,213	2,114,529	2,069,736	2,276,798
01202 PTO Payout	0	0	1,066	0
01203 Standby Pay	12,425	12,740	12,250	12,740
01400 Overtime	1,242	3,150	7,113	3,150
01501 Cell Phone Stipend	6,487	7,020	6,330	7,500
01502 Internet Access Stipend	2,616	2,400	2,400	2,400
02101 FICA	117,629	130,236	122,510	141,559
02102 Medicare	27,932	30,766	28,944	33,246
02200 Retirement Contributions	165,671	169,738	174,918	195,197
02300 Life and Health Insurance	353,142	395,983	368,929	401,582
02600 Salary/Fringe Chargebacks	-205,551	0	0	0
03101 Professional Services - IT	5,830	0	38,765	0
03400 Other Contractual Services	333	0	378	2,560
03404 Janitorial Services	181	0	182	190
03410 Other Contractual Svcs - Staffing	13,197	70,000	18,429	70,000
04000 Travel and Per Diem	4,026	1,335	710	6,000
04001 Travel and Per Diem/Mandatory	0	1,950	0	0
04002 Travel and Per Diem/Educational	3,530	11,225	9,826	28,145
04100 Communications	1,947	1,620	2,062	350
04101 Communications- Cell Phones	2,392	4,885	1,802	4,885
04104 Communications-Data/Wireless Svcs	0	0	0	2,115
04200 Freight and Postage	751	1,297	300	1,497
04301 Electricity	17,202	17,000	21,281	18,000
04400 Rentals and Leases	35	100	0	100
04401 Rentals and Leases/Pool Vehicles	1,170	2,730	2,180	2,690
04402 Rentals and Leases/Copier Leases	2,193	2,500	2,112	2,500
04600 Repairs and Maintenance	4,603	8,665	20,787	17,365
04610 Vehicle Repair and Maintenance	1,044	3,400	1,665	3,400
04611 Building Repair and Maintenance	3,367	5,500	1,221	5,500
04700 Printing and Binding	392	3,335	402	2,150
04900 Other Current Charges	61	0	280	0
04910 Fleet Replacement Charge	8,500	8,050	8,050	8,050
05100 Office Supplies	4,447	5,900	3,354	6,080
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,689	0
05195 Non-Capital Computer Equipment	2,686	0	2,322	0
05199 Other Non-Capital Equipment	178	500	120	500
05200 Operating Supplies	2,967	7,220	5,569	7,520
05204 Fuel	2,771	5,750	6,213	4,500
05207 Computer Supplies	677	300	1,641	300
05208 Software Licenses	2,883	1,500	3,143	1,500
05400 Publications and Memberships	3,106	2,698	3,146	3,178
05402 Publications/Subscriptions	0	1,918	24	438
05500 Training	16,463	13,075	21,542	36,630
06800 Intangible Assets	226,798	0	0	0
Total Expenses	2,828,536	3,049,015	2,973,390	3,310,315

Information Technology Services

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	2,587,885	2,812,514	2,776,380	2,994,173
1110 Unincorporated MSTU	56,584	56,271	59,165	100,289
1111 Building and Permitting	0	0	0	30,495
1137 Community Broadband Network	27,848	27,775	28,874	26,541
3301 Road Projects	0	0	0	13,940
4102 Consolidated - Operating	105,572	106,718	72,162	101,414
4200 Solid Waste	45,245	45,737	30,926	43,463
36900 Other Miscellaneous Revenues	5,402	0	5,884	0
Total Revenues	2,828,536	3,049,015	2,973,390	3,310,315

**Information Technology Services
Information Systems/Administration**

Mission Statement

Develop and implement an overall information technology strategy, architecture, and support structure for the operating departments of the Board of County Commissioners and other constitutional agencies of Martin County.

Services Provided

Information Technology Services Administration is the support for all information technology programs providing:

- Administrative Support
- Direction
- Management
- Leadership
- Customer Support

Goals and Objectives

- Lead in information management solutions that enable Martin County's government to work smarter-leadership
- Promote and deliver software as service solutions to deliver additional services via the web and potentially create alternate revenue funding sources for Information Technology Services
- Reduce the emissions and energy consumption from the use of technology - greening of IT
- Provide an integrated computing architecture that supplies efficient and productive information tools for the County to conduct its business - integration
- Deliver world-class services to the operating departments of the Board of County Commissioners and to the other organizations it supports - service
- Make government information more available, accessible and affordable - access
- Align IT investments with the organization's needs - strategy
- Minimize the cost of computing and information management - cost of ownership
- Transform business practices to capture the benefits of automation - process redesign

Benchmarks

Respond to calls for assistance within five hours compared to Anaheim, CA within four hours.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Service Level Agreement Performance	%	100.00	100.00	100.00	100.00

Outcomes

Achieve an overall rating of satisfactory for Information Technology Services.

Staffing Summary

Job Title	FY2017	FY2018
Executive Aide	1	1
Project & Services Manager	1	1
Chief Information Officer	1	1
Total FTE	3	3

Equipment Expenditures

None

**Information Technology Services
Information Systems/Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	285,768	283,586	273,779	275,117
01501 Cell Phone Stipend	605	600	600	600
02101 FICA	15,580	16,280	15,363	16,468
02102 Medicare	4,066	4,113	3,886	3,989
02200 Retirement Contributions	28,809	28,956	33,834	40,693
02300 Life and Health Insurance	17,998	17,717	22,329	26,827
02600 Salary/Fringe Chargebacks	-4,283	0	0	0
04000 Travel and Per Diem	994	0	0	0
04001 Travel and Per Diem/Mandatory	0	1,200	0	0
04002 Travel and Per Diem/Educational	1,440	310	3,439	5,610
04100 Communications	1,017	635	731	0
04104 Communications-Data/Wireless Svcs	0	0	0	675
04200 Freight and Postage	11	20	282	220
04401 Rentals and Leases/Pool Vehicles	360	530	300	530
04402 Rentals and Leases/Copier Leases	2,193	2,500	2,112	2,500
04610 Vehicle Repair and Maintenance	0	0	14	0
04700 Printing and Binding	363	2,000	345	1,000
04900 Other Current Charges	61	0	280	0
05100 Office Supplies	554	500	375	760
05200 Operating Supplies	25	300	30	300
05204 Fuel	25	0	0	0
05207 Computer Supplies	174	300	0	300
05400 Publications and Memberships	1,380	800	1,199	800
05402 Publications/Subscriptions	0	325	0	325
05500 Training	620	1,800	4,089	2,500
06800 Intangible Assets	4,283	0	0	0
Total Expenses	362,042	362,472	362,987	379,214

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	362,042	362,472	362,833	379,214
36900 Other Miscellaneous Revenues	0	0	154	0
Total Revenues	362,042	362,472	362,987	379,214

Accounts of Interest

- 04002 - \$4,300 increase in travel to attend training to improve County's technical competence; and \$1,000 moved from the Travel/Mandatory line item.
- 04100 - Moved to the Communications-Data/Wireless Services line item.
- 04104 - \$635 moved from the Communications-Data/Wireless Services line item, and \$40 from the Printing and Binding line item.
- 04200 - \$200 moved from the Travel/Mandatory line item.
- 05100 - \$260 moved from the Printing and Binding line item.
- 05500 - \$700 moved from the Printing and Binding line item, for new Staff training needs.

Significant Changes

There are no significant program changes.

**Information Technology Services
Data Center Services**

Mission Statement

Provide the data center services fundamental to supporting the Board of County Commissioners, constitutional agencies and other public sector organizations of Martin County, while ensuring that the computing infrastructure remains highly available, reliable, and serviceable.

Services Provided

Provides secure, available, reliable, and cost efficient enterprise-wide computer server systems to support automated business processes, including server facility ownership and management, server administration, and systems security.

Goals and Objectives

- Research and implement new technologies to reduce data center footprints and power consumption, including enterprise storage systems, data de-duplication, in-row cooling and server consolidation
- Research opportunities for expanding systems redundancy

Benchmarks

Percentage of Non-Virtualized Servers supported by the Information Technology Services Department compared to Brevard County at 46.77%.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
System Availability	%	99.00	99.00	100.00	99.00
Service Level Agreement Performance	%	99.00	70.00	100.00	99.00

Outcomes

Achieve server hardware systems availability at 97% or better.

Staffing Summary

Job Title	FY2017	FY2018
Desktop Analyst	1	1
Systems Administrator II	3	
Systems Administrator		1
Database Administrator	1	1
Senior Systems Administrator		2
Records System Administrator	1	1
Total FTE	6	6

Equipment Expenditures

None

**Information Technology Services
Data Center Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	306,944	354,094	384,276	380,244
01501 Cell Phone Stipend	1,935	2,640	2,344	2,640
01502 Internet Access Stipend	1,451	1,440	1,440	1,440
02101 FICA	18,055	21,954	23,036	23,575
02102 Medicare	4,223	5,134	5,387	5,514
02200 Retirement Contributions	22,541	26,791	29,054	30,077
02300 Life and Health Insurance	58,192	71,568	66,054	62,458
02600 Salary/Fringe Chargebacks	-18,631	0	0	0
04000 Travel and Per Diem	0	360	0	0
04002 Travel and Per Diem/Educational	0	2,000	2,033	4,360
04101 Communications- Cell Phones	961	2,675	901	2,675
04200 Freight and Postage	0	50	0	50
04401 Rentals and Leases/Pool Vehicles	0	250	0	250
04700 Printing and Binding	0	500	0	500
05100 Office Supplies	216	500	660	500
05195 Non-Capital Computer Equipment	381	0	0	0
05199 Other Non-Capital Equipment	178	0	0	0
05200 Operating Supplies	270	615	120	615
05402 Publications/Subscriptions	0	500	0	0
05500 Training	4,198	3,275	5,745	7,050
06800 Intangible Assets	18,631	0	0	0
Total Expenses	419,545	494,346	521,050	521,948

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	419,545	494,346	521,050	521,948
Total Revenues	419,545	494,346	521,050	521,948

Accounts of Interest

04002 - \$2,000 increase in travel to attend training to improve County's technical competence; and \$360 moved from Travel and Per Diem/Educational line item.

05500 - \$3,275 increase in training to improve County's technical competence; and \$500 moved from the Publications/Subscriptions line item.

Significant Changes

There are no significant program changes.

**Information Technology Services
Application Management Services**

Mission Statement

Plan, develop, implement, integrate, support and manage the Countywide and departmental information systems that support the functional and operational requirements, business transactions, workflow processes, and strategic missions of the County.

Services Provided

- Enterprise Application Services - provides consulting, selection, implementation, support, reporting and on-going management for systems that span multiple departments
- Department Specific Application Services - provides consulting, selection, implementation, support and on-going management for systems that are specific to departments or individuals of departments
- Professional Services - provides the following functions for the County:
 - Information Technology Portfolio Management, Program Management, Vendor Management and Project Management
 - Consulting Services for technology selection and implementation
 - Integrated financial components for budget planning and project implementation
 - Multi-year planning and tracking of Information Technology Services investments and on-going operational costs
 - Strategic planning for information systems architecture and enterprise initiatives

Goals and Objectives

- Perform ITS' vendor and contract management, which in turn, is used by the Information Services Technology Department, and for the Technology Investment Plan (TIP) budgets, projects, recurring services, maintenance contracts, and obligations
- Perform a resource management strategy that will allow prioritization of projects and non-standard service requests, based on business value
- Maximize the use of existing software applications and increase reuse of software components. Perform timely software upgrades or replacements
- Implement processes and systems procedures that will tie Information Technology services to business functions, information technology infrastructure, and budget and customer requirements
- Centralize application development tools and solutions to create a software integration architecture that will extend capabilities of existing enterprises and departmental systems

Benchmarks

To perform financial management of Information Technology Services for 95% of the organization compared to an Information Technology Infrastructure Library (ITIL) best practices average of 90%.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Financial Mgmt for IT Services	%	96.00	96.00	98.00	99.00

Outcomes

Achieve a minimal variance between predicted budgets and actual expenditures for baseline Information Technology costs.

**Information Technology Services
Application Management Services**

Staffing Summary

Job Title	FY2017	FY2018
Web Content Specialist	1	1
Systems Analyst	6	8
Professional Services Admin	1	1
It Business Process Analyst	2	2
GIS Specialist	2	2
Total FTE	12	14

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Information Technology Services
Application Management Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	622,098	677,288	634,232	807,360
01202 PTO Payout	0	0	1,066	0
01501 Cell Phone Stipend	198	0	0	960
01502 Internet Access Stipend	198	0	0	0
02101 FICA	36,577	41,444	37,249	50,056
02102 Medicare	8,554	9,693	8,712	11,708
02200 Retirement Contributions	45,428	50,267	49,248	63,863
02300 Life and Health Insurance	120,837	151,875	138,596	172,613
02600 Salary/Fringe Chargebacks	-167,033	0	0	0
03101 Professional Services - IT	5,830	0	38,765	0
03410 Other Contractual Svcs - Staffing	0	70,000	18,429	70,000
04000 Travel and Per Diem	0	100	2	0
04002 Travel and Per Diem/Educational	834	3,000	2,201	6,000
04100 Communications	795	635	1,215	0
04104 Communications-Data/Wireless Svc	0	0	0	1,440
04200 Freight and Postage	0	100	2	100
04401 Rentals and Leases/Pool Vehicles	180	300	810	300
04600 Repairs and Maintenance	0	2,000	720	2,000
04700 Printing and Binding	0	500	0	500
05100 Office Supplies	2,316	3,000	1,685	3,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,689	0
05195 Non-Capital Computer Equipment	2,305	0	2,322	0
05199 Other Non-Capital Equipment	0	0	120	0
05200 Operating Supplies	90	2,000	1,402	2,000
05204 Fuel	0	0	53	0
05207 Computer Supplies	504	0	1,641	0
05208 Software Licenses	2,784	1,500	2,796	1,500
05400 Publications and Memberships	670	785	670	960
05402 Publications/Subscriptions	0	880	0	0
05500 Training	2,225	3,000	3,198	10,000
06800 Intangible Assets	188,281	0	0	0
Total Expenses	873,670	1,018,367	946,822	1,204,360

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	723,097	868,493	845,203	973,049
1110 Unincorporated MSTU	56,584	56,271	59,165	100,289
1111 Building and Permitting	0	0	0	30,495
3301 Road Projects	0	0	0	13,940
4102 Consolidated - Operating	65,792	65,522	29,718	60,611
4200 Solid Waste	28,196	28,081	12,736	25,976
Total Revenues	873,670	1,018,367	946,822	1,204,360

**Information Technology Services
Application Management Services**

Accounts of Interest

03410 - On Call Staffing to assist with administrative duties and/or various in-house projects.

04002 - \$3,000 increase in travel to attend training to improve County's technical competence.

04104 - \$805 moved from the Publications/Subscriptions line item; and \$635 moved from the Communications line item.

05400 - \$75 moved from the Publications/Subscriptions line item; and \$100 from the Travel and Per Diem line item. Covers memberships such as the Oracle Development Tools User Group (ODTUG), and the Urban and Regional Information Systems Association (URISA).

05500 - \$7,000 increase in training to improve County's technical competence.

Significant Changes

Two (2) FTEs added (Systems Analysts) to assist with Transit, Land Management, Development Review, Building and Permitting, and other departmental application systems.

**Information Technology Services
Desktop Support Services**

Mission Statement

The mission for Desktop Support Services is to provide superior customer service through high level software and hardware support, thus, meeting the professional needs and objectives of our customers.

Services Provided

- Provide the desktop hardware and software tools needed to facilitate individual workers' roles and job requirements, and provide access to the County's business applications and data; as well as provide a single initial point of contact for all information technology assistance
- Provide information about IT policies, procedures and projects, and provide computer-related training for Martin County individual workers' roles and job requirements
- Provide a consistent process to ensure cost efficiencies, licensing compliance, inventory quality, and standards of computing resources

Goals and Objectives

- Complete customer requests for standard and non-standard software and hardware support within the timeframe outlined in the service level agreement/s
- Improve methodology to minimize desktop workstation downtime
- Continue to initiate and implement desktop architecture revisions to reduce total cost of ownership
- Solve technology problems at the first point of contact whenever possible; refer problems to the appropriate staff promptly; follow-up and track problems that are unresolved; prioritize unresolved problems according to Information Technology Services policy; and track problems and trends

Benchmarks

Percentage of internal survey respondents' rating of Information Technology Services Department's customer satisfaction as "good" or "excellent" compared to Brevard County's rating of 81.45%.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Service Level Agreement Performance	%	99.33	99.00	100.00	99.00
1st Point of Contact - Issue Remedied	%	71.25	70.00	69.75	70.00
Customer Satisfaction	%	97.00	97.00	96.50	97.00

Outcomes

Achieve an overall rating of "superior" for Desktop Support Services.

Staffing Summary

Job Title	FY2017	FY2018
IT Technical Services Manager	1	1
Systems Administrator II	1	
Systems Analyst	1	1
Desktop Computer Specialist	1	1
Senior Systems Administrator		1
Desktop Analyst		1
ITS Help Desk Representative	2	2
PC Support Technician	2	1
Total FTE	8	8

Equipment Expenditures

None

**Information Technology Services
Desktop Support Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	350,078	365,165	376,429	399,931
01400 Overtime	0	0	1,821	0
01501 Cell Phone Stipend	967	960	997	960
02101 FICA	20,329	22,640	22,196	24,797
02102 Medicare	4,754	5,296	5,191	5,799
02200 Retirement Contributions	25,506	27,459	28,614	28,098
02300 Life and Health Insurance	78,097	77,350	70,173	62,396
02600 Salary/Fringe Chargebacks	-3,780	0	0	0
03410 Other Contractual Svcs - Staffing	13,197	0	0	0
04000 Travel and Per Diem	0	0	708	0
04002 Travel and Per Diem/Educational	0	2,400	1,392	4,800
04100 Communications	136	350	53	350
04101 Communications- Cell Phones	669	1,430	158	1,430
04200 Freight and Postage	0	200	0	200
04401 Rentals and Leases/Pool Vehicles	80	1,000	950	1,000
04600 Repairs and Maintenance	0	365	0	365
05100 Office Supplies	306	500	151	500
05199 Other Non-Capital Equipment	0	500	0	500
05200 Operating Supplies	360	1,000	60	1,000
05204 Fuel	0	1,250	0	0
05208 Software Licenses	99	0	0	0
05500 Training	0	2,000	6,595	5,250
06800 Intangible Assets	3,780	0	0	0
Total Expenses	494,578	509,865	515,489	537,376

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	437,750	451,013	454,855	479,086
4102 Consolidated - Operating	39,780	41,196	42,444	40,803
4200 Solid Waste	17,048	17,656	18,190	17,487
Total Revenues	494,578	509,865	515,489	537,376

Accounts of Interest

04002 - \$2,400 increase in travel to attend training to improve County's technical competence.

05500 - \$2,000 increase in travel and training to improve County's technical competence; and \$1,250 moved from the Fuel line item.

Significant Changes

There are no significant program changes.

**Information Technology Services
Communication Services**

Mission Statement

Support, implement, develop and maintain communication systems for the Board of County Commissioners, constitutional agencies, the School District, and other public sector and non-profit organizations of Martin County. Communication systems include telephone systems and services, local area networking (LAN), wide area networking (WAN), wireless technologies, and infrastructure cabling.

Services Provided

Secure, available, reliable, and cost efficient enterprise-wide communications facilities to support automated business processes, including: voice, data, video and wireless network facility ownership and management, network administration, and network security.

Goals and Objectives

- Expand use of the Community Broadband Fiber Network (CBN) to existing and new public sectors, and non-profit sites
- Continue to provide internet access redundancy through connections to Florida Lambda Rail and ITS Telecommunications, providing completely redundant fiber access to the Internet
- Continue with the replacement of aging and end-of-life voice/data/video/wireless networking core infrastructure to improve end-user performance and reduce maintenance and support costs as needed
- Expand on use of remote support tools to provide centralized monitoring and management of countywide voice/data/video/wireless network, improving network services while reducing internal support costs
- Expand network security monitoring and reporting capabilities to ensure County information technology services are secure from inside and outside attack
- Expand on existing unified communications services to all major County facilities to improve staff productivity and reduce travel costs

Benchmarks

To provide 98% availability of voice, data and wireless communications systems during user work shifts compared to St. Petersburg, FL at 97%.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Broadband Network Coverage Availability	#	290.00	290.00	295.00	290.00
Telephone & Network Maint & Support	%	71.25	95.00	98.00	95.00
Service Level Agreement Performance	%	73.50	99.00	99.00	99.00
Downtime Notification	%	74.25	99.00	99.00	99.00
Wireless Network Availability	#	90.00	98.00	97.00	99.00

Outcomes

Achieve data network and telephone service availability in excess of 98%.

Staffing Summary

Job Title	FY2017	FY2018
Senior Network Administrator	1	1
Network Administrator	1	1
Telecommunications Manager	1	1
Total FTE	3	3

Equipment Expenditures

None

**Information Technology Services
Communication Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	209,968	208,365	225,377	197,509
01501 Cell Phone Stipend	967	960	840	480
01502 Internet Access Stipend	967	960	960	960
02101 FICA	12,080	12,919	13,100	12,246
02102 Medicare	2,825	3,021	3,064	2,864
02200 Retirement Contributions	15,165	15,669	17,191	15,623
02300 Life and Health Insurance	36,506	35,876	39,308	35,753
02600 Salary/Fringe Chargebacks	-11,823	0	0	0
04000 Travel and Per Diem	502	125	0	0
04002 Travel and Per Diem/Educational	861	3,515	326	6,125
04100 Communications	0	0	63	0
04101 Communications- Cell Phones	761	780	744	780
04200 Freight and Postage	574	550	15	550
04401 Rentals and Leases/Pool Vehicles	550	550	120	550
04600 Repairs and Maintenance	0	1,300	0	0
04610 Vehicle Repair and Maintenance	417	1,400	0	1,400
04700 Printing and Binding	0	100	28	100
04910 Fleet Replacement Charge	2,300	2,300	2,300	2,300
05100 Office Supplies	402	500	199	500
05200 Operating Supplies	120	1,000	120	1,000
05204 Fuel	401	1,000	1,967	1,000
05400 Publications and Memberships	780	750	816	750
05500 Training	9,000	3,000	1,500	7,300
06800 Intangible Assets	11,823	0	0	0
Total Expenses	295,148	294,640	308,038	287,790

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	267,299	266,865	279,165	261,249
1137 Community Broadband Network	27,848	27,775	28,874	26,541
Total Revenues	295,148	294,640	308,038	287,790

Accounts of Interest

04002 - \$2,485 increase in travel to attend training to improve County's technical competence; and \$125 moved from the Travel line item.

05500 -\$3,000 increase in training to improve County's technical competence; and \$1,300 moved from the Repairs & Maintenance line item.

Significant Changes

There are no significant program changes.

**Information Technology Services
Document Management Services**

Mission Statement

Provide planning, training and operational support in the creation and maintenance of records management systems for Martin County's public records. In addition, function as Records Management Liaison Office (RMLO) for Martin County, carrying out the duties set forth in Florida Law (FS Chapter 119 and FAC Chapter 257 1B-24 and 1B-26).

Services Provided

- Coordinate all document management and records retention activities with customers and either staff or service providers according to the standards set forth by law
- Coordinate the outsourced conversion of documents into archival media as needed
- Plan the implementation of digital solutions and functional file structures for managing County records
- Educate County staff on their recordkeeping responsibilities according to law
- Make recommendations and assist with the implementation of appropriate print\copy\scan capabilities for County departments, while continually reducing the cost and size of our print infrastructure
- Coordinate access to short-term and long-term County archives

Goals and Objectives

- Ensure that the County has an active Records Management program and provide mandatory countywide training for every department in the management of records including email
- Continue to work with departments towards the functional arrangement of their records
- Provide RMLO (Records Management Liaison) services for BCC staff, which includes: review and approval of all records disposition requests; update of Records Management policy and procedures documents; assist with the interpretation of policy for staff; and coordinate with Department of State, Division of Libraries and Archives regarding new/updated policies and rules
- Research and draft proposed Information Technology Services policy documents, as requested, based upon Best Practices, and in accordance with legal guidance; and keep existing polices updated
- Review requirements and make recommendations for departmental copier/printer solutions

Benchmarks

Meet or exceed the requirements of Florida Law (FS Chapter 119 and FAC Chapter 257, 1B-24 and 1B-26) as it applies to Records Management Services.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Compliant Records Destruction	#	504.00	400.00	273.25	400.00
Staff Trained	#	331.00	400.00	553.00	400.00

Outcomes

Achieve excellence in records management systems and customer satisfaction as provided for all the Division's customers while fulfilling the Statutory mandates regarding standards and services in excess of 95%.

Staffing Summary

Job Title	FY2017	FY2018
Records Mgmt Liaison Officer	1	1
Total FTE	1	1

Equipment Expenditures

None

**Information Technology Services
Document Management Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	69,024	68,497	38,077	55,000
02101 FICA	4,083	4,247	2,224	3,410
02102 Medicare	955	993	520	798
02200 Retirement Contributions	6,663	8,898	3,420	4,351
02300 Life and Health Insurance	13,960	15,016	9,790	14,954
03400 Other Contractual Services	0	0	0	1,920
04002 Travel and Per Diem/Educational	0	0	267	1,250
04200 Freight and Postage	0	127	0	127
04401 Rentals and Leases/Pool Vehicles	0	100	0	60
04700 Printing and Binding	0	185	28	0
05100 Office Supplies	316	300	60	220
05200 Operating Supplies	0	0	30	0
05400 Publications and Memberships	0	40	185	345
05402 Publications/Subscriptions	0	113	24	113
05500 Training	0	0	265	530
Total Expenses	95,001	98,516	54,892	83,078

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	89,599	98,516	49,162	83,078
36900 Other Miscellaneous Revenues	5,402	0	5,730	0
Total Revenues	95,001	98,516	54,892	83,078

Accounts of Interest

- 03400 - \$1,920 increase for document shredding service.
- 04002 - \$1,250 increase in travel to attend training to improve County's technical competence.
- 05400 - \$40 moved from the Rentals and Leases line item; \$185 moved from the Printing and Binding line item; and \$80 moved from the Office Supplies line item.
- 05500 - \$530 increase in training to improve County's technical competence.

Significant Changes

There are no significant program changes.

**Information Technology Services
Radio Services**

Mission Statement

Maintain and manage a reliable, robust, available and secure countywide public safety radio system to enable all County agencies to perform their primary mission responding to the safety and security needs of the County's citizens, businesses and visitors.

Services Provided

Radio Communications are combined together into an extensive and complex radio communication network system. The system is centrally managed, staffed and equipped by Martin County. The communication services provided are:

- Analog and digital voice 24/7
- Analog and digital data 24/7
- Four public safety answering points for dispatch 24/7
- Multi agency surveillance 24/7
- Site/system monitoring 24/7
- Emergency alerting for public safety agencies 24/7
- Consultation for agencies in Martin County
- Planning, preparation, and disaster response for Martin County and others

Goals and Objectives

- Support for public safety agencies to allow them to carry out their responsibilities
- Improving customer services and continuing towards Radio Services TQS (Total Quality Services)
- Secure and maintain radio spectrum allocations to ensure future needs of Martin County
- Radio Services support for a dependable paging system for Fire Rescue
- Establish emergency radio communication for use in priority situations
- Establish a network of radio users across the tri-County area to facilitate a positive working relationship

Benchmarks

Martin County's radio system is benchmarked to Charlotte County.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Change in Countywide Radio Service Cost	%	3.00	3.00	3.00	3.00
Cost per Radio	\$	131.95	131.95	35.57	131.95
System Availability	%	99.23	99.90	98.75	99.90
Radio Service Requests	#	1,000.00	1,000.00	24.00	1,000.00
Radio System - Preventive Maintenance	#	12.00	12.00	12.00	12.00

Outcomes

To provide 99.9% of public safety radio availability, 24 hours per day, 7 days a week. Radio systems are designed with back up for continuous operations.

Staffing Summary

Job Title	FY2017	FY2018
Sys Communications Technician	2	2
Radio Systems Manager	1	1
Total FTE	3	3

Equipment Expenditures

None

**Information Technology Services
Radio Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	169,333	157,534	137,565	161,637
01203 Standby Pay	12,425	12,740	12,250	12,740
01400 Overtime	1,242	3,150	5,291	3,150
01501 Cell Phone Stipend	1,815	1,860	1,548	1,860
02101 FICA	10,926	10,752	9,342	11,007
02102 Medicare	2,555	2,516	2,185	2,574
02200 Retirement Contributions	21,560	11,698	13,556	12,492
02300 Life and Health Insurance	27,552	26,581	22,678	26,581
03400 Other Contractual Services	333	0	378	640
03404 Janitorial Services	181	0	182	190
04000 Travel and Per Diem	2,530	750	0	6,000
04001 Travel and Per Diem/Mandatory	0	750	0	0
04002 Travel and Per Diem/Educational	394	0	168	0
04200 Freight and Postage	166	250	0	250
04301 Electricity	17,202	17,000	21,281	18,000
04400 Rentals and Leases	35	100	0	100
04600 Repairs and Maintenance	4,603	5,000	20,067	15,000
04610 Vehicle Repair and Maintenance	626	2,000	1,652	2,000
04611 Building Repair and Maintenance	3,367	5,500	1,221	5,500
04700 Printing and Binding	28	50	0	50
04910 Fleet Replacement Charge	6,200	5,750	5,750	5,750
05100 Office Supplies	338	600	224	600
05200 Operating Supplies	2,102	2,305	3,807	2,605
05204 Fuel	2,345	3,500	4,193	3,500
05208 Software Licenses	0	0	347	0
05400 Publications and Memberships	276	323	276	323
05402 Publications/Subscriptions	0	100	0	0
05500 Training	420	0	150	4,000
Total Expenses	288,553	270,809	264,112	296,549

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	288,553	270,809	264,112	296,549
Total Revenues	288,553	270,809	264,112	296,549

Accounts of Interest

- 03400 - \$640 increase for pest control services.
- 03404 - \$190 increase for janitorial services.
- 04000 - \$4,500 increase in travel to attend training to improve County's technical competence; and \$750 moved from the Travel/Mandatory line item.
- 04301 - \$1,000 increase includes 3.1% (\$527) requirement from FP&L, triggered by Hurricane Matthew.
- 04600 - \$10,000 increase to service four generators 3 times/year; and HVAC units.
- 05200 - \$300 increase to maintain current level of service.
- 05500 - \$3,900 increase in training to improve County's technical competence; and \$100 moved from the Publications/Subscriptions line item. Covers registration to attend training with IWCE (International Wireless Communications Expo), with APCO (Association of Public Safety Communications Officials) international conference, the Florida APCO/NENA (National Emergency Number Association - 911) state conference; and with the MTUG (Motorola Trunked users group).

Significant Changes

There are no significant program changes.

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Library

Library Program Chart Total Full-Time Equivalents (FTE) = 49.00

Library/Administration Total Full Time Equivalents (FTE) = 3
Public Services Total Full Time Equivalents (FTE) = 46

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	46.50	49.00	49.00	.00	0 %
Total Budget Dollars	3,472,213	3,562,320	3,701,818	139,498	3.92 %

Library

Introduction

The Martin County Library System connects citizens with opportunities that inspire and enhance the quality of their lives. The Library serves as a Lifelong Learning Center for its citizens, from preschool-age children to seniors, and as a Community Center for cultural, recreational and literary enrichment. In providing access to knowledge, as well as life enrichment, the Library strives to assist individuals in meeting their diverse personal, educational, and professional needs. In addition, the Library strives to promote a responsible and productive citizenry, strong in reading literacy as well as information literacy.

Key Issues and Trends

Connect with Customers: The Library consistently provides welcoming, proactive customer service to residents of all ages. The Library focuses on ways to attract customers, satisfy their needs, and expand the Library's relevancy within our community. Library staff examine County demographics and growth patterns and continually review the services provided to distinct populations such as the Hispanic community, preschoolers, young adults, and seniors.

Embrace, Understand, and Teach Technology: The Library continues to focus on emerging technologies that are changing the way people, society, and libraries access information and communicate with each other. Customers use library technology to find and download e-books, apply for jobs online, access e-government services, and find health information or learn a second language via the Library's online resources. Library staff educate the public on technology through classes, self-directed web tutorials, and one-on-one assistance.

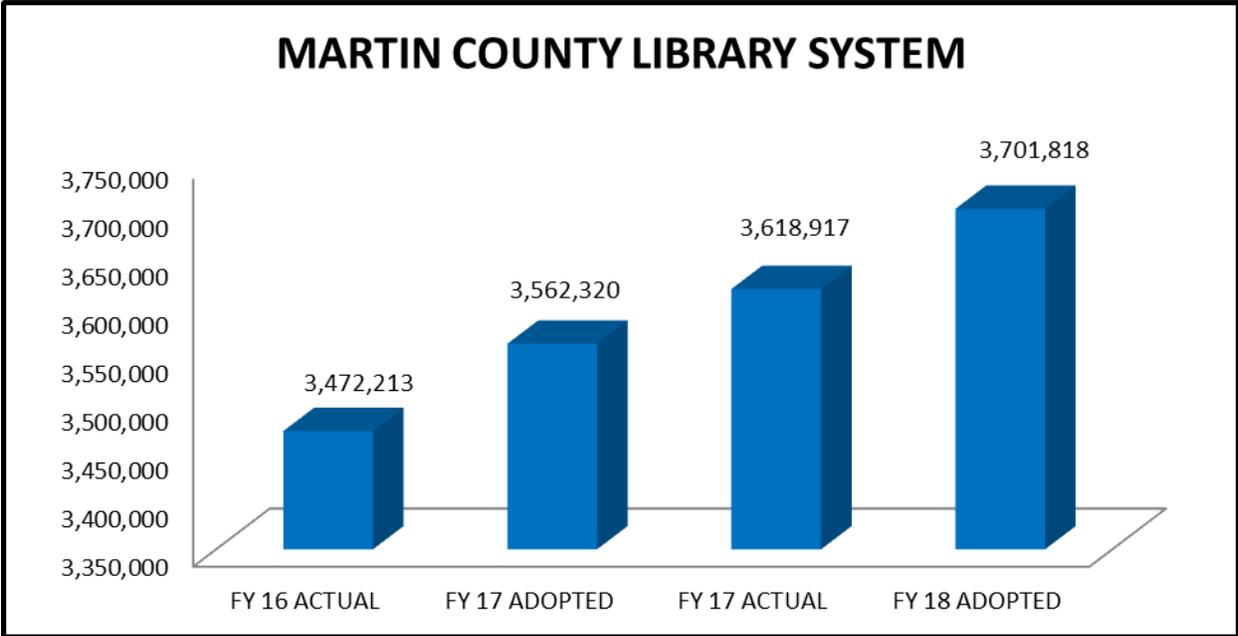
Create Young Readers: The Library incorporates the latest research, best practices, and innovative ideas into story times and educational programs. The Every Child Ready to Read program works with parents and child care providers and supplies them with the materials and skills needed to share the love of reading with children. Successful partnerships such as Family Place bring parents into contact with local children's services agencies.

Make Informed Decisions: The Library provides the information and services needed to maintain a knowledgeable, healthy community. The Library provides training and instruction in locating, evaluating, and using information resources of all types. The Library offers financial and investment workshops for low-income residents on financing a home, saving for a child's education, and planning for retirement. The Library also partners with local agencies Hispanics in Action and CareerSource to bring workforce literacy and other services to our customers

Library

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Library/Administration	282,950	287,352	302,212	301,414
Public Services	3,189,263	3,274,968	3,316,705	3,400,404
Total Expenses	3,472,213	3,562,320	3,618,917	3,701,818



Martin County
Fiscal Year 2018 Adopted Budget

Library

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	1,807,439	1,901,853	1,975,368	2,000,593
01400 Overtime	0	0	593	0
01501 Cell Phone Stipend	484	480	480	480
02101 FICA	105,360	117,748	115,465	124,034
02102 Medicare	24,640	27,534	27,004	29,008
02200 Retirement Contributions	146,932	159,315	164,478	172,091
02300 Life and Health Insurance	413,870	468,085	441,511	421,325
03100 Professional Services	758	1,000	0	0
03400 Other Contractual Services	4,271	3,950	170	5,450
03410 Other Contractual Svcs - Staffing	358,084	309,529	312,679	372,012
04100 Communications	3,744	4,671	504	1,350
04200 Freight and Postage	1,723	500	936	600
04400 Rentals and Leases	39,167	940	936	940
04401 Rentals and Leases/Pool Vehicles	360	1,360	380	1,360
04402 Rentals and Leases/Copier Leases	6,677	10,678	8,907	13,678
04600 Repairs and Maintenance	4,910	5,438	11,578	5,438
04610 Vehicle Repair and Maintenance	740	981	1,199	981
04700 Printing and Binding	7,915	11,888	9,503	14,888
04900 Other Current Charges	1,556	2,230	1,971	2,130
04910 Fleet Replacement Charge	4,140	4,140	4,140	4,140
05100 Office Supplies	10,926	11,570	9,116	12,570
05179 Other Equipment \$1000-\$4999.99	4,501	3,000	3,963	3,000
05195 Non-Capital Computer Equipment	134	0	4,517	0
05199 Other Non-Capital Equipment	23,091	5,658	12,940	10,658
05200 Operating Supplies	9,965	16,041	13,767	8,041
05204 Fuel	3,082	6,100	3,338	6,100
05207 Computer Supplies	9,778	7,000	9,456	7,000
05208 Software Licenses	537	500	444	500
05400 Publications and Memberships	1,495	3,900	6,990	9,900
05401 Library Subscriptions	31,195	35,022	34,707	35,022
05403 On Line Database/Subscriptions	107,536	131,933	104,519	113,943
05500 Training	687	0	205	0
06600 Library Books and Publications	336,517	309,276	337,152	324,586
Total Expenses	3,472,213	3,562,320	3,618,917	3,701,818

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	3,131,935	3,313,085	3,330,760	3,444,263
13226 State Aid To Libraries FY15	0	0	102	0
1571 Law Library	873	0	1,012	0
1587 \$65 LCL Ord-Law Library FS939.185	0	0	0	53,010
33470 State Grants/Culture & Recreation	120,230	44,917	98,822	46,733
34190 Other General Government Charges	0	0	0	1,200
35200 Library Fines	72,074	75,000	62,788	70,000
36100 Interest Earnings	0	0	0	0
36200 Rents and Royalties	12,185	14,000	14,168	12,000
36600 Contributions/Private Sources	116,507	90,318	91,375	56,612
36900 Other Miscellaneous Revenues	18,408	25,000	19,890	18,000
Total Revenues	3,472,213	3,562,320	3,618,917	3,701,818

Library
Library/Administration

Mission Statement

Library Administration connects Library services to the public in a responsible and cost effective manner to meet essential quality levels as specified in the Library's Long Range Services Plan and the Florida Library Association Standards for Florida Public Libraries.

Services Provided

Administers the activities and operation of the Martin County Library System:

- Analyzes professional best practices and investigates emerging trends and technologies to direct strategic planning efforts for the Martin County Library System
- Ensures compliance with all pertinent legal requirements and Library standards
- Oversees management of professional and support personnel
- Prepares the annual Library budget and monitors and controls expenditures throughout the budget year
- Maintains administrative control over facilities to ensure adequate physical security of citizens, staff, and library property
- Analyzes, plans, and participates in the development of Capital Improvement Projects
- Works with legislators and other public officials on funding and Library issues and maintains open lines of communication
- Promotes Library outreach to community organizations and encourages development of excellent community relations

Goals and Objectives

- Provide the most effective and efficient use of taxpayer resources
- Develop and maintain a well-trained workforce that guides patrons to accurate print and online information, and assists them with technology
- Provide physical spaces to offer a welcoming environment for families to gather and share Library resources together

Benchmarks

CUSTOMER SERVICE

Based on the Martin County Library System's annual survey, 90% of the respondents will rate the customer service skills of Library staff as good or excellent.

STAFF DEVELOPMENT

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will provide an Essential Level of 24 hours on average of continuing education and/or training per year for professional staff. An Enhanced Level is 34 hours, while an Exemplary Level is 48 hours.

For support staff, an Essential Level is 16 hours of continuing education and/or training per year. An Enhanced Level is 22 hours, while an Exemplary Level is 32 hours.

GRANTS

The Martin County Library System will maintain \$300,000 in grant funding per year (including state grants, community grants, and private grants through the Friends of the Martin County Library System and the Library Foundation of Martin County, Inc.).

HOURS OF SERVICE

The Martin County Library System will provide 50 hours per week of unduplicated service hours. An Essential Level is 40 hours, an Enhanced Level is 68 hours with 20 of these on evenings/weekends, and an Exemplary Level is 76 hours with 7 days open and 4 evenings.

**Library
Library/Administration**

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Hours of Service	#	50.00	50.00	57.50	50.00
Grants	\$	446,931.00	300,000.00	332,796.00	300,000.00
Customer Service	%	96.00	90.00	96.00	90.00
Staff Development	#	82.75	24.00	16.98	24.00

Outcomes

Develop and maintain a well-trained workforce that guides patrons to accurate print and online information, and assists them with technology.

Staffing Summary

Job Title	FY2017	FY2018
Executive Aide	1	1
Library Director	1	1
Library Oper. & Services Admin	1	1
Total FTE	3	3

Equipment Expenditures

None

**Library
Library/Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	205,335	205,696	217,613	216,508
02101 FICA	11,923	12,754	12,884	13,423
02102 Medicare	2,789	2,982	3,013	3,139
02200 Retirement Contributions	27,549	28,550	30,077	30,974
02300 Life and Health Insurance	34,133	35,630	37,490	35,630
04200 Freight and Postage	0	500	0	500
04400 Rentals and Leases	936	940	936	940
04700 Printing and Binding	285	300	0	300
05199 Other Non-Capital Equipment	0	0	199	0
Total Expenses	282,950	287,352	302,212	301,414

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	282,950	287,352	302,212	301,414
Total Revenues	282,950	287,352	302,212	301,414

Accounts of Interest

None

Significant Changes

There are no significant program changes.

**Library
Public Services**

Mission Statement

Library Public Services connects citizens of all ages with learning opportunities that improve communities; connects citizens with the vital resources and materials they need to live happy, healthy lives; connects patrons and staff with integrated automation systems; and provides management of public and staff spaces.

Services Provided

- Youth Services: Provide youth with programs and services that foster the love of reading and learning
- Adult Services: Provide adults with the information and learning opportunities they need to live happy, healthy lives
- Cultural Events and Life Long Learning: Provide diverse events and activities that promote an appreciation and understanding of the humanities and the diverse cultures in Martin County
- Provides practical information and services on commonly shared life experiences such as parenting, personal finances, education, health, and aging
- Selects, catalogs, and processes Library materials for distribution throughout the Library system
- Responds to customer and staff requests for materials
- Partners with the Friends of the Martin County Library System to manage donated materials
- Maintains a relevant and accurate collection for the community
- Negotiates with publishers and vendors to obtain the best quality and value
- Makes Library resources widely available through increased flexibility in access and service delivery
- Optimizes the accuracy of electronic information retrieval to facilitate patron access to Library materials and resources
- Supports the acquisition and delivery of new materials and resources
- Implements proven and innovative cost-saving technologies that are consistent with user needs and provides up-to-date automation resources within budget expectations
- Continuously improves Library digital and physical spaces

Goals and Objectives

- Provide welcoming, proactive customer service
- Build collaborative, mutually beneficial partnerships with local organizations including other County departments
- Guide Library customers to accurate print and online information and assist them with technology
- Provide citizens with informational, interactive classes and workshops on topics that educate and entertain
- Maintain the Collection Management Guidelines to ensure that the collection remains relevant and authoritative
- Follow and respond to current and future trends in the publishing industry
- Develop a collection that supports learning for all ages
- Assess the service needs of Martin County's diverse population and build a collection that represents those needs
- Ensure and continually improve the accessibility to our digital resources and physical spaces
- Ensure that Library hardware and connectivity are up to date
- Evaluate our buildings and make modifications that allow Library staff and patrons to connect and collaborate

Benchmarks

COLLECTION QUALITY

Based on the Martin County Library System's annual survey, 85% of the respondents will rate the Library's collection of materials as good or excellent.

REGISTERED MEMBERS

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will maintain registered members at 60% of Martin County's weighted average population. An Essential Level is 30% of population, an Enhanced Level is 50% of population, and an Exemplary is 75% of population.

**Library
Public Services**

Benchmarks (cont)

FACILITIES

Based on the Martin County Library System's annual survey, 80% of the respondents will rate our facilities and physical spaces as good or excellent.

ONLINE RESOURCES

Based on the Martin County Library System's annual survey, 80% of the respondents will rate the Library technology resources as good or excellent.

PROGRAM RELEVANCE

Based on the Public Library Association's Strategic Planning for Results, 85% of respondents to the Martin County Library System's annual survey will indicate that they learned a new skill as a result of attending one or more Library programs.

USEFULNESS OF SERVICES

Based on the Martin County Library System's annual survey, 75% of the respondents will indicate that the Library plays an essential role in achieving their personal goals.

COLLECTION CURRENCY

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will maintain a current collection of materials by deselecting at least 5% of the total number of items available per year, while maintaining the Essential Level for collection size.

COLLECTION SIZE

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will maintain a collection size at an Essential Level of 2 volumes per capita. An Enhanced Level is 3 volumes, while an Exemplary Level is 4 volumes per capita.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Collection Quality	%	75.00	85.00	76.00	85.00
Registered Members	%	60.58	60.00	61.25	60.00
Facilities	%	89.00	80.00	92.00	80.00
Online Resources	%	82.00	80.00	87.79	80.00
Program Relevance	%	96.00	85.00	94.00	85.00
Usefulness of Services	%	97.00	75.00	96.00	75.00
Collection Currency	%	1.61	5.00	4.50	5.00
Collection Size	#	1.91	2.00	1.79	2.00

Outcomes

- Increase the learning opportunities for every resident in Martin County
- Increase customer satisfaction by maintaining a high quality collection that meets the needs of Martin County's diverse population
- Increase accessibility to our Integrated Library System webpage and other online resources

**Library
Public Services**

Staffing Summary

Job Title	FY2017	FY2018
Library Marketing Specialist	1	1
Librarian I	3	3
Library Specialist	18	18
Library Teen Specialist		1
Lib II Electronic Rsrcs Coord	1	1
Collections Manager	1	1
Accounts Assistant	1	
Literacy Educ. & Outreach Mgr	1	1
Special Events/Volunteer Mgr	1	1
Library Branch Manager	6	6
Staff Development Specialist	1	1
Library Public Services Mgr	1	1
Childrens Assistant	7	6
Library Literacy Instructor	1	1
Accounting Technician		1
Library Facilities Planner	1	1
Senior Library Assistant	2	1
Librarian II - Acquisitions		1
Total FTE	46	46

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Library
Public Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	1,602,104	1,696,157	1,757,755	1,784,085
01400 Overtime	0	0	593	0
01501 Cell Phone Stipend	484	480	480	480
02101 FICA	93,437	104,994	102,581	110,611
02102 Medicare	21,852	24,552	23,991	25,869
02200 Retirement Contributions	119,383	130,765	134,402	141,117
02300 Life and Health Insurance	379,737	432,455	404,020	385,695
03100 Professional Services	758	1,000	0	0
03400 Other Contractual Services	4,271	3,950	170	5,450
03410 Other Contractual Svcs - Staffing	358,084	309,529	312,679	372,012
04100 Communications	3,744	4,671	504	1,350
04200 Freight and Postage	1,723	0	936	100
04400 Rentals and Leases	38,231	0	0	0
04401 Rentals and Leases/Pool Vehicles	360	1,360	380	1,360
04402 Rentals and Leases/Copier Leases	6,677	10,678	8,907	13,678
04600 Repairs and Maintenance	4,910	5,438	11,578	5,438
04610 Vehicle Repair and Maintenance	740	981	1,199	981
04700 Printing and Binding	7,630	11,588	9,503	14,588
04900 Other Current Charges	1,556	2,230	1,971	2,130
04910 Fleet Replacement Charge	4,140	4,140	4,140	4,140
05100 Office Supplies	10,926	11,570	9,116	12,570
05179 Other Equipment \$1000-\$4999.99	4,501	3,000	3,963	3,000
05195 Non-Capital Computer Equipment	134	0	4,517	0
05199 Other Non-Capital Equipment	23,091	5,658	12,741	10,658
05200 Operating Supplies	9,965	16,041	13,767	8,041
05204 Fuel	3,082	6,100	3,338	6,100
05207 Computer Supplies	9,778	7,000	9,456	7,000
05208 Software Licenses	537	500	444	500
05400 Publications and Memberships	1,495	3,900	6,990	9,900
05401 Library Subscriptions	31,195	35,022	34,707	35,022
05403 On Line Database/Subscriptions	107,536	131,933	104,519	113,943
05500 Training	687	0	205	0
06600 Library Books and Publications	336,517	309,276	337,152	324,586
Total Expenses	3,189,263	3,274,968	3,316,705	3,400,404

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	2,848,985	3,025,733	3,028,548	3,142,849
13226 State Aid To Libraries FY15	0	0	102	0
1571 Law Library	873	0	1,012	0
1587 \$65 LCL Ord-Law Library FS939.185	0	0	0	53,010
33470 State Grants/Culture & Recreation	120,230	44,917	98,822	46,733
34190 Other General Government Charges	0	0	0	1,200
35200 Library Fines	72,074	75,000	62,788	70,000
36100 Interest Earnings	0	0	0	0
36200 Rents and Royalties	12,185	14,000	14,168	12,000
36600 Contributions/Private Sources	116,507	90,318	91,375	56,612
36900 Other Miscellaneous Revenues	18,408	25,000	19,890	18,000
Total Revenues	3,189,263	3,274,968	3,316,705	3,400,404

Accounts of Interest

- 03400 - Increase is a reallocation from communications for wiring services for a new copy machine at the Elisabeth Lahti Library (\$1,500). Contracted Services include: locksmith services (\$100), shredding documents (\$150), electrical work (\$1,200), and painting services (\$2,500).
- 03410 - Increase due to an Adult Literacy Coordinator (\$35,212) (funded by the Library Foundation), (\$14,800) for Meeting Room staff services and (\$12,471) to maintain the current level of services. Balance of line item is for Contractual Staff Services to staff the Martin County Libraries (\$290,129), and a Homework Helper (\$19,400)(funded by the Library Foundation).
- 04100 - Decrease to move budget to fund a copy machine at the Elisabeth Lahti Library.
- 04200 - Increase for delivery fees.
- 04402 - Increase is a reallocation from communications for a copy machine for the Elisabeth Lahti Library.
- 04700 - Increase is a reallocation from operating supplies to add technology class information in the Library newsletters (\$3,000).
- 05100 - Increase (\$1,000) for additional office supplies. Dollars moved from professional services line item.
- 05199 - Increase for additional and replacement small equipment (\$5,000). Based on historical data.
- 05200 - Decrease due to moving (\$3,000) to printing and binding and (\$5,000) to non capital equipment line items.
- 05400 - Increase for SEFLIN (Southeast Florida Library Information Network) membership (\$6,000), Foundation Center (\$1,995), COSUGI (Customers of SirsiDynix User Group)(\$100), LYRASIS membership (\$1,805).
- 05403 - Decrease due to (\$17,990) reallocated OCLC Services (Card Catalog software) to TIP (Technology Improvement Program) to capture Technology costs.
- 06600 - Increase reflects (\$2,000) offset by a Westerman Foundation contribution and (\$13,310) reallocated from State Judicial, (Law Library fee collection) to more accurately capture Law Library expenses. Balance of account is broken down by (\$291,676) for Library Books and (\$17,600) for Law Library books

Significant Changes

No significant changes.

Item of Note: The Library Foundation funds a Contractual-Staffing position for the Homework Helper program in the amount of \$19,400 and the Adult Literacy Program in the amount of \$35,212.

Non-Departmental

Non-Departmental Program Chart Total Full-Time Equivalents (FTE) = 0.0
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Non-Departmental Program
Risk Management
Economic Development
Grants & Aid / Service Contracts
Debt Service
Budgeted Transfers
Reserves

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	125,218,025	133,437,579	140,192,675	6,755,096	5.06 %

Non-Departmental

Introduction

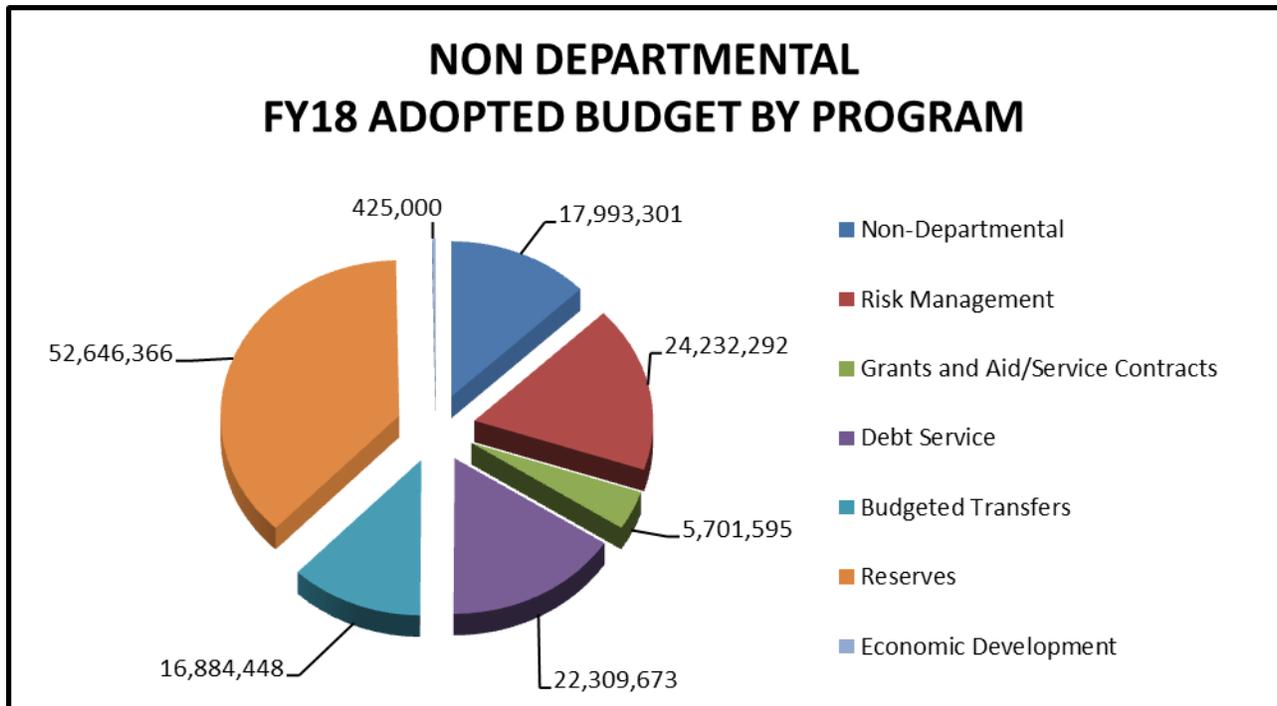
The Non-Departmental cost center encompasses budget line items that are either intrinsically countywide or are not assigned to a specific County department: Risk Management, Economic Development, Debt Service, Grants & Aids/Service Contracts, Reserves, Budgeted Transfers, and Non-Departmental. This portion of the budget is managed by the Office of Management & Budget.

Key Issues and Trends

Due to the variable nature of the components included in the Non-Departmental cost center, the levels of funding fluctuate from year to year; however, the primary budgetary categories remain programmatically the same.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Non-Departmental Program	37,491,529	15,985,573	32,856,337	17,993,301
Risk Management	23,731,499	23,574,292	22,979,453	24,232,292
Economic Development	297,000	272,000	334,430	425,000
Grants & Aid / Service Contracts	5,392,436	5,469,687	4,646,536	5,701,595
Debt Service	34,079,151	15,569,460	17,438,179	22,309,673
Budgeted Transfers	24,226,410	14,768,127	21,611,850	16,884,448
Reserves	0	57,798,440	0	52,646,366
Total Expenses	125,218,025	133,437,579	99,866,785	140,192,675



Martin County
Fiscal Year 2018 Adopted Budget

Non-Departmental

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	15,997	0	2,961	0
01202 PTO Payout	416,362	493,225	547,247	526,728
01205 IAFF - Leave Payout	321,936	340,000	189,162	340,000
02101 FICA	43,245	32,643	43,715	44,423
02102 Medicare	10,641	7,636	10,446	10,391
02200 Retirement Contributions	70,397	39,593	75,985	56,675
02300 Life and Health Insurance	33,190	0	38,787	0
02380 OPEB Cost	0	400,000	0	400,000
02500 Unemployment Compensation	4,725	100,000	9,815	100,000
02610 Other Postemployment Benefits	715,607	602,000	783,285	760,000
03100 Professional Services	1,342,470	446,950	969,951	414,950
03102 Prof Svcs-Outside Counsel-Lit	2,056,373	70,000	2,167,928	70,000
03103 Prof Svcs-Outside Counsel-Non-Lit	227,030	170,000	94,387	111,500
03200 Accounting and Auditing	380,176	355,000	305,286	354,964
03300 Court Reporter Services	53,087	0	47,094	0
03400 Other Contractual Services	1,084,338	1,187,421	7,653,184	1,527,652
03405 IT Services	0	0	910	0
03409 Mowing & Landscaping Services	0	7,000	40,369	0
03410 Other Contractual Svcs - Staffing	1,238	0	4,353	0
04000 Travel and Per Diem	4,511	12,500	1,436	12,500
04001 Travel and Per Diem/Mandatory	0	0	839	0
04100 Communications	16,505	32,500	14,298	32,500
04104 Communications-Data/Wireless Svcs	0	0	7,090	0
04200 Freight and Postage	7,796	8,200	17,685	8,200
04303 Water/Sewer Services	386	0	401	0
04304 Garbage/Solid Waste Services	40	0	0	0
04400 Rentals and Leases	242,528	250,806	242,286	252,885
04500 Insurance	27,166,139	26,612,292	26,304,347	27,112,292
04600 Repairs and Maintenance	44,202	5,000	17,454	5,000
04611 Building Repair and Maintenance	7,642	0	37,846	0
04612 Software Maintenance	0	0	16	0
04613 Maintenance Material	0	0	4,389	0
04614 Hardware Maintenance	0	0	2,300	0
04700 Printing and Binding	6,017	6,300	5,486	6,300
04900 Other Current Charges	1,515,793	1,541,513	2,014,009	1,618,848
04901 Indirect Costs	2,277,499	2,277,499	2,277,499	2,779,207
04904 Legal Settlements	0	0	501,908	7,000
04990 Bad Debt Expense	17,802	25,000	13,639	25,000
05100 Office Supplies	156	200	433	200
05175 Computer Equipment \$1,000-\$4999.99	6,645	0	3,820	0
05179 Other Equipment \$1000-\$4999.99	1,775,977	0	3,102,590	0
05195 Non-Capital Computer Equipment	9,664	0	1,611	0
05199 Other Non-Capital Equipment	2,960	0	12,281	0
05200 Operating Supplies	780	12,000	37,714	12,000
05204 Fuel	0	0	176	0
05207 Computer Supplies	26	0	0	0
05208 Software Licenses	3,600	3,600	0	3,600
05210 Food	3,960	5,000	37,013	5,000
05211 Software Services	0	0	11,645	0
05213 Medical Supplies	18,094	0	24,399	0
05400 Publications and Memberships	146,164	145,596	146,909	146,954

Martin County
Fiscal Year 2018 Adopted Budget

Non-Departmental

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05402 Publications/Subscriptions	300	0	0	0
05500 Training	20,759	55,000	38,272	55,000
05900 Depreciation	11,418,015	0	0	0
05901 Amortization	565,628	0	353,816	0
06100 Land	0	0	77,220	0
06200 Buildings	0	0	3,261,948	0
06400 Furniture and Equipment	6,373,265	0	472,045	0
06401 Computer Equipment	0	0	67,970	0
06410 Vehicles - Fleet Maintenance	24,074	0	0	0
07100 Principal	28,902,658	11,146,053	6,404,065	11,327,691
07200 Interest	5,412,929	4,277,707	4,132,124	3,976,172
07300 Other Debt Service Costs	48,647	38,700	554,506	58,500
08100 Aid To Governmental Agencies	5,786,934	7,434,272	7,007,988	9,328,838
08200 Aid To Private Organizations	688,640	641,789	647,215	669,107
08300 Other Grants and Aids	1,698,066	1,655,474	1,178,282	1,665,474
09100 Interfund Transfers	101,142	120,000	110,330	100,000
09901 Budget Reserves For Contingencies	0	32,588,298	0	33,709,151
09902 Budget Reserves/ Capital Outlay	0	25,060,390	0	18,352,681
09905 Budget Reserves/Long Term Care Fac	0	582,295	0	584,534
910001 Transfer To Fund 0001	2,802,562	250,000	318,911	365,000
910004 Transfer To Supervisor of Elections	0	0	0	1,154,142
911110 Transfer To Fund 1110	221,548	261,579	261,579	275,042
911521 Transfer To Fund 1521	197,442	207,686	207,686	214,603
911551 Transfer To Fund 1551	0	0	0	201,000
911553 Transfer To Fund 1553	200,000	0	0	0
911583 Transfer To Fund 1583	85,950	150,316	139,868	190,700
911584 Transfer To Fund 1584	1,778	0	0	0
911585 Transfer To Fund 1585	3,812	0	5,816	0
911589 Transfer To Fund 1589	3,515,427	3,459,887	3,755,452	3,545,815
912025 Transfer To Fund 62025	45,367	0	16,231	29,135
912034 Transfer To Fund 62034	346,855	494,903	390,500	650,751
912206 Transfer To Fund 2206	530,507	0	0	0
912404 Transfer To Fund 2404	600,000	581,000	581,000	561,000
912405 Transfer To Fund 2405	350,000	539,000	539,000	438,000
912410 Transfer To Fund 2410	343,036	431,317	431,317	446,479
912411 Transfer To Fund 2411	2,001,297	2,563,000	2,645,684	2,485,000
913201 Transfer To Fund 3201	1,472,642	0	4,500,927	0
913301 Transfer To Fund 3301	130,000	130,000	130,000	130,000
914102 Transfer To Fund 4102	239,015	0	264,598	0
914105 Transfer To Fund 4105	5,250,085	5,000,000	5,000,000	5,250,000
914107 Transfer To Fund 4107	0	0	3,106,270	3,242,375
914108 Transfer To Fund 4108	0	0	3,130,092	3,593,935
914300 Transfer To Fund 4300	742,086	0	0	0
914501 Transfer To Fund 4501	229,000	179,439	379,439	340,149
915103 Transfer To Fund 5103	400,000	400,000	400,000	400,000
91553A Transfer To Fund 1553a	300,000	0	0	0
916299 Transfer To Fund CRA Funds (62xxx)	0	0	0	107,632
919000 Transfer To Grant Fund	3,255	0	0	0
919255 Transfer To Fund 133711	220	0	0	0
919261 Transfer To Grant Fund 13645	13,496	0	0	0
919264 Transfer To Grant Fund 13648	20,618	0	59,537	0

Martin County
Fiscal Year 2018 Adopted Budget

Non-Departmental

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
919266 Transfer To Grant Fund 13649	129,575	0	14,750	0
919268 Transfer To Grant Fund 13650	67,612	0	1,275	0
919269 Transfer To Grant Fund 13651	17,736	0	0	0
919271 Transfer To Grant Fund 139925	237,605	0	0	0
919272 Transfer To Grant Fund 133714	2,313,238	0	1,052,139	0
919274 Transfer To Grant Fund 13653	285,360	0	736	0
919275 Transfer To Grant Fund 133715	532,532	0	0	0
919277 Transfer To Grant Fund 13654	55,520	0	125	0
919278 Transfer To Fund 128102	3,546	0	6,971	0
919280 Transfer To Fund 139930	60,000	0	0	0
919281 Transfer To Fund 133717	373,558	0	54,473	0
919282 Transfer To Fund 12872	1,011	0	184	0
919283 Transfer To Fund 12878	1,977	0	0	0
919284 Transfer To Grant Fund 13655	0	0	10,000	0
919285 Transfer To Grant Fund 13656	0	0	19,927	0
919286 Transfer To Grant Fund 13657	0	0	7,536	0
919287 Transfer To Grant Fund 13658	0	0	64,265	0
919288 Transfer To Fund 12615	0	0	2,717	0
919289 Transfer To Grant Fund 133719	0	0	203,970	0
919290 Transfer To Grant Fund 128214	0	0	2,203	0
919294 Transfer To Grant Fund 13764	0	0	20	0
919295 Transfer To Grant Fund 13660	0	0	29,418	0
Total Expenses	125,218,025	133,437,579	99,866,785	140,192,675

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	22,686,178	30,811,406	35,352,128	33,841,117
0004 General Fund - Supervisor of Election	0	0	-474,268	0
1104 District Four MSTU	11,774	11,774	11,774	11,774
1110 Unincorporated MSTU	112,714	297,754	90,563	249,940
1111 Building and Permitting	244,358	7,608,059	304,737	6,804,819
1120 Consolidated Fire/Ems	3,850,011	3,132,954	3,580,528	4,901,204
1130 Consolidated Parks	1,532,237	1,626,633	1,527,188	1,712,059
1131 Sailfish Splash Waterpark	3,469	5,759	5,814	16,979
1137 Community Broadband Network	0	57,672	0	59,972
1140 Stormwater MSTU	376,409	517,765	410,321	510,421
1150 Countywide Road Maintenance MSTU	758,494	289,183	448,204	316,095
12613 FAA 12-30 Rehab/Lighting #312007601	491,542	0	0	0
13644 FDOT Apron Rehabilitation #431215	208,168	0	0	0
13645 FDOT Runway 12-30 Lighting	15,383	0	0	0
13763 Florida EMS Trust Fund FY16	0	0	20	0
1401 Administrative Fee Impact Fee	0	52,200	0	53,000
1411 Public Building Impact Fees	220,000	678,500	382,137	579,500
1425 Fire Protection/Ems Impact Fees	0	0	0	205,000
1428 Emergency Shelters Impact Fees	0	17,863	17,863	0
1436 Law Enforcement Impact Fees - 1a	0	350,000	0	301,000
1457 Rural Road Impact Fees	0	63,000	63,000	160,200
1458 Urban Road Impact Fees	1,638,525	1,207,000	1,057,891	1,607,000
1459 Pedestrian/Bicycle Path Impact Fees	247,979	600	112,789	600
1491 Open Space/Conservation Land Impact	0	60,000	0	0

Martin County
Fiscal Year 2018 Adopted Budget

Non-Departmental

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1492 Active Parkland	0	152,000	0	402,000
1523 Drug Abuse	0	0	0	7,500
1525 Health Care/Medical Services	4,395,652	4,405,170	3,653,194	4,434,818
1551 Economic Development	297,000	305,322	330,000	445,000
1552 Tourist Development	0	15,034	0	11,467
1553 Economic Dev Imp Fee Mitigation	5,250	2,000	0	0
1553A Ec Dev Mit-Mc Business Opportunity	8,250	2,000	0	0
1581 \$2 Ma Crim Justice I S - State Atty	0	3,884	0	0
1584 \$2 Ma Crim Justice I S - G A Litem	0	9,034	0	7,406
1586 \$65 Lcl Ord-Legal Aid FS939.185	1	0	2	0
1587 \$65 Lcl Ord-Law Library FS939.185	1,697	0	5,814	0
1588 \$65 Lcl Ord-Alt Juv Prog FS939.185	2,113	0	0	0
1589 \$15 Lcl Ord-Ct Facilities FS318.18	304,460	306,235	306,235	306,235
2104 General Obligation Ref Bonds, 2004	615,940	0	68,911	0
2206 Gas Tax Revenue Bonds, 2006	3,005,597	0	0	0
2403 State Revolving Funds	165,964	250,000	165,964	250,000
2404 Sheriff/EOC Cons Campus & Boat Ramp	599,599	582,500	579,712	564,578
2405 Imprv Revenue Note, Series 2005	562,805	548,120	544,520	534,500
2407 Capital Improv Rev Note Series 2010	266,973	267,800	265,479	267,610
2408 Capital Improv Rev Note Series 2011	511,385	514,417	511,918	514,800
2410 Lease Purchase Refunding Note Ser 2	430,672	431,317	428,817	446,479
2411 Gas Tax Refunding Rev Not Ser 2014	509,665	2,585,167	2,580,167	2,584,426
2412A Cap Improv Rev Note 2017A tax exempt	0	0	33,019	0
2412B Cap Improv Rev Note 2017B taxable	0	0	32,981	0
3102 Other County Capital Projects	1,177,364	937,377	1,417,423	1,006,273
3104 Capital Projects-2011 Cap Rev Imprv	3,441	0	0	0
3105A Cap Project Willoughby tax exempt	0	0	3,005,599	0
3105B Cap Project Willoughby taxable	0	0	333,569	0
3201 Beaches	328,647	131,538	104,567	139,087
3203 Golf Course Development	79,000	91,000	30	91,000
3301 Road Projects	719,544	1,000,346	800,560	965,135
3302 Gas Tax 7/8 - Roads	2,281,246	1,907,880	1,921,500	1,907,880
3304 Gas Tax Refunding Rev Bonds Project	22,134,185	0	82,684	0
4102 Consolidated - Operating	15,858,420	27,918,005	-58,066,168	20,795,284
4103 Consolidated Water - CFC	957,202	5,153,521	267,864	5,135,399
4104 Consolidated Sewer - CFC	774,817	2,498,281	0	2,817,000
4105 Consolidated R & R	1,983,655	106,472	0	0
4107 Refunding Revenue Bond 2016 A	0	0	54,069,938	3,242,375
4108 Refunding Revenue Bond 2016 B	0	0	22,883,259	3,593,935
4117 Ref Reve Bond 2016a Project Fund	0	0	-4,000,000	0
4200 Solid Waste	693,030	11,054,497	1,972	11,796,918
4300 Airport	589,918	32,656	212,691	23,034
4501 Martin County Golf Course	-219,124	11,800	-266,883	9,700
5101 Property Insurance	3,958,499	4,208,000	3,696,691	4,210,000
5102 Health Insurance	19,052,668	18,261,792	18,489,662	18,761,792
5103 OPEB	0	404,000	0	404,000
5300 Vehicle Maintenance	5,633	120,008	18,029	130,997
6201 Law Enforcement Trust Fund	101,142	120,000	110,330	100,000
6202 Jensen Beach CRA Trust Fund	28,075	54,486	27,356	72,003
62021 Rio CRA Trust Fund	68,865	342,492	81,016	526,673
62022 Hobe Sound CRA Trust Fund	102,179	160,176	102,718	206,546

Martin County
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Non-Departmental

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
62023 Port Salerno CRA Trust Fund	68,525	128,524	76,165	311,204
62024 Golden Gate CRA Fund	17,772	64,383	27,127	151,404
62025 Indiantown District 3 CRA Fund	12,088	59,108	13,983	175,599
62026 Palm City CRA Fund	109,351	101,680	56,552	111,242
62034 Community Development Administration	172,139	187,987	169,267	268,514
62036 Indiantown District 5 CRA Fund	45,367	23,597	21,813	37,244
6204 D Slosberg Driver Education Trust	85,000	110,000	110,000	110,000
6301 Indiantown Community Trust	0	10,000	11,208	10,000
6302 Port Salerno Memorial Trust	0	0	910	0
31100 Ad Valorem Taxes	0	911,185	0	964,927
33110 Federal Grants/General Government	1,239	0	400	0
33120 Federal Grants/Public Safety	0	0	775,000	0
33169 Federal Grants/Other Human Services	2,091	0	0	0
33420 State Grants/Public Safety	418	0	1,622	0
33439 State Grants/Other Physical Envir	4,025,204	0	0	0
33720 Local Grants/Public Safety	0	0	1,664	0
34155 Supervisor of Elections Fees	0	0	732	0
34640 Animal Control Fees	0	149,000	0	0
36100 Interest Earnings	-3	0	0	0
36200 Rents and Royalties	9,666	9,666	9,814	10,011
36900 Other Miscellaneous Revenues	63,979	0	15,866	0
36910 Insurance Proceeds/Refunds	0	0	139,061	0
38100 Interfund Transfers	0	0	473,136	0
38300 Capital Lease Proceeds	5,355,323	0	0	0
38930 Grants & Donations - State	252,512	0	0	0
38970 Capital Contr - Other Public Source	225,187	0	270,635	0
814300 Transfer From Fund 4300	13,496	0	0	0
Total Revenues	125,218,025	133,437,579	99,866,785	140,192,675

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Non-Departmental Program**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	15,997	0	0	0
01202 PTO Payout	416,362	493,225	547,247	526,728
01205 IAFF - Leave Payout	321,936	340,000	189,162	340,000
02101 FICA	43,245	32,643	43,541	44,423
02102 Medicare	10,641	7,636	10,405	10,391
02200 Retirement Contributions	70,397	39,593	75,340	56,675
02300 Life and Health Insurance	33,190	0	38,178	0
03100 Professional Services	1,333,893	406,950	923,195	374,950
03102 Prof Svcs-Outside Counsel-Lit	2,056,373	70,000	2,167,928	70,000
03103 Prof Svcs-Outside Counsel-Non-Lit	227,030	170,000	94,387	111,500
03200 Accounting and Auditing	380,176	355,000	305,286	354,964
03300 Court Reporter Services	53,087	0	47,094	0
03400 Other Contractual Services	86,490	131,019	6,498,313	131,019
03405 IT Services	0	0	910	0
03409 Mowing & Landscaping Services	0	7,000	40,369	0
03410 Other Contractual Svcs - Staffing	1,238	0	4,353	0
04000 Travel and Per Diem	4,511	12,500	1,436	12,500
04001 Travel and Per Diem/Mandatory	0	0	839	0
04100 Communications	16,505	32,500	14,298	32,500
04104 Communications-Data/Wireless Svcs	0	0	7,090	0
04200 Freight and Postage	7,796	8,200	17,685	8,200
04303 Water/Sewer Services	386	0	401	0
04304 Garbage/Solid Waste Services	40	0	0	0
04400 Rentals and Leases	227,426	235,703	226,951	237,243
04500 Insurance	4,200,000	4,200,000	4,200,000	4,200,000
04600 Repairs and Maintenance	44,202	5,000	17,454	5,000
04611 Building Repair and Maintenance	7,642	0	37,846	0
04612 Software Maintenance	0	0	16	0
04613 Maintenance Material	0	0	4,389	0
04614 Hardware Maintenance	0	0	2,300	0
04700 Printing and Binding	6,017	6,300	5,486	6,300
04900 Other Current Charges	1,506,564	1,541,513	2,009,065	1,618,848
04901 Indirect Costs	2,277,499	2,277,499	2,277,499	2,779,207
04904 Legal Settlements	0	0	501,908	7,000
05100 Office Supplies	156	200	433	200
05175 Computer Equipment \$1,000-\$4999.99	6,645	0	3,820	0
05179 Other Equipment \$1000-\$4999.99	1,775,977	0	3,102,590	0
05195 Non-Capital Computer Equipment	9,664	0	1,611	0
05199 Other Non-Capital Equipment	2,960	0	11,116	0
05200 Operating Supplies	780	12,000	12,735	12,000
05204 Fuel	0	0	176	0
05207 Computer Supplies	26	0	0	0
05208 Software Licenses	3,600	3,600	0	3,600
05210 Food	3,960	5,000	37,013	5,000
05211 Software Services	0	0	11,645	0
05400 Publications and Memberships	146,164	145,596	146,909	146,954
05402 Publications/Subscriptions	300	0	0	0
05500 Training	20,759	55,000	38,272	55,000
05900 Depreciation	11,418,015	0	0	0
05901 Amortization	565,628	0	353,816	0
06100 Land	0	0	77,220	0
06200 Buildings	0	0	3,261,948	0

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Non-Departmental Program**

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
06400 Furniture and Equipment	6,373,265	0	472,045	0
06401 Computer Equipment	0	0	67,970	0
06410 Vehicles - Fleet Maintenance	24,074	0	0	0
07100 Principal	382,639	0	0	0
08100 Aid To Governmental Agencies	3,394,772	4,955,353	4,946,643	6,843,099
08200 Aid To Private Organizations	13,500	4,000	0	0
09902 Budget Reserves/ Capital Outlay	0	432,543	0	0
Total Expenses	37,491,529	15,985,573	32,856,337	17,993,301

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	14,853,865	10,392,873	22,780,983	12,144,668
0004 General Fund - Supervisor of Elections	0	0	-474,277	0
1110 Unincorporated MSTU	112,714	78,639	90,563	95,456
1111 Building and Permitting	22,810	13,820	43,158	13,867
1120 Consolidated Fire/EMS	2,361,374	2,259,238	2,107,345	2,616,204
1130 Consolidated Parks	1,532,237	1,526,633	1,527,188	1,629,059
1131 Sailfish Splash Waterpark	3,469	5,759	5,814	5,779
1140 Stormwater MSTU	126,409	102,765	160,321	141,421
1150 Countywide Road Maintenance MSTU	100,441	85,183	81,076	112,095
1525 Health Care/Medical Services	1,572	0	155,276	0
1552 Tourist Development	0	3,456	0	3,467
1553 Economic Dev Imp Fee Mitigation	5,250	2,000	0	0
1553A Ec Dev Mit-Mc Business Opportunity	8,250	2,000	0	0
3102 Other County Capital Projects	97,674	158,818	241,809	219,513
3105A Cap Project Willoughby tax exempt	0	0	3,005,599	0
3105B Cap Project Willoughby taxable	0	0	333,569	0
3201 Beaches	91,042	92,738	104,567	110,087
3203 Golf Course Development	0	0	30	0
3301 Road Projects	583,895	516,599	732,783	555,606
4102 Consolidated - Operating	7,574,939	90,650	2,890	122,560
4103 Consolidated Water - CFC	957,202	0	0	0
4104 Consolidated Sewer - CFC	774,817	0	0	0
4105 Consolidated R & R	1,983,655	0	0	0
4107 Refunding Revenue Bond 2016 A	0	0	103,360	0
4108 Refunding Revenue Bond 2016 B	0	0	250,456	0
4200 Solid Waste	693,030	26,075	1,972	34,668
4300 Airport	0	6,910	2,406	6,934
4501 Martin County Golf Course	-219,124	0	-266,883	0
5300 Vehicle Maintenance	5,633	7,486	18,029	7,511
6202 Jensen Beach CRA Trust Fund	0	19,822	0	0
62021 Rio CRA Trust Fund	0	239,812	0	0
62022 Hobe Sound CRA Trust Fund	0	30,000	0	0
62023 Port Salerno CRA Trust Fund	0	32,000	0	0
62024 Golden Gate CRA Fund	0	30,000	0	0
62025 Indiantown District 3 CRA Fund	0	41,387	0	0
62026 Palm City CRA Fund	0	30,000	0	0
62034 Community Development Administration	172,139	174,388	169,267	174,406
62036 Indiantown District 5 CRA Fund	0	16,522	0	0
6302 Port Salerno Memorial Trust	0	0	910	0
33110 Federal Grants/General Government	1,239	0	400	0
33120 Federal Grants/Public Safety	0	0	775,000	0

**Non-Departmental
Non-Departmental Program**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
33169 Federal Grants/Other Human Services	2,091	0	0	0
33420 State Grants/Public Safety	418	0	1,622	0
33720 Local Grants/Public Safety	0	0	1,664	0
34155 Supervisor of Elections Fees	0	0	732	0
36100 Interest Earnings	-3	0	0	0
36900 Other Miscellaneous Revenues	63,979	0	15,866	0
36910 Insurance Proceeds/Refunds	0	0	139,061	0
38100 Interfund Transfers	0	0	473,145	0
38300 Capital Lease Proceeds	5,355,323	0	0	0
38970 Capital Contr - Other Public Source	225,187	0	270,635	0
Total Revenues	37,491,529	15,985,573	32,856,337	17,993,301

Accounts of Interest

- 03100 - Decrease due to the completion of the cost allocation study (\$12,000) and the completion of the decontamination monitoring at Courthouse lot site (\$20,000). The line item consists of Lobbying (\$149,200); coastal lobbying (\$67,750); Legislative session support relating to water policy (\$22,000); asset management (\$36,000); employee background verification (\$20,000); drug-free testing (\$25,000); pay & classification study (\$5,000); grant writing costs (\$50,000).
- 03103 - Decrease (\$58,500) based on contract negotiations. Attorney fees for Human Resource issues (\$81,500); county wide outside legal services (\$30,000).
- 03200 - Annual county audit (\$314,964); OPEB actuarial (\$10,000); financial advisor fees (\$30,000).
- 03400 - Fixed asset compliance (\$26,000); fire control assessment fee (\$16,048); cell tower funds (\$8,971); Marine Infrastructure (\$40,000); Local Vessel fee (\$40,000).
- 04100 - Legal ads and public notices (\$30,000); job postings (\$2,500).
- 04400 - Increase due to the cost of additional field trips for Martin Cares (\$1,540). Annual rent charged to Field Operations located on Airport property (\$211,835); file storage and archiving (\$18,868); and Martin Cares (\$6,540).
- 04500 - Self-Insured Fund for property liability policy and workers compensation insurance (TRICO contribution for risk).
- 04900 - Bank administration investment and other bank fees (\$44,318); Pal Mar Water Control District (\$4,000); Hobe St Lucie Water Control District (\$2,800); American Society of Composers, Authors and Publishers (ASCAP) license (\$2,000); child support fees (\$500); and Parks MSTU maintenance payments of (\$1,565,230).
- 04901 - Increase based on updating proportionate share of Employee Wellness Clinic. Indirect cost charged to General Fund (\$832,437); Unincorporated MSTU (\$42,344); Consolidated Fire/EMS (\$1,375,112), Stormwater MSTU (\$51,005); Roads (\$309,103); CRA (\$169,206).
- 04904 - Increase for an employee related mediated settlement.
- 05210 - Martin Cares
- 05400 - Treasure Coast Planning (\$63,892); Florida Association of Counties (\$17,912); NACO (\$2,800); Shared Services Network (\$5,000); Small County Coalition (\$4,850); Florida Benchmarking Consortium (\$2,500); Indian River Lagoon (\$50,000)
- 05500 - Tuition reimbursement based on contract obligations
- 08100 - Increase reflects the CRA percentage proportion of 75% (\$1.6M) and the FPL grant (\$.6M). The line item consists of Countywide CRA (\$2,902,943); City of Stuart CRA (\$970,847); Beau Rivage Interlocal (\$369,309); FPL tangible personal property grant (\$2,600,000).
- 09902 - Decrease for CRA master plan.

Significant Changes

There are no significant program changes.

**Non-Departmental
Risk Management**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
02380 OPEB Cost	0	400,000	0	400,000
02500 Unemployment Compensation	4,725	100,000	9,815	100,000
02610 Other Postemployment Benefits	715,607	602,000	783,285	760,000
03100 Professional Services	8,577	40,000	14,213	40,000
03400 Other Contractual Services	17,007	20,000	16,863	20,000
04500 Insurance	22,966,139	22,412,292	22,104,347	22,912,292
04900 Other Current Charges	1,350	0	387	0
05199 Other Non-Capital Equipment	0	0	1,165	0
05200 Operating Supplies	0	0	24,979	0
05213 Medical Supplies	18,094	0	24,399	0
Total Expenses	23,731,499	23,574,292	22,979,453	24,232,292

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	720,332	712,500	793,100	870,500
5101 Property Insurance	3,958,499	4,200,000	3,696,691	4,200,000
5102 Health Insurance	19,052,668	18,261,792	18,489,662	18,761,792
5103 OPEB	0	400,000	0	400,000
Total Revenues	23,731,499	23,574,292	22,979,453	24,232,292

Accounts of Interest

- 03100 - Cost of actuarial reporting and training programs / seminars for employees
- 03400 - Employee Assistance (EAP) program (\$15,000); health insurance reporting(\$5,000).
- 04500 - Self Insurance charges for property insurance (\$4,200,000); health insurance and Wellness Clinic (\$18,701,792); and risk insurance (\$10,500).

Significant Changes

There are no significant program changes.

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Economic Development**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	0	0	2,961	0
02101 FICA	0	0	174	0
02102 Medicare	0	0	41	0
02200 Retirement Contributions	0	0	645	0
02300 Life and Health Insurance	0	0	610	0
03400 Other Contractual Services	297,000	272,000	330,000	425,000
Total Expenses	297,000	272,000	334,430	425,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	0	4,430	0
1551 Economic Development	297,000	272,000	330,000	425,000
Total Revenues	297,000	272,000	334,430	425,000

Accounts of Interest

03400 - Business Development Board funding for operations (\$425,000) based on approved contract in FY17.

Significant Changes

There are no significant program changes.

**Non-Departmental
Grants & Aid / Service Contracts**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	605,796	682,402	739,801	865,633
04400 Rentals and Leases	15,102	15,103	15,335	15,642
04900 Other Current Charges	6,169	0	4,557	0
08100 Aid To Governmental Agencies	2,392,162	2,478,919	2,061,345	2,485,739
08200 Aid To Private Organizations	675,140	637,789	647,215	669,107
08300 Other Grants and Aids	1,698,066	1,655,474	1,178,282	1,665,474
Total Expenses	5,392,436	5,469,687	4,646,536	5,701,595

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	900,492	803,409	1,014,449	1,143,619
1104 District Four MSTU	11,774	11,774	11,774	11,774
1525 Health Care/Medical Services	4,385,504	4,385,838	3,489,291	4,416,191
6204 D Slosberg Driver Education Trust	85,000	110,000	110,000	110,000
6301 Indiantown Community Trust	0	0	11,208	10,000
34640 Animal Control Fees	0	149,000	0	0
36200 Rents and Royalties	9,666	9,666	9,814	10,011
Total Revenues	5,392,436	5,469,687	4,646,536	5,701,595

Accounts of Interest

- 03400 - Treasure Coast Wildlife Hospital (\$45,749) Humane Society of the Treasure Coast (\$743,278) which reflects an increase of \$183,231 from FY17; Historical Society-House of Refuge (\$76,606);
- 04400 - Port Salerno Fishing Dock License - The Port Salerno Commercial Fishing Dock Authority reimburses the County 64% of the DEP Lease.
- 08100 - Martin County Health Department (\$710,026) Dori Slosberg Driver Education Fund (\$110,000); Medicaid - Hospital - based on SB1520 Medicaid Billing methodology(\$1,317,000); Volunteers in Medicine (\$200,000) Health Care Responsibility Act (\$35,000); MC Health Dept - Immunization Funding (\$113,713);
- 08200 - Early Learning Coliation (\$16,186); ARC (\$14,500); 211 Service (\$10,500); Treasure Coast Homeless Council (\$25,000); Arts Council (\$44,000) Council on Aging - Log Cabin (\$88,134) New Horizons (\$354,978); Helping People Succeed (\$11,250); Council on Aging - Senior Dining (\$11,774); Treasure Coast Food Bank (\$20,000); Children's Home Society (\$30,000); Alzheimer's Community Care (\$15,285); Veterans Homeless (\$10,000); Boys & Girls Club of Martin County (\$17,500);
- 08300 - Indiantown Community Trust (\$10,000) Indigent medicine & drugs (\$7,124); County indigent hospitalization (\$1,648,350);

Significant Changes

There are no significant program changes.

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Debt Service**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	0	0	32,543	0
03400 Other Contractual Services	78,044	82,000	68,207	86,000
04900 Other Current Charges	1,710	0	0	0
04990 Bad Debt Expense	17,802	25,000	13,639	25,000
07100 Principal	28,520,019	11,146,053	6,404,065	11,327,691
07200 Interest	5,412,929	4,277,707	4,132,124	3,976,172
07300 Other Debt Service Costs	48,647	38,700	554,506	58,500
914102 Transfer To Fund 4102	0	0	-3,266	0
914107 Transfer To Fund 4107	0	0	3,106,270	3,242,375
914108 Transfer To Fund 4108	0	0	3,130,092	3,593,935
Total Expenses	34,079,151	15,569,460	17,438,179	22,309,673

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,330,891	1,263,841	1,259,340	1,015,359
1120 Consolidated Fire/Ems	908,637	0	903,183	0
2104 General Obligation Ref Bonds, 2004	615,940	0	0	0
2206 Gas Tax Revenue Bonds, 2006	3,005,597	0	0	0
2403 State Revolving Funds	165,964	165,965	165,964	165,965
2404 Sheriff/EOC Cons Campus & Boat Ramp	599,599	582,500	579,712	564,578
2405 Imprv Revenue Note, Series 2005	562,805	548,120	544,520	531,442
2407 Capital Improv Rev Note Series 2010	266,973	267,800	265,479	267,610
2408 Capital Improv Rev Note Series 2011	511,385	514,417	511,918	514,641
2410 Lease Purchase Refunding Note Ser 2	430,672	431,317	428,817	430,817
2411 Gas Tax Refunding Rev Not Ser 2014	509,665	2,585,167	2,580,167	2,584,426
2412A Cap Improv Rev Note 2017A tax exempt	0	0	33,019	0
2412B Cap Improv Rev Note 2017B taxable	0	0	32,981	0
3102 Other County Capital Projects	0	604,759	602,759	604,760
3104 Capital Projects-2011 Cap Rev Imprv	3,441	0	0	0
3304 Gas Tax Refunding Rev Bonds Project	22,134,185	0	0	0
4102 Consolidated - Operating	3,033,396	7,694,389	-63,069,059	7,828,838
4107 Refunding Revenue Bond 2016 A	0	0	53,966,578	3,242,375
4108 Refunding Revenue Bond 2016 B	0	0	22,632,802	3,593,935
4117 Ref Reve Bond 2016a Project Fund	0	0	-4,000,000	0
31100 Ad Valorem Taxes	0	911,185	0	964,927
Total Revenues	34,079,151	15,569,460	17,438,179	22,309,673

Accounts of Interest

- 03400 - Financial services/Tax Collector Fees in Utilities Department.
- 07100 - This line item is based upon the amount of principal due each year.
- 07200 - This line item is based upon the amount of interest due each year.
- 07300 - This line item is for any other debt expenditures.
- 914107 - Debt service expense for refunded utilities bond.

Significant Changes

There are no significant program changes.

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Budgeted Transfers**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	101,142	120,000	110,330	100,000
910001 Transfer To Fund 0001	2,802,562	250,000	318,911	365,000
910004 Transfer To Supervisor of Elections	0	0	0	1,154,142
911110 Transfer To Fund 1110	221,548	261,579	261,579	275,042
911521 Transfer To Fund 1521	197,442	207,686	207,686	214,603
911551 Transfer To Fund 1551	0	0	0	201,000
911553 Transfer To Fund 1553	200,000	0	0	0
911583 Transfer To Fund 1583	85,950	150,316	139,868	190,700
911584 Transfer To Fund 1584	1,778	0	0	0
911585 Transfer To Fund 1585	3,812	0	5,816	0
911589 Transfer To Fund 1589	3,515,427	3,459,887	3,755,452	3,545,815
912025 Transfer To Fund 62025	45,367	0	16,231	29,135
912034 Transfer To Fund 62034	346,855	494,903	390,500	650,751
912206 Transfer To Fund 2206	530,507	0	0	0
912404 Transfer To Fund 2404	600,000	581,000	581,000	561,000
912405 Transfer To Fund 2405	350,000	539,000	539,000	438,000
912410 Transfer To Fund 2410	343,036	431,317	431,317	446,479
912411 Transfer To Fund 2411	2,001,297	2,563,000	2,645,684	2,485,000
913201 Transfer To Fund 3201	1,472,642	0	4,500,927	0
913301 Transfer To Fund 3301	130,000	130,000	130,000	130,000
914102 Transfer To Fund 4102	239,015	0	267,864	0
914105 Transfer To Fund 4105	5,250,085	5,000,000	5,000,000	5,250,000
914300 Transfer To Fund 4300	742,086	0	0	0
914501 Transfer To Fund 4501	229,000	179,439	379,439	340,149
915103 Transfer To Fund 5103	400,000	400,000	400,000	400,000
91553A Transfer To Fund 1553a	300,000	0	0	0
916299 Transfer To Fund CRA Funds (62xxx)	0	0	0	107,632
919000 Transfer To Grant Fund	3,255	0	0	0
919255 Transfer To Fund 133711	220	0	0	0
919261 Transfer To Grant Fund 13645	13,496	0	0	0
919264 Transfer To Grant Fund 13648	20,618	0	59,537	0
919266 Transfer To Grant Fund 13649	129,575	0	14,750	0
919268 Transfer To Grant Fund 13650	67,612	0	1,275	0
919269 Transfer To Grant Fund 13651	17,736	0	0	0
919271 Transfer To Grant Fund 139925	237,605	0	0	0
919272 Transfer To Grant Fund 133714	2,313,238	0	1,052,139	0
919274 Transfer To Grant Fund 13653	285,360	0	736	0
919275 Transfer To Grant Fund 133715	532,532	0	0	0
919277 Transfer To Grant Fund 13654	55,520	0	125	0
919278 Transfer To Fund 128102	3,546	0	6,971	0
919280 Transfer To Fund 139930	60,000	0	0	0
919281 Transfer To Fund 133717	373,558	0	54,473	0
919282 Transfer To Fund 12872	1,011	0	184	0
919283 Transfer To Fund 12878	1,977	0	0	0
919284 Transfer To Grant Fund 13655	0	0	10,000	0
919285 Transfer To Grant Fund 13656	0	0	19,927	0
919286 Transfer To Grant Fund 13657	0	0	7,536	0
919287 Transfer To Grant Fund 13658	0	0	64,265	0
919288 Transfer To Fund 12615	0	0	2,717	0
919289 Transfer To Grant Fund 133719	0	0	203,970	0
919290 Transfer To Grant Fund 128214	0	0	2,203	0
919294 Transfer To Grant Fund 13764	0	0	20	0

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Budgeted Transfers**

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
919295 Transfer To Grant Fund 13660	0	0	29,418	0
Total Expenses	24,226,410	14,768,127	21,611,850	16,884,448

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	4,880,597	4,513,783	9,499,827	6,178,026
0004 General Fund - Supervisor of Elections	0	0	9	0
1111 Building and Permitting	221,548	261,579	261,579	275,042
1120 Consolidated Fire/EMS	580,000	570,000	570,000	685,000
1140 Stormwater MSTU	250,000	250,000	250,000	250,000
1150 Countywide Road Maintenance MSTU	658,053	130,000	367,128	130,000
12613 FAA 12-30 Rehab/Lighting #312007601	491,542	0	0	0
13644 FDOT Apron Rehabilitation #431215	208,168	0	0	0
13645 FDOT Runway 12-30 Lighting	15,383	0	0	0
13763 Florida EMS Trust Fund FY16	0	0	20	0
1411 Public Building Impact Fees	220,000	382,137	382,137	279,000
1428 Emergency Shelters Impact Fees	0	17,863	17,863	0
1457 Rural Road Impact Fees	0	63,000	63,000	85,000
1458 Urban Road Impact Fees	1,638,525	600,000	1,057,891	900,000
1459 Pedestrian/Bicycle Path Impact Fees	247,979	0	112,789	0
1525 Health Care/Medical Services	8,576	8,627	8,627	8,627
1586 \$65 Lcl Ord-Legal Aid FS939.185	1	0	2	0
1587 \$65 Lcl Ord-Law Library FS939.185	1,697	0	5,814	0
1588 \$65 Lcl Ord-Alt Juv Prog FS939.185	2,113	0	0	0
1589 \$15 Lcl Ord-Ct Facilities FS318.18	304,460	306,235	306,235	306,235
2104 General Obligation Ref Bonds, 2004	0	0	68,911	0
3102 Other County Capital Projects	1,079,690	150,000	572,855	150,000
3201 Beaches	237,605	0	0	0
3203 Golf Course Development	79,000	0	0	0
3301 Road Projects	135,648	0	67,777	0
3302 Gas Tax 7/8 - Roads	2,281,246	1,900,000	1,921,500	1,500,000
3304 Gas Tax Refunding Rev Bonds Project	0	0	82,684	0
4102 Consolidated - Operating	5,250,085	5,000,000	5,000,000	5,250,000
4103 Consolidated Water - CFC	0	0	267,864	0
4300 Airport	589,918	0	210,285	0
6201 Law Enforcement Trust Fund	101,142	120,000	110,330	100,000
6202 Jensen Beach CRA Trust Fund	28,075	34,664	27,356	47,539
62021 Rio CRA Trust Fund	68,865	102,680	81,016	132,999
62022 Hobe Sound CRA Trust Fund	102,179	130,176	102,718	163,185
62023 Port Salerno CRA Trust Fund	68,525	96,524	76,165	124,161
62024 Golden Gate CRA Fund	17,772	34,383	27,127	50,942
62025 Indiantown District 3 CRA Fund	12,088	17,721	13,983	140,465
62026 Palm City CRA Fund	109,351	71,680	56,552	90,983
62036 Indiantown District 5 CRA Fund	45,367	7,075	21,813	37,244
33439 State Grants/Other Physical Envir	4,025,204	0	0	0
38100 Interfund Transfers	0	0	-9	0
38930 Grants & Donations - State	252,512	0	0	0
814300 Transfer From Fund 4300	13,496	0	0	0
Total Revenues	24,226,410	14,768,127	21,611,850	16,884,448

**Non-Departmental
Budgeted Transfers**

Accounts of Interest

09100 - Decrease based on Law Enforcement Trust Fund collections.

910001 - 919283 These line items vary depending upon the necessity to move dollars from one fund to another.

They include County match funds for grants, CRA funding, and transfers to the Constitutional Officers.

911110 - Transfer represents 35% of building related work in the 2018 Code Enforcement budget.

Significant Changes

There are no significant program changes.

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Reserves**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09901 Budget Reserves for Contingencies	0	32,588,298	0	33,709,151
09902 Budget Reserves/ Capital Outlay	0	24,627,847	0	18,352,681
09905 Budget Reserves/ Long Term Care Fac	0	582,295	0	584,534
Total Expenses	0	57,798,440	0	52,646,366

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	13,125,000	0	12,488,945
1110 Unincorporated MSTU	0	219,115	0	154,484
1111 Building and Permitting	0	7,332,660	0	6,515,910
1120 Consolidated Fire/EMS	0	303,716	0	1,600,000
1130 Consolidated Parks	0	100,000	0	83,000
1131 Sailfish Splash Waterpark	0	0	0	11,200
1137 Community Broadband Network	0	57,672	0	59,972
1140 Stormwater MSTU	0	165,000	0	119,000
1150 Countywide Road Maintenance MSTU	0	74,000	0	74,000
1401 Administrative Fee Impact Fee	0	52,200	0	53,000
1411 Public Building Impact Fees	0	296,363	0	300,500
1425 Fire Protection/Ems Impact Fees	0	0	0	205,000
1436 Law Enforcement Impact Fees - 1a	0	350,000	0	301,000
1457 Rural Road Impact Fees	0	0	0	75,200
1458 Urban Road Impact Fees	0	607,000	0	707,000
1459 Pedestrian/Bicycle Path Impact Fees	0	600	0	600
1491 Open Space/Conservation Land Impact	0	60,000	0	0
1492 Active Parkland	0	152,000	0	402,000
1523 Drug Abuse	0	0	0	7,500
1525 Health Care/Medical Services	0	10,705	0	10,000
1551 Economic Development	0	33,322	0	20,000
1552 Tourist Development	0	11,578	0	8,000
1581 \$2 Ma Crim Justice I S - State Atty	0	3,884	0	0
1584 \$2 Ma Crim Justice I S - G A Litem	0	9,034	0	7,406
2403 State Revolving Funds	0	84,035	0	84,035
2405 Imprv Revenue Note, Series 2005	0	0	0	3,058
2408 Capital Improv Rev Note Series 2011	0	0	0	159
2410 Lease Purchase Refunding Note Ser 2	0	0	0	15,662
3102 Other County Capital Projects	0	23,800	0	32,000
3201 Beaches	0	38,800	0	29,000
3203 Golf Course Development	0	91,000	0	91,000
3301 Road Projects	0	483,747	0	409,529
3302 Gas Tax 7/8 - Roads	0	7,880	0	407,880
4102 Consolidated - Operating	0	15,132,966	0	7,593,886
4103 Consolidated Water - CFC	0	5,153,521	0	5,135,399
4104 Consolidated Sewer - CFC	0	2,498,281	0	2,817,000
4105 Consolidated R & R	0	106,472	0	0
4200 Solid Waste	0	11,028,422	0	11,762,250
4300 Airport	0	25,746	0	16,100
4501 Martin County Golf Course	0	11,800	0	9,700
5101 Property Insurance	0	8,000	0	10,000
5103 OPEB	0	4,000	0	4,000
5300 Vehicle Maintenance	0	112,522	0	123,486
6202 Jensen Beach CRA Trust Fund	0	0	0	24,464
62021 Rio CRA Trust Fund	0	0	0	393,674

Fiscal Year 2018

Non-Departmental

Martin County
Fiscal Year 2018 Adopted Budget

**Non-Departmental
Reserves**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
62022 Hobe Sound CRA Trust Fund	0	0	0	43,361
62023 Port Salerno CRA Trust Fund	0	0	0	187,043
62024 Golden Gate CRA Fund	0	0	0	100,462
62025 Indiantown District 3 CRA Fund	0	0	0	35,134
62026 Palm City CRA Fund	0	0	0	20,259
62034 Community Development Administration	0	13,599	0	94,108
6301 Indiantown Community Trust	0	10,000	0	0
Total Revenues	0	57,798,440	0	52,646,366

Accounts of Interest

09901 - 09905 - Reserves are broken into various categories and are distributed among all the funds. Designated (restricted) reserves cannot be used for any general purpose; they have been reserved for a specific use. The following is a breakdown by fund and reserve type:

FY18 RESERVES								
ALLOCATION BY TYPE								
	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	TRUST & AGENCY	TOTAL RESERVES
Restricted	11,936,281	3,000,062		222,000	358,800	22,000	11,589	15,550,732
Restricted - Supervisor of Elections	25,000							25,000
Contingency	527,664	4,349,910	102,914	274,529	9,800,000	115,486	886,916	16,057,419
Building - Operational		2,076,000						2,076,000
Future Capital Outlay		1,288,800		472,880	16,591,001			18,352,681
Long-Term Care					584,534			584,534
Total By Fund	12,488,945	10,714,772	102,914	969,409	27,334,335	137,486	898,505	52,646,366

Significant Changes

There are no significant program changes.

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Parks and Recreation

Parks and Recreation Program Chart Total Full-Time Equivalents (FTE) = 80.00
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Parks and Recreation/Administration Total Full Time Equivalents (FTE) = 3.35
Parks Operations Total Full Time Equivalents (FTE) = 52.4
Indian Riverside Park Admin Total Full Time Equivalents (FTE) = 2.35
Recreation Programs Total Full Time Equivalents (FTE) = 5.8
Recreation Grants Total Full Time Equivalents (FTE) = 6.3
Cooperative Extension Services Total Full Time Equivalents (FTE) = 1
Phipps Park Total Full Time Equivalents (FTE) = 1.5
Sailfish Splash Waterpark/Pool Total Full Time Equivalents (FTE) = 4.2
Golf Course Operations Total Full Time Equivalents (FTE) = 3.1

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	72.00	75.00	80.00	5.00	7 %
Total Budget Dollars	10,195,961	10,253,477	10,793,561	540,084	5.27 %

Parks and Recreation

Introduction

MISSION STATEMENT: In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources, and satisfy the community needs for recreation, fitness and leisure.

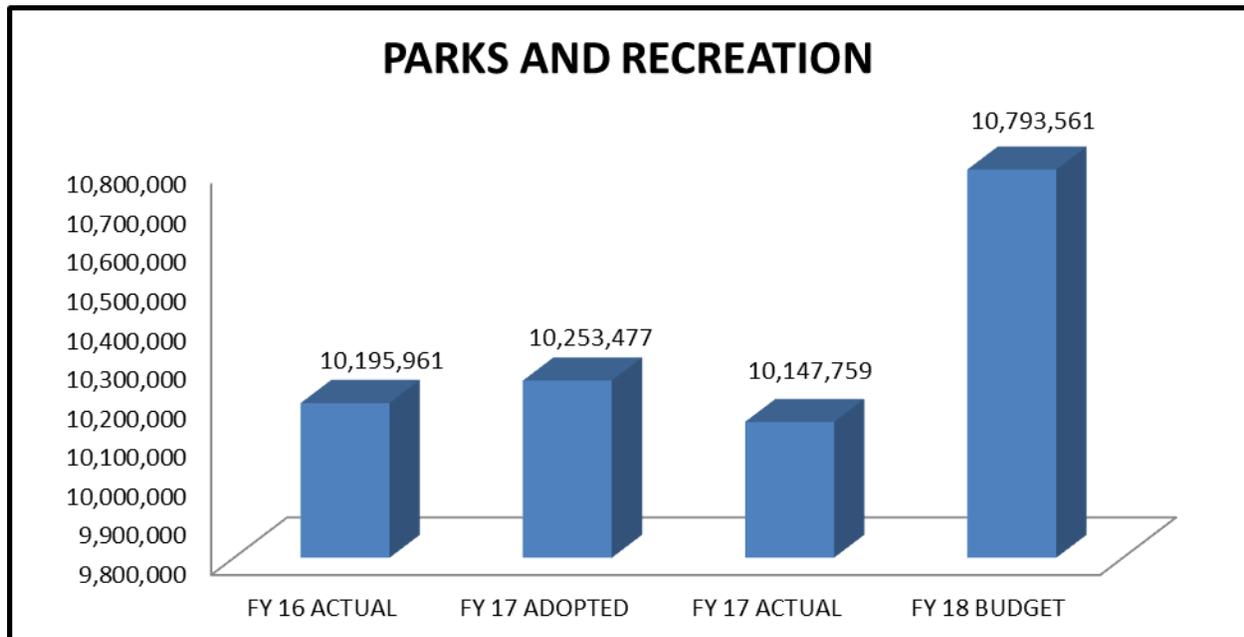
VISION STATEMENT: We strive to enhance the health, economy and well-being of our community through sustainable practices, leisure opportunities and environmental stewardship.

Key Issues and Trends

The 2016 Parks and Recreation Master Plan has identified maintenance of existing facilities as a top priority for the Parks and Recreation Department. Appropriate funding to achieve the collective goals to meet maintenance objectives will be addressed in the operating and capital budgets.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Parks and Recreation/Administration	350,202	344,328	342,334	376,206
Parks Operations	4,356,672	4,577,905	4,461,289	4,916,116
Recreation Program Support	0	0	0	0
Indian Riverside Park Admin	453,765	404,976	477,372	536,931
Recreation Programs	801,482	966,256	757,002	1,055,361
Recreation Grants	654,879	219,398	575,276	251,540
Cooperative Extension Services	204,627	245,123	258,130	245,710
Tourist Development Council	0	0	0	0
Phipps Park	92,326	125,047	117,585	133,553
Sailfish Splash Waterpark/Pool	1,295,418	1,455,122	1,282,998	1,378,495
Golf Course Operations	1,986,591	1,915,322	1,875,773	1,899,649
Total Expenses	10,195,961	10,253,477	10,147,759	10,793,561



Martin County
Fiscal Year 2018 Adopted Budget

Parks and Recreation

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	2,607,903	2,718,255	2,715,978	3,072,530
01300 Other Salaries	418,722	478,452	418,999	425,000
01400 Overtime	24,154	13,500	37,824	13,500
01501 Cell Phone Stipend	6,179	7,980	9,440	9,360
02101 FICA	182,953	203,397	189,504	196,374
02102 Medicare	42,786	47,572	44,318	45,927
02200 Retirement Contributions	217,952	229,216	233,656	265,609
02300 Life and Health Insurance	735,949	811,347	763,637	853,693
02600 Salary/Fringe Chargebacks	80,913	0	59,391	0
03100 Professional Services	11,320	0	0	0
03101 Professional Services - IT	0	0	499	0
03200 Accounting and Auditing	8,312	0	0	0
03400 Other Contractual Services	453,272	388,816	585,413	416,689
03404 Janitorial Services	187,082	198,716	203,527	410,716
03409 Mowing & Landscaping Services	1,354,195	1,391,498	1,365,599	1,436,498
03410 Other Contractual Svcs - Staffing	867,577	768,352	825,513	652,720
04000 Travel and Per Diem	275	0	0	0
04001 Travel and Per Diem/Mandatory	540	0	106	0
04002 Travel and Per Diem/Educational	11,261	15,930	14,427	19,930
04100 Communications	21,303	21,646	12,991	21,646
04101 Communications- Cell Phones	15,018	12,590	9,327	12,590
04102 Communications- Two Way Radios	1,387	1,528	1,407	1,528
04200 Freight and Postage	13,017	6,825	14,156	6,825
04300 Utility Services	14,653	68,300	18,431	13,300
04301 Electricity	651,109	578,082	655,206	655,582
04303 Water/Sewer Services	256,409	246,918	258,573	259,879
04304 Garbage/Solid Waste Services	100,178	91,650	99,104	87,300
04400 Rentals and Leases	14,327	12,052	18,784	12,052
04401 Rentals and Leases/Pool Vehicles	470	565	730	565
04402 Rentals and Leases/Copier Leases	9,501	10,756	9,260	11,756
04500 Insurance	54,354	59,000	73,199	69,000
04600 Repairs and Maintenance	152,040	127,350	111,253	132,350
04610 Vehicle Repair and Maintenance	166,402	87,282	117,053	167,282
04611 Building Repair and Maintenance	110,940	138,651	97,059	148,651
04613 Maintenance Material	82,923	104,640	81,574	97,250
04614 Hardware Maintenance	2,953	0	1,419	0
04700 Printing and Binding	27,821	35,865	21,011	34,865
04800 Promotional Activities	69,313	102,300	39,719	107,300
04810 Promotional Programs Expense	12	0	0	0
04900 Other Current Charges	7,802	40,800	12,591	17,700
04910 Fleet Replacement Charge	100,191	110,309	109,609	114,285
04920 Golf Course Credit Books	33	0	0	0
05100 Office Supplies	12,030	19,450	11,144	17,450
05175 Computer Equipment \$1,000-\$4999.99	1,590	0	1,590	0
05179 Other Equipment \$1000-\$4999.99	44,337	27,888	25,865	27,888
05195 Non-Capital Computer Equipment	43	0	19,340	0
05199 Other Non-Capital Equipment	36,790	44,148	26,225	44,148
05200 Operating Supplies	159,576	169,655	115,039	169,655
05201 Chemicals	106,607	90,200	105,024	90,200
05204 Fuel	79,505	106,327	86,755	106,327
05206 Athletic Field Materials	161,017	227,900	231,578	244,900

Martin County
Fiscal Year 2018 Adopted Budget

Parks and Recreation

Expenditures and Revenues (cont)

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05208 Software Licenses	452	5,240	1,633	5,240
05209 Landscape Materials	0	0	2,270	0
05210 Food	137,497	155,000	131,143	155,000
05211 Software Services	847	15,000	600	15,000
05213 Medical Supplies	875	2,500	766	2,500
05220 Cost of Goods Sold - Alcohol	6,422	0	6,633	0
05300 Road Materials and Supplies	7,612	10,819	3,189	5,819
05400 Publications and Memberships	7,109	6,300	5,363	6,300
05402 Publications/Subscriptions	44	0	0	0
05500 Training	17,551	31,360	23,616	31,360
05900 Depreciation	114,045	0	0	0
06300 Improvements Other Than Buildings	0	0	7,047	0
06400 Furniture and Equipment	129,687	120,000	112,653	22,000
08200 Aid To Private Organizations	88,825	59,522	0	59,522
09902 Budget Reserves/ Capital Outlay	0	32,028	0	0
Total Expenses	10,195,961	10,253,477	10,147,759	10,793,561

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	4,829,689	5,127,308	4,881,312	5,592,390
1130 Consolidated Parks	586,553	581,147	499,533	763,311
1131 Sailfish Splash Waterpark	-10,504	-2,173	71,141	0
1132 Jensen Beach Concession	22,994	0	5,593	0
1552 Tourist Development	64,633	80,000	47,787	80,000
1579 Park Maintenance Endowment Fund	23,530	28,000	9,138	28,000
4501 Martin County Golf Course	404,260	165,322	474,774	329,649
33170 Federal Grants/Culture & Recreation	0	0	13,653	0
33770 Local Grants/Culture-Recreation	333,740	0	370,956	0
34191 Overages	1,052	0	1,322	0
34192 Shortages	-833	0	-1,125	0
34720 Parks and Recreation Fees	1,078,307	1,068,000	1,101,165	1,069,000
34740 Special Events Fees	0	0	5,200	0
34750 Special Rec Facilities Fees	2,184,287	2,354,992	1,967,762	2,276,192
34751 Special Rec Facilities Bev Rev	17,717	0	20,348	0
34900 Other Charges For Services	1,578	2,651	1,470	1,500
35190 Other Judgments and Fines	69	0	1,014	0
36200 Rents and Royalties	111,780	99,446	139,337	99,446
36400 Disposition of Fixed Assets	9,983	0	0	0
36500 Sale of Surplus Materials	0	0	65	0
36600 Contributions/Private Sources	38,230	182,000	43,868	2,000
36900 Other Miscellaneous Revenues	481,348	566,784	483,459	552,073
36910 Insurance Proceeds/Refunds	17,550	0	9,989	0
Total Revenues	10,195,961	10,253,477	10,147,759	10,793,561

**Parks and Recreation
Parks and Recreation/Administration**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

Management and administration of departmental resources, coordination of County park policies, personnel, rules and regulations, correspondence, and other necessary support services.

Goals and Objectives

- Review and update Parks and Recreation policies, procedures and guidelines
- Utilize the CAPRA criteria to establish quality public recreation services
- Monitor park patron satisfaction through user surveys

Benchmarks

Like sized agencies that have similar populations that are CAPRA accredited.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Policy and Procedures Review	#	1.00	1.00	1.00	1.00
CAPRA certification	#	1.00	1.00	1.00	1.00
Park Patron Satisfaction	%	90.00	90.00	90.00	90.00

Outcomes

- Train appropriate staff to comply with Department-wide policies, procedures and guidelines
- Maintain CAPRA Accreditation standards
- Complete 50 Countywide park patron satisfaction surveys with a result of 90% or higher

Staffing Summary

Job Title	FY2017	FY2018
Parks & Recreation Director	1	1
Marketing Manager	.5	.5
Administrative Specialist II	.33	
Administrative Specialist III		.35
Business Operations Manager	1	1
Special Facilities Administrator	.5	.5
Total FTE	3.33	3.35

Equipment Expenditures

None

**Parks and Recreation
Parks and Recreation/Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	235,712	239,686	236,830	243,873
01400 Overtime	0	0	72	0
01501 Cell Phone Stipend	1,410	1,440	1,740	1,800
02101 FICA	14,112	14,861	14,249	15,120
02102 Medicare	3,300	3,476	3,332	3,536
02200 Retirement Contributions	32,573	33,287	33,798	35,447
02300 Life and Health Insurance	31,425	31,703	33,428	36,555
03100 Professional Services	11,320	0	0	0
03400 Other Contractual Services	61	0	180	0
04002 Travel and Per Diem/Educational	1,539	5,120	3,851	5,120
04200 Freight and Postage	30	0	9	0
04401 Rentals and Leases/Pool Vehicles	470	100	480	100
04402 Rentals and Leases/Copier Leases	3,009	2,100	2,758	3,100
04610 Vehicle Repair and Maintenance	375	50	71	50
04700 Printing and Binding	2,568	3,000	531	2,000
04800 Promotional Activities	30	0	0	20,000
04900 Other Current Charges	99	0	-1	0
04910 Fleet Replacement Charge	2,600	2,600	2,600	2,600
05100 Office Supplies	2,953	3,000	2,897	3,000
05195 Non-Capital Computer Equipment	0	0	1,226	0
05199 Other Non-Capital Equipment	2,938	0	421	0
05200 Operating Supplies	30	30	129	30
05204 Fuel	449	525	499	525
05208 Software Licenses	141	0	0	0
05400 Publications and Memberships	2,410	1,050	1,105	1,050
05500 Training	646	2,300	2,129	2,300
Total Expenses	350,202	344,328	342,334	376,206

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	303,789	309,463	306,412	340,416
1130 Consolidated Parks	46,376	34,865	35,923	35,790
36900 Other Miscellaneous Revenues	37	0	0	0
Total Revenues	350,202	344,328	342,334	376,206

Accounts of Interest

04402 - Increase to account for actual copier lease cost, dollars moved from the 04700 (printing and binding) line item.

04800 - Promotional activity dollars added for countywide parks-sponsored special events.

Significant Changes

Various small re-allocation changes for marketing and administrative personnel within the Parks and Recreation Department.

**Parks and Recreation
Parks Operations**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

Parks Operations provides maintenance, repairs, and minor improvements to 77 park locations countywide incorporating environmentally sound practices, as well as working with the Capital Projects Group on the construction of major projects and numerous renovations. In addition, Parks Operations provides support for over 100 special events annually; provides contract administration; implements an automated work management system and perpetual inventory system and all related reports; actively participates in countywide safety programs; and prepares athletic facilities for numerous youth and adult sports activities.

Goals and Objectives

- Provide high-quality and cost-effective maintenance operations of developed park lands
- Maintain a comprehensive park inspection and work assignment program

Benchmarks

- Provide quality maintenance operations of developed park lands in a cost effective manner as benchmarked (cost per acre) by the Florida Benchmarking Consortium
- Maintain a comprehensive park inspection and work assignment program as benchmarked with Florida Benchmarking Consortium

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Cost per acre	\$	4,428.00	3,101.00	4,555.00	3,101.00
Park Certification Score	%	100.00	90.00	100.00	90.00

Outcomes

- New cost of \$3,101 per acre for maintenance of developed park lands. Cost per acre of the combined active and passive park land is calculated at 1436 acres. This does not include Sailfish Splash Water Park and The Martin County Golf Course as they have funds budgeted separately for these expenditures. The cost per acre calculations, have been updated to reflect this change according to the newly approved Parks Master Plan.
- Average of ninety percent (90%) compliance with established Parks Quality Maintenance Standards.

**Parks and Recreation
Parks Operations**

Staffing Summary

Job Title	FY2017	FY2018
Parks Superintendent	5	5
Parks Safety and Operations Administrator	1	1
Marketing & Group Sales Coordinator		.1
Administrative Specialist II	1	1.4
Marketing Coordinator	.3	
Parks Services Specialist III	3	8
Parks Projects Crew Chief	1	1
Parks Services Specialist IV	10	11
Resident Park Caretaker	3	1
Equipment Operator III	1	1
Administrative Specialist III	.4	
Parks Operations Specialist	.9	.9
Deputy Director	1	1
Parks Services Specialist II	21	21
Total FTE	48.6	52.4

Equipment Expenditures

Cargo Van
22,000.00 x 1 = 22,000.00 New

Martin County
Fiscal Year 2018 Adopted Budget

**Parks and Recreation
Parks Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	1,538,526	1,600,492	1,616,224	1,822,619
01400 Overtime	24,098	13,500	34,044	13,500
01501 Cell Phone Stipend	1,200	1,440	3,312	3,360
02101 FICA	89,550	100,356	94,822	113,832
02102 Medicare	20,942	23,470	22,175	26,623
02200 Retirement Contributions	119,589	123,420	125,828	143,220
02300 Life and Health Insurance	487,804	540,737	513,072	562,168
03400 Other Contractual Services	41,125	30,780	91,577	55,780
03404 Janitorial Services	146,580	160,216	156,499	260,216
03409 Mowing & Landscaping Services	173,897	212,098	194,230	257,098
03410 Other Contractual Svcs - Staffing	73,644	115,632	42,549	0
04000 Travel and Per Diem	275	0	0	0
04001 Travel and Per Diem/Mandatory	376	0	106	0
04002 Travel and Per Diem/Educational	4,838	1,500	3,239	5,500
04100 Communications	6,118	8,230	4,281	8,230
04101 Communications- Cell Phones	15,018	12,590	9,327	12,590
04102 Communications- Two Way Radios	1,387	1,528	1,407	1,528
04200 Freight and Postage	6,599	2,000	8,292	2,000
04300 Utility Services	0	700	0	700
04301 Electricity	369,928	354,545	381,001	370,045
04303 Water/Sewer Services	202,680	194,379	200,459	194,379
04304 Garbage/Solid Waste Services	81,316	74,350	79,774	70,000
04400 Rentals and Leases	10,654	3,052	15,257	3,052
04401 Rentals and Leases/Pool Vehicles	0	0	30	0
04402 Rentals and Leases/Copier Leases	1,457	1,156	1,489	1,156
04600 Repairs and Maintenance	53,461	52,700	26,830	52,700
04610 Vehicle Repair and Maintenance	161,905	80,732	114,907	160,732
04611 Building Repair and Maintenance	59,941	56,851	39,870	56,851
04613 Maintenance Material	77,824	98,640	72,591	91,250
04700 Printing and Binding	1,060	1,165	1,025	1,165
04900 Other Current Charges	365	1,200	492	1,200
04910 Fleet Replacement Charge	92,291	102,409	102,409	104,585
05100 Office Supplies	2,044	5,250	2,699	3,250
05175 Computer Equipment \$1,000-\$4999.99	1,590	0	1,590	0
05179 Other Equipment \$1000-\$4999.99	25,845	17,633	18,686	17,633
05195 Non-Capital Computer Equipment	0	0	7,834	0
05199 Other Non-Capital Equipment	18,688	23,848	7,543	23,848
05200 Operating Supplies	74,073	92,025	21,325	92,025
05201 Chemicals	11,921	10,200	393	10,200
05204 Fuel	76,184	98,302	83,001	98,302
05206 Athletic Field Materials	161,017	227,900	231,578	244,900
05208 Software Licenses	311	0	600	0
05209 Landscape Materials	0	0	2,270	0
05210 Food	79	0	0	0
05300 Road Materials and Supplies	7,612	10,819	3,189	5,819
05400 Publications and Memberships	955	750	1,754	750
05500 Training	1,270	1,310	2,009	1,310
06300 Improvements Other Than Buildings	0	0	7,047	0
06400 Furniture and Equipment	110,635	120,000	112,653	22,000
Total Expenses	4,356,672	4,577,905	4,461,289	4,916,116

**Parks and Recreation
Parks Operations**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	4,187,591	4,422,837	4,301,492	4,761,813
1130 Consolidated Parks	58,490	42,628	90,723	41,863
1552 Tourist Development	64,633	80,000	47,787	80,000
1579 Park Maintenance Endowment Fund	23,530	28,000	9,138	28,000
35190 Other Judgments and Fines	0	0	322	0
36400 Disposition of Fixed Assets	9,983	0	0	0
36500 Sale of Surplus Materials	0	0	65	0
36600 Contributions/Private Sources	7,500	0	8,840	0
36900 Other Miscellaneous Revenues	4,945	4,440	2,681	4,440
36910 Insurance Proceeds/Refunds	0	0	242	0
Total Revenues	4,356,672	4,577,905	4,461,289	4,916,116

Accounts of Interest

- 03400 - Increase due to Preserve Area Management Plans (PAMPS) maintenance in the amount of \$25,000. Annual contracts for uniform services \$14,350; DEP-required well monitoring \$2,750; alarm systems \$240; termite inspections \$790; control link field light monitoring \$2,000; contracted tree service \$2,050; \$3,600 Citrus Grove exotic plant maintenance; Timer Powers footing maintenance \$5,000.
- 03404 - South Central MSTU funding to be used for Twin Rivers Park maintenance ten year endowment fund. Increase due to additional cleaning cycles for parks countywide in the amount of \$100,000. Annual contracts for restroom cleaning in parks Countywide. Funding for beach maintenance for Tourism.South Central MSTU funding to be used for Peck Lake maintenance ten year endowment fund.
- 03409 - Increase in the amount of \$45,000 for additional mowing cycles for parky county-wide. Annual contracts for mowing and landscaping at beaches and parks Countywide.
- 03410 - Removal of contractual staffing dollars for three (3) Park Service Specialist III positions converted to FTEs.
- 04002 - Increase to cover costs of required travel associated with training. Dollars transferred from Maintenance Material (04613) line.
- 04610 - Dollars transferred from Furniture and Equipment line (06400) to reflect actual costs of vehicle maintenance.
- 04910 - Fleet Replacement Cost Estimates.
- 05206 - Increase due to additional/converted athletic fields to Bermuda turf to maintain clean and attractive fields countywide.
- 06400 - Reduction due to moving full equipment expenses under the capital equipment program. Dollars transferred to cover vehicle maintenance and utility costs. Cargo van for the new Park Service Specialist IV FTE (\$22,000).

Significant Changes

Addition of one (1) Park Services Specialist IV, FTE and three (3) Park Services Specialist III FTEs for increased levels of service at parks countywide. Various small re-allocation changes for marketing and administrative personnel within the Parks and Recreation Department.

**Parks and Recreation
Indian Riverside Park Admin**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

Indian Riverside Park is a premier family destination park, providing park patrons with a number of activity opportunities to experience. The park features beach access to the Indian River Lagoon, a fishing pier, walking paths, open green spaces, an interactive play fountain and several facilities available for reservation. The park facilities include four picnic pavilions, the Frances Langford Dockside Pavilion, Captain Sewell's house and the Mansion at Tuckahoe which includes the Tuckahoe Plaza and amphitheater. All of the park facilities are available for rental for private or community events. Additionally, the park includes two contractual partners: The US Sailing Center, and The Children's Museum of the Treasure Coast.

Goals and Objectives

- Monitor customer satisfaction through user surveys
- Facilitate IRSP Partners Meetings
- Produce monthly revenue and activity reports for IRSP/Mansion

Benchmarks

The Mansion at Tuckahoe will benchmark against Deering Estate at Cutler Ridge.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Customer satisfaction Surveys	%	98.00	95.00	96.00	95.00
IRSP Partner Meetings	#	6.00	6.00	6.00	6.00
Monthly Revenue/Expenditure Rpt	#	12.00	12.00	12.00	12.00

Outcomes

- Produce 50 customer satisfaction surveys with a satisfaction rate of 95%.
- Require participation from leased partners (The US Sailing Center, The Children's Museum of the Treasure Coast).
- Evaluate and manage revenue and expenditure reports for IRSP/Mansion.

Staffing Summary

Job Title	FY2017	FY2018
Marketing Coordinator	.1	.05
Special Facilities Administrator	.4	.4
Special Facilities - Gen Manager	1	.8
Marketing & Group Sales Coordinator	.05	.15
Marketing Manager	.1	.1
Administrative Specialist III		.05
Parks Services Specialist III		.8
Total FTE	1.65	2.35

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Parks and Recreation
Indian Riverside Park Admin**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	79,743	84,924	81,809	110,618
01400 Overtime	0	0	10	0
01501 Cell Phone Stipend	719	732	578	240
02101 FICA	4,808	5,264	4,916	6,860
02102 Medicare	1,125	1,231	1,150	1,603
02200 Retirement Contributions	5,844	6,385	6,256	8,748
02300 Life and Health Insurance	9,055	10,525	12,873	31,406
02600 Salary/Fringe Chargebacks	1,594	0	0	0
03400 Other Contractual Services	20,644	20,000	38,535	26,580
03404 Janitorial Services	29,658	23,000	34,396	48,000
03409 Mowing & Landscaping Services	48,049	48,000	41,492	48,000
03410 Other Contractual Svcs - Staffing	74,176	76,235	87,298	76,235
04002 Travel and Per Diem/Educational	0	600	41	600
04100 Communications	2,481	3,186	2,530	3,186
04200 Freight and Postage	7	1,000	18	1,000
04301 Electricity	43,848	37,000	43,207	44,000
04303 Water/Sewer Services	32,492	10,039	33,508	23,000
04304 Garbage/Solid Waste Services	5,387	4,500	5,368	4,500
04400 Rentals and Leases	776	0	0	0
04500 Insurance	7,015	8,000	19,892	18,000
04600 Repairs and Maintenance	46,096	25,000	25,947	30,000
04611 Building Repair and Maintenance	22,654	10,000	15,124	20,000
04613 Maintenance Material	1,232	0	2,972	0
04700 Printing and Binding	1,297	2,000	2,935	2,000
04800 Promotional Activities	6,382	6,300	6,693	11,300
04900 Other Current Charges	494	250	639	250
05100 Office Supplies	599	1,100	609	1,100
05179 Other Equipment \$1000-\$4999.99	625	5,255	0	5,255
05199 Other Non-Capital Equipment	0	2,300	0	2,300
05200 Operating Supplies	714	5,000	3,723	5,000
05201 Chemicals	6,124	5,000	3,590	5,000
05204 Fuel	86	400	311	400
05213 Medical Supplies	0	0	58	0
05400 Publications and Memberships	42	0	0	0
05500 Training	0	1,750	893	1,750
Total Expenses	453,765	404,976	477,372	536,931

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	157,173	150,243	65,753	244,198
33770 Local Grants/Culture-Recreation	1,594	0	0	0
34192 Shortages	0	0	-140	0
34720 Parks and Recreation Fees	259,048	247,000	403,931	285,000
36200 Rents and Royalties	1	0	1	0
36600 Contributions/Private Sources	10,666	0	0	0
36900 Other Miscellaneous Revenues	7,733	7,733	7,827	7,733
36910 Insurance Proceeds/Refunds	17,550	0	0	0
Total Revenues	453,765	404,976	477,372	536,931

**Parks and Recreation
Indian Riverside Park Admin**

Accounts of Interest

- 03400 - A/C maintenance (\$5,096); interactive fountain maintenance (\$1,200); fire alarm and security monitoring (\$1,795); elevator inspections (\$250); mansion aquarium maintenance (\$4,300); credit card processing fees (\$3,584); contracted services for event set-up and breakdown (\$3,775); mansion chiller maintenance agreement (\$6,580)
- 03404 - Contracted restroom maintenance (\$6,350); Dockside and mansion cleaning (\$41,650). Increase due to additional cleaning cycles for increased park and event activity.
- 03409 - Landscaping and mowing services for IRSP and mansion.
- 03410 - Contracted staffing services for IRSP and mansion due to projected bookings.
- 04303 - Increase for actual water and sewer service costs.
- 04500 - Increase in insurance costs due to increase in park event activity, which is offset by revenues collected for park rentals.
- 04600 - Increase due to actual repairs needed at the park.
- 04611 - Increase for various repairs and maintenance at the Dockside Pavilion and Tuckahoe Mansion.
- 04800 - Increase due to anticipated promotional needs for Indian Riverside Park wedding activity.

Significant Changes

Additiion of .8 Park Services Specialist III, FTE for increased levels of service at Indian Riverside Park. Various small re-allocation changes for marketing and administrative personnel within the Parks and Recreation Department.

**Parks and Recreation
Recreation Programs**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

Management, permitting and implementation of recreation programs, athletics, special events, event support, facility scheduling, volunteers and special population programming.

Goals and Objectives

- Strive for maximum cost recovery through increased revenue opportunities
- Provide effective customer service
- Ensure employees are adequately trained to successfully support Recreation programs
- Ensure Efficiency, Transparency, Accountability, and Effectiveness

Benchmarks

- Agencies and organizations in Florida operating similar recreational programming, athletic activities and special events for program quality, fees and participant satisfaction
- Commission for Accreditation of Park and Recreation Agencies (CAPRA) operational and programming standards
- State of Florida and National Recreation and Parks Association training standards

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Customer Satisfaction	%	98.00	95.00	96.00	95.00
FTE Staff Hours of Continuing Education	#	32.00	10.00	10.00	10.00
Positive Public Perception	%	98.00	85.00	96.00	85.00
Newly Explored Revenue Opportunities	#	3.00	3.00	3.00	3.00

Outcomes

- Produce 200 surveys and realize 95% customer satisfaction and 85% positive public perception regarding recreation programs, athletics, special events, event support, facility scheduling, volunteers and special population programming.
- Staff will present to Director revenue opportunities for possible implementation
- FTE staff will produce documentation of a minimum of 10 hours of continuing education resulting in a well-trained workforce

Staffing Summary

Job Title	FY2017	FY2018
Recreation Administrator	1	1
Marketing Coordinator	.15	.05
Administrative Specialist II	.33	1.3
Data Input Clerk	.7	
Recreation Coordinator	2	2
Special Events/Volunteer Mgr	1	1
Special Facilities - Gen Mgr		.2
Marketing & Group Sales Coordinator	.05	.15
Marketing Manager	.1	.1
Administrative Specialist III	.4	
Total FTE	5.73	5.8

Equipment Expenditures

None

**Parks and Recreation
Recreation Programs**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	228,783	256,609	263,113	287,786
01501 Cell Phone Stipend	888	1,332	1,166	840
02101 FICA	13,351	15,908	15,477	17,842
02102 Medicare	3,122	3,720	3,620	4,174
02200 Retirement Contributions	16,609	19,297	20,144	22,994
02300 Life and Health Insurance	53,701	65,170	55,176	58,605
03400 Other Contractual Services	121,189	147,000	41,454	147,000
03404 Janitorial Services	6,234	7,500	7,600	94,500
03410 Other Contractual Svcs - Staffing	185,496	210,000	180,937	210,000
04002 Travel and Per Diem/Educational	0	2,000	806	2,000
04100 Communications	8,304	5,820	2,057	5,820
04200 Freight and Postage	373	1,000	1,230	1,000
04300 Utility Services	2,296	0	2,977	0
04301 Electricity	28,809	30,000	30,579	30,000
04303 Water/Sewer Services	2,311	6,000	2,199	6,000
04400 Rentals and Leases	222	0	291	0
04401 Rentals and Leases/Pool Vehicles	0	200	130	200
04500 Insurance	9,575	10,000	12,385	10,000
04600 Repairs and Maintenance	12,009	16,400	17,727	16,400
04610 Vehicle Repair and Maintenance	923	3,000	756	3,000
04611 Building Repair and Maintenance	13,770	38,000	23,830	38,000
04613 Maintenance Material	432	0	0	0
04700 Printing and Binding	17,561	14,000	4,049	14,000
04800 Promotional Activities	1,027	2,100	4,943	2,100
04900 Other Current Charges	846	1,200	317	1,200
04910 Fleet Replacement Charge	2,300	2,300	2,300	2,300
05100 Office Supplies	983	1,600	372	1,600
05179 Other Equipment \$1000-\$4999.99	625	5,000	0	5,000
05195 Non-Capital Computer Equipment	0	0	1,358	0
05199 Other Non-Capital Equipment	4,879	5,000	4,130	5,000
05200 Operating Supplies	13,643	19,000	15,670	19,000
05204 Fuel	2,277	5,500	2,284	5,500
05208 Software Licenses	0	0	311	0
05210 Food	29,192	40,000	35,565	40,000
05211 Software Services	59	0	0	0
05400 Publications and Memberships	360	500	520	500
05500 Training	280	3,000	1,530	3,000
06400 Furniture and Equipment	19,052	0	0	0
09902 Budget Reserves/ Capital Outlay	0	28,100	0	0
Total Expenses	801,482	966,256	757,002	1,055,361

**Parks and Recreation
Recreation Programs**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	39	0	0	0
1130 Consolidated Parks	162,047	284,256	168,900	434,118
1132 Jensen Beach Concession	22,994	0	5,593	0
34191 Overages	165	0	237	0
34192 Shortages	-90	0	-71	0
34720 Parks and Recreation Fees	474,842	525,000	432,876	478,000
36200 Rents and Royalties	15,053	20,000	14,604	20,000
36600 Contributions/Private Sources	15,745	2,000	19,258	2,000
36900 Other Miscellaneous Revenues	110,689	135,000	115,596	121,243
36910 Insurance Proceeds/Refunds	0	0	8	0
Total Revenues	801,482	966,256	757,002	1,055,361

Accounts of Interest

- 03400 - Annual contracts to cover athletic contractor revenue sharing \$136,271; Summer camp/ tot camp field trip expenses \$10,729.
- 03404 - Janitorial services for Sand Dune Café have been assumed by staff. Contracted services for cleaning of the floors/carpet at community centers. Increase due to additional janitorial specifications and cycles as well as annual floor maintenance.
- 03410 - Contracted recreation aides for sports and camp programs. Contracted staffing for Sand Dune Café..
- 09902 - Removal of capital reserve account for Sand Dune Café based on revenue projections and expected expenditures.

Significant Changes

Various small re-allocation changes for marketing and administrative personnel within the Parks and Recreation Department.

**Parks and Recreation
Recreation Grants**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

No cost after school and summer programming throughout Martin County that include opportunities for recreation, education, health and wellness, as well as arts and culture programming are provided throughout all program locations. No cost teen events and programming opportunities are offered to middle school and high school students throughout the year.

Goals and Objectives

- Meet program grant requirements set forth by the CSC
- Provide effective customer service
- Ensure employees are adequately trained to successfully support Recreation Grant programs
- Ensure Efficiency, Transparency, Accountability, and Effectiveness

Benchmarks

- Agencies and organizations in Florida operating similar after school, summer and teen programming for program quality, legal requirements and participant satisfaction
- Commission for Accreditation of Park and Recreation Agencies (CAPRA) operational and programming standards
- State of Florida and National Recreation and Parks Association training standards

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Customer Satisfaction	%	98.00	95.00	96.00	95.00
Meet Measures Established by CSC	%	100.00	100.00	100.00	100.00
Positive Public Perception	%	98.00	95.00	96.00	95.00
Staff Hours of Continuing Education	#	35.00	30.00	40.00	30.00

Outcomes

- Produce 100 surveys and realize 95% customer satisfaction and 95% positive public perception regarding after school, summer and teen grant programming.
- Staff will produce documentation of a minimum of 30 hours of continuing education resulting in a well-trained workforce.
- Meeting measures established by CSC related to opportunities for recreation, education, health and wellness, as well as arts and culture programming to continue offering no cost after school, summer and teen programming to Martin County school-aged youth.

Staffing Summary

Job Title	FY2017	FY2018
Recreation Coordinator	2	2
Data Input Clerk	.3	
Administrative Specialist II		.3
Recreation Leader	4	4
Total FTE	6.3	6.3

Equipment Expenditures

None

**Parks and Recreation
Recreation Grants**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	144,797	112,182	127,074	137,433
01400 Overtime	55	0	21	0
01501 Cell Phone Stipend	466	648	496	648
02101 FICA	13,218	11,848	10,870	13,570
02102 Medicare	3,091	2,772	2,542	3,176
02200 Retirement Contributions	16,236	14,371	14,405	18,008
02300 Life and Health Insurance	53,152	45,762	50,172	46,890
02600 Salary/Fringe Chargebacks	79,320	0	59,391	0
03400 Other Contractual Services	132,225	13,415	106,683	13,415
03404 Janitorial Services	750	0	425	0
03410 Other Contractual Svcs - Staffing	189,287	8,000	185,567	8,000
04100 Communications	888	0	399	0
04200 Freight and Postage	180	0	0	0
04600 Repairs and Maintenance	875	0	0	0
04700 Printing and Binding	1,394	3,000	266	3,000
04800 Promotional Activities	0	5,900	0	5,900
05100 Office Supplies	128	1,500	128	1,500
05179 Other Equipment \$1000-\$4999.99	5,018	0	0	0
05195 Non-Capital Computer Equipment	0	0	5,975	0
05199 Other Non-Capital Equipment	165	0	802	0
05200 Operating Supplies	11,796	0	7,864	0
05500 Training	1,839	0	2,195	0
Total Expenses	654,879	219,398	575,276	251,540

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1130 Consolidated Parks	319,574	219,398	203,987	251,540
33770 Local Grants/Culture-Recreation	332,146	0	370,956	0
36600 Contributions/Private Sources	3,159	0	0	0
36910 Insurance Proceeds/Refunds	0	0	333	0
Total Revenues	654,879	219,398	575,276	251,540

Accounts of Interest

03400 - Transportation for grant programs and field trips \$13,415.
03410 - Contracted staffing for grant programs.

Significant Changes

There are no significant program changes.

**Parks and Recreation
Cooperative Extension Services**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

Educational programs are offered in the following areas:

- Commercial Horticulture and Sustainable Agriculture
- Florida Yards and Neighborhoods (FYN)
- 4-H Youth Development
- Family Economic Stability, Nutrition and Health
- Master Gardener Certification Training
- Green Industry Best Management Practices Fertilizer Certification
- ServSafe Restaurant Managers Food Safety Certification
- Certification/License: Pesticide, Aquatic, General Standards, etc.

Goals and Objectives

- Implement a public education plan to target specific groups such as: homeowners, residents, businesses, youth, commercial industry associations, and community groups.
- Provide landscape and gardening diagnostic services to residents by trained Master Gardener volunteers.
- Build a core of trained volunteers to extend the reach of county Extension agents and programming.
- Educate and certify business personnel to maintain levels of safety and environmental sustainability.

Benchmarks

- UF/IFAS Master Gardener Certifications
- Department of Environmental Protection Certifications
- National Restaurant Association ServSafe Food Handler Certifications
- FL DACS Division of Agricultural Environmental Services Certifications

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Customer Satisfaction	%	95.00	95.00	90.00	95.00
Volunteer Hours	#	14,879.00	25,000.00	16,384.00	20,000.00
Citizens Served	#	85,402.00	150,000.00	62,317.00	100,000.00
Sharing New Knowledge	#	170,377.00	120,000.00	124,634.00	120,000.00

Outcomes

- Education will be provided to residents through interactive workshops, home-study courses, traditional classroom teaching, web-based learning tools, newsletters and other methods with the emphasis on sustained action by learners, to give people the knowledge, skills, and motivation to improve quality of life, business opportunity and profitability.
- Master Gardeners will document residents served and problems addressed.
- Donation of volunteer hours will be documented to show the monetary value of cost savings to the county and Extension.
- Identify number of graduates within the various trainings who complete state examinations.

**Parks and Recreation
Cooperative Extension Services**

Staffing Summary

Job Title	FY2017	FY2018
Administrative Specialist II	1	1
Total FTE	1	1

Equipment Expenditures

None

**Parks and Recreation
Cooperative Extension Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	34,113	33,853	34,853	34,853
02101 FICA	1,828	2,099	1,868	2,161
02102 Medicare	428	491	437	505
02200 Retirement Contributions	2,504	2,546	2,658	2,757
02300 Life and Health Insurance	15,236	14,954	15,908	14,954
03400 Other Contractual Services	9,397	77,171	170,391	77,171
03404 Janitorial Services	2,600	3,000	3,397	3,000
03410 Other Contractual Svcs - Staffing	30,084	23,485	8,187	23,485
04100 Communications	928	1,050	1,144	1,050
04200 Freight and Postage	0	0	2	0
04301 Electricity	5,847	5,537	5,787	5,537
04304 Garbage/Solid Waste Services	1,172	1,100	1,156	1,100
04401 Rentals and Leases/Pool Vehicles	0	165	30	165
04402 Rentals and Leases/Copier Leases	2,221	2,300	2,239	2,300
04600 Repairs and Maintenance	1,152	2,950	1,126	2,950
04610 Vehicle Repair and Maintenance	419	700	77	700
04611 Building Repair and Maintenance	583	6,300	411	6,300
04700 Printing and Binding	795	700	889	700
04900 Other Current Charges	16	0	10	0
04910 Fleet Replacement Charge	3,000	3,000	2,300	2,300
05100 Office Supplies	1,733	2,200	1,598	2,200
05195 Non-Capital Computer Equipment	0	0	2,162	0
05200 Operating Supplies	1,238	1,300	1,024	1,300
05204 Fuel	509	700	477	700
08200 Aid To Private Organizations	88,825	59,522	0	59,522
Total Expenses	204,627	245,123	258,130	245,710

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	204,627	245,123	235,802	245,710
33170 Federal Grants/Culture & Recreation	0	0	13,653	0
34900 Other Charges for Services	0	0	-40	0
36910 Insurance Proceeds/Refunds	0	0	8,715	0
Total Revenues	204,627	245,123	258,130	245,710

Accounts of Interest

- 03400 - Florida Yards and Neighbors Contract
- 03404 - Janitorial costs for Cooperative Extension Office.
- 03410 - Contracted staffing for 4H program.
- 08200 - Cooperative Extension Director and Commercial Horticulture Specialist payment to University of Florida.

Significant Changes

There are no significant program changes.

**Parks and Recreation
Phipps Park**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

Phipps Park Campground is a 60 acre conservation and recreational campground area located along the Okeechobee Waterway. Park amenities include; boat ramp access, restrooms, laundry rooms, and 66 scenic campsite views.

Goals and Objectives

- Monitor customer satisfaction through utilization of user surveys
- Implement an advertising and marketing plan to improve cost recovery efforts to become revenue neutral.

Benchmarks

Best practices management of South Bay and Johnathan Dickinson campgrounds.
Customer Satisfaction rating of 90% as benchmarked against Brevard County and Palm Beach County.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Self-Sufficient Campground	\$	115,789.00	115,000.00	145,732.00	130,000.00
Customer Satisfaction - Phipps Park	%	96.00	90.00	96.00	90.00

Outcomes

- Complete 100 annual surveys of park patrons with a 90% satisfaction rating.
- Revenues will exceed all park expenses.

Staffing Summary

Job Title	FY2017	FY2018
Marketing & Group Sales Coordinator	.1	.1
Special Facilities Administrator	.1	.1
Marketing Coordinator	.1	.1
Marketing Manager	.1	.1
Administrative Specialist III	.1	.1
Park Supervisor	1	1
Total FTE	1.4	1.5

Equipment Expenditures

None

**Parks and Recreation
Phipps Park**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	53,841	59,083	63,010	70,021
01400 Overtime	0	0	21	0
01501 Cell Phone Stipend	326	612	620	576
02101 FICA	3,222	3,661	3,794	4,340
02102 Medicare	754	857	887	1,015
02200 Retirement Contributions	3,943	4,442	4,808	5,539
02300 Life and Health Insurance	7,605	9,079	9,722	12,384
03400 Other Contractual Services	1,964	5,450	3,525	1,743
03404 Janitorial Services	1,260	5,000	1,210	5,000
03410 Other Contractual Svcs - Staffing	0	3,000	5,783	3,000
04100 Communications	1,493	360	1,018	360
04200 Freight and Postage	0	25	369	25
04300 Utility Services	310	0	0	0
04301 Electricity	9,212	11,000	10,500	11,000
04303 Water/Sewer Services	2,180	2,300	2,106	2,300
04304 Garbage/Solid Waste Services	1,743	1,700	1,743	1,700
04600 Repairs and Maintenance	738	2,300	2,984	2,300
04610 Vehicle Repair and Maintenance	21	300	7	300
04611 Building Repair and Maintenance	934	3,500	1,718	3,500
04613 Maintenance Material	718	1,000	893	1,000
04700 Printing and Binding	485	1,500	28	1,500
04800 Promotional Activities	580	3,000	1,370	3,000
04900 Other Current Charges	449	250	54	250
05100 Office Supplies	230	500	211	500
05200 Operating Supplies	318	1,300	1,055	1,300
05204 Fuel	0	900	149	900
09902 Budget Reserves/ Capital Outlay	0	3,928	0	0
Total Expenses	92,326	125,047	117,585	133,553

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	-23,529	-358	-28,148	253
1130 Consolidated Parks	67	0	0	0
34720 Parks and Recreation Fees	112,300	120,000	142,150	130,000
34900 Other Charges for Services	1,578	2,651	1,510	1,500
36600 Contributions/Private Sources	110	0	60	0
36900 Other Miscellaneous Revenues	1,800	2,754	1,821	1,800
36910 Insurance Proceeds/Refunds	0	0	192	0
Total Revenues	92,326	125,047	117,585	133,553

Accounts of Interest

03400 - Uniforms (\$500); pest control (\$200); permits (\$300) ;other contractual maintenance (\$743).
 03404 - Restroom cleaning contract (\$5,000)
 03410 - Contracted staffing for Phipps Park.
 09902 – Dollars reallocated to offset salary reallocations.

Significant Changes

Various small re-allocation changes for marketing and administrative personnel within the Parks and Recreation Department.

**Parks and Recreation
Sailfish Splash Waterpark/Pool**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

Sailfish Splash Waterpark and competitive pool will provide an exceptional lifeguard services program to safeguard the public for all offered aquatic activities. The facility will offer a comprehensive swim program, exciting waterpark attractions, full service concession operation, cabana rental program, gift store, various recreation swim activities, and will host collegiate, high school and club swim team practices and swim meets. Notable events for 2015 include hosting the largest invitational high school swim meet in the state with over 1,500 participating swimmers and the Florida High School Athletic Association state swimming and diving championships.

Goals and Objectives

- Implement and monitor advertising, promotional and branding strategies to meet cost recovery goals
- Meet or exceed expectations for aquatic safety operational audits
- Monitor daily operating expenses and revenue to meet the cost recovery goals
- Meet or exceed a guest experience satisfaction ratings of 95% or higher
- Offer quality based food, beverage products to the public for consumption at a 90% rating or higher

Benchmarks

- World Waterpark Association operational guidelines
- Benchmark against other South Florida community waterparks operated by Miami Dade Parks and Recreation, Broward County Parks and Recreation Department and Palm Beach County Parks and Recreation Department
- Florida Restaurant Association food safety standard guideline
- Aquatic safety operational audit standard from Jeff Ellis and Associates
- Following swimming and diving meet guidelines as it relates to USA Swimming and Diving and the Florida High School Athletic Association

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Marketing/Advertising Program	\$	50,000.00	50,000.00	50,000.00	50,000.00
Internal Administrative Safety Audits	#	198.00	3.00	200.00	3.00
Cost Recovery	%	100.00	100.00	96.00	100.00
Guest Experience Surveys	%	198.00	95.00	176.00	95.00
Food and Beverage Surveys	%	198.00	90.00	176.00	90.00

Outcomes

- Marketing and advertising dollars will have a successful market penetration that will recoup its value through gate admissions on the recreation side of the facility
- Produce three Aquatic Safety audits with scores that meet or exceed the national average
- All per capita revenue will be monitored on a daily basis to gauge net operating gains or losses through advanced point of sale software
- Produce 100 annual guest experience surveys and obtain a result of 95% or higher
- Produce 100 food and beverage surveys and obtain a result of 90% or higher

**Parks and Recreation
Sailfish Splash Waterpark/Pool**

Staffing Summary

Job Title	FY2017	FY2018
Special Facilities - Gen Manager	1	1
Administrative Specialist II	.34	
Parks Services Specialist IV	1	1
Marketing Coordinator	.15	.4
Special Facilities Manager	1	1
Parks Services Specialist III		.2
Administrative Specialist III		.3
Marketing Manager	.1	.1
Marketing & Group Sales Coordinator	.4	.2
Total FTE	3.99	4.2

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Parks and Recreation
Sailfish Splash Waterpark/Pool**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	143,795	179,511	157,943	198,994
01300 Other Salaries	418,722	478,452	418,999	425,000
01400 Overtime	0	0	3,602	0
01501 Cell Phone Stipend	549	1,068	935	1,368
02101 FICA	34,279	39,983	35,510	12,337
02102 Medicare	8,017	9,352	8,305	2,884
02200 Retirement Contributions	12,746	14,044	15,247	15,740
02300 Life and Health Insurance	41,143	54,962	37,331	44,422
03101 Professional Services - IT	0	0	499	0
03400 Other Contractual Services	56,896	60,000	52,365	60,000
03409 Mowing & Landscaping Services	34,096	35,000	33,472	35,000
03410 Other Contractual Svcs - Staffing	265	7,000	8,865	7,000
04001 Travel and Per Diem/Mandatory	164	0	0	0
04002 Travel and Per Diem/Educational	3,683	3,710	5,348	3,710
04200 Freight and Postage	3,460	2,500	2,761	2,500
04300 Utility Services	1,693	2,600	1,992	2,600
04301 Electricity	129,535	140,000	130,574	140,000
04303 Water/Sewer Services	16,746	26,000	20,301	26,000
04304 Garbage/Solid Waste Services	5,871	5,000	6,438	5,000
04400 Rentals and Leases	1,635	0	1,460	0
04401 Rentals and Leases/Pool Vehicles	0	100	30	100
04402 Rentals and Leases/Copier Leases	798	1,200	1,386	1,200
04500 Insurance	36,601	41,000	39,887	41,000
04600 Repairs and Maintenance	27,586	18,000	24,355	18,000
04611 Building Repair and Maintenance	9,132	10,000	12,255	10,000
04613 Maintenance Material	1,261	5,000	2,370	5,000
04614 Hardware Maintenance	1,534	0	0	0
04700 Printing and Binding	972	5,500	4,041	5,500
04800 Promotional Activities	43,479	45,000	11,647	45,000
04900 Other Current Charges	3,866	4,800	7,233	4,800
05100 Office Supplies	1,272	1,300	1,340	1,300
05179 Other Equipment \$1000-\$4999.99	4,170	0	1,699	0
05199 Other Non-Capital Equipment	10,119	13,000	10,564	13,000
05200 Operating Supplies	46,339	37,000	45,774	37,000
05201 Chemicals	87,835	75,000	78,282	75,000
05208 Software Licenses	0	540	411	540
05210 Food	93,799	100,000	84,372	100,000
05211 Software Services	698	15,000	600	15,000
05213 Medical Supplies	875	2,000	708	2,000
05400 Publications and Memberships	707	1,500	1,289	1,500
05500 Training	11,083	20,000	12,809	20,000
Total Expenses	1,295,418	1,455,122	1,282,998	1,378,495

**Parks and Recreation
Sailfish Splash Waterpark/Pool**

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1131 Sailfish Splash Waterpark	-10,504	-2,173	71,141	0
4501 Martin County Golf Course	382	0	0	0
34191 Overages	309	0	479	0
34192 Shortages	-393	0	-594	0
34740 Special Events Fees	0	0	5,200	0
34750 Special Rec Facilities Fees	878,668	994,992	751,867	916,192
35190 Other Judgments and Fines	69	0	692	0
36200 Rents and Royalties	96,726	79,446	124,732	79,446
36600 Contributions/Private Sources	50	0	15,710	0
36900 Other Miscellaneous Revenues	330,110	382,857	313,271	382,857
36910 Insurance Proceeds/Refunds	0	0	500	0
Total Revenues	1,295,418	1,455,122	1,282,998	1,378,495

Accounts of Interest

03400 - Background checks for employees (\$5,400); pest control services (\$1,860); swim instructors (\$11,200); marketing services (\$2,340); credit card processing fees (\$18,000); pressure cleaning services (\$5,000); security system maintenance (\$3,000); UV maintenance (\$2,100); building and equipment maintenance (\$10,100).

03409 - Mowing and landscaping contracts for the waterpark.

03410 - Contracted staffing for the waterpark.

Significant Changes

Addition of .2 Parks Services Specialist III, FTE for increased levels of service at Sailfish Splash Waterpark. Various small re-allocation changes for marketing and administrative personnel within the Parks and Recreation Department.

**Parks and Recreation
Golf Course Operations**

Mission Statement

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

Services Provided

The Martin County Golf Course is the only public golf course in Martin County and consist of 36 holes with both 9-hole walk/ride and 18-hole walk/ride experiences. Other services include; professional golf lessons, pro-shop sales, driving range, food/beverage and tournaments open to the public.

Goals and Objectives

- Implement and monitor advertising, promotional and branding strategies to meet cost recovery goals
- Monitor daily operating expenses and revenue to meet the cost recovery goals
- Meet or exceed a guest experience satisfaction ratings of 95% or higher
- Offer quality based food, beverage products to the public for consumption at a 90% rating or higher

Benchmarks

National Golf Foundation and PGA of America.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Marketing/Advertising Program	\$	5,000.00	5,000.00	15,000.00	5,000.00
Cost Recovery	%	86.00	100.00	392.36	100.00
Guest Experience Surveys	%	.00	95.00	18.00	95.00
Food and Beverage Surveys	%	.00	90.00	5.00	90.00

Outcomes

- Marketing and advertising dollars will have a successful market penetration that will recoup its value through user fee
- All golf revenue will be monitored on a daily basis to gauge net operating gains or losses through advanced point of sale software
- Produce 100 annual guest experience surveys and obtain a result of 95% or higher
- Produce 100 food and beverage surveys and obtain a result of 90% or higher

Staffing Summary

Job Title	FY2017	FY2018
Parks Operations Specialist	.1	.1
Administrative Specialist III	.2	.2
Special Facilities Manager	1	1
General Manager	1	1
Marketing Coordinator	.2	.4
Marketing Manager	.1	.1
Marketing & Group Sales Coordinator	.4	.3
Total FTE	3	3.1

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Parks and Recreation
Golf Course Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	148,595	151,915	135,121	166,333
01400 Overtime	1	0	54	0
01501 Cell Phone Stipend	622	708	594	528
02101 FICA	8,585	9,417	7,999	10,312
02102 Medicare	2,008	2,203	1,871	2,411
02200 Retirement Contributions	7,908	11,424	10,512	13,156
02300 Life and Health Insurance	36,827	38,455	35,955	46,309
03200 Accounting and Auditing	8,312	0	0	0
03400 Other Contractual Services	69,770	35,000	80,703	35,000
03409 Mowing & Landscaping Services	1,098,154	1,096,400	1,096,404	1,096,400
03410 Other Contractual Svcs - Staffing	314,625	325,000	306,326	325,000
04002 Travel and Per Diem/Educational	1,201	3,000	1,142	3,000
04100 Communications	1,091	3,000	1,562	3,000
04200 Freight and Postage	2,368	300	1,474	300
04300 Utility Services	10,354	65,000	13,462	10,000
04301 Electricity	63,931	0	53,558	55,000
04303 Water/Sewer Services	0	8,200	0	8,200
04304 Garbage/Solid Waste Services	4,688	5,000	4,626	5,000
04400 Rentals and Leases	1,040	9,000	1,776	9,000
04401 Rentals and Leases/Pool Vehicles	0	0	30	0
04402 Rentals and Leases/Copier Leases	2,015	4,000	1,388	4,000
04500 Insurance	1,163	0	1,035	0
04600 Repairs and Maintenance	10,124	10,000	12,285	10,000
04610 Vehicle Repair and Maintenance	2,759	2,500	1,236	2,500
04611 Building Repair and Maintenance	3,924	14,000	3,851	14,000
04613 Maintenance Material	1,456	0	2,748	0
04614 Hardware Maintenance	1,419	0	1,419	0
04700 Printing and Binding	1,687	5,000	7,247	5,000
04800 Promotional Activities	17,816	40,000	15,066	20,000
04810 Promotional Programs Expense	12	0	0	0
04900 Other Current Charges	1,666	33,100	3,848	10,000
04910 Fleet Replacement Charge	0	0	0	2,500
04920 Golf Course Credit Books	33	0	0	0
05100 Office Supplies	2,089	3,000	1,291	3,000
05179 Other Equipment \$1000-\$4999.99	8,055	0	5,480	0
05195 Non-Capital Computer Equipment	43	0	785	0
05199 Other Non-Capital Equipment	0	0	2,764	0
05200 Operating Supplies	11,425	14,000	18,474	14,000
05201 Chemicals	727	0	22,758	0
05204 Fuel	0	0	35	0
05208 Software Licenses	0	4,700	311	4,700
05210 Food	14,427	15,000	11,207	15,000
05211 Software Services	90	0	0	0
05213 Medical Supplies	0	500	0	500
05220 Cost of Goods Sold - Alcohol	6,422	0	6,633	0
05400 Publications and Memberships	2,636	2,500	695	2,500
05402 Publications/Subscriptions	44	0	0	0
05500 Training	2,433	3,000	2,051	3,000
05900 Depreciation	114,045	0	0	0
Total Expenses	1,986,591	1,915,322	1,875,773	1,899,649

**Parks and Recreation
Golf Course Operations**

Expenditures and Revenues

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4501 Martin County Golf Course	403,878	165,322	474,774	329,649
34191 Overages	578	0	606	0
34192 Shortages	-350	0	-320	0
34720 Parks and Recreation Fees	232,116	176,000	122,208	176,000
34750 Special Rec Facilities Fees	1,305,618	1,360,000	1,215,895	1,360,000
34751 Special Rec Facilities Bev Rev	17,717	0	20,348	0
36600 Contributions/Private Sources	1,000	180,000	0	0
36900 Other Miscellaneous Revenues	26,034	34,000	42,262	34,000
Total Revenues	1,986,591	1,915,322	1,875,773	1,899,649

Accounts of Interest

- 03400 - Contractual services provided by Don Law Golf for pro-shop sales and instructional lessons (\$20,000).
Irrigation pump maintenance and curfew application (\$15,000).
- 03409 - Mowing and Landscaping services for the Martin County Golf Course.
- 03410 - Contractual staffing for the Martin County Golf Course.
- 04301 - Transferred dollars from utility services line to correctly allocate electricity budget.
- 04800 - Reduction based on actual dollars spent for promotional activities.
- 04900 – Reduction based on actual dollars spent.
- 04910 – Fleet replacement charges as per the General Services vehicle maintenance division.

Significant Changes

The Martin County Golf Course will be in its third year of operating under the Parks and Recreation department for FY18. The General Fund Ad Valorem subsidy has increased from \$165,322 in FY17 to \$329,649 for FY18. Various small re-allocation changes for marketing and administrative personnel within the Parks and Recreation Department.

Technology Investment Plan

**Technology Investment Plan
Program Chart**
Total Full-Time Equivalents (FTE) = 0.0

Administration
County Attorney
Information Technology Services
General Services
Library
Parks And Recreation
Building Department
Growth Management
Water Quality
Engineering
Community Development
Airport
Utilities And Solid Waste
Fire Rescue
Clerk Of Circuit Court
Property Appraiser
Sheriff
Supervisor Of Elections
Constitutional Officers' Tip Maintenance
Miscellaneous
Technology Infrastructure

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018 Variance	Pct Change
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	5,429,250	5,107,154	6,271,581	1,164,427	22.80 %

Technology Investment Plan

Introduction

Like many governments that are faced with growth in demand for services, the County is faced with major challenges and opportunities. These challenges and opportunities are caused by the heightened expectations of the County's constituents - citizens and the business community to interact and conduct business with the County and employees - to use technology to accomplish their daily tasks. This expectation occurs within an environment of rapid change and finite resources. To be successful, the County's Information Technology Services (ITS) must operate effectively and efficiently to ensure better services, better products, shorter project life cycles, less cost and more convenience.

The Technology Investment Plan (TIP) is in place to facilitate a cooperative forum to assess organizational business needs and priorities against technology, and to provide the controls and processes to project and control the total cost of ownership and returns on investment.

Key Issues and Trends

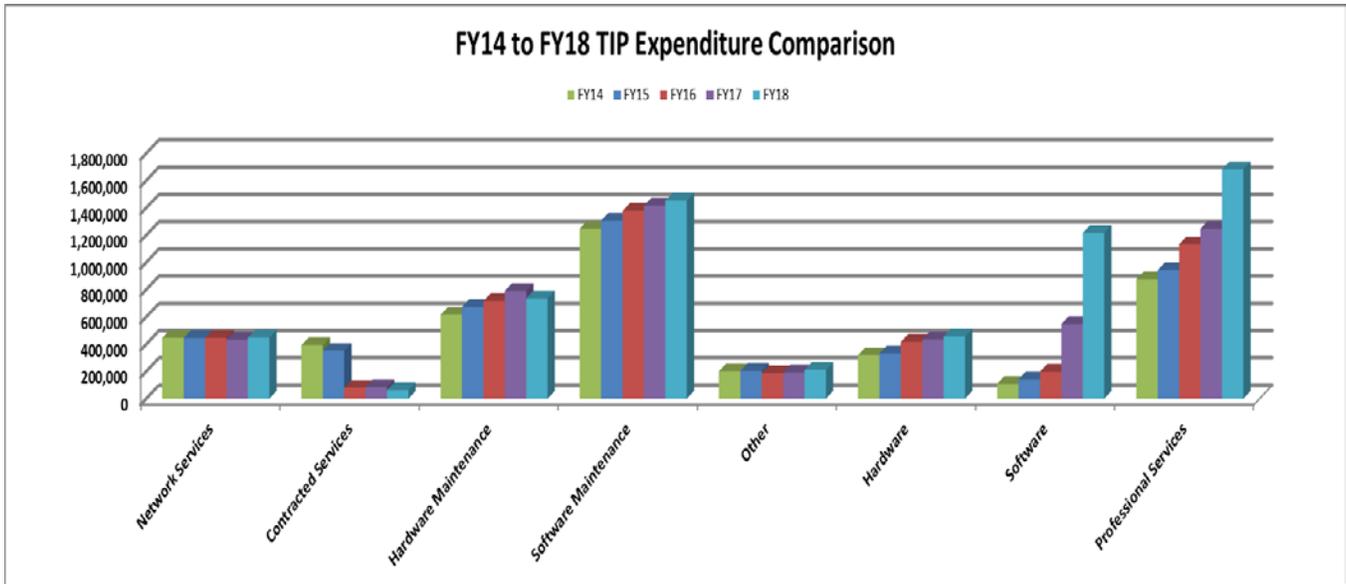
The formulation of business values and probability of success factors are centered on a framework by which the allocation of scarce resources can be directed and accomplishments identified and categorized. The priorities that were adopted are:

- Mandated requirements
- Leveraging of prior investments
- Enhancing county security
- Improving service quality and efficiency
- Ensuring a current and supportable technology infrastructure
- Manage contracts and obligations
- Reduce costs

Technology Investment Plan

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Administration	81,404	82,158	58,838	127,139
County Attorney	0	0	0	6,421
Information Technology Services	31,646	42,215	30,821	68,196
General Services	7,000	7,000	7,349	23,556
Library	214,669	271,062	245,344	326,087
Parks and Recreation	58,785	64,289	101,319	81,813
Building Department	897,748	536,215	1,084,205	536,781
Growth Management	21,540	39,000	74,356	56,559
Water Quality	8,500	8,500	8,500	9,000
Engineering	294,168	196,630	346,648	326,512
Community Development	500	500	500	3,496
Airport	4,018	8,720	11,346	12,144
Utilities and Solid Waste	449,097	493,356	506,726	567,184
Fire Rescue	154,257	212,734	261,556	339,144
Clerk of Circuit Court	6,000	6,900	6,900	17,672
Property Appraiser	39,130	61,924	49,357	74,117
Sheriff	16,575	16,575	15,884	56,663
Supervisor of Elections	30,215	30,215	27,998	30,215
Constitutional Officers' Tip Maintenance	19,911	20,000	15,949	20,000
Miscellaneous	165,179	331,870	395,487	384,108
Technology Infrastructure	2,928,907	2,677,291	2,756,788	3,204,774
Total Expenses	5,429,250	5,107,154	6,005,871	6,271,581



Technology Investment Plan

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	0	0	8,376	0
03101 Professional Services - IT	678,500	1,228,620	1,893,499	1,683,580
03400 Other Contractual Services	1,963	0	0	0
03405 IT Services	135,432	86,300	140,929	62,600
03410 Other Contractual Svcs - Staffing	7,193	0	0	0
03412 IT Hosting Service	47,989	63,603	60,056	100,525
04002 Travel and Per Diem/Educational	4,794	0	0	0
04100 Communications	393,507	433,251	408,792	448,741
04101 Communications- Cell Phones	2,097	0	3,044	0
04104 Communications-Data/Wireless Svcs	0	0	75	0
04200 Freight and Postage	929	0	592	0
04400 Rentals and Leases	0	27,200	30,050	27,700
04600 Repairs and Maintenance	33,550	15,000	34,030	10,000
04612 Software Maintenance	1,254,538	1,500,622	1,461,220	1,453,948
04614 Hardware Maintenance	645,357	739,183	646,896	698,968
05175 Computer Equipment \$1,000-\$4999.99	154,875	69,350	62,784	69,350
05179 Other Equipment \$1000-\$4999.99	15,724	0	2,200	0
05195 Non-Capital Computer Equipment	173,157	88,200	175,763	88,200
05199 Other Non-Capital Equipment	1,502	10,000	10,307	10,000
05207 Computer Supplies	19,355	10,000	30,812	10,000
05208 Software Licenses	14,485	107,560	220,370	562,135
05211 Software Services	377,384	340,140	459,050	655,734
05500 Training	400	0	0	0
06200 Buildings	274,538	0	21,665	0
06300 Improvements Other Than Buildings	14,595	0	63,312	0
06301 Improve Other Than Bldgs Prof Svcs	33,572	0	0	0
06400 Furniture and Equipment	0	0	16,980	0
06401 Computer Equipment	163,752	205,125	255,069	189,700
06800 Intangible Assets	980,064	0	0	0
09902 Budget Reserves/ Capital Outlay	0	183,000	0	200,400
Total Expenses	5,429,250	5,107,154	6,005,871	6,271,581

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	3,298,561	3,207,512	3,425,414	4,039,755
1110 Unincorporated MSTU	26,160	52,266	94,818	70,083
1111 Building and Permitting	853,533	555,934	1,096,324	557,067
1120 Consolidated Fire/Ems	138,741	169,486	249,608	285,594
1130 Consolidated Parks	10,687	16,652	11,829	15,797
1131 Sailfish Splash Waterpark	13,049	13,050	12,250	3,875
1137 Community Broadband Network	-125,285	-113,836	-118,115	79,700
1140 Stormwater MSTU	29,228	24,673	24,186	30,381
1150 Countywide Road Maintenance MSTU	330	1,116	716	966
1589 \$15 Lcl Ord-Ct Facilities FS318.18	19,911	20,000	15,949	20,000
3102 Other County Capital Projects	825	1,218	1,018	483
3201 Beaches	165	951	551	966
3301 Road Projects	167,582	222,277	222,254	346,669
4102 Consolidated - Operating	443,749	486,862	501,232	561,686
4200 Solid Waste	5,348	6,494	5,494	5,498
4300 Airport	4,843	12,296	13,522	16,008

Technology Investment Plan

Expenditures and Revenues (cont)

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4501 Martin County Golf Course	0	800	399	800
5300 Vehicle Maintenance	990	2,955	1,955	3,947
62034 Community Development Administratio	1,494	4,245	2,845	3,881
33142 Federal Grants/Mass Transit	114,273	0	40,727	0
33420 State Grants/Public Safety	5,253	0	0	0
33720 Local Grants/Public Safety	13,742	0	0	0
34900 Other Charges For Services	103,579	103,542	104,730	103,300
36200 Rents and Royalties	187,076	193,536	193,912	0
36900 Other Miscellaneous Revenues	115,415	125,125	104,254	125,125
Total Revenues	5,429,250	5,107,154	6,005,871	6,271,581

**Technology Investment Plan
Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	6,605	3,095	10,750	7,095
04100 Communications	2,180	2,180	0	2,180
04612 Software Maintenance	0	2,550	0	1,850
05175 Computer Equipment \$1,000-\$4999.99	3,058	3,350	0	3,350
05207 Computer Supplies	192	0	0	0
05208 Software Licenses	0	0	0	31,681
05211 Software Services	69,369	70,983	48,088	80,983
Total Expenses	81,404	82,158	58,838	127,139

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	81,404	82,158	58,838	127,139
Total Revenues	81,404	82,158	58,838	127,139

Expenditure Line Item Summation

- 03101 - Halogen continuous advancement \$3,095; NeoGov Onboarding Module for Human Resources Department \$4,000.
- 04100 - Countywide telephone system.
- 04612 - Martin County Television (MCTV) \$1,850; \$700 decreased from the Veterans Information Management System (VIMS).
- 05175 - Hardware replacement program - MCTV.
- 05208 - Increase due to Oracle License upgrade, which was cost-shared among users.
- 05211 - Hosted software: NeoGov Insight \$12,209; Halogen eAppraisal \$30,915; OpenGov \$27,859; NeoGov Onboarding Module for HR Dept. \$10,000.

Martin County
Fiscal Year 2018 Adopted Budget

**Technology Investment Plan
County Attorney**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05208 Software Licenses	0	0	0	6,421
Total Expenses		0		6,421

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	0	0	6,421
Total Revenues		0		6,421

Expenditure Line Item Summation

05208 - Increased for Oracle license upgrade.

**Technology Investment Plan
Information Technology Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	9,419	30,315	19,077	30,315
04612 Software Maintenance	8,343	10,000	8,343	15,350
05208 Software Licenses	0	0	0	17,981
05211 Software Services	1,500	1,900	3,401	4,550
06800 Intangible Assets	12,384	0	0	0
Total Expenses	31,646	42,215	30,821	68,196

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	31,646	42,215	30,821	68,196
Total Revenues	31,646	42,215	30,821	68,196

Expenditure Line Item Summation

03101 - GIS infrastructure support \$24,000; website support \$6,315.
 04612 - DLT solutions - AutoCAD \$600; Track-IT \$10,000. Oracle Toad \$4,750
 05208 - Increased for Oracle license upgrade.
 05211 - Software subscriptions for ArcGIS \$1,500; ESRI \$750; Google Earth \$400; Legistar \$1,900.

**Technology Investment Plan
General Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
04100 Communications	0	0	349	0
04612 Software Maintenance	7,000	7,000	7,000	9,000
05208 Software Licenses	0	0	0	14,556
Total Expenses	7,000	7,000	7,349	23,556

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	7,000	7,000	7,349	23,556
Total Revenues	7,000	7,000	7,349	23,556

Expenditure Line Item Summation

04612 - Infor Public Sector Service and Maintenance Agreement (IPS SMA).
05208 - Increased for Oracle license upgrade.

**Technology Investment Plan
Library**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	0	5,500	3,825	0
03400 Other Contractual Services	1,963	0	0	0
03405 IT Services	0	0	2,410	0
04100 Communications	48,750	49,400	24,930	49,400
04200 Freight and Postage	120	0	263	0
04400 Rentals and Leases	0	0	840	0
04612 Software Maintenance	61,481	77,707	59,843	7,565
04614 Hardware Maintenance	39,245	67,078	60,775	68,943
05175 Computer Equipment \$1,000-\$4999.99	10,351	0	1,154	0
05195 Non-Capital Computer Equipment	25,195	30,500	29,090	30,500
05199 Other Non-Capital Equipment	604	0	750	0
05208 Software Licenses	56	0	0	41,955
05211 Software Services	26,905	25,452	36,579	127,724
06400 Furniture and Equipment	0	0	11,990	0
06401 Computer Equipment	0	15,425	12,894	0
Total Expenses	214,669	271,062	245,344	326,087

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	214,669	271,062	245,344	326,087
Total Revenues	214,669	271,062	245,344	326,087

Expenditure Line Item Summation

04100 - Countywide telephone system.

04612 - Software maintenance for Public internet filtering \$2,000; PC Reserv/print control \$3,565; Deep Freeze \$2,000; and moved \$70,142 into the Software Services line item.

04614 - Bibliotheca RFID \$35,000; sorters & gates and other equipment \$23,587; UPS equipment \$5,356; miscellaneous hardware \$5,000.

05195 - Public PC replacement (50 per year) \$22,500; Barcode scanners replacement \$2,000; Public printer replacement \$6,000.

05208 - Increased for Oracle license upgrade.

05211 - \$70,142 moved from the Software Maintenance line item, and \$32,130 increase to maintain current level of service (CLOS). Software Services are as follows: SIRSI (Web Based Library System) Products \$80,000; Online Computer Library Center (OCLC) \$17,990; Go-to-Meeting \$468; Mobile device print service \$4,350; LitKeeper \$2,992; Basecamp \$600; SignUp \$8,000; LibraryThing \$2,525; Web Form \$400; WordPress \$99; Survey Monkey \$300; Adobe Web \$10,000.

06401 - Reduction due to one-time equipment purchase during FY17.

**Technology Investment Plan
Parks and Recreation**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	0	5,000	56,200	0
04100 Communications	20,632	24,239	11,383	24,989
04612 Software Maintenance	32,695	34,800	33,486	15,600
05195 Non-Capital Computer Equipment	5,208	0	0	0
05208 Software Licenses	0	0	0	40,349
05211 Software Services	250	250	250	875
Total Expenses	58,785	64,289	101,319	81,813

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	37,194	38,290	80,144	64,239
1130 Consolidated Parks	8,542	12,149	8,526	12,899
1131 Sailfish Splash Waterpark	13,049	13,050	12,250	3,875
4501 Martin County Golf Course	0	800	399	800
Total Revenues	58,785	64,289	101,319	81,813

Expenditure Line Item Summation

04100 - Countywide telephone system \$18,439; Cable/modem for Halpatiokee Park \$1,800; Jimmy Graham Park \$1,050; Lamar Howard Park \$1,400; South County ball park \$900; Phipps Park \$1,400.
 04612 - Infor Public Sector (IPS) \$9,000; Active Network-Class \$5,000; AcroPrint \$1,600.
 05208 - Increased for Oracle license upgrade; and for the Web-based Radio Programming Software License.
 05211 - Swim Meet Manager (SWIM MM) \$275; WhenToWork \$600.

**Technology Investment Plan
Building Department**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	321,585	298,000	705,581	248,000
03405 IT Services	7,144	1,200	67,750	1,200
03410 Other Contractual Svcs - Staffing	7,193	0	0	0
04100 Communications	49,000	0	0	0
04612 Software Maintenance	15,018	15,600	15,518	13,100
05175 Computer Equipment \$1,000-\$4999.99	1,204	0	0	0
05195 Non-Capital Computer Equipment	848	0	8,182	0
05208 Software Licenses	0	0	8,627	17,981
05211 Software Services	215,067	221,415	278,547	256,500
06800 Intangible Assets	280,690	0	0	0
Total Expenses	897,748	536,215	1,084,205	536,781

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1111 Building and Permitting	848,748	536,215	1,084,205	536,781
1120 Consolidated Fire/EMS	49,000	0	0	0
Total Revenues	897,748	536,215	1,084,205	536,781

Expenditure Line Item Summation

03101 - GIS \$20,000; Aerial photogrammetry \$25,000; Website \$3,000; Accela \$200,000; reduced by \$50,000 from KIVA application.

03405 - PayPal online payment processsing for KivaNet.

04612 - Oracle \$12,500; DLT Solutions \$600.

05208 - Increased for Oracle license upgrade.

05211 - ArcGIS Enterprise Software \$25,000; Accela Automation \$224,500. Legistar \$7,000

**Technology Investment Plan
Growth Management**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	9,079	14,000	39,790	20,000
04612 Software Maintenance	5,000	25,000	5,000	0
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,027	0
05195 Non-Capital Computer Equipment	0	0	5,105	0
05208 Software Licenses	0	0	1,312	11,559
05211 Software Services	0	0	22,122	25,000
06800 Intangible Assets	7,461	0	0	0
Total Expenses	21,540	39,000	74,356	56,559

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1110 Unincorporated MSTU	21,540	39,000	74,356	56,559
Total Revenues	21,540	39,000	74,356	56,559

Expenditure Line Item Summation

03101 - Accela.
05208 - Increased for Oracle license upgrade.
05211 - ArcGIS Enterprise.

**Technology Investment Plan
Water Quality**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
04612 Software Maintenance	8,500	8,500	8,500	9,000
Total Expenses	8,500	8,500	8,500	9,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1140 Stormwater MSTU	8,500	8,500	8,500	9,000
Total Revenues	8,500	8,500	8,500	9,000

Expenditure Line Item Summation

04612 - Infor Public Sector Service and Maintenance Agreement (IPS-SMA).

**Technology Investment Plan
Engineering**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	29,784	93,320	176,689	105,000
04100 Communications	10,289	9,390	9,833	9,390
04200 Freight and Postage	0	0	143	0
04612 Software Maintenance	90,517	93,145	113,157	127,250
04614 Hardware Maintenance	188	775	0	775
05175 Computer Equipment \$1,000-\$4999.99	61,693	0	5,840	0
05179 Other Equipment \$1000-\$4999.99	8,232	0	0	0
05195 Non-Capital Computer Equipment	211	0	0	0
05208 Software Licenses	0	0	38,996	50,997
05211 Software Services	0	0	1,990	33,100
06800 Intangible Assets	93,254	0	0	0
Total Expenses	294,168	196,630	346,648	326,512

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	0	92,802	0
1140 Stormwater MSTU	18,913	12,000	12,713	18,000
3301 Road Projects	160,982	184,630	200,407	308,512
33142 Federal Grants/Mass Transit	114,273	0	40,727	0
Total Revenues	294,168	196,630	346,648	326,512

Expenditure Line Item Summation

03101 - Website/Intranet support \$3,000; Infor Public Sector baseline (IPS BASE) \$15,000; IPS (CLOE) \$21,000; GIS infrastructure support \$25,000; GIS current level of effort (CLOE) \$16,000; Aerial photogrammetry \$25,000.

04100 - Digital Subscriber Line (DSL) for Hobe Sound Bridge Tender \$550. Countywide telephone system \$8,840;

04612 - IPS software maintenance \$50,000; Marshall GeoResults \$6,250. Highway capacity system \$500; AcroPrint Pendulum \$800; Adept \$3,100; XGate \$6,000; IntraVue \$900; TripSpark \$28,400; Traffic Controllers \$16,650; DLT Solutions - AutoCAD (4) \$2,300; DLT Solutions - Civil 3D (7) \$7,500; ArcPad \$750; Leica Spider/LGO CCP \$4,100;

04614 - Maintenance of plotters and scanners.

05208 - Increased for Oracle license upgrade; and for the Web-based Radio Programming Software License.

05211 - ArcGIS Enterprise \$31,000. Traffic Count System \$2,100.

**Technology Investment Plan
Community Development**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05208 Software Licenses	0	0	0	2,996
05211 Software Services	500	500	500	500
Total Expenses	500	500	500	3,496

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	0	0	2,996
62034 Community Development Administration	500	500	500	500
Total Revenues	500	500	500	3,496

Expenditure Line Item Summation

05208 - Increased for Oracle license upgrade.
05211 - ArcGIS Community Analyst online subscription.

**Technology Investment Plan
Airport**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	298	5,000	11,346	5,000
04100 Communications	3,720	3,720	0	3,720
05208 Software Licenses	0	0	0	3,424
Total Expenses	4,018	8,720	11,346	12,144

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4300 Airport	4,018	8,720	11,346	12,144
Total Revenues	4,018	8,720	11,346	12,144

Expenditure Line Item Summation

03101 - Cloudyreason - web site/intranet support.
 04100 - Countywide telephone system.
 05208 - Increased for Oracle license upgrade.

**Technology Investment Plan
Utilities and Solid Waste**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	39,382	153,500	196,997	168,500
03405 IT Services	66,367	0	11,697	0
04100 Communications	0	0	2,262	6,300
04612 Software Maintenance	235,380	274,366	259,211	239,875
04614 Hardware Maintenance	8,915	11,030	9,272	13,000
05175 Computer Equipment \$1,000-\$4999.99	3,161	0	1,630	0
05195 Non-Capital Computer Equipment	76,247	27,700	4,928	27,700
05208 Software Licenses	9,277	7,560	0	60,859
05211 Software Services	10,369	4,500	15,740	36,250
06400 Furniture and Equipment	0	0	4,990	0
06401 Computer Equipment	0	14,700	0	14,700
Total Expenses	449,097	493,356	506,726	567,184

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	443,749	486,862	501,232	561,686
4200 Solid Waste	5,348	6,494	5,494	5,498
Total Revenues	449,097	493,356	506,726	567,184

Expenditure Line Item Summation

- 03101 - Aerial photogrammetry \$37,500; GIS infrastructure support \$30,000; Customer Information System \$80,000. Infor Public Sector (IPS) current level of effort (CLOE) \$6,000; IPS (BASE) \$15,000;
- 04100 - Cable-Modem Fees \$900/ea. for the following: Canopy Creek Vacuum Station Comcast, Water Plant Hutchinson Island Digital Subscriber Line (DSL), North River Shores Vacuum Station, Seagate Harbor Vacuum Station, Water Plant Dixie Park, Water Plant Martin Downs Wastewater Transfer Station, Water Plant Vista Salerno.
- 04612 - Oracle support \$45,500; Microsoft Enterprise Agreement \$1,698; IPS software maintenance \$25,000; Landfill software support \$2,800; Microsoft Enterprise Agreement \$26,602; DLT Solutions-Map 3D (x2) \$1,650; FME Desktop \$1,500; InfraMAP \$1,600; iWater \$1,000; Ventyx Advantage CIS \$62,000; Ventyx server for COBOL tier 2 \$6,000; Itron meter reading system \$5,000; Check Scanner w/CAR/LAR \$2,700; Red Hat Cobol support for CIS Linux servers \$2,425; Symantic Antivirus \$700; Calibration S/W \$2,000; Scada \$1,750; Log-me-in \$3,125; Sytec \$900; Specter \$1,225; Trihedral \$5,200; Rockwell \$5,500; Intellution \$34,000.
- 04614 - Itron system \$12,000; Two check scanner machines \$1,000.
- 05195 - Miscellaneous computer equipment \$3,000; Plant maintenance \$12,000; Treatment \$5,000; Tech Services \$5,500; SCADA miscellaneous computer equipment \$1,200. Miscellaneous computer equipment - Landfill \$1,000;
- 05208 - Increased for Oracle license upgrade \$47,093; and for the Web-based Radio Programming Software License \$6,206. Also covers Microsoft Office Licenses \$1,000; and Itron System \$6,560.
- 05211 - Constant Contact \$1,000; BIS Online \$500. Water Gems \$6,750; ArcGIS Enterprise \$25,000; ArcGIS GeoEvent \$3,000.
- 06401 - Scada server replacements and x1 laptop replacement.

**Technology Investment Plan
Fire Rescue**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	27,654	18,000	47,325	23,500
03412 IT Hosting Service	0	10,300	10,300	10,300
04100 Communications	7,476	55,534	50,215	55,534
04612 Software Maintenance	86,494	115,000	92,238	114,725
04614 Hardware Maintenance	0	4,000	575	4,000
05175 Computer Equipment \$1,000-\$4999.99	0	4,000	0	4,000
05195 Non-Capital Computer Equipment	0	0	10,286	0
05199 Other Non-Capital Equipment	898	0	0	0
05208 Software Licenses	3,873	0	44,597	105,258
05211 Software Services	19,775	5,900	6,020	21,827
06800 Intangible Assets	8,088	0	0	0
Total Expenses	154,257	212,734	261,556	339,144

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	54,432	84,384	53,141	100,884
1120 Consolidated Fire/EMS	80,831	128,350	208,415	238,260
33420 State Grants/Public Safety	5,253	0	0	0
33720 Local Grants/Public Safety	13,742	0	0	0
Total Revenues	154,257	212,734	261,556	339,144

Expenditure Line Item Summation

03101 - Training \$5,500; Northstar - GIS support \$18,000.

03412 - ImageTrend hosting services.

04100 - Countywide telephone system \$53,984; Telephone system for Firestation #36 cableModem \$1,550.

04612 - ImageTrent \$9,200; Telestaff/Webstaff \$15,275. Infor Public Sector (IPS) \$6,500; Intergraph - Fire Rescue computer aided dispatch system \$34,000; Mobile Computer Aided Dispatch (CAD) \$42,500; Priority Dispatch \$7,250;

04614 - Public Safety Complex (PSC) computer equipment repair program - audio/visual equipment.

05175 - PSC computer equipment replacement program - servers.

05208 - Increased for Oracle license upgrade; and for the Web-based Radio Programming Software License.

05211 - Cummins QuickServe Online \$377; Tax Collector Software \$10,800; Outlink \$2,650. ArcGIS Enterprise software \$8,000

**Technology Investment Plan
Clerk of Circuit Court**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03405 IT Services	0	6,000	0	0
04612 Software Maintenance	0	900	900	1,000
05208 Software Licenses	0	0	0	9,847
05211 Software Services	6,000	0	6,000	6,825
Total Expenses	6,000	6,900	6,900	17,672

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	6,000	6,900	6,900	17,672
Total Revenues	6,000	6,900	6,900	17,672

Expenditure Line Item Summation

04612 - Evisions maintenance.
 05208 - Increased for Oracle license upgrade.
 05211 - Streaming and Media Services.

**Technology Investment Plan
Property Appraiser**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	0	23,215	22,248	23,215
04612 Software Maintenance	12,415	23,609	23,609	16,980
05208 Software Licenses	0	0	0	6,422
05211 Software Services	3,500	3,500	3,500	15,500
06800 Intangible Assets	23,215	0	0	0
09902 Budget Reserves/ Capital Outlay	0	11,600	0	12,000
Total Expenses	39,130	61,924	49,357	74,117

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	39,130	61,924	49,357	74,117
Total Revenues	39,130	61,924	49,357	74,117

Expenditure Line Item Summation

- 03101 - Website services.
- 04612 - Microsoft Enterprise Agreement.
- 05208 - Increased for Oracle license upgrade.
- 05211 - ArcGIS Enterprise.
- 09902 - Reserves for desktop replacement program.

**Technology Investment Plan
Sheriff**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	0	16,575	15,884	16,575
04100 Communications	0	0	0	1,300
05208 Software Licenses	0	0	0	38,788
06800 Intangible Assets	16,575	0	0	0
Total Expenses	16,575	16,575	15,884	56,663

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	16,575	16,575	15,884	56,663
Total Revenues	16,575	16,575	15,884	56,663

Expenditure Line Item Summation

03101 - Website services.

04100 - Security modems.

05208 - Increase due to Web-based Radio Programming Software License upgrade, which was cost-shared among users.

**Technology Investment Plan
Supervisor of Elections**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03101 Professional Services - IT	0	29,215	27,998	29,215
04100 Communications	1,000	1,000	0	1,000
06800 Intangible Assets	29,215	0	0	0
Total Expenses	30,215	30,215	27,998	30,215

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	30,215	30,215	27,998	30,215
Total Revenues	30,215	30,215	27,998	30,215

Expenditure Line Item Summation

03101 - Website services.
04100 - Countywide telephone system.

**Technology Investment Plan
Constitutional Officers' Tip Maintenance**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
04614 Hardware Maintenance	2,161	0	0	0
05195 Non-Capital Computer Equipment	1,860	0	0	0
06401 Computer Equipment	12,436	20,000	15,949	20,000
06800 Intangible Assets	3,455	0	0	0
Total Expenses	19,911	20,000	15,949	20,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1589 \$15 Lcl Ord-Ct Facilities FS318.18	19,911	20,000	15,949	20,000
Total Revenues	19,911	20,000	15,949	20,000

Expenditure Line Item Summation

06401 - Communications equipment replacement.

**Technology Investment Plan
Miscellaneous**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
04100 Communications	16,845	16,220	693	22,220
04200 Freight and Postage	0	0	62	0
04612 Software Maintenance	67,961	177,250	230,251	185,082
04614 Hardware Maintenance	654	3,000	501	3,000
05175 Computer Equipment \$1,000-\$4999.99	50,307	12,000	11,594	12,000
05195 Non-Capital Computer Equipment	20,061	0	49,660	0
05207 Computer Supplies	9,349	10,000	16,388	10,000
05208 Software Licenses	0	0	86,338	21,406
09902 Budget Reserves/ Capital Outlay	0	113,400	0	130,400
Total Expenses	165,179	331,870	395,487	384,108

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	132,175	197,865	291,287	244,921
1110 Unincorporated MSTU	4,620	13,266	20,461	13,524
1111 Building and Permitting	4,785	19,719	12,119	20,286
1120 Consolidated Fire/EMS	8,910	41,136	34,736	47,334
1130 Consolidated Parks	2,145	4,503	3,303	2,898
1140 Stormwater MSTU	1,815	4,173	2,973	3,381
1150 Countywide Road Maintenance MSTU	330	1,116	716	966
3102 Other County Capital Projects	825	1,218	1,018	483
3201 Beaches	165	951	551	966
3301 Road Projects	6,600	37,647	21,847	38,157
4300 Airport	825	3,576	2,176	3,864
5300 Vehicle Maintenance	990	2,955	1,955	3,947
62034 Community Development Administration	994	3,745	2,345	3,381
Total Revenues	165,179	331,870	395,487	384,108

Expenditure Line Item Summation

- 04100 - Countywide telephone system.
- 04612 - Microsoft Enterprise Software support.
- 04614 - Replacement printers warranty.
- 05175 - Replacement of fleet printers.
- 05207 - Replacement of miscellaneous non-capital computer equipment and computer accessories.
- 05208 - Increased for Oracle license upgrade.
- 09902 - Reserves for desktop replacement program.

**Technology Investment Plan
Technology Infrastructure**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	0	0	8,376	0
03101 Professional Services - IT	234,695	533,885	559,790	1,007,165
03405 IT Services	61,921	79,100	59,071	61,400
03412 IT Hosting Service	47,989	53,303	49,756	90,225
04002 Travel and Per Diem/Educational	4,794	0	0	0
04100 Communications	233,615	271,568	309,128	272,708
04101 Communications- Cell Phones	2,097	0	3,044	0
04104 Communications-Data/Wireless Svcs	0	0	75	0
04200 Freight and Postage	809	0	124	0
04400 Rentals and Leases	0	27,200	29,210	27,700
04600 Repairs and Maintenance	33,550	15,000	34,030	10,000
04612 Software Maintenance	623,733	635,195	604,163	697,571
04614 Hardware Maintenance	594,194	653,300	575,773	609,250
05175 Computer Equipment \$1,000-\$4999.99	25,102	50,000	41,538	50,000
05179 Other Equipment \$1000-\$4999.99	7,492	0	2,200	0
05195 Non-Capital Computer Equipment	43,528	30,000	68,511	30,000
05199 Other Non-Capital Equipment	0	10,000	9,557	10,000
05207 Computer Supplies	9,813	0	14,424	0
05208 Software Licenses	1,279	100,000	40,501	79,655
05211 Software Services	24,149	5,740	36,314	46,100
05500 Training	400	0	0	0
06200 Buildings	274,538	0	21,665	0
06300 Improvements Other Than Buildings	14,595	0	63,312	0
06301 Improve Other than Bldgs Prof Svcs	33,572	0	0	0
06401 Computer Equipment	151,316	155,000	226,227	155,000
06800 Intangible Assets	505,728	0	0	0
09902 Budget Reserves/ Capital Outlay	0	58,000	0	58,000
Total Expenses	2,928,907	2,677,291	2,756,788	3,204,774

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	2,648,122	2,368,924	2,465,550	2,896,649
1120 Consolidated Fire/EMS	0	0	6,457	0
1137 Community Broadband Network	-125,285	-113,836	-118,115	79,700
34900 Other Charges for Services	103,579	103,542	104,730	103,300
36200 Rents and Royalties	187,076	193,536	193,912	0
36900 Other Miscellaneous Revenues	115,415	125,125	104,254	125,125
Total Revenues	2,928,907	2,677,291	2,756,788	3,204,774

**Technology Investment Plan
Technology Infrastructure**

Expenditure Line Item Summation

- 03101 - e-Discovery tool and services \$250,000; Banner 9 compliant-upgrade \$100,000. Infor Public Sector (IPS) baseline (BASE) \$70,000; IPS current level of effort (CLOE) \$10,000; GIS \$43,000; outsourced maintenance & repairs for the Community Broadband Network (CBN) \$74,200; Vulnerability Annual Testing \$30,000; Legal Consultant services for Broadband Communication issues \$2,000; Website/Intranet \$129,280; Morse Communication onsite Telephone System Support \$138,000; Data Center Support \$65,000; applications services such as Enterprise applications (EAS), Department Specific applications (DSA), etc. \$95,685;
- 03405 - PayPal card svc \$1,200; Merchant acct costs \$1,200; Gartner subscription services \$59,000.
- 03412 - Google \$500; Website \$52,500; AspDotNet \$225. Box Enterprise \$5,000; MPLS NetBond \$32,000;
- 04100 - Digital Subscriber Line (DSL) \$1,350; Comcast \$950; Sprint \$1,800; Florida LambdaRail \$35,484; FPL Fibernet \$54,000; ITS telecom \$17,760; FEC R/R crossing \$7,400; Countywide telephone system \$31,704; Long distance services \$28,800; Indiantown annex \$4,080; Telephone conferencing \$600; Centrex \$50,000; Bellsouth \$1,200; 411 charges \$300; Advertising phonebooks \$1,524; Reserved numbers \$200; PRI circuits \$33,276; 800 MHz Radio Truck System \$2,280.
- 04400 - American Tower lease \$25,200; City of Port St. Lucie Tower lease for TCRCS \$2,500.
- 04600 - Equipment/networks repairs.
- 04612 - /
- 04614 - Kodak Imaging Scanners \$3,250; Alcatel PBX System \$93,000; Foundry Network equipment \$80,000; Network components \$148,000; Juniper Firewall \$11,000; Aruba wireless \$6,000; Advantage Ultra Plan for Hot Aisle Containment System at Public Safety Complex \$28,500; Infrastructure board repair with advance replacement \$130,000; Radio repair services \$109,500.
- 05175 - Data Center hardware.
- 05195 - Misc. non-capital hardware replacement.
- 05199 - Fiber network optic components & replacements.
- 05208 - Data Center upgrades \$50,000; IPS upgrades \$15,000; GIS upgrades \$10,000; increased for the Web-based Radio Programming Software License \$4,655.
- 05211 - Archive Social \$7,000; Constant Contact \$1,500; Yahoo Flickr \$100. Arc GIS Enterprise Software \$12,500; Streaming and Media Services \$25,000;
- 06401 - Data Center network fiber switches and routers.
- 09902 - Reserves for telephone equipment replacement program.

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Utilities & Solid Waste

Utilities & Solid Waste Program Chart Total Full-Time Equivalents (FTE) = 116.00
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Administration Total Full Time Equivalents (FTE) = 8.6
Transfer Station Operations Total Full Time Equivalents (FTE) = 5.34
Pump Out Boat Total Full Time Equivalents (FTE) = 1
Construction and Debris Total Full Time Equivalents (FTE) = 5.83
Technical Services Total Full Time Equivalents (FTE) = 11.4
Customer Service Total Full Time Equivalents (FTE) = 15
Maintenance - Water Total Full Time Equivalents (FTE) = 16.4
Maintenance -Sewer Total Full Time Equivalents (FTE) = 20.6
Treatment Water Total Full Time Equivalents (FTE) = 15
Treatment Sewer Total Full Time Equivalents (FTE) = 13
Long-Term Care Total Full Time Equivalents (FTE) = 1.83
Renewal & Replacement Total Full Time Equivalents (FTE) = 0
Water/Sewer Assessment Impr. Total Full Time Equivalents (FTE) = 0
Hazardous Waste Total Full Time Equivalents (FTE) = 2

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2018 ADOPTED</u>	<u>FY 2017 to FY 2018 Variance</u>	<u>Pct Change</u>
Total FTE	113.00	116.00	116.00	.00	0 %
Total Budget Dollars	37,136,408	41,044,282	42,382,064	1,337,782	3.26 %

Utilities & Solid Waste

Introduction

Provide safe and reliable supply of drinking water, proper wastewater collection for all utility customers, and protect the environment in Martin County by providing effective and efficient collection, recycling and disposal of solid waste.

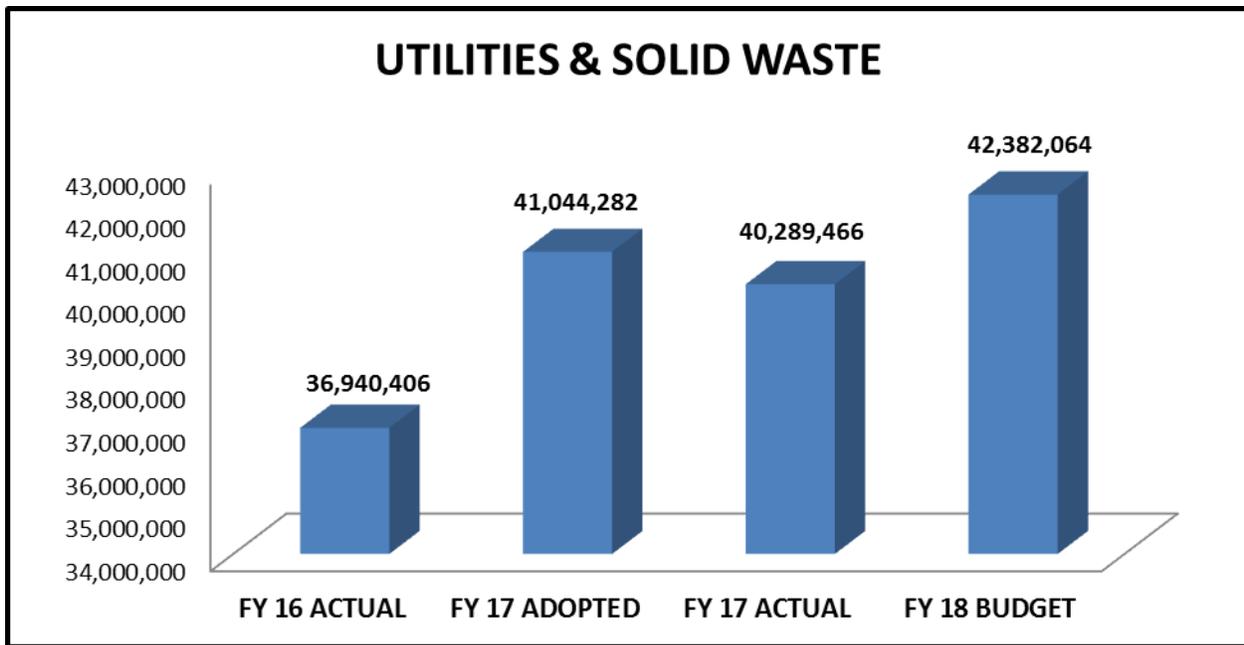
Key Issues and Trends

- The Utilities & Solid Waste Department (the Department) continues process optimization through the regionalization of the County's water and wastewater facilities and the transfer of solid waste to the Solid Waste Authority's waste-to-energy facility.
- During the fiscal year the department will:
 - manage consulting contracts to provide required oversight to ensure compliance with Board-adopted policy and direction;
 - implement approved Con Edison Solutions Company/BCR Environmental Group contract to remain within established budgets and time frames as may be amended;
 - ensure compliance with all applicable regulatory agencies 98% of the time;
 - maintain a minimum of 1.5 debt service coverage for Utility indebtedness.
- During fiscal year 2016, the Department merged the division of Field Operations and Plant Maintenance into one division called Maintenance. This reorganization provides maintenance to treatment plants, distribution and collection lines, as well as customers.

Utilities & Solid Waste

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Administration	4,584,288	3,125,136	3,408,119	3,332,655
Transfer Station Operations	14,552,070	14,994,944	14,321,781	14,843,832
Pump Out Boat	76,811	87,809	81,366	108,978
Construction and Debris	3,108,002	3,604,428	3,364,391	4,061,039
Technical Services	1,260,655	1,434,713	1,162,620	1,312,057
Customer Service	1,299,333	1,382,718	1,346,940	1,424,737
Maintenance - Water	2,064,445	2,581,654	2,634,038	2,785,377
Maintenance - Sewer	2,870,340	3,264,992	3,048,623	3,618,161
Treatment Water	3,294,730	4,239,797	3,547,678	4,144,094
Treatment Sewer	3,473,463	3,836,808	3,578,687	4,032,207
Long-Term Care	234,138	1,011,304	362,963	1,028,689
Renewal & Replacement	0	1,109,500	740,896	1,274,000
Water/Sewer Assessment Impr.	56,750	0	2,407,593	0
Hazardous Waste	261,384	370,479	283,770	416,238
Total Expenses	37,136,408	41,044,282	40,289,466	42,382,064



Martin County
Fiscal Year 2018 Adopted Budget

Utilities & Solid Waste

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	5,091,093	5,387,141	5,193,893	5,517,611
01202 PTO Payout	84,543	0	108,233	0
01203 Standby Pay	127,365	114,660	113,085	128,416
01400 Overtime	320,780	282,300	335,208	322,550
01501 Cell Phone Stipend	15,532	15,239	15,206	15,237
01504 Class C Meal Reimbursement	0	0	288	0
02101 FICA	327,838	357,225	334,568	368,586
02102 Medicare	77,064	83,870	78,529	86,547
02200 Retirement Contributions	319,488	467,849	466,539	502,089
02201 Pension Expense Npl Adjust	195,999	0	0	0
02300 Life and Health Insurance	1,361,981	1,493,957	1,444,995	1,561,782
02610 Other Postemployment Benefits	1,378,963	68,372	68,372	71,500
03100 Professional Services	772,252	804,500	684,887	819,800
03103 Prof Svcs-Outside Counsel-Non-Lit	8,500	16,000	8,500	16,000
03400 Other Contractual Services	13,343,384	15,168,490	13,518,457	15,232,945
03401 Sludge Removal	1,107,890	832,399	1,018,124	1,250,000
03402 Bulk Water and Sewer Purchases	54,000	57,000	56,484	57,895
03403 Tax Collector Commissions & Fees	270,792	275,140	275,549	279,625
03404 Janitorial Services	7,358	15,600	7,041	15,600
03407 Transfer Station Disposal Cost	4,651,825	4,696,370	4,638,617	4,493,988
03409 Mowing & Landscaping Services	122,275	192,500	139,110	197,500
03410 Other Contractual Svcs - Staffing	259,199	451,473	353,136	558,729
03411 Landfill Closure Cost	-465,761	0	-390,116	0
04000 Travel and Per Diem	0	4,720	2,415	4,720
04001 Travel and Per Diem/Mandatory	0	4,150	0	4,150
04002 Travel and Per Diem/Educational	8,121	24,221	14,795	24,780
04100 Communications	54,899	87,676	60,698	88,271
04101 Communications- Cell Phones	16,860	30,568	27,841	30,835
04104 Communications-Data/Wireless Svcs	0	0	642	0
04200 Freight and Postage	158,199	167,621	149,378	176,390
04300 Utility Services	400	600	553	600
04301 Electricity	1,859,646	2,316,480	1,893,414	2,250,880
04303 Water/Sewer Services	24	115	0	115
04304 Garbage/Solid Waste Services	16,897	15,000	13,417	15,000
04400 Rentals and Leases	174,863	196,852	182,107	195,185
04402 Rentals and Leases/Copier Leases	29,337	32,600	27,707	32,600
04600 Repairs and Maintenance	1,211,372	858,578	1,351,489	1,192,116
04603 Lift Station Repair and Maintenance	163,664	256,600	97,982	265,000
04604 Manholes Repair and Maintenance	108,843	50,000	58,820	100,000
04610 Vehicle Repair and Maintenance	366,603	436,950	356,009	438,550
04611 Building Repair and Maintenance	56,050	144,500	45,505	170,000
04700 Printing and Binding	10,896	36,600	5,406	36,600
04800 Promotional Activities	0	2,000	0	2,000
04900 Other Current Charges	41,108	60,527	51,748	51,027
04901 Indirect Costs	1,943,279	1,943,279	1,943,279	1,943,279
05100 Office Supplies	17,592	44,710	20,866	41,330
05175 Computer Equipment \$1,000-\$4999.99	0	0	933	0
05179 Other Equipment \$1000-\$4999.99	0	0	178,646	0
05195 Non-Capital Computer Equipment	0	0	10,908	0
05199 Other Non-Capital Equipment	9,905	81,100	24,691	81,435

Martin County
Fiscal Year 2018 Adopted Budget

Utilities & Solid Waste

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
05200 Operating Supplies	272,267	316,615	401,081	351,270
05201 Chemicals	790,824	1,090,650	899,483	1,140,650
05203 New Service Water Meters	25,922	195,000	155,722	195,000
05204 Fuel	237,384	427,800	263,725	427,950
05205 Electrical Supplies	71,850	84,600	121,204	84,690
05209 Landscape Materials	0	16,000	0	2,000
05300 Road Materials and Supplies	19,194	65,000	79,361	65,000
05400 Publications and Memberships	9,239	8,850	7,825	11,596
05402 Publications/Subscriptions	1,047	4,025	1,967	4,575
05500 Training	27,763	55,210	28,290	55,370
06300 Improvements Other Than Buildings	0	760,000	2,825,489	760,000
06400 Furniture and Equipment	0	97,500	192,590	381,700
06402 Vehicles /Rolling Stock/Equip>\$30k	0	347,500	324,776	261,000
Total Expenses	37,136,408	41,044,282	40,289,466	42,382,064

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
3102 Other County Capital Projects	971	0	4,027	0
4102 Consolidated - Operating	17,715,126	18,773,218	19,882,327	19,549,193
4103 Consolidated Water - Cfc	0	150,000	0	150,000
4104 Consolidated Sewer - Cfc	0	100,000	0	100,000
4105 Consolidated R & R	17,290	859,500	740,896	1,024,000
4200 Solid Waste	19,380,155	21,161,564	19,461,597	21,558,871
38920 Grants and Donations	22,866	0	8,612	0
38930 Grants & Donations - State	0	0	192,007	0
Total Revenues	37,136,408	41,044,282	40,289,466	42,382,064

**Utilities & Solid Waste Department
Administration**

Mission Statement

The mission of the Administration Division is to provide top level leadership and professional management of the utilities system's performance and operations, as well as long-range business planning and facilities to meet both the expectations and level of service requirements of the existing and future residents of Martin County.

Services Provided

- Management and monitoring of programs
- Personnel development
- Policy development and monitoring
- Administrative support
- Public relations

Goals and Objectives

- Provide leadership, strategic planning, and fiscal stewardship for the business center
- Ensure proper interdepartmental liaison activities are performed in accordance with established County policies and procedures
- Ensure the department meets the required/adopted LOS
- Integrate the use of new technology and work procedures to increase services and staff productivity
- Maintain positive employee relations
- Provide accurate information in a timely manner to the public, developers, and engineers regarding the County's infrastructure
- Provide better customer service by minimizing complaints and abandoned calls

Benchmarks

- The industry standard for percentage of abandoned calls out of total inbound calls is 11.3%. The percentage of abandoned calls for Martin County is 5% when fully staffed.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Revenue Generation	\$	7.79	5.50	7.55	5.50
Abandoned (dropped) Calls	%	7.00	11.00	6.00	11.00
Customer Complaints	#	1.80	2.50	2.65	2.50

Outcomes

Meet the established goals of providing quality service to the customers through outstanding management and leadership, and long-range planning by improving business unit processes and workflows to maximize available resources.

Staffing Summary

Job Title	FY2017	FY2018
Administrative Specialist II	2	2
Senior Project Manager		1
Technical Services Administrator	.1	.1
Hydrogeologist		1
Executive Aide	1	1
Utilities Deputy Director	1	1
Environmental Specialist	.5	.5
Solid Waste Administrator	1	1
Util. & Solid Waste Director	1	1
Total FTE	6.6	8.6

Equipment Expenditures

None

Fiscal Year 2018

Utilities & Solid Waste Department

Martin County
Fiscal Year 2018 Adopted Budget

**Utilities & Solid Waste Department
Administration**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	479,846	470,711	547,841	598,467
01202 PTO Payout	5,408	0	8,100	0
01400 Overtime	31	600	296	700
01501 Cell Phone Stipend	83	0	283	288
02101 FICA	26,645	27,831	31,521	35,672
02102 Medicare	6,624	6,833	7,655	8,687
02200 Retirement Contributions	0	43,616	49,964	55,006
02201 Pension Expense Npl Adjust	118,301	0	0	0
02300 Life and Health Insurance	86,213	85,101	100,979	112,003
02610 Other Postemployment Benefits	1,378,963	68,372	68,372	71,500
03100 Professional Services	160,895	70,000	77,091	86,800
03103 Prof Svcs-Outside Counsel-Non-Lit	8,500	16,000	8,500	16,000
03400 Other Contractual Services	20,517	27,098	17,078	27,185
03403 Tax Collector Commissions & Fees	270,792	275,040	275,549	279,525
03410 Other Contractual Svcs - Staffing	0	0	13,937	0
04000 Travel and Per Diem	0	300	0	300
04002 Travel and Per Diem/Educational	800	4,391	757	4,900
04100 Communications	2,412	2,440	5,020	2,645
04101 Communications- Cell Phones	1,497	1,440	2,111	1,470
04200 Freight and Postage	1,518	2,900	2,244	2,900
04301 Electricity	3,939	3,168	4,243	3,564
04400 Rentals and Leases	39,067	42,112	38,030	45,190
04402 Rentals and Leases/Copier Leases	1,260	1,680	1,403	1,890
04600 Repairs and Maintenance	199	439	153	454
04610 Vehicle Repair and Maintenance	200	500	42	500
04611 Building Repair and Maintenance	2,737	1,500	296	1,500
04700 Printing and Binding	153	700	80	700
04900 Other Current Charges	14,003	11,465	14,038	11,965
04901 Indirect Costs	1,943,279	1,943,279	1,943,279	1,943,279
05100 Office Supplies	1,212	3,450	1,409	3,570
05179 Other Equipment \$1000-\$4999.99	0	0	178,646	0
05199 Other Non-Capital Equipment	1,142	1,550	353	1,585
05200 Operating Supplies	708	2,280	1,214	2,415
05204 Fuel	640	1,200	907	1,250
05400 Publications and Memberships	4,535	4,465	4,431	5,910
05402 Publications/Subscriptions	986	825	853	825
05500 Training	1,181	3,850	1,445	4,010
Total Expenses	4,584,288	3,125,136	3,408,119	3,332,655
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	3,396,381	2,032,536	2,352,182	2,232,560
4105 Consolidated R & R	17,290	0	0	0
4200 Solid Waste	1,170,617	1,092,600	1,055,938	1,100,095
Total Revenues	4,584,288	3,125,136	3,408,119	3,332,655

**Utilities & Solid Waste Department
Administration**

Accounts of Interest

02610 - Budget is based on indirect cost study done by OMB.

03100 - \$41,800 financial/rate consulting; \$15,000 monitoring of well abandonment; \$30,000 for the solid waste disposal agreement negotiations and related solid waste matters. Change in this account is due to increased need for financial services/consulting related to the septic to sewer conversion program.

03103 - Legal services for franchise agreements and utility matters.

03400 - \$23,007 mailing of garbage assessment notices; \$778 carpet cleaning; \$3,230 courier service; miscellaneous \$170.

03403 - Fees paid to Tax Collector for assessment collections.

04002 - as well as accounts: 04100, 04301, 04400, 04402, 04600, 05200, and 05400 all increased due to re-allocation of two staff members to this division and their proportional share of office and other staff-related expenses.

Significant Changes

In the Fiscal Year 2017, two positions were moved to Administration from the Technical Services Division: a hydrogeologist and a senior project manager. Staff re-allocation is the primary reason for increased payroll and a proportionate share of operating expenses.

**Utilities & Solid Waste Department
Transfer Station Operations**

Mission Statement

Provide a high level of cost-effective recycling and disposal services to protect the health and well-being of the residents of the service area.

Services Provided

- Recycling administration
- Residential garbage collection
- Transfer Station operations

Goals and Objectives

- Provide a cost-effective means of handling MSW (municipal solid waste) and recycling through the Transfer Station.

Benchmarks

- Meet the established annual goal of 22 tons per load for MSW transfer trailer loads (legal weight is 23 tons).

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Materials Recycled-Avg Mo	\$	44,590.00	55,000.00	44,997.00	55,000.00
Waste Processed-Avg Mo.	#	10,027.00	12,000.00	10,223.00	12,000.00
Recycled-Effectiveness	%	11.00	15.00	11.00	15.00
Materials Recycled - Mo	#	1,271.00	2,000.00	1,283.00	2,000.00

Outcomes

All solid waste facility recycling and disposal services will be provided in a safe, reliable, and economical manner with negligible impacts to the residents and natural resources.

Staffing Summary

Job Title	FY2017	FY2018
Scale Technician	1	1
Transfer Operations Supervisor	.5	.5
Equipment Operator IV	1	1
Equipment Operator III	2	2
Landfill Maintenance Worker	.25	.25
Solid Waste Program Manager	.34	.34
Utilities/Solid Waste Mechanic	.25	.25
Total FTE	5.34	5.34

Equipment Expenditures

Golf Cart for the Transfer Station
10,000.00 x 1 = 10,000.00 Replacement

Martin County
Fiscal Year 2018 Adopted Budget

**Utilities & Solid Waste Department
Transfer Station Operations**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	188,325	201,872	170,501	208,698
01202 PTO Payout	1,986	0	1,992	0
01203 Standby Pay	236	0	403	0
01400 Overtime	21,402	20,000	22,428	21,500
01501 Cell Phone Stipend	406	403	403	403
02101 FICA	11,668	13,756	11,405	14,272
02102 Medicare	2,729	3,217	2,667	3,339
02200 Retirement Contributions	15,587	20,102	15,290	18,209
02300 Life and Health Insurance	63,012	74,419	63,454	79,457
03100 Professional Services	0	0	0	30,000
03400 Other Contractual Services	9,392,709	9,605,939	9,204,755	9,615,150
03404 Janitorial Services	3,838	9,600	3,514	9,600
03407 Transfer Station Disposal Cost	4,651,825	4,696,370	4,638,617	4,493,988
03410 Other Contractual Svcs - Staffing	8,472	0	0	0
04001 Travel and Per Diem/Mandatory	0	500	0	500
04002 Travel and Per Diem/Educational	0	1,000	580	1,000
04100 Communications	2,094	3,456	1,585	3,456
04101 Communications- Cell Phones	624	1,000	833	1,000
04200 Freight and Postage	1,217	2,500	1,660	7,500
04301 Electricity	12,989	15,000	13,462	15,450
04400 Rentals and Leases	1,330	5,000	2,130	5,000
04600 Repairs and Maintenance	17,916	26,535	24,386	26,535
04610 Vehicle Repair and Maintenance	86,219	111,200	67,768	111,200
04611 Building Repair and Maintenance	11,624	55,000	13,008	55,500
04700 Printing and Binding	3,862	15,000	520	15,000
04900 Other Current Charges	2,370	9,000	3,852	15,000
05100 Office Supplies	1,398	2,000	759	2,000
05195 Non-Capital Computer Equipment	0	0	1,164	0
05199 Other Non-Capital Equipment	0	3,500	2,103	3,500
05200 Operating Supplies	8,059	16,000	6,575	16,000
05201 Chemicals	0	1,500	0	1,500
05204 Fuel	40,099	50,000	43,277	50,000
05205 Electrical Supplies	0	1,500	0	1,500
05400 Publications and Memberships	75	75	42	75
05500 Training	0	7,500	1,154	7,500
06400 Furniture and Equipment	0	0	1,495	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	22,000	0	10,000
Total Expenses	14,552,070	14,994,944	14,321,781	14,843,832
Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4200 Solid Waste	14,552,070	14,994,944	14,321,781	14,843,832
Total Revenues	14,552,070	14,994,944	14,321,781	14,843,832

**Utilities & Solid Waste Department
Transfer Station Operations**

Accounts of Interest

- 03100 - Professional, engineering, and legal review services for hauling and disposal agreements. Elements of this line items were previously included in other accounts, primarily in contracted services.
- 03400 - Garbage collection \$9,071,460; recycling collection \$389,340; promotion of solid waste programs \$15,000; courier service \$3,350; credit card fees \$18,000; security at landfill \$25,000; water cooler \$500; fire system monitoring \$7,000, uniform services \$2,500; pest control services \$12,000; temporary labor \$20,000; Keep Martin Beautiful for litter control in Martin County \$51,000. The increase is due to a higher number of homes with garbage collection and the tonnage collected.
- 04200 - Increase is due to planned additional mailings of information for hurricane season and other awareness programs.
- 04900 - Recording fees \$2,000, scale and other landfill permit fees \$7,000, and ads \$6,000. Amounts vary from year to year depending on frequency of permits and ads.
- 06402 - Replacement golf cart at the landfill \$10,000

Significant Changes

There are no significant program changes.

**Utilities & Solid Waste Department
Pump Out Boat**

Mission Statement

Provide sewage removal from vessels within Martin County waterways in a safe and responsible manner supporting the efforts of the Clean River Initiative.

Services Provided

- Vessel waste removal
- On-site waterway service
- Safe disposal of waste

Goals and Objectives

- Provide waste removal service in a cost effective manner
- Provide waste removal service at convenient times for boat owners of Martin County
- Provide waste disposal service in a safe and reliable manner

Benchmarks

Martin County is currently looking at similar operations to be used for benchmarking.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Annual Gallons Pumped Out	#	112,197.00	62,000.00	62,573.00	62,000.00
Annual # of Boats Pumped Out	#	3,137.00	2,200.00	1,984.00	2,200.00

Outcomes

Meet the established objective of providing a safe and economical waste pickup and disposal service to the boat owners using the Martin County Waterways.

Staffing Summary

Job Title	FY2017	FY2018
Pump Out Boat Operator	1	1
Total FTE	1	1

Equipment Expenditures

Replacement motor for the pump-out boat
15,000.00 x 1 = 15,000.00 Replacement

**Utilities & Solid Waste Department
Pump Out Boat**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	36,092	33,240	32,831	34,240
01400 Overtime	384	0	593	0
02101 FICA	1,878	2,061	1,963	2,123
02102 Medicare	439	482	459	496
02200 Retirement Contributions	2,496	2,500	2,706	2,708
02300 Life and Health Insurance	15,236	14,954	15,908	15,799
03410 Other Contractual Svcs - Staffing	0	10,000	0	10,000
04101 Communications- Cell Phones	374	360	500	400
04200 Freight and Postage	0	0	65	0
04400 Rentals and Leases	3,216	3,500	2,948	3,600
04600 Repairs and Maintenance	9,028	6,000	2,655	9,500
04700 Printing and Binding	524	300	247	300
04900 Other Current Charges	0	12	0	12
05100 Office Supplies	0	300	0	300
05199 Other Non-Capital Equipment	0	0	0	300
05200 Operating Supplies	2,356	5,700	921	5,700
05204 Fuel	4,788	8,400	5,770	8,500
06400 Furniture and Equipment	0	0	13,800	15,000
Total Expenses	76,811	87,809	81,366	108,978

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4200 Solid Waste	53,944	87,809	72,755	108,978
38920 Grants and Donations	22,866	0	8,612	0
Total Revenues	76,811	87,809	81,366	108,978

Accounts of Interest

03410 - This budget covers temporary help during the months of November thru March for the boat operation.

04600 - Increased level of general repairs of on pumpout boats due to aging coordinated with the motors replacement.

06400 - Replacement motor for pump-out boat, 200 HP four stroke outboard. This is not an optional item, but a cyclical need to replace an old motor.

Significant Changes

None

**Utilities & Solid Waste Department
Construction and Debris**

Mission Statement

Provide a safe, cost-effective transfer and disposal service to the residents and commercial businesses of Martin County.

Services Provided

- Construction and demolition debris processing
- Yard debris mulching and recycling
- White goods recycling
- Tire recycling

Goals and Objectives

- To be competitive in providing vegetative recycling services within Federal, State, and local rules and laws
- To reduce waste disposal by maximizing landfill recycling and reuse programs of construction and demolition, special waste, vegetation, clean concrete, metal, cardboard, etc.

Benchmarks

- The Martin County Solid Waste Recovery Program diverts 25% of Class III wastes (construction and demolition, special wastes, vegetation, clean concrete, metal, cardboard, etc.) into recycling and reuse. The Florida State standard requirement for Class III recycling and reuse is 15%.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
C&D Waste Processed - Mo. Avg	#	4,366.00	16,000.00	7,071.00	16,000.00
C & D Materials Recycled - Mo	#	2,782.00	6,200.00	6,154.00	6,200.00
C&D Materials % Recycled	%	66.00	75.00	83.00	75.00

Outcomes

All solid waste facility recycling and disposal services will be provided in a safe, reliable, and economical manner with negligible impacts to the residents and natural resources.

Staffing Summary

Job Title	FY2017	FY2018
Solid Waste Program Manager	.33	.33
Scale Technician	1	1
Transfer Operations Supervisor	.5	.5
Utilities/Solid Waste Mechanic	.5	.5
Landfill Maintenance Worker	.5	.5
Equipment Operator III	1	1
Equipment Operator IV	2	2
Total FTE	5.83	5.83

Equipment Expenditures

Tanks for hazardous waste and other materials:
 3,600.00 x 2 = 7,200.00 Replacement
 Four double-walled oil tanks:
 5,000.00 x 4 = 20,000.00 Replacement
 Drill press:
 9,000.00 x 1 = 9,000.00 Replacement
 Pressure washer:
 10,000.00 x 1 = 10,000.00 Replacement

Martin County
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**Utilities & Solid Waste Department
Construction and Debris**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	226,737	251,655	266,421	257,952
01202 PTO Payout	1,242	0	1,977	0
01203 Standby Pay	350	0	630	0
01400 Overtime	22,355	18,000	21,944	22,000
01501 Cell Phone Stipend	401	398	398	398
02101 FICA	16,033	16,719	14,877	17,358
02102 Medicare	3,750	3,910	3,479	4,060
02200 Retirement Contributions	23,384	21,607	21,404	24,797
02300 Life and Health Insurance	72,031	73,487	76,665	77,639
03400 Other Contractual Services	2,551,554	2,845,580	2,713,173	3,287,580
03410 Other Contractual Svcs - Staffing	5,200	11,647	22,660	12,000
04001 Travel and Per Diem/Mandatory	0	500	0	500
04002 Travel and Per Diem/Educational	0	1,000	0	1,000
04100 Communications	525	1,000	443	1,000
04101 Communications- Cell Phones	437	750	583	750
04200 Freight and Postage	435	1,000	800	1,000
04301 Electricity	18,462	21,000	16,752	21,630
04400 Rentals and Leases	2,536	5,000	1,105	5,000
04402 Rentals and Leases/Copier Leases	1,573	1,600	1,593	1,600
04600 Repairs and Maintenance	21,672	35,000	34,685	35,000
04610 Vehicle Repair and Maintenance	83,559	119,500	62,841	119,500
04611 Building Repair and Maintenance	16,235	25,000	15,896	25,000
04700 Printing and Binding	0	5,000	0	5,000
04900 Other Current Charges	0	1,000	0	1,000
05100 Office Supplies	359	1,000	440	1,000
05199 Other Non-Capital Equipment	1,392	5,200	738	5,200
05200 Operating Supplies	6,053	8,300	5,351	8,300
05201 Chemicals	604	2,000	855	2,000
05204 Fuel	31,048	65,000	29,606	65,000
05205 Electrical Supplies	0	2,000	0	2,000
05300 Road Materials and Supplies	0	3,000	3,500	3,000
05400 Publications and Memberships	75	75	0	75
05500 Training	0	6,500	0	6,500
06400 Furniture and Equipment	0	51,000	45,573	46,200
Total Expenses	3,108,002	3,604,428	3,364,391	4,061,039
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4200 Solid Waste	3,108,002	3,604,428	3,364,391	4,061,039
Total Revenues	3,108,002	3,604,428	3,364,391	4,061,039

**Utilities & Solid Waste Department
Construction and Debris**

Accounts of Interest

- 03400 - Recycling of construction & demolition material \$2,002,000; grinding/recycling of yard waste \$1,233,980; security contract at transfer station \$2,500; disposal of tires \$40,500; pest control services \$2,500; uniform services \$1,100; promoting recycling \$5,000. The increase is due to the volume of construction and demolition processing.
- 03410 - Temporary staffing in the C&D Facility.
- 06400 - Replacement of outdated equipment: four (4) double-walled oil tanks \$20,000, drill press \$9,000, two (2) hazardous waste tanks \$7,200, and pressure washer \$10,000.

Significant Changes

There are no significant program changes.

**Utilities & Solid Waste Department
Technical Services**

Mission Statement

Provide top level professional technical support to the Utilities/Solid Waste Department projects to assure a coordinated and effective effort that will result in a sustained, efficient and enhanced utility system.

Services Provided

- Construction administration and inspection
- Hansen maintenance system
- Facilities planning and design
- Environmental compliance
- Development review
- Cross connection / backflow control
- Road Department remediation site monitoring

Goals and Objectives

- Provide a timely review of development projects to assure compliance with the County's Comprehensive Plan, and applicable federal, state, and local codes and ordinances
- Complete the small quantity generator inspections as required by the State of Florida
- Complete the on-site inspections and requirements of the well field protection ordinance

Benchmarks

- Hillsborough County Engineering & Construction staff meets substantial completion within 60 days 80% of the time. Martin County Utilities & Solid Waste staff meets substantial completion within 60 days greater than 90% of the time.
- Fort Lauderdale Public Services Department provides administrative support and construction management services at the rate of 2.63 projects per person per year. Martin County Utilities and Solid Waste staff provides administrative support and construction management services at the rate of 7.5 projects per person per year.
- Fort Lauderdale Public Services Department provides construction management services for projects designed by consultants at the rate of \$800,000 in project costs per person per year. Martin County Utilities & Solid Waste staff provides construction management services for projects designed by consultants at the rate of \$2,750,000 in project costs per person per year.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Development Review - Reliability	%	100.00	95.00	100.00	95.00
SQG - Inspection Effectiveness	%	19.00	20.00	17.00	20.00
Development Review Compl.	%	56.00	40.00	64.00	40.00
SQG Business - Inspections	#	163.00	190.00	140.00	190.00
Wellfield Protection - Inspections	#	31.00	40.00	12.00	40.00

Outcomes

Meet the established goal of efficient technical support of Utilities & Solid Waste Department's construction, development review, and Capital Improvement Programs.

**Utilities & Solid Waste Department
Technical Services**

Staffing Summary

Job Title	FY2017	FY2018
Data Processing Coordinator	1	1
Planner		1
Associate Planner	1	
Project Manager	3	2
Development Review Coordinator	1	1
Construction Inspector	2	2
Administrative Specialist II	1	1
Technical Services Administrator	.9	.9
Environmental Specialist	.5	.5
Project Engineer	1	1
Hydrogeologist	1	
GIS Specialist	1	1
Total FTE	13.4	11.4

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Utilities & Solid Waste Department
Technical Services**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	731,013	766,152	650,968	672,257
01202 PTO Payout	8,743	0	18,585	0
01400 Overtime	279	5,000	1,074	5,000
01501 Cell Phone Stipend	833	840	677	850
02101 FICA	44,553	47,811	39,050	41,989
02102 Medicare	10,420	11,182	9,133	9,820
02200 Retirement Contributions	58,633	62,882	54,086	59,476
02300 Life and Health Insurance	148,157	153,725	137,144	140,257
03100 Professional Services	124,594	190,000	81,083	190,000
03400 Other Contractual Services	6,973	37,568	10,554	37,482
03403 Tax Collector Commissions & Fees	0	100	0	100
03410 Other Contractual Svcs - Staffing	6,926	10,000	0	10,000
04000 Travel and Per Diem	0	570	0	570
04002 Travel and Per Diem/Educational	1,888	3,915	1,706	3,915
04100 Communications	5,328	5,875	6,293	6,160
04101 Communications- Cell Phones	1,354	1,302	1,807	1,365
04200 Freight and Postage	2,693	4,090	3,327	4,090
04301 Electricity	4,166	4,620	4,408	4,224
04400 Rentals and Leases	57,314	56,525	55,802	51,680
04402 Rentals and Leases/Copier Leases	15,066	15,250	12,847	15,040
04600 Repairs and Maintenance	681	1,626	439	1,631
04610 Vehicle Repair and Maintenance	6,770	10,000	4,707	10,000
04611 Building Repair and Maintenance	913	1,000	0	1,000
04700 Printing and Binding	359	1,000	641	1,000
04900 Other Current Charges	5,505	10,000	9,667	10,000
05100 Office Supplies	5,439	8,330	7,055	8,330
05199 Other Non-Capital Equipment	346	600	241	600
05200 Operating Supplies	2,826	4,075	9,810	4,345
05204 Fuel	5,295	13,200	6,042	13,200
05400 Publications and Memberships	1,331	1,865	1,800	2,066
05402 Publications/Subscriptions	0	1,350	487	1,350
05500 Training	2,259	4,260	2,823	4,260
06300 Improvements Other Than Buildings	0	0	30,364	0
Total Expenses	1,260,655	1,434,713	1,162,620	1,312,057

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
3102 Other County Capital Projects	971	0	4,027	0
4102 Consolidated - Operating	1,259,684	1,434,713	1,158,593	1,312,057
Total Revenues	1,260,655	1,434,713	1,162,620	1,312,057

**Utilities & Solid Waste Department
Technical Services**

Accounts of Interest

03100 - \$50,500 wetland monitoring; \$6,000 survey assistance; \$112,500 miscellaneous water and wastewater engineering; \$6,000 easement assistance; \$15,000 monitoring well abandonment.
03400 - \$922 carpet and chair cleaning; \$880 courier service and answering services; \$35,680 laboratory services for pre-treatment program.
03403 - Fees paid to Tax Collector for wellfield protection collections.
03410 - Staffing to assist in GIS projects.
04100 - also: 04101 and 05400. Increases reflect the FY17 re-allocation of staff and the current composition of the division needs.
04301 - also: 04400, decrease is due to proportionate re-allocation of departmental staff charges.
05400 - Increase due to changes in fees for mandatory licenses and certifications.

Significant Changes

In the fiscal year 2017, two positions were transferred from Technical Services to Administration: hydrogeologist and senior project manager.

**Utilities & Solid Waste Department
Customer Service**

Mission Statement

To provide accurate, high quality service to the County's external customers guided by high standards of professionalism, fairness, empathy, and consistency.

Services Provided

- Billing / Collections / Customer Service
- Field Service
- Contract Meter Reading

Goals and Objectives

- Provide accurate calculation of monthly water and wastewater bills
- Minimize uncollectable revenues by reducing bad debt expense

Benchmarks

- Median industry standard for public utilities with 10,000-25,000 customers for revenue dropped for bad debt is \$.0020 per revenue dollar. Martin County Utilities uncollectable rate is \$.0015 per revenue dollar.
- Water/sewer receipts are posted to customer accounts 99% of the time on same day of receipt. Industry standard is 93% of the time on same day of receipt.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Bad Debt \$	\$	17,802.00	20,000.00	13,228.00	20,000.00
Billing Accuracy	#	7.52	10.00	6.00	10.00

Outcomes

Meet the established goals of providing quality service to water/sewer customers through accurate billing and timely responsiveness to customer inquiries and complaints. Ensure all water/sewer revenues are collected in a timely manner.

Staffing Summary

Job Title	FY2017	FY2018
Customer Service Coordinator	1	1
Utilities Service Worker I	2	2
Customer Billing Coordinator	2	2
Utilities Customer Service Supervisor	1	1
Utilities Service Worker II	1	1
Meter Reader	2	2
Customer Service Representative	6	6
Total FTE	15	15

Equipment Expenditures

None

**Utilities & Solid Waste Department
Customer Service**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	458,829	477,635	482,960	502,676
01202 PTO Payout	393	0	209	0
01400 Overtime	16,934	8,000	9,988	12,000
02101 FICA	27,243	30,109	27,905	31,910
02102 Medicare	6,372	7,042	6,526	7,463
02200 Retirement Contributions	34,860	36,520	37,202	40,711
02300 Life and Health Insurance	168,383	187,687	167,031	171,638
03100 Professional Services	0	0	2,938	0
03400 Other Contractual Services	234,859	244,299	238,824	255,316
03410 Other Contractual Svcs - Staffing	71,213	82,244	93,724	84,820
04002 Travel and Per Diem/Educational	0	1,950	1,319	2,000
04100 Communications	6,152	7,805	6,397	7,910
04101 Communications- Cell Phones	2,190	2,106	2,923	2,200
04200 Freight and Postage	145,422	147,231	132,555	151,000
04301 Electricity	4,880	5,412	5,164	5,412
04400 Rentals and Leases	67,014	66,215	67,864	66,215
04402 Rentals and Leases/Copier Leases	2,527	2,870	2,396	2,870
04600 Repairs and Maintenance	323	393	501	5,396
04610 Vehicle Repair and Maintenance	15,897	15,000	19,542	15,000
04611 Building Repair and Maintenance	5,405	500	0	500
04700 Printing and Binding	261	3,850	2,633	3,850
05100 Office Supplies	3,650	7,830	5,465	7,830
05199 Other Non-Capital Equipment	590	2,500	1,699	2,500
05200 Operating Supplies	7,269	7,760	5,845	7,760
05204 Fuel	18,556	35,000	20,305	35,000
05500 Training	111	2,760	5,026	2,760
Total Expenses	1,299,333	1,382,718	1,346,940	1,424,737

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	1,299,333	1,382,718	1,346,940	1,424,737
Total Revenues	1,299,333	1,382,718	1,346,940	1,424,737

Accounts of Interest

- 03400 - \$183,000 bill printing and billing website maintenance; banking and check-free fees \$63,200, \$2,975 answering service; \$1,760 courier services; \$1,181 carpet and chair cleaning; customer research access \$3,200. Increase is due to changes in credit card payment fees and a new on-line bill payment service.
- 03410 - Temporary service workers to do cleanup on AMR meters, boxes, registers, etc. as well as temporary staffing for meter reading functions.
- 04200 - Postage cost change is a combination of three factors: increases in general mailing rate, increases in number of mailings, and the new billing and printing vendor's mailing rates.
- 04600 - Increase is due to system-wide need to replace rusted meter keys. Previously this cost was spread out over time and absorbed by available balances in other budget line items, primarily in contracted services.

Significant Changes

There are no significant changes in this division.

**Utilities & Solid Waste Department
Maintenance - Water**

Mission Statement

Provide a high level, cost-effective water distribution system to protect the health and well-being of the residents and the environment. Also, provide excellent, scheduled, preventive maintenance and minor emergency repairs to ensure the long-term reliable operation of Martin County's existing water treatment facilities.

Services Provided

- Water Distribution
- Fire Hydrant Maintenance
- Fire Suppression
- Water Treatment Plant Maintenance
- SCADA/Instrumentation

Goals and Objectives

- To be competitive in providing water distribution services within Federal, State and local rules and laws
- To minimize break effect on residents and the environment
- To provide water distribution system reliability through preventive maintenance
- Increase the preventive maintenance program for each of the County's existing water treatment facilities to decrease corrective and emergency maintenance.
- Perform preventive maintenance on all major equipment in accordance with each facility's Preventive Maintenance Programs without increasing the number of FTEs in the division.
- Keep the SCADA system 95% operational.

Benchmarks

- Martin County maintains 50% of valves per year. Industry standard is 20% maintenance of valves per year.
- Martin County maintains 100% of fire hydrants per year. Industry standard is maintaining 50% of fire hydrants per year.
- To continue maintaining plants and doing preventive maintenance with current staffing of one per plant, compared to City of Stuart operating with 3 maintenance workers per plant.
- To increase preventive maintenance work orders by 5% and hold corrective maintenance work orders to less than current level.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Fire Hydrant Maint. - Full Service	#	1,580.00	3,500.00	3,772.00	3,500.00
Distribution Line Maintenance	#	2,900,400.00	2,900,000.00	2,900,400.00	2,900,000.00
Corrective/Emergency-WO	#	466.00	300.00	598.00	300.00
WO-Corrective/Preventive	%	57.00	71.00	39.00	71.00
Preventive-Maintenance WO	#	1,051.00	1,100.00	336.00	1,100.00
Backflow Prevention Tests	#	313.00	265.00	165.00	265.00

Outcomes

The customers will receive a transparent water distribution system with negligible effects on the environment.

**Utilities & Solid Waste Department
Maintenance - Water**

Staffing Summary

Job Title	FY2017	FY2018
Equipment Operator III	1.2	2.4
Industrial Electrician	.5	.5
Process Control SCADA Coordinator	1	1
Equipment Operator IV	.8	.8
Industrial Electrician - Field	.9	.9
Maintenance Superintendent	.5	.5
Utilities Mechanic	3.2	3.2
Utilities Instrumentation Technician	1.5	2
Administrative Specialist II	.1	.1
Project Leader I	1	1
Utility Line Locator	.5	.5
Utilities Instrumentation Technician	.5	
Assistant Maintenance Superintendent	1	1
Utilities Service Worker II	3.7	2.5
Total FTE	16.4	16.4

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Utilities & Solid Waste Department
Maintenance - Water**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	612,376	722,689	658,777	750,019
01202 PTO Payout	11,718	0	15,054	0
01203 Standby Pay	38,136	33,634	29,337	35,000
01400 Overtime	63,955	60,000	63,522	60,000
01501 Cell Phone Stipend	3,180	3,168	3,358	3,210
01504 Class C Meal Reimbursement	0	0	58	0
02101 FICA	42,645	50,612	44,591	52,398
02102 Medicare	9,973	11,837	10,429	12,252
02200 Retirement Contributions	55,798	66,766	63,572	71,904
02300 Life and Health Insurance	180,290	223,144	195,576	232,700
03100 Professional Services	0	0	18,046	0
03400 Other Contractual Services	208,650	435,694	250,189	435,987
03404 Janitorial Services	1,760	3,500	1,764	3,500
03409 Mowing & Landscaping Services	275	2,500	1,500	2,500
03410 Other Contractual Svcs - Staffing	34,027	78,960	44,423	86,580
04000 Travel and Per Diem	0	1,500	703	1,500
04002 Travel and Per Diem/Educational	1,887	3,500	4,927	3,500
04100 Communications	9,486	16,700	12,447	16,700
04101 Communications- Cell Phones	3,758	10,000	7,700	10,000
04200 Freight and Postage	2,445	3,500	4,121	3,500
04301 Electricity	3,960	5,700	3,789	5,877
04400 Rentals and Leases	2,167	5,000	7,087	5,000
04402 Rentals and Leases/Copier Leases	2,447	3,200	2,829	3,200
04600 Repairs and Maintenance	518,090	330,000	630,678	480,000
04610 Vehicle Repair and Maintenance	59,941	57,500	79,755	57,500
04611 Building Repair and Maintenance	4,639	7,500	566	7,500
04700 Printing and Binding	799	1,250	384	1,250
04900 Other Current Charges	694	550	1,043	550
05100 Office Supplies	1,873	4,000	1,462	4,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	933	0
05195 Non-Capital Computer Equipment	0	0	9,744	0
05199 Other Non-Capital Equipment	1,956	40,500	9,110	40,500
05200 Operating Supplies	60,378	62,750	82,756	62,750
05201 Chemicals	552	700	1,174	700
05203 New Service Water Meters	25,922	195,000	155,722	195,000
05204 Fuel	52,181	81,000	59,610	81,000
05205 Electrical Supplies	29,160	30,500	68,679	30,500
05300 Road Materials and Supplies	9,597	20,000	4,328	20,000
05400 Publications and Memberships	496	600	287	600
05402 Publications/Subscriptions	0	200	78	200
05500 Training	9,235	8,000	3,391	8,000
06400 Furniture and Equipment	0	0	80,541	0
Total Expenses	2,064,445	2,581,654	2,634,038	2,785,377
Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	2,064,445	2,581,654	2,634,038	2,785,377
Total Revenues	2,064,445	2,581,654	2,634,038	2,785,377

**Utilities & Solid Waste Department
Maintenance - Water**

Accounts of Interest

- 03400 - \$2,500 cathodic protection on bridges; \$70,000 underground taps and emergency work; \$16,000 Sunshine State One Call locates; \$4,900 plumbing; \$500 meter testing; \$1,900 employee testing; \$13,500 temporary help; \$1,100 employee vaccinations; \$5,000 FEC railroad right-of-way fees; \$10,100 uniform service; \$51,000 locating services and \$1,500 answering services; \$49,295 warehouse services; \$5,000 chemical equipment inspections; \$4,692 inspection of blowers, odor control; \$5,000 clean sludge ponds; \$8,000 repair/replace fencing; \$6,000 miscellaneous; and \$180,000 relocate meters to the outside of buildings at IRP. The increase in this line item is due to cost change for the warehouse services.
- 03410 - Contractual staff consisting of an industrial electrician and an equivalent of four service workers (split 50/50 with Maintenance Water). Increase is due to higher cost of quality contracted labor.
- 04600 - Increase in this account is due to reallocation of \$150,000 for painting and surface maintenance from the Water Treatment Division.

Significant Changes

None

**Utilities & Solid Waste Department
Maintenance - Sewer**

Mission Statement

Provide a high level of cost-effective wastewater collection to protect the health and well-being of the residents and the environment. Also, provide excellent, scheduled, preventive maintenance and minor emergency repairs to ensure the long-term reliable operation of the County's existing wastewater treatment facilities.

Services Provided

- Wastewater Collection
- Lift Station Maintenance
- Irrigation Quality Line Maintenance
- Wastewater Treatment Plant Maintenance
- SCADA/Instrumentation

Goals and Objectives

- To be competitive in providing wastewater collection services within Federal, State and local rules and law
- To minimize break effect on residents and the environment
- To provide wastewater collection system reliability through preventive maintenance
- Increase the preventive maintenance program for each of the County's existing wastewater treatment facilities to decrease corrective and emergency maintenance.
- Perform preventive maintenance on all major equipment in accordance with each facility's Preventive Maintenance Program without increasing the number of FTEs in the division.
- Keep the SCADA system 95% operational.

Benchmarks

Martin County maintains 21% of gravity lines per year. Industry standard is to maintain 20% of all gravity lines per year.

- To continue maintaining plants and doing preventive maintenance with current staffing of one per plant, compared to City of Stuart operating with 3 maintenance workers per plant.
- To increase preventive maintenance work orders by 5% and hold corrective maintenance work orders to less than current level.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Gravity Lines Cleaned	#	18,227.00	225,000.00	19,180.00	225,000.00
Force Mains Maintained	#	219,000.00	875,000.00	876,000.00	875,000.00
Irrigation Quality Lines Maintained	#	57,000.00	57,000.00	57,000.00	57,000.00
Continuous Lift Station Operation	%	100.00	100.00	100.00	100.00
Manhole Inspections	#	96.00	950.00	68.00	950.00
WO-Corrective to Preventive	%	59.00	71.00	70.00	71.00
Preventive-Maintenance WO	#	882.00	1,500.00	5,420.00	1,500.00
Corrective/Emergency-WO	#	527.00	500.00	2,091.00	500.00

Outcomes

The customers will receive a transparent wastewater collection system with negligible effects on the environment.

**Utilities & Solid Waste Department
Maintenance - Sewer**

Staffing Summary

Job Title	FY2017	FY2018
Industrial Electrician - Field	4.1	4.1
Industrial Electrician	.5	.5
Process Control SCADA Coordinator	1	1
Maintenance Superintendent	.5	.5
Utilities Mechanic	4.8	4.8
Utilities Instrumentation Technician	1.5	2
Administrative Specialist II	.9	.9
Equipment Operator III	.8	1.6
Utility Line Locator	.5	.5
Project Leader II	1	1
Utilities Instrumentation Technician	.5	
Equipment Operator IV	1.2	1.2
Utilities Service Worker II	2.3	1.5
Assistant Maintenance Superintendent	1	1
Total FTE	20.6	20.6

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Utilities & Solid Waste Department
Maintenance - Sewer**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	814,729	900,691	857,234	930,242
01202 PTO Payout	16,821	0	14,017	0
01203 Standby Pay	51,009	42,806	47,698	55,126
01400 Overtime	87,983	80,000	94,424	80,000
01501 Cell Phone Stipend	4,182	4,032	4,347	4,170
01504 Class C Meal Reimbursement	0	0	38	0
02101 FICA	56,943	63,457	58,971	66,058
02102 Medicare	13,317	14,841	13,792	15,449
02200 Retirement Contributions	76,427	83,406	83,674	90,424
02300 Life and Health Insurance	236,006	269,529	256,422	287,549
03400 Other Contractual Services	153,982	464,812	184,068	535,545
03404 Janitorial Services	1,760	2,500	1,764	2,500
03409 Mowing & Landscaping Services	2,350	10,000	1,500	10,000
03410 Other Contractual Svcs - Staffing	34,027	80,788	47,561	88,580
04000 Travel and Per Diem	0	2,000	1,713	2,000
04002 Travel and Per Diem/Educational	1,836	3,000	4,678	3,000
04100 Communications	15,014	19,500	14,045	19,500
04101 Communications- Cell Phones	3,866	8,500	7,701	8,500
04200 Freight and Postage	2,157	3,400	2,013	3,400
04300 Utility Services	400	600	553	600
04301 Electricity	244,292	246,380	260,628	254,018
04304 Garbage/Solid Waste Services	5,212	3,000	3,242	3,000
04400 Rentals and Leases	2,167	5,000	7,087	5,000
04600 Repairs and Maintenance	542,626	375,000	618,951	525,000
04603 Lift Station Repair and Maintenance	160,516	241,600	96,888	250,000
04604 Manholes Repair and Maintenance	108,843	50,000	58,820	100,000
04610 Vehicle Repair and Maintenance	53,026	40,000	64,296	41,600
04611 Building Repair and Maintenance	2,913	4,000	0	4,000
04700 Printing and Binding	1,042	2,500	384	2,500
05100 Office Supplies	1,873	3,500	1,782	3,500
05199 Other Non-Capital Equipment	1,956	14,000	7,638	14,000
05200 Operating Supplies	68,405	76,750	124,337	76,000
05201 Chemicals	552	700	1,174	700
05204 Fuel	41,294	64,000	47,183	64,000
05205 Electrical Supplies	42,689	43,500	52,525	43,500
05209 Landscape Materials	0	12,500	0	0
05300 Road Materials and Supplies	9,597	20,000	4,328	20,000
05400 Publications and Memberships	878	500	370	500
05402 Publications/Subscriptions	0	200	62	200
05500 Training	9,651	8,000	2,715	8,000
Total Expenses	2,870,340	3,264,992	3,048,623	3,618,161
Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	2,870,340	3,264,992	3,048,623	3,618,161
Total Revenues	2,870,340	3,264,992	3,048,623	3,618,161

**Utilities & Solid Waste Department
Maintenance - Sewer**

Accounts of Interest

- 03400 - \$2,570 cathodic protection on bridges; \$60,000 underground taps and emergency work; \$16,000 Sunshine State One Call locates; \$4,900 plumbing; \$1,900 employee testing; \$21,800 temporary help; \$1,100 employee vaccinations; \$5,000 FEC railroad right-of-way fees; \$4,100 uniform service; \$51,000 locating services; \$2,880 answering services; \$49,295 for warehouse services; \$5,000 inspection of blowers and odor control; \$28,000 maintenance of bar screens at the plants; \$12,000 for fencing repairs, and \$200,000 vista Del Lago sewer lining and manhole repairs, and \$70,000 for 20 grinder stations work including valves. The increase is for the grinder and valve work.
- 03410 - Contractual staff consisting of an industrial electrician and three service workers (split 50/50 with Maintenance Water). Increase is due to higher cost of quality help.
- 04600 - Increase in this account is due to reallocation of \$150,000 for painting and surface maintenance from the Wastewater Treatment Division.
- 04604 - Standard manhole repair and maintenance \$50,000. Increase due to \$50,000 in planned upgrades on infiltration controls on manhole lids.

Significant Changes

None

**Utilities & Solid Waste Department
Treatment Water**

Mission Statement

Provide a high level of water treatment services that protects the health and well-being of Martin County citizens and the environment.

Services Provided

The division, Treatment - Water, provides the following services:

- Water treatment
- Laboratory for sampling

Goals and Objectives

- To manage and operate our backwash system; thus improving the water operating efficiently through recycled backwash water
- To protect the health, safety, and welfare of the public by providing microbiological-free drinking water
- To manage the raw and finished water production through effective operator communications

Benchmarks

- Martin County Utilities recycles 31% of all backwash water. In contrast, Indiantown Utilities, a local privately-owned utility, recycles less than 5% of all backwash water.
- The product water leaving the Martin County water treatment facilities meets 100% primary and 99% secondary water quality water standards. The EPA requires 100% primary and Florida State requires primary drinking water standards to be monitored.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Finished Water	#	3,544.00	3,900.00	3,776.00	3,900.00
Raw Water	#	4,158.00	4,800.00	4,464.00	4,800.00

Outcomes

Customers will receive high quality water that is safe, reliable and delivered in an economical manner.

Staffing Summary

Job Title	FY2017	FY2018
Compliance Technician	1.5	1.5
Chief Plant Operator	2	2
Treatment Plant Operator I	2	2
Treatment Plant Operations Administrator	.5	.5
Treatment Plant Operator II	5	5
Treatment Plant Operator III	3	3
Laboratory Manager	.5	.5
Treatment Plant Operations Manager	.5	.5
Total FTE	15	15

Equipment Expenditures

Respirators Powered Air Purifying			
2,000.00	x 2	= 4,000.00	Replacement
Furnishings for lab space			
5,000.00	x 1	= 5,000.00	New
Turbidity Meter			
4,000.00	x 1	= 4,000.00	Replacement

Martin County
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**Utilities & Solid Waste Department
Treatment Water**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	751,049	764,885	768,768	766,846
01202 PTO Payout	19,316	0	13,829	0
01203 Standby Pay	6,510	0	0	0
01400 Overtime	60,654	37,350	61,580	65,000
01501 Cell Phone Stipend	2,643	2,400	2,308	2,400
01504 Class C Meal Reimbursement	0	0	168	0
02101 FICA	49,299	49,739	49,905	51,574
02102 Medicare	11,529	11,632	11,671	12,063
02200 Retirement Contributions	62,970	62,920	67,580	68,387
02300 Life and Health Insurance	191,374	205,938	211,986	212,759
03100 Professional Services	43,638	35,000	58,878	33,000
03400 Other Contractual Services	324,022	649,000	386,180	429,000
03402 Bulk Water and Sewer Purchases	0	2,000	0	2,031
03409 Mowing & Landscaping Services	58,096	77,500	59,051	80,000
03410 Other Contractual Svcs - Staffing	28,281	51,725	37,934	137,319
04000 Travel and Per Diem	0	100	0	100
04001 Travel and Per Diem/Mandatory	0	1,200	0	1,200
04002 Travel and Per Diem/Educational	855	2,000	413	2,000
04100 Communications	7,487	15,000	9,716	15,000
04101 Communications- Cell Phones	1,246	2,000	1,663	2,000
04104 Communications-Data/Wireless Svcs	0	0	642	0
04200 Freight and Postage	807	1,000	643	1,000
04301 Electricity	898,580	1,300,000	979,568	1,200,000
04303 Water/Sewer Services	24	115	0	115
04304 Garbage/Solid Waste Services	5,842	7,000	5,088	7,000
04400 Rentals and Leases	54	0	54	0
04402 Rentals and Leases/Copier Leases	3,268	4,000	3,320	4,000
04600 Repairs and Maintenance	63,411	30,293	19,002	42,800
04610 Vehicle Repair and Maintenance	2,727	10,000	2,583	10,000
04611 Building Repair and Maintenance	8,341	35,000	5,853	40,000
04700 Printing and Binding	1,897	2,500	516	2,500
04800 Promotional Activities	0	1,000	0	1,000
04900 Other Current Charges	11,348	6,000	16,661	6,000
05100 Office Supplies	932	7,500	1,171	5,000
05199 Other Non-Capital Equipment	1,123	5,000	792	5,000
05200 Operating Supplies	55,478	62,000	85,233	87,000
05201 Chemicals	608,598	750,000	662,787	800,000
05204 Fuel	9,652	30,000	13,413	30,000
05209 Landscape Materials	0	2,500	0	1,000
05300 Road Materials and Supplies	0	1,000	0	1,000
05400 Publications and Memberships	721	500	364	1,000
05402 Publications/Subscriptions	61	1,000	488	1,000
05500 Training	2,900	5,000	5,293	5,000
06400 Furniture and Equipment	0	8,000	2,578	13,000
Total Expenses	3,294,730	4,239,797	3,547,678	4,144,094
Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	3,294,730	4,239,797	3,547,678	4,144,094
Total Revenues	3,294,730	4,239,797	3,547,678	4,144,094

**Utilities & Solid Waste Department
Treatment Water**

Accounts of Interest

- 03100 - \$25,000 permitting requirements, mechanical failures engineering; \$5,000 plant health and safety evaluation inspection; and \$3,000 laboratory internal audit.
- 03400 - Itemization: \$150,000 aquifer maintenance, \$100,000 laboratory sampling and testing, \$5,000 temporary labor, \$50,000 security contract at all water plant sites, \$10,000 fire/safety inspections, \$10,000 removal of wells/minor repairs, \$35,000 membrane cleaning, \$6,000 wetland monitoring, \$8,000 Preserve Area Management Plan, \$50,000 hazardous material response cleanup; \$5,000 ammonia tank inspections. Two major factors affected the total amount in this account: an increase of \$35,000 for membrane cleaning, a cyclical activity that doesn't occur every year, and a \$255,000 decrease due to re-allocation of certain types of contracted costs to other accounts: 03410 (staffing), 04600-04610 (repairs), and 05200 (operating supplies).
- 03402 - Purchase of water via the interconnects from City of Stuart, FPUA, and/or Port St. Lucie for planned maintenance.
- 03409 - Increased line item to cover unexpected landscaping/exotics removal along plant and well site locations.
- 03410 - Contracted maintenance workers at the plant sites. Increase is due to several staff members ready to retire and need of temporary staff in the transition process as well as re-allocation of dollars previously budgeted in account 03400.
- 04301 - Decrease is due to adjustment to actual trend in electric usage.
- 04600 - Increase due to re-allocation from 03400 of certain costs pertaining to repair of lab equipment, Ph meters, microscopes, lights and other minor equipment.
- 04611 - Increase in this account is due to re-allocation of costs for repairs that were previously budgeted in 03400: ac units, doors, windows, roof repairs, pressure cleaning, and building painting.
- 05100 - Decrease due to streamlined office processes.
- 05200 - Increase is due to change in cost for lab chemicals, Ph meters, chlorine meters, lab supplies. Additionally, some of the cost has been re-allocated to this account from 03400, such as painting, parts, and hardware supplies.
- 05201 - Increases in this account correlate with changes in cost of chemicals as well as with addition of new users and higher water consumption.
- 05400 - Increase in this account is due to the cost of participation in Florida Water and Pollution Control Operators Association, necessary for staff responsible for the safety of drinking water quality.
- 06400 - Purchase two powered air purifying safety respirators \$4,000, one laboratory turbidity meter \$4,000, and one set of furnishings for lab space \$5,000.

Significant Changes

There are no significant program changes.

**Utilities & Solid Waste Department
Treatment Sewer**

Mission Statement

Provide a high level of wastewater treatment services that protects the health and well-being of Martin County citizens and the environment.

Services Provided

The division, Treatment - Sewer, provides the following services:

- Wastewater Treatment
- Reuse / Irrigation Quality Water Treatment
- Laboratory for sampling

Goals and Objectives

- To protect the health, safety, and welfare of the public by providing maximum wastewater treatment while operating the treatment plant in an efficient and professional manner
- To increase recycled water through effective wastewater operating practices that increase plant efficiency and planning

Benchmarks

- Martin County Utilities Wastewater division's goal is to recycle 50% of total effluent water flow, and provide this water to be used as irrigation quality water.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Effluent Water Treated	#	1,566.00	1,800.00	1,519.00	1,800.00
Reclaimed Water	#	751.00	1,250.00	1,060.00	1,250.00

Outcomes

Environment will receive a high quality recharge of water in a safe, reliable, and economical manner.

Staffing Summary

Job Title	FY2017	FY2018
Reuse Coordinator	1	1
Treatment Plant Operator I	3	3
Compliance Technician	1.5	1.5
Bio-Solids Treatment Technician	1	1
Chief Plant Operator	2	2
Treatment Plant Ops Administrator	.5	.5
Treatment Plant Operator III	1	1
Laboratory Manager	.5	.5
Treatment Plant Operations Manager	.5	.5
Treatment Plant Operator II	2	2
Total FTE	13	13

Equipment Expenditures

Furnishings for lab space
5,000.00 x 1 = 5,000.00 New

ISCO Sampler for Compliance Sampling
7,500.00 x 1 = 7,500.00 Replacement

Martin County
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**Utilities & Solid Waste Department
Treatment Sewer**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	622,140	652,019	654,617	658,625
01202 PTO Payout	16,931	0	27,662	0
01203 Standby Pay	19,285	25,480	25,235	25,550
01400 Overtime	23,480	37,350	37,656	37,350
01501 Cell Phone Stipend	3,160	3,360	3,267	3,360
01504 Class C Meal Reimbursement	0	0	24	0
02101 FICA	40,392	44,321	44,495	44,735
02102 Medicare	9,447	10,365	10,406	10,463
02200 Retirement Contributions	49,927	53,757	57,345	57,073
02300 Life and Health Insurance	140,417	148,700	158,124	171,472
03100 Professional Services	71,074	99,500	90,700	32,500
03400 Other Contractual Services	252,204	473,000	315,627	223,000
03401 Sludge Removal	1,107,890	832,399	1,018,124	1,250,000
03402 Bulk Water and Sewer Purchases	54,000	55,000	56,484	55,864
03409 Mowing & Landscaping Services	41,596	77,500	58,051	80,000
03410 Other Contractual Svcs - Staffing	60,653	97,600	75,410	100,600
04000 Travel and Per Diem	0	100	0	100
04001 Travel and Per Diem/Mandatory	0	1,200	0	1,200
04002 Travel and Per Diem/Educational	855	2,015	413	2,015
04100 Communications	5,531	15,000	4,048	15,000
04101 Communications- Cell Phones	702	2,000	937	2,000
04200 Freight and Postage	505	1,000	650	1,000
04301 Electricity	657,089	700,000	592,815	725,000
04304 Garbage/Solid Waste Services	5,842	5,000	5,088	5,000
04400 Rentals and Leases	0	1,000	0	1,000
04402 Rentals and Leases/Copier Leases	3,195	4,000	3,320	4,000
04600 Repairs and Maintenance	34,235	20,292	15,261	32,800
04610 Vehicle Repair and Maintenance	2,727	10,000	1,840	10,000
04611 Building Repair and Maintenance	0	5,000	0	25,000
04700 Printing and Binding	0	1,000	0	1,000
04800 Promotional Activities	0	1,000	0	1,000
04900 Other Current Charges	6,248	20,000	6,488	2,000
05100 Office Supplies	856	6,000	1,104	5,000
05199 Other Non-Capital Equipment	1,068	5,000	872	5,000
05200 Operating Supplies	49,426	47,000	61,406	57,000
05201 Chemicals	179,769	335,000	233,174	335,000
05204 Fuel	9,622	30,000	11,967	30,000
05209 Landscape Materials	0	1,000	0	1,000
05300 Road Materials and Supplies	0	1,000	0	1,000
05400 Publications and Memberships	770	400	400	1,000
05402 Publications/Subscriptions	0	450	0	1,000
05500 Training	2,428	5,000	5,679	5,000
06400 Furniture and Equipment	0	7,000	0	12,500
Total Expenses	3,473,463	3,836,808	3,578,687	4,032,207
	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	3,473,463	3,836,808	3,578,687	4,032,207
Total Revenues	3,473,463	3,836,808	3,578,687	4,032,207

**Utilities & Solid Waste Department
Treatment Sewer**

Accounts of Interest

- 03100 - Itemization: \$25,000 NTU/TSS and CL2/FECAL study, treatment troubleshooting; \$5,000 plant health and safety inspections; \$2,500 lab internal audit for fecals. Decrease is due to completion of one-time engineering tasks in the prior fiscal year.
- 03400 - Itemization: \$100,000 laboratory sampling/testing, \$50,000 security contract at wastewater plant sites, \$50,000 hazardous material cleanup response, \$10,000 fire/safety inspections, \$8,000 Preserve Area Management Plan (PAMP), and \$5,000 temporary labor. Decrease is due to re-allocation of painting and repairs/supplies costs to building repair account 04611 and to operating supplies account 05200.
- 03401 - Increase is based on historical cost of sludge hauling, treatment, and disposal from prior fiscal years.
- 03410 - Contracted maintenance worker and bio-solids technician employees.
- 04600 - Increase is due to change in the cost of repairs for lab equipment, Ph meters, microscopes, lights, as well the golf cart and other minor equipment.
- 04611 - Increase in this account is due to re-allocation of costs for repairs that were previously budgeted in 03400: ac units, doors, windows, roof repairs, pressure cleaning, and building painting.
- 04900 - Decrease due to prior year's completion of North wastewater MIT permit fee and Tropical Farms wastewater permit fee renewals.
- 05200 - Increase due to re-allocation of certain repair and hardware supplies from contracted services account 03400.
- 05400 - 05402 Increase is due to the necessary education and participation in training of staff involved in wastewater treatment regarding methodologies, regulatory compliance, certifications and CEU credits.
- 06400 - Purchase of a replacement ISCO sampler \$7,500 and one set of furnishings for the lab space \$5,000.

Significant Changes

None

**Utilities & Solid Waste Department
Long-Term Care**

Mission Statement

Provide long-term care maintenance for County-owned landfill facilities in an environmentally safe and properly regulated manner.

Services Provided

The division provides long-term care at the Palm City Landfill.

Goals and Objectives

- Monitor site conditions to identify environmental hazards
- Provide routine maintenance for compliance with FDEP and EPA regulations
- Perform corrective maintenance of identified environmental hazards

Benchmarks

100% of State escrow funded annually. Federal and State regulations require financial responsibility.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Cost of Acres Maintained	\$	361.00	325.00	239.00	325.00

Outcomes

Efficiently care for and provide sufficient facilities and meet resident satisfaction at closed landfill sites.

Staffing Summary

Job Title	FY2017	FY2018
Solid Waste Program Manager	.33	.33
Equipment Operator IV	1	1
Landfill Maintenance Worker	.25	.25
Utilities/Solid Waste Mechanic	.25	.25
Total FTE	1.83	1.83

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Utilities & Solid Waste Department
Long-Term Care**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	100,044	85,385	47,425	73,389
01202 PTO Payout	1,986	0	6,809	0
01203 Standby Pay	11,839	12,740	9,783	12,740
01400 Overtime	18,583	15,000	15,280	15,000
01501 Cell Phone Stipend	643	638	166	158
02101 FICA	6,928	7,014	5,926	6,269
02102 Medicare	1,620	1,641	1,386	1,467
02200 Retirement Contributions	12,284	9,171	8,258	8,000
02300 Life and Health Insurance	30,391	27,365	29,887	28,911
03100 Professional Services	364,552	410,000	356,153	447,500
03400 Other Contractual Services	26,217	173,500	45,647	173,500
03409 Mowing & Landscaping Services	19,958	25,000	19,008	25,000
03410 Other Contractual Svcs - Staffing	0	9,830	0	9,830
03411 Landfill Closure Cost	-465,761	0	-390,116	0
04000 Travel and Per Diem	0	150	0	150
04002 Travel and Per Diem/Educational	0	450	0	450
04100 Communications	696	700	588	700
04101 Communications- Cell Phones	437	750	583	750
04200 Freight and Postage	1,000	1,000	1,300	1,000
04301 Electricity	9,619	13,500	10,834	13,905
04400 Rentals and Leases	0	7,500	0	7,500
04600 Repairs and Maintenance	2,140	30,000	2,025	30,000
04603 Lift Station Repair and Maintenance	3,148	15,000	1,095	15,000
04610 Vehicle Repair and Maintenance	55,536	60,000	52,612	60,000
04900 Other Current Charges	750	2,500	0	2,500
05100 Office Supplies	0	500	0	500
05199 Other Non-Capital Equipment	332	2,500	1,145	2,500
05200 Operating Supplies	9,134	20,000	16,388	20,000
05201 Chemicals	750	750	318	750
05204 Fuel	21,194	45,000	23,113	45,000
05205 Electrical Supplies	0	4,100	0	4,100
05300 Road Materials and Supplies	0	20,000	67,204	20,000
05400 Publications and Memberships	120	120	0	120
05500 Training	0	2,000	0	2,000
06400 Furniture and Equipment	0	7,500	30,148	0
Total Expenses	234,138	1,011,304	362,963	1,028,689

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4200 Solid Waste	234,138	1,011,304	362,963	1,028,689
Total Revenues	234,138	1,011,304	362,963	1,028,689

**Utilities & Solid Waste Department
Long-Term Care**

Accounts of Interest

03100 - \$40,000 EPA monitoring; \$40,000 emergency gas repair consulting; \$37,500 permitting of new lake fill at PC Landfill, \$330,000 engineering services for routine task/permit compliance.

03400 - \$40,000 laboratory sampling/testing; \$25,000 leachate hauling; \$15,000 temporary labor; \$1,500 uniform services; \$2,000 security contract at Landfill; \$10,000 emergency repairs to liners and flares; \$25,000 wetland removal; \$15,000 well repairs; \$40,000 for grinding of concrete.

03409 - Contracted services for landscaping at the Landfill.

03410 - Temporary staffing at the Landfill.

Significant Changes

There are no significant program changes.

**Utilities & Solid Waste Department
Renewal & Replacement**

Mission Statement

Provide major repair/rehabilitation capital improvements to assure a coordinated and effective effort that will result in a sustained, efficient, and enhanced utility system.

Services Provided

- Identify capital improvements under the CIP threshold.
- Provide preventative and corrective repair and replacement services to the water and wastewater facilities.

Goals and Objectives

- Ensure all improvements are funded
- Ensure all improvements are in compliance with County standards

Outcomes

Reduce emergency repairs and keep the system operating effectively and efficiently.

Equipment Expenditures

Service Trucks 55220, 54692 and Lift Gate Truck 51804
55,000.00 x 3 = 165,000.00 Replacement

Furniture and Furnishings for New Office Location
4,000.00 x 25 = 100,000.00 Replacement

Security System Renovation in Water and Wastewater Facilities
75,000.00 x 2 = 150,000.00 Replacement

Service Workers Vans 57475 and 57303
27,000.00 x 2 = 54,000.00 Replacement

Fork Lift
45,000.00 x 1 = 45,000.00 Replacement

**Utilities & Solid Waste Department
Renewal & Replacement**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
06300 Improvements Other Than Buildings	0	760,000	397,665	760,000
06400 Furniture and Equipment	0	24,000	18,456	295,000
06402 Vehicles /Rolling Stock/Equip>\$30k	0	325,500	324,776	219,000
Total Expenses	0	1,109,500	740,896	1,274,000

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4103 Consolidated Water - Cfc	0	150,000	0	150,000
4104 Consolidated Sewer - Cfc	0	100,000	0	100,000
4105 Consolidated R & R	0	859,500	740,896	1,024,000
Total Revenues	0	1,109,500	740,896	1,274,000

Accounts of Interest

- 06300 - Miscellaneous non-CIP water and sewer improvements throughout the system. These small projects would include valve replacements, replacement of lines due to breaks and plant repairs requiring replacement of control panel equipment.
- 06400 - Itemization: \$45,000 forklift replacement; \$150,000 security system replacement and upgrade for end of life cameras, card readers, computer servers and relocation services; \$100,000 replacement of fixed cubicle furniture, bookcases, storage and other office fixture that will not be able to be moved to a new office affecting 25 of 33 employees in Administration, Customer Service, and Technical Services.
- 06402 - Replace three maintenance vehicles @ \$55,000 each and two customer service vehicles @ \$27,000 each.

Significant Changes

There are no significant program changes.

**Utilities & Solid Waste Department
Water/Sewer Assessment Impr.**

Mission Statement

Provide capital utilities - potable water and wastewater facilities - that comply with the approved Martin County Board of County Commissioners standards to existing residents who are on well and septic tanks.

Services Provided

- Funding assessment projects
- Providing capital utilities to well and septic tank residents

Goals and Objectives

Fund, construct and maintain required capital utilities - potable water and wastewater facilities - in compliance with County standards, and to protect water quality in the Indian River and St. Lucie Estuaries.

Benchmarks

- Completion of final assessment projects within 10% of original estimates.
- Construction projects to be completed within 20% of original schedule.

Outcomes

All assigned assessment projects are built according to code, within budget, and on schedule.

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Utilities & Solid Waste Department
Water/Sewer Assessment Impr.**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03100 Professional Services	7,500	0	0	0
03400 Other Contractual Services	49,059	0	10,134	0
04900 Other Current Charges	191	0	0	0
06300 Improvements Other Than Buildings	0	0	2,397,459	0
Total Expenses	56,750		2,407,593	

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4102 Consolidated - Operating	56,750	0	2,215,586	0
38930 Grants & Donations - State	0	0	192,007	0
Total Revenues	56,750		2,407,593	

Accounts of Interest

None

Significant Changes

This division is for assessment projects. When an assessment is viable, the project is submitted to the Board of County Commissioners for approval and at that time a budget is set and approved.

**Utilities & Solid Waste Department
Hazardous Waste**

Mission Statement

Ensure the public health, safety, welfare and the protection of environmental resources by providing training and service for the proper handling and disposal of hazardous materials waste in Martin County.

Services Provided

- Operation of household hazardous waste facility
- Mobile collection of household hazardous waste
- Disposal of household hazardous waste
- Recycling of household hazardous waste

Goals and Objectives

- Protect public health, safety and environment of Martin County through proper planning and implementation of hazardous waste management.
- Increase awareness of hazardous waste disposal requirements and options through education and outreach efforts.
- Investigate all solid and hazardous waste complaints.
- Provide safe and convenient hazardous waste disposal opportunities.

Benchmarks

Meet and/or exceed California Integrated Waste Management Board's operating cost of \$.40 to \$.75 per pound of handling & processing hazardous waste.

Performance Measures

Description	Unit of Measure	FY2016 Actual	FY2017 Projected	FY2017 Actual	FY2018 Projected
Handling Cost of Hazardous Waste	\$.42	.45	.42	.45

Outcomes

All hazardous waste collection, disposal and recycling services will be provided in a safe, reliable and economical manner while protecting the citizens and environment of Martin County.

Staffing Summary

Job Title	FY2017	FY2018
Hazardous Materials Technician	2	2
Total FTE	2	2

Equipment Expenditures

Replacement Chevy Truck
32,000.00 x 1 = 32,000.00 Replacement

**Utilities & Solid Waste Department
Hazardous Waste**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01200 Regular Salaries	69,914	60,207	55,551	64,200
01400 Overtime	4,741	1,000	6,423	4,000
02101 FICA	3,610	3,795	3,959	4,228
02102 Medicare	844	888	926	988
02200 Retirement Contributions	4,821	4,602	5,457	5,394
02300 Life and Health Insurance	30,470	29,908	31,817	31,598
03400 Other Contractual Services	122,638	212,000	142,228	213,200
03410 Other Contractual Svcs - Staffing	10,400	18,679	17,488	19,000
04001 Travel and Per Diem/Mandatory	0	750	0	750
04002 Travel and Per Diem/Educational	0	1,000	0	1,000
04100 Communications	173	200	115	200
04101 Communications- Cell Phones	374	360	500	400
04301 Electricity	1,671	1,700	1,751	1,800
04600 Repairs and Maintenance	1,052	3,000	2,754	3,000
04610 Vehicle Repair and Maintenance	0	3,250	24	3,250
04611 Building Repair and Maintenance	3,244	10,000	9,886	10,000
04700 Printing and Binding	2,000	3,500	0	3,500
04900 Other Current Charges	0	0	0	2,000
05100 Office Supplies	0	300	220	300
05199 Other Non-Capital Equipment	0	750	0	750
05200 Operating Supplies	2,175	4,000	1,244	4,000
05204 Fuel	3,016	5,000	2,531	5,000
05205 Electrical Supplies	0	3,000	0	3,090
05400 Publications and Memberships	239	250	132	250
05500 Training	0	2,340	765	2,340
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	32,000
Total Expenses	261,384	370,479	283,770	416,238

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
4200 Solid Waste	261,384	370,479	283,770	416,238
Total Revenues	261,384	370,479	283,770	416,238

Accounts of Interest

- 03400 - \$5,000 disposal and recycling of light bulbs; \$85,000 disposal of hazardous waste; \$15,000 temporary labor; \$1,000 uniform services; \$2,500 fire safety for Haz Mat Ctr; \$5,000 disposal of oil, gasoline, and filters; \$12,000 recycling of electronics; \$3,000 recycling of batteries; \$5,000 promoting hazardous waste program; \$3,500 for security and service; \$75,000 for two hazardous waste roundups per year, and sherd-it event \$1,200.
- 03410 - Maintenance Worker to assist at the Hazardous Waste Center. This position is also split with the Construction and Debris and Long Term Care Divisions.
- 04900 - Permit fees, recording fees, and advertisements. These costs were previously absorbed by available balances in other line items.
- 06402 - Replacement for Chevy truck

Significant Changes

There are no significant program changes.

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IV. Budget by Department

**2018
Adopted Budget**

Constitutional Officers / Judicial / State Agencies

The Board of County Commissioners is the legislative body for Martin County. The Board of County Commissioners budgets and provides all the funding used by the various County Departments and the separate Constitutional Officers with the exception of fees collected by the Constitutional Officers. Under the direction of the Clerk of the Circuit Court & Comptroller, the Division of Financial Services Department maintains the accounting system for the Board of County Commissioners, the Supervisor of Elections, and the Clerk of the Circuit Court. The Property Appraiser, the Sheriff, and the Tax Collector maintain their own accounting systems.

Questions can be addressed to the Martin County Office of Management and Budget at 772-288-5504.

Constitutional Officers/Judicial	FY18 Adopted Budget	FTE's
Clerk of the Court & Comptroller	\$ 1,426,214	16.5
Property Appraiser	\$ 3,714,424	42
Sheriff	\$ 63,923,840	570
Sheriff Non-Departmental	\$ 1,466,910	N/A
State Judicial/State Agencies	\$ 1,834,754	N/A
Supervisor of Elections	\$ 1,154,142	8
Tax Collector	\$ 5,665,186	69
Total	\$ 79,185,470	705.5

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Clerk of the Circuit Court and Comptroller

**Clerk of the Circuit Court and Comptroller
 Program Chart**
 Total Full-Time Equivalents (FTE) = 16.5

**Clerk of the Circuit Court and Comptroller
 Total Full Time Equivalents (FTE) = 16.5**

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018	
				Variance	Pct Change
Total FTE	15.00	16.00	16.50	.50	3 %
Total Budget Dollars	1,293,103	1,329,430	1,426,214	96,784	7.28 %

Clerk Of The Circuit Court And Comptroller

Introduction

The Martin County Clerk of the Circuit Court and Comptroller (Clerk) is a Constitutional Officer, elected by and accountable to the residents of Martin County. The Office of the Clerk was established in the Florida Constitution in 1838 and only six have served as Clerk in Martin County since its formation in 1925. The primary duties of the Clerk include serving as county auditor, recorder, and treasurer; ex-officio Clerk to the Board of County Commissioners; clerk of the courts; and custodian of all county funds. The Clerk also fulfills constitutional and statutory duties as a Public Trustee.

Sworn into office in January 2013, the Clerk continues the transition from an era of paper filings and manual records retention and accounting practices to an era of computer and web-based data processing and storage and online viewing of court records, including electronic records retention and retrieval for the court system.

The Clerk is committed to delivering quality service and maintaining the integrity of all public and court records in the electronic age by optimizing technology to the fullest. Projects include court mandated e-Filing, web-based access to court document images, expanding and facilitating access to public and official records, expanding the new customer focused website, and advancing accounting practices through the use of electronic tools and best practice models.

Through reorganization, training and realignment of staff duties, bolstered by increased use of innovative software applications, the Clerk pledges to maximize available resources to prioritize customer service and safeguard public funds and records in a most cost-effective manner.

Key Issues and Trends

The mission of the Clerk is to ensure a solid system of checks and balances; safeguard Public, Court, and Official Records; and serve as Public Trustee. It is increasingly important for the Clerk, as County Auditor and Comptroller, to help watch over county finances. Therefore, the Clerk refocused the Division of Financial Services to more directly fulfill the county's accounting and finance needs.

The Clerk continues to provide the County with robust professional services through an Internal Auditor, Director of Professional Standards and Certified Payroll Manager. Also, financial operations for enterprise funds, including Utility & Solid Waste, the Airport, and Martin County Golf Course are administered by the Clerk to manage the accounting, operating, capital and debt service processes. This position also provides financial oversight and audit support in other areas of county operations, including Parks & Recreation.

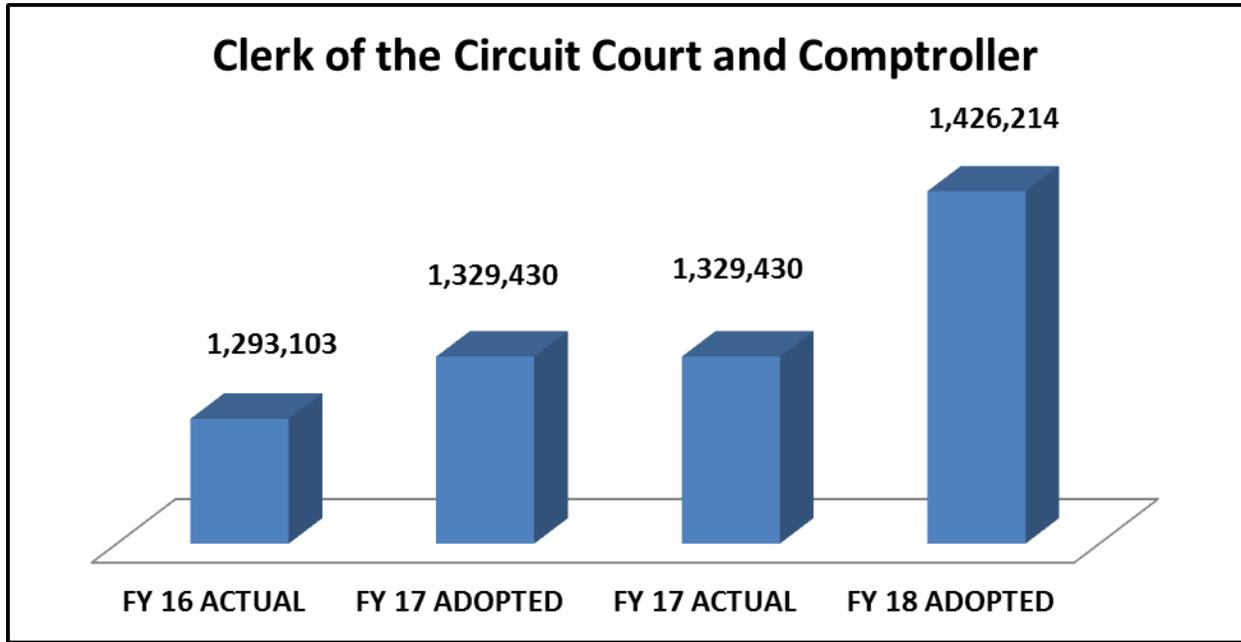
Internal Audit and Professional Standards functions provide financial, compliance, training, investigative, efficiency, performance, and management advisory reviews to ensure County funds and property are protected against fraud, waste and abuse. The Payroll Manager processes payroll functions for the County, Clerk and Supervisor of Elections. This position works closely with Internal Audit and the Clerk to ensure all payroll and benefits are in compliance with BOCC policy, Florida law and applicable Federal regulations.

The Fiscal Year 2018 budget encompasses a total requested increase of \$96,784 over Fiscal Year 2016/2017. The increase includes a request of funds to provide Clerk and Comptroller staff serving the Board of County Commissioners the same salary and classification pay adjustments previously given to County employees in FY17. Also included in the request is funding for 0.5 FTE's to provide an expanded level of service to the County by being able to record documents into the County's Official Records directly on site in the County Administration Building instead of routing them to the courthouse for recording. Funding for software licensing related to the new CAFR software, as well as increased costs related to software licensing for the Value Adjustment Board has been included in this budget.

Clerk Of The Circuit Court And Comptroller

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Clerk of The Circuit Court and Comptroller	1,293,103	1,329,430	1,329,430	1,426,214
Total Expenses	1,293,103	1,329,430	1,329,430	1,426,214



Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	1,293,103	1,329,430	1,329,430	1,426,214
Total Expenses	1,293,103	1,329,430	1,329,430	1,426,214

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,293,103	1,329,430	1,329,430	1,426,214
Total Revenues	1,293,103	1,329,430	1,329,430	1,426,214

Clerk of The Circuit Court and Comptroller

Mission Statement

The mission of the Clerk of the Circuit Court and Comptroller is to ensure a solid system of checks and balances, safeguard Public and Official Records and serve as Public Trustee.

Services Provided

The primary duties of the Office of the Clerk and Comptroller include serving as county auditor, recorder, and treasurer; ex-officio Clerk to the Board of County Commissioners; clerk of the courts; and custodian of all county funds. The Clerk also fulfills constitutional and statutory duties as a Public Trustee.

As the independent Chief Financial Officer for the County, the Office of the Clerk and Comptroller provides oversight on the county budget, revenue and spending and is responsible for all county finances, investments and financial reports.

As the Clerk to the Board of County Commissioners, the office prepares and maintains the Board's minutes and commission records. Additionally, the Clerk's office conducts the administrative business of the Value Adjustment Board and oversees foreclosure and tax deed sales on behalf of the County.

Additional services provided by the Clerk include the following:

- Safeguard and invest County funds in accordance with law and the County's Investment Policy
- Provide the public with an independent check and balance on the County revenue, debt and spending
- Ensure compliance with all statutory requirements relating to the processing, maintenance and reporting of the County's Finance Department
- Pre-audit and process County expenditures, accounts receivable and payroll
- Provide quality internal audits to assess financial, compliance, efficiency and performance measures and to ensure county funds are protected against fraud, waste, and abuse
- Provide payroll support for the County, Clerk & Comptroller, and Supervisor of Elections, including compliance with policies and Florida law
- Provide full financial services to support the office of the Supervisor of Elections
- Prepare and maintain concise and accurate minutes of the official meetings of the Board of County Commissioners

Staffing Summary

Job Title	FY2017	FY2018
Authorized Positions	16	16.5
Total FTE	16	16.5

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

Clerk of The Circuit Court and Comptroller

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	1,293,103	1,329,430	1,329,430	1,426,214
Total Expenses	1,293,103	1,329,430	1,329,430	1,426,214

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,293,103	1,329,430	1,329,430	1,426,214
Total Revenues	1,293,103	1,329,430	1,329,430	1,426,214

Accounts of Interest

None

Significant Changes

There are no significant program changes.

Property Appraiser

**Property Appraiser
 Program Chart**
 Total Full-Time Equivalents (FTE) = 42.00

Property Appraiser Program
 Total Full Time Equivalents (FTE) = 42.00

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018	
				Variance	Pct Change
Total FTE	42.00	42.00	42.00	.00	0 %
Total Budget Dollars	3,299,504	3,535,843	3,714,424	178,581	5.05 %

Property Appraiser

Introduction

The Property Appraiser, as an elected official, has the responsibility to fulfill the official duties and responsibilities as mandated by the Florida State Constitution and Statutes.

Key Issues and Trends

The Property Appraiser's office (PAO) must continually update and change in order to accomplish its job due to issues like the rapidly changing real estate market, implementation of Constitutional Amendments approved by the voters, and changing rules and regulations.

The County's preliminary June 1st, 2017 estimated taxable value increased by 5.34% from the previous year.

Explanation of the County's Reported Budget Amounts

Pursuant to Florida Statutes 200.069, the postage cost of mailing TRIM notices is at the expense of the Board of County Commissioners. The Property Appraiser's office does not have fiscal responsibility for any portion of the TRIM postage, even though it is shown on these budget pages.

The "**FY2016 Actual**" reflected on these pages represents only the Board of County Commissioners portion of the PAO final budget approved by the Florida Department of Revenue (FDOR) in September, 2015. It also includes the cost of mailing TRIM notices (\$33,162), which is at the expense of the Board of County Commissioners. The actual PAO FY2016 budget is \$3,415,712 with 42 FTE positions. The final actual FY2016 expenditure was \$3,338,265.

The "**FY2017 Adopted**" reflected on these pages represents the total PAO budget as originally proposed to the FDOR in May, 2016. It does not include the FDOR adjustment for official salary (\$502) and the August, 2016 budget amendment (\$86,344) which instituted the revised classification and pay plan as approved by the Martin County Board of County Commissioners on July 19, 2016. The total approved Property Appraiser FY2017 final budget including all DOR adjustments is \$3,622,689 and 42 FTE positions.

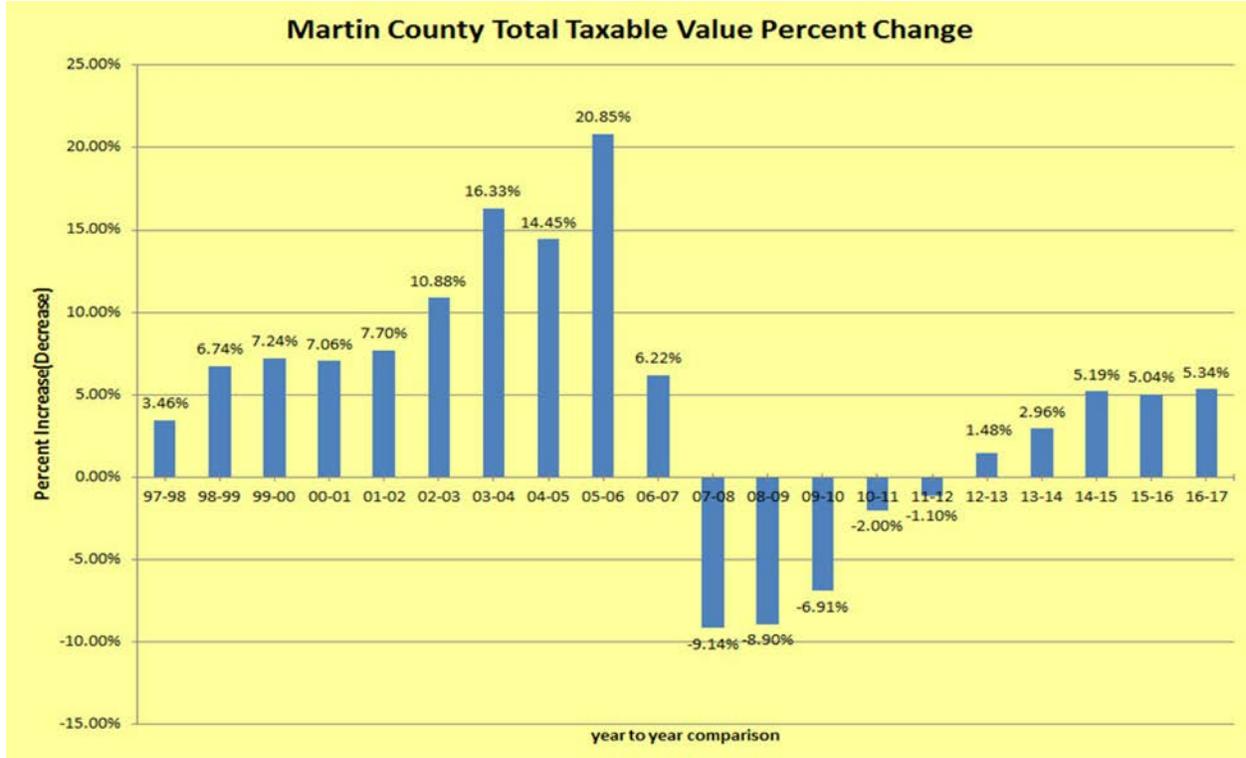
Consequently, the **FY2017 to FY2018 variance is zero FTE's and \$91,735 (2.5%)**. The \$91,735 increase is equivalent to the 5% salary increase that has been provided as a guideline by the County's budget office.

The "**FY2018 Adopted**" reflected on these pages represents the total PAO budget as proposed to the FDOR in May, 2017. The Board of County Commission's portion of this proposed PAO budget is estimated to be \$3,541,652.

Property Appraiser

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Property Appraiser Program	3,299,504	3,535,843	3,504,843	3,714,424
Total Expenses	3,299,504	3,535,843	3,504,843	3,714,424



Martin County
Fiscal Year 2017 Tentative Budget

Property Appraiser

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	3,299,504	3,535,843	3,504,843	3,714,424
Total Expenses	3,299,504	3,535,843	3,504,843	3,714,424

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	3,299,504	3,535,843	3,504,843	3,714,424
Total Revenues	3,299,504	3,535,843	3,504,843	3,714,424

**Property Appraiser
Property Appraiser Program**

Mission Statement

By State law it is the responsibility of the County Property Appraiser's office to locate, identify and appraise all property subject to ad valorem taxes, and process allowable exemptions.

Services Provided

- Appraise about 95,000 parcels of real property
- Assess tangible personal property (business furniture, fixtures and equipment)
- Physically inspect all new construction annually
- Physically inspect properties every five years as required by statute in order to review the condition, quality and size of structures.
- Provide public assistance and information including computer data reports
- Administer about 110,000 exemptions, spanning over 20 types of exemptions
- Originate and maintain the countywide assessment maps
- Process the tax roll and comply with many reporting requirements

Goals and Objectives

- To fulfill the Property Appraiser's responsibilities as mandated by the Florida State Constitution and Statutes.
- To increase office efficiency to reduce costs.
- To enable every employee to participate in and be accountable for the ongoing quality control of the tax roll process.

Accomplishments and Initiatives

- The Property Appraiser continues to ensure that all requirements are met for our prestigious International Association of Assessing Officers (IAAO) Certificate of Excellence in Assessment Administration (CEAA) certification. Our continued dedication to the highest assessment administration standards has resulted in a drive for further continuous improvements in all aspects of office operations.
- One of the key elements of the CEAA certification requires an on-going dedication to education and learning. With many retirements and resulting new staff members, deputies are encouraged to pursue continuing education and training. We are proud of our staff's efforts. Five employees have achieved the notable Certified Florida Evaluator (CFE) designation this past budget year.
- The office has committed to the implementation of the lean principle of process improvement. Dedicated staff will orchestrate our lean journey which will focus on developing a culture of continuous improvement through proven industry methodologies. We acknowledge the importance of developing an organization that respects, develops and challenges team members to communicate and collaborate better, to resolve issues faster and continue to improve processes.
- Aerial imaging technology will be incorporated into our property inspection procedure. The imagery allows us to inspect parcels and buildings without physically going on to the properties (where geographically suitable). Geographically suitable generally means that the parcel, or the buildable portion of the parcel, is not visually obscured by foliage, shadow, or other structures.

Benchmarks

- Other Property Appraiser's offices are regularly contacted to obtain data for comparison on operating procedures, quality assurance procedures, production methods, forms, and staff benefits and wages.
- The last comprehensive wage and benefit study was conducted in 2017. Wage and benefit studies for the PAO include research and analysis of both the governmental and non-governmental private sector.

Outcomes

Meet the established goals of generating a timely property tax roll.

**Property Appraiser
Property Appraiser Program**

Staffing Summary

Job Title	FY2017	FY2018
Authorized Positions	42	42
Total FTE	42	42

Equipment Expenditures

None

**Property Appraiser
Property Appraiser Program**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	3,299,504	3,535,843	3,504,843	3,714,424
Total Expenses	3,299,504	3,535,843	3,504,843	3,714,424

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	3,299,504	3,535,843	3,504,843	3,714,424
Total Revenues	3,299,504	3,535,843	3,504,843	3,714,424

Accounts of Interest

None

Significant Changes

There are no significant program changes.

Sheriff

Sheriff Program Chart Total Full-Time Equivalents (FTE) = 570.00
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Sheriff/Law Enforcement Total Full Time Equivalents (FTE) = 392
Sheriff/Corrections Total Full Time Equivalents (FTE) = 152
Judicial Total Full Time Equivalents (FTE) = 26

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018	
				Variance	Pct Change
Total FTE	566.00	567.00	570.00	3.00	1 %
Total Budget Dollars	59,736,755	61,382,760	63,923,840	2,541,080	4.14 %

Sheriff

Introduction

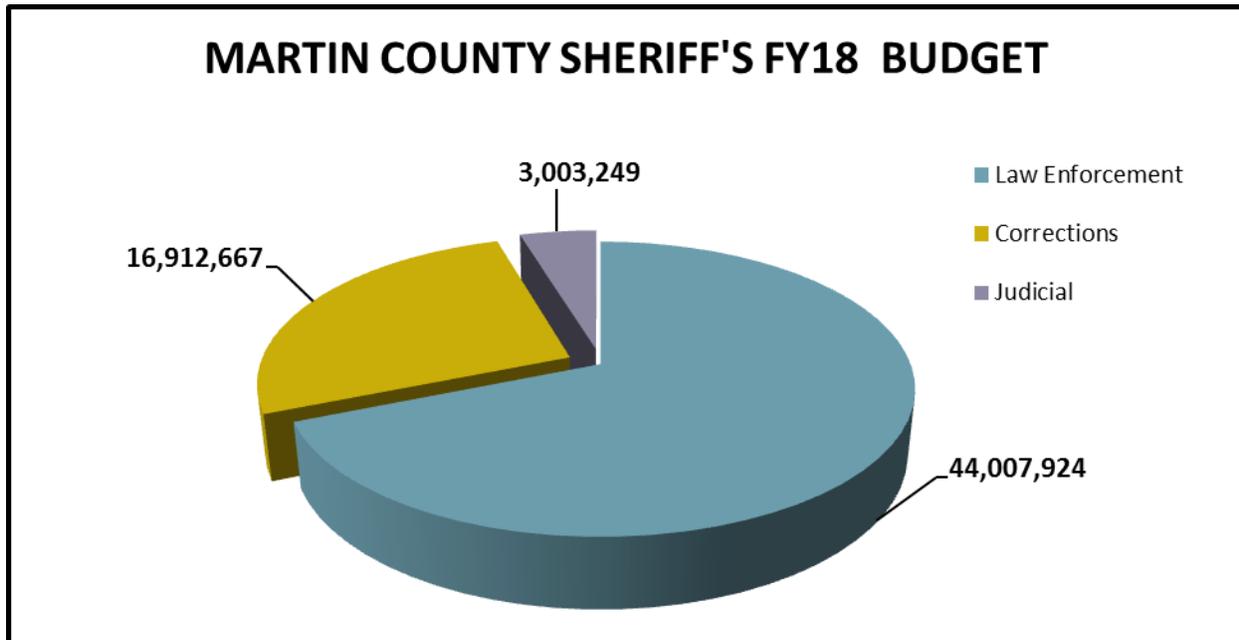
The Sheriff, as an elected official, has the responsibility to fulfill the official duties as mandated in the Florida State Constitution and Statutes.

Key Issues and Trends

The Sheriff's budget is broken down into three areas: Law Enforcement, Corrections, and Judicial. The budget, as presented, is a continuation of existing programs and reflects cost saving measures while ensuring the safety of the citizens of Martin County.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Sheriff/Law Enforcement	40,665,817	41,935,850	42,065,850	44,007,924
Sheriff/Corrections	16,322,853	16,537,655	16,537,655	16,912,667
Judicial	2,748,085	2,909,255	2,909,255	3,003,249
Total Expenses	59,736,755	61,382,760	61,512,760	63,923,840



Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	59,736,755	61,382,760	61,512,760	63,923,840
Total Expenses	59,736,755	61,382,760	61,512,760	63,923,840

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	56,986,990	58,444,505	58,587,745	60,918,991
1589 \$15 Lcl Ord-Ct Facilities FS318.18	2,748,085	2,909,255	2,909,255	3,003,249
34290 Other Public Safety Fees	1,680	29,000	15,760	1,600
Total Revenues	59,736,755	61,382,760	61,512,760	63,923,840

**Sheriff
Sheriff/Law Enforcement**

Mission Statement

Our mission is to serve and safeguard all persons in Martin County and insure the quality of life for all through the effective and efficient delivery of law enforcement.

Services Provided

Administration, road patrol, criminal investigation, field support and directed operations.

Goals and Objectives

Fulfill law enforcement responsibilities as mandated by the Florida State Constitution and Statutes.

Staffing Summary

Job Title	FY2017	FY2018
Authorized Positions	389	392
Total FTE	389	392

Equipment Expenditures

None

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	40,665,817	41,935,850	42,065,850	44,007,924
Total Expenses	40,665,817	41,935,850	42,065,850	44,007,924

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	40,665,817	41,935,850	42,065,850	44,007,924
Total Revenues	40,665,817	41,935,850	42,065,850	44,007,924

Accounts of Interest

None

Significant Changes

There are no significant program changes.

**Sheriff
Sheriff/Corrections**

Mission Statement

Our mission is to serve and safeguard all persons in Martin County and insure the quality of life for all through the effective and efficient delivery of corrections, operations, and services.

Services Provided

Administration, facility operations and support.

Goals and Objectives

Fulfill corrections-related responsibilities as mandated by the Florida State Constitution and Statutes. Operate the County Correctional Facility in the most efficient and effective manner. Provide the public with safe and secure structures that comply with standards set forth by local, State, Federal and other governing bodies for correctional operations.

Staffing Summary

Job Title	FY2017	FY2018
Authorized Positions	152	152
Total FTE	152	152

Equipment Expenditures

None

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	16,322,853	16,537,655	16,537,655	16,912,667
Total Expenses	16,322,853	16,537,655	16,537,655	16,912,667

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	16,321,173	16,508,655	16,521,895	16,911,067
34290 Other Public Safety Fees	1,680	29,000	15,760	1,600
Total Revenues	16,322,853	16,537,655	16,537,655	16,912,667

Accounts of Interest

None

Significant Changes

There are no significant program changes.

**Sheriff
Judicial**

Mission Statement

In accordance with Florida Statutes, the Sheriff has the responsibility for providing bailiffs and/or security for all courtrooms and specified official executive meetings within Martin County.

Services Provided

Bailiffs and/or security for all courtrooms and specified official executive meetings within Martin County.

Goals and Objectives

Court security will only be maintained by those individuals who are trained and qualified to perform the functions associated with judicial security.

Staffing Summary

Job Title	FY2017	FY2018
Authorized Positions	26	26
Total FTE	26	26

Equipment Expenditures

None

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
09100 Interfund Transfers	2,748,085	2,909,255	2,909,255	3,003,249
Total Expenses	2,748,085	2,909,255	2,909,255	3,003,249

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
1589 \$15 Lcl Ord-Ct Facilities FS318.18	2,748,085	2,909,255	2,909,255	3,003,249
Total Revenues	2,748,085	2,909,255	2,909,255	3,003,249

Accounts of Interest

None

Significant Changes

There are no significant program changes.

Sheriff Non - Departmental

Sheriff Non - Departmental Program Chart Total Full-Time Equivalents (FTE) = 0.0
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E-911 Total Full Time Equivalents (FTE) = 0
Other Programs Total Full Time Equivalents (FTE) = 0

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018 Variance	FY 2017 to FY 2018 Pct Change
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	1,775,280	1,475,541	1,466,910	-8,631	-.58 %

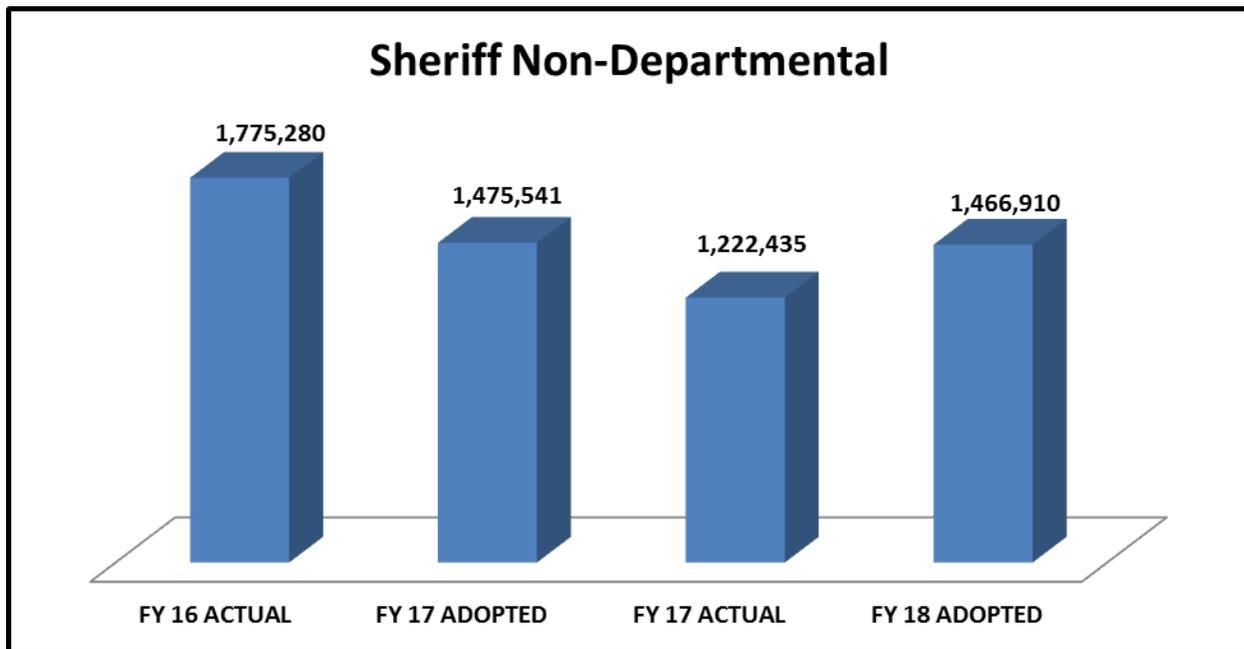
Sheriff Non - Departmental

Introduction

Sheriff's Non-Departmental funding encompasses a range of narrowly specialized public safety programs.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
E-911	1,426,289	1,007,686	930,287	1,025,745
Other Programs	348,991	467,855	292,148	441,165
Total Expenses	1,775,280	1,475,541	1,222,435	1,466,910



Martin County
Fiscal Year 2018 Adopted Budget

Sheriff Non - Departmental

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	116,263	177,936	106,792	160,302
04100 Communications	141,093	243,842	182,407	199,722
04101 Communications- Cell Phones	1,629	0	900	0
04200 Freight And Postage	48	0	34	0
04400 Rentals And Leases	45,723	41,740	46,377	47,210
04612 Software Maintenance	14,899	10,571	15,235	10,571
04614 Hardware Maintenance	0	30,000	3,219	30,000
05179 Other Equipment \$1000-\$4999.99	18,533	52,500	21,270	52,500
05195 Non-Capital Computer Equipment	0	0	76	0
05199 Other Non-Capital Equipment	0	0	9,138	0
05200 Operating Supplies	2,469	24,250	8,824	24,250
05204 Fuel	45,409	36,250	44,197	36,250
05500 Training	1,022	0	1,513	0
06300 Improvements Other Than Buildings	0	0	33,260	0
06400 Furniture And Equipment	653,466	0	24,660	0
09100 Interfund Transfers	734,728	781,452	659,413	829,105
09101 Interfund Transfers/ Law Education	0	77,000	65,120	77,000
Total Expenses	1,775,280	1,475,541	1,222,435	1,466,910

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	209,311	308,855	201,301	272,165
1521 E-911	803,637	1,007,686	907,153	1,025,745
33120 Federal Grants/Public Safety	67,978	100,000	22,477	100,000
33420 State Grants/Public Safety	622,652	0	23,134	0
35110 Judgements & Fines-County Ct Crim	52,535	45,000	51,488	50,000
35120 Judgements & Fines-Circuit Ct Crim	19,167	14,000	16,882	19,000
Total Revenues	1,775,280	1,475,541	1,222,435	1,466,910

Accounts of Interest

- 03400 -Decrease due to the reduction of transportation costs for Baker Act patients. Payment to the City of Stuart for personnel costs for the E911 Tariff Fund dispatchers and E911 Coordinator (\$115,302); cost for transportation of Baker Act patients (\$45,000).
- 04100 - Decrease in E911 network communication charges and renewals.
- 04400 - Increase due to marine rental (\$4,800) and estimated airport lease increase (\$670). Annual Airport lease agreement (\$42,410); Sheriff's Office marine rental (\$4,800).
- 09100 - Increase of \$47,653 due to personnel costs for E911. Personnel costs related to the salary and fringe benefits for the E911 Tariff Fund dispatchers and personnel costs related to the E911 Coordinator for the Martin County Sheriff's Office (\$670,150); Crime Prevention fines collected by the Clerk and paid to the Sheriff (\$83,955); State Criminal Alien Assistance Program (SCAAP) grant from the Department of Justice and paid to the Sheriff (\$75,000).
- 09101 - Law Enforcement Education Fines collected by the Clerk of the Circuit Court and Comptroller, paid to the Sheriff.

State Judiciary / State Agencies

**State Judiciary / State Agencies
Program Chart**

State Attorney Total Full Time Equivalents (FTE) = 0
State Attorney/Article V Total Full Time Equivalents (FTE) = 0
Public Defender Total Full Time Equivalents (FTE) = 0
Public Defender/Article V Total Full Time Equivalents (FTE) = 0
Medical Examiner Total Full Time Equivalents (FTE) = 0
Judicial Non-Departmental Total Full Time Equivalents (FTE) = 0
Judicial - Law Library Total Full Time Equivalents (FTE) = 0
Judicial - Legal Aid Total Full Time Equivalents (FTE) = 0
Alt Juv Program Total Full Time Equivalents (FTE) = 0
Judicial - Innovative Court Program Total Full Time Equivalents (FTE) = 0

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018 Variance	Pct Change
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	1,651,109	1,841,195	1,834,754	-6,441	-0.35 %

State Judiciary / State Agencies

Introduction

State Judicial / State Agencies, as a department, encompasses a range of court system related programs and agencies: such as Guardian Ad Litem, Court Administration and Judges, Juvenile Justice, State Attorney, Medical Examiner, Public Defender, Victim Assistance Program, and other judicial related items.

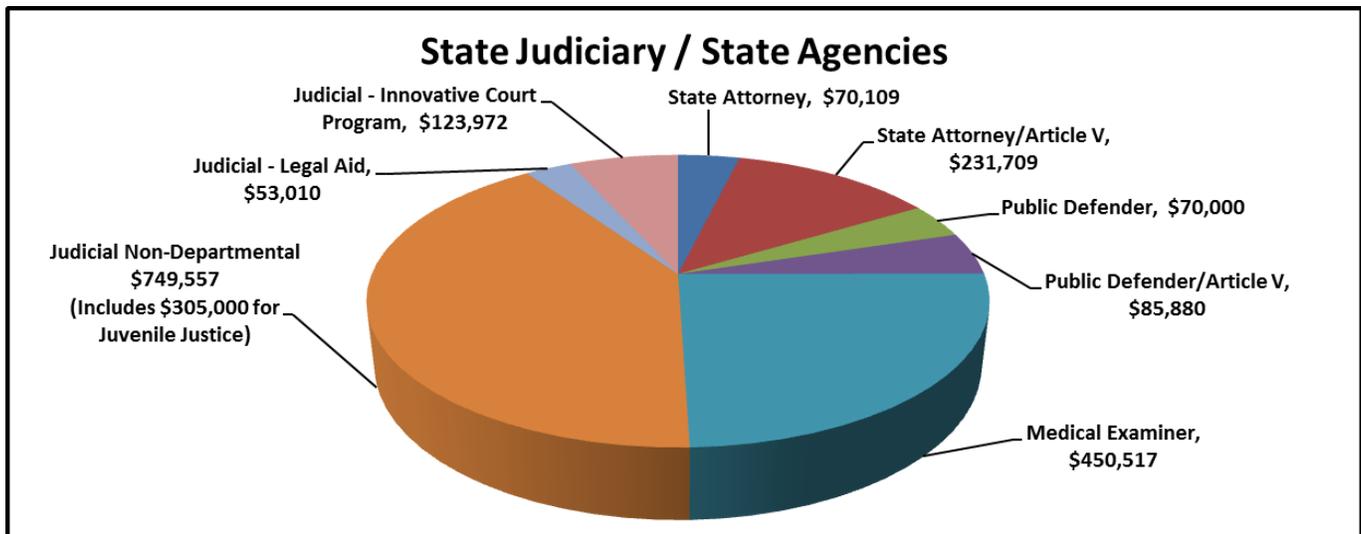
Key Issues and Trends

After the implementation of Article V, some of the major court system expenditures were transferred to the State along with the court fee revenues that support those functions. For example, the State is responsible for the costs of expert witness fees and interpreters. The County uses one of the type of recording fee revenues to pay for court technology, while other types of court fees are used for expenditures related to the operations of the Public Defender, Court Administration, Guardian Ad Litem, and the State Attorney's Office.

Juvenile Justice detention predisposition (\$305,000), which has been shifted from the State, continues to be paid at the local level without any correlating revenue.

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
State Attorney	69,729	71,321	71,321	70,109
State Attorney/Article V	168,344	176,844	159,062	231,709
Public Defender	70,000	70,000	70,000	70,000
Public Defender/Article V	83,376	88,327	80,318	85,880
Medical Examiner	303,773	372,330	372,330	450,517
Judicial Non-Departmental	732,215	832,505	663,360	749,557
Judicial - Law Library	54,549	50,010	48,586	0
Judicial - Legal Aid	56,212	50,010	54,417	53,010
Judicial - Innovative Court Program	112,910	129,848	150,618	123,972
Total Expenses	1,651,109	1,841,195	1,670,012	1,834,754



Martin County
Fiscal Year 2018 Adopted Budget

State Judiciary / State Agencies

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	1,764	36,264	16,280	7,764
03404 Janitorial Services	1,379	2,362	851	1,320
03405 It Services	437,619	486,792	468,725	544,137
03410 Other Contractual Svs - Staffing	14,070	0	0	0
04100 Communications	19,704	24,856	18,832	17,459
04200 Freight And Postage	0	0	154	0
04300 Utility Services	11,029	11,008	10,817	11,276
04400 Rentals And Leases	122,911	125,167	125,167	122,872
04600 Repairs And Maintenance	1,320	1,320	1,320	3,720
04900 Other Current Charges	513,568	616,008	408,453	567,848
04954 County Witness Fees	3,980	5,000	3,580	5,000
04957 Miscellaneous Judicial Costs	53,572	59,267	63,077	32,732
05195 Non-Capital Computer Equipment	0	0	2,796	0
05199 Other Non-Capital Equipment	0	0	2,104	0
05200 Operating Supplies	0	29,500	0	0
05208 Software Licenses	0	0	1,200	0
05401 Library Subscriptions	32	0	0	0
05403 On Line Database/Subscriptions	3,790	0	13,020	0
06600 Library Books And Publications	36,657	0	35,566	0
08100 Aid To Governmental Agencies	303,773	372,330	372,330	450,517
08200 Aid To Private Organizations	56,212	0	54,417	0
08300 Other Grants And Aids	69,729	71,321	71,321	70,109
Total Expenses	1,651,109	1,841,195	1,670,012	1,834,754

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	828,812	927,358	785,347	955,224
1523 Drug Abuse	0	29,500	0	0
1581 \$2 Ma Crim Justice I S - State Atty	-17,598	0	-24,931	46,760
1582 \$2 Ma Crim Justice I S - Pub Def	4,743	16,727	-376	6,923
1583 \$2 Ma Crim Justice I S - Ct Admin	137,065	196,116	189,382	190,850
1584 \$2 Ma Crim Justice I S - G A Litem	-3,383	0	-11,574	0
1585 \$65 Lcl Ord-Ct Innovation FS939.185	56,744	74,848	96,225	70,972
1586 \$65 Lcl Ord-Legal Aid FS939.185	9	10	13	10
1587 \$65 Lcl Ord-Law Library FS939.185	-1,703	10	-5,808	0
1589 \$15 Lcl Ord-Ct Facilities FS318.18	158,107	166,477	158,752	158,411
34116 County Portion (\$2) Recording Fee	316,792	273,949	316,224	299,604
34190 Other General Government Charges	172	1,200	0	0
348921 Court Innovations/Local Req	56,166	55,000	54,393	53,000
348922 Legal Aid	56,203	50,000	54,404	53,000
348923 Law Library	56,252	50,000	54,394	0
36900 Other Miscellaneous Revenues	2,728	0	3,566	0
Total Revenues	1,651,109	1,841,195	1,670,012	1,834,754

State Judiciary / State Agencies

Accounts of Interest

- 03400 - Decrease reflects the estimated cost for processing ordinance violations. Martin County portion of Guardian Ad Litem contracted services (\$1,764); cost of processing various ordinance violations (\$6,000). Costs offset by court facility fees.
- 03404 - Decrease reflects the budget request submitted by the State Attorney's Office. Martin County portion of State Attorney janitorial costs (\$1,320). Costs offset by court facility fees.
- 03405 - Increase for the State Attorney's Office for hardware, software, and IT support. Martin County portion of information technology costs for State Attorney (\$142,760), Public Defender (\$76,923), Court Administrator (\$308,850), and Guardian Ad Litem (\$15,604). Costs offset by recording fees.
- 04100 - Decrease reflects the budget request submitted by the State Attorney's Office. Martin County portion of communication costs for State Attorney (\$9,198), Public Defender (\$3,552), and Guardian Ad Litem (\$4,709). Costs covered by court facility fees.
- 04600 - Martin County portion of the Guardian Ad Litem repairs and maintenance. The increase is for A/C maintenance and repair. Costs covered by court facility fees.
- 04900 - Decrease due to the Law Library local ordinance funding being moved to the Library Department. Mental Health Court (\$70,000); Department of Juvenile Justice Cost Sharing (\$305,000); Martin County portion of Guardian Ad Litem operating (\$1,200) and G&A charge (\$14,666); Court Innovations (\$78,972) and Other Contractual Services - tutors for Court Administration (\$45,000); Legal Aid (\$53,010). Costs offset by fees.
- 04957 - Decrease based on Martin County portion of judicial costs for Court Administration.
- 05200 - Dollars placed in Drug Abuse Fund reserves for future use.
- 08100 - Medical Examiner
- 08300 - Victim's Services Program

Supervisor Of Elections

Supervisor Of Elections Program Chart Total Full-Time Equivalents (FTE) = 8.00
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Elections Total Full Time Equivalents (FTE) = 8
General Elections Total Full Time Equivalents (FTE) = 0
Elections-Capital & Voter Ed Train Total Full Time Equivalents (FTE) = 0

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018 Variance	FY 2017 to FY 2018 Pct Change
Total FTE	8.00	8.00	8.00	.00	0 %
Total Budget Dollars	1,211,148	1,199,512	1,154,142	-45,370	-3.78 %

Supervisor Of Elections

Introduction

The Supervisor of Elections for Martin County is an elected constitutional officer. The Supervisor is responsible for administering all elections in the County, conducting voter registration and issuing voter information cards, maintaining voter registration lists, and providing for absentee registration and voting.

The Supervisor of Elections also qualifies candidates for County office and receives candidate campaign finance reports and financial disclosure reports. Other duties and responsibilities include maintaining election equipment, hiring and training poll workers, equipping polling places, and providing information and statistics about voter registration, voting, and elections in Martin County.

Key Issues and Trends

Annually, every effort is made to substantially reduce costs while maintaining a high standard of voter services to meet the mission of the office. A zero based budgeting approach is utilized and staffing levels have been maintained at eight full-time employees. The goal of the Supervisor Of Elections Office is to provide excellent voter services and efficient elections at the level Martin County voters expect with budget levels remaining constant throughout the 2018 Election cycle.

FY08 Cost per Voter - \$14.22

FY09 Cost per Voter - \$13.10

FY10 Cost per Voter - \$12.53

FY11 Cost per Voter - \$11.95

FY 12 Cost per Voter - \$12.33

FY13 Cost per Voter - \$11.64

FY14 Cost per Voter - \$11.16

FY15 Cost per Voter - \$11.46

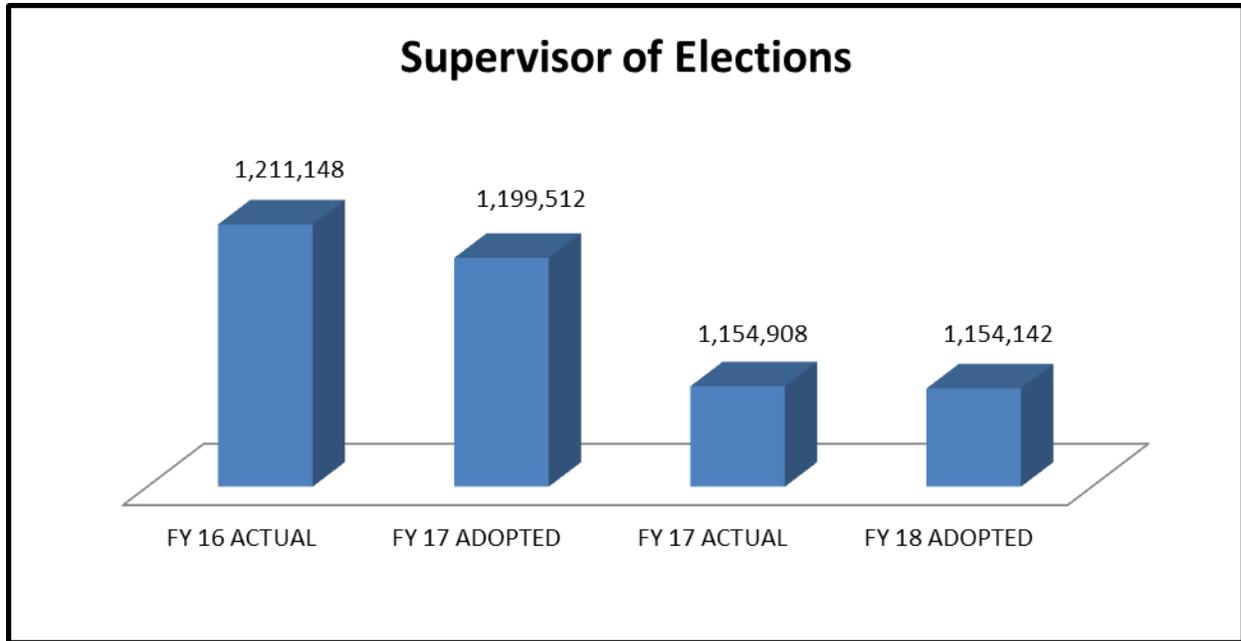
FY16 Cost per Voter - \$11.49

FY17 Cost per Voter - \$11.17

Supervisor Of Elections

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Elections	1,211,050	1,199,512	710,890	733,149
General Elections	0	0	443,618	420,993
Elections-Capital & Voter Ed Train	98	0	400	0
Total Expenses	1,211,148	1,199,512	1,154,908	1,154,142



Martin County
Fiscal Year 2018 Adopted Budget

Supervisor Of Elections

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01100 Executive Salaries	0	0	125,194	125,194
01200 Regular Salaries	0	0	333,166	355,680
01202 Pto Payout	0	0	1,470	3,000
01300 Other Salaries	0	0	128,794	63,380
01400 Overtime	0	0	3,923	6,000
02101 FICA	0	0	30,037	34,302
02102 Medicare	0	0	7,025	8,023
02200 Retirement Contributions	0	0	54,671	58,071
02300 Life And Health Insurance	0	0	32,846	30,062
02610 Other Postemployment Benefits	0	0	2,874	6,766
03103 Prof Serv-Outside Counsel-Non-Lit	0	0	1,408	1,000
03400 Other Contractual Services	0	0	183,764	167,910
03410 Other Contractual Svcs - Staffing	0	0	11,918	12,025
04000 Travel And Per Diem	0	0	8,802	10,000
04100 Communications	0	0	3,701	3,620
04101 Communications- Cell Phones	0	0	2,110	2,300
04200 Freight And Postage	0	0	47,472	32,000
04400 Rentals And Leases	0	0	3,557	1,000
04402 Rentals And Leases/Copier Leases	0	0	13,733	18,500
04600 Repairs And Maintenance	0	0	101	1,000
04610 Vehicle Repair And Maintenance	0	0	322	1,000
04612 Software Maintenance	0	0	92,022	140,959
04614 Hardware Maintenance	0	0	18,600	0
04700 Printing And Binding	0	0	2,851	0
04800 Promotional Activities	0	0	3,289	3,000
04900 Other Current Charges	0	0	70	0
04910 Fleet Replacement Charge	0	0	2,350	2,350
05100 Office Supplies	0	0	16,457	37,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	2,181	4,000
05195 Non-Capital Computer Equipment	0	0	0	2,500
05199 Other Non-Capital Equipment	0	0	1,320	2,500
05200 Operating Supplies	0	0	514	2,000
05204 Fuel	0	0	1,219	3,000
05208 Software Licenses	0	0	328	0
05210 Food	0	0	2,075	1,000
05400 Publications And Memberships	0	0	5,394	7,500
05402 Publications/Subscriptions	0	0	2,154	1,500
05500 Training	0	0	7,197	6,000
09100 Interfund Transfers	1,211,148	1,199,512	0	0
Total Expenses	1,211,148	1,199,512	1,154,908	1,154,142

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,211,050	1,199,512	5,921	0
0004 General Fund - Supervisor of Election	0	0	1,148,895	1,154,142
12902 Help America Vote Act (HAVA)	98	0	0	0
34155 Supervisor Of Elections Fees	0	0	92	0
Total Revenues	1,211,148	1,199,512	1,154,908	1,154,142

**Supervisor of Elections
Elections**

Mission Statement

As a gatekeeper of the democratic process, the Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process. The mission of the Supervisor of Elections is to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

Services Provided

The responsibilities of the Supervisor of Elections are set forth in the Constitution and Laws of the State of Florida and include, but are not limited to providing:

- Voter registration services
- Conduction of elections
- Candidate, committee, and political party support services
- Voter education

Goals and Objectives

The Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process.

Outcomes

To fulfill the mission of the Supervisor of Elections to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

Staffing Summary

Job Title	FY2017	FY2018
Assistant Chief Deputy-Elect Admin		1
Deputy of Voters Records	1	
Deputy of Special Projects		1
Deputy of Voters Services		1
Deputy of Elections Systems	2	
Deputy of Elections Operations	1	
Deputy of Elections Support Svcs	1	1
Chief Deputy	1	1
Deputy of Election Finance		1
Supervisor of Elections	1	1
Deputy of Elections Outreach	1	1
Total FTE	8	8

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Supervisor of Elections
Elections**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01100 Executive Salaries	0	0	125,194	125,194
01200 Regular Salaries	0	0	333,166	355,680
01202 PTO Payout	0	0	1,470	3,000
01300 Other Salaries	0	0	0	10,000
01400 Overtime	0	0	3,629	5,000
02101 FICA	0	0	28,368	30,930
02102 Medicare	0	0	6,634	7,234
02200 Retirement Contributions	0	0	54,671	58,071
02300 Life and Health Insurance	0	0	32,846	30,062
02610 Other Postemployment Benefits	0	0	2,874	6,766
03103 Prof Svcs-Outside Counsel-Non-Lit	0	0	1,408	1,000
03400 Other Contractual Services	0	0	5,800	3,925
04000 Travel and Per Diem	0	0	8,802	10,000
04101 Communications- Cell Phones	0	0	25	0
04200 Freight and Postage	0	0	27,291	2,000
04400 Rentals and Leases	0	0	198	0
04402 Rentals and Leases/Copier Leases	0	0	13,733	18,500
04600 Repairs and Maintenance	0	0	101	1,000
04612 Software Maintenance	0	0	38,483	39,787
04800 Promotional Activities	0	0	3,289	3,000
04900 Other Current Charges	0	0	70	0
05100 Office Supplies	0	0	6,891	5,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	2,181	0
05199 Other Non-Capital Equipment	0	0	396	2,500
05200 Operating Supplies	0	0	90	1,000
05210 Food	0	0	583	0
05400 Publications and Memberships	0	0	5,394	7,500
05402 Publications/Subscriptions	0	0	15	0
05500 Training	0	0	7,287	6,000
09100 Interfund Transfers	1,211,050	1,199,512	0	0
Total Expenses	1,211,050	1,199,512	710,890	733,149

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	1,211,050	1,199,512	76	0
0004 General Fund - Supervisor of Elections	0	0	710,814	733,149
Total Revenues	1,211,050	1,199,512	710,890	733,149

Accounts of Interest

None

Significant Changes

Financial support services were transferred from the Clerk of the Board chart of accounts to the Board of County Commissioners chart of accounts.

**Supervisor of Elections
General Elections**

Mission Statement

As a gatekeeper of the democratic process, the Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process. The mission of the Supervisor of Elections is to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

Services Provided

The responsibilities of the Supervisor of Elections are set forth in the Constitution and Laws of the State of Florida and include, but are not limited to providing:

- Voter registration services
- Conduction of elections
- Candidate, committee, and political party support services
- Voter education

Goals and Objectives

The Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process.

Outcomes

To fulfill the mission of the Supervisor of Elections to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

Martin County
Fiscal Year 2018 Adopted Budget

**Supervisor of Elections
General Elections**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
01300 Other Salaries	0	0	128,794	53,380
01400 Overtime	0	0	294	1,000
02101 FICA	0	0	1,669	3,372
02102 Medicare	0	0	390	789
03400 Other Contractual Services	0	0	177,564	163,985
03410 Other Contractual Svcs - Staffing	0	0	11,918	12,025
04100 Communications	0	0	3,701	3,620
04101 Communications- Cell Phones	0	0	2,085	2,300
04200 Freight and Postage	0	0	20,181	30,000
04400 Rentals and Leases	0	0	3,359	1,000
04610 Vehicle Repair and Maintenance	0	0	322	1,000
04612 Software Maintenance	0	0	53,539	101,172
04614 Hardware Maintenance	0	0	18,600	0
04700 Printing and Binding	0	0	2,851	0
04910 Fleet Replacement Charge	0	0	2,350	2,350
05100 Office Supplies	0	0	9,567	32,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	0	4,000
05195 Non-Capital Computer Equipment	0	0	0	2,500
05199 Other Non-Capital Equipment	0	0	924	0
05200 Operating Supplies	0	0	424	1,000
05204 Fuel	0	0	1,219	3,000
05208 Software Licenses	0	0	328	0
05210 Food	0	0	1,492	1,000
05402 Publications/Subscriptions	0	0	2,139	1,500
05500 Training	0	0	-90	0
Total Expenses	0	0	443,618	420,993

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	0	0	5,844	0
0004 General Fund - Supervisor of Elections	0	0	437,682	420,993
34155 Supervisor of Elections Fees	0	0	92	0
Total Revenues	0	0	443,618	420,993

Accounts of Interest

None

Significant Changes

None

**Supervisor of Elections
Elections-Capital & Voter Ed Train**

Mission Statement

As a gatekeeper of the democratic process, the Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process. The mission of the Supervisor of Elections is to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

Services Provided

The responsibilities of the Supervisor of Elections are set forth in the Constitution and Laws of the State of Florida and include, but are not limited to providing:

- Voter registration services
- Conduction of elections
- Candidate, committee, and political party support services
- Voter education

Goals and Objectives

The Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process.

Outcomes

To fulfill the mission of the Supervisor of Elections to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

Martin County
Fiscal Year 2018 Adopted Budget

**Supervisor of Elections
Elections-Capital & Voter Ed Train**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
03400 Other Contractual Services	0	0	400	0
09100 Interfund Transfers	98	0	0	0
Total Expenses	98		400	

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0004 General Fund - Supervisor of Elections	0	0	400	0
12902 Help America Vote Act (HAVA)	98	0	0	0
Total Revenues	98		400	

Accounts of Interest

None

Significant Changes

None

Tax Collector

**Tax Collector
 Program Chart**
 Total Full-Time Equivalents (FTE) = 69.00

Tax Collector Program
 Total Full Time Equivalents (FTE) = 69

	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2017 to FY 2018 Variance	Pct Change
Total FTE	66.00	69.00	69.00	.00	0 %
Total Budget Dollars	6,398,523	5,294,183	5,665,186	371,003	7.01 %

Tax Collector

Introduction

The Tax Collector is a Constitutional Officer elected locally by, and answerable to, the voters of Martin County, who put him/her in office to perform state work locally, ranging from billing, collection, enforcement and distribution of state and local revenue under the supervision of the Florida Department of Revenue and as agents for the Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission.

For this reason, the Florida Department of Revenue not only has the duty of budget approval because of its state wide perspective, but also supervision of the Tax Collector's work as set forth in Section 195.002(1). Florida Statutes.

Key Issues and Trends

In May of each year the Tax Collector is required by law to provide the County with an information copy of the proposed budget. On August 1 of each year, the Tax Collector submits his/her budget to the Department of Revenue for final approval. After the final approval of the budget by the Department, there shall be no reduction or increase by any officer, board, or commission without the approval of the Department. A copy of such budget shall be furnished to the Board of County Commissioners (Fla. Statute 195.087).

The Tax Collector operates directly from their fees and commissions earned on the services they provide. Fee charges to the various taxing authorities are based on legislated percentage of taxes collected for each authority. Under Florida state law, the County also includes collection fees for the Martin County School District. All revenue earned above operating costs and budget savings, either through cost reductions or increased efficiencies, are distributed to each taxing district relative to the amount collected on their behalf.

The following represents the unused fees returned to the County or estimated to be returned to the County:

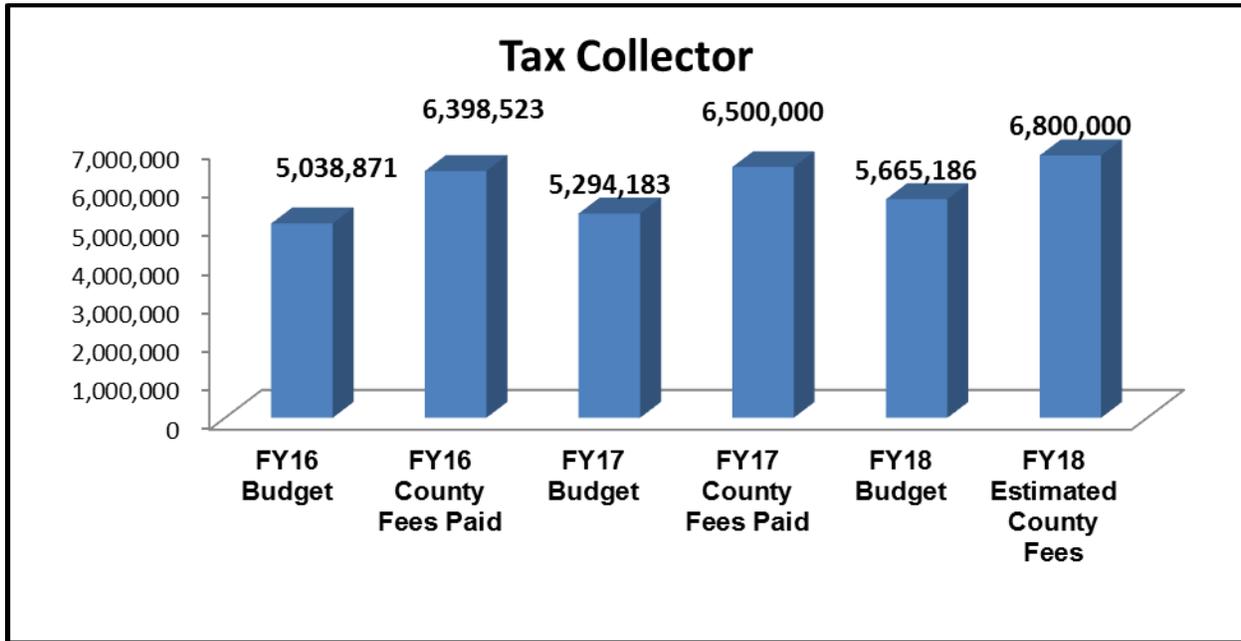
- *Unused Fees Returned to County FY07 \$2,542,061
- *Unused Fees Returned to County FY08 \$3,145,942
- *Unused Fees Returned to County FY09 \$3,220,952
- *Unused Fees Returned to County FY10 \$3,072,480
- *Unused Fees Returned to County FY11 \$3,046,701
- *Unused Fees Returned to County FY12 \$2,959,041
- *Unused Fees Returned to County FY13 \$2,937,542
- *Unused Fees Returned to County FY14 \$3,070,473
- *Unused Fees Returned to County FY15 \$3,348,160
- *Unused Fees Returned to County FY16 \$3,805,876
- *Unused Fees Returned to County FY17 \$4,013,999

Martin County
Fiscal Year 2018 Adopted Budget

Tax Collector

Program Summary

Program	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
Tax Collector Program	6,398,523	5,294,183	6,587,840	5,665,186
Total Expenses	6,398,523	5,294,183	6,587,840	5,665,186



Martin County
Fiscal Year 2018 Adopted Budget

Tax Collector

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
04200 Freight And Postage	49,395	45,000	49,111	45,000
09100 Interfund Transfers	6,349,128	5,249,183	6,538,729	5,620,186
Total Expenses	6,398,523	5,294,183	6,587,840	5,665,186

Revenue Source	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
0001 General Fund	5,330,665	1,400,137	5,505,014	1,895,660
1120 Consolidated Fire/Ems	987,020	830,000	1,002,115	1,038,800
1551 Economic Development	19,513	20,000	17,075	20,000
1552 Tourist Development	61,325	54,000	63,636	60,000
38170 Transfer From Tax Collector	0	2,990,046	0	2,650,726
Total Revenues	6,398,523	5,294,183	6,587,840	5,665,186

**Tax Collector
Tax Collector Program**

Mission Statement

To serve the public in the performance of our legal functions in the collection and distribution of State and County taxes and to provide state motor vehicle and Florida Fish & Wildlife services ensuring efficiency and the most cost-effective delivery of services and use of resources.

Services Provided

The Tax Collector is charged with the responsibility of collecting and disbursing large sums of money among many governmental agencies. The Tax Collector collects the ad valorem and non-ad valorem roll, motor vehicle and mobile home registrations, surpluses, motor vehicle title and lien fees, parking placards, vessel decal and title fees, hunting, fishing, and trapping licenses and fees, sales tax, business tax receipt license fees, EMS billings & collections, special assessments, driver licenses, pet licenses, alarms, and tourist development tax, birth certificates, fire inspection, handicapped parking decals, and concealed weapons permits. The Tax Collector acts as an agent of the Department of Highway Safety and Motor Vehicles, Department of Revenue, and Florida Fish & Wildlife Commission and Department of Environmental Protection.

The Tax Collector is funded through commissions and fees earned on all services and collections. All commissions earned in excess of the approved budget are distributed to the various taxing authorities.

Goals and Objectives

- Rendering superior and courteous service to customers while observing moral, ethical, and professional standards
- Continually assessing, improving, and responding to the related needs of the customers being served
- Ensuring cost-effective use of available resources in pursuit of our mission
- Providing opportunities for career and personal satisfaction and growth in personnel

Benchmarks

The Tax Collector's Office will maintain 100% compliance with the Florida Statutes, Department of Revenue Rules and Regulations, Department of Highway Safety & Motor Vehicle Laws, Department of Florida Fish & Wildlife Conservation Regulations and all local governmental ordinances and contracts.

Outcomes

Fulfill the duties and responsibilities of the Tax Collector's Office by maintaining a well-trained, customer-focused staff, and continually improve service-delivery efficiencies.

Staffing Summary

Job Title	FY2017	FY2018
Authorized Positions	69	69
Total FTE	69	69

Equipment Expenditures

None

Martin County
Fiscal Year 2018 Adopted Budget

**Tax Collector
Tax Collector Program**

Expenditures and Revenues

Expense Classification	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ACTUAL	FY 2018 ADOPTED
04200 Freight and Postage	49,395	45,000	49,111	45,000
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1552 Tourist Development	61,325	54,000	63,636	60,000
38170 Transfer From Tax Collector	0	2,990,046	0	2,650,726
Total Revenues	6,398,523	5,294,183	6,587,840	5,665,186

Accounts of Interest

09100 - Please note that the budget listed as "Actual" includes fees paid to the Tax Collector by Martin County for services and is returned to the county by the Tax Collector at the end of the Fiscal year as unused fees. The Tax Collector's operational budget is the "Adopted" amount.

Significant Changes

There are no significant program changes.



V. FY2018 Capital Improvement Plan of the Capital Improvements Element

2018
Adopted Budget

Introduction

A Capital Improvement Plan (CIP) is a multi-year planning instrument used to identify needs and financing sources for public infrastructure maintenance and improvements. Martin County provides necessary and desired public services to the community and the purpose of the CIP is to facilitate the orderly planning of maintaining, preserving, and protecting the infrastructure system that is utilized for those public services. The CIP is a proposed schedule for the expenditure of funds to maintain, acquire, or construct these necessary improvements over the next ten-year period. This plan provides the public, residents, and stakeholders transparent information on how the County plans to address significant capital needs over the next ten fiscal years.

The CIP offers a comprehensive outlook of countywide needs by:

- Maximizing the uses of revenue to reduce burden of the taxpayers
- Encouraging efficient government by interdepartmental coordination
- Maintaining a fiscally sound and consistent financial program
- Guiding anticipated growth and development needs
- Enhancing opportunities for federal or state grant awards

The CIP represents a comprehensive and direct statement of the physical development policies of Martin County. The County has a comprehensive process for capital improvement planning and budgeting. This process is guided by the Capital Projects Policy.

Capital Projects Policy

The County will adopt a Capital Improvement Element/Capital Improvement Plan annually (CIE/CIP). Capital projects to be included in the plan are those with a life span of at least three years and a total cost of more than \$60,000. All capital improvements will be made in accordance with the CIE/CIP as adopted.

Adopted budgets for CIE/CIP projects will be based upon the adopted CIE/CIP for the year applicable. The County will coordinate adoption of capital budgets with adoption of operating budgets.

Funding issues will be discussed with the Board during review of the CIE/CIP. Increases above the continued level of funding will identify the additional revenue source(s) required to fund the projects. The Board recognizes the need for a capital improvement planning process that is fully integrated with county financial planning and debt management.

Capital Improvement Program and the Budget Process

The CIP plays a significant role in the implementation of the County's comprehensive plan by providing the link between planning and budgeting for capital projects. The CIP process precedes the budget process and is used to develop the capital project portion of the annual budget. Approval of the CIP by the Board does not equate to a final approval of all projects contained within the plan. With approval of the CIP, the Board acknowledges that the projects contained in the plan represent a reasonable interpretation of the anticipated needs for the County and that projects contained in the first year of the CIP are suitable for inclusion for the current fiscal year's budget.

The Board reviews the County's ten-year Capital CIP on an annual basis. The CIP is designed to balance the need for public facilities as expressed by population projections with the fiscal capability of the County to meet those needs. Projects within the CIP are prioritized in accordance with the criteria in Section 14.4 of the Martin County Comprehensive Growth Management Plan (MCCGMP). Priority rankings do not necessarily correspond to funding sequence. For example, a road-widening project which is ranked lower than a park project may be funded before the park project because the road project has access to a restricted revenue source, whereas a park project may have to compete for funding from other revenue sources.

RANKING CRITERIA - Pursuant to Policy 14.1A.10, capital improvements should be evaluated on the following criteria and considered in the order of priority listed below:

1. New public facilities and improvements to existing public facilities that eliminate public hazards.
2. Repair, remodeling, renovation or replacement of obsolete or worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Growth Management Plan in accordance with standards.
3. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand.
4. Improvements to existing and new facilities that significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.
5. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next 10 fiscal years, as updated by the annual review of the Capital Improvements Element. The County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this subsection shall conform to the Future Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development orders, the capital improvements will be scheduled in the following priority order to serve:
 - (a) Previously approved orders permitting redevelopment;
 - (b) Previously approved orders permitting new development;
 - (c) New orders permitting redevelopment; and
 - (d) New orders permitting new development.
6. New or expanded public facilities that are contained in a Community Redevelopment Plan and scheduled in the next five years.
7. New facilities that exceed the adopted levels of service for new growth during the next five fiscal years by either:
 - (a) Providing excess public facility capacity that is needed by future growth beyond the next five fiscal years; or
 - (b) Providing higher quality public facilities than are contemplated in the County's normal design criteria for such facilities.
8. Facilities not described in Policy 14.1A.10.(1) through (6) above but that the County is obligated to complete, provided that such obligation is evidenced by a written agreement approved by the Board of County Commissioners.
9. All facilities scheduled for construction or improvement in accordance with this policy shall be evaluated to identify any plans of State agencies or the South Florida Water Management District that affect or will be affected by the proposed County capital improvement.
10. Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Growth Management Plan.

The CIP serves as the planning guide for the construction of public facilities in the County, and the CIP process provides a framework for careful development of reliable capital expenditure and revenue estimates. The CIP is an integral element of the County's budgeting process. The first year of the ten-year CIP is the foundation for the Capital Budget. The remaining nine years in the CIP serve as a plan for the future provision of capital facilities. The first five years of the CIP are required to be fully funded. Consistent with the MCGMP policy 14.4.A.2.b(2), CIP projects that provide new level of service for growth will normally not be funded with countywide ad valorem.

The CIP is supported partially through long-term borrowing, grants, General Fund revenues, and impact fees on a pay-as-you-go basis. Fiscal Policy restrictions on the issuance of general obligation bonds are designed to keep combined general fund supported debt service expenditures to not more than ten percent of the total combined general fund disbursements. Since the debt service (which is the repayment of principal and interest) on the County's bonded debt must be included in annual operating budgets, the amount of required debt service relative to the size of the annual budget is an important indicator of fiscal obligations. Since debt service expenditures restrict the amount of funds available for other uses, it is important that the ratio of debt service to the total operating budget not increase beyond the ten percent established.

Capital Project Budget

The first year of the CIP, as adopted by the Board, represents the budget for the upcoming fiscal year. Once the project has been adopted in the budget, the budget will remain constant unless changes are approved in accordance with the Fiscal Policy. This procedure will allow allocation of fund balance and re-appropriation of the budget as necessary from year to year.

Capital Program Debt

When the County finances capital improvements, other projects, or equipment by issuing debt it will establish a maximum maturity of the earlier of: (i) the useful life of the capital improvement being financed; or (ii) thirty (30) years; or (iii) in the event they are being issued to refinance outstanding debt obligations, the final maturity of the debt being financed.

The County's fiscal policy also includes a self-imposed restriction to maintain the ratio of net bonded indebtedness to the market value (assessable base) of taxable property in the County at less than three percent. The relationship between the size of bonded indebtedness and the true market value of taxable property is a commonly accepted measure of capacity for bonded indebtedness. Using the value of taxable property as an indicator of the County's ability to service its debt is based on the premise that the larger the assessable tax base, the larger the tax collections available to support the construction of essential facilities.

Evaluate Capital Acquisition Alternatives

Martin County shall develop specific capital project options for addressing capital needs that are consistent with financial, programmatic, and capital policies and should evaluate alternatives for acquiring capital assets.

Capital planning is necessary to give adequate consideration to longer range needs and goals, evaluate funding requirements and options, and achieve consensus on the physical development of the community. An evaluation of alternative techniques helps ensure that the best approach for providing use of a capital asset or facility is chosen based on the policies and goals of the County.

Annual Capital Improvement Budget

The program recommended by the County Administrator is used by the Board to develop the annual budget which becomes effective October 1 of each year. The Board formally adopts the first year of the Ten-Year Capital CIP as the Capital Budget with the following nine years showing projected requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board uses the CIP to analyze the County's fiscal capability to finance and construct capital improvements.

There are many features that distinguish Martin County's operating budget from the capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services, but does not result in major physical assets for the County. Year

to year changes in the operating budget are expected to be fairly stable and represent incremental changes in the cost of doing business, the size of the County and in the types and levels of services provided. Taxes, user fees, and inter-governmental payments that generally recur from year to year provide resources for the operating budget.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Bond proceeds, impact fees, grants, and taxes generally provide resources for the capital budget. In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget assumes the cost of maintaining and operating new facilities that are built under the capital budget.

The Capital Improvement budget is developed based upon the CIP as proposed and adopted by the Board pursuant to F.S.163.3177 (3). The Capital Improvement budget sets forth those land acquisitions, new construction projects, and reconstruction projects recommended for funding during each year of the succeeding budget period.

Capital Construction and Operating Expenditure Interaction

Martin County's Capital Improvement Planning process is highly integrated with the annual budgetary process. Development of the annual ten-year Capital Improvement Plan (CIP) parallels the development of the budget with both policy documents adopted by the Board simultaneously by resolution of the Board. The ten-year CIP represents a fully funded capital plan for five-years plus an additional five year long-range planning period. The first year of the CIP becomes the capital budget for the adopted annual budget.

Operating cost impacts are shown on the CIP project detail sheet. This allows for the "total cost" evaluation of capital projects and provides the future years of operating budget impact. In some instances it is difficult to project.

To maintain a balanced budget, annual revenues are projected and operating and capital construction expenditures are identified to determine the County's overall requirements and funding availability. Funding levels for capital construction projects are based on the merits of a particular project together with the available funding from all financing sources. The Board of County Commissioners annually reviews cash requirements for capital project financing. The County's capital program has a direct impact on the operating budget particularly in association with the establishment and opening of new facilities.

Capital Improvement Plan Funding Mechanisms

Because the capital improvement projects involve the outlay of substantial funds, numerous sources are necessary to provide financing over the duration of the project. Most capital funding sources are earmarked for specific purposes and cannot be transferred from one capital program to another. CIP preparation requires reasonable and feasible projections as to the expected funding that will be available. Capital funding sources can be described as either "restricted" or "unrestricted." Restricted funding sources can be defined as sources of revenue that are limited in their use/expenditures and must be used for a specific purpose. Unrestricted funding sources can be defined as sources of revenue that are free from any external constraints and available for general use. Unrestricted funding sources are available to be reallocated and may be appropriated as needed. The following is a summary of the funding sources for projects included in the CIP.

❖ *Ad valorem*

Taxes are collected a percentage of the value of real and personal property in the County. Ad valorem taxes support various operating, capital, and debt funds of the local government. There are two types of ad valorem: general and municipal services taxing units (MSTUs). General ad valorem revenues may be utilized to fund general countywide expenses, free of geographical restrictions. MSTUs provide specialized services within legally specified geographic boundaries such as fire rescue, parks, stormwater, and road infrastructure maintenance.

❖ *Enterprise funds (restricted)*

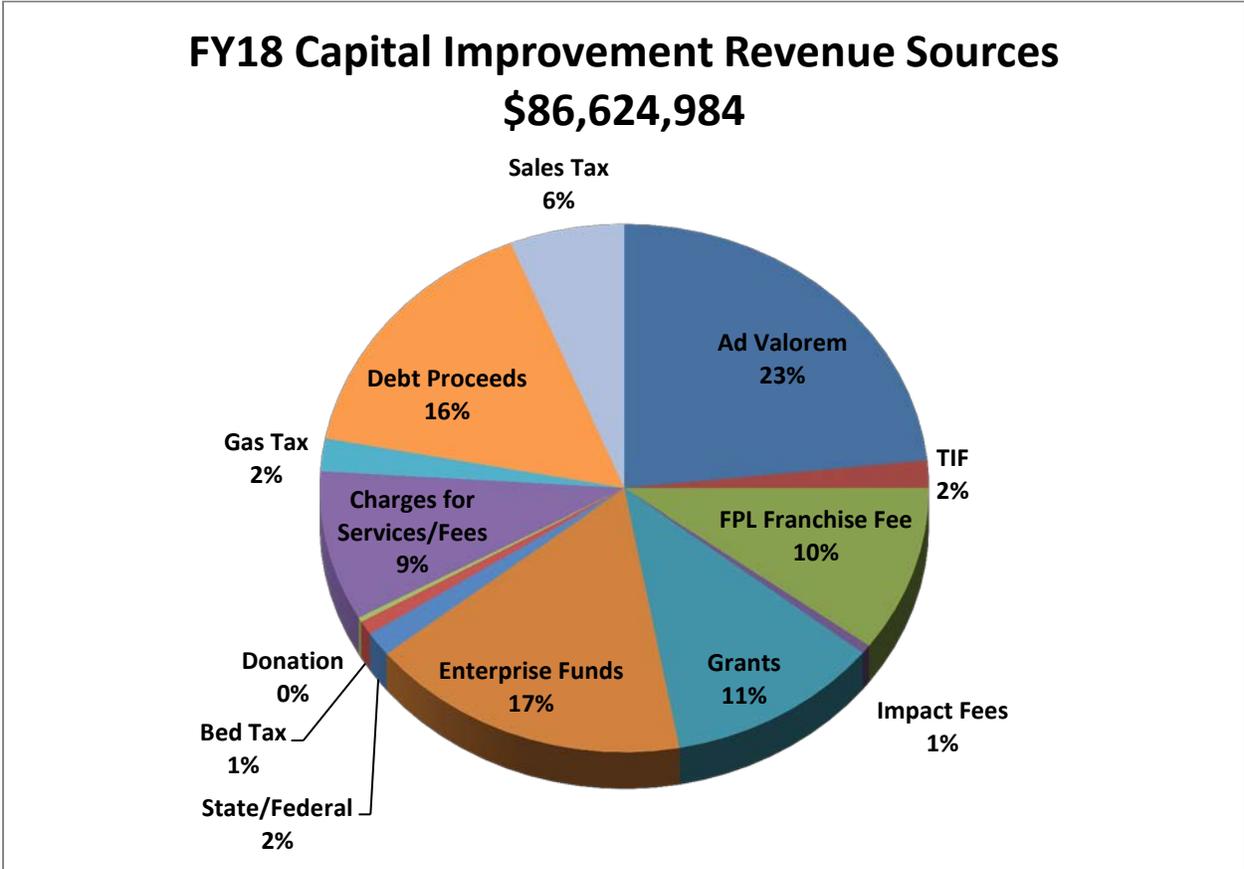
In enterprise financing, funds are accumulated in advance for capital requirements. Enterprise fund dollars can only be used on projects related to the particular enterprise fund. Enterprise funds in Martin County consist of Utilities and Solid Waste, Airport, and Martin County Golf Course.

- ❖ **Gas tax (restricted)**
A fuel tax, also known as “gas tax,” is a tax imposed on the sale of fuel. In Martin County, there are three types of fuel tax, all which must be expended on various transportation-related expenses as defined in the Florida state statutes.
- ❖ **Tax Increment Financing “TIF” (restricted)**
Tax increment financing is a public financing tool that earmarks property tax revenue from increases in assessed values within a designated TIF district. In Martin County, TIF funds are considered part of the Community Redevelopment areas (CRAs) and must be expended in the CRA in which the revenue was generated.
- ❖ **Discretionary Sales Tax (restricted)**
A discretionary sales tax may be levied pursuant to an ordinance enacted by a majority vote of the County’s governing body and approved by voters in a countywide referendum. The proceeds of a discretionary surtax must be expended to finance, plan and construct infrastructure, acquire land for public recreation, conservation, or protection of natural resources as specified by the voter-approved referendum.
- ❖ **Tourist Development Tax “Bed Tax” (restricted)**
This tax must be used for capital construction of tourist-related facilities, tourism and sports promotions, and beach and inlet maintenance.
- ❖ **Franchise Fee (restricted)**
Martin County participates in a non-compete franchise agreement with Florida Power and Light (FPL) whereas FPL levies a fee on electricity customers. The revenues collected by this fee are distributed to the County and shall be used solely to plan for, maintain, repair and reconstruct existing roads, drainage and bridges pursuant to the Ordinance.
- ❖ **Federal and state funds/grants (restricted)**
Martin County participates in a wide range of grant programs offered by the federal, state, and local governments and organizations. If planned wisely, grants can contribute invaluable financial resources to County programs identified in the CIP. Grant funds may only be used in accordance with the agreement executed by both the grantee and grantor.
- ❖ **Developer contributions/prop share (restricted)**
Developer contributions are the fees charged by the County for extra community and network infrastructure needed as a result of development projects. The money collected from development contributions pays for the cost of public infrastructure that is needed to meet the additional demand from growth.
- ❖ **Impact fees (restricted)**
Impact fees are assessed for public buildings, public safety, fire prevention, transportation, and culture / recreation. Impact fees must be expended on projects needed to accommodate Level of Service requirements to support growth and capacity as defined in the comprehensive plan.
- ❖ **Charges for services/fees**
User fees and charges have a direct relationship between the services received and the compensation paid for the service. Martin County has the home rule authority to impose user fees and charges to recover the cost of providing a service or facility or regulating an activity.

Financing

Martin County's CIP is financed through a diversified allocation of revenue sources. These include ad valorem (23%), fees (21%), sales tax (6%) gas taxes (2%), grants (11%), Federal and State projects (2%), enterprise funds (17%) debt proceeds (16%), and tax incremental funding (TIF) (2%). This is further identified in the

following FY18 Capital Improvement Revenue Sources chart. In addition, there is a total of \$30.3 million in fund balance that will be used to support the FY18 capital projects. Fund balance, a term used to express the difference between assets and liabilities in governmental funds, is generated due to projects which were planned but not completed, grant dollars that span the fiscal year, allocation of dollars for future projects, etc. Fund balance is not included in the following chart in order to reflect the correct percentages of new money.

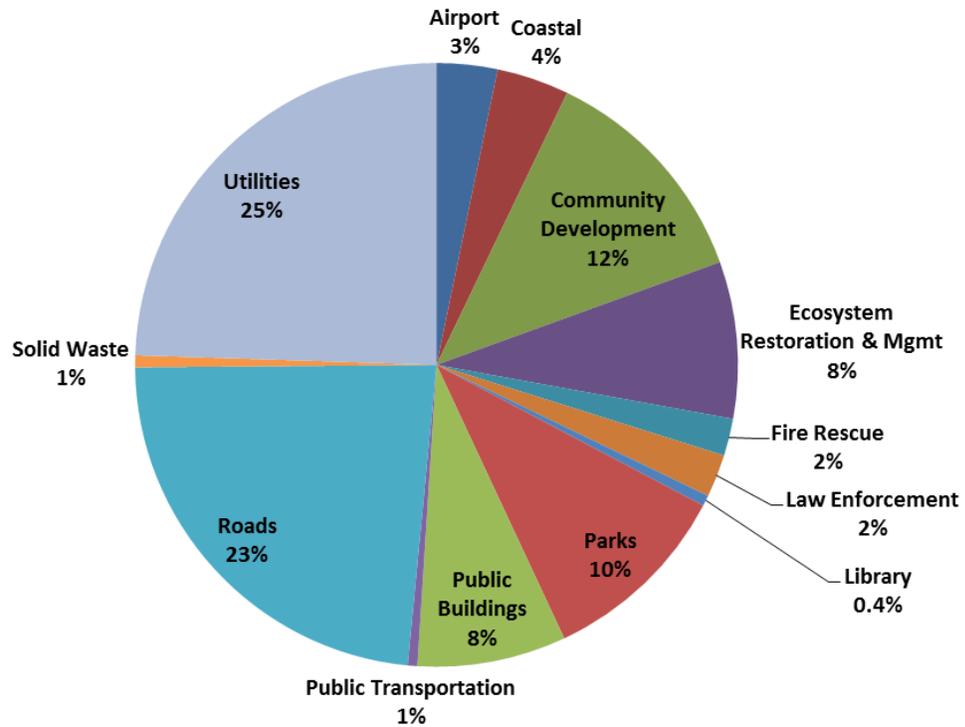


Capital Project Categories

The capital projects categories include Airport, Coastal, Community Development, Ecosystem Management, Fire Rescue, Law Enforcement, Library, Parks, Public Buildings, Public Transportation, Roads, Solid Waste and Utilities. The pie chart below shows the percentage break down for these categories.

Annual review and adjustments to the County's CIP are performed and budgeted as approved by the Board. The FY18 – FY27 CIP represents a commitment of \$708,028,744 to the construction and maintenance of capital facilities.

FY18 Capital Improvement Expenditures by Category \$87,598,592



Capital Improvement Budget Summary

The FY2018-FY2027 complete Martin County Capital Improvement Plan detail sheets are attached immediately following the Capital Improvement Plan process graphic. The following pages summarize the major projects that are slated for constructions and/or have anticipated expenditures for the FY18 budget year. For the purposes of this summary, major projects are considered to be over \$300,000 and are significant non-routine projects. Information regarding a detailed project description, impact on the operating budget, images, and specific funding sources are clearly outlined on the Capital Improvement Plan detail sheets previously mentioned.

LIST OF MAJOR PROJECTS FOR FY2018 > \$300K

Airport	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Airport Environmental & Planning	600,000	650,000	300,000	100,000	-	120,000	1,770,000
Airport Pavement Rehabilitation	900,000	1,000,000	500,000	1,250,000	100,000	6,510,000	10,260,000
Airport Facility Improvements	1,350,000	1,100,000	150,000	-	2,700,000	1,100,000	6,400,000

Coastal	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
St. Lucie Inlet Management Plan	810,000	810,000	15,710,000	810,000	1,110,000	59,167,500	78,417,500
Beach Renourishment	400,000	400,000	280,000	8,650,000	400,000	6,082,891	16,212,891
Bathtub Beach/Sailfish Point Restoration	300,000	350,000	570,000	-	250,000	5,057,374	6,527,374
Jensen Beach Mooring Field	1,350,000	-	-	-	-	-	1,469,000
Port Salerno Mooring Field	400,000	1,100,000	-	-	-	-	1,619,000
Artificial Reef Program	140,000	130,000	110,000	130,000	160,000	825,000	1,495,000

Community Development	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Gomez Micro Action Plan	2,197,174	-	-	-	-	-	2,197,174
Port Salerno Infrastructure Partnerships	678,200	-	-	-	-	-	678,200
Port Salerno Sidewalks/Safe Routes to School	35,000	600,000	-	-	-	-	635,000
Bridge Road Main Street	3,390,000	-	-	-	-	-	3,390,000
Port Salerno Parking Innovations	399,200	-	-	-	-	-	399,200
Mapp Road Town Center	3,800,000	-	-	-	-	-	3,800,000
Carter Park Lighting	40,000	-	-	-	-	268,610	308,610

Ecosystem Restoration Management	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Clifton S Perry Beach - FCT Site	400,000	-	-	-	-	175,000	9,557,500
Environmentally Sensitive Lands	225,000	225,000	225,000	225,000	225,000	1,125,000	2,250,000
FY 18 Kiplinger - FCT Site	95,000	-	-	-	-	490,000	585,000
All American Ditch Stormwater Retrofit Project	100,000	-	-	-	-	-	5,173,110
Manatee Pocket SW Prong Water Quality Retrofit	300,000	280,000	1,120,000	150,000	-	-	1,850,000
Willoughby Creek Water Quality Improvement Project	1,673,200	100,000	-	-	-	-	1,975,000
Cypress Creek Weir Project	776,750	-	-	-	-	-	875,000
Hogg Creek Alternative Treatment Technology Project	2,800,000	200,000	-	-	-	-	3,500,000
Ranch Colony Berm Phase 2	100,000	900,000	-	-	-	-	1,000,000
Savannas Regional Restoration	8,500	600,000	-	-	-	-	900,000
Salerno Creek Retrofit Boardwalk Restoration	375,000	-	-	-	-	-	375,000
Stormwater Infrastructure Rehabilitation	500,000	500,000	500,000	500,000	500,000	2,500,000	5,000,000

Fire Rescue	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Vehicle/Equipment Replacement	1,742,927	1,559,865	1,801,298	1,647,726	1,716,149	11,596,623	20,064,588

Law Enforcement	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Sheriff FARB	679,509	699,894	720,891	742,518	764,793	3,853,639	7,461,245
Pole Barn/Obstacle Course at Gun Range	825,000	-	-	-	-	-	825,000
Sheriff Purchasing Warehouse	500,000	-	-	-	-	-	500,000

Library	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
John F. & Rita M. Armstrong Wing Improvements	175,000	175,000	-	-	-	-	350,000
Library Materials	190,000	190,000	190,000	190,000	190,000	950,000	1,900,000

Parks	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Parks Fixed Asset Replacement (FARB)	2,200,000	1,950,000	2,050,000	2,150,000	2,250,000	11,750,000	22,000,000
Golf Course (FARB)	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
Parks Fiber & WiFi	239,000	185,000	82,000	53,000	180,000	443,000	1,182,000
Parks/Golf Equipment Replacement	457,100	346,500	337,120	381,852	421,000	1,930,902	3,874,474
Charlie Leighton Park (boat ramp parking)	100,000	-	-	-	-	2,000,000	2,100,000
Golf Course (Renovation)	650,000	-	-	-	-	10,000,000	10,650,000
Langford Park	100,000	-	-	-	-	1,600,000	1,700,000
Phipps Park Campground	4,334,000	-	-	-	-	-	4,520,000
Stuart Beach Park	852,000	-	-	-	-	3,160,000	4,092,000
William G. "Doc" Myers Park	50,000	400,000	-	-	-	-	450,000
Indian Riverside Park	60,000	-	-	-	-	1,360,000	1,420,000

Public Buildings	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
New Field Ops Building	2,150,000	-	-	-	-	-	2,150,000
Public Buildings FARB	1,039,208	1,070,384	1,102,496	1,135,571	1,169,638	6,327,569	11,844,865
Hutchinson Island/Fire Station #14	1,800,000	-	-	-	-	-	1,800,000
Ridgeway Fire Station #33	2,000,000	-	-	-	-	-	2,000,000

Public Transportation	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Bus Acquisition	450,000	450,000	450,000	450,000	450,000	2,250,000	4,500,000

Roads	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Port Salerno Neighborhood Restoration	50,000	63,500	2,846,500	-	-	-	2,960,000
Golden Gate Neighborhood Restoration	2,990,000	-	-	-	-	-	3,095,000
Old Palm City Neighborhood Restoration	150,500	3,361,000	-	-	-	-	3,511,500
Sunset Trail Corridor Neighborhood Restoration	40,000	640,000	-	-	-	-	680,000
Hibiscus Park Neighborhood Restoration	45,000	54,500	1,474,000	-	-	-	1,573,500
New Monrovia/Cove Ridge Neighborhood Restoration	24,000	44,000	1,455,000	-	-	-	1,523,000
Murphy Road (Over C-23) Bridge Replacement	25,000	25,000	3,462,215	-	-	-	3,512,215
CR-A1A/Dixie Highway Resurfacing (Jefferson to Indian)	25,000	10,000	10,000	746,919	-	-	791,919
Booker Park/New Hope Neighborhood Restoration	190,500	2,984,500	-	-	-	-	3,175,000
Traffic Signal Rehabilitations	1,090,000	1,090,000	1,090,000	1,090,000	1,090,000	5,450,000	10,900,000
Resurfacing/Drainage/Striping	1,419,756	983,708	570,467	1,406,438	2,414,000	82,500,000	89,294,369
Bridge Replacement/Renovations	225,000	300,000	300,000	300,000	300,000	1,500,000	2,925,000
SE Cove Road Resurfacing	10,000	-	1,427,776	-	-	-	1,497,776
SW Mapp Road Resurfacing	1,186,688	-	-	-	-	-	1,256,688
Palm City Farms Neighborhood Restoration	3,057,000	-	-	-	-	-	4,148,000
Pinecrest Lakes Neighborhood Restoration	250,000	-	-	-	-	-	4,554,000
Heritage Ridge Neighborhood Restoration	85,000	2,295,000	-	-	-	-	3,315,000
Fisherman's Cove Neighborhood Restoration	1,695,000	-	-	-	-	-	1,798,000
Hobe Heights/East Ridge Estates Neighborhood Restoration	1,833,000	-	-	-	-	-	1,938,000
Vista Salerno Neighborhood Restoration	848,000	-	-	-	-	-	848,000
Tropical Farms Neighborhood Restoration	81,000	1,642,000	-	-	-	-	1,723,000
Indian Street Resurfacing (US1 to Railroad)	25,000	-	-	357,026	-	-	382,026
Harbor Estates/Linden Street Neighborhood Restoration	40,000	50,000	964,000	-	-	-	1,054,000
Cove Road Box Culvert Replacement	650,000	-	-	-	-	-	705,000
Dixie Highway Box Culvert Replacement	900,000	-	-	-	-	-	975,000
CR609 Guardrail	40,000	10,000	-	4,832,795	-	-	4,882,795
Heavy Equipment Replacement	450,000	450,000	450,000	450,000	450,000	5,971,296	8,221,296
Annual Commitments	600,000	600,000	600,000	600,000	600,000	3,000,000	6,000,000
Hutchinson Island Beautification	106,650	106,650	106,650	106,650	106,650	533,250	1,066,500
CR-A1A (SE Dixie Highway) Streetlights	378,000	-	-	-	-	-	378,000
Multimodal Pathways	48,000	48,000	48,000	48,000	48,000	240,000	480,000
Bridge Road Sidewalk	391,564	-	-	-	-	-	401,564
SR-710 (SW Warfield Blvd) Widening	1,035,466	6,311,651	909,690	-	-	49,367,144	57,623,951
Intersection Improvements	375,000	405,000	375,000	375,000	375,000	1,875,000	3,780,000

Solid Waste	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Landfill/Transfer Station Equipment (4958)	200,000	400,000	450,000	400,000	335,000	2,290,000	4,075,000
Transfer Station Floor Replacement (4001)	150,000	-	-	-	-	150,000	394,538

Utilities	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-FY2027	Total
Bulk Chemical Storage Tank Replacement (3141)	506,600	182,100	95,550	127,200	255,500	1,501,600	2,668,550
Capital Equipment Replacement (4957)	583,000	366,000	226,000	288,000	524,000	2,341,000	4,328,000
Lift Station Rehabilitation (3524)	400,000	400,000	400,000	400,000	400,000	2,000,000	4,000,000
Sanitary Sewer Lining (3568)	750,000	750,000	750,000	750,000	750,000	3,750,000	7,500,000
Watermain Replacement (3032)	100,000	4,000,000	500,000	500,000	500,000	2,500,000	8,100,000
Well and Pump Improvements (3023)	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
Water Meter Automation Retrofit (3124)	250,000	400,000	400,000	400,000	400,000	2,500,000	4,350,000
Hydrant Replacement (3047)	150,000	150,000	150,000	150,000	150,000	750,000	1,500,000
Indian River Main Extensions (3029/3501)	1,300,000	-	-	-	-	-	1,300,000
Lift Station Telemetry (3533)	180,000	112,000	112,000	112,000	112,000	400,000	1,028,000
Sand Filters Wastewater Plants (3609)	850,000	-	-	-	-	350,000	1,200,000
Water Sampling Stations (3147)	200,000	200,000	100,000	-	-	-	500,000
Loop Tie-ins (3104/3588)	250,000	250,000	250,000	250,000	250,000	1,250,000	2,500,000
Golden Gate Septic to Sewer (0806)	8,985,000	-	-	-	-	-	8,985,000
Raw Water Main & Pump (MD-TF) (3055)	6,600,000	-	-	-	-	-	7,250,000

Origin of a Capital Project



CAPITAL IMPROVEMENT PLAN PROCESS



The BOCC in its capacity may add, remove, or amend the Capital Improvement Plan throughout the fiscal year

FY18 CAPITAL IMPROVEMENT PLAN



AIRPORT

FY18 CAPITAL IMPROVEMENT PLAN



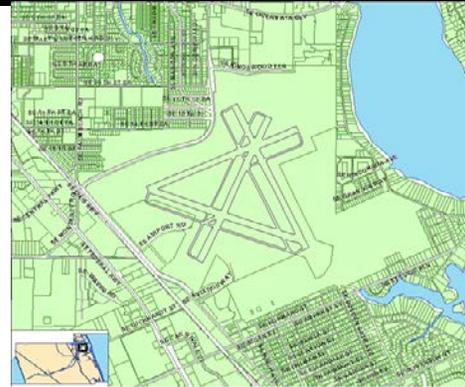
NON-CONCURRENCY PROJECTS

Airport Environmental & Planning

Category Non-Concurrency
CIP Rating Score 84
Project Number 3215
Location Witham Field
District Countywide

Project Limits Witham Field

Related Projects None
Lead Dept/Division Airport
Year Project Initiated



DESCRIPTION

FY2018 RWY 30/34 SAFETY AREA GRADING IMPROVEMENTS
 FY2018 RPZ, RSA, AND STORMWATER OBSTRUCTION CLEARING
 FY2019 AIRPORT MASTER PLAN AND STORM WATER PLAN
 FY2020 AIRPORT BUSINESS PLAN
 FY2020 AIRPORT STORMWATER IMPROVEMENTS
 FY2021 AIRPORT STORMWATER IMPROVEMENTS

BACKGROUND

Martin County Airport is required by the Federal Aviation Administration and the Florida Department of Transportation to update the Airport Master Plan, Airport Business Plan, and Airport Stormwater Plan on a regular basis. Martin County Airport is also required by various government entities to treat stormwater before it leaves the airport property as well as direct water away from the Runways and Taxiways of the Airport. The Airport is also required to clear obstructions from the Federal Aviation Regulation Part 77 surfaces (Approach Surfaces) of the runways.

PROJECT ORIGATION

Health/Safety Concerns

JUSTIFICATION

The Airport is required by Federal, State, and local regulations to plan and maintain its infrastructure and stormwater system.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	892,000			10,000	650,000	210,000	10,000		12,000
Land	0			0	0	0	0	0	-
Construction	878,000			590,000	0	90,000	90,000		108,000
Expenditure Total	1,770,000	0	0	600,000	650,000	300,000	100,000	0	120,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Airport Fees	181,500			45,000	32,500	60,000	20,000		24,000
Grants	1,588,500			555,000	617,500	240,000	80,000		96,000
Revenue Total	1,770,000			600,000	650,000	300,000	100,000	0	120,000

Total Unfunded

-

OPERATING BUDGET IMPACT

Airport Administration will have to adjust operational budgets to maintain any enhancements acquired the these CIP projects

Airport Pavement Rehabilitation

Category Non-Concurrency
CIP Rating Score 78
Project Number 3202
Location Witham Field
District Countywide

Project Limits Witham Field

Related Projects None
Lead Dept/Division Airport
Year Project Initiated



DESCRIPTION

FY2018 TAXIWAY D & RUNWAY 16-34 CONNECTOR
 FY2018 EMAS REHABILITATION
 FY2019 REHABILITATION OF TAXILANE C
 FY2020 REHABILITATION OF NON-AIP ELIGIBLE TAXIWAYS
 FY2021 REHABILITATION OF TAXILANE B
 FY2021 MILL, OVERLAY, AND REPLACE EXIST LIGHTING ON TWY A
 FY2022 PAVEMENT DRESS COAT AND MIRL REPLACE RWY 7-25

BACKGROUND

Airport Administration and the Florida Department of Transportation regularly assess the condition of the Airport Pavement to create an Airport Pavement Condition Index. The condition of the pavement creates an order of priority in which airport pavements are rehabilitated. None of the proposed projects will lengthen or increase the operating abilities of the airport.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

The airport is contractually obligated to operate the airport in accordance with Federal Aviation Administration and Florida Department of Transportation rules and regulations. The airport is also contractually obligated to operate the airport in a safe condition per the leases with private parties.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	1,116,000			90,000	100,000	50,000	125,000	100,000	651,000
Land	0			0	0	0	0	0	-
Construction	9,144,000			810,000	900,000	450,000	1,125,000	0	5,859,000
Expenditure Total	10,260,000			900,000	1,000,000	500,000	1,250,000	100,000	6,510,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Airport Fees	1,842,000			165,000	200,000	100,000	212,500	20,000	1,144,500
Grants	8,418,000			735,000	800,000	400,000	1,037,500	80,000	5,365,500
Revenue Total	10,260,000			900,000	1,000,000	500,000	1,250,000	100,000	6,510,000
									Total Unfunded -

OPERATING BUDGET IMPACT

Airport Administration will have to adjust operational budgets to maintain any enhancements acquired the these CIP projects

Airport Lighting and Signage

Category Non-Concurrency
CIP Rating Score 78
Project Number 3210
Location Witham Field
District Countywide

Project Limits Witham Field

Related Projects None
Lead Dept/Division Airport
Year Project Initiated



DESCRIPTION

FY2024 AIRFIELD GUIDANCE SIGN REPLACEMENT
 FY2025 PAPI UNIT REPLACEMENT ON RWY 12-30 (LED)

BACKGROUND

The Airport will need to replace existing equipment as it meets its planned end of life cycle.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

The airport is required to keep Airfield Lighting and Navigational Aids within compliance of Federal Aviation Administration and Florida Department of Transportation rules and regulations. The airport is also contractually obligated to operate the airport in a safe condition per the leases with private parties on the airport.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	35,000			0	0	0	0	0	35,000
Land	0			0	0	0	0	0	-
Construction	315,000			0	0	0	0	0	315,000
Expenditure Total	350,000	0	0	0	0	0	0	0	350,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Airport Fees	70,000			0	0	0	0	0	70,000
Grants	280,000			0	0	0	0	0	280,000
Revenue Total	350,000			0	0	0	0	0	350,000

Total Unfunded -

OPERATING BUDGET IMPACT

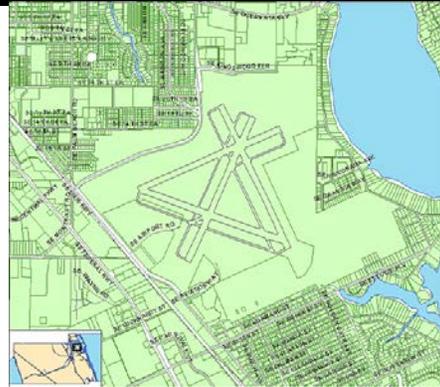
Airport Administration will have to adjust operational budgets to maintain any enhancements acquired the these CIP projects

Airport Facility Improvements

Category Non-Concurrency
CIP Rating Score 72
Project Number 3214
Location Witham Field
District Countywide

Project Limits Witham Field

Related Projects None
Lead Dept/Division Airport
Year Project Initiated



DESCRIPTION

FY2018-2022 AIRPORT FARB
 FY2018 AIRPORT SECURITY FENCE
 FY2018 AIRPORT OPS CTR AND ELECTRICAL VLT DESIGN/PERMIT
 FY2019 AIRPORT WILDLIFE FENCE
 FY2019 AIRPORT MAINTENANCE SHADE STRUCTURE
 FY2020 AIRPORT SWEEPER TRUCK
 FY2022 AIRPORT OPS CTR AND ELECTRICAL VAULT CONST

BACKGROUND

Airport Operations and Administration is responsible for approximately 900 acres of grass, 8 linear miles of aviation pavement, 6 buildings, and 4 entrance roadways. The replacement equipment and machinery is grant eligible and is imperative to maintaining the level of service and safety at the airport.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

The airport is required to meet or exceed a level of safety consistent with the Federal Aviation Regulations and the State of Florida Department of Transportation Operating Certificate Requirements.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	670,000			450,000	110,000	0	0	0	110,000
Land	0			0	0	0	0	0	-
Construction	5,730,000			900,000	990,000	150,000	0	2,700,000	990,000
Expenditure Total	6,400,000	0	0	1,350,000	1,100,000	150,000	0	2,700,000	1,100,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Airport Fees	957,500			270,000	70,000	7,500	0	540,000	70,000
Grants	5,442,500			1,080,000	1,030,000	142,500	0	2,160,000	1,030,000
Revenue Total	6,400,000			1,350,000	1,100,000	150,000	0	2,700,000	1,100,000

Total Unfunded -

OPERATING BUDGET IMPACT

Airport Administration will have to adjust operational budgets to maintain any enhancements acquired the these CIP projects

Airport Economic Development

Category Non-Concurrency
CIP Rating Score 49
Project Number TBD
Location Witham Field
District Countywide

Project Limits Witham Field

Related Projects None
Lead Dept/Division Airport
Year Project Initiated



DESCRIPTION

FY2023 AIRPORT CONSTRUCTION OF SUNSHADE HANGARS

BACKGROUND

Sunshade Hangars are a cross between T-Hangars (Fully Enclosed Storage) and ramp parking. The existing structures were built prior to 1993 and are currently a part of the Atlantic Lease Agreement. Sunshade Hangars are typically priced between the fee for ramp parking and T-Hangar rental space. Sunshade Hangars provide moderate protection from the elements, but do not have any vertical walls to protect aircraft from wind related weather elements.

PROJECT ORIGATION

Complaints

JUSTIFICATION

In 2020 the remaining Sunshade Hangar Structures will have reached their structural life span and are slated for demolition by a private party. Airport Administration has received numerous requests to construct Sunshade Hangars at Witham Field after 2020. A suitable location will need to be developed and approved by the BCC prior to the acceptance of the grant and construction of any Sunshade Hangar Area.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	50,000			0	0	0	0	0	50,000
Land	0			0	0	0	0	0	-
Construction	450,000			0	0	0	0	0	450,000
Expenditure Total	500,000	0	0	0	0	0	0	0	500,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Airport Fees	100,000			0	0	0	0	0	100,000
Grants	400,000			0	0	0	0	0	400,000
Revenue Total	500,000			0	0	0	0	0	500,000

Total Unfunded -

OPERATING BUDGET IMPACT

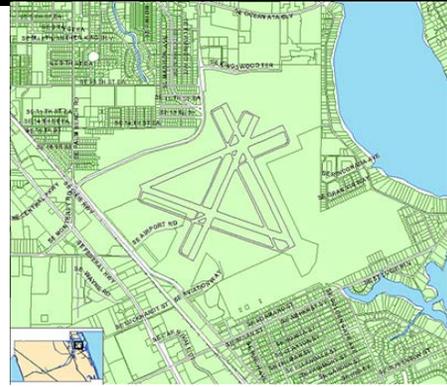
Airport Administration will have to adjust operational budgets to maintain any enhancements acquired the these CIP projects

Airport Noise Mitigation

Category Non-Concurrency
CIP Rating Score 29
Project Number 3216
Location Witham Field
District Countywide

Project Limits Witham Field

Related Projects None
Lead Dept/Division Airport
Year Project Initiated



DESCRIPTION

FY2019 CITY OF STUART RPZ BEAUTIFICATION PROJECT

BACKGROUND

In October 2012 the City of Stuart requested that the Airport and the Federal Aviation Administration (FAA) work towards a solution that obscured the view of 32 vacant lots on 18th Street from SE Palm Beach Rd. The FAA agreed to fund and allow the airport to build a landscaped berm that would allow the airport to remove the vegetation in the Runway Protection Zone and enhance the streetside landscaping on SE Palm Beach Rd. The FAA required that the city vacate their easements on 18th St.

PROJECT ORIGINATION

Advisory Boards

JUSTIFICATION

The project is necessary to enhance the community continuity of 18th St. and the safety within the Airport Runway Protection Zone for Runway 12-30.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	50,000				50,000	0	0	0	-
Land	0			0	0	0	0	0	-
Construction	450,000				450,000	0	0	0	-
Expenditure Total	500,000	0	0	0	500,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Airport Fees	25,000				25,000	0	0	0	-
Grants	475,000				475,000	0	0	0	-
Revenue Total	500,000			0	500,000	0	0	0	0

Total Unfunded -

OPERATING BUDGET IMPACT

Airport Administration will have to adjust operational budgets to maintain any enhancements acquired the these CIP projects

FY18 CAPITAL IMPROVEMENT PLAN



COMMUNITY DEVELOPMENT

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Gomez Micro Action Plan/Housing Development Partnership

Category Non-Concurrency
CIP Rating Score 75
Project Number 397
Location Hobe Sound
District 3

Project Limits Off Pettway Ave. between US1 and Dixie Hwy.

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2015



DESCRIPTION

Repair and update of infrastructure, including septic to sewer, drainage improvements, paving roads, sidewalks, intersection modifications to Pettway St. and CR A1A, traffic calming, and streetlights.

BACKGROUND

Community meetings in the Gomez community in FY 15 discussed the need for infrastructure improvements including traffic calming, sidewalks, improvements to the intersection of Pettway and Dixie Highway and streetlighting. The Gomez Micro Action Plan is in the process of being developed to address these needs. In addition, Habitat for Humanity of Martin County has proposed construction of affordable housing on vacant land located on Pettway Street between Dixie Highway and Gomez Avenue. With infrastructure improvements, the amount of affordable housing could be doubled. The Hobe Sound CRA Vision Plan recommended Housing Development Initiatives consistent with this proposed project in primary target areas such as the Gomez community. Funds have been allocated to design and additional funding in the form of grants and loans will be explored.

PROJECT ORIGATION

Advisory Boards

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	100,000			100,000					
Land	297,174			297,174					
Construction	1,800,000			1,800,000					
Expenditure Total	2,197,174	0	0	2,197,174	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Hobe Sound TIF	397,174		397,174						
Debt Service	1,800,000			1,800,000					
Revenue Total	2,197,174	0	397,174	1,800,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

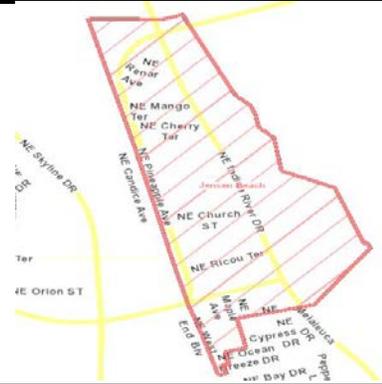
Roads, sidewalks maintained by Engineering. Debt repayment over a 10 year period.

Jensen Beach CRA - Infill Sewer

Category Non-Concurrency
CIP Rating Score 60
Project Number CRA08
Location Jensen Beach
District 1

Project Limits Jensen Beach CRA

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2017



DESCRIPTION

The Jensen Beach Community Redevelopment Plan prioritizes infrastructure projects such as the provision of water and sewer.

BACKGROUND

As described in the Jensen Beach Community Redevelopment Plan, the provision of water and sewer is a major element to jump start private redevelopment activities in Jensen Beach. This project, utilizing TIF funds, would allow conversion of areas of the CRA from septic to sewer in a reasonable timeframe.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

Jensen Beach is directly adjacent to the Indian River Lagoon, a unique, biodiverse and threatened waterway. Conversion of septic systems to sewer would have a positive impact not only on the residents but also on the waterway.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	0								
Construction	750,000								750,000
Expenditure Total	750,000	0	0	0	0	0	0	0	750,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Jensen Beach	485,312		345,246	140,066					
Revenue Total	485,312	0	345,246	140,066	0	0	0	0	0

Total Unfunded 264,688

OPERATING BUDGET IMPACT

Ongoing maintenance of capital facilities.

Jensen Beach CRA - Indian River Drive Stormwater

Category Non-Concurrency
CIP Rating Score 58
Project Number CRA19
Location Jensen Beach
District 1

Project Limits Indian River Drive

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2017



DESCRIPTION

Stormwater enhancements and additions along Indian River Drive in Jensen Beach.

BACKGROUND

Residents and business owners have requested additional stormwater work be done along Indian River Drive in Jensen Beach.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	0								
Construction	450,000								450,000
Expenditure Total	450,000	0	0	0	0	0	0	0	450,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Jensen Beach	0								
Revenue Total	0	0	0	0	0	0	0	0	0
Total Unfunded									450,000

OPERATING BUDGET IMPACT

Operating Budget Impact here

Port Salerno CRA - Infrastructure Partnerships

Category Non-Concurrency
CIP Rating Score 55
Project Number CRA09
Location Port Salerno
District 4

Project Limits Port Salerno CRA

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2017



DESCRIPTION

The project would provide opportunities to improve infrastructure and encourage redevelopment within the CRA through partnerships, integrating capital improvement projects.

BACKGROUND

Integrating Capital Improvement Projects is part of the ongoing activities of the Port Salerno Community Redevelopment Plan.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	200,000			200,000					
Land	0								
Construction	478,200			478,200					
Expenditure Total	678,200	0	0	678,200	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Port Salerno	678,200		678,200						
Revenue Total	678,200	0	678,200	0	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Ongoing maintenance of capital facilities.

Rio CRA - Rio Village - Non-Profit Partnership

Category Non-Concurrency
CIP Rating Score 55
Project Number CRA11
Location Rio
District 1

Project Limits Dixie Hwy. & Martin Ave.

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2017



DESCRIPTION

Provide planning and infrastructure support for Habitat for Humanity's proposed affordable housing development at the location of the former Rio Village, recently purchased by Habitat for Humanity.

BACKGROUND

The Rio Community Redevelopment Plan calls for the provision and maintenance of a variety of affordable housing types. This project occupies the former Rio Mobile Home property. State statute requires that existing mobile home properties must be replaced with the same. There is an exception for multi-use affordable homes, which is why Habitat for Humanity can construct single family homes on this site. The community supports this project and the partnership between the CRA and Habitat for Humanity. The project will be a mixed-use development in accordance with the land development regulations and zoning overlay.

PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	30,000			30,000					
Land	0								
Construction	100,000			100,000					
Expenditure Total	130,000	0	0	130,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Rio TIF	130,000		30,000	100,000					
Revenue Total	130,000	0	30,000	100,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

To be determined following planning phase.

Port Salerno CRA- Sidewalks/Safe Routes to School

Category Non- Concurrency
CIP Rating Score 43
Project Number CRA20
Location Port Salerno
District 3



Project Limits

Related Projects Neighborhood Restoration
Lead Dept/Division OCD
Year Project Initiated 2016



DESCRIPTION

Construction of missing sidewalk links in Port Salerno CRA. Comprehensive bike and pedestrian connections are prioritized in the Port Salerno Community Redevelopment Plan.

BACKGROUND

Sidewalk connections are important to the viability and safety of communities. In some instances, they provide a safe route for school children. This project, supported by a Safe Routes to School grant will help eliminate potential hazards. Additionally, the need for pedestrian connections is a priority within the Community Redevelopment Area Plans.

PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	35,000			35,000					
Land	0								
Construction	600,000				600,000				
Expenditure Total	635,000	0	0	35,000	600,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Port Salerno	63,351			63,351					
SRTS Grant	571,649			571,649					
Revenue Total	635,000	0	0	635,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Operating Budget Impact here

Bridge Road "Main Street"

Category Non-Concurrency
CIP Rating Score 42
Project Number CRA16
Location Hobe Sound
District 3

Project Limits Bridge Road between US1 and Dixie Hwy.

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2015



DESCRIPTION

The Bridge Road "Main Street" project includes increasing the amount of on-street parking, improving vehicular and pedestrian safety (through sidewalk links), undergrounding overhead utilities, improving drainage, reducing speeds, and promoting walkability through sidewalk additions and landscape enhancements.

BACKGROUND

The vision for Bridge Road is conceptualized within the adopted Hobe Sound Community Redevelopment Plan. The Hobe Sound Neighborhood Advisory Committee (NAC) and the community worked on the design of the project since early 2011 and it was completed in FY 15.

PROJECT ORIGINATION

CRA Plans

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-27
Design	90,000			90,000					
Land									
Construction	3,300,000			3,300,000					
Expenditure Total	3,390,000	0	0	3,390,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-27
TIF - Hobe Sound	1,527,624		1,000,000	527,624					
Debt Service	1,862,376			1,862,376					
Revenue Total	3,390,000	0	1,000,000	2,390,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Roads, sidewalks maintained by Engineering. Debt repayment over a 10 year period.

Golden Gate CRA - Dixie Highway Beautification

Category Non-Concurrency
CIP Rating Score 33
Project Number CRA13
Location Golden Gate
District 2

Project Limits Dixie Highway from SE Jefferson to SE Indian Street

Related Projects ENG CR A1A/Dixie Hwy Resurfacing
Lead Dept/Division OCD
Year Project Initiated 2017



DESCRIPTION

Improvements to Dixie Highway including resurfacing, striping, pedestrian amenities and medians are planned through the Roads CRA1A/Dixie Highway Resurfacing (Jefferson to Indian), programmed for FY20. The Traffic Division has proposed streetlights through the CR-A1A (SE Dixie Highway) Streetlights in FY18. This project adds additional beautification through landscaping as envisioned in the Golden Gate Community Redevelopment Plan.

BACKGROUND

The Golden Gate neighborhood includes a large population who must either walk or ride a bicycle to work or to shop, and because of the wide expanse and poor lighting, this corridor has, historically, been one with a high accident rate. The community has included the improvement of Dixie Highway in its Redevelopment Plan since the inception of the CRA.

Health/Safety Concerns

JUSTIFICATION

The project reduces potential pedestrian and bicyclist hazards, improves visibility and supports the community's vision. Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	25,000			25,000					
Land	0								
Construction	130,000					130,000			
Expenditure Total	155,000	0	0	25,000	0	130,000	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF- Golden Gate	155,000		50,000	35,000	35,000	35,000			
Revenue Total	155,000	0	50,000	35,000	35,000	35,000	0	0	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance of landscaping improvements.

Golden Gate Pedestrian & Bike Trails

Category Non-Concurrency
CIP Rating Score 33
Project Number CRA14
Location Golden Gate
District 2



Project Limits CRA sidestreets

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2017



DESCRIPTION

The Golden Gate Community Redevelopment Plan calls for a system of pedestrian and bike trails. Pedestrian Connectivity project will provide connections to existing pathways located within the community.

BACKGROUND

A fundamental objective of the Golden Gate Community Redevelopment Plan is to improve pedestrian connectivity. Specific elements of the pedestrian system include sidewalks/multi-modal pathways, lighting, etc. The pedestrian/bike trail network is also intended to link the many green spaces in the community, particularly along some of the currently unpaved right-of-ways. The Golden Gate Neighborhood Advisory Committee has recommended these pathways be considered as components of the East Coast Greenway, which is designated along Dixie Highway in Golden Gate. The project will provide a safe route for pedestrians and cyclists within the neighborhood.

PROJECT ORIGINATION

CRA Plans

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-27
Design	0								
Land	0								
Construction	50,000			50,000					
Expenditure Total	50,000	0	0	50,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-27
TIF - Golden Gate	50,000		25,000	25,000					
Revenue Total	50,000	0	25,000	25,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Paths will be maintained by Engineering

Golden Gate Lighting

Category Non-Concurrency
CIP Rating Score 33
Project Number CRA15
Location Golden Gate
District 2

Project Limits Golden Gate CRA

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2017



DESCRIPTION

Restore and enhance lighting throughout the Golden Gate CRA to ensure safe streets. The cost of each streetlight installed is \$11,430.

BACKGROUND

The installation of additional streetlighting is among the infrastructure improvements prioritized in the Golden Gate CRA Plan. Additional streetlighting assists in providing a safer environment for pedestrians and the neighborhood.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-27
Design	0								
Land	0								
Construction	60,000			60,000					
Expenditure Total	60,000	0	0	60,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-27
TIF - Golden Gate	60,000		25,000	35,000					
Revenue Total	60,000	0	25,000	35,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

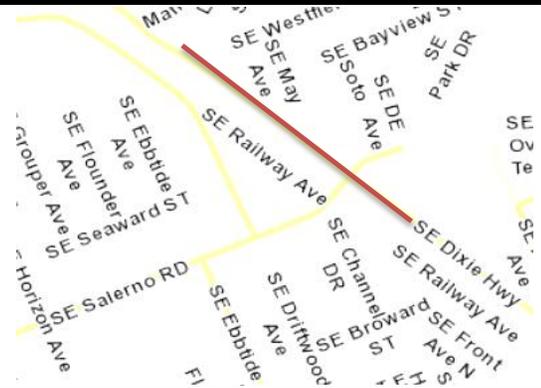
Engineering Traffic Division will pay for service.

Port Salerno CRA - Parking Innovations

Category Non-Concurrency
CIP Rating Score 30
Project Number CRA10
Location Port Salerno
District 4

Project Limits Port Salerno CRA

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2018



DESCRIPTION

Construct adequate and safe parking, particularly along the Dixie Highway/Salerno Road corridor.

BACKGROUND

Increased parking was identified in Port Salerno's Community Redevelopment Plan and continues to be a priority for the community. Past CRA efforts included a proposed parking structure but the project was abandoned because of the cost. Improvements along Dixie Highway, Salerno Road, and Commerce Avenue have provided some relief but an additional location adjacent to the corridor would support the current and anticipated growth of the Port Salerno CRA.

PROJECT ORIGINATION

CRA Plans

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	25,000			25,000					
Land	25,000			25,000					
Construction	349,200			349,200					
Expenditure Total	399,200	0	0	399,200	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Port Salerno	399,200		200,000	199,200					
Revenue Total	399,200	0	200,000	199,200	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

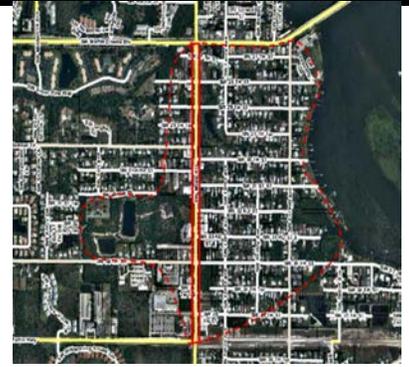
Operating Budget Impact here

Mapp Road Town Center

Category Non-Concurrency
CIP Rating Score 30
Project Number CRA17
Location Palm City
District 5

Project Limits Mapp Road from Ulmas Street to 29th Terrace

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2015



DESCRIPTION

The project incorporates stormwater design elements which integrate with the ENG Mapp Rd. flood control project, as well as on street parking, landscaping, irrigation, wide sidewalks, medians, and concrete paver areas.

BACKGROUND

Conceptual improvements for Mapp Road are illustrated in the 2003 Old Palm City Redevelopment Plan. The vision was of a true, pedestrian friendly, town center. The Old Palm City Neighborhood Advisory Committee has continued to prioritize this project to promote the economic development of the corridor.

PROJECT ORIGINATION

CRA Plans

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-26
Design	200,000			200,000					
Land	0								
Construction	3,600,000			3,600,000					
Expenditure Total	3,800,000	0	0	3,800,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-26
TIF - Old Palm City	2,094,624		1,800,000	294,624					
Debt Service	1,705,376			1,705,376					
Revenue Total	3,800,000	0	1,800,000	2,000,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

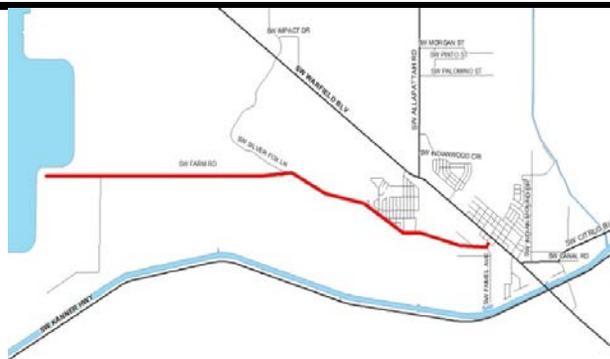
Stormwater, sidewalks and landscaping maintained by Engineering. Debt repayment over a 10 year period.

Indiantown CRA - Farm Road Enhancements

Category Non-Concurrency
CIP Rating Score 28
Project Number CRA22
Location Indiantown
District 3

Project Limits SW Farm Road West End to SW Palm Way

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2018



DESCRIPTION

This project is intended to help complete the vision for Farm Road as outlined in the 2002 Indiantown Community Redevelopment Plan. The project will also serve as an additional enhancement to the Farm Road Restoration Project scheduled for FY17, which will restore the roadway and reduce flooding issues, a component of the Indianown Community Redevelopment Plan's vision for the roadway. The Farm Road Enhancement Project will incorporate improvements such as lighting, sidewalks and landscaping, as prioritized in the Plan.

BACKGROUND

Farm Road had the lowest rating in the county. Engineering prioritized the restoration of the road and committed to replacing drainage, sidewalks, and landscaping, as needed. Indiantown Middle School's proximity to Farm Road means that it is a route with heavy pedestrian traffic. The Indiantown Neighborhood Advisory Committee has expressed concern about the safety of pedestrians traveling this route and requested additional lighting and sidewalks as prioritized in the Indiantown Community Redevelopment Plan.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	100,000								100,000
Land	0								
Construction	0								
Expenditure Total	100,000	0	0	0	0	0	0	0	100,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Indiantown	0								
Revenue Total	0	0	0	0	0	0	0	0	0

Total Unfunded 100,000

OPERATING BUDGET IMPACT

Operational costs related to electricity, irrigation, etc.

Indiantown CRA - Sidewalks Bike Paths

Category Non-Concurrency
CIP Rating Score 28
Project Number CRA23
Location Indiantown
District 3, 5

Project Limits Indiantown

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2018



DESCRIPTION

The Indiantown Community Redevelopment Plan calls for sidewalks, lighting and drainage throughout the Indiantown CRA. .

BACKGROUND

Martin County provided sidewalk connections through a Safe Routes to School grant. The project was completed in 2016. However, missing links remain throughout Indiantown, which has significant pedestrian activity. In addition, a significant number of residents bike to school and work, as evidenced by well worn paths. Planning for implementation is needed as estimated in the CRA Plan.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	75,000								75,000
Land	0								
Construction	0								
Expenditure Total	75,000	0	0	0	0	0	0	0	75,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Indiantown	0								
Revenue Total	0	0	0	0	0	0	0	0	0
								Total Unfunded	75,000

OPERATING BUDGET IMPACT

Ongoing maintenance.

Indiantown CRA - Alternative Transportation Network/Indianwood Connection

Category Non-Concurrency
CIP Rating Score 25
Project Number CRA24
Location Indiantown CRA
District 3

Project Limits Osceola Blvd. from Indianwood to Town Center

Related Projects Neighborhood Restoration
Lead Dept/Division OCD
Year Project Initiated 2010



DESCRIPTION

Project includes an EPV Path and connection of the Indianwood neighborhood to businesses with the Town Center. The Indiantown Community Redevelopment project will center around implementing other vision plan projects with the primary aim to promote greater neighborhood connectivity through the provision of transit infrastructure that accommodates alternative transportation choice.

BACKGROUND

Indiantown has historically developed linearly on its east/west axis. The only continuous road available for residents to travel the full length of the town is the Warfield Blvd/SR-710 corridor. The restricted transit network within Indiantown induces many local trips onto Warfield Blvd/SR-710. Residents have long identified that every trip from the age restricted retirement community of Indianwood must use Warfield Blvd/SR-710 to access the Town Center. Due to the lack of an alternative route to access the Town Center, a path for residents can be designated for EPV golf carts to get to town. A simple extension on Osceola Boulevard would provide a critical missing link for the Indianwood community to access the Town Center.

PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

An alternate pathway provides residents with a safer, faster, and easier route rather than using Warfield Blvd. The project is contained in the Indiantown Community Redevelopment Plan and is conceptual - formal design and cost estimates need to be developed.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	0								
Construction	450,000								450,000
Expenditure Total	450,000	0	0	0	0	0	0	0	450,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Indiantown	0								
Revenue Total	0	0	0	0	0	0	0	0	0
Total Unfunded									450,000

OPERATING BUDGET IMPACT

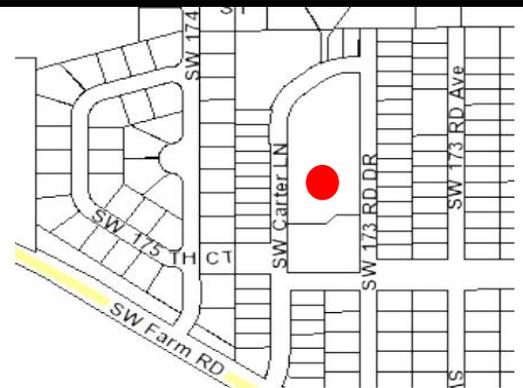
To be determined.

Indiantown CRA - Carter Park Lighting

Category Non-Concurrency
CIP Rating Score 13
Project Number CRA21
Location Indiantown Carter Park
District 5

Project Limits Carter Park - 174 Ct. and 173 Ave., Indiantown

Related Projects
Lead Dept/Division OCD
Year Project Initiated 2018



DESCRIPTION

Lighting was included in the original Carter Park Affordable Housing Community project but had to be eliminated because of budget constraints. This project will add 21 lights to the community, with approximately 7 lights to be added in FY18.

BACKGROUND

Carter Park is a model project which was constructed in 2012 as part of a collaborative effort between the CRA, Habitat for Humanity, and the Boys and Girls Club. Initially, four homes were constructed as part of the project. Habitat for Humanity has since constructed 12 additional homes, with six homes under construction currently and ultimately 40 total homes planned. The initial project phase would install seven (7) streetlights in the community, providing increased safety and security.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

The project eliminates potential safety and security public hazards. In addition, in Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	0								
Construction	308,610			40,000					268,610
Expenditure Total	308,610	0	0	40,000	0	0	0	0	268,610
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
TIF - Indiantown	0								
District 3 Funds	40,000		40,000						
Revenue Total	40,000	0	40,000	0	0	0	0	0	0
Total Unfunded									268,610

OPERATING BUDGET IMPACT

Streetlighting electrical costs.

FY18 CAPITAL IMPROVEMENT PLAN



COASTAL

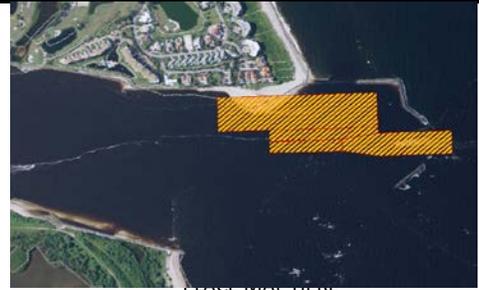
FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

St. Lucie Inlet Management Plan

Category	Non-concurrency
CIP Rating Score	80
Project Number	2026
Location	St. Lucie Inlet
District	Countywide
Project Limits	St. Lucie Inlet, flood shoals and county coastal beaches
Related Projects	
Lead Dept/Division	Engineering/Coastal Division



DESCRIPTION

This federal project provides maintenance of the St. Lucie Inlet and associated infrastructure, along with bypassing sand from the navigation channel, impoundment basin and interior shoals to the adjacent impacted beaches lying north and south of the inlet as recommended in the State's revised St. Lucie Inlet Management Plan (adopted January 2016). Cost for bypassing the required volumes to the adjacent eroding beaches, both north and south, is shown here.

BACKGROUND

In 1978 the County entered into a Project Cooperation Agreement with the US Army Corps of Engineers regarding their responsibility to maintain the St. Lucie Inlet. Despite this agreement, federal funds allocated to the US Army Corps of Engineers for Inlet maintenance has become unpredictable, resulting in the need for the County to develop a dedicated local funding source capable of fully funding the project in the absence of state and federal funds. Some level of continued federal participation is expected and will qualify the project the higher ranking given to federally funded projects in the state's grant program. Funding from this state program can potentially cover up to 75% of local project costs, however the state's long range beach management program is currently underfunded resulting in unpredictable funding allocations. In 2016 the St. Lucie Inlet Management plan was revised and changed the bypass program from one that moved sand to the south only to a requirement to address impacts both north and south. Sand was removed from the navigation channel and impoundment basin in 2014 and placed south of the inlet and again in 2016 when it was placed to the north. In 2017 a project placed sand in the Town of Jupiter Island's borrow area as an interim holding area. A future joint project with the Town of Jupiter Island will place sand from the borrow area onto the beach to comply with the requirements of the revised Inlet Management Plan. Future joint beach placement projects with the Town of Jupiter Island are scheduled at 5-7 year intervals, and projects placing sand on beaches north of the inlet are planned on a 3 year cycle. Inlet maintenance projects (summer projects taking sand to the offshore interim holding area) are planned on a 3 year recurring cycle. Annual costs for permit required monitoring, data analysis, and reports is \$810,000.

PROJECT ORIGINATION

Strategic Planning

JUSTIFICATION

This project restores a county recreational facility. The St. Lucie Inlet Management Plan mandates the inlet maintenance and location of the material placement. Safely navigating the Inlet is a top priority for boaters.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design/Permitting	900,000			0	0	150,000	0	300,000	450,000
Construction	67,867,500			0	0	14,200,000	0		53,667,500
CEI	1,550,000			0	0	550,000	0		1,000,000
Monitoring	8,100,000			810,000	810,000	810,000	810,000	810,000	4,050,000
Expenditure Total	78,417,500	0		810,000	810,000	15,710,000	810,000	1,110,000	59,167,500
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	57,800,000		12,800,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	22,500,000
Tourist Development	6,000,000		1,000,000	500,000	500,000	500,000	500,000	500,000	2,500,000
Federal	5,500,000		0	0	0	2,000,000	0		3,500,000
Grants	7,907,500		100,000	400,000	400,000	2,000,000	800,000	400,000	3,807,500
Vessel Registration Fees	1,210,000		110,000	110,000	110,000	110,000	110,000	110,000	550,000
Revenue Total	78,417,500	0	14,010,000	5,510,000	5,510,000	9,110,000	5,910,000	5,510,000	32,857,500
						Total Unfunded	0		

OPERATING BUDGET IMPACT

Permit required monitoring

Beach Renourishment

Category Non-concurrency
CIP Rating Score 44
Project Number 2028
Location Hutchinson Island
District Countywide

Project Limits Northern 4 miles of Martin County coastal beach

Related Projects
Lead Dept/Division Engineering/Coastal



DESCRIPTION

This federal shore protection project includes nourishment of the northern 3.75 miles of Atlantic Coast beach in Martin County including dune reconstruction & planting. The 4 mile beach project is used by both residents of Martin County and tourists. Ongoing education efforts keep the public informed of the status and function of this project. The next shore protection project is planned for FY21. Permit compliance monitoring and project assessment funds are budgeted for FY18.

BACKGROUND

In August 1995, the County entered into a Project Cooperation Agreement with the United States Army Corps of Engineers. An additional 1/4 mile can be added in at the southern end as a local option on an as-needed basis. The project is designed to protect valuable upland infrastructure and public health and safety. The most recent project was constructed in 2013 and placed approximately 613,000 cy of sand on the beach within the federal project's boundaries. Maximum potential cost sharing for the federal portion of the project is: US Army Corps of Engineers 46.59%, state 24.27%, Martin County 29.14%. State & federal funding is subject to approval by the respective legislative bodies. The next project is shown in 2021. Accumulation of funding for the FY2029 project is accounted for in years FY22-FY27

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project restores a county beach and protects public health and safety.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	354,350			0	0	200,000	0		154,350
Construction	11,928,541			0	0	0	8,000,000		3,928,541
CEI	250,000			0	0	0	250,000		0
Monitoring	3,680,000			400,000	400,000	80,000	400,000	400,000	2,000,000
Expenditure Total	16,212,891	0		400,000	400,000	280,000	8,650,000	400,000	6,082,891
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	5,248,000	0	748,000	450,000	450,000	450,000	450,000	450,000	2,250,000
Federal	3,787,200	0	0			60,000	3,727,200		0
Grant: FDEP	5,418,691	0	0			128,716	3,976,405	183,880	1,129,690
Hutchinson Island MSTU	1,759,000	0	759,000	100,000	100,000	100,000	100,000	100,000	500,000
Revenue Total	16,212,891	0	1,507,000	550,000	550,000	738,716	8,253,605	733,880	3,879,690
								Total Unfunded	0

OPERATING BUDGET IMPACT

Permit required monitoring costs.

Bathtub Beach & Sailfish Point Beach Restoration

Category Non-concurrency
CIP Rating Score 44
Project Number 2072
Location Hutchinson Island
District Countywide

Project Limits Coastal beach along Bathtub Beach and Sailfish Point

Related Projects
Lead Dept/Division Engineering/Coastal Division



DESCRIPTION

The project is designed as a long term, proactive response that will protect valuable upland infrastructure and human health and safety. The project covers approximately 1 mile of beach. Periodic nourishment projects will be required to maintain the project by restoring the beach and dune system. Education efforts will keep the public informed of the status and performance of this project.

BACKGROUND

The first full Bathtub Beach/Sailfish Point beach construction project was completed in May 2016 in response to recurring storm impacts. Between 2007 and 2014 the impacts averaged about \$500,000/year. This large project, with scheduled periodic maintenance, was designed to improve storm protection and reduce the need for emergency response projects. Bathtub Beach is an extremely popular destination for local families and visitors to the area. A wider, more stable beach will be a great benefit in the future. In 2013, the County entered into an agreement with the Sailfish Point POA concerning a continuous stretch of beach along portions of the Sailfish Point coastline and Martin County's Bathtub Beach Park and agreeing that the project cost would be split equally between the two parties. A major restoration project was constructed in FY16 under this agreement. The sand source for the project was the St. Lucie Inlet impoundment basin, navigation channel and floodshoals. As the current Inlet Management Plan (2016) allots 34,000 cy/yr of sand bypassing to this project area, the cost for this sand is shown in the St. Lucie Inlet Maintenance CIP sheet. The beach project eligibility in the State's Long Range Beach Management program is 36.99% of the project costs.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project restores a county beach and provides safe access into Sailfish Point via the roadway.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	250,000	0			200,000			250,000	250,000
Construction	5,242,374	0		0	0	525,000	0		4,717,374
CEI	135,000	0		0	0	45,000	0		90,000
Monitoring	450,000	0		300,000	150,000	0	0	0	0
Expenditure Total	6,527,374	0		300,000	350,000	570,000	0	250,000	5,057,374
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	1,493,000		443,000	105,000	105,000	105,000	105,000	105,000	525,000
Grant: FDEP	928,449		0		129,465	210,843		92,475	495,666
Sailfish Point POA	3,005,925		205,000	205,000	205,000	205,000	205,000	205,000	1,775,925
Hutchinson Island MSTU	1,100,000		100,000	100,000	100,000	100,000	100,000	100,000	500,000
Revenue Total	6,527,374		748,000	410,000	539,465	620,843	410,000	502,475	3,296,591
								Total Unfunded	0

OPERATING BUDGET IMPACT
 Permit required monitoring.

Jensen Beach Mooring Field

Category Non-concurrency
CIP Rating Score 44
Project Number 9933
Location Jensen Beach Causeway
District District 1

Project Limits The Southwest side of the Jensen Beach Causeway.

Related Projects
Lead Dept/Division Engineering/Coastal
Year Project Initiated 2001



DESCRIPTION

This project is located in a protected area of the waterway popular with boaters. The mooring field would provide a safe and secure anchorage along with amenities such as bathrooms, showers, laundry and a lounge and would be governed by a management plan that would provide a standard for boaters' activities, ensuring proper anchoring, pump out, maintenance and appearance of vessels. The project includes 51 moorings, a dinghy dock and a Harbor Master facility. When operational, the mooring field will be managed by the Martin County Parks Department.

BACKGROUND

There is an ongoing problem with derelict and unsightly vessels in the area just south of the Jensen Beach Causeway, on the west side of the Indian River. Water quality is impacted from presumed direct release of sewage and debris from these vessels into the Indian River Lagoon. Seagrass beds have been damaged from direct impacts of shading and grounding of vessels in insufficient water depths. Improperly anchored vessels have been known to "drag anchor" during storms and damage nearby private property. The degraded condition of some vessels increases the likelihood that fuel and other contaminants could be released into the waterway. Current state laws limit the ability of the County to control these water-based activities in the absence of a viable mooring alternative. This project has competed well for grant funding in the past. Additional permit work may be required, including environmental monitoring, time extensions and the installation of a boat lift, public workshops, outreach and boater education. There has been a conceptual design created for the Harbor Master facilities and will then need to be completed as well as a business operations plan needs to be created with public input. Funding shown includes annual operational expense. Grant applications for this project have been submitted to FWC and FIND. Additionally, the live-aboard boaters tend to congregate on the causeway island and have presented safety concerns to families visiting the causeway island. The presence of a mooring field manager, along with a proactive management plan, will resolve these security issues.

PROJECT ORIGATION

Commissioners

JUSTIFICATION

The Martin/St. Lucie County region of the Indian River has no managed mooring fields, although there is one mooring field operated by the City of Stuart in the St. Lucie River. These are attractive amenities to boaters and "Cruisers", and would provide an additional tourism draw to the County. It would provide added security to nearby residents and patrons of the Causeway Park. This properly situated facility would eliminate boats anchoring in improper depths and impacting sea grass beds. Fees collected from customers will fund the management and upkeep of the mooring field.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	119,000	119,000							0
Land	0								
Construction	1,350,000			1,350,000					0
Expenditure Total	1,469,000	119,000		1,350,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Vessel Registration Fees	119,000	119,000							
Debt Service	1,350,000			1,350,000					
Grants	0								
Revenue Total	1,469,000								

Total Unfunded 0

OPERATING BUDGET IMPACT

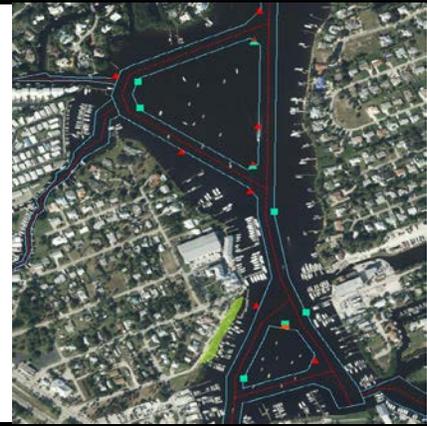
Approximately \$100,000 operational cost annually.

Port Salerno Mooring Field

Category Non-concurrency
CIP Rating Score 44
Project Number TBD
Location Manatee Pocket
District District 2

Project Limits Within the current anchor areas in Manatee Pocket

Related Projects
Lead Dept/Division Engineering/Coastal
Year Project Initiated 2016



DESCRIPTION

The project is located in a protected embayment located near the intersection of the Okeechobee and Atlantic Intracoastal Waterways and area popular with boaters. The mooring field would provide a safe and secure anchorage along with amenities such as bathrooms, showers, laundry and a lounge. It would be governed by a management plan that provides a standard for boaters' activities, ensuring proper anchoring, pump out, maintenance and appearance of vessels. This project would compete well for future grant funding.

BACKGROUND

There is a problem presented by improperly maintained and anchored vessels in Manatee Pocket. The anchoring areas are covered with thick muck deposits. Setting an anchor securely in this substrate is virtually impossible and boats can drag anchor and damage private property during storms. The degraded condition of many vessels in Manatee Pocket increases the probability that sewage, fuel, other contaminants and debris might be released into the water. There is a limited amount of anchoring or mooring space in Manatee Pocket, and that is often taken up by boats that do not move for months or even years at a time. This leaves no room for cruisers who might otherwise come through the area. Current state laws limit the ability of the County to control these activities in the absence of a viable mooring alternative. The project will include design, permitting, public involvement, creating a business plan and Harbor Master facility location and operation. This project will require input from the local residents and business owners at public workshops, outreach and boater education meetings. Funding shown includes annual operational expense. Grant applications plan to be submitted for FY19 funding from (FWC, SFWMD and FIND)

PROJECT ORIGINATION

Commissioners

JUSTIFICATION

This area of the Indian River has no managed mooring fields, although there is one mooring field, operated by the City of Stuart, in the St. Lucie River. These are attractive amenities to boaters and "cruisers", and would provide an additional tourism draw to the County. It would provide added security to nearby residents and increase accessibility to the commercial waterfront. Properly installed moorings would provide a safe and secure option for boaters.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	519,000	119,000		400,000					0
Land	0								
Construction	1,100,000				1,100,000				0
Expenditure Total	1,619,000	119,000		400,000	1,100,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Vessel Registration Fees	119,000	119,000							
Grants	0								
Debt Service	1,500,000			400,000	1,100,000				
Revenue Total	1,619,000	119,000	0	400,000	1,100,000	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

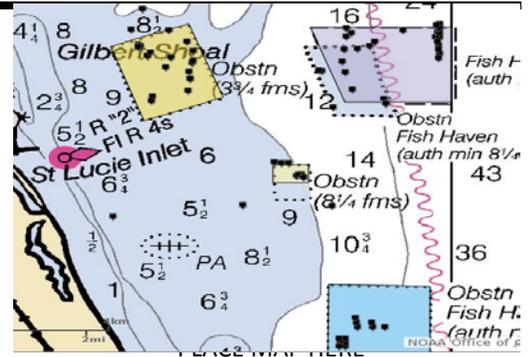
Approximately \$100,000 operational cost annually.

Artificial Reef Program

Category Non-concurrency
CIP Rating Score 15
Project Number 9925
Location Atlantic Ocean
District Countywide

Project Limits Atlantic Ocean off Martin County coast

Related Projects
Lead Dept/Division Engineering/Coastal



DESCRIPTION

FY18 work includes annual monitoring on all newly deployed reefs, cyclic monitoring of existing constructed reefs on a 3-4 year rotation and monitoring aspects of coral reef health. Opportunities for outreach and direct action to promote and support the construction of living shorelines, other restoration activities and status updates is also a priority.

BACKGROUND

The Martin County Reef Management Plan, update approved by BOCC in April 2013, addresses the condition of the ecosystem in Martin County waters including artificial reefs, natural reefs, and native and invasive species. Martin County holds permits for four (4) offshore sites that span depths from 40 -200 ft., along with sites in both the Indian River and the St. Lucie River estuaries. In past years, the program has constructed several artificial reefs within the permitted offshore and inshore reef sites. Offshore construction was designed to balance enhanced fishing opportunities with sound fishery management and take pressure off the nearby natural reefs. The inshore sites target oyster bed restoration, shoreline restoration, improved juvenile fishery habitat and improved water quality. Education and outreach is key to keeping the residents informed and is an important part of this program. Future reef construction will be funded by grants and donations combined with funds received from the vessel registration program and ad valorem funds. All offshore reefs that are constructed have permit required annual monitoring for 2-5 years.

PROJECT ORIGINATION

Master Plans

JUSTIFICATION

This project constructs an offshore a facility that is both recreational and environmental enhancement, but is not contained in the Comp Plan.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	1,370,000			100,000	90,000	70,000	90,000	120,000	635,000
Monitoring	360,000			40,000	40,000	40,000	40,000	40,000	190,000
Expenditure Total	1,495,000	0		140,000	130,000	110,000	130,000	160,000	825,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	1,030,000	0	105,000	60,000	60,000	60,000	60,000	60,000	550,000
Vessel Registration Fee	510,000	0	40,000	50,000	50,000	50,000	50,000	50,000	250,000
Revenue Total	1,495,000	0	145,000	110,000	110,000	110,000	110,000	110,000	800,000

Total Unfunded **0**

OPERATING BUDGET IMPACT

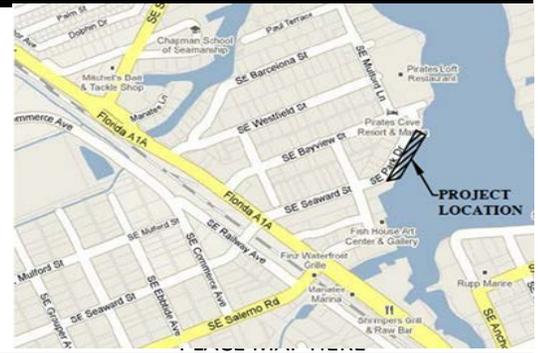
Permit required monitoring.

Coastal/Port Salerno Commercial Fishing Docks

Category Non-concurrency
CIP Rating Score 15
Project Number 2160
Location Port Salerno
District Four

Project Limits Manatee Pocket in the vicinity of SE Park Drive

Related Projects
Lead Dept/Division Engineering/Coastal Division



DESCRIPTION

The Port Salerno Commercial Fishing Dock project requires modification to the existing docks in two phases. Phase 1 consists of removal of miscellaneous small docks, which will be replaced with one new T-dock with 45 slips. Phase 2 consists of removal of three off-loading platforms, which will be replaced with three new platforms.

BACKGROUND

The commercial fishing docks are in need of rehabilitation. This project was requested by the Port Salerno Commercial Fisherman. Several of the small docks have access to the adjacent uplands via a boardwalk through mangroves. These access points will be removed, which will allow for expansion of the mangroves. In addition, 25 mangrove seedlings will be planted in the adjacent upland area. The required maintenance dredging will be performed within an existing submerged land lease, requiring no modifications to the existing submerged land lease boundary. No County funds will be spent on this project.

PROJECT ORIGINATION

Grant Opportunities

JUSTIFICATION

This project replaces/restores an existing facility.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	1,000,000	0		0	0	0	0	0	1,000,000
Expenditure Total	1,000,000	0		0	0	0	0	0	1,000,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Donation	500,000		0	0	0	0	0	0	500,000
Grant	500,000		0	0	0	0	0	0	500,000
Revenue Total	1,000,000		0	0	0	0	0	0	1,000,000

Total Unfunded 0

OPERATING BUDGET IMPACT

Operating budget will be defined and approved by the Board prior to construction.

FY18 CAPITAL IMPROVEMENT PLAN



ECOSYSTEM MANAGEMENT

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

FY18 Bob Graham Beach Addition - FCT Site

Category Non-Concurrency
CIP Rating Score 70
Project Number 2155
Location Hutchinson Island
District 1



Project Limits

Related Projects ALL FCT Sites
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

- Project components include:
- (1) Permeable parking area to allow for public access - PROPOSED
 - (2) A nature trail - COMPLETED
 - (3) Dune crossover for beach access - PROPOSED
 - (4) Bike rack - PROPOSED
 - (5) Interpretive and directional signage - PROPOSED
 - (6) Canoe/Kayak Launch & boardwalk - PROPOSED
 - (7) Shower facilities - PROPOSED
 - (8) Sheltered picnic area - PROPOSED

BACKGROUND

The ~5.5 acre site was acquired in 2004 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The primary use of the project site will be to provide public beach access and conservation of native habitat. The conceptual development plan and GAA for the Bob Graham Beach Addition site consists of the following: parking area, site signage, dune crossover, shower facilities, bike racks, nature trail, canoe/kayak launch - to include boardwalk to provide access, sheltered picnic area, post and rail fence w/gate. All of the aforementioned required infrastructure exists, with the exception of the sheltered picnic area, on the contiguous Martin County properties. However, the existing infrastructure cannot be utilized to meet the FCT GAA requirements unless the restrictive covenants of the GAA are extended to those parcels as well. Staff will continue to work within the County and with FCT to extend the restrictive covenant to adjacent properties, which will in effect complete all FCT infrastructure obligations for this property.

PROJECT ORIGINATION

Mandates-Florida Communities Trust

JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

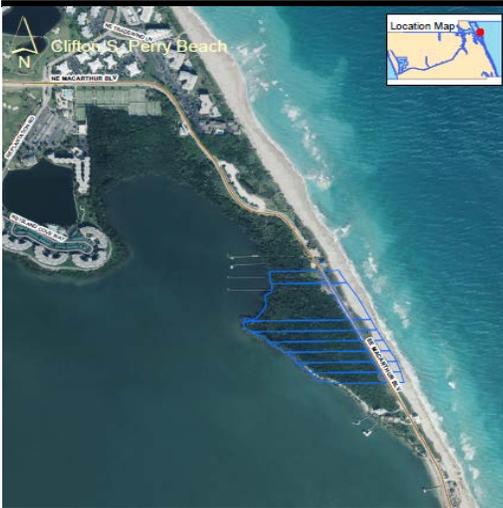
Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	60,000								60,000
Land	0							0	
Construction	500,000								500,000
Monitoring	50,000								50,000
Expenditure Total	610,000	0		0	0	0	0	0	610,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	0								
Env Sensitive Lands	0								
Grants	0								
Impact Fees	0								
Sales Tax	0								
Revenue Total	0	0	0	0	0	0	0	0	0
Total Unfunded									610,000

OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

Clifton S Perry Beach - FCT Site

Category Non-Concurrency
CIP Rating Score 70
Project Number 2123C
Location Jensen Beach
District 1
Project Limits NE MacArthur Blvd, ~ 0.7 miles south of the causeway linking Hutchinson Island to the mainland. MacArthur crosses the eastern side.
Related Projects ALL FCT SITES
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

Project components include:

- (1) a small shellrock parking area to allow for public access - PROPOSED
- (2) An interpretative trail & boardwalk to provide passive recreation and related educational opportunities - PROPOSED
- (3) A kayak/canoe launch - PROPOSED
- (4) A fishing pier - PROPOSED
- (5) An overwater educational pavillion - PROPOSED
- (7) park benches - PROPOSED
- (8) A sidewalk to connect the property to Santa Lucea Beach - PROPOSED
- (9) FUTURE PLANNED: restroom facilities (the one facility which is unfunded on this sheet)

The property will be open to the public and operated as a passive recreational area.

BACKGROUND

Perry Beach is a largely undisturbed natural area with frontage along both the Atlantic Ocean & the Indian River Lagoon (IRL). This portion of the IRL is included within the Jensen Beach to Jupiter Inlet Aquatic Preserve. Perry Beach supports several imperiled biological communities, including beach and dune, coastal strand, maritime hammock, and tidal (mangrove) swamp. Acquisition of Perry Beach provided an opportunity to preserve and showcase these rapidly disappearing native habitats. The site also provides important habitat for several rare plant and animal species. Martin County acquired this property using funds from the 2006 Conservation Lands Sales Tax and grant funding from Florida Communities Trust.

PROJECT ORIGINATION

Mandates-Florida Communities Trust

JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	95,000	70,000							25,000
Land	8,912,500	8,912,500							
Construction	550,000			400,000					150,000
Monitoring	0								
Expenditure Total	9,557,500	8,982,500		400,000	0	0	0	0	175,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Sales Tax	9,382,500	8,982,500	400,000						
Revenue Total	9,382,500	8,982,500	400,000	0	0	0	0	0	0

Total Unfunded 175,000

OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

Environmentally Sensitive Lands

Category Non-Concurrency
CIP Rating Score 70
Project Number 2155
Location Various
District All

Project Limits
 ALL COUNTY

Related Projects
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

Martin County manages approximately 35,000 acres of environmentally sensitive lands. Activities include natural resource management, exotic species control, site control, and development of appropriate public access. The Conservation and Open Space Element of the Martin County Comprehensive Growth Management Plan sets goals to "effectively manage, conserve and preserve the natural resources of Martin County," and "to pursue an aggressive program to identify, preserve, and provide appropriate public access to areas of natural beauty and scenic importance." The focus for these funds in the next 5 years include large scale restoration projects at Delaplane Preserve and the Jensen Beach West sites.

BACKGROUND

Martin County manages approximately 35,000 acres of environmentally sensitive lands. Activities include natural resource management, exotic species control, site control, and development of appropriate public access. The Conservation and Open Space Element of the Martin County Comprehensive Growth Management Plan sets goals to "effectively manage, conserve and preserve the natural resources of Martin County," and "to pursue an aggressive program to identify, preserve, and provide appropriate public access to areas of natural beauty and scenic importance."

PROJECT ORIGATION

Mandates-Florida Communities Trust

JUSTIFICATION

Martin County manages ~35,000 acres of environmentally sensitive lands. Activities include natural resource management, exotic species control, site control, and development of public access. The Conservation and Open Space Element of the Comprehensive Growth Management Plan sets goals to "effectively manage, conserve and preserve the natural resources of Martin County," and "to pursue an aggressive program to identify, preserve, and provide appropriate public access to areas of natural beauty and scenic importance." The activities related to this item support those elements. There are approximately \$2.555 million of site development requirements on properties acquired under the Florida Communities Trust (FCT) program and that have been deferred for a number of years and are currently unfunded.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	0								
Construction	1,100,000			110,000	110,000	110,000	110,000	110,000	550,000
Exotic Veg Control	1,150,000			115,000	115,000	115,000	115,000	115,000	575,000
Expenditure Total	2,250,000	0		225,000	225,000	225,000	225,000	225,000	1,125,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	2,250,000			225,000	225,000	225,000	225,000	225,000	1,125,000
Revenue Total	2,250,000	0	0	225,000	225,000	225,000	225,000	225,000	1,125,000

Total Unfunded 0

OPERATING BUDGET IMPACT

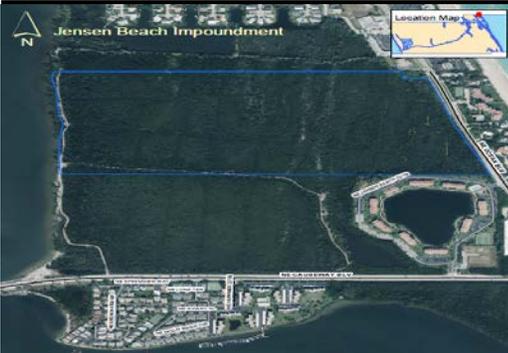
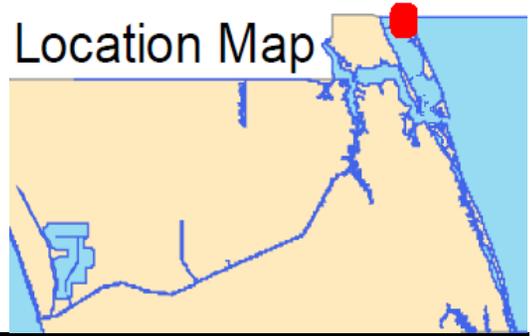
On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

FY18 Jensen Beach Impoundment - FCT Site

Category Non-Concurrency
CIP Rating Score 70
Project Number 2155
Location Jensen Beach
District 1

Project Limits Located on the Indian River Lagoon Aquatic Preserve and adjacent to the Dutcher parcel, a 61-acre conservation land.

Related Projects ALL FCT SITES
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

Project components include:

- (1) Permeable parking area to allow for public access - PROPOSED
- (2) A nature/bike trail - COMPLETED
- (3) Picnic Pavilion - PROPOSED
- (4) Bike rack - COMPLETED
- (5) Interpretive and directional signage - PROPOSED
- (6) Canoe/Kayak Launch - PROPOSED
- (7) Kiosk – COMPLETED
- (8) Habitat Restoration - COMPLETED

BACKGROUND

The ~61 acre site was acquired in 2004 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The conceptual development plan and GAA for the Jensen Beach Impoundment site consists of the following: parking area, picnic pavilion, hiking/biking trails, bike racks, providing a canoe/kayak launching/landing site, informational kiosk and interpretive signage. The afore mentioned parking area and canoe/kayak launch site exist on the contiguous Martin County property. However, the existing infrastructure cannot be utilized to meet the FCT GAA requirements unless the restrictive covenants of the GAA are extended to those parcels as well. The primary use of the project site will be to provide public beach access and conservation of native habitat. Management objective is to ensure resource protection from the impacts of development. The site is comprised of mangrove communities and a functional mosquito impoundment, growth management regulations and state regulatory requirements do not afford the same level of protection as fee simple ownership in conjunction with a public land management programs.

PROJECT ORIGATION

Mandates-Florida Communities Trust

JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	60,000	60,000							
Land	0								
Construction	640,000	40,000							600,000
Monitoring	55,000	25,000							30,000
Expenditure Total	755,000	125,000		0	0	0	0	0	630,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Impact Fees	125,000	125,000							
Revenue Total	125,000	125,000	0	0	0	0	0	0	0
Total Unfunded									630,000

OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

FY 18 Kiplinger - FCT Site

Category Non-Concurrency
CIP Rating Score 70
Project Number 2155
Location Stuart
District 5
Project Limits West Side of SR 76 south of Indian Street "T" intersection & northern 2/3 mangrove fringed island in So. Fork St. Lucie River.
Related Projects ALL FCT SITES
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

Project components include:

- (1) Permeable parking area for public access - COMPLETED
- (2) A nature trail - COMPLETED
- (3) Picnic Table - COMPLETED
- (4) Boardwalk/fishing pier - COMPLETED
- (5) Interpretive and directional signage - COMPLETED
- (6) Canoe/Kayak Launch - COMPLETED
- (7) Kiosk - COMPLETED
- (8) Habitat Restoration - COMPLETED
- (9) Wildlife Hospital - PROPOSED
- (10) Picnic Pavillion - PROPOSED
- (11) Foot Bridge expansion - PROPOSED

(1.b)

BACKGROUND

The ~164 acre site was acquired in 1994 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The conceptual development plan and GAA for the Kiplinger site consists of the following: parking area, picnic tables, hiking trail, providing a canoe/kayak launching site, informational kiosk, interpretive signage, habitat restoration, and a Wildlife Hospital. The afore mentioned Wildlife Hospital has since been constructed in conjunction with the Audubon Society on property they own in western Martin County. However, the infrastructure requirement specified within the FCT GAA may require the construction of a similar piece of infrastructure. The primary use of the project site will be to provide public beach access and conservation of native habitat. Management objective is to ensure resource protection from the impacts of development. The site is comprised of a mosaic of different habitats including scrub, pine flatwoods, depression marsh, bay-gall and tidal swamp. Due to the high number of visitors that utilize the site's parking area, including those that park to walk the Veteran's Memorial Bridge, a parking area extension is being proposed for FY18.

PROJECT ORIGATION

Mandates-Florida Communities Trust

JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design/Permitting	90,000			25,000					65,000
Land	0								
Construction	470,000			70,000					400,000
Monitoring	25,000								25,000
Expenditure Total	585,000	0		95,000	0	0	0	0	490,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Impact Fees	95,000			95,000					
Revenue Total	95,000	0	0	95,000	0	0	0	0	0
Total Unfunded									490,000

OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

FY18 Lake Okeechobee Ridge - FCT Site

Category Non-Concurrency
CIP Rating Score 70
Project Number 2155
Location Port Mayaca
District 3

Project Limits Adjacent to historic Conners Highway/US 441. The site is an elongated rectangle with 5 miles of right-of-way frontage on Conners Highway.

Related Projects
Lead Dept/Division Engineering / Ecosystem Restoration

Location Map



DESCRIPTION

Project components include:

- (1) Permeable parking area to allow for public access - COMPLETED
- (2) A nature trail - COMPLETED
- (3) Kiosk - COMPLETED
- (4) Interpretive and directional signage - COMPLETED
- (5) Habitat Restoration - PROPOSED
- (6) Relocation of drainage canal - PROPOSED

BACKGROUND

The ~202 acre site was acquired in 1996 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The conceptual development plan and GAA for the Lake Okeechobee Ridge site consists of the following: parking area, hiking trail, informational kiosk and interpretive signage, relocation of agricultural drainage canal, and habitat restoration on ~70ac of currently active agricultural land on the site.

Lake Okeechobee Ridge represents one of the last remnants of the historical shoreline of Lake Okeechobee and as such is comprised of large Bald Cypress and hardwood hammock vegetation which will provide a shaded, scenic addition to the Florida National Scenic Trail around Lake Okeechobee. The primary use of the project site will be to provide public access and conservation of native habitat. The primary management objectives are to provide public access and to ensure resource protection from the impacts of development.

PROJECT ORIGINATION

Mandates-Florida Communities Trust

JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	40,000								40,000
Land	0								
Construction	600,000								600,000
Monitoring	10,000								10,000
Expenditure Total	650,000	0		0	0	0	0	0	650,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	0								
Env Sensitive Lands	0								
Grants	0								
Impact Fees	0								
Sales Tax	0								
Revenue Total	0	0	0	0	0	0	0	0	0
Total Unfunded									650,000

OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

All American Ditch Stormwater Retrofit Project

Category Non-Concurrency
CIP Rating Score 62
Project Number 1244
Location Palm City
District 5

Project Limits S. of CR714; E. of Mapp Rd; N of Piper's; W. of St Lucie River

Related Projects Engineering / Capital Projects - St Lucie Shores
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

The project proposes to install a water quality weir in All American Ditch to divert stormwater to a proposed pipe system that will convey flows south to a Lake and Stormwater Treatment Area (STA), located on a 36-acre parcel. The lake will provide residence time, reduce velocities and allow sediments to settle out of the water column. The STA will be planted with both emergent and submergent plants for filtration and nutrient uptake.

BACKGROUND

Both a Section 319 (h) grant (\$1,125,000) and a St Lucie River Issues Team Grant (\$375,000) have been successfully executed. A FDEP / TMDL grant (\$800,000) and a specific State Appropriation grant (\$700,000) have been awarded and has been executed as a Amendment, in 2016, to the Section 319 grant. Design was completed in 2016 and construction commenced in August 2016 and is scheduled to be complete in Oct 2017. Water quality monitoring is to start in Jan 2018.

PROJECT ORIGATION

Mandates-TMDL/BMAP

JUSTIFICATION

Through 10+ years of monitoring, the SFWMD ranks the All American Ditch as the highest pollutant of the St. Lucie River for Total Nitrogen (TN) and Total Phosphorus (TP). The primary objective is to treat runoff and reduce nutrient loads to the South St Lucie Estuary to meet the St. Lucie Watershed Basin Management Action Plan (BMAP) requirements and assist the County in meeting the Total Maximum Daily Load (TMDL) mandate. The project is identified in County Stormwater Needs Assessment.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	210,500	210,500							
Land	0								
Construction	4,862,610	4,862,610							
WQ Monitoring	100,000			100,000					
Expenditure Total	5,173,110	5,073,110		100,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	130,000	130,000							
Grants	3,000,000	2,970,000	30,000						
Stormwater MSTU	2,043,110	1,973,110	70,000						
Revenue Total	5,173,110	5,073,110	100,000	0	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Typically, annual maintenance costs for a Stormwater Treatment Area are approximately \$1000 - \$1200 / year / acre. With a 15-acre Lake / STA system costs would be between \$15,000 to \$18,000 per year.

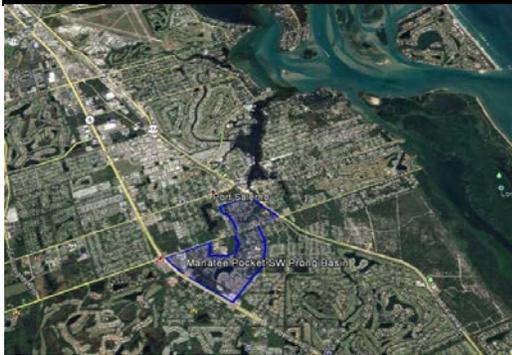
Manatee Pocket SW Prong Water Quality Retrofit

Category Non-Concurrency
CIP Rating Score 62
Project Number TBD
Location Stuart
District 4



Project Limits W. of Old Dixie Hwy; N. of Cove Road; E. of Ebbtide Ave, and S. of Lincoln St. in Port Salerno

Related Projects Engineering / Capital Projects - Port Salerno
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

This project proposes to construct a ~5.5 acre lake - Stormwater Treatment Area (STA) located west of Railway Ave, north of Cove Road, south and east of Grant Street, Front Ave and Channel Drive. The Southwest Prong of the Manatee Pocket watershed is in excess of 200 acres and lies between the Salerno and Manatee Creek basins. The area includes portions of southeast Port Salerno, New Monrovia, Murray Middle School, Emerald Lakes, and the Publix's shopping center on the corner of US 1 and Cove Road. The project anticipates removal efficiencies of 38% of TN (540 lbs/yr) and 67% of TP (209 lbs/yr).

BACKGROUND

The project is proposed to be funded through multiple granting agencies, including a specific State Appropriations request, a FDEP TMDL Water Quality Restoration grant and an EPA Section 319 grant. Applications will be prepared and submitted at the appropriate time. This project will require land acquisition.

PROJECT ORIGATION

Mandates-TMDL/BMAP

JUSTIFICATION

The primary objective is to treat runoff and reduce nutrient loads to the South St Lucie Estuary to meet the St. Lucie Watershed Basin Management Action Plan (BMAP) requirements and assist the County in meeting the Total Maximum Daily Load (TMDL) mandate.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	280,000				280,000				
Land	300,000			300,000					
Construction	1,120,000					1,120,000			
Monitoring	150,000						150,000		
Expenditure Total	1,850,000	0		300,000	280,000	1,120,000	150,000	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	750,000			360,000	390,000				
Grants	1,100,000					1,100,000			
Revenue Total	1,850,000	0	0	360,000	390,000	1,100,000	0	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Typically, annual maintenance costs for a Stormwater Treatment Area are approximately \$1000 - \$1200 / year / acre. With a 5.5-acre Lake / STA system costs would be between \$5,500 to \$6,600 per year.

Implementation of TMDL / BMAP Compliance Projects

Category Non-Concurrency
 CIP Rating Score 62
 Project Number N/A
 Location Countywide
 District Countywide

Project Limits Countywide

Related Projects
 Lead Dept/Division Engineering / Ecosystem Restoration



Department /Division	Project	FY18	FY19	FY20	FY21	FY22	Unfunded Years					Unfunded Years Totals	Totals	
							FY23	FY24	FY25	FY26	FY27			
4	ENG / ECO	Horseshoe Point Road Exfiltration				175,000	1,000,000					1,000,000	1,175,000	
5	ENG / ECO	Old Palm City Phase 4		320,000	1,000,000	175,000						0	1,495,000	
6	ENG / ECO	Savannah Road Exfiltration		150,000	1,000,000							0	1,150,000	
8	ENG / ECO	East Fork Creek ??						350,000	2,000,000	120,000		2,470,000	2,470,000	
9	ENG / ECO	East Hansen Grant Phase 3				250,000	250,000	1,750,000	100,000			2,100,000	2,350,000	
10	ENG / ECO	Martin County Baffle Boxes				150,000		150,000		150,000		300,000	450,000	
11	ENG / ECO	Rocky Point Exfiltration & Baffle Boxes					200,000	950,000				1,150,000	1,150,000	
		Totals	0	0	470,000	2,000,000	750,000	1,450,000	3,200,000	2,100,000	270,000	0	7,020,000	10,240,000

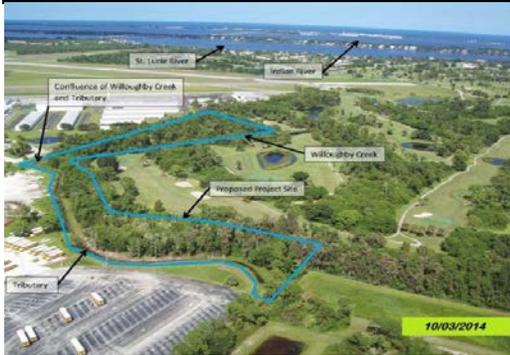
Willoughby Creek Water Quality Improvement Project

Category Non-Concurrency
CIP Rating Score 62
Project Number 9915
Location Stuart
District 2



Project Limits E. of Old Dixie Hwy and N. of Indian St, off of Aviation Way, within Martin County Golf Course property

Related Projects Martin County Airport / Martin County Golf Course
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

The Willoughby Creek basin contains, portions of the airport property, Martin County Golf Course, and Field Operations facilities, the Fair Grounds and School Board facilities along Old Dixie Highway. The project creates Stormwater Treatment Areas and wet detention lakes within the golf course property, to provide treatment and ground water recharge. The primary objective of this project is to reduce the nutrient loads of TP by an estimated 60%, TN by 35% , Total Suspended Solids by 85% to the St Lucie Estuary, and assisting the County in meeting the Total Maximum Daily Load (TMDL).

BACKGROUND

A FY17 St Lucie River Issues Team Grant in the amount of \$418,000 for Construction has been applied for, and if successful, funding is expected in FY18, 2nd Quarter. Additionally, an EPA Section 319 grant, has been applied for in the amount of \$480,000, and if successful, funding is expected in FY18, 2nd Quarter for construction. A TMDL Water Quality Restoration Grant in the amount of \$330,000 will need to be applied for in FY18 to partially fund construction.

PROJECT ORIGINATION

Mandates-TMDL/BMAP

JUSTIFICATION

Willoughby Creek has been identified as the fifth (5th) major contributor of high concentrations for total nitrogen, total phosphorus, and copper by SFWMD water quality monitoring. The primary objective is to treat runoff and reduce nutrient loads to the St Lucie Estuary to meet the Basin Management Action Plan (BMAP) requirements and assist the County in meeting the Total Maximum Daily Load (TMDL) mandate.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	201,800	201,800		0					
Land	100,000			100,000					
Construction	1,573,200			1,573,200					
Monitoring	100,000				100,000				
Expenditure Total	1,975,000	201,800		1,673,200	100,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	122,000			122,000					
Grants	1,228,000			1,228,000					
Stormwater MSTU	625,000	201,800	143,200	280,000					
Revenue Total	1,975,000	201,800	143,200	1,630,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Typically, annual maintenance costs for a Stormwater Treatment Area are approximately \$1000 - \$1200 / year / acre. With a 10-acre Lake / STA system costs would be between \$10,000 to \$12,000 per year.

Cypress Creek Weir Project

Category Non-Concurrency
CIP Rating Score 53
Project Number 9057
Location South County / Loxahatchee Watershed
District 3

Project Limits E of Old Trail, W of Gulfstream Citrus Rd, w/in Cypress Creek Canal

Related Projects
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

This project is to design, permit and construct a new weir within the Cypress Creek Canal. Due to the size and depth of the existing canal, the water table in the area has been lowered. To satisfy a SFWMD permit requirement, the Old Trail community has provided Martin County with \$122,000 to put towards the design and construction of this weir for hydrologic improvements within the watershed. A SFWMD Cooperative Funding Program (CFP) grant (\$150,000) was executed in 2017. A specific State Appropriation grant (\$300,000) was requested in the FY18 State budget.

BACKGROUND

Martin County and the South Florida Water Management District cooperatively purchased the Cypress Creek property in an effort to restore the Northwest Fork of the Loxahatchee River. The Cypress Creek watershed includes natural areas, residential developments and golf courses. Runoff leaving these areas is now routed through the Cypress Creek Canal, which runs along the boundary separating the Cypress Creek natural area from the Old Trail golf course community. The canal drains approximately 40 square miles into the Northwest Fork, and for years the high flows in the canal have caused scouring which has resulted in sediment deposition when it discharges into the river.

PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

This project will contribute to restoration of acquired wetlands (Culpepper) and assist with restoration of the Loxahatchee River as described in the Comprehensive Everglades Restoration Plan (CERP). It involves the construction of a weir in the Cypress Creek Canal to improve the hydrology of the watershed and reduce the downstream impacts from high flow events and a stormwater treatment area. Chapter 9 (9.1G.3) Conservation and Open Space Element of the Martin County Comprehensive Growth Management Plan.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	125,000	98,250		26,750					
Land	0								
Construction	750,000			750,000					
Monitoring	0								
Expenditure Total	875,000	98,250		776,750	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	218,000			218,000					
Donation	122,000	98,250	23,750						
Grant	450,000		150,000	300,000					
Stormwater MSTU	85,000		85,000						
Revenue Total	875,000	98,250	258,750	518,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

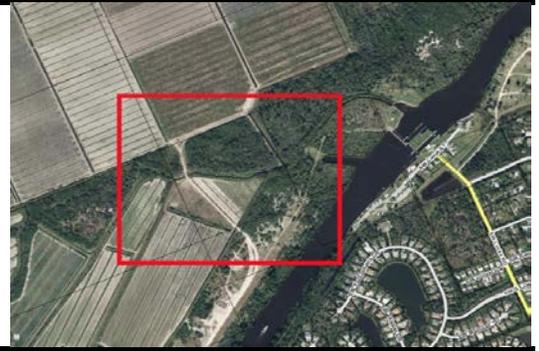
Operating budget impacts will be determined once project design is complete. Typically, annual maintenance costs for a weir structure can range from \$1500 - \$3000 / year.

Hogg Creek Alternative Treatment Technology Project

Category Non-Concurrency
CIP Rating Score 53
Project Number 124901
Location West of St Lucie Locks
District 5

Project Limits N of 96th St, S or Grove St, E of Citrus Blvd and w of C-44 Canal

Related Projects
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

This project is an Integrated Chemical and Wetland Treatment Technology (ICWTT) facility that combines chemical treatment with conventional treatment wetlands. Water is provided via a pump station to the facility and a chemical, such as aluminum sulfate, is added. Nutrients in the water settle out and then the water is further polished through floating and submerged aquatic vegetation ponds. The project will require land acquisition, design, survey and permitting, construction and monitoring. An 18-20 acre site will be needed for the project.

BACKGROUND

The County has invested in two similar HWTT projects in Bessey and Danforth Creeks, that have proven to be effective and efficient in providing water quality treatment to waters prior to discharging into the St. Lucie River and Estuary. Due to the treatment efficiency and effectiveness of these types of projects, it was identified that another HWTT-type project is a necessary component to meet required water quality standards.

PROJECT ORIGATION

Mandates-TMDL/BMAP

JUSTIFICATION

This project will benefit the citizens of Martin County by reducing the nutrient loading to the estuary and assisting the County in meeting the Total Maximum Daily Load (TMDL).

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	300,000			300,000					
Land	500,000	500,000							
Construction	2,500,000			2,500,000					
Monitoring	200,000				200,000				
Expenditure Total	3,500,000	500,000		2,800,000	200,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	500,000	500,000		0					
Grants	3,000,000			3,000,000					
Revenue Total	3,500,000	500,000	0	3,000,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

FDACS has 9 operational sites that the Legislature has provided continuing appropriations for their O&M. Martin County's two HWTT sites are included in these O&M appropriations, and Martin County would look to include the O&M costs for this project in future Legislative appropriations.

Ranch Colony Berm Phase 2

Category Non-Concurrency
CIP Rating Score 53
Project Number 9054
Location South County
District 3

Project Limits West of and adjacent to Ranch Colony

Related Projects
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

In cooperation with the Loxahatchee River Preservation Initiative, Martin County completed construction of approximately 2/3 of the Ranch Colony Berm, and replaced/enhanced two 84" culverts and two additional structures along the berm. There are 3 easements that need to be obtained to complete the remainder of the berm construction / enhancements. This project is to obtain the remaining three easements and complete construction of the Ranch Colony Berm enhancements. A specific State Appropriations grant (\$400,000) request will be made for the FY19.

BACKGROUND

Martin County and the South Florida Water Management District cooperatively purchased the Cypress Creek property in an effort to restore the Northwest Fork of the Loxahatchee River. The Cypress Creek watershed includes natural areas, residential developments and golf courses. Historically, the lands drained eastward via sheetflow into Cypress Creek and then into the Northwest Fork of the Loxahatchee. Runoff leaving these areas is now routed through the Cypress Creek Canal.

PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Mitigates flood hazard.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	100,000				100,000				
Land	100,000			100,000					
Construction	800,000				800,000			0	
Monitoring	0								
Expenditure Total	1,000,000	0		100,000	900,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	220,000				220,000			0	
Grant	400,000				400,000			0	
Stormwater MSTU	380,000		100,000		280,000			0	
Revenue Total	1,000,000	0	100,000	0	900,000	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Martin County is currently maintaining the existing berm (mowing) and will continue to do so until such a time that other maintenance partners agree to share responsibility.

Savannas Regional Restoration

Category Non-Concurrency
CIP Rating Score 53
Project Number 124902
Location Jensen Beach
District 1

Project Limits North of Jensen Beach Blvd to Ft. Pierce

Related Projects
Lead Dept/Division Engineering / Ecosystem Restoration



DESCRIPTION

The Savannas Regional Restoration Project is a phased project focused on 1) improving natural habitats, 2) improving water quality, 3) alleviating community flooding and 4) optimizing water management operations in the Savannas and associated Indian River Lagoon and St. Lucie River watershed. Phase I of the project is the Water Management and Natural Systems Evaluation. Phase II of the project will be Prioritization and Implementation of Structural and Non-Structural Alternatives. A specific State Appropriations grant (\$300,000) request will be made for the FY19 legislative session.

BACKGROUND

The Savannas Preserve State Park watershed encompasses 5,200+ acres in Martin and St. Lucie counties. Local government agencies have been working together on and off since the 1990's to resolve restoration, flooding, and water quality issues within the watershed. In 2014 the Savannas Interagency Working Group was re-formed to include the Army Corps of Engineers, Martin County, St. Lucie County, Port St. Lucie, Ft. Pierce, the FDEP-Division of Recreation and Parks, and SFWMD. Outstanding issues related to the hydrology of the Savannas continue to exist. The Phase I evaluation of conditions is anticipated to inform infrastructure needs that will help meet project goals.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The project will provide restoration and water management alternatives that can be implemented within the system. Stakeholders will be able to evaluate existing conditions and develop alternatives of habitat restoration and operational flexibility within the system, and to increase flood protection levels of service. Future projects that will be implemented in Phase II of the regional restoration project will benefit water quality in the IRL and St. Lucie through reduction of nutrient runoff.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	300,000	291,500		8,500					
Land	0								
Construction	600,000				600,000				
Monitoring	0								
Expenditure Total	900,000	291,500		8,500	600,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	500,000	191,500	8,500	300,000					
Grants	400,000	100,000			300,000				
Revenue Total	900,000	291,500	8,500	300,000	300,000	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

None for Phase 1. Operational costs will be provided in the future for Phase 2 projects as they are identified and developed.

Salerno Creek Retrofit Boardwalk Restoration

Category Non-Concurrency
CIP Rating Score 34
Project Number TBD
Location Stuart
District 4



Project Limits Within the existing Salerno Creek Stormwater Retrofit

Related Projects
Lead Dept/Division Engineering / Ecosystem / Capital Projects



DESCRIPTION

The pathway facilities to be addressed are located at the Salerno Creek Retrofit stormwater treatment area in Port Salerno. The pathway includes a wooden boardwalk over the lake as well as a hardened pathway along the banks of the facility.

BACKGROUND

The Salerno Creek Retrofit was a stormwater treatment area constructed in 2003 which included a lake for stormwater treatment to the Salerno Creek watershed as well as a pathway for public use of the facility. The pathway included a wooden boardwalk over the lake as well as a hardened asphalt pathway along the banks of the lake. This project includes replacing the boardwalk decking and railing with recycled plastic lumber. Improvements also include maintenance to the hardened asphalt pathway.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The wooden boardwalk decking and railing have reached the end of the life cycle. The asphalt pathway is in need of preventative maintenance to avoid future costly replacement.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	0								
Construction	375,000			375,000					
Monitoring	0								
Expenditure Total	375,000	0		375,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	375,000			375,000					
Revenue Total	375,000	0	0	375,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$2000.

Stormwater Infrastructure Rehabilitation

Category Non-Concurrency
CIP Rating Score 28
Project Number 1249A
Location Countywide
District Countywide



Project Limits Countywide stormwater facilities and infrastructure rehabilitation.

Related Projects
Lead Dept/Division Engineering / Ecosystem / Capital Projects



DESCRIPTION

The Engineering Department has identified existing infrastructure associated with the County's stormwater projects that are in need of repair, rehabilitation or replacement, and the costs associated with these repairs exceed the normal budget for operation and maintenance.

Funds from FY17 & FY18 will be spent on Pinecrest Lakes Neighborhood Restoration / Warner Creek Benching project.

BACKGROUND

In the past 20 years, Martin County has invested in numerous stormwater quality projects that serve multiple purposes, primarily to provide water quality treatment to runoff prior to discharging into the estuary, and secondarily, to provide additional flood protection for their neighborhoods. Additionally, they are public use amenities to the neighborhoods they serve. Many of them provide public access and are well utilized by residents.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The infrastructure of many of the early stormwater quality projects have exceeded their life expectancy and are now in need of repair, rehabilitation or replacement. Many of the repairs are in regards to the primary function of the projects such as re-planting or re-grading of the STAs, some repairs are for public safety.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	0								
Construction	5,000,000			500,000	500,000	500,000	500,000	500,000	2,500,000
Monitoring	0								
Expenditure Total	5,000,000	0		500,000	500,000	500,000	500,000	500,000	2,500,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Franchise Fees	5,000,000			500,000	500,000	500,000	500,000	500,000	2,500,000
Revenue Total	5,000,000	0	0	500,000	500,000	500,000	500,000	500,000	2,500,000
Total Unfunded									0

OPERATING BUDGET IMPACT

Life cycle maintenance and restoration keeps operating budget level and reduces complaints and repair costs.

FY18 CAPITAL IMPROVEMENT PLAN



PUBLIC TRANSPORTATION

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

BUS ACQUISITION

Category Non-Concurrency
CIP Rating Score 85
Project Number
Location County-wide
District County-wide
Project Limits Martin County Public Transit crosses both the Palm Beach County and St. Lucie County borders.
Related Projects N/A
Lead Dept/Division Engineering
Year Project Initiated 1987



DESCRIPTION

Transit replacement and expansion vehicles for the County's Public Transit fixed route service fleet. Preventative maintenance, repairs and fuel are provided by the on-road & support services contractor.

BACKGROUND

Martin County BOCC starting applying for and accepting Federal Transit Administration (FTA) grant funds in 1987. Martin County must provide mass public transit to its citizens in compliance with the FTA Master Agreement. Martin County Public Transit, "MARTY", operates three fixed routes, one commuter express route and ADA complementary door-to-door services from 6:50am - 7:30pm Monday - Friday. Martin County is required to operate, maintain, acquire and retire rolling stock as appropriate to ensure a safe, dependable and continuous service.

PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Martin County currently owns \$2,643,806 in rolling stock with a mixed fleet of eleven (11) light duty and heavy duty vehicles. The average useful lifecycle per light duty vehicle in the fleet is five (5) years. The life cycle of the heavy duty vehicles is twelve (12) years. Four (4) light duty vehicles are past their useful lifecycle and two (2) light duty vehicles will reach their useful lifecycle in 2017. In order to maintain and operate the current level of fixed route service at maximum efficiency, the County must invest in heavy duty replacement vehicles with a 10 - 12 year lifecycle.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-27
EQUIPMENT	4,500,000		450,000	450,000	450,000	450,000	450,000	2,250,000
Expenditure Total	4,500,000	0	450,000	450,000	450,000	450,000	450,000	2,250,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-27
GRANT	4,500,000		450,000	450,000	450,000	450,000	450,000	2,250,000
Revenue Total	4,500,000	0	450,000	450,000	450,000	450,000	450,000	2,250,000
							Total Unfunded	0

OPERATING BUDGET IMPACT

The replacement of vehicles at their useful lifecycle reduces overall maintenance costs of the program.

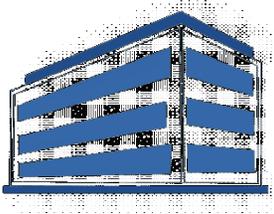
FY18 CAPITAL IMPROVEMENT PLAN



CONCURRENCY PROJECTS

Building & Design Transit Facility

Category Concurrency
CIP Rating Score 64
Project Number
Location County-wide
District County-wide
Project Limits Martin County Public Transit crosses both the Palm Beach County and St. Lucie County borders. Facility will be located in Martin County and within close proximity to the fixed route service area.
Related Projects N/A
Lead Dept/Division Engineering
Year Project Initiated 1987



DESCRIPTION

New facility dedicated to support the following functions of the Martin County Public Transit program; administration, customer service, dispatch operations, maintenance and parking.

BACKGROUND

Martin County BOCC starting applying for and accepting Federal Transit Administration (FTA) grant funds in 1987. Martin County must provide mass public transit to its citizens in compliance with the FTA Master Agreement. Martin County Public Transit, "MARTY", operates three fixed routes, one commuter express route and ADA complementary door-to-door services from 6:50am - 7:30pm Monday - Friday. Martin County is required to operate mass transit public services in an efficient, safe and appropriate work environment. Currently the County depends on its purchased contract provider to house customer service, dispatch operations, maintenance and some secured dedicated parking for the County's fleet. The public transit program is heavily dependant on federal and state grants and to maximize the funding dollars for years to come the County should dedicate land and lease or build infrastructure that supports transit administration and operational functions.

PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

The County uses a purchased transit model to operate its public transit program. Therefore, the County must bid out services every five years. To avoid re-occurring start-up costs, minimize service disruptions and maximize grant resources the County will need to designate a location & building on a 4.0 acre parcel of land or larger to include; administration, customer service, dispatch, maintenance services as well as secured dedicated bus fleet parking to efficiently operate the service.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-27
LAND	160,000							160,000
DESIGN	315,000							315,000
CONSTRUCTION	3,200,000							3,200,000
Expenditure Total	3,675,000	0	0	0	0	0	0	3,675,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-27
GRANT								
Revenue Total								
Total Unfunded								3,675,000

OPERATING BUDGET IMPACT

By providing a designated facility the County will be able to reduce re-occurring start up costs and disruption in service between contract changes and/or contractors.

FY18 CAPITAL IMPROVEMENT PLAN



ROADS

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Port Salerno Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 83
Project Number 101739
Location Port Salerno
District Four

Project Limits Port Salerno between Port Salerno Elementary/Port Salerno Park and Cove Road
 New Monrovia / Cove Ridge Neighborhood Restoration; Septic to Sewer; Port Salerno

Related Projects Sidewalks
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#22 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of Port Salerno west of Dixie Highway between Port Salerno Elementary/Port Salerno Park and Cove Road. This project will be coordinated with the septic to sewer program.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	113,500			50,000	63,500				
Construction	2,846,500					2,846,500			
Expenditure Total	2,960,000	0	0	50,000	63,500	2,846,500	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	1,118,000			123,500	500,000	494,500			
FPL Franchise Fee	1,630,500				278,500	1,352,000			
Gas Tax	211,500		211,500						
Revenue Total	2,960,000	0	0	123,500	778,500	1,846,500	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Golden Gate Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 73
Project Number 101733
Location Stuart
District Two

Project Limits Golden Gate Subdivision

Related Projects MC Utilities Septic to Sewer
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

#5 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	105,000	105,000							
Construction	2,990,000			2,990,000					
Expenditure Total	3,095,000	105,000	0	2,990,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
FPL Franchise Fee	3,095,000	105,000		2,990,000					
Revenue Total	3,095,000	105,000	0	2,990,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$4,000.00.

Old Palm City Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 73
Project Number 101738
Location Palm City
District Five

Project Limits Old Palm City

 MC Utilities Septic to Sewer, Mapp Road
Related Projects Resurfacing & Drainage Improvements
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

#6 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. Neighborhood restoration scope includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with the septic to sewer program.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	150,500			150,500					
Construction	3,361,000				3,361,000				
Expenditure Total	3,511,500	0	0	150,500	3,361,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	150,500			150,500					
FPL Franchise Fee	3,361,000				3,361,000				
Revenue Total	3,511,500	0	0	150,500	3,361,000	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Hibiscus Park Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 73
Project Number 101743
Location Stuart
District Four

Project Limits Hibiscus Park Subdivision

Related Projects MC Utilities Septic to Sewer
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#20 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This neighborhood infrastructure restoration project will be coordinated with the Septic to Sewer project being performed by the Martin County Utilities & Solid Waste Department.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with the septic to sewer program.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	99,500			45,000	54,500				
Construction	1,474,000					1,474,000			
Expenditure Total	1,573,500	0	0	45,000	54,500	1,474,000	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	99,500			45,000	54,500				
FPL Franchise Fee	1,474,000					1,474,000			
Revenue Total	1,573,500	0	0	45,000	54,500	1,474,000	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

New Monrovia/Cove Ridge Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 68
Project Number 101744
Location Stuart
District Four

Project Limits New Monrovia Subdivision
 Cove Ridge (Port Salerno Village) Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#23 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of New Monrovia and Cove Ridge (Port Salerno Village) subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	68,000			24,000	44,000				
Construction	1,455,000					1,455,000			
Expenditure Total	1,523,000	0	0	24,000	44,000	1,455,000	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	68,000			24,000	44,000				
FPL Franchise Fee	1,455,000					1,455,000			
Revenue Total	1,523,000	0	0	24,000	44,000	1,455,000	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

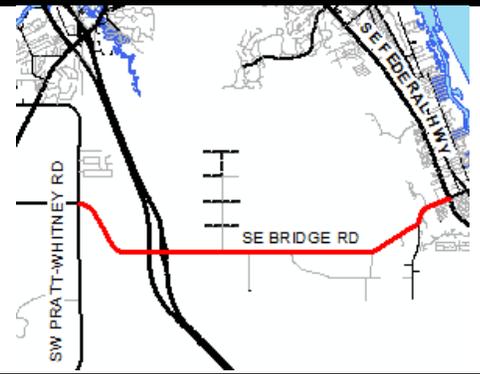
Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Bridge Road Resurfacing & Bike Lanes (CR 711 to US 1)

Category Non-concurrency
CIP Rating Score 64
Project Number 101768
Location Hobe Sound
District Three

Project Limits Bridge Road (CR 711 to US 1)

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Milling, resurfacing and widening for bike lanes approximately 8.6 miles along CR-708/SE Bridge Road (from CR-711/Pratt Whitney Rd to US-1/SE Federal Hwy). CR-708/SE Bridge Road is a two lane, county maintained, minor arterial roadway.

BACKGROUND

The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. This project was a MPO Project Priority #7 in 2016 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY21/22. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The Transportation Element of the Comprehensive Plan requires that the County provide bicycle lanes on new or resurfaced collectors and arterials (Policy 5.4A.3) Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	120,000				100,000	20,000			
Construction	4,447,056							4,447,056	
Expenditure Total	4,567,056	0	0	0	100,000	20,000	0	4,447,056	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	868,700				300,000		268,700	300,000	
Grant	3,698,356							3,698,356	
Gas Tax	0								
Revenue Total	4,567,056	0	0	0	300,000	0	268,700	3,998,356	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

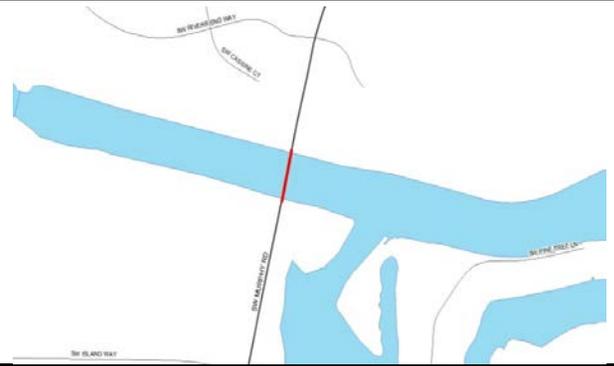
Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000 per year.

Murphy Road (Over C-23) Bridge Replacement

Category Non-concurrency
CIP Rating Score 64
Project Number 105303
Location Palm City
District Five

Project Limits Demolition, removal and reconstruction.

Related Projects Murphy Road Resurfacing
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

The Murphy Rd. Bridge replacement includes removal and reconstruction of a 230' long two lane bridge over the C-23 Canal. The bridge will be demolished and reconstructed in phases so that one lane of traffic will remain open at all times during the construction. Project elements include replacement of bridge pilings, substructure construction, construction of a new precast deck slab bridge, relocation of an existing waterline, MOT, drainage improvements, and other incidental work.

BACKGROUND

The Murphy Rd. Bridge over C-23 has a sufficiency rating of 32.7, a health index of 85.47 is functionally obsolete and has a reduced load rating. Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY20 for 3,062,215. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	50,000			25,000	25,000				
Construction	3,462,215					3,462,215			
Expenditure Total	3,512,215	0	0	25,000	25,000	3,462,215	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	300,000		125,000	175,000					
Grant	3,062,215					3,062,215			
Road MSTU	150,000				150,000				
Revenue Total	3,512,215	0	125,000	175,000	0	3,062,215	0	0	0

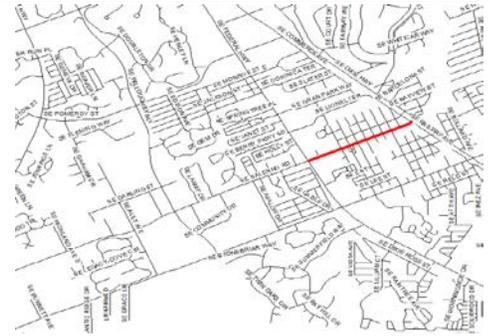
Total Unfunded 0

OPERATING BUDGET IMPACT

Life cycle replacement of bridges keeps operating budget level.

Salerno Road (US1 to Commerce Ave.) Resurfacing & Bike Lanes

Category Non-concurrency
CIP Rating Score 61
Project Number 101754
Location Port Salerno
District Four



Project Limits US 1 to Commerce Avenue

Related Projects Salerno Road (SR 76 to Willoughby Blvd.) Resurfacing &
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2016



DESCRIPTION

Milling the existing asphalt 1.5" deep. Shoulder widening (5 ft. to 7 ft. on each side of the roadway) will be done from 950'± west of US-1 to SE Ebbtide Avenue (2, 768 LF of bike lanes/shoulder widening). The roadway will be resurfaced with 1.5" SP-9.5 asphalt and temporary and permanent pavement markings (including thermoplastic and RPMs) will be installed. The asphalt millings will be used as the base course for a portion of the bike lane/shoulder widening. The scope will also include filling and piping an existing 1,900 foot long drainage ditch.

BACKGROUND

The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. This project was a MPO Bicycle & Pedestrian Action Plan Priority #2 in 2012 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Small County Outreach Program (SCOP) for FY21. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The Transportation Element of the Comprehensive Plan requires that the County provide bicycle lanes on new or resurfaced collectors and arterials (Policy 5.4A.3) Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities.

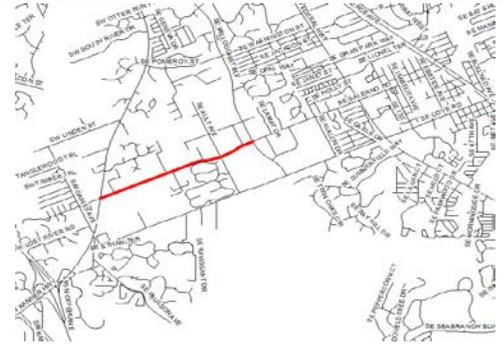
Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	75,000				45,000	30,000			
Construction	777,263							777,263	
Expenditure Total	852,263	0	0	0	45,000	30,000	0	777,263	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	305,000				180,000			125,000	
Grant	547,263							547,263	
Revenue Total	852,263	0	0	0	180,000	0	0	672,263	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000 per year.

Salerno Road (SR 76 to Willoughby Blvd.) Resurfacing & Bike Lanes

Category Non-concurrency
CIP Rating Score 61
Project Number 101755
Location Stuart
District Four



Project Limits Salerno Road (SR 76 to Willoughby Blvd.)

Related Projects Salerno Road (US1 to Commerce Ave.) Resurfacing & Bike
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2016



DESCRIPTION

Milling the existing asphalt 1.5" deep. Shoulder widening (4.5 ft. on each side of the roadway) will be done from 663'± west of SR-76/S Kanner Highway to 272' west of SE Willoughby Boulevard (7,485 LF of bike lanes/shoulder widening). The roadway will be esurfaced with 1.5" SP-9.5 asphalt and temporary and permanent pavement markings (including thermoplastic and RPMs) will be installed. The asphalt millings will be used as the base course for a portion of the bike lane/shoulder widening. The scope will also include filling and piping an existing 1,304 +/-foot long drainage ditch.

BACKGROUND

The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. This project was a MPO Bicycle & Pedestrian Action Plan Priority #4 in 2012 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Small County Outreach Program (SCOP) for FY21. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The Transportation Element of the Comprehensive Plan requires that the County provide bicycle lanes on new or resurfaced collectors and arterials (Policy 5.4A.3) Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	85,000				50,000	35,000			
Construction	1,128,132							1,128,132	
Expenditure Total	1,213,132	0	0	0	50,000	35,000	0	1,128,132	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	735,000				185,000	50,000	200,000	300,000	
Grant	478,132							478,132	
Revenue Total	1,213,132	0	0	0	185,000	50,000	200,000	778,132	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000 per year.

High Meadow Avenue Resurfacing & Bike Lanes

Category Non-concurrency
CIP Rating Score 58
Project Number 101711
Location Palm City
District Five

Project Limits CR-714/SW Martin Highway to SW Murphy Road



Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

Milling, resurfacing and widening for 4' bike lane approximately 1.8 miles along SW High Meadow Avenue (from CR-714/SW Martin Highway to SW Murphy Road). High Meadow is a two lane, county maintained, major arterial roadway.

BACKGROUND

The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. This project was a MPO Project Priority #1 in 2014 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY19. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The Transportation Element of the Comprehensive Plan requires that the County provide bicycle lanes on new or resurfaced collectors and arterials (Policy 5.4A.3) Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	75,000	75,000							
Construction	1,324,115				1,324,115				
Expenditure Total	1,399,115	75,000	0	0	1,324,115	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	186,000	75,000	49,000	62,000					
Grant	1,213,115				1,213,115				
Revenue Total	1,399,115	75,000	49,000	62,000	1,213,115	0	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000 per year.

Savannah Road Resurfacing & Bike Lanes

Category Non-concurrency
CIP Rating Score 58
Project Number 101749
Location Jensen Beach
District One

Project Limits NE Cardinal Ave. to Jensen Beach Blvd.

Related Projects Savannah Road Exfiltration
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2015



DESCRIPTION

Roadway widening for on-street bike lanes and milling and resurfacing on Savannah Road from Jensen Beach Boulevard to Cardinal Avenue. The project will also include the removal and replacement of failing drainage piping and new pavement markings.

BACKGROUND

This project was a MPO Project Priority #2 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY20. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The Transportation Element of the Comprehensive Plan Objective 5.4A to improve the transportation system to appropriately accommodate bicycle and pedestrian design and facility requirements. Policy 5.4A.3. Include bicycle lanes on new/resurfaced collectors and arterials. Policy 5.4A.7. Identify and seek funding for sidewalks and bicycle facilities. Policy 5.4B.1. Establish pedestrian and bicycle facilities around schools.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	20,000	20,000							
Construction	1,259,715					1,259,715			
Expenditure Total	1,279,715	20,000	0	0	0	1,259,715	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	270,000	20,000			75,000	175,000			
Grant	1,009,715					1,009,715			
Revenue Total	1,279,715	20,000	0	0	75,000	1,184,715	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs and cleaning drainage structures is estimated at \$3,000.00.

CR-A1A/Dixie Highway Resurfacing (Jefferson to Indian)

Category Non-Concurrency
CIP Rating Score 54
Project Number 101751
Location Stuart
District Two

Project Limits SE Jefferson St. to SE Indian St.

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2015



DESCRIPTION

The work scope includes: milling and resurfacing of a 3,000' ± long segment of SE Dixie Highway (CR-A1A); repair of leaking drainage piping and drainage structures using the URETEK shallow subsurface polyurethane injection repair method; construction of 5 raised median areas in the center turn lane to provide pedestrian crossings with refuge areas; installation of two sets of flashing pedestrian warning lights; replacement of two traffic signal control cabinets; replacement of traffic signal video detection cameras on one traffic signal; new signage and striping.

BACKGROUND

The BOCC granted permission to apply for funding on 2/17/15 (item 8A1). The project is funded by the State of Florida Department of Transportation under the small County Outreach Program (SCOP) grant and County match funds for FY21. Grant funds do not cover design/surveying/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	45,000			25,000	10,000	10,000			
Construction	746,919						746,919		
Expenditure Total	791,919	0	0	25,000	10,000	10,000	746,919	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	431,919						431,919		
Road MSTU	360,000			25,000	10,000	100,000	225,000		
Revenue Total	791,919	0	0	25,000	10,000	100,000	656,919	0	0
							Total Unfunded		0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs and cleaning drainage structures is estimated at \$3,000.00.

Booker Park/ New Hope Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 53
Project Number 101737
Location Indiantown
District Three

Project Limits Booker Park Subdivision
 New Hope Subdivision

Related Projects Farm Road Restoration
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#4 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway, drainage, and utilities infrastructure. This project completes the neighborhood restoration of the Booker Park and New Hope subdivisions. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	190,500			190,500					
Construction	2,984,500				2,984,500				
Expenditure Total	3,175,000	0	0	190,500	2,984,500	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	390,500			190,500	200,000				
Road MSTU	300,000				300,000				
FPL Franchise Fee	2,484,500				2,484,500				
Revenue Total	3,175,000	0	0	190,500	2,984,500	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$4,000.00.

Indiantown Park Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 53
Project Number 101746
Location Indiantown
District Three

Project Limits Indiantown Subdivisions north of SR 710
 Indiantown Park Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#34 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Indiantown subdivisions north of SR 710 and the Indiantown Park subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	157,500				157,500				
Construction	3,246,000					3,246,000			
Expenditure Total	3,403,500	0	0	0	157,500	3,246,000	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	157,500				157,500				
FPL Franchise Fee	3,246,000		594,000			2,652,000			
Revenue Total	3,403,500	0	594,000	0	157,500	2,652,000	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Traffic Signal Rehabilitations

Category Non-concurrency
CIP Rating Score 49
Project Number 101601
Location County-wide
District All

Project Limits County-wide

Related Projects 1016
Lead Dept/Division Engineering / Traffic
Year Project Initiated circa FY90



DESCRIPTION

Includes the rehabilitation of aging mast arm and span wire traffic signals as well as the replacement of the capitalized equipment associated with the traffic signals, such as, but not limited to detection cameras, controllers, and cabinets.

BACKGROUND

The County operates and maintains all of the traffic signals in the County. Nearly 30% of the mast-arm structures (steel poles with extension arms that overhang the roadway) are older than 15 years and have never been recoated. Over 50% of the span wires and signal cables have not been replaced since 2004. The technology used in the Advanced Traffic Management System (ATMS) is constantly evolving and its components and equipment are no longer under warranty and / or they are becoming obsolete.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

If the rehabilitation is not performed, the structures could fail, causing immediate harm and sustained hazards. If the ATMS components or equipment do not function, the system cannot be maintained and the network will fail, creating congested corridors that fall below the County's adopted level of service standards for roadway volumes.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Equipment	5,450,000			730,000	730,000	730,000	730,000	730,000	1,800,000
Construction	5,450,000			360,000	360,000	360,000	360,000	360,000	3,650,000
Expenditure Total	10,900,000	0	0	1,090,000	1,090,000	1,090,000	1,090,000	1,090,000	5,450,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	1,000,000			200,000	200,000	200,000	200,000	200,000	
Road MSTU	290,068			290,068					
Ad Valorem	4,159,932			890,000	599,932	890,000	890,000	890,000	
Revenue Total	5,450,000	0	0	1,380,068	799,932	1,090,000	1,090,000	1,090,000	0
Total Unfunded									5,450,000

OPERATING BUDGET IMPACT

This project does not impact the operating budget; it replaces or repairs existing facilities.

Resurfacing/Drainage/Striping & Maintenance

Category Non-concurrency
CIP Rating Score 49
Project Number 1017
Location Countywide
District Countywide

Project Limits Countywide resurfacing, drainage, and striping maintenance.

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated circa 1990



DESCRIPTION

Martin County maintains 500+ miles of paved roadway. The funding on this sheet is utilized for resurfacing, failed pipe replacements, damaged guard rail replacements, and striping rehabilitation. When grants are obtained through Board approval, matching funds are moved from this sheet to a new sheet specific to the grant project.

BACKGROUND

Based on road and pipe inventory inspections, the estimated cost of meeting all of the resurfacing and drainage needs totals \$47M; striping, guardrails & roadside maintenance totals \$11.4M. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The resurfacing of roads that are in critical shape eliminates potential public hazards. Neighborhood streets should be resurfaced every 20 years; collectors and arterials may last 12-15 years. The county has 30 miles of CMP that have an avg. life span of 30 years. The avg. age of the CMP in the ground is 29 years. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Construction	89,294,369			1,419,756	983,708	570,467	1,406,438	2,414,000	82,500,000
Expenditure Total	89,294,369	0	0	1,419,756	983,708	570,467	1,406,438	2,414,000	82,500,000

Revenues	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	22,009,221			1,209,017	614,585	200,000	240,517	572,517	19,172,585
FPL Franchise Fee	41,380,000						880,000	0	40,500,000
Gas Tax	420,000			4,000	104,000	104,000	104,000	104,000	
Road MSTU	16,780,648			701,739	174,123	172,967	181,921	1,737,483	13,812,415
Revenue Total	80,589,869	0	0	1,914,756	892,708	476,967	1,406,438	2,414,000	73,485,000
							Total Unfunded		8,704,500

OPERATING BUDGET IMPACT

Life cycle resurfacing keeps operating budget level and reduces pothole complaints and repair costs.

SW Murphy Road Resurfacing

Category Non-concurrency
CIP Rating Score 49
Project Number 101715
Location Palm City
District Five

Project Limits SW Matheson Avenue to St. Lucie County Line

Related Projects Murphy Road Resurfacing
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

SW Murphy Road from SW Mapp Road @ SW Matheson Avenue to St. Lucie County Line is a two lane county maintained arterial road, approximately 2.6 miles in length. Remove/replace existing failing drainage pipes; mill and resurface pavement; replace damaged guardrail; and provide temporary and permanent pavement marking.

BACKGROUND

The roadway condition is currently deficient containing evidence of rutting, longitudinal transverse cracking, and delamination. The existing drainage infrastructure is in need of replacement. The BOCC granted permission to apply for grant funding on 4/1/14 (item 8A1). The project is funded by the State of Florida Department of Transportation under the Small County Outreach Program (SCOP) grant and County match funds. Grant does not cover design/ survey/ contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. The drainage infrastructure has reached the end of the life cycle. The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	70,000	70,000							
Construction	939,139				939,139				
Expenditure Total	1,009,139	70,000	0	0	939,139	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	351,292	70,000	80,000	100,000	101,292				
Grant	657,847				657,847				
Revenue Total	1,009,139	70,000	80,000	100,000	759,139	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

Indian Street Resurfacing (Dixie Hwy to St. Lucie Blvd)

Category Non-concurrency
CIP Rating Score 49
Project Number 101752
Location Stuart
District Two

Project Limits CR-A1A/SE Dixie Hwy. to SE St. Lucie Blvd.

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2015



DESCRIPTION

Asphalt milling and resurfacing on Indian Street from Dixie Highway (CR A1A) to St. Lucie Boulevard. The project will also include the removal and replacement of failing drainage piping and new pavement markings.

BACKGROUND

This project was a MPO Project Priority #8 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY21. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	20,000				10,000	10,000			
Construction	371,938						371,938		
Expenditure Total	391,938	0	0	0	10,000	10,000	371,938	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	311,938						311,938		
Road MSTU	80,000				10,000	10,000	60,000		
Revenue Total	391,938	0	0	0	10,000	10,000	371,938	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Bridge Replacement/Renovations

Category Non-concurrency
CIP Rating Score 49
Project Number 1053
Location Countywide
District Countywide

Project Limits Renovation and replacement of vehicle bridges and pedestrian bridges.

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated



DESCRIPTION

The county maintains 52 roadway bridges and 26 pedestrian bridges. Funds are used for renovation and replacement of vehicle bridges and pedestrian bridges.

BACKGROUND

The current bridge replacement backlog is \$7.5M. The annual funding need is \$1.5M. These bridges were constructed at a time when the life expectancy for a bridge was 50 years. At this point, 25% of the bridges have exceeded their life span. One of the 3 bridges with a restricted weight limit was replaced in FY 2014, leaving the County with 2 posted bridges (Britt Road and Murphy Road).

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

These projects will repair, remodel, renovate or replace obsolete bridges providing for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	2,925,000			225,000	300,000	300,000	300,000	300,000	1,500,000
Expenditure Total	2,925,000	0	0	225,000	300,000	300,000	300,000	300,000	1,500,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	2,925,000			225,000	300,000	300,000	300,000	300,000	1,500,000
Revenue Total	2,925,000	0	0	225,000	300,000	300,000	300,000	300,000	1,500,000
Total Unfunded									0

OPERATING BUDGET IMPACT

Life cycle replacement of bridges keeps operating budget level.

SE Palm Beach Road Streetlight Replacement

Category Non-Concurrency
CIP Rating Score 45
Project Number 101603
Location Stuart
District 1 & 2

Project Limits SE Palm Beach Road from SE 18th St to SE Ocean Blvd

Related Projects
Lead Dept/Division Engineering / Traffic
Year Project Initiated 2018



DESCRIPTION

Replacement of the rusting decorative streetlights along SE Palm Beach Road between SE 18th Street and SE Ocean Boulevard. The streetlights will be replaced with the same type of pole and fixture.

BACKGROUND

The streetlights were installed in 2005 when the roadway improvements were made to SE Palm Beach Road. The improvements were made as part of an Interlocal Agreement with the City of Stuart. The City of Stuart selected the type of streetlight pole and fixture. The County accepted responsibility for the maintenance and operation of the streetlights. The streetlights recently exhibited signs of failure from rusting material at the base of the poles.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The streetlight poles and fixtures have reached the end of their life cycle.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Equipment	83,500			83,500					
Expenditure Total	83,500	0	0	83,500	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	83,500		83,500						
	0								
Revenue Total	83,500	0	83,500	0	0	0	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

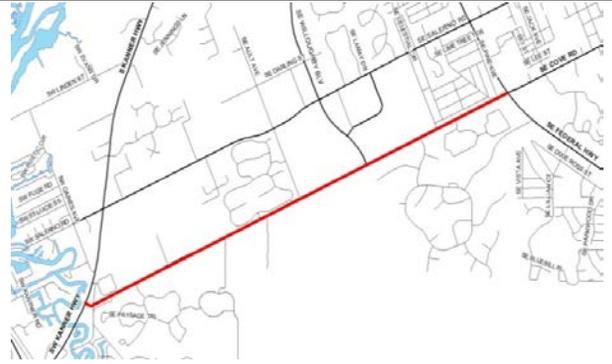
It is anticipated that the streetlight poles and fixtures will need to be replaced again in 10 to 15 years.

SE Cove Road Resurfacing

Category Non-concurrency
CIP Rating Score 43
Project Number 101712
Location Stuart
District Two & Four

Project Limits SR-76/Kanner Highway to US-1

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

SE Cove Road (SR-76/Kanner Highway to US-1) is a two lane, county maintained, major arterial road approximately 3.18 miles in length. Milling and resurfacing of SE Cove Rd., installation of temporary and permanent pavement markings and removal & replacement of 17 existing failing drainage pipes.

BACKGROUND

The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. The existing drainage infrastructure is in need of replacement. The BOCC granted permission to apply for funding on 4/1/14 (item 8A1). The project is funded by the State of Florida Department of Transportation under the small County Outreach Program (SCOP) grant and County match funds for FY20. Grant funds do not cover design/surveying/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The drainage infrastructure has reached the end of the life cycle. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	70,000	60,000		10,000					
Construction	1,427,776					1,427,776			
Expenditure Total	1,497,776	60,000	0	10,000	0	1,427,776	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	1,009,243					1,009,243			
Road MSTU	488,533	60,000	110,000	107,432	141,568	69,533			
Revenue Total	1,497,776	60,000	110,000	107,432	141,568	1,078,776	0	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$1,500 per year.

SW Mapp Road Resurfacing

Category Non-concurrency
CIP Rating Score 43
Project Number 101714
Location Palm City
District Five

Project Limits SR-714/SW Martin Downs Blvd. to SW Bridgeway St.

Related Projects Old Palm City North Neighborhood Restoration
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

SW Mapp Road from SR-714/SW Martin Downs Blvd. to SW Bridgeway St. is a two lane, county maintained, major collector road approximately 2.8 miles in length. Remove/replace existing failing drainage pipes; mill and resurface pavement; provide temporary and permanent pavement marking.

BACKGROUND

The roadway condition is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. The existing drainage infrastructure is in need of replacement. The BOCC granted permission to apply for funding on 4/1/14 (item 8A1). The project is funded by the State of Florida Department of Transportation under the Small County Outreach Program (SCOP) grant and County match funds for FY18. Grant does not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The drainage infrastructure has reached the end of the life cycle. The resurfacing of roads that are in critical shape eliminates potential public hazards. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	70,000	70,000							
Construction	1,186,688			1,186,688					
Expenditure Total	1,256,688	70,000	0	1,186,688	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	439,676	70,000	230,000	139,676					
Grant	817,012			817,012					
Revenue Total	1,256,688	70,000	230,000	956,688	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000 per year.

Palm City Farms Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101718
Location Palm City
District Five

Project Limits Palm City Farms - West of Turnpike between 96th Street & North County Line

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#12 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of Palm City Farms west of the Turnpike. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of other ancillary items within the neighborhood.

BACKGROUND

Roads in this neighborhood are currently deficient and metal pipes are beyond their lifecycle. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The pavement and drainage infrastructure has reached the end of its life cycle.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	156,000	156,000							
Construction	3,992,000	935,000		3,057,000					
Expenditure Total	4,148,000	1,091,000	0	3,057,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	935,000	935,000							
FPL Franchise Fee	2,113,000	156,000	740,000	1,217,000					
Road MSTU	1,100,000		300,000	800,000					
Revenue Total	4,148,000	1,091,000	1,040,000	2,017,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

Jensen Beach Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101719
Location Jensen Beach
District One

Project Limits Skyline Subdivision, Highlands Subdivision & Indian Ridge Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

#33 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Skyline, Highlands, and Indian Ridge subdivisions of Jensen Beach. Neighborhood restoration scope includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

BACKGROUND

Roads in this neighborhood are currently deficient and metal pipes are beyond their lifecycle. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14– pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Construction	1,696,000	526,000				1,170,000			
Expenditure Total	1,696,000	526,000	0	0	0	1,170,000	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	526,000	526,000							
FPL Franchise Fee	1,170,000				45,000	1,125,000			
Revenue Total	1,696,000	526,000	0	0	45,000	1,125,000	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

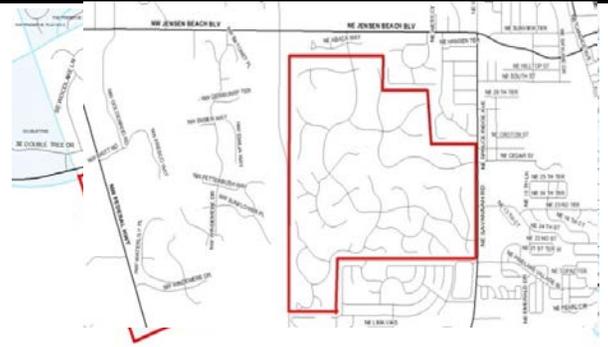
Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Pincrest Lakes Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101720
Location Jensen Beach
District One

Project Limits Pincrest Lakes Subdivision
 Town & Country Estates Subdivision

Related Projects Savannahs Regional Restoration, Warner Creek
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

Pincrest Lakes is the #7 Ranked Infrastructure Reinvestment Program project which includes complete restoration of neighborhood roadway and drainage infrastructure. Town & Country Estates is the #24 Ranked Infrastructure Reinvestment Program project and is a smaller subdivision adjacent to Pincrest Lakes. This project completes the complete neighborhood restoration of Pincrest Lakes and the adjacent Town & Country Estates. The project also includes regrading the side slopes of Warner Creek to reduce erosion.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance. This neighborhood has had many metal pipe failures and emergency repairs.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The pavement and drainage infrastructure has reached the end of its life cycle.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	154,000	154,000							
Construction	4,400,000	4,150,000		250,000					
Expenditure Total	4,554,000	4,304,000	0	250,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	769,000	769,000							
FPL Franchise Fee	3,785,000	3,535,000		250,000					
Revenue Total	4,554,000	4,304,000	0	250,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

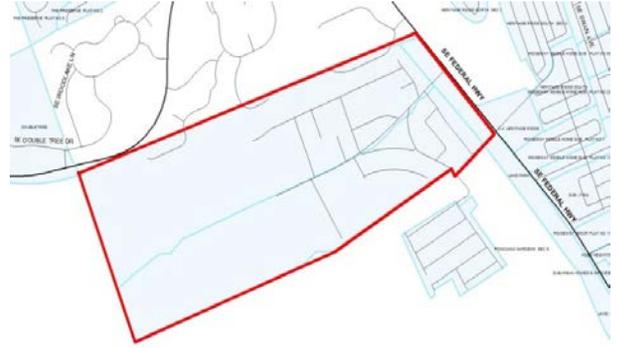
Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

Poinciana Gardens Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101721
Location Stuart
District Four

Project Limits Poinciana Gardens Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

#21 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of other ancillary items within the neighborhood.

BACKGROUND

Roads in this neighborhood are currently deficient and metal pipes are beyond their lifecycle. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14– pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The pavement and drainage infrastructure has reached the end of its life cycle.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	1,379,000	556,000			823,000				
Expenditure Total	1,379,000	556,000	0	0	823,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	556,000	556,000							
FPL Franchise Fee	823,000		400,000	200,000	223,000				
Gas Tax									
Revenue Total	1,379,000	556,000	400,000	200,000	223,000	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

Fisherman's Cove Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101734
Location Stuart
District Two

Project Limits Fisherman's Cove Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

#10 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Fisherman's Cove Subdivision. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. Scope also includes restoration and maintenance on the (2) roadway bridges within the subdivision.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The roadway has been crack sealed and resurfacing is required to preserve maintenance investment.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	103,000	103,000							
Construction	1,695,000			1,695,000					
Expenditure Total	1,798,000	103,000	0	1,695,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
FPL Franchise Fee	1,798,000	103,000		1,695,000					
Revenue Total	1,798,000	103,000	0	1,695,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

Hobe Heights/East Ridge Estates Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101735
Location Hobe Sound
District Three

Project Limits Hobe Heights Subdivision
 East Ridge Estates Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION
 #14 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Hobe Heights and East Ridge Estates subdivisions. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

BACKGROUND
 In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGATION Infrastructure Needs

JUSTIFICATION
 Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	105,000	105,000							
Construction	1,833,000			1,833,000					
Expenditure Total	1,938,000	105,000	0	1,833,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
FPL Franchise Fee	1,938,000	105,000		1,833,000					
Revenue Total	1,938,000	105,000	0	1,833,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT
 Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

Vista Salerno Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101736
Location Stuart
District Four

Project Limits Vista Salerno Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

#19 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Vista Salerno subdivision. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Construction	848,000			848,000					
Expenditure Total	848,000	0	0	848,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
FPL Franchise Fee	848,000		772,000	76,000					
Revenue Total	848,000	0	772,000	76,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

Tropical Farms Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101741
Location Stuart
District Four

Project Limits Gregor Woods, James Villa, Sunshine Parkway & Tropical Estates Subdivisions

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2013



DESCRIPTION

#28 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of Gregor Woods, James Villa, Sunshine Parkway, Tropical Estates subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with the septic to sewer program.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	81,000			81,000					
Construction	1,642,000				1,642,000				
Expenditure Total	1,723,000	0	0	81,000	1,642,000	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	1,723,000			81,000	1,642,000				
Revenue Total	1,723,000	0	0	81,000	1,642,000	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Dixie Park Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101745
Location Stuart
District Four

Project Limits Dixie Park Subdivisions

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#30 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Dixie Park subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	99,500				45,000	54,500			
Construction	1,854,000						1,854,000		
Expenditure Total	1,953,500	0	0	0	45,000	54,500	1,854,000	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	99,500				45,000	54,500			
FPL Franchise Fee	1,854,000						1,854,000		
Revenue Total	1,953,500	0	0	0	45,000	54,500	1,854,000	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Rocky Point Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101747
Location Stuart
District Four



Project Limits Rocky Point Peninsula east of Dixie Highway and north of Cove Road

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

#37 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Rocky Point peninsula east of Dixie Highway and north of Cove Road.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	159,500				68,000	91,500			
Construction	3,846,000						3,846,000		
Expenditure Total	4,005,500	0	0	0	68,000	91,500	3,846,000	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	573,500					91,500	482,000		
FPL Franchise Fee	1,262,000						1,262,000		
Ad Valorem	2,170,000				68,000		2,102,000		
Revenue Total	4,005,500	0	0	0	68,000	91,500	3,846,000	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Indian Street Resurfacing (US1 to Railroad)

Category Non-concurrency
CIP Rating Score 43
Project Number 101750
Location Stuart
District Two

Project Limits US-1/Federal Hwy to Railroad Right-of-Way

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2015



DESCRIPTION

Milling and resurfacing of a 1,300' ± long segment of SE Indian Street; repair of leaking drainage piping and drainage structures using the URETEK shallow subsurface polyurethane injection repair method; and removal and replacement of approximately 160 SF of damaged sidewalk.

BACKGROUND

The BOCC granted permission to apply for funding on 2/17/15 (item 8A1). The project is funded by the State of Florida Department of Transportation under the small County Outreach Program (SCOP) grant and County match funds for FY20. Grant funds do not cover design/surveying/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	25,000			25,000					
Construction	357,026						357,026		
Expenditure Total	382,026	0	0	25,000	0	0	357,026	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	232,026						232,026		
Road MSTU	150,000			25,000			125,000		
Revenue Total	382,026	0	0	25,000	0	0	357,026	0	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs and cleaning drainage structures is estimated at \$2,000.00.

St. Lucie Blvd Resurfacing (Indian St. to Ocean Blvd)

Category Non-concurrency
CIP Rating Score 43
Project Number 101753
Location Stuart
District Two

Project Limits SE Indian St. to SE Ocean Blvd.

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2015



DESCRIPTION
 Asphalt milling and resurfacing on St. Lucie Boulevard from Indian Street to East Ocean Boulevard. The project will also include the removal and replacement of failing drainage piping and new pavement markings.

BACKGROUND
 This project was a MPO Project Priority #9 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY21. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION Infrastructure Needs

JUSTIFICATION
 The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	55,000				40,000	15,000			
Construction	891,407						891,407		
Expenditure Total	946,407	0	0	0	40,000	15,000	891,407	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	756,407						756,407		
Road MSTU	190,000				65,000		125,000		
Revenue Total	946,407	0	0	0	65,000	0	881,407	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT
 Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Harbor Estates/Linden Street Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101756
Location Stuart
District Two

Project Limits Harbor Estates Subdivision, Live Oak Estates Subdivision, Linden Street Corridor

Related Projects Gaines Ave. Septic to Sewer Project
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, new sidewalk, traffic calming and other ancillary items within the neighborhood. This project completes the neighborhood restoration of Harbor Estates, Live Oak Estates, and Linden Street corridor areas.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	90,000			40,000	50,000				
Construction	964,000					964,000			
Expenditure Total	1,054,000	0	0	40,000	50,000	964,000	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	706,000			40,000	50,000	616,000			
FPL Franchise Fee	348,000					348,000			
Revenue Total	1,054,000	0	0	40,000	50,000	964,000	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

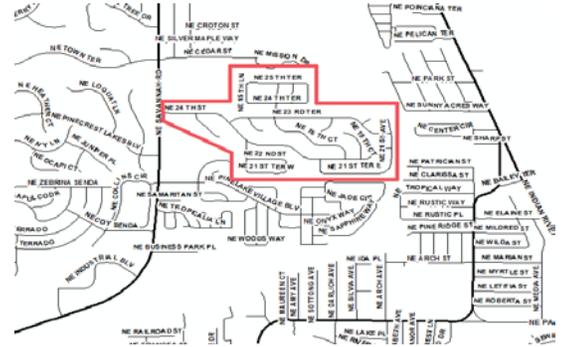
Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Leilani Heights Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101757
Location Jensen Beach
District One

Project Limits Leilani Heights Subdivision

Related Projects Savannah Road Resurfacing & Bike Lanes
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project has been in coordination with the prioritized Utilities & Solid Waste Department Septic to Sewer Program project.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	110,000				60,000	50,000			
Construction	1,367,000						1,367,000		
Expenditure Total	1,477,000	0	0	0	60,000	50,000	1,367,000	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	110,000				60,000	50,000			
FPL Franchise Fee	1,067,000						1,067,000		
Ad Valorem	300,000						300,000		
Revenue Total	1,477,000	0	0	0	60,000	50,000	1,367,000	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Tropic Vista Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101760
Location Tequesta
District Three



Project Limits Tropic Vista, Residential streets east of the NE Fork of the Loxahatchee River

Related Projects South County Roadway Improvements
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Tropic Vista subdivision along south County Line Road.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	105,000				55,000	50,000			
Construction	1,387,000						1,387,000		
Expenditure Total	1,492,000	0	0	0	55,000	50,000	1,387,000	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	105,000				105,000				
FPL Franchise Fee	1,187,000						1,187,000		
Ad Valorem	200,000						200,000		
Revenue Total	1,492,000	0	0	0	105,000	0	1,387,000	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Canoe Creek/Hidden Bay Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101761
Location Palm City
District Five

Project Limits Canoe Creek Subdivision
 Hidden Bay Subdivision

Related Projects Murphy Road Resurfacing & Bike Lanes
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Canoe Creek and Hidden Bay subdivisions along Murphy Road.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	92,000					52,000	40,000		
Construction	895,000							895,000	
Expenditure Total	987,000	0	0	0	0	52,000	40,000	895,000	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	92,000					52,000	40,000		
FPL Franchise Fee	895,000							895,000	
Ad Valorem	0								
Revenue Total	987,000	0	0	0	0	52,000	40,000	895,000	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

SPS/Manatee Business Park Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101762
Location Stuart
District Two, Four



Project Limits SPS Business Park, Manatee Business Park,
 Commerce Avenue

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the SPS Commerce Park, Manatee Business Park, and Commerce Avenue.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	105,000					60,000	45,000		
Construction	1,324,000							1,324,000	
Expenditure Total	1,429,000	0	0	0	0	60,000	45,000	1,324,000	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	105,000					60,000	45,000		
FPL Franchise Fee	613,000							613,000	
Ad Valorem	711,000							711,000	
Revenue Total	1,429,000	0	0	0	0	60,000	45,000	1,324,000	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Beau Rivage Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101763
Location Jensen beach
District One

Project Limits Beau Rivage Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Beau Rivage subdivision.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	85,000					45,000	40,000		
Construction	965,000							965,000	
Expenditure Total	1,050,000	0	0	0	0	45,000	40,000	965,000	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	85,000					45,000	40,000		
FPL Franchise Fee	965,000							965,000	
Revenue Total	1,050,000	0	0	0	0	45,000	40,000	965,000	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Gomez Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101764
Location Hobe sound
District Three

Project Limits Subdivisions and Locals Roads adjacent to Gomez Avenue from Bridge Road to north end.



Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Gomez Ave. corridor including the Hobe sound Estates, Hobe Sound Shores, Treasure Cove, and Windemere subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	165,000						165,000		
Construction	3,161,000							3,161,000	
Expenditure Total	3,326,000	0	0	0	0	0	165,000	3,161,000	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	1,161,000							1,161,000	
FPL Franchise Fee	2,000,000							2,000,000	
Road MSTU	165,000						165,000		
Revenue Total	3,326,000	0	0	0	0	0	165,000	3,161,000	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Zeus Park Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101765
Location Hobe Sound
District Three

Project Limits Zeus park Subdivision between US 1 and Dixie Highway.

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Zeus Park subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

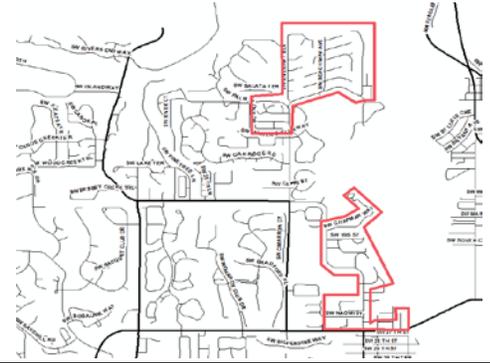
Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	145,000					75,000	70,000		
Construction	1,949,000							1,949,000	
Expenditure Total	2,094,000	0	0	0	0	75,000	70,000	1,949,000	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	500,000							500,000	
FPL Franchise Fee	1,449,000						388,000	1,061,000	
Road MSTU	145,000					75,000	70,000		
Revenue Total	2,094,000	0	0	0	0	0	458,000	1,561,000	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

Old Palm City North Neighborhood Restoration

Category Non-concurrency
CIP Rating Score 43
Project Number 101766
Location Palm City
District Five



Project Limits Subdivisions and Local Roadways adjacent to Mapp Road north of SR 714.

Related Projects Mapp Road Resurfacing & Bike Lanes
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Maplewood, Gull Harbor, Pelican's Cove, Riverview, Stratford Downs, Woodside, Seagate Harbor, and Lighthouse Point subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	125,000					70,000	55,000		
Construction	1,910,000							1,910,000	
Expenditure Total	2,035,000	0	0	0	0	70,000	55,000	1,910,000	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	125,000					70,000	55,000		
FPL Franchise Fee	1,910,000							1,910,000	
Revenue Total	2,035,000	0	0	0	0	70,000	55,000	1,910,000	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

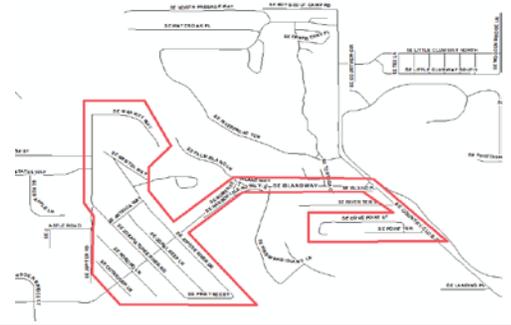
Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

South County Roadway Improvements

Category Non-concurrency
CIP Rating Score 43
Project Number 101767
Location Jupiter
District Three

Project Limits Jupiter River Estates Subdivision, Island Way Corridor, Cove Point Subdivision

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2017



DESCRIPTION

Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the south county roadway and drainage improvements in the Jupiter River Estates subdivisions.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Construction	1,056,000							1,056,000	
Expenditure Total	1,056,000	0	0	0	0	0	0	1,056,000	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	0								
FPL Franchise Fee	1,056,000							1,056,000	
Revenue Total	1,056,000	0	0	0	0	0	0	1,056,000	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

South Beach Road (CR707) Resurfacing

Category Non-concurrency
CIP Rating Score 43
Project Number 101769
Location South Beach Road - Town of Jupiter Island
District Three



Project Limits Milling, resurfacing, widening of 7.1 miles of South Beach Road.

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated



DESCRIPTION

The South Beach Road Resurfacing Project is the milling, resurfacing and widening of 7.1 miles of Beach Road from Bridge Road to the south Martin County line on Jupiter Island. Beach Road is owned and maintained by Martin County, but this resurfacing project is an FDOT/Town of Jupiter Island Project.

BACKGROUND

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a 6.0 rating, the roads deteriorate at an increasingly rapid rate. This project is fully funded by the FDOT Work Program, FM#435139.1.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	475,000	475,000							
Construction	6,544,183				6,544,183				
Expenditure Total	7,019,183	475,000	0	0	6,544,183	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	7,019,183	475,000			6,544,183				
Revenue Total	7,019,183	475,000	0	0	6,544,183	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

None

Cove Road Box Culvert Replacement

Category Non-concurrency
CIP Rating Score 43
Project Number 105304
Location Stuart
District Four

Project Limits Cove Road over East Fork Creek

Related Projects Dixie Highway Box Culvert Replacement
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2016



DESCRIPTION

Replacement of a roadway box culvert built in 1950 with a single span structure. Project includes replacing the existing box culvert and separated pedestrian bridge with a single span bridge structure. The project is scheduled for replacement with a road closure and 2 mile detour.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The existing structure has a very low health index and has reached the end of its life cycle.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	55,000	55,000							
Construction	650,000			650,000					
Expenditure Total	705,000	55,000	0	650,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
FPL Franchise Fee	55,000	55,000							
Ad Valorem	650,000			650,000					
Revenue Total	705,000	55,000	0	650,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$4,000.00.

Dixie Highway Box Culvert Replacement

Category Non-concurrency
CIP Rating Score 43
Project Number 105306
Location Stuart
District Four

Project Limits Dixie Highway over East Fork Creek

Related Projects Cove Road Box Culvert Replacement
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2016



DESCRIPTION

Replacement of a roadway box culvert built in 1952 with a single span structure. Project includes replacing the existing box culvert and separated pedestrian bridge with a single span bridge structure. The project is scheduled for replacement with intermittent lane closures throughout the duration of construction. Includes adding a right turn lane to Dixie Park which is adjacent to the project.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The existing structure has a very low health index and has reached the end of its life cycle.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	75,000	75,000							
Construction	900,000			900,000					
Expenditure Total	975,000	75,000	0	900,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
FPL Franchise Fee	75,000	75,000							
Ad Valorem	900,000		400,000	500,000					
Revenue Total	975,000	75,000	400,000	500,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$4,000.00.

Pine Lake Drive Bridge Replacement

Category Non-concurrency
CIP Rating Score 43
Project Number 105307
Location Stuart
District One

Project Limits Pine Lake Drive between NW Fork Road and NW Lake Point

Related Projects North River Shores Neighborhood Replacement
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2016



DESCRIPTION

Replacement of the existing functionally obsolete structure built in 1958. Project includes replacing the functionally obsolete existing single span roadway bridge. The project is scheduled for replacement with road closures throughout the duration of construction.

BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The existing structure has a very low health index and has reached the end of its life cycle.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	125,500				125,500				
Construction	1,547,000						1,547,000		
Expenditure Total	1,672,500	0	0	0	125,500	0	1,547,000	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	0								
Ad Valorem	1,547,000					1,547,000			
Road MSTU	125,500				125,500				
Revenue Total	1,672,500	0	0	0	0	1,547,000	0	0	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

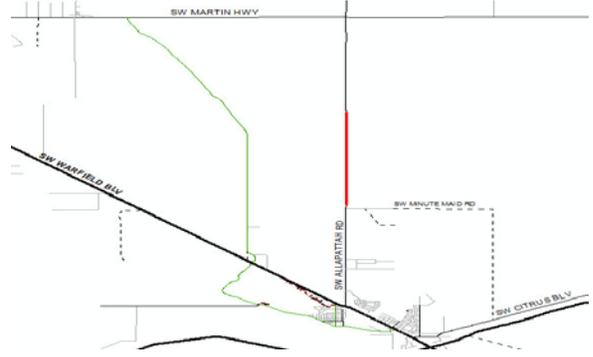
Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$4,000.00.

CR609 Guardrail

Category Non-concurrency
CIP Rating Score 39
Project Number 101748
Location Indiantown
District Five

Project Limits 0.51 Miles North of Minute Maid Road to 3.2 Miles North of Minute Maid Road at the S-Curve

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2012



DESCRIPTION

Guardrail replacement on CR-609/SW Allapattah Road (0.51 Miles North of Minute Maid Road to 3.2 Miles North of Minute Maid Road at the S-Curve). The segment of Allapattah Road where the guardrail is to be installed has an existing 60' wide canal on the east side of the road and a 20' wide deep ditch on the west side of the road. There is very limited shoulder space and the embankment slopes are steep.

BACKGROUND

This project was a MPO Project Priority #3 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY20. Grant funds do not cover design/survey/contingency. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

The CR 609/ Allapattah Road guardrail project is a much needed safety enhancement. The proposed guardrail is a lifesaving safety improvement. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	50,000			40,000	10,000				
Construction	4,832,795						4,832,795		
Expenditure Total	4,882,795	0	0	40,000	10,000	0	4,832,795	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Road MSTU	469,862			40,000	10,000		419,862		
Grant	4,412,933						4,412,933		
Revenue Total	4,882,795	0	0	40,000	10,000	0	4,832,795	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

Annual maintenance costs for routine repairs and replacement is estimated at \$2,000.00.

Heavy Equipment Replacement

Category Non-concurrency
CIP Rating Score 34
Project Number 4957
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated circa 1990



DESCRIPTION

For a Heavy Equipment Fleet Replacement Program in a public works environment (e.g. bucket trucks, cranes, excavators and backhoes). Projected replacement costs are based on historical maintenance records and FDOT replacement standards.

BACKGROUND

The FY15 heavy equipment replacement backlog was \$3,134,900 and the annual cost to meet mandated requirements is \$673,000. By the time sufficient funds are accumulated to replace key pieces of heavy equipment it is well beyond its useful lifecycle.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Catching up with the existing backlog is part of the Board of County Commissioners strategic plan. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Equipment	8,221,296			450,000	450,000	450,000	450,000	450,000	5,971,296
Expenditure Total	8,221,296	0	0	450,000	450,000	450,000	450,000	450,000	5,971,296
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	4,500,000			450,000	450,000	450,000	450,000	450,000	2,250,000
Revenue Total	4,500,000	0	0	450,000	450,000	450,000	450,000	450,000	2,250,000
Total Unfunded									3,721,296

OPERATING BUDGET IMPACT

None

Annual Commitments

Category Non-concurrency
CIP Rating Score 33
Project Number 1019
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated



DESCRIPTION

Expenditures for annual commitments including railroad leases, GPS & asset documentation, rehabilitation/reconstruction of County maintained facilities licensed over FEC and CSX railroad crossings. Martin County has license agreements from Florida East Coast Railway, LLC (FEC) for 18 at grade crossing licenses. The annual cost of each license is based on the number of flashing signals, gates and tracks. The license agreements also obligate the County to pay for the cost of crossing rehabilitation.

BACKGROUND

The annual cost of 18 FEC crossing license agreements is \$47,516. The All Aboard Florida (AAF) sealed corridor requires quad gates at crossings, which will increase the annual license cost to \$151,956. Grade crossing rehabilitation costs are projected based on historical data and an annual Notice of Intent from FEC. In 2016, FEC rehabilitated 6 of the 18 County crossings at a cost of \$664,000.

PROJECT ORIGATION

Mandates

JUSTIFICATION

The County has license agreements with both FEC and CSX that obligate the County to pay for the maintenance and rehabilitation.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	6,000,000			600,000	600,000	600,000	600,000	600,000	3,000,000
Expenditure Total	6,000,000	0	0	600,000	600,000	600,000	600,000	600,000	3,000,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	3,000,000			300,000	300,000	300,000	300,000	300,000	1,500,000
Road MSTU	3,000,000			300,000	300,000	300,000	300,000	300,000	1,500,000
Revenue Total	6,000,000	0	0	600,000	600,000	600,000	600,000	600,000	3,000,000
Total Unfunded									0

OPERATING BUDGET IMPACT

Based on historic rehabilitation cycles and historic rate increases, the average annual cost of current FEC licenses, FEC repair/rehabilitation costs and Flagler land lease obligations will be \$425,000 by 2020. Adding AAF related costs will increase the annual cost to \$1M by 2020.

Savannah Road Sidewalks and Intersection Modification

Category Non-Concurrency
CIP Rating Score 33
Project Number TBD
Location Jensen Beach
District 1

Project Limits NE Savannah Rd between SR-732 (NE Jensen Beach Blvd) and NE County Line Rd

Related Projects 101719 and 1011
Lead Dept/Division Engineering / Capital Projects
Year Project Initiated FY18



DESCRIPTION

The project entails various safety enhancements, including a sidewalk, three mini-roundabouts, a splitter island, and on-street parking near Hawks Bluff Nature Trail.

BACKGROUND

The residents in the various communities along the project corridor have collectively reviewed alternative concept plans to enhance the safety of the corridor by providing pedestrian walkways and slowing the speed of the motorists.

PROJECT ORIGINATION

Complaints

JUSTIFICATION

The Transportation Element of the Comprehensive Plan requires that the County provide sidewalk facilities to meet the needs of pedestrians. Policy 5.4A.4 - construct sidewalks on Collectors and Arterials. Policy 5.4A.5 - Develop sidewalk and bicycle facilities improvement program. Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities. Federal regulations require upgrades to meet ADA accessibility.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	160,000								160,000
Land	0								
Construction	805,000								805,000
Expenditure Total	965,000	0	0	0	0	0	0	0	965,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	0								
	0								
Revenue Total	0	0	0	0	0	0	0	0	0
								Total Unfunded	965,000

OPERATING BUDGET IMPACT

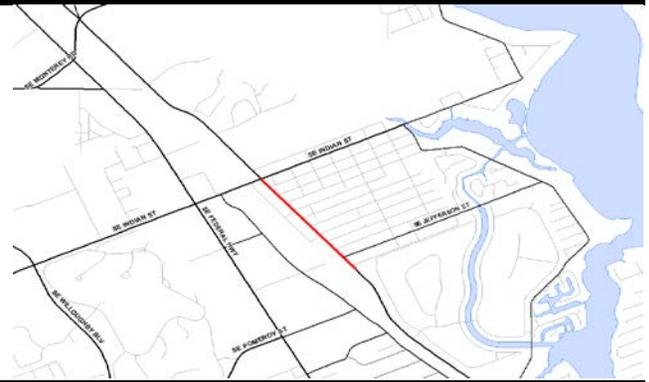
Construction of the missing sidewalk has minimal impact on the operating budget. The landscape enhancements in the mini-roundabouts and splitter islands may cost \$5000 a year to maintain.

CR-A1A (SE Dixie Highway) Streetlights

Category Non-concurrency
CIP Rating Score 24
Project Number 101604
Location Golden Gate
District 2

Project Limits CR-A1A (SE Dixie Hwy) from SE Jefferson St to SE Indian St.

Related Projects
Lead Dept/Division Engineering / Traffic
Year Project Initiated 2017



DESCRIPTION

Install decorative streetlights on CR-A1A (SE Dixie Highway) from SE Jefferson Street to SE Indian Street.

BACKGROUND

There have been many reported crashes on CR-A1A (SE Dixie Highway) with the Golden Gate CRA that resulted from an unforeseen conflict between a motorists and / or a pedestrian when the roadway was dark.

PROJECT ORIGINATION

Health/Safety Concerns

JUSTIFICATION

By lighting the corridor, it is anticipated that the number of reported and injurious crashes will be significantly reduced.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	41,000			41,000					
Construction	337,000			337,000					
Expenditure Total	378,000	0	0	378,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Gas Tax	378,000		378,000						
	0								
Revenue Total	378,000	0	378,000	0	0	0	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

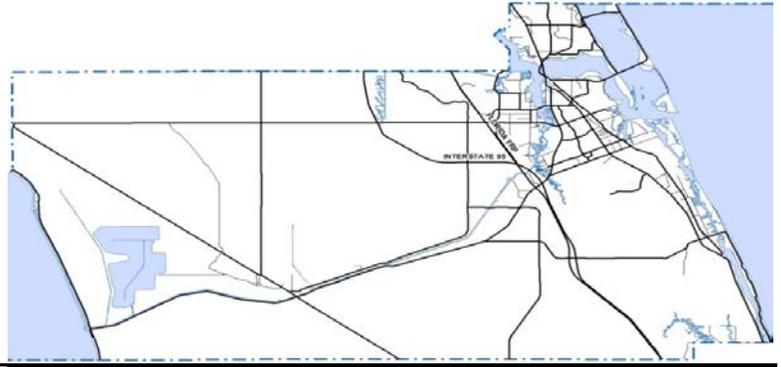
Adding lights will increase the operating budget by approximately \$3,500.

Multimodal Pathways

Category Non-concurrency
CIP Rating Score 21
Project Number 1011
Location Countywide
District Countywide

Project Limits Countywide

Related Projects Neighborhood Restoration
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated circa 1990



DESCRIPTION

Construction of multi-modal facilities (sidewalks, pedestrian facilities & bikeways) on County maintained roadways to provide new multi-modal capacity, improve ADA accessibility & complete missing links within the existing network. Multimodal funds are often leveraged with Federal and State grants. When grants are obtained through Board approval, matching funds are moved from this sheet to a new sheet specific to the grant project. Grant opportunities have increased because the State has made pedestrian connectivity and complete streets a high priority.

BACKGROUND

The County collects impact fees to construct multi-modal facilities - sidewalks, pedestrian facilities & bikeways. Construction of multi-modal pathways has been included in the CIP since the 1990's. The 2040 LRTP includes in-depth consideration of multimodal improvement opportunities, flexing funds traditionally used for roadway expansion and system maintenance.

PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

The Transportation Element of the Comprehensive Plan requires that the County provide sidewalk facilities to meet the needs of pedestrians. Policy 5.4A.4 - construct sidewalks on Collectors and Arterials. Policy 5.4A.5 - Develop sidewalk and bicycle facilities improvement program. Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities. Federal regulations require upgrades to meet ADA accessibility.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	480,000			48,000	48,000	48,000	48,000	48,000	240,000
Expenditure Total	480,000	0	0	48,000	48,000	48,000	48,000	48,000	240,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Impact Fees	480,000			48,000	48,000	48,000	48,000	48,000	240,000
Revenue Total	480,000	0	0	48,000	48,000	48,000	48,000	48,000	240,000
Total Unfunded									0

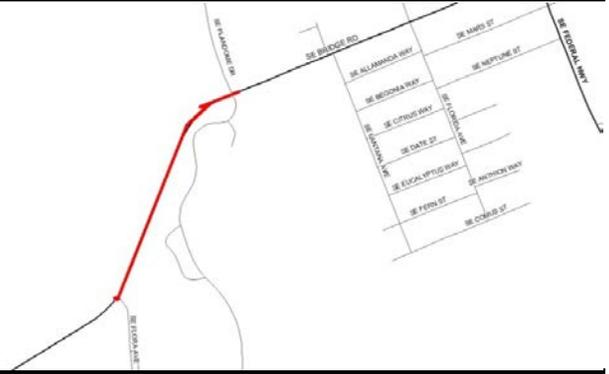
OPERATING BUDGET IMPACT

Construction of missing sidewalk links has minimal impact on the operating budget.

Bridge Road Sidewalk

Category Non-concurrency
CIP Rating Score 21
Project Number 101103
Location Hobe Sound
District Three

Project Limits SE Flora Ave. to SE Plandome Dr.



Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2014



DESCRIPTION

Construction of approximately 2,000 LF of 6' wide sidewalk on the south side of SE Bridge Road from SE Flora Avenue to SE Plandome Drive in Hobe Sound. The work will include the installation of drainage piping and structures, replacement of a guardrail, installation of a pedestrian bridge over an existing drainage way and sod. The proposed sidewalk completes a missing link that will provide a connection from Flora Avenue to US 1.

BACKGROUND

Martin County received a petition from 22 residents on SE Old Cypress Drive in March of 2014 requesting that Martin County apply for a Transportation Alternatives Program Grant to construct this missing link of sidewalk. The County also received 9 letters of support from businesses located on Bridge Road so that bicyclists and pedestrians could access their business.

PROJECT ORIGINATION

Complaints

JUSTIFICATION

The Transportation Element of the Comprehensive Plan requires that the County provide sidewalk facilities to meet the needs of pedestrians. Policy 5.4A.4 - construct sidewalks on Collectors and Arterials. Policy 5.4A.5 - Develop sidewalk and bicycle facilities improvement program. Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities. Federal regulations require upgrades to meet ADA accessibility.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	10,000	10,000		0					
Construction	391,564			391,564					
Expenditure Total	401,564	10,000	0	391,564	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	328,996			328,996					
Road MSTU	72,568	10,000		62,568					
Revenue Total	401,564	10,000	0	391,564	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

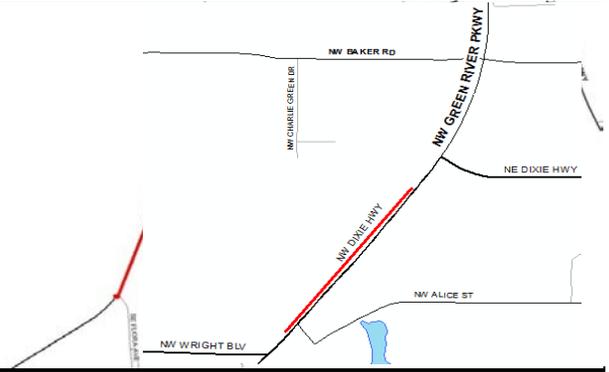
Construction of missing sidewalk links has minimal impact on the operating budget.

NW Dixie Highway Sidewalk

Category Non-concurrency
CIP Rating Score 15
Project Number 101104
Location City of Stuart
District One

Project Limits NW Wright Blvd. to south of Green River Pk

Related Projects
Lead Dept/Division Engineering/Capital Projects
Year Project Initiated 2016



DESCRIPTION

Construction of an 8' wide concrete sidewalk along the westerly right-of-way of NW Dixie Highway from the north terminus of the sidewalk constructed with the Wright Boulevard Turn Lane Project to the southerly terminus of the sidewalk completed with the County's Green River Parkway Project.

BACKGROUND

Martin County BOCC has been awarded \$320,679 of FDOT Local Agency Program (LAP) grant funds in FY20, on behalf of the City of Stuart, for the NW Dixie Highway Sidewalk project. The County will administer this project via an Interlocal Agreement with the City of Stuart. *The grant identified is programmed into the FDOT work program.*

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The City of Stuart's NW Dixie Highway Project is part of the East Coast Greenway (ECG) alignment in the "Northern Gap" portion of Martin County. This alignment was discussed at workshops with the Martin MPO's advisory boards in 2014 and 2015. The NW Dixie Highway Project will help connect the Green River Parkway portion of the ECG with the middle and southern portions through Martin County, connecting to existing and proposed ECG designated trails in Palm Beach County.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0					0			
Construction	404,015					404,015			
Expenditure Total	404,015	0	0	0	0	404,015	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Grant	320,679					320,679			
City Funds	83,336					83,336			
Revenue Total	404,015	0	0	0	0	404,015	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Construction of missing sidewalk links has minimal impact on the operating budget.

FY18 CAPITAL IMPROVEMENT PLAN



CONCURRENCY PROJECTS

SR-710 (SW Warfield Boulevard) Widening

Category Concurrency
CIP Rating Score 58
Project Number TBD
Location Indiantown
District 5

Project Limits FPL Power Plan to CR-609 (SE Allapattah Road)

Related Projects
Lead Dept/Division Engineering / Traffic
Year Project Initiated FY17



DESCRIPTION

The widening of the two-lane undivided highway to a four-lane divided highway from west of the FPL power plant driveway to east of CR-609 (SW Allapattah Road).

BACKGROUND

The corridor is included in the Florida Department of Transportation's (FDOT's) Strategic Intermodal System (SIS). The project was developed through the Project Development and Environment (PD&E) Study completed in 2011. The project will accommodate projected traffic volumes in 2040 and will improve connection to key transportation links in Okeechobee, Martin, and Palm Beach Counties. The project provides a new drainage system, buffered bicycle lanes, a shared use path, and an interceptor ditch. See FDOT project numbers 419252.2.

PROJECT ORIGATION

FDOT Work Plans

JUSTIFICATION

The FDOT identified this need in its long term SIS plan.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Land	8,256,807			1,035,466	6,311,651	909,690			
Construction	49,367,144								49,367,144
Expenditure Total	57,623,951	0		1,035,466	6,311,651	909,690	0	0	49,367,144
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
State Funds	8,256,807			1,035,466	6,311,651	909,690			
Revenue Total	8,256,807	0		1,035,466	6,311,651	909,690	0	0	0
								Total Unfunded	49,367,144

OPERATING BUDGET IMPACT

This corridor is the maintenance responsibly of the FDOT; however, Martin County has agreements in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor.

SR-710 (SW Warfield Boulevard) DRI Widening

Category Concurrency
CIP Rating Score 53
Project Number 1066
Location Indiantown
District 5

Project Limits SW Indianwood Drive and SW Van Buren Avenue

Related Projects none
Lead Dept/Division Engineering / Traffic
Year Project Initiated circa FY90



DESCRIPTION

The widening of the two-lane divided highway to a four-lane divided highway from SW Indianwood Drive to SW Van Buren Avenue. The project includes widening of the bridge over the Rowland Canal and modifying the pedestrian traffic signal.

BACKGROUND

The Third Amendment to the Indiantown Planned Unit Development (PUD) Zoning Agreement was executed in FY12; the PUD Agreement provides for a Proportionate Fair Share contribution toward the project. Although the project is identified in the Needs Plan of the Martin Metropolitan Planning Organization's (MPO) 2040 Long Range Transportation Plan, the project is not included in the Cost Feasible Plan and has not been prioritized by the MPO for funding in the Florida Department of Transportation's Five Year Work Program.

PROJECT ORIGATION

Master Plans

JUSTIFICATION

The peak hour directional traffic volume on this roadway roadway is expected to exceed its service capacity prior to the implementation of the Indiantown PUD Agreement; therefore, the developer and the County executed a Proportionate Fair Share Agreement in accordance with state statute(s). The County is obligated to complete the improvements pursuant to the Proportionate Fair Share Agreement.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	298,000								298,000
Construction	2,282,000								2,282,000
Expenditure Total	2,580,000		0	0	0	0	0	0	2,580,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Private Contribution	316,426				316,426				
Revenue Total	316,426		0	0	316,426	0	0	0	0

Total Unfunded 2,263,574

OPERATING BUDGET IMPACT

This corridor is the maintenance responsibility of the FDOT; however, agreements are in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor. This preliminary planning for this project has not started, so it is not known at this time whether new traffic signals or streetlights are anticipated.

Traffic Signal Modification on US-1 at Mall Access Road

Category Concurrency
CIP Rating Score 49
Project Number 101602
Location Jensen Beach
District 1

Project Limits SR-5 (US-1 / NW Federal Hwy) and mall access road

Related Projects 1016
Lead Dept/Division Engineering / Traffic
Year Project Initiated circa FY90



DESCRIPTION

The relocation of a traffic signal upright at the intersection of SR-5 (US-1 / NW Federal Highway) and the southern mall access road. Upon relocation of the traffic signal upright, the shared northbound through / right turn lane will be extended.

BACKGROUND

In December 2013, Martin County completed its improvements to SR-5 (US-1 / NW Federal Highway) at NW Britt Road, which included the conversion of several independent right turn lanes into a combined through / right turn lane along SR-5. The shared through / right turn lane ends just south of the traffic signal at the mall access road. In FY14, the Martin Metropolitan Planning organization prioritized this project. See FDOT project numbers 436967.1 and 438566.1.

PROJECT ORIGINATION

FDOT Work Plans

JUSTIFICATION

The traffic volumes on this section of SR-5 (US-1 / NW Federal Highway) have exceeded the generalized service capacities in the past and it is expected that the volumes will continue to grow and will therefore exceed the capacity in the near future. Relocating the signal upright and extending the shared through / right turn lane will provide additional capacity, increase safety by eliminating a weaving situation, and may help to alleviate standing stormwater after heavy rainfall events.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	255,000	255,000							
Land	153,717				153,717				
Construction	246,434						246,434		
Expenditure Total	655,151	255,000	0	0	153,717	0	246,434	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
State Funds	655,151	255,000			153,717		246,434		
Revenue Total	655,151	255,000	0	0	153,717	0	246,434	0	0
								Total Unfunded	0

OPERATING BUDGET IMPACT

This corridor is the maintenance responsibility of the FDOT; however, agreements are in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor. This project relocates an existing traffic signal that Martin County maintains with FDOT compensation. Therefore, there is no net impact to the operating budget.

Intersection Improvements

Category Concurrency
CIP Rating Score 39
Project Number 101601
Location County-wide
District All

Project Limits County-wide

Related Projects TBD - Rehabs and Mall
Lead Dept/Division Engineering / Traffic
Year Project Initiated circa FY90



DESCRIPTION

Design and construction of improvements at intersections on the roadway network. The projects are reviewed and prioritized annually by the Traffic Division based on congestion, traffic volume forecasts, crash history, and safety.

BACKGROUND

This project was created to assist in congestion management and the reduction of safety hazards on a short-term / as-needed basis. Historically, these projects included the addition of turn lanes and traffic signals.

PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Improvements are identified by staff based on crash data, congestion, or other safety issues related to motorized or non-motorized traffic.

The Copperleaf (formerly Sand Trail) Planned Unit Development Zoning Agreement included a \$75,000 contribution to be used toward safety improvements on SR-714 (SW Martin Downs Boulevard) at SW Sand Trail. It is anticipated the improvements will be required in FY18.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	380,000			35,000	65,000	35,000	35,000	35,000	175,000
Construction	3,400,000			340,000	340,000	340,000	340,000	340,000	1,700,000
Expenditure Total	3,780,000		0	375,000	405,000	375,000	375,000	375,000	1,875,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Private contribution	75,000		75,000						
Gas Tax	1,875,000			375,000	375,000	375,000	375,000	375,000	
Revenue Total	1,950,000		75,000	375,000	375,000	375,000	375,000	375,000	0
								Total Unfunded	1,830,000

OPERATING BUDGET IMPACT

No new traffic signals are planned for FY17; therefore there is no impact to the FY17 operating budget.

SR-714 (SW Martin Highway) Widening

Category Concurrency
CIP Rating Score 34
Project Number 1123A
Location Palm City
District 5

Project Limits SW Citrus Boulevard and SW Armellini Avenue

Related Projects
Lead Dept/Division Engineering / Traffic
Year Project Initiated circa FY90



DESCRIPTION

The widening of the two-lane undivided highway to a four-lane divided highway from west of SW Citrus Boulevard to the east approach of the bridge over Florida's Turnpike. The project includes intersection improvements at SW Citrus Boulevard, at SW 42nd Avenue, at SW Deggler Court / SW Leighton Farm Avenue, as widening the bridge over Florida's Turnpike.

BACKGROUND

In FY11, the Martin Metropolitan Planning Organization completed its update to the Congestion Management Process, which included interim modifications at the signalized intersections along the corridor. Martin County, in conjunction with the FDOT, included the intersections improvements into its CIP in FY13. However, in FY16, the intersection improvements were replaced with the roadway widening, mainly due to cost efficiency and project schedule. See FDOT project numbers 436970.1 and 438344.1.

PROJECT ORIGINATION Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

The peak hour directional traffic volume on this roadway exceeds its service capacity. The County's adopted level of service provided by this roadway has failed.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	1,835,000	1,835,000							
Land	3,833,370				3,833,370				
Construction	18,139,940						18,139,940		
Expenditure Total	23,808,310	1,835,000	0	0	3,833,370	0	18,139,940	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
State Funds	23,808,310	1,835,000			3,833,370		18,139,940		
Revenue Total	23,808,310	1,835,000	0	0	3,833,370	0	18,139,940	0	0
Total Unfunded								0	0

OPERATING BUDGET IMPACT

This corridor is the maintenance responsibly of the FDOT; however, Martin County has agreements in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor. This project is in the preliminary stage of a State Environmental Impact Report (SEIR); it is not known at this time whether new traffic signals or streetlights are anticipated that would impact the operating budget.

FY18 CAPITAL IMPROVEMENT PLAN



FIRE RESCUE

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Fire Rescue/Vehicle and Equipment Replacement

Category Non-concurrency
CIP Rating Score 28
Project Number 7530
Location Countywide
District Countywide

Project Limits Countywide

Related Projects N/A
Lead Dept/Division FRD



DESCRIPTION

Vehicle replacement is based on fire apparatus life of 15 years, 10 years of frontline service and 5 years backup. This sheet represents purchase of replacement cardiac monitors, large scale equipment, personal protective equipment, existing lease payments, and new apparatus purchases as funding allows.

BACKGROUND

This project provides funding for the fixed asset replacement/refurbishment budget (FARB) for fire rescue equipment and vehicles and has been the primary project in the department CIP for more than 10 years. The funding level is contingent upon equipment replacement schedules.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Funding for this project is critical to the operation as it includes the replacement of essential firefighting, safety, and medical equipment.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Cardiac Monitors/AutoPulse CPR	5,899,493	On-going		250,000	250,000	250,000	250,000	250,000	4,649,493
Lease Payments	10,115,095	On-going		956,927	881,365	970,798	1,060,226	1,044,649	5,201,130
Fire Rescue Equipment Fund	4,050,000	On-going		536,000	428,500	580,500	337,500	421,500	1,746,000
Expenditure Total	20,064,588		0	1,742,927	1,559,865	1,801,298	1,647,726	1,716,149	11,596,623
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Fire MSTU	14,525,038	0	0	1,300,000	1,559,865	1,801,298	1,647,726	1,716,149	6,500,000
Debt Service	442,927			442,927					
Revenue Total	14,967,965	0	0	1,742,927	1,559,865	1,801,298	1,647,726	1,716,149	6,500,000

Total Unfunded 5,096,623

OPERATING BUDGET IMPACT

New equipment helps reduce maintenance costs.

Fire-Rescue Department Equipment Needs (Not Fully Funded)

Apparatus	Manuf Year	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	10 Yr Total
Am General 5 ton Brush	1970	\$50,000										\$50,000
Am General 5 ton Brush	1970											\$0
Am General 5 ton Brush	1970	\$50,000										\$50,000
Am General 5 ton Brush	1970	\$50,000										\$50,000
Kaiser 2.5 ton Brush	1955	\$50,000										\$50,000
Am General 5 ton Brush	1970											\$0
Am General 5 ton Brush	1970		\$50,000									\$50,000
Am General 5 ton Brush	1970											\$0
Am General 5 ton Brush	1970	\$50,000										\$50,000
Kaiser 2.5 ton CAFS Brush	1955	\$50,000										\$50,000
Command Post	1990											\$0
Hackney Trailer -18	2001											\$0
Freightliner tractor Hazmat - 18	2001											\$0
Quint / Ladder - 33	2015									\$1,000,000		\$1,000,000
Quint / Ladder - 14	2006		\$850,000									\$850,000
Quint / Ladder - 23	2012					\$1,000,000						\$1,000,000
Pierce Saber Pumper - B/U	1997											\$0
Pierce Saber Pumper - B/U	1997											\$0
Pierce Saber Pumper - B/U	1997											\$0
Pierce Saber Pumper - B/U	1997											\$0
Pierce Enforcer CAFS - B/U	2002											\$0
Pierce Enforcer CAFS - B/U	2002											\$0
Pierce Enforcer CAFS Pumper - 36	2003	\$650,000										\$650,000
Pierce Enforcer CAFS Pumper - 32	2003	\$650,000										\$650,000
Pierce Impel Pumper - 16	2007	\$650,000										\$650,000
Pierce Impel Pumper - 18	2007	\$650,000										\$650,000
Pierce Impel Pumper - 22	2007	\$650,000										\$650,000
Pierce Impel Pumper - 24	2007	\$650,000										\$650,000
Pierce Dash PUC - 30	2013						\$800,000					\$800,000
E-One Typhoon Pumper - 21	2015								\$700,000			\$700,000
Freightliner M/M Amb - B/U	2001											\$0
Freightliner M2 Amb - B/U	2003											\$0
Freightliner FL 60 Amb - B/U	2003											\$0
Freightliner M2 Amb - B/U	2005											\$0
Freightliner M2 Amb - B/U	2007										\$300,000	\$300,000
Freightliner M2 Medtec Amb - 14	2009		\$280,000									\$280,000
Freightliner M2 Amb Refurb - 241	2015							\$300,000				\$300,000
Freightliner M2 AEV Amb - 32	2013											\$0
Freightliner M2 AEV Amb - 16	2016								\$300,000			\$300,000
Freightliner M2 Amb - 18	2007											\$0
Freightliner M2 Amb - 36	2007											\$0
Freightliner M2 Amb - 242	2007											\$0
Freightliner M2 AEV Amb - 22	2013						\$300,000					\$300,000
Freightliner M2 Medtec Amb - 23	2009		\$280,000				\$300,000					\$580,000
Freightliner M2 Medtec Amb - 30	2009		\$280,000									\$280,000
Freightliner M2 AEV Amb - 21	2016								\$300,000			\$300,000
Freightliner M2 AEV Amb - 33	2016								\$300,000			\$300,000
Gator Special Event	2002											\$0
Kubota Special Event	2016										\$30,000	\$30,000
Heavy Duty Service Truck	2012				\$75,000							\$75,000
4 Guys Ford Tanker - 28	1984	\$250,000										\$250,000
S&S Ford Tanker - 24	1996	\$150,000										\$150,000
S&S Freightliner Tanker - 22	1999	\$250,000										\$250,000
Pierce Kenworth Tanker - 32	2000			\$250,000								\$250,000
Pierce Kenworth Tanker - 21	2000			\$250,000								\$250,000
GMC Walker Tanker - 16	1982			\$250,000								\$250,000
Pierce Heavy Rescue Engine - 33	1999	\$400,000										\$400,000

Fire-Rescue Department Equipment Needs (Not Fully Funded)

Apparatus	Manuf Year	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	10 Yr Total
Freightliner FL 60 Dive - 33	1997		\$200,000									\$200,000
APPARATUS TOTALS		\$5,250,000	\$1,940,000	\$750,000	\$75,000	\$1,000,000	\$1,400,000	\$300,000	\$1,600,000	\$1,000,000	\$330,000	\$13,645,000
*The equipment replacement schedule shown above are needs of the Fire-Rescue Department. This program is not fully funded.												
Lease Purchases (Fully Funded)												
Pumper/Engine - Dash CF	2013	\$67,434	\$66,872	\$66,305	\$65,733	\$65,156						\$331,500
Quint / Ladder - Impel	2012	\$84,493	\$84,493	\$84,493	\$84,493	\$84,493	\$84,493					\$506,958
Quint / Ladder - Typhoon	FY15	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500			\$620,000
Pumper/Engine - Typhoon	FY15	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500			\$620,000
Freightliner FL 60 Amb	FY15	\$85,000										\$85,000
Freightliner FL 60 Amb	FY15	\$85,000										\$85,000
Freightliner FL 60 Amb	FY15	\$85,000										\$85,000
Freightliner FL 60 Amb	FY15	\$85,000										\$85,000
Pumper/Engine	FY18	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$775,000
Pumper/Engine	FY18	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$775,000
Pumper/Engine	FY18	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$775,000
Pumper/Engine	FY18	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$775,000
Freightliner FL 60 Amb	FY19		\$90,000	\$90,000	\$90,000							\$270,000
Freightliner FL 60 Amb	FY19		\$90,000	\$90,000	\$90,000							\$270,000
Quint / Ladder	FY19		\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$765,000
Freightliner FL 60 Amb	FY20			\$90,000	\$90,000	\$90,000						\$270,000
Freightliner FL 60 Amb	FY21				\$90,000	\$90,000	\$90,000					\$270,000
Heavy Duty Service Truck	FY22					\$75,000						\$75,000
Freightliner FL 60 Amb	FY22					\$90,000	\$90,000	\$90,000				\$270,000
Freightliner FL 60 Amb	FY23						\$90,000	\$90,000	\$90,000			\$270,000
Pumper/Engine	FY23						\$85,000	\$85,000	\$85,000	\$85,000		\$340,000
Pumper/Engine	FY24							\$85,000	\$85,000	\$85,000		\$255,000
Freightliner FL 60 Amb	FY24							\$90,000	\$90,000	\$90,000		\$270,000
Freightliner FL 60 Amb	FY24								\$90,000	\$90,000		\$180,000
Freightliner FL 60 Amb	FY26									\$90,000	\$90,000	\$180,000
Freightliner FL 60 Amb	FY26									\$90,000	\$90,000	\$180,000
Freightliner FL 60 Amb	FY26									\$90,000	\$90,000	\$180,000
Lease Purchases Total		\$956,927	\$881,365	\$970,798	\$1,060,226	\$1,044,649	\$989,493	\$990,000	\$990,000	\$1,015,000	\$665,000	\$9,563,458
Cardiac Monitors/AutoPulse CPR		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$210,000	\$210,000	\$210,000	\$210,000	\$2,340,000
Fire Rescue Equipment Fund		\$536,000	\$428,500	\$580,500	\$337,500	\$421,500	\$172,500	\$286,000	\$424,000	\$518,500	\$345,000	\$4,050,000
TOTAL FULLY FUNDED EXPENSES		\$1,742,927	\$1,559,865	\$1,801,298	\$1,647,726	\$1,716,149	\$1,411,993	\$1,486,000	\$1,624,000	\$1,743,500	\$1,220,000	\$15,953,458

Fire-Rescue Department Equipment Replacement Schedule

Equipment	Manuf Year	Quantity	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	10 Yr Total
Cardiac Monitors/AutoPulse CPR	2013	38	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$210,000	\$210,000	\$210,000	\$210,000	\$2,340,000
Fire Rescue Equipment Fund													
Power Pro Ambulance Cot	2010	4			\$52,000								\$52,000
Power Pro Ambulance Cot	2012	10					\$130,000						\$130,000
Air Pack/SCBA	2008	143	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$1,975,000
Bunker Gear	2008	40	\$92,000										\$92,000
Bunker Gear	2009	25		\$57,500									\$57,500
Bunker Gear	2010	5			\$11,500								\$11,500
Bunker Gear	2011	25				\$57,500							\$57,500
Bunker Gear	2012	5					\$11,500						\$11,500
Bunker Gear	2013	25						\$57,500					\$57,500
Bunker Gear	2014	70							\$161,000				\$161,000
Bunker Gear	2015	130								\$299,000			\$299,000
Bunker Gear	2016	145									\$333,500		\$333,500
Bunker Gear	2017	100										\$230,000	\$230,000
Thermal Imaging Camera	2008	4	\$36,000	\$9,000									\$45,000
Thermal Imaging Camera	2008	5			\$45,000								\$45,000
Thermal Imaging Camera	2014	1							\$10,000				\$10,000
Thermal Imaging Camera	2015	1								\$10,000			\$10,000
Extrication Equipment	1993	4	\$128,000	\$32,000									\$160,000
Extrication Equipment	2003	6			\$192,000								\$192,000
Extrication Equipment	2016	2									\$70,000		\$70,000
Truck Alignment Machine				\$50,000									\$50,000
EQUIPMENT TOTALS			\$536,000	\$428,500	\$580,500	\$337,500	\$421,500	\$172,500	\$286,000	\$424,000	\$518,500	\$345,000	\$4,050,000

FY18 CAPITAL IMPROVEMENT PLAN



LAW ENFORCEMENT

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Sheriff's Fixed Asset Replacement Budget (FARB)

Category Non-concurrency
CIP Rating Score 67
Project Number 2142G
Location 800 SE Monterey Road
District 2

Project Limits Sheriff's Facilities

Related Projects N/A
Lead Dept/Division General Services
Year Project Initiated



DESCRIPTION

The list of buildings to be included in this FARB are attached. The FARB priorities are as follows: Priority 1 is building envelope repair, and this includes windows, walls, doors, and roofing. Priority 2 is HVAC equipment. Priority 3 is life safety/security. Priority 4 is interior systems and finishes, including floors, painting, plumbing, cabinetry, and electrical. Priority 5 is parking lots/drainage, lighting, and curbing. Priority 6 is landscaping.

BACKGROUND

Total Sq Ft (345,000) of space of the Sheriff facilities at \$1.25 and \$2.00 sq ft = \$590,183 per year is appropriate amount to set aside for each year for replacement minimum, with increases to account for inflation in materials, etc.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This budget is for the replacement of building components that have reached their useful life prior to failure. This project intends to establish a comprehensive scheduled replacement of major components in the governmental buildings in Martin County. Increase in cost to FARB is due to the addition of Medical Expansion, Evidence Storage Building, Remodel of Purchasing/Warehouse Facility, and Pole Barn located at the Gun Range.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	7,461,245			679,509	699,894	720,891	742,518	764,793	3,853,639
Expenditure Total	7,461,245	0	0	679,509	699,894	720,891	742,518	764,793	3,853,639
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	7,461,245			679,509	699,894	720,891	742,518	764,793	3,853,639
Revenue Total	7,461,245	0	0	679,509	699,894	720,891	742,518	764,793	3,853,639
								Total Unfunded	0

OPERATING BUDGET IMPACT

Regular maintenance of assets will reduce operating costs in the long-run.

FY18 CAPITAL IMPROVEMENT PLAN



LIBRARY

FY18 CAPITAL IMPROVEMENT PLAN



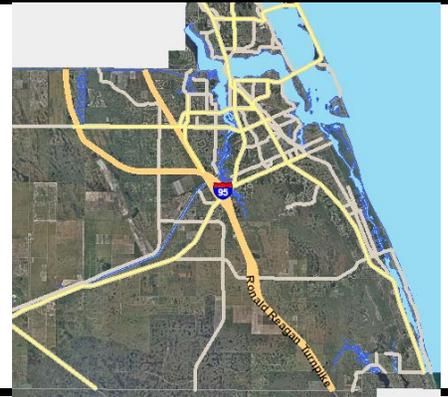
NON-CONCURRENCY PROJECTS

John F. & Rita M. Armstrong Wing Improvements

Category Non-Concurrency
CIP Rating Score 26
Project Number TBD
Location Blake Library, Stuart
District 1

Project Limits Blake Library, Stuart

Related Projects NA
Lead Dept/Division Library/Public Services
Year Project Initiated FY2018



BACKGROUND

Since opening its doors in 1999, the Blake Library has offered premiere events in its John F. & Rita M. Armstrong Wing Auditorium. In fiscal year 2016, the Blake Library offered 335 adult events that were attended by 13,725 residents. This does not include the many other departmental events and outside groups that utilize the space.

DESCRIPTION

The installation of turnkey sound, lighting, and video systems would allow MCTV to setup quickly for combined School Board and Martin County meetings. Also for library and interdepartmental use, these improvements provide easy and flexible room setup, simple equipment operation, reliable performance of equipment, and reduced staff intervention.

This project includes but is not limited to: Electrical and Data Cabling, Video Cameras, Projection, Audio, Microphones, Speakers, and LED Theatrical Lighting.

PROJECT ORIGINATION

Strategic Planning

JUSTIFICATION

A few upgrades to the equipment were made over the years but it has been done inconsistently and our audio-visual equipment has fallen into disrepair. Upgrading the equipment will attract new groups to rent this space to possibly increase our revenue. We must consider the use of the space as we aim to bring the best events and engaging public meetings to Martin County residents.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	15,000			10,000	5,000				
Equipment	165,000			65,000	100,000				
Construction	170,000			100,000	70,000				
Expenditure Total	350,000			175,000	175,000				
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	350,000			175,000	175,000				
Revenue Total	350,000			175,000	175,000				
Total Unfunded									0

OPERATING BUDGET IMPACT

Staff time for implementation and administration.

RFID Conversion

Category Non-concurrency
CIP Rating Score 18
Project Number 8012
Location Elisabeth Lahti Library, Indiantown
District 3

Project Limits Elisabeth Lahti Library, Indiantown

Related Projects NA
Lead Dept/Division Library/Public Services
Year Project Initiated FY2014



DESCRIPTION

The Martin County Library System seeks to complete the implementation of Radio Frequency Identification (RFID) technology at the Elisabeth Lahti Library in Indiantown. RFID simplifies the inventory control process - checking materials in and out - and gets materials back on the shelves in half the time of our current barcode-based system. The proposed conversion schedule is as follows:

FY2018 - Elisabeth Lahti Library

BACKGROUND

This technology is currently in place at the Peter and Julie Cummings Library in Palm City, the Robert Morgade and Blake Libraries in Stuart, and most recently the Hoke Library in Jensen Beach. The Hobe Sound Public Library is currently under planning. RFID technology will enable staff to keep up with the almost 1 million items that are checked out each year.

PROJECT ORIGINATION

Efficiency Initiatives

JUSTIFICATION

Increased efficiencies through RFID will result in shorter checkout lines, fewer repetitive movement injuries of staff, a better maintained collection, increased quality of events, and more time for staff to assist the public with information and technology questions. This technology allows multiple items to be processed simultaneously by staff and by the library users at self-check machines.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Equipment	27,000			27,000					
Construction	13,000			13,000					
Expenditure Total	40,000			40,000					
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	32,000			32,000					
Donation	8,000			8,000					
Revenue Total	40,000			40,000					
Total Unfunded									0

OPERATING BUDGET IMPACT

Staff time for implementation and administration. Approximately \$4,000 annually for Hardware and Software Maintenance from TIP.

FY18 CAPITAL IMPROVEMENT PLAN



CONCURRENCY PROJECTS

Book Drops

Category Concurrency
CIP Rating Score 30
Project Number 8017
Location Hoke Library and Hobe Sound Public Library
District 1 & 3

Project Limits Jensen Beach and Hobe Sound

Related Projects NA
Lead Dept/Division Library/Public Services
Year Project Initiated FY2017



DESCRIPTION

Replacement of Library book drops that are installed in our parking lot areas to conveniently allow residents to return their materials at any time. The proposed replacement of book drops is scheduled as follows:

FY2018 - Hobe Sound Public and Hoke Libraries

BACKGROUND

The book drops have been in place for at least 10 years. Many are damaged by automobile impacts. We reviewed the placement of our book drops and are requesting to relocate them at 2 additional library locations.

PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

For staff and patron safety, we will increase the size and slope of the cement pads, add bollards, markings on pavement, and signage to distinguish an improved book drops area. We will add larger capacity book drops to increase our service capacity.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Equipment	38,000			38,000					
Construction	27,600			27,600					
Expenditure Total	65,600			65,600					
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Impact Fees - Building	65,600		65,600						
Revenue Total	65,600		65,600	0					
Total Unfunded									0

OPERATING BUDGET IMPACT

Staff time for implementation and administration.

Library Materials

Category Concurrency
CIP Rating Score 29
Project Number 8005
Location All Libraries
District 1,2,3,4,5

Project Limits Martin County Library System

Related Projects NA
Lead Dept/Division Library/Public Services
Year Project Initiated



DESCRIPTION

Acquisition of library materials in order to assure a viable basic collection for Martin County residents. Provide County-wide classics, bestsellers, and assure subject coverage in adequate depth and breadth.

BACKGROUND

The addition of collection materials using Material Impact Fees has allowed us to maintain the level of service per the Florida State Library Standard of 2 volumes per weighted average resident.

PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Addition of collection materials will maintain the Florida State Standard of 2 volumes per weighted average resident.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Equipment	1,900,000			190,000	190,000	190,000	190,000	190,000	950,000
Expenditure Total	1,900,000			190,000	190,000	190,000	190,000	190,000	950,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Impact Fees	1,900,000			190,000	190,000	190,000	190,000	190,000	950,000
Revenue Total	1,900,000			190,000	190,000	190,000	190,000	190,000	950,000
Total Unfunded									0

OPERATING BUDGET IMPACT

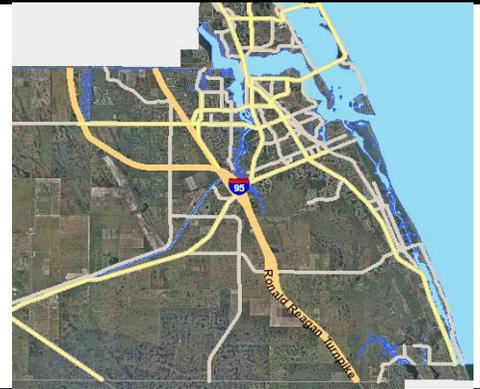
Staff time for implementation and administration.

Outdoor Spaces

Category Concurrency
CIP Rating Score 16
Project Number 8015
Location Blake Library, Stuart
District 1

Project Limits Blake Library, Stuart

Related Projects NA
Lead Dept/Division Library/Public Services
Year Project Initiated FY2017



DESCRIPTION

The Library's future spaces plan was introduced in 2014 to guide us in how we redesign our spaces over the next few years to fit our community's needs. A space with comfortable outdoor seating, where residents can read, attend an event, or relax in the sun or shade will enhance our outdoor spaces. The implementation schedule is as follows:
 FY2019 - Blake Library

BACKGROUND

Our goal is to establish a hospitable setting for social interaction and encourage people to gather and network. The Library's outdoor spaces are perfect for events that can occur on a regular basis, like brown bag lectures, story times, reader's advisory, or midday concerts. These activities reinforce the Library's role as a community anchor.

PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Creating an active, welcoming outdoor space is an integral part of expanding library services. We will offer an eclectic mix that may include outdoor exhibits on science or history, public art installations, games and chess tables, outdoor play areas, or STEM (Science, Technology, Engineering, and Math) interactive elements.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	10,000			0	10,000				
Equipment	180,000			0	180,000				
Construction	162,000			0	162,000				
Expenditure Total	352,000			0	352,000				
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Impact Fees	352,000		352,000	0					
Revenue Total	352,000	0	352,000	0	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Staff time for implementation and administration. Additional maintenance costs as needed.

Idea Labs

Category Concurrency
CIP Rating Score 16
Project Number 8014
Location Hoke Library, Jensen Beach
District 1

Project Limits Hoke Library, Jensen Beach

Related Projects NA
Lead Dept/Division Library/Public Services
Year Project Initiated FY2016



DESCRIPTION

The idea lab is a hub for technological exploration, hands-on learning, and multimedia production. There are currently four idea labs available throughout the Martin County Library System, one is under planning at the Blake Library and we will set up the last idea lab at the Hoke Library in FY18. Proposed idea lab implementation schedule is as follows:

FY2018 - Hoke Library

BACKGROUND

One of the Martin County Library System's Long Range Services Plan priorities is to facilitate lifelong learning. Building upon the success of our four existing locations we will expand the idea lab concept to fill the needs of residents and their families in our Jensen Beach area.

PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

To reach our goal of providing our residents with the digital and information literacy skills needed in today's environment, we will embrace, understand, and teach technology. The idea lab enables job seekers with new skills that the market requires as well as the new ways in which employers expect to interact with applicants such as video interviews, digital resumes, and interactive presentations.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Equipment	28,000			28,000					
Construction	5,000			5,000					
Expenditure Total	33,000			33,000					
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Impact Fees - Building	33,000		33,000						
Revenue Total	33,000		33,000	0					
Total Unfunded									0

OPERATING BUDGET IMPACT

Staff time for implementation and administration. Approximately \$3,000.00 for hardware replacement every three years from State Aid.

FY18 CAPITAL IMPROVEMENT PLAN



PARKS

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Parks/Fixed Asset Replacement(FARB)

Category Non-Concurrency
CIP Rating Score 70
Project Number 2142
Location Countywide
District Countywide

Project Limits Projects in all parks Countywide

Related Projects N/A
Lead Dept/Division Parks and Recreation



DESCRIPTION

The Fixed Asset Replacement Budget (FARB) is utilized to repair assets that have exceeded their projected life expectancy in 77 parks and over 1300 acres of property. The FY18 FARB program will include parks paving, sidewalk and boat ramp repair, which historically has not been a part of the Engineering or Parks budget. This project sheet also includes a fully funded (through park fees) FARB for Sailfish Splash Water Park in the amount of \$100,000/year. For FY18 Bed Tax has been assigned to the program to address Beach Maintenance issues (Restrooms, decks, dune crossovers, etc.)

BACKGROUND

The Parks FARB has been funded every year for over 13 years. Numerous projects have been completed in these years that otherwise could not have been done. Sustained and enhanced public safety, leisure and recreational opportunities have resulted from this program.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities. The Parks & Recreation Department has over \$36 million worth of assets under its control. In 2015, an inventory was conducted during the Master Plan process \$4.8 million in needed repairs or replacements were identified. The funds provided through the FARB program are directed toward that backlog. The CIP program creates a funding source through the 10 year program to address the backlog.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	\$22,350,000			\$2,200,000	\$1,950,000	\$2,050,000	\$2,150,000	\$2,250,000	\$11,750,000
Expenditure Total	\$22,350,000			\$2,200,000	\$1,950,000	\$2,050,000	\$2,150,000	\$2,250,000	\$11,750,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$18,850,000			\$1,850,000	\$1,600,000	\$1,700,000	\$1,800,000	\$1,900,000	\$10,000,000
Bed Tax (Beach Maint)	\$2,500,000			\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Park Fees (Waterpark)	\$1,000,000			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Revenue Total	\$22,350,000			\$2,200,000	\$1,950,000	\$2,050,000	\$2,150,000	\$2,250,000	\$11,750,000

Total Unfunded \$0

OPERATING BUDGET IMPACT

FARBs are used to plan and budget for known and unplanned replacement of components that extend the useful life and retain usable condition of facilities and systems and are not normally contained in the annual operating budget.

Martin County Golf Course - Fixed Asset Replacement (FARB)

Category Non-Concurrency
CIP Rating Score 70
Project Number 2142
Location Martin County Golf Course
District 2

Project Limits The Martin County Golf Course

Related Projects N/A
Lead Dept/Division Parks and Recreation



DESCRIPTION

The Martin County Golf Course Fixed Asset Replacement Budget (FARB) is utilized to repair assets that have exceeded their projected life expectancy at the golf course.

BACKGROUND

The Martin County Golf Course has significant infrastructure as it relates to buildings, pump houses, pathways, greens, driving ranges, equipment, etc. that are in need of repair.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities. The golf course is a 50 year old property that has had little improvements. Most of the course and its amenities have reached the end of their life cycle.

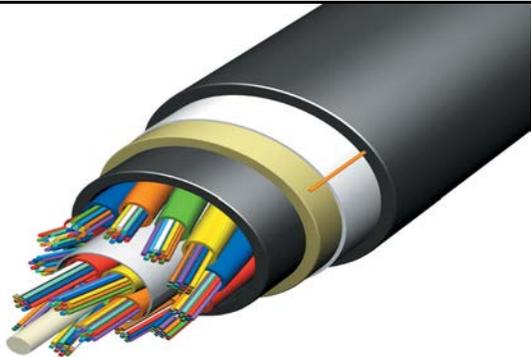
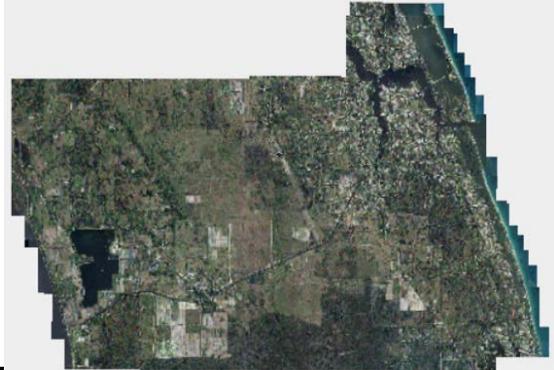
Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	\$1,000,000			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Expenditure Total	\$1,000,000	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$1,000,000			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Revenue Total	\$1,000,000	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total Unfunded									\$0

OPERATING BUDGET IMPACT

FARBs are used to plan and budget for known and unplanned replacement of components that extend the useful life and retain usable condition of facilities and systems and are not normally contained in the annual operating budget.

Parks Fiber, Security & Wi-Fi Installation Program

Category	Non-Concurrency
CIP Rating Score	70
Project Number	
Location	Countywide
District	Countywide
Project Limits	None
Related Projects	N/A
Lead Dept/Division	Parks and Recreation



DESCRIPTION

The installation of fiber and WiFi service throughout the parks system helps improve the service delivery and reduces operating phone and internet services by others. This program also implements security system in parks when fiber is being installed. Improvements for access to controlled gates, irrigation, park security, and computers has proved to be beneficial.

BACKGROUND

The Parks and Recreation Department has been installing fiber to its parks system over the 4 years and has seen an significant improvement in it services for parks security, point of sale, gate access, etc. The general public has also supported the improved services.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities - Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities. The Parks and Recreation Department has a need to improve its services for parks security, gate access, controlled irrigation, computer access and a reduction in operating cost for phone services. Public WiFi is also a part of the BOCC approved Parks and Recreation Master Plan.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Parks Fiber, WiFi, Security	\$1,182,000			\$239,000	\$185,000	\$82,000	\$53,000	\$180,000	\$443,000
Expenditure Total	\$1,182,000	\$0	\$0	\$239,000	\$185,000	\$82,000	\$53,000	\$180,000	\$443,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$1,182,000			\$239,000	\$185,000	\$82,000	\$53,000	\$180,000	\$443,000
Revenue Total	\$1,182,000	\$0	\$0	\$239,000	\$185,000	\$82,000	\$53,000	\$180,000	\$443,000

Total Unfunded \$0

OPERATING BUDGET IMPACT

Reduction where Comcast Cable Services are provided. Increase in parks security maintenance varies at sites and installation type.

Parks & Golf Course/Equipment Fixed Asset Replacement (FARB)

Category Non-Concurrency
CIP Rating Score 58
Project Number 4958
Location Countywide
District Countywide

Project Limits Fleet equipment valued at more than 30k.

Related Projects N/A
Lead Dept/Division Parks and Recreation



DESCRIPTION

The use of equipment to maintain more than 77 parks including the Martin County Golf Course is necessary to effectively and safely operate them for all of the public to enjoy.

BACKGROUND

In FY16, the Golf Course equipment FARB was added to the program as a result of BOCC direction. The result is better management of replacement equipment, at more reasonable frequencies with no impact to the operating budget.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities. The Parks Department has over 2.2 million dollars in capital equipment on inventory. The CIP funding is needed to keep equipment replaced after its projected life cycle and before it becomes costly to maintain or is a safety issue.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Equipment	\$3,874,474			\$457,100	\$346,500	\$337,120	\$381,852	\$421,000	\$1,930,902
Expenditure Total	\$3,874,474	\$0	\$0	\$457,100	\$346,500	\$337,120	\$381,852	\$421,000	\$1,930,902
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem - Parks	\$2,039,370			\$252,100	\$216,500	\$214,120	\$233,200	\$216,000	\$907,450
Ad Valorem - Golf	\$1,835,104			\$205,000	\$130,000	\$123,000	\$148,652	\$205,000	\$1,023,452
Revenue Total	\$3,874,474	\$0	\$0	\$457,100	\$346,500	\$337,120	\$381,852	\$421,000	\$1,930,902

Total Unfunded \$0

OPERATING BUDGET IMPACT

Replacement of equipment in disrepair can reduce operating costs by improving efficiencies.

Equipment Replacement Program by Fiscal Year

I.D. #	Vehicle/Equipment Description	Cycle	Location	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Tractors													
52326	05 Utility Tractor w/Loader	10	WH	\$25,000.00									
52327	05 Utility Tractor w/Loader	10	JB										
53842	07 Utility Tractor w/Loader	10	IT	\$25,000.00									
56999	11 Utility Tractor w/Loader	10	Hal					\$27,000.00					
57000	11 Utility Tractor w/Loader	10	HS					\$38,000.00					
57690	12 Utility Tractor w/Loader	10	PC						\$38,000.00				
57691	12 Utility Tractor w/Loader	10	IT						\$27,500.00				
58107	13 Utility Tractor w/Loader	10	PS							\$28,000.00			
58108	13 Utility Tractor w/Loader	10	WH						\$38,500.00				
59237	15 Utility Tractor w/Loader	10	IT									\$39,000.00	
59993	16 Utility Tractor w/Loader	10	WH										\$39,000.00
Totals				\$50,000.00	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,500.00	\$66,500.00	\$0.00	\$39,000.00	\$39,000.00
I.D. #	Vehicle/Equipment Description	Cycle	Location	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Athletic Turf Mowers													
57030	11 5-Gang Rotary	7	JB	\$62,000.00								\$65,000.00	
57633	12 5-Gang Rotary	7	PC		\$62,000.00								\$65,000.00
58182	13 3-gang Rotary	6	HS		\$28,000.00							\$29,000.00	
58409	14 3-gang Rotary	6	CG				\$28,000.00						\$29,000.00
58502	14 3-gang Rotary	6	IT					\$28,000.00					
58503	14 3-gang Rotary	6	PS				\$28,000.00						
58726	15 3-gang Rotary	6	HS					\$28,000.00					
59288	16 5 Gang Rotary	7	Hal							\$65,000.00			
60369	17 3-gang Rotary	6	IRSP							\$28,500.00			
60383	17 5-Gang Rotary	7	Hal								\$65,000.00		
Athletic Turf Mowers Totals				\$62,000.00	\$90,000.00	\$0.00	\$56,000.00	\$56,000.00	\$0.00	\$93,500.00	\$65,000.00	\$94,000.00	\$94,000.00
Common Area Mowers													
23189	02 Zero Turn w/60" Deck	10	JB	\$12,000.00									
52830	05 Zero Turn w/60" Deck	10	IT	\$12,000.00									
55849	08 Zero Turn w/ 54" Deck	10	HS		\$12,000.00								
56197	09 Zero Turn w/ 60" Deck	10	PS					\$13,000.00					
56198	09 Zero Turn w/ 60" Deck	10	JB					\$13,000.00					
56340	10 Zero Turn w/ 72" Deck	10	Phipps	\$12,000.00									
56341	10 Zero Turn w/ 60" Deck	10	PC					\$13,000.00					
57110	11 Zero Turn w/72" deck	10	IT						\$13,000.00				
57631	12 Zero Turn w/72" deck	10	Hal							\$13,000.00			
Common Area Mowers Totals				\$36,000.00	\$12,000.00	\$0.00	\$0.00	\$39,000.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00
Utility Vehicles													
53785	06 Medium Duty Utility Cart	8	HI		\$11,000.00								
56128	09 Medium Duty Utility Cart	8	HS	\$8,700.00									\$9,500.00
56132	09 Medium Duty Utility Cart	8	Hal	\$8,700.00									\$9,500.00
56393	09 Medium Duty Utility Cart	8	JB		\$9,000.00								
56394	10 Medium Duty Utility Cart	8	PS		\$9,000.00								
56611	10 Medium Duty Utility Cart	8	PC		\$9,000.00								
57047	11 Heavy Duty Utility Cart w/ 200 Gallon Sprayer	8	WH					\$28,000.00					
57065	11 Medium Duty Utility Cart	8	HI			\$9,100.00							
57107	11 Medium Duty Utility Cart	8	Hal	\$8,700.00									\$9,500.00
57108	11 Medium Duty Utility Cart	8	JB			\$9,100.00							
57109	11 Medium Duty Utility Cart	8	Phipps			\$9,100.00							
57671	13 Medium Duty Utility Cart	8	IT					\$9,200.00					
58407	14 Medium Duty Utility Cart	8	CG						\$9,200.00				
58760	15 Medium Duty Utility Cart	8	Phipps							\$9,300.00			

Equipment Replacement Program by Fiscal Year

I.D. #	Vehicle/Equipment Description	Cycle	Location	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
59289	15 Medium Duty Utility Cart	8	Hal								\$9,300.00		
59990	16 Heavy Duty Utility Cart	8	HS									\$29,000.00	
60376	16 Medium Duty Utility Cart	8	Hal									\$9,300.00	
60377	16 Medium Duty Utility Cart	8	Hal									\$9,500.00	
60378	16 Medium Duty Utility Cart	8	IT										\$9,500.00
60379	16 Medium Duty Utility Cart	8	JB										\$9,500.00
Utility Vehicles Totals				\$26,100.00	\$38,000.00	\$27,300.00	\$0.00	\$28,000.00	\$9,200.00	\$9,200.00	\$18,600.00	\$47,800.00	\$47,500.00
Ballfield Maintainers													
52658	05 Maintainer	10	WH	\$17,000.00									
53855	06 Maintainer	10	PC		\$17,200.00								
55310	07 Maintainer	10	HS										
55311	07 Maintainer	10	JB										
55954	09 Maintainer	10	PS			\$17,200.00							
56097	09 Maintainer	10	Hal			\$17,200.00							
56098	09 Maintainer	10	IT				\$17,200.00						
57696	12 Maintainer	10	PC					\$17,500.00					
57697	12 Maintainer	10	PS					\$17,500.00					
57698	12 Maintainer	10	JB					\$17,600.00					
58178	13 Maintainer	10	Hal						\$17,600.00				
58408	14 Maintainer	10	CG							\$17,700.00			
59991	16 Maintainer	10	HS										
Ballfield Maintainers Totals				\$17,000.00	\$17,200.00	\$34,400.00	\$17,200.00	\$0.00	\$52,600.00	\$17,600.00	\$17,700.00	\$0.00	\$0.00
Miscellaneous Equipment													
16270	98 Shatter Tine Aerator	20				\$7,000.00							
19302	01 Vibrating Tine Aerator	15	HS	\$9,500.00									
20693	99 Soil Renovator	15	WH			\$13,500.00							
26569	02 1000 gal Water Trailer	20	WH					\$12,500.00					
51465	05 Aerator	10	WH						\$8,000.00				
55481	08 Verticutter	10	WH					\$9,300.00					
56543	10 Soil Renovator	15	WH			\$14,000.00							
57636	12 Tow Behind Blower	6	Hal		\$7,000.00								
58183	13 PTO Driven Aerator	10	WH						\$28,750.00				
58337	13 Verticutter	10	WH	\$9,200.00									
58993	15 Tow Behind Arena rake	15	TP										
59063	15 6' 4 in 1 w/wheel kit Arena Maintainer	15	TP										
59081	15 750 Gallon Water Trailer	20	TP										
59338	16 Passenger Cart	13	WH										
19739	01 4 cu. Yd. Topdresser	12	WH	\$27,000.00									
26983	03 10" Drum Brush Chipper	15	WH		\$37,000.00								
51555	04 4 cu.yd.Dump Truck	15	WH			\$110,000.00							
51636	04 Skid-steer Loader	15	WH				\$50,000.00						
51697	04 stake bed/dump	15	WH				\$110,000.00						
56669	10 Skid-Steer Loader	15	WH								\$55,000.00		
58588	14 12" Drum Brush Chipper	15	WH										
59250	16 14 yd Dump Truck	15	WH										
59410	16 Aerial Platform	15	WH										
Miscellaneous Equipment Totals				\$45,700.00	\$44,000.00	\$144,500.00	\$160,000.00	\$21,800.00	\$36,750.00	\$0.00	\$55,000.00	\$0.00	\$0.00
Trailers													
20196	02 10,000 Lb Capacity	15	HS	\$7,650.00									
20197	02 dual axle, 8' x 24'	15	Hal	\$7,650.00									
20412	02 dual axle, 8' x 24', 10,000 # cap.	15	WH		\$7,650.00								
26420	03 dual axle, 8' x 24', 10,000 # cap.	15	IT		\$7,650.00								

Equipment Replacement Program by Fiscal Year

I.D. #	Vehicle/Equipment Description	Cycle	Location	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
51704	04 dual axle, 8' x 21', 10,000 # cap.	15	WH			\$7,920.00							
52530	05 dual axle, 8' x 21', 10,000 # cap.	15	PC					\$6,200.00					
56028	09 dual axle, 8' x 24', 10,000 # cap.	15	WH							\$6,500.00			
56455	10 dual axle, 8' x 24', 10,000 # cap.	15	JB									\$6,500.00	
59129	15 dual axle, 8 x 24	15	WH										
59130	15 dual axle, 8 x 24	15	WH										
Trailer Totals				\$15,300.00	\$15,300.00	\$7,920.00	\$0.00	\$6,200.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00	\$0.00
Total on all Equipment				\$252,100.00	\$216,500.00	\$214,120.00	\$233,200.00	\$216,000.00	\$177,050.00	\$199,800.00	\$162,800.00	\$187,300.00	\$180,500.00
Current Funds Budgeted				\$225,000.00	\$225,000.00	\$225,000.00	\$225,000.00	\$225,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00
Carryover From Previous Year				\$40,000.00	\$12,900.00	\$21,400.00	\$32,280.00	\$24,080.00	\$33,080.00	\$31,030.00	\$6,230.00	\$18,430.00	\$6,130.00
Balance				\$12,900.00	\$21,400.00	\$32,280.00	\$24,080.00	\$33,080.00	\$31,030.00	\$6,230.00	\$18,430.00	\$6,130.00	\$630.00

Equipment Description	Year	Life Cycle	2018	2019	2020	2021	2022	2023	2024	2025	2026	2026
Triplex Mowers												
3 gang reel mower	2015	5			\$39,000.00						\$40,000.00	
3 gang reel mower	2015	5				\$39,000.00					\$40,000.00	
3 gang reel mower	2007	5	\$35,000.00					\$40,000.00				
3 gang reel mower	2013	5					\$40,000.00					\$40,000.00
3 gang reel mower	2013	5					\$40,000.00					\$40,000.00
Thatching kit	2015	5				\$10,000.00					\$12,000.00	
Roller kit	2015	5				\$6,000.00					\$8,000.00	
Fairway Mowers												
5 gang reel mower	2007	5	\$45,000.00					\$46,000.00				
5 gang reel mower	2013	5					\$57,000.00					\$57,000.00
Verticut Reels (1 set/5 gang)	2016	5					\$10,500.00					\$10,500.00
Rough Mowers												
5 gang reel mower	2015	7							\$52,000.00			
3 gang reel mower	2015	7							\$34,000.00			
Tow behind - PTO driven rotary mowe	2015	10									\$27,000.00	
Utility Vehicles												
Heavy Duty	2015	6				\$21,152.31						\$21,152.31
Heavy Duty	2014	6						\$25,000.00				
Heavy Duty	2012	6						\$25,000.00				
Mid Duty	2015	6					\$10,500.00					
Mid Duty	2015	6							\$10,500.00			
Mid Duty	2014	6				\$10,500.00						\$10,500.00
Mid Duty	2014	6				\$10,500.00						\$10,500.00
Mid Duty	2014	6				\$10,500.00						\$10,500.00
Reg Duty	2014	6						\$10,000.00				
Reg Duty	2014	6						\$10,000.00				
Reg Duty	2014	6						\$10,000.00				
Reg Duty	2014	6						\$10,000.00				
Sprayers and Spreaders												
Toro 5800 (used @ \$21K)	2011	6			\$52,000.00							\$52,000.00
Sand Bunker Rakes												
Maintainer	2012	8								\$18,500.00		
Maintainer	2003	8	\$18,500.00								\$19,500.00	
Spiker attachment	1985	5	\$3,500.00					\$4,000.00				
Equipment for Cutural Practices												
Blower - tow behind w remote	2014	6			\$7,000.00						\$8,000.00	
Blower - tow behind w remote	2014	6						\$7,000.00				
Blower - tow behind w remote	2014	6						\$7,000.00				
Turf brush - tow behind	2014	5			\$5,000.00					\$5,000.00		
7' pull behind aerator	2014	8			\$12,000.00							
Trailer/Topdresser - tow behind	1999	7		\$11,000.00							\$12,000.00	
6' PTO driven aerator	2001	6		\$27,000.00						\$29,000.00		
Aerator (walk behind)	2013	6					\$24,000.00					
Aerator (walk behind)	2004	6	\$22,000.00						\$24,000.00			
Dump trailer w coveyor belts	NA	7		\$25,000.00							\$25,000.00	
Topdresser w jack	2016	7							\$12,000.00			
Bed mount topdresser w mount	2016	7							\$10,000.00			
Greens Roller	2016	5					\$23,000.00					\$23,000.00
Greens Roller	2014	5				\$23,000.00					\$23,000.00	
Tractors												
Heavy Duty/Loader	1989	10	\$45,000.00									
Mid Duty	2015	10								\$25,000.00		

Equipment Description	Year	Life Cycle										
Triplex Mowers			2018	2019	2020	2021	2022	2023	2024	2025	2026	2026
Mid Duty	1979	10	\$20,000.00									
Mid Duty	1979	10		\$20,000.00								
Miscellaneous												
Reel Grinder	2015	10								\$36,200.00		
Bedknife Grinder	2015	10								\$20,600.00		
Sodcutter	2002	10		\$9,000.00								
Fairway 5 gang reels (extra set)	2013	5			\$8,000.00							
Triplex 8 blade reels (extra set)	2014	5				\$6,000.00						\$6,000.00
Triplex 8 blade reels (extra set)	2014	5				\$6,000.00						\$6,000.00
Triplex 11 blade reels (extra set)	2014	5				\$6,000.00						\$6,000.00
Pickup truck	2016	8								\$25,000.00		
Dump truck	1980	10		\$15,000.00								
Irrigation equipment radios	NA	10		\$14,000.00								
(3) Utility trailers	NA	7	\$9,000.00							\$10,000.00		
(2) Used walk reel mowers	NA	5		\$9,000.00					\$10,000.00			
Steam cleaner	NA	15	\$7,000.00									
Totals			\$205,000.00	\$130,000.00	\$123,000.00	\$148,652.31	\$205,000.00	\$194,000.00	\$142,000.00	\$179,800.00	\$214,500.00	\$293,152.31

Security, Fiber & Wifi Installation Program by Fiscal Year

Vehicle/Equipment Description	Location	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Lamar Howard Park Golden Gate/Cassidy Center	Stuart		\$65,000.00								
Jensen Bech	Jensen Beach	\$ 190,000.00									
Rio Civic Center	Jensen Beach	\$ 15,000.00									
Rio Jensen Beach Skate Park	Jensen Beach			\$ 17,000.00							
Zeus Park	Hobe Sound										\$ 20,000.00
Hobe Sound Beach	Hobe Sound				\$20,000.00						
Jock Leighton Park	Palm City	\$ 19,000.00									
Charlie Leighton Park	Palm City	\$ 15,000.00									
Lance Corporal Justin Wilson Park	Palm City		\$ 65,000.00								
Port Salerno Community Center	Port Salerno		\$ 55,000.00								
Bathtub Beach	Stuart					\$ 180,000.00					
Bob Graham Beach	Stuart			\$ 15,000.00							
Stuart Beach	Stuart						\$170,000.00				
Sandsprit Park	Stuart							\$160,000.00			
County Line Civic Center	Tequesta				\$ 33,000.00						
Mary Brogan Park / Skate Park	Stuart										
Jimmy Graham Park	Hobe Sound									\$ 63,000.00	
Peck Lake Park	Hobe Sound			\$ 50,000.00							
Jensen Beach Causeway	Jensen Beach								\$ 30,000.00		
		\$239,000.00	\$185,000.00	\$82,000.00	\$53,000.00	\$180,000.00	\$170,000.00	\$160,000.00	\$30,000.00	\$63,000.00	\$20,000.00
Revenue		\$239,000.00	\$185,000.00	\$82,000.00	\$53,000.00	\$180,000.00	\$170,000.00	\$160,000.00	\$30,000.00	\$63,000.00	\$20,000.00
Year End Balance- carryover to next year		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY18 CAPITAL IMPROVEMENT PLAN



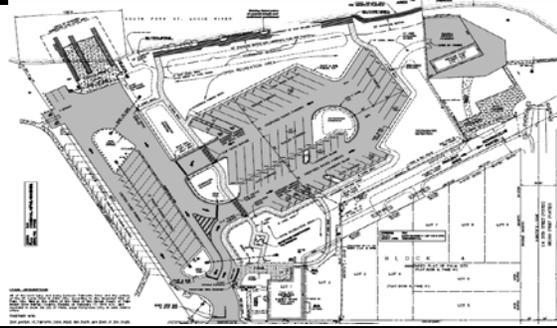
CONCURRENCY PROJECTS

Charlie Leighton Park

Category Concurrency
CIP Rating Score 84
Project Number TBD
Location Palm City
District 5

Project Limits athletic fields and amenities

Related Projects None
Lead Dept/Division Parks and Recreation



DESCRIPTION

This facility is in need of an preliminary site plan to address concerns in amenities, repairs and trends within Parks and Recreation. A design charrette is required to begin the process of master planning the redevelopment of Charlie Leighton Park. The CRA is supportive of improving the public amenities at the park. All stake holders will be a part of the needs assessment. The current tasks identified for this project include, consulting and design fees permitting and other future improvements as named in an individual park master plan document including increasing boat ramp parking.

BACKGROUND

Charlie Leighton Park is approximately 5.1 acres and is located in Palm City on the water. This entire park is considered “active acreage”. It is a valuable piece of property and a favorite of local boaters. The park amenities include: limited car parking, boat trailer parking, one multipurpose field, community center, boat ramp and rowing dock. This park is within the Palm City CRA and improvements are needed based on the CRA Plan. This plan will also consider moving the multipurpose field off the river to Citrus Grove Park as planned to maintain Level of Service for field play.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Preliminary Master Plan	\$100,000			\$100,000					
Construction	\$2,000,000								\$2,000,000
Expenditure Total	\$2,100,000	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$2,000,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$50,000			\$50,000					
TIF Funds	\$50,000		\$50,000						
Revenue Total	\$100,000	\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
								Total Unfunded	\$2,000,000

OPERATING BUDGET IMPACT

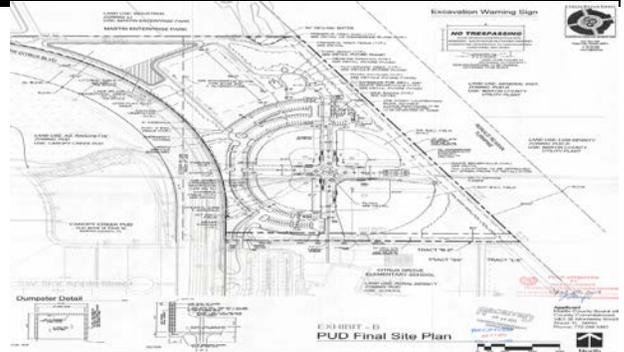
None

Citrus Grove Community Park

Category Concurrency
CIP Rating Score 84
Project Number TBD
Location Palm City
District 5

Project Limits Multipurpose Field

Related Projects None
Lead Dept/Division Parks and Recreation



DESCRIPTION

With the proposed removal of the multipurpose field at Charlie Leighton Park to provide better utilization of waterfront property, a multipurpose field is requested at Citrus Grove Community Park to serve the community need in Palm City for multipurpose field space. The layout for the field will follow the previously approved Citrus Grove Community Park master plan. The current tasks identified for this project include, design fees, permitting, landscaping, additional field lights, field equipment such as goals, irrigation, athletic materials and maintenance equipment, etc. for an athletic field addition at Citrus Grove Community Park.

BACKGROUND

Citrus Grove Park is approximately 16.5 acres and which includes previously permitted expansion up to 26.05 acres. Of the total acreage, 16.5 is active acreage, while 9.55 is passive acreage. This park is adjacent to and share an entrance with Citrus Grove Elementary School. The current phase of the park is roughly two years old. There is currently a second phase for the park that is already master planned and includes a multipurpose field. The park presently has four baseball fields, four batting cages, as well as concession and restroom facilities. Currently, Martin County North Little League is the primary user of this park.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design & Permitting	\$60,000								\$60,000
Construction	\$1,300,000								\$1,300,000
Expenditure Total	\$1,360,000	\$0	\$1,360,000						
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	\$0								
Revenue Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Unfunded \$1,360,000

OPERATING BUDGET IMPACT

None

Martin County Golf Course Renovations

Category	Concurrency
CIP Rating Score	84
Project Number	9913
Location	Martin County Golf Course
District	2
Project Limits	Martin County Golf Course
Related Projects	N/A
Lead Dept/Division	Parks and Recreation



DESCRIPTION

Over the past 2 years the Martin County Golf Course has been operating under the Parks and Recreation Department and requires a 9% subsidy as of FY17. The course outsources all maintenance, pro-shop and golf lesson operations and uses 2 FTE's to operate the 365 day course. Studies by the National Golf Foundation and CB Richard Ellis on the golf course future are under review of the BOCC appointed Golf Course Advisory Committee to provide recommendations of the future golf course planning.

Martin County Golf Course is a 300 acre, 36-hole public golf course owned and operated by Martin County. The 50 year old golf course requires significant infrastructure repair of pathways, buildings, fairways, greens, etc. The Master Plan cost for the golf course can range from 7 - 10 million dollars depending on the final outcome.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities. BOCC decision to close the building and the report by the National Golf Foundation have led to this assignment.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	\$650,000			\$650,000					
Construction	\$10,000,000								\$10,000,000
Expenditure Total	\$10,650,000	\$0	\$0	\$650,000	\$0	\$0	\$0	\$0	\$10,000,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Sales Tax Balance	\$268,000			\$268,000					
Ad Valorem	\$382,000			\$382,000					
Revenue Total	\$650,000	\$0	\$0	\$650,000	\$0	\$0	\$0	\$0	\$0

Total Unfunded \$10,000,000

OPERATING BUDGET IMPACT

The golf course is currently setup as an enterprise fund under the County operation. It is anticipated that expenditures will need an ad valorem supplement until the course is stabilized.

Halpatiokee Regional Park (Kayak Center)

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Stuart
District	4
Project Limits	Kayak Center
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

Kayak Center located at Halpatiokee Regional Park in need of renovations for safety, ADA and aesthetics. The current tasks identified for this project include, design fees, permitting, rehabilitation of Kayak Center facility including restrooms, replacement of dock / boat ramp, landscaping, addition of ADA accessible pathways and maintenance equipment, etc. for renovations to the Kayak Center at Halpatiokee Regional Park.

BACKGROUND

Facility had been operated under a lease agreement since August 2002 and was extended through August of 2012. Since that time, the same company has occupied and made monthly rental payments to Martin County during this overholding period. The lease as written did not contain language in regards to required capital improvements or renovations. This facility and kayaking program will be put out to RFP when improvements are made to maximize use of the facility and grow program.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers (Vendors) to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	\$250,000			\$250,000					
Expenditure Total	\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$250,000			\$250,000					
Revenue Total	\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0

Total Unfunded \$0

OPERATING BUDGET IMPACT

None

Indiantown Service Area Parks

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Indiantown
District	3 & 5
Project Limits	Timer Powers Park, Big Mound Park, Post Family Park, Booker Park
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

Timer Powers Park, Big Mound Park, Post Family Park and Booker Park are in need of a regional master plan to address concerns in amenities, repairs and trends within Parks and Recreation. The community has shown a need for better rectangular field space, futsal and event space. Many amenities at these locations are dated, underutilized or identified as an area that may have better usage. A design workshop is required to begin the process of master planning the amenity renovations and possible redevelopment of these parks in the Indiantown community. The current tasks identified for this project include, consulting and design fees, permitting, and other future improvements as named in a regional parks master plan document.

Big Mound Park is approximately 21.6 acres. This entire park is considered “active acreage”. The park contains three baseball fields as well as a batting cage, two basketball courts, a soccer field, and a multi-use or football field. There is a concession building and a recreation building, that includes childcare facilities, located on site. The park contains some of the only sports facility in the area and caters to the surrounding community in Indiantown. Booker Park is approximately 5.88 acres. This entire park is considered “active acreage”. It is a neighborhood park that consists of two baseball fields, a basketball court, and playground. The baseball fields have a large outfield that is often used as a soccer field by park users. Post Family Park is approximately 8.3 acres. This entire park is considered “active acreage”. The park has two tennis courts, two racquetball courts, two basketball courts, a playground and a skate park. The tennis courts and skate park are very underutilized. There are also picnic shelters and a gazebo on site as well as restroom facilities. The public library is located adjacent to this park. Timer Powers Park is approximately 38.2 acres. Of the park’s total acreage, 36.08 is active acreage, while 2.12 is passive acreage. This park hosts rodeos and there is both a covered and uncovered arena on site. The maintenance shed at this park is a repurposed barn making for a unique atmosphere. There is a caretaker residence and a community center on site that can be rented out to the public for weddings and events. The park also offers a playground, an amphitheater, a boat ramp with canal access, and open space for free play. These parks are within the Indiantown CRA and improvements are needed based on the CRA Plan.

PROJECT ORIGINATION Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Preliminary Master Plan	\$100,000								\$100,000
Construction	\$5,000,000								\$5,000,000
Expenditure Total	\$5,100,000	\$0	\$5,100,000						
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	\$0								
Revenue Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Unfunded									\$5,100,000

OPERATING BUDGET IMPACT

None

Jensen Beach Improvements

Category Concurrency
CIP Rating Score 84
Project Number 2012A
Location Jensen Beach
District 1

Project Limits Recreational amenities, parking, lights, security, etc.

Related Projects N/A
Lead Dept/Division Parks and Recreation



DESCRIPTION

The primary objective of this program is to improve the overall amenity conditions and improve the overall security at Jensen Beach. This CIP provides for the improvement the parking lot (sea turtle friendly lights) landscaping and its infrastructure, parking lot resurfacing, pavilion replacements, sidewalk repair, Sand Dune Cafe interior (ac, flooring), exterior storage, amenity improvements, etc.).

BACKGROUND

Jensen Beach is the most highly visited beach in Martin County with annual attendance of 500,000. Jensen Beach has not seen any major improvements since 2007 (after the Major Hurricanes). In 2016, the Sand Dune Café was modernized, the public restroom was renovated and the deck was resurfaced.

PROJECT ORIGATION Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design & Permitting	\$50,000								\$50,000
Construction	\$250,000								\$250,000
Expenditure Total	\$300,000	\$0	\$300,000						
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Unfunded									\$300,000

OPERATING BUDGET IMPACT

None

Langford Park

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Jensen Beach
District	1
Project Limits	Langford Park
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

This facility is in need of an individual park master plan to address concerns in amenities, repairs and trends within Parks and Recreation. This park shows severe discoloring from irrigation water which shows a need to a new well. The walkways and fencing need addressed as well. There is a large need for restrooms and the skate park and reinvigorating the Log Cabin to address current trends. A design charrette is required to begin the process of master planning the redevelopment of Langford Park. The current tasks identified for this project include consulting and design fees, permitting, restroom fabrication, utility hook up, well location selection and drilling, and other future improvements as named in an individual park master plan document.

BACKGROUND

Langford Park is approximately 22.67 acres and is located at the intersection of NE Dixie Hwy and NE Arch St. This entire park is considered “active acreage”. This is a community park with four baseball fields, five tennis courts, a basketball court, four racket ball courts, a sand volleyball court, a playground, a concession stand, and a skate park (Pat Mark Rio-Jensen Skatepark) as well as a senior center, a community center (Vince Bocchino Community Center) and sheltered picnic areas with grills. This park is within the Rio CRA and improvements are needed based on the CRA Plan. TIF funds are pending approval from the Rio CRA. The Rio Civic Club has fundraised over \$29,000 to fund the addition of restrooms at the Pat Mark Rio-Jensen Skatepark.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Preliminary Master Plan	\$100,000								\$100,000
Construction - Skate Park Restroom	\$100,000			\$100,000					
Construction - Park	\$1,500,000								\$1,500,000
Expenditure Total	\$1,700,000	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$1,600,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$41,000			\$41,000					
Donation	\$29,000			\$29,000					
TIF	\$30,000			\$30,000					
Revenue Total	\$100,000	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
Total Unfunded									\$1,600,000

OPERATING BUDGET IMPACT

None

LCpl Justin Wilson Memorial Park

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Palm City
District	5
Project Limits	athletic fields and amenities
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

This facility is in need of an individual park master plan to address concerns in amenities, repairs and trends within Parks and Recreation. A design charrette is required to begin the process of master planning the redevelopment of LCpl Justin Wilson Memorial Park. Current issues of concern include a vacant caretaker residence, ADA accessibility to soccer fields, lack of parking, batting cages, concession and restroom repairs, segmentation of park, park is on septic and the area will see sewer services in 2021, underutilized amenities, drainage and failing equipment such as bleachers. The current tasks identified for this project include, consulting and design fees, permitting and other future improvements as named in an individual park master plan document.

BACKGROUND

LCpl Justin Wilson Memorial Park is approximately 59.5 acres and was formerly known as Palm City Park. Of this park's total acreage, 29.85 is active acreage, while 29.65 is passive acreage. This large park contains athletic facilities including: four baseball fields, one basketball court, four tennis courts, a sand volleyball court, four racquetball courts, and a soccer field. This park also offers adult fitness equipment, a playground, a wooden boardwalk, a concession stand and sheltered picnic areas. The park has bathroom facilities and a caretaker residence on site that is no longer in use. The boardwalk crosses over wetlands and offers a nice view of the natural scenery. The park is "home" to both softball and soccer youth sports providers and has a history of a lack of parking facilities.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Preliminary Master Plan	\$100,000								\$100,000
Construction	\$4,000,000								\$4,000,000
Expenditure Total	\$4,100,000	\$0	\$4,100,000						
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	\$0								
Revenue Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Unfunded \$4,100,000

OPERATING BUDGET IMPACT

None

Pineapple Park

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Jensen Beach
District	1
 Project Limits	 athletic fields and amenities
 Related Projects	 None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

The existing multi-use fields at Pineapple Park are in need of regrading to address the drainage issues. An additional 3 multi-use fields are requested. The layout for fields will follow the previously approved Pineapple Park master plan. Two of these multi-use fields will replace the proposed football fields and the other multi-use field will be placed as previously approved in the plan. The Master Plan also calls for parking landscaping improvements. The current tasks identified for this project include, design fees, permitting, landscaping, additional field lights, field equipment such as goals, irrigation, athletic materials and maintenance equipment, etc. for athletic field additions at Pineapple Park.

BACKGROUND

Pineapple Park currently has two large multi-use fields which are primarily used for soccer and is home to the Jensen Beach Youth Soccer Club. Soccer is currently the largest youth sport in Martin County with over 1,800 children registered County-Wide. When adding all rectangular field sports, that number jumps to over 4,200 children in soccer, football, lacrosse, kickball and more within Martin County. The current fields are prone to drainage issues which halts available play and practice times available to the public.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers (Youth Sports Providers) to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Preliminary Master Plan	\$50,000								\$50,000
Construction	\$3,555,000								\$3,555,000
Expenditure Total	\$3,605,000	\$0	\$3,605,000						
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	\$0								
Revenue Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Unfunded									\$3,605,000

OPERATING BUDGET IMPACT

None

Phipps Park Campground Renovation

Category	Concurrency
CIP Rating Score	84
Project Number	2102
Location	Phipps Park
District	4
Project Limits	Phipps Park campground
Related Projects	N/A
Lead Dept/Division	Parks and Recreation



DESCRIPTION

Phipps Park is a 60 acre recreational campground with RV sites and primitive tent camping. A site plan is being developed to improve services to the old RV sites and services, including but not limited to: septic to sewer conversion (with assistance from the Water Utilities Department), Wi-Fi, 60 amp RV electrical service, paved roads, stabilized shore line, enhanced RV sites to include a concrete pad, small shelter, fire ring and grill.

BACKGROUND

The project will add full service RV camping, rent-a-tent, corporate/group camping, greenway trail, campsite docking, improved boat launch, fishing areas, hiking trails, restroom/shower buildings, day use playground, Resident Caretaker/RV check-in store, transient day use dock and picnic areas.

PROJECT ORIGATION Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

Park is on a septic system, FPL services are unreliable, and were left over from a former FEMA site, the shoreline is not stable, roadway is worn, all campsites are worn out, buildings are structurally unsafe. A modernized campground would generate significant net revenue and economic impact to the County.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	\$220,000	\$186,000		\$34,000	\$0	\$0	\$0	\$0	\$0
Construction	\$4,300,000	\$0		\$4,300,000	\$0	\$0	\$0	\$0	\$0
Expenditure Total	\$4,520,000	\$186,000	\$0	\$4,334,000	\$0	\$0	\$0	\$0	\$0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$190,000	\$57,000	\$133,000						
Grant	\$717,000		\$367,000	\$350,000					
Impact Fees	\$459,750	\$129,000	\$330,750						
Utilities Sewer	\$250,000		\$250,000						
State of Florida Sewer Match	\$250,000			\$250,000					
Debt Service	\$2,653,250			\$2,653,250					
Revenue Total	\$4,520,000	\$186,000	\$1,080,750	\$3,253,250	\$0	\$0	\$0	\$0	\$0

Total Unfunded \$0

OPERATING BUDGET IMPACT

It is estimated that a modernized destination campground with 60 new electric sites and 11 platform tents will net more than \$300,000 in revenue.

Sandsprit Park

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Stuart
District	2
Project Limits	Park amenities
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

This facility is in need of an individual park master plan to address concerns in amenities, repairs and trends within Parks and Recreation. A design charette is required to begin the process of master planning the redevelopment of Sandsprit Park. Current issues of concern include a lack of parking, ADA pathways to pavilions and aging amenities. The current tasks identified for this project include, consulting and design fees, permitting and other future improvements as named in an individual park master plan document.

BACKGROUND

Sandsprit Park is approximately 15.3 acres. This entire park is considered “active acreage”. This park is located on the water and has boat ramps and several docks. There is a playground and picnic shelters with grills that can be used for gatherings. Parking is provided for both boat trailers and regular vehicles. With such a high usage of the boat ramp, more boat trailer parking would be beneficial.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design and Permitting	\$100,000								\$100,000
Construction	\$1,000,000								\$1,000,000
Expenditure Total	\$1,100,000	\$0	\$1,100,000						
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	\$0								
Revenue Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Unfunded									\$1,100,000

OPERATING BUDGET IMPACT

None

Stuart Beach Improvements

Category Concurrency
CIP Rating Score 84
Project Number 2012A
Location Stuart Beach
District 1

Project Limits Parking areas, restroom and concession building at Stuart Beach

Related Projects N/A
Lead Dept/Division Parks and Recreation



DESCRIPTION

The primary objective of this program is to increase the LOS of beach parking and meet the Florida Communities Trust (FCT) requirement to develop the property. Level of service is 9 parking spaces per 1000 residents. A master site plan is currently under development and will be broken into 3 phases. Phase 1A: Increase parking on FCT property (\$385,000); Phase 1B: Demolish old maintenance building and install 40 parking spaces (\$467,000); Phase 2 and 3: Relocate the public restroom, fiber/wifi, concession and lifeguard amenities as close to the beach as allowed by the comprehensive plan (\$3,160,000).

BACKGROUND

Beach parking level of service with the projected population needs to be addressed. Stuart beach has many older amenities that need to be repaired. The old maintenance complex has been abandoned by Parks Operations and will be demolished and replaced by 40 parking spaces. The concession lease is expired and now operates month to month. The concession building is 33 years old and is in poor condition and has had minimal capital improvements.

PROJECT ORIGINATION Levels of Service/Comprehensive Plan Requirements

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design & Permitting	\$80,000	\$80,000							
Construction	\$4,012,000			\$852,000					\$3,160,000
Expenditure Total	\$4,092,000	\$80,000	\$0	\$852,000	\$0	\$0	\$0	\$0	\$3,160,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$141,000		\$75,000	\$66,000					
Beach Impact Fees	\$1,408,000	\$80,000	\$428,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$450,000
Bed Tax	\$193,000		\$193,000						
Revenue Total	\$1,742,000	\$80,000	\$696,000	\$156,000	\$90,000	\$90,000	\$90,000	\$90,000	\$450,000
								Total Unfunded	\$2,350,000

OPERATING BUDGET IMPACT

None

William G. "Doc" Myers Park

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Hobe Sound
District	3
Project Limits	Athletic Fields
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

Convert a rarely used baseball field at William G. "Doc" Myers Park into multiple multi-use fields that may be used for soccer, football, flag football and lacrosse. Also make additional park improvements in order to allow for more park use based on current trends to include upgraded batting cages, restroom improvements, bullpen for remaining triangular field, parking lot lighting, multi-use trail and playground. The current tasks identified for this project include, design fees, permitting, playground equipment, perimeter multi-use trail, batting cages, bullpen, fencing, additional field lights and parking lot lights, field equipment such as goals, irrigation, athletic materials and maintenance equipment, etc. of an athletic field conversion at William G. "Doc" Myers Park.

BACKGROUND

William G. "Doc" Myers Park currently has the equivalent of three multi-use fields which are primarily used for soccer and is home to the Hobe Sound Youth Soccer Club. Soccer is currently the largest youth sport in Martin County with over 1,800 children registered County-Wide. When adding all rectangular field sports, that number jumps to over 4,200 children in soccer, football, lacrosse, kickball and more within Martin County. The two triangular ballfields were used 54 times in a year period showing underutilization.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.2 - Expand greenways, bike paths and trails and connectivity, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers (Youth Sports Providers) to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design and Permitting	\$50,000			\$50,000					
Construction	\$400,000				\$400,000				
Expenditure Total	\$450,000	\$0	\$0	\$50,000	\$400,000	\$0	\$0	\$0	\$0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Active Parkland Impact Fees	\$450,000			\$50,000	\$400,000				
Revenue Total	\$450,000	\$0	\$0	\$50,000	\$400,000	\$0	\$0	\$0	\$0

Total Unfunded \$0

OPERATING BUDGET IMPACT

None

Wojcieszak Park

Category	Concurrency
CIP Rating Score	84
Project Number	TBD
Location	Port Salerno
District	4
Project Limits	athletic fields and amenities
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

This facility is in need of an individual park master plan to address concerns in amenities, repairs and trends within Parks and Recreation. A design charette is required to begin the process of master planning the redevelopment of Wojcieszak Park. The current tasks identified for this project include, consulting and design fees, permitting and other future improvements as named in an individual park master plan document.

BACKGROUND

Wojcieszak Park is approximately 12.19 acres. This entire park is considered “active acreage”. This park is located adjacent to Port Salerno Elementary School. The park has two tennis courts, three baseball fields, two skinned practice fields, batting cages, a playground and six racquetball courts. There are restroom facilities and a concession stand located here as well as a caretaker residence.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Preliminary Master Plan	\$100,000								\$100,000
Construction	\$700,000								\$700,000
Expenditure Total	\$800,000	\$0	\$800,000						
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
	\$0								
Revenue Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

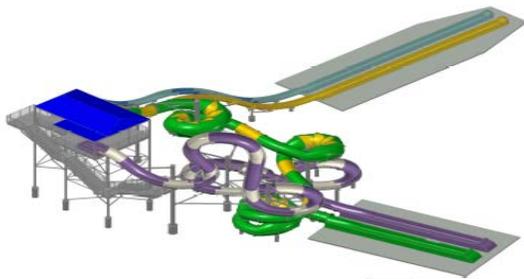
Total Unfunded \$800,000

OPERATING BUDGET IMPACT

None

Sailfish Splash Waterpark Improvements

Category	Concurrency
CIP Rating Score	58
Project Number	2058A
Location	Sailfish Splash Waterpark
District	2
Project Limits	Sailfish Splash Waterpark Master Site Plan
Related Projects	N/A
Lead Dept/Division	Parks and Recreation



DESCRIPTION

Sailfish Splash Waterpark has been operating since March 2012. Sailfish Splash will be in its sixth (6th) year of operations in 2017. The facility has successfully generated revenue in excess of operating expenses since its inception, however in FY16 the facilities net operating gain was \$10,000. The facility has also generated significant economic impact, community programs and community outreach since 2012 at an estimated \$10,000,000.

BACKGROUND

The Master Site plan is currently underway and accurate cost estimates will be provided. This proposed expansion for Sailfish Splash Waterpark would require funding to design a 40 foot tower that can accommodate up to four water rides which can be phased in over the years. The remaining slides can be added in later years. The Master Site plan also includes a separate Dive Well with support facilities (weight room, 25 yard pool, etc.) that could be developed to host International and Collegiate Diving events including, water polo, synchronized swimming and expanded Winter Collegiate training.

PROJECT ORIGATION

Master Plans

An analysis of demographics at the Sailfish Splash Waterpark shows a decline in overall attendance. Expanding a water ride that attracts families will help the facility increase the overall attendance and revenue while providing a new attraction to market. Expanding a water ride that attracts teens and families will help the facility increase the overall attendance and revenue while providing a new attraction to market. The Master Site plan will also plan in a separate dive tower to attract international and collegiate swim teams to create an economic impact for Martin County. Projected Cost of Master Plan with a 4 story tower: Phase 1A: Dive Well and Facilities: \$5,000,000, Phase 1B: Bowl and Speed Slide: \$2,000,000, Phase 2: Raft and Speed Slide: \$1,100,000, Phase 3: Flow Rider: \$2,200,000

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	\$155,099	\$155,099							
Construction & Permitting	\$10,300,000								\$10,300,000
Expenditure Total	\$10,455,099	\$155,099	\$0	\$0	\$0	\$0	\$0	\$0	\$10,300,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Active Impact Fees	\$199,999	\$155,099	\$44,900						
Revenue Total	\$199,999	\$155,099	\$44,900	\$0	\$0	\$0	\$0	\$0	\$0

Total Unfunded \$10,255,100

OPERATING BUDGET IMPACT

The impact on the operating budget is to have waterpark fees cover all costs. Waterpark fees would cover the Dive Well operating expenses similar to the current model.

Indian RiverSide Park

Category	Concurrency
CIP Rating Score	70
Project Number	TBD
Location	Jensen Beach
District	1
Project Limits	Indian Riverside Park
Related Projects	None
Lead Dept/Division	Parks and Recreation



DESCRIPTION

1. Purchase and install a canopy over the amphitheater stage to protect equipment for concerts. (Estimated: \$60,000)
2. Build a family bath house next to the interactive fountain for families/children \$175,000)
3. Complete phase IV and V of the boardwalk and parking for the North (Estimated: \$475,000) 4.
4. Repurpose downstairs of the Frances Langford dockside Pavillion to include a bride and groom dressing rooms. Design for breakfast and lunch cafe or meeting space (Estimated - \$500,000) 5.
5. Pave North Parking Lot (Estimated - \$150,000)

Indian RiverSide Park has over 100,000 patrons participating annually in passive and active recreation activities that utilize the parks facilities and amenities. The IRSP master site plan was last revised in 2011. Phase IV of the master plan remains incomplete and phase V has not been started. In addition, public feedback from the Parks Master plan addresses the need for additional amenities in the park including a family restroom near the fountain, a canopy to cover the amphitheater stage, food and beverage concession/meeting space and a bride and grooms dressing room for the Frances Langford dockside pavilion.

PROJECT ORIGINATION Infrastructure Needs

JUSTIFICATION

This project is in line with Goal 1 – Maintain and Improve Facilities, Objective 1.1 - Maintain and improve existing facilities, Objective 1.3 - Develop additional recreation opportunities, Objective 1.5 - Develop individual park master plans, Objective 1.7 - Continue to improve ADA accessibility at all facilities, Objective 1.8 - Upgrade convenience and customer service amenities to existing facilities, Goal 3 - Continue to Improve Program and Service Delivery, Objective 3.1 - Explore opportunities to increase recreational opportunities based on demand and trend, Objective 3.3 - Work with other service providers to develop programs and services to meet demand and trends.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design & Permitting	\$60,000								\$60,000
Construction	\$1,360,000			\$60,000					\$1,300,000
Expenditure Total	\$1,420,000	\$0		\$60,000	\$0	\$0	\$0	\$0	\$1,360,000
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Ad Valorem	\$60,000			\$60,000					
Revenue Total	\$60,000	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0
								Total Unfunded	\$1,360,000

OPERATING BUDGET IMPACT

None

FY18 CAPITAL IMPROVEMENT PLAN



PUBLIC BUILDINGS

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Public Buildings Fixed Asset Replacement Budget (FARB)

Category Non-concurrency
CIP Rating Score 67
Project Number 2142G
Location Countywide
District Countywide

Project Limits Countywide

Related Projects N/A
Lead Dept/Division General Services/Capital Projects
Year Project Initiated



DESCRIPTION

The list of buildings to be included in this FARB are attached. The FARB priorities are as follows: Priority 1 is building envelope repair, and this includes windows, walls, doors, and roofing. Priority 2 is HVAC equipment. Priority 3 is life safety/security. Priority 4 is interior systems and finishes, including floors, painting, plumbing, cabinetry, and electrical. Priority 5 is parking lots/drainage, lighting, and curbing. Priority 6 is landscaping.

BACKGROUND

This amount was increased in FY15 from \$504,729 to \$969,064 to reflect a replacement cost of between \$1.00 and \$2.00 a sq ft depending on the type and usage of the building. Some buildings operate 5 days a week and some buildings operate 24/7. Capital replacement costs vary due to usage.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

This budget is for the replacement of building components that have reached their useful life prior to failure. This project intends to establish a comprehensive scheduled replacement of major components in the governmental buildings in Martin County.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	11,844,865			1,039,208	1,070,384	1,102,496	1,135,571	1,169,638	6,327,569
Expenditure Total	11,844,865	0	0	1,039,208	1,070,384	1,102,496	1,135,571	1,169,638	6,327,569
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
ADA Fines	121,621			10,609	10,927	11,255	11,593	11,941	65,296
Ad Valorem	11,723,245			1,028,599	1,059,457	1,091,241	1,123,978	1,157,697	6,262,273
Revenue Total	11,844,865	0	0	1,039,208	1,070,384	1,102,496	1,135,571	1,169,638	6,327,569

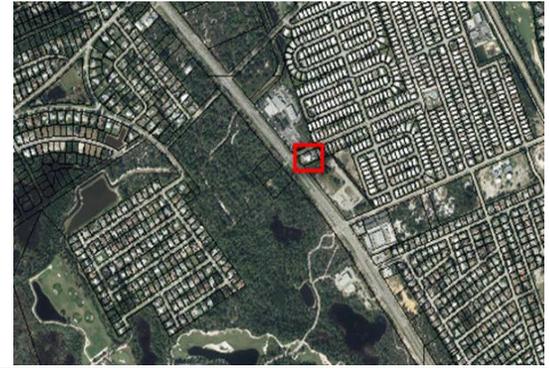
Total Unfunded 0

OPERATING BUDGET IMPACT

No Operating Impact

Fire Rescue/Ridgeway Fire Station #33

Category Non-concurrency
CIP Rating Score 28
Project Number 7038
Location Hobe Sound
District 3



Project Limits

Related Projects N/A
Lead Dept/Division FRD/GSD
Year Project Initiated 2017



DESCRIPTION

Relocation and construction of fire station 33 in the Seabranh/Ridgeway corridor. The existing location is not adequate to accommodate needed upgrades to the existing building. The General Services Department recommended relocation and new building construction as opposed to renovating the existing structure. The County has conducted an analysis of all County-owned real estate which resulted in a confirmation of that recommendation. The structure will be built to a 50 year life expectancy standard.

BACKGROUND

The Ridgeway Fire Station #33 project first appeared in the FY07 CIP as a major renovation to be completed in FY15/16 for design/construction. In FY08, the project was moved for completion in FY14/15 and remained there until FY10 when it was pushed back to FY15/16. In FY11 the project was pushed back to FY16/17 with a plan to begin collecting impact fees in FY12. In FY12 the project was pushed back to FY20/21 with impact fees beginning collections in FY12. In FY13 the project was pushed back to FY21/22 and moved up to FY19/20 in FY14. In FY15 due to rapidly deteriorating conditions, the project was moved forward to FY16 for design and construction beginning in FY17. Finally in FY16 the project was pushed back to FY17 for design and construction.

PROJECT ORIGATION

Health/Safety Concerns

JUSTIFICATION

As a result of the county real estate analysis conducted in 2015, it was determined that the existing station footprint would not be adequate to accommodate the needed upgrades to the kitchen, interior space, living quarters, and bay area.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	0								
Construction	2,000,000			2,000,000					
Expenditure Total	2,000,000	0	0	2,000,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Debt Service	1,430,000			1,430,000					
Impact Fee	570,000		570,000						
Revenue Total	2,000,000	0	570,000	1,430,000	0	0	0	0	0
Total Unfunded									0

OPERATING BUDGET IMPACT

Estimated annual building maintenance cost: \$9,000

Public Safety Training Facility

Category Non-concurrency
CIP Rating Score 13
Project Number 7042
Location Not Determined
District Not Determined

Project Limits

Related Projects
Lead Dept/Division FRD/GSD



DESCRIPTION

This is a plan for the design and construction of a fixed training facility to be used for Fire Rescue Operations and other County Departments' training needs. The proposed site would incorporate a burn building, training classroom, storage site, training offices, driving course, and smaller training sites for vehicle extrication, special operations and tactical training. The four (4) story Class A burn structure will include simulators for forcible entry, search and rescue operations, and other tactical operations required to train firefighters in safe and effective operations. The 3,000 square foot training building will include two classrooms, with storage and office space for training personnel to operate. The driving course will include a 4 acre asphalt range for emergency vehicle operators training and an opportunity to designate an area for additional vehicle safety courses for all County Departments.

BACKGROUND

The Public Safety Training Facility first appeared as an unfunded project in the FY2012 CIP with design/construction to be completed in FY20/21 and it remained there in the FY13 plan. In FY14, the project was moved forward to FY16 for design, and construction to begin phase I in FY17. Ambulance transport fees were allocated as the funding source with collections to begin in FY14 in the amount of \$400,000 annually until the project completion in FY19 at a total cost of \$2,400,000. The plan remained unchanged through FY15. In FY16, due to site location challenges, the project was pushed back to FY17 and subsequently removed from the CIP. Several sites have been researched for construction including the landfill, airport, and Martin Downs Utilities property.

PROJECT ORIGATION Health/Safety Concerns

JUSTIFICATION

The facility will enhance the County's ability to provide more realistic training situations to employees. Per Florida Statute 69A-62.021 which outlines the minimum requirements for a firefighter employer comprehensive safety and health program: *Each firefighter employer shall provide training and education for all firefighters and supervisory personnel commensurate with those duties and functions that such firefighters and supervisory personnel are expected to perform. Such training and education shall be provided to firefighters and supervisory personnel before they perform any emergency activities or other activities requiring such training. Supervisory personnel shall be provided with training and education which is more comprehensive than that provided to the general firefighters.*

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	150,000				150,000				
Construction	1,850,000				1,250,000		600,000		
Equipment	400,000				200,000	200,000			
Expenditure Total	2,400,000	0		0	1,600,000	200,000	600,000	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Fire Rescue Impact Fee	269,000		269,000						
Debt Service	2,131,000			2,131,000					
Revenue Total	2,400,000	0	269,000	2,131,000	0	0	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

- Estimated annual building maintenance cost: \$9,000
- Estimated annual operating cost including gas/electric/water utilities, waste removal, landscape maintenance: \$34,000
- Estimated cost of 1 live fire training evolution at Indian River State College: \$120,077
- Estimated cost of 1 multi-company training evolution at Indian River State College: \$103,607

FY18 CAPITAL IMPROVEMENT PLAN



SOLID WASTE

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Landfill Roadway

Category	Non-concurrency
CIP Rating Score	43
Project Number	4004
Location	Palm City
District	Countywide
Project Limits	Martin County Landfill / Transfer Facility
Related Projects	
Lead Dept/Division	Solid Waste
Year Project Initiated	Approved during FY15 CIP Workshop



DESCRIPTION

Repair and resurface asphalt and concrete roadway throughout the Transfer Station and closed landfill site.



BACKGROUND

These roadways receive heavy traffic and are in need of repair to reduce wear on equipment.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The roads throughout the landfill develop dips and potholes from the heavy vehicles which cause undue wear on equipment. Keeping the roadways resurfaced helps minimize the wear on the equipment which extends the equipment's useful life.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design								
Land								
Construction	300,000	200,000		100,000				
Expenditure Total	300,000	200,000	0	100,000	0	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Solid Waste Fees	300,000	200,000		100,000				
Revenue Total	300,000	200,000		100,000				

Total Unfunded 0

OPERATING BUDGET IMPACT

Reduction in equipment maintenance costs.

Transfer Station Equipment

Category Non-concurrency
CIP Rating Score 40
Project Number 4958
Location Palm City
District Countywide

Project Limits Martin County Landfill / Transfer Facility

Related Projects
Lead Dept/Division Solid Waste
Year Project Initiated On-going



DESCRIPTION

Replacement of heavy equipment at Martin County Solid Waste Facilities.



BACKGROUND

Projected replacement costs are based on historical records and FDOT replacement standards.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Equipment is replaced as it approaches the end of its useful life. The equipment is required to maintain permit compliance at the Solid Waste Facilities.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design								
Land								
Equipment	4,075,000		200,000	400,000	450,000	400,000	335,000	2,290,000
Expenditure Total	4,075,000		200,000	400,000	450,000	400,000	335,000	2,290,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Solid Waste Fees	4,075,000		200,000	400,000	450,000	400,000	335,000	2,290,000
Revenue Total	4,075,000		200,000	400,000	450,000	400,000	335,000	2,290,000

Total Unfunded 0

OPERATING BUDGET IMPACT

New equipment decreases maintenance costs which can exceed \$100,000 per year.

FY 2018 Solid Waste Equipment Replacement Schedule - CIP 4958

Name of Equipment	Year	ID #	2014	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
277DSkid Steer w/attachment	2015	59277									90,000			
Tractor w/ attachments	2015	59279												
Tanker 6000 Gal.	2015	59147										85,000		
336F Hydraulic Excavator	2015	58747										450,000		
Roll-off Truck	2015	58619												
962K Loader	2014	58696								400,000				
Truck Tractor	2014	58213									165,000			
330DL Hydraulic Excavator	2013	58117							450,000					
962K Loader (MT)	2012	57755					400,000							
Tanker 6000 Gal.	2012	58070						80,000						
D6K2 Dozer	2012	57841									200,000			
336F Hydraulic Excavator	2016	CIP	165,000											
Truck Tractor	2011	56656						160,000						
JCB 940 Forklift	2009	56221						95,000						
IT 62H Loader	2008	55581			400,000									
962M Loader	2017												450,000	
330DL Hydraulic Excavator	2007	54657				450,000								
Water Truck	2018		350,000											
Fuel Truck	2018			200,000										
10-Year Total	4,075,000		Total	515,000	200,000	400,000	450,000	400,000	335,000	450,000	400,000	455,000	535,000	450,000

Transfer Station Floor Replacement

Category Non-concurrency
CIP Rating Score 39
Project Number 4001
Location Palm City
District Countywide

Project Limits Martin County Landfill / Transfer Facility

Related Projects
Lead Dept/Division Solid Waste
Year Project Initiated Approved during FY10 CIP Workshop



DESCRIPTION
 Rehabilitation of the transfer station tipping floor.

BACKGROUND

The tipping floor is a normal wear item that requires replacement periodically. A yearly assessment is done on the floor to determine if replacement is needed. In FY13 the southern portion of the concrete tipping floor was replaced with silica fume concrete. In FY18 the remaining floor will go through the same assessment process.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Replacement of the floor enhances the life of the asset and also decreases the risk of potential accidents associated with the condition of the floor.

Expenditures	Total	To Date	Funded					Untunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design								
Land								
Construction	394,538	94,538	150,000					150,000
Expenditure Total	394,538	94,538	150,000	0	0	0	0	150,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Solid Waste Fees	394,538	94,538	150,000					150,000
Revenue Total	394,538	94,538	150,000					150,000

Total Untunded 0

OPERATING BUDGET IMPACT

There is no impact to the operating budget and replacement is more of a safety factor.

Transfer Station Scale Replacement

Category Non-concurrency
CIP Rating Score 30
Project Number 4009
Location Palm City
District Countywide

Project Limits Martin County Landfill / Transfer Facility

Related Projects
Lead Dept/Division Solid Waste
Year Project Initiated Approved at the FY17 CIP Workshop



DESCRIPTION

Replacement of the truck scales at the Transfer Station.

BACKGROUND

The Transfer Station is in need of replacement of both of the scales. One scale is proposed to be replaced in FY 19 and the other scale replaced in FY 20.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Replacement of the truck scales helps keeps maintenance costs down and increases reliability.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design								
Land								
Construction	160,000			80,000	80,000			
Expenditure Total	160,000		0	80,000	80,000	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Solid Waste Fees	160,000			80,000	80,000			
Revenue Total	160,000		0	80,000	80,000	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

There will be a reduction in maintenance costs for repairs, however the scales will still need to be calibrated and verified on a regular basis.

Flare Replacement

Category	Non-concurrency
CIP Rating Score	30
Project Number	4012
Location	Palm City
District	Countywide
Project Limits	Martin County Landfill / Transfer Facility
Related Projects	
Lead Dept/Division	Solid Waste
Year Project Initiated	Proposed for FY18 CIP Workshop



DESCRIPTION

Replacement of existing on site flare and the Martin County Landfill/Transfer Station.

BACKGROUND

Since the landfill was closed in 2005, the volume of methane gas has been steadily decreasing. The existing flare is sized for 2,000 cfm, which the landfill is not consistently producing. The existing flare will be replaced with a small sized flare, rated for 400 cfm.

PROJECT ORIGATION JUSTIFICATION

Infrastructure Needs

The existing flare is too large for the amount of methane produced at the landfill.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design								
Land								
Construction	210,000		210,000					
Expenditure Total	210,000		210,000	0	0	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Solid Waste Fees	210,000		210,000					
Revenue Total	210,000		210,000	0	0	0	0	0
Total Unfunded								0

OPERATING BUDGET IMPACT

There will be no impact to the Operating Budget.

FY18 CAPITAL IMPROVEMENT PLAN



UTILITIES

FY18 CAPITAL IMPROVEMENT PLAN



NON-CONCURRENCY PROJECTS

Bulk Chemical Storage Tank Replacement

Category Non-Concurrency
CIP Rating Score 64
Project Number 3141
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY17 CIP Workshop



DESCRIPTION

Replacement of the Bulk Chemical Storage Tanks at the North Water and Wastewater Treatment Plants, Tropical Farms Water and Wastewater Treatment Plants, and Dixie Park Sewer Pump Station.

BACKGROUND

Chemical storage tanks have a useful life that varies depending on location (direct sun exposure or not), material of construction, and chemicals being stored in the tanks. A complete list of chemical tanks and the proposed replacement time frames are shown on the detail sheet.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Tanks are proposed to be replaced prior to the end of their useful life and before failure occurs.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	2,668,550		506,600	182,100	95,550	127,200	255,500	1,501,600
Expenditure Total	2,668,550		506,600	182,100	95,550	127,200	255,500	1,501,600
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	2,668,550		506,600	182,100	95,550	127,200	255,500	1,501,600
Revenue Total	2,668,550	0	506,600	182,100	95,550	127,200	255,500	1,501,600
							Total Unfunded	0

OPERATING BUDGET IMPACT

There will be no impact to the operating budget.

FY 17 Long Term Chemical Storage Tank Replacement Schedule

Name of Tank(s)	Location	Size (Gallons)	Installation Date	Construction Material	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Sodium Hydroxide Storage Tank (odor scrubber)	Dixie Park Sewer Pump Station	1,400	1/1/1996	Polyethylene		\$21,000								
Sodium Hypochlorite Storage Tank (odor scrubber)	Dixie Park Sewer Pump Station	2,400	1/1/1996	Polyethylene		\$36,000								
Sulfuric Acid Bulk Storage Tank	North Water Treatment Plant	5,400	10/1/2009	Polyethylene		\$81,000								
Sulfuric Acid Day Tanks (2)	North Water Treatment Plant	220	1/1/1993	Polyethylene		\$6,600								
Sodium Hydroxide Bulk Storage Tanks (2)	North Water Treatment Plant	3,800	6/1/2013	Polyethylene				\$114,000						
Sodium Hydroxide Day Tanks (2)	North Water Treatment Plant	220	1/1/1993 & 1/1/2003	Polyethylene				\$13,200						
Anti-Scalant Day Tank (2)	North Water Treatment Plant	220	1/1/1993 & 1/1/2003	Polyethylene	\$6,600					\$6,600				
Ammonia Bulk Storage Tank	North Water Treatment Plant	1,000	11/1/2012	Steel					\$45,000					
RO Membranes Cleaning Tanks (2)	North Water Treatment Plant	1,500	1/1/1993	Fiberglass			\$22,500							
Sodium Hypochlorite Bulk Storage Tanks (3)	North Water Treatment Plant / Wastewater Treatment Plant	15,000	11/1/2006	Fiberglass	\$350,000									
Sodium Hydroxide Bulk Storage Tank	North Wastewater Treatment Plant (Odor Scrubber)	1,100	3/1/2015	Polyethylene									\$16,500	
Ferric Sulfate Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene									\$37,500	
Sulfuric Acid Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene									\$82,500	
Sodium Chlorite Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene									\$37,500	
Sodium Hydroxide Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene									\$82,500	
Sodium Nitrite Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene									\$82,500	
Sulfuric Acid Bulk Storage Tank	Tropical Farms Water Treatment Plant (Nanofiltration/Iron Treatment)	2,500	1/1/2013	Polyethylene					\$37,500					
Sulfuric Acid Day Tank	Tropical Farms Water Treatment Plant (Nanofiltration/Iron Treatment)	160	1/1/2015	Polyethylene									\$3,500	
Sulfuric Acid Bulk Storage Tanks (2)	Tropical Farms Water Treatment Plant (Reverse Osmosis)	4,150	12/1/2014	Polyethylene					\$124,500					
Sulfuric Acid Day Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis)	300	8/1/2008	Polyethylene					\$3,500					
Antiscalant Day Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis)	120	8/1/2008	Polyethylene			\$1,800							
Sodium Hypochlorite Bulk Storage Tanks (2)	Tropical Farms Water Treatment Plant (Reverse Osmosis)	3,900	5/1/2008	Foam Insulated Polyethylene	\$150,000									
Sodium Hydroxide Bulk Storage Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis & Nano)	12,000	5/1/2014	Insulated Steel							\$150,000			
Sodium Hydroxide Day Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis and Nano)	900	8/1/2008	Polyethylene			\$13,500							
Ammonia Bulk Storage Tank	Tropical Farms Water Treatment Plant	1,000	11/1/2012	Steel					\$45,000					
RO Membranes Cleaning Tanks (2)	Tropical Farms Water Treatment Plant (RO Plant)	3,000	1/1/2009	Fiberglass			\$45,000							
RO Membranes Cleaning Tanks (2)	Tropical Farms Water Treatment Plant (Nano Plant)	850	1/1/1995	Polyethylene			\$12,750							
Sodium Hypochlorite Bulk Storage Tanks (4)	Tropical Farms Wastewater Treatment Plant / Wastewater Treatment Plant	10,000	5/1/2005	Fiberglass										\$650,000
Sodium Hypochlorite Cleaning Tank (repl w/larger tank)	Tropical Farms Wastewater Treatment Plant	500		Polyethylene										\$30,000
Sodium Hydroxide (Odor Control)	Tropical Farms Wastewater Treatment Plant	2,000	5/1/2005	Fiberglass		\$30,000								
Sodium Hypochlorite (Odor Control)	Tropical Farms Wastewater Treatment Plant	500	5/1/2005	Fiberglass		\$7,500								
Sodium Hydroxide (Digester Odor Control)	Tropical Farms Wastewater Treatment Plant	1,500	8/1/2011	Fiberglass										
Ferric Sulfate Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene									\$37,500	
Sulfuric Acid Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene									\$82,500	
Sodium Chlorite Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene									\$37,500	
Sodium Hydroxide Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene									\$82,500	
Sodium Nitrite Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene									\$82,500	
10-Year Total			TOTAL	\$2,668,550	\$506,600	\$182,100	\$95,550	\$127,200	\$255,500	\$6,600	\$150,000	\$0	\$665,000	\$680,000

Capital Equipment Replacement

Category Non-concurrency
CIP Rating Score 55
Project Number 4957
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated On-going



DESCRIPTION

Replacement of heavy equipment in a public works environment (dump trucks, vac-con trucks, valve trucks, load bank testers, excavators, etc.).

BACKGROUND

Projected replacement costs are based on historical records and FDOT replacement standards.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Equipment is replaced as it approaches the end of its useful life.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Equipment	4,328,000		583,000	366,000	226,000	288,000	524,000	2,341,000
Expenditure Total	4,328,000		583,000	366,000	226,000	288,000	524,000	2,341,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	4,328,000		583,000	366,000	226,000	288,000	524,000	2,341,000
Revenue Total	4,328,000	0	583,000	366,000	226,000	288,000	524,000	2,341,000
							Total Unfunded	0

OPERATING BUDGET IMPACT

Reduced maintenance costs.

FY 2018 Utility Maintenance Equipment Replacement Schedule

Name of Equipment	Year	ID#	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
60SQ Generator (PEG09) 5024172	2002	23066	48000									
CJ4T 604Q Generator (PEG15) 1A9SS13281E547158	2003	26589	48,000									
Generator PEG17	1995	52351	48,000									
Generator PEG18	1995	52352	48,000									
40KW Generator (PEG19) 330727	1995	52355	48000									
4" Pump 1T9PH10116P634700	2006	53558										48000
125kw Generator well peg # 1		17567	100,000									
416D Backhoe	2001	19654	120,000									
Jet Track Drill/Sys	2007	54908										
50KW Generator (PEG20) 330635	2005	52354	48,000									
4" Pump 1T9PH10116P634700	2006	53555			48000							
4" Pump 1T9PH10156P634702	2006	53557			48000							
I Dump Truck	2002	26141		75000								
F550 Box Truck	2008	55468		55,000								
302 Mini Excavator	2010	56912		50,000								
XQ30 Generator (PEG11) 16MPF081551D028941	2005	52358		40,000								
4" Pump 1T9PH10196P634699	2006	53554		48,000								
4" Pump 1T9PH10136P634701	2006	53556		48,000								
Boom Truck	2007	54632			130,000							
valve Maintenance Body 57062	2011	57069	75000									
valve Truck	2011	57062		50,000								
CT60 Generator (EPG10) 1N9XG1520W2109095	2005	52356				48,000.00						
(PEG 38) LS 159 Model #8281760100 Serial # 2093719	2007					48,000.00						
(PEG 39) LS 163 Model #8281740100 Serial #2093817	2007					48,000.00						
(PEG 40) LS 171 Model #8281710100 Serial #2093681	2007					48,000.00						
(PEG 41) LS 172 Model #8281750100 Serial # 2093734	2007					48,000.00						
(PEG42) LS 177 Model #8281740100 Serial # 2093717	2007					48,000.00						
242B3 Skid Steer Loader CAT0242BESRS015000	2012	57409					55,000					
F-450 HD Dump Truck	2012	57745					85,000					
60KW Generator (Creekside)4WMK8DE188A005941	2008	55336					48,000					
60KW Generator (PEG57) VIN 5FTGE1220B1038027	2011	57174					48,000					
60KW Generator (PEG24) 4WMK8DE146A004332	2006	52980					48,000					
60KW Generator (PEG25) 4WMK8DE106A4330	2006	52981					48,000					
(PEG33) LS117 Model#8281410100 Serial #2093682	2007						48,000					
(PEG34) LS 119 Model #8281720100 Serial #2093691	2007						48,000					

FY 2018 Utility Maintenance Equipment Replacement Schedule

Name of Equipment	Year	ID#	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
(PEG 36) LS 121 Model #8281750100 Serial #2093735	2007						48,000					
(PEG 37) LS 155 Model #8281720100 Serial # 2093735	2007						48,000					
60KW Generator (PEG26) 4WMK8DE1X6A005078	2007	53740						48,000				
60KW Generator (PEG27) 4WMK8DE1X6A005077	2007	53741						48,000				
60KW Generator (PEG28) 4WMK8DE136A005083	2008	53742						48,000				
60KW Generator (PEG30) 4WMK8DE186A005080	2007	53743						48,000				
60KW Generator (PEG29) 4WMK8DE1X6A005081	2007	53744						48,000				
60KW Generator (PEG55) 1J9TF18259F402456	2010	56913						48,000				
8JSCE 8" Pump 1T9PH14218P634505	2008	55817						75,000				
(PEG 43) LS 178 Model # 8281730100 Serial # 2093705	2007							48,000				
(PEG 44) LS 205 Model #8281780100 Serial # 2093694	2007							48,000				
(PEG 45) LS 212 Model #8281780100 Serial # 2093693	2007							48,000				
(PEG 46) LS 213 Model #821690200 Serial # 2093650	2007							48,000				
(PEG 47) LS 718 Model # 8281690200 Serial # 2093649	2007							48,000				
Load Bank Tester VIN 16MPF13252D032222	2006	53696						40,000				
Load Bank Tester	2006	53771						55,000				
60Kw Generator (Well Peg5) 4WMK8DE137A005327	2007	53762							48,000			
60KW Generator (PEG32) 4WMK8DE157A005567	2007	54634							48,000			
60KW Generator (PEG56) 5FTGE1223B1037826	2011	57175							48,000			
60KW Generator (Well Peg 4) 4WNK8DE117A005326	2007	53761							48,000			
60KW Generator (PEG59) 5FTGE122XC1039896	2012	57470							48,000			
125KW Generator 4AGHU18226C040232	2006	53456							60,000			
Pump Truck	2013	58119							260,000			
60KW Generator (PEG31) 4WMK8DE116A005082	2007	53745								48,000		
60KW Generator (Well PEG3) 4WMK8DE267A005328	2007	53760								48,000		
135KW Generator (PEG50) 1J9TF20259F402121	2009	56346								65,000		
60KW Generator (PEG53) 1J9TF16249F402113	2009	56360								48,000		
(PEG 60) LS 377 Model #DSGHD-1201754 Serial # C120312536Spec A	2012									48,000		
(PEG 61) LS 442 Model #DSGHD-1201754 Serial #C120312537 SpecA	2012									48,000		
(PEG 62) LS 301 Model #DS00180D6RAK0574	2012									48,000		
60KW Generator (PEG54) 1J9TF18229F402088	2010	56384									48,000	
Pump 134	2013	57949									48,000	
Pump 135	2013	57950									48,000	
(PEG 49) LS 375 Model #SD0125-11117590200 Serial #2103242	2009										48,000	

FY 2018 Utility Maintenance Equipment Replacement Schedule

Name of Equipment		Year	ID#	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
PMD600SDT		2005	52881									490,000	
10-Year Total	4,328,000		Total	583,000	366,000	226,000	288,000	524,000	698,000	560,000	353,000	682,000	48,000

Lift Station Rehabilitation

Category	Non-concurrency
CIP Rating Score	49
Project Number	3524
Location	Countywide
District	Countywide
Project Limits	Countywide
Related Projects	
Lead Dept/Division	Utilities
Year Project Initiated	On-going



DESCRIPTION

Rehabilitation of existing lift stations to bring them up to Martin County Utilities current Minimum Construction Standards. This sheet also includes lift station pump replacement in various lift stations.

BACKGROUND

Rehabilitation of existing lift stations is an on-going effort. Martin County Utilities maintains a total of 392 lift stations.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Rehabilitation of lift stations brings older ones to current level of service according to Department specifications, which will minimize the risk of failures that result in sewage spills. Pump replacement is an on-going service to maintain reliability.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	4,000,000		400,000	400,000	400,000	400,000	400,000	2,000,000
Expenditure Total	4,000,000		400,000	400,000	400,000	400,000	400,000	2,000,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	4,000,000		400,000	400,000	400,000	400,000	400,000	2,000,000
Revenue Total	4,000,000	0	400,000	400,000	400,000	400,000	400,000	2,000,000
Total Unfunded								0

OPERATING BUDGET IMPACT

Current pump replacement cost is \$2,000 - \$5,000 per pump. If the pump is repairable, costs are \$800 - \$3,000 per pump. Rehabilitation to the lift station includes new pumps and controls which will not require replacement or repair for several years versus constant repair to existing pumps.

R.O. Membrane Replacement

Category Non-concurrency
CIP Rating Score 49
Project Number 3045
Location Countywide
District Countywide

Project Limits Tropical Farms and North Water Treatment Plants

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY05 CIP Workshop



DESCRIPTION

Replacement of the membranes on four existing reverse osmosis treatment trains at the Tropical Farms Water Treatment Plant in FY 19 and FY27. Replacement of the membranes on three existing reverse osmosis treatment trains at the North Water Treatment Plant in FY24.

BACKGROUND

Regular replacement of the reverse osmosis treatment unit membranes is necessary to improve overall efficiency and reliability. Existing membranes at the North Water Treatment Plant the membranes are 2 years old and at Tropical Farms are approximately 10 years old. The normal life cycle ranges from 5 to 8 years per the Southeast Desalination Association guidelines.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Project will improve system reliability and continue current level of service. The existing membranes at the Tropical Farms Water Treatment Plant are beyond their 3-year warranty period, beyond the normal life cycle of 5 to 8 years, and are inefficient and more costly to operate. The rejection of newer membranes also produces better water quality. Regular replacement of the reverse osmosis treatment unit membranes is necessary to improve the overall efficiency and reliability.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	2,975,000		0	1,100,000	0	0	0	1,875,000
Expenditure Total	2,975,000		0	1,100,000	0	0	0	1,875,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	2,975,000		0	1,100,000	0	0	0	1,875,000
Revenue Total	2,975,000	0	0	1,100,000	0	0	0	1,875,000
Total Unfunded							0	

OPERATING BUDGET IMPACT

With newer membranes, reliability is increased and it is anticipated that electrical bills will decrease also.

Sanitary Sewer Lining

Category Non-concurrency
CIP Rating Score 49
Project Number 3568
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY13 CIP Workshop



DESCRIPTION

Project to line existing sanitary sewers and restore manholes at strategic locations to reduce large amounts of infiltration and inflow (I/I).

BACKGROUND

During heavy rainfall events large amounts of rainfall runoff infiltrate the older portions of the County's sanitary sewer system. This project will be ongoing until infiltration and inflow (I/I) is reduced to an acceptable level. The department cleans and lines approximately 17,500 feet of sewer main per year on a continual basis. The department maintains 196 miles of gravity sanitary sewer mains.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Lining of sanitary sewers will improve system reliability and maintain the current level of service. The lining of existing sanitary sewers and manhole restoration will also reduce the infiltration and inflow (I/I) into the system, thereby reducing the peak flows to the wastewater treatment plants during rainfall events. Reduction of flows associated with rainfall also ensures adequate flow and pumping capacity is maintained in the system.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	7,500,000		750,000	750,000	750,000	750,000	750,000	3,750,000
Expenditure Total	7,500,000		750,000	750,000	750,000	750,000	750,000	3,750,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	7,500,000		750,000	750,000	750,000	750,000	750,000	3,750,000
Revenue Total	7,500,000	0	750,000	750,000	750,000	750,000	750,000	3,750,000
Total Unfunded								0

OPERATING BUDGET IMPACT

The reduction of infiltration and inflow (I/I) reduces flows to the systems lift stations and wastewater treatment plants, thereby reducing energy costs of pumping and treating the wastewater.

Watermain Replacement

Category Non-concurrency
CIP Rating Score 49
Project Number 3032
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY08 CIP Workshop



DESCRIPTION

Replacement of old and fragile water mains throughout the County's water system is being completed each fiscal year. In FY 19, the watermains in Stuart Yacht & Country Club (Fairway East) and South Sewalls Point (High Point and South Sewalls Point Road) are being proposed to be replaced.

BACKGROUND

Older mains throughout the County's system are constructed of fragile material. The mains at these locations are repeatedly breaking resulting in emergency callouts and boil water notices for the residences affected by the breaks.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Replacement of the old and fragile water mains will improve system reliability, continue current level of service, reduce the cost of maintenance, and reduce the number of boil water notices for residences. The South Sewalls Point work is being coordinated with improvements to the roadways / storm system in the area.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	8,100,000		100,000	4,000,000	500,000	500,000	500,000	2,500,000
Expenditure Total	8,100,000		100,000	4,000,000	500,000	500,000	500,000	2,500,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities Fees	4,000,000			4,000,000				
Utilities R&R	4,100,000		100,000		500,000	500,000	500,000	2,500,000
Revenue Total	8,100,000	0	100,000	4,000,000	500,000	500,000	500,000	2,500,000
Total Unfunded								0

OPERATING BUDGET IMPACT

Replacing specific area water mains that are being repeatedly repaired will reduce the number of breaks, call outs, and boil water notices.

Well and Pump Improvements

Category Non-concurrency
CIP Rating Score 43
Project Number 3023
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated On-going



DESCRIPTION

Repairs and improvements to existing wells and pumps to maintain facilities at peak efficiency.

BACKGROUND

The Department performs repairs to approximately six (6) wells and rehabilitates two (2) wells per year on an as-needed basis.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Repair and/or replacement of pumps keeps maintenance costs low and maintains reliability of adequate water supply when needed.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	1,000,000		100,000	100,000	100,000	100,000	100,000	500,000
Expenditure Total	1,000,000		100,000	100,000	100,000	100,000	100,000	500,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	1,000,000		100,000	100,000	100,000	100,000	100,000	500,000
Revenue Total	1,000,000	0	100,000	100,000	100,000	100,000	100,000	500,000
Total Unfunded								0

OPERATING BUDGET IMPACT

Reduction in overtime due to reduced call outs on failed equipment and an improvement in keeping an adequate supply of water to the customers.

Water Meter Automation Retrofit

Category	Non-concurrency
CIP Rating Score	40
Project Number	3124
Location	Countywide
District	Countywide
Project Limits	Countywide
Related Projects	
Lead Dept/Division	Utilities
Year Project Initiated	Approved during FY10 CIP Workshop



DESCRIPTION

Orderly replacement of older 5/8" manual read water meters to automatic read meters. Large master water meters (3 inches and larger) will also be replaced with automatic read meters with onsite calibration ports.

BACKGROUND

Implementation of this plan will result in average replacement age of 15 years for the meters, which is the expected lifespan of the automatic read meters being installed.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Replacing manual read water meters with automatic read water meters enhances the level of service to the customer and also reduces the testing of residential backflow devices. The replacement program also ensures that the age of the meters do not exceed the expected lifespan and results in higher accuracy meters and increased revenue.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	4,350,000		250,000	400,000	400,000	400,000	400,000	2,500,000
Expenditure Total	4,350,000		250,000	400,000	400,000	400,000	400,000	2,500,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	4,350,000		250,000	400,000	400,000	400,000	400,000	2,500,000
Revenue Total	4,350,000	0	250,000	400,000	400,000	400,000	400,000	2,500,000
Total Unfunded								0

OPERATING BUDGET IMPACT

There is no budget impact. The result of this program is providing a higher level of service to customers.

Hydrant Replacement

Category Non-concurrency
CIP Rating Score 39
Project Number 3047
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated On-going



DESCRIPTION

Replace older and obsolete fire hydrants on an annual basis.

BACKGROUND

The Department replaces approximately 50 fire hydrants per year on a continuous basis.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Replacement of hydrants maintains reliability for fire flow when needed.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	1,500,000		150,000	150,000	150,000	150,000	150,000	750,000
Expenditure Total	1,500,000		150,000	150,000	150,000	150,000	150,000	750,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	1,500,000		150,000	150,000	150,000	150,000	150,000	750,000
Revenue Total	1,500,000	0	150,000	150,000	150,000	150,000	150,000	750,000
Total Unfunded								0

OPERATING BUDGET IMPACT

There is no reduction in maintenance costs as all hydrants are inspected and maintained once or twice a year. This replacement program results in reliability and changing out the hydrant when it is found inoperable.

Indian River Drive Main Extensions

Category Non-concurrency
CIP Rating Score 38
Project Number 3029/3501
Location Jensen Beach
District One

Project Limits Indian River Drive from 4030 NE Indian River Drive north to the St. Lucie County line

Related Projects
Lead Dept/Division Utilities
Year Project Initiated 2009



DESCRIPTION

Extend approximately 5,094 linear feet of 8" water main and 3,550 linear feet of 4" wastewater force main along Indian River Drive from 4030 NE Indian River Drive north to the St. Lucie County line. Project also includes an additional connection of the proposed 8" water main to an existing 8" water main on NE Skyline Drive and 800 linear feet of 4" wastewater force main on NE Skyline Drive.

BACKGROUND

The existing water main and wastewater force main systems currently end near 4030 NE Indian River Drive and do not extend any further north.

PROJECT ORIGINATION

Commissioners

JUSTIFICATION

The extension of the water main and force main systems will bring the availability of Martin County water and wastewater facilities to the properties in the project area.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design									
Land									
Construction	1,300,000			1,300,000					
Expenditure Total	1,300,000	0		1,300,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Assessment	650,000			650,000					
CFC-Water	350,000			350,000					
CFC-Sewer	300,000			300,000					
Revenue Total	1,300,000	0	0	1,300,000	0	0	0	0	0

Total Unfunded

OPERATING BUDGET IMPACT

There will be an increase in costs associated with maintaining the new mains, fire hydrants, and valves.

Lift Station Telemetry

Category Non-concurrency
CIP Rating Score 37
Project Number 3533
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY05 CIP Workshop



DESCRIPTION

Upgrade all lift station telemetry from 800 megahertz to more current technology (digital cellphone) for the Supervisory Control and Data Acquisition (SCADA) remote terminal units to work in conjunction with new SCADA telemetry system, which will allow for multiple masters for redundancy.

BACKGROUND

The County's lift station telemetry system has upgraded a portion of the lift stations and the remaining lift stations are being proposed to be upgraded.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Replacement of the telemetry will reduce operating costs and provide a higher level of service as more stations are equipped with telemetry.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	1,028,000	0	180,000	112,000	112,000	112,000	112,000	400,000
Expenditure Total	1,028,000	0	180,000	112,000	112,000	112,000	112,000	400,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	1,028,000		180,000	112,000	112,000	112,000	112,000	400,000
Revenue Total	1,028,000	0	180,000	112,000	112,000	112,000	112,000	400,000
Total Unfunded								0

OPERATING BUDGET IMPACT

Reduction in costs of radios/telephones is \$4,400 per phone. This reduction allows the Department to equip more lift stations with telemetry at a lower cost.

North VFD and Electrical Replacement

Category Non-concurrency
CIP Rating Score 37
Project Number 3144
Location Jensen Beach
District One

Project Limits North Water Treatment Plant

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY17 CIP Workshop



DESCRIPTION



Existing variable frequency drives for the Jensen Beach Reverse Osmosis (RO) feed pumps will be replaced.

BACKGROUND

The current variable frequency drives of the RO Treatment Plant are approximately 20 years old and replacement parts and manufacturer support services have become difficult to obtain due to the advanced equipment age.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Replacement will improve system reliability and continue the current level of service.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	475,000			475,000				
Expenditure Total	475,000		0	475,000	0	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	475,000		0	475,000	0	0	0	0
Revenue Total	475,000	0	0	475,000	0	0	0	0
Total Unfunded								0

OPERATING BUDGET IMPACT

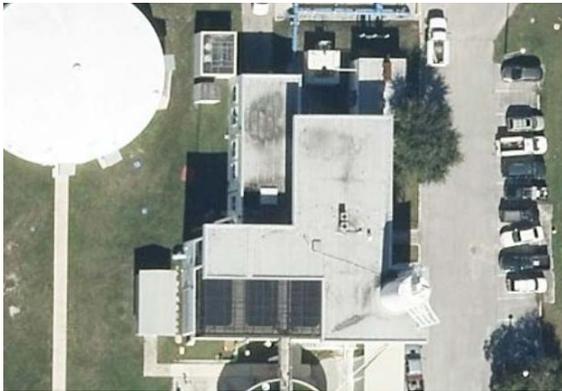
There will be reduced maintenance costs associated with the newer variable frequency drives.

NWTP Building Improvements

Category Non-concurrency
CIP Rating Score 37
Project Number 3024
Location Jensen Beach
District One

Project Limits North Water Treatment Plant

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY17 CIP Workshop



DESCRIPTION

In FY20 the roof will be replaced at the North Water Treatment Plant High Service Pump Building.

BACKGROUND

ROOF: The roof at the North Water Treatment Plant High Service Pump Building currently holds water which is resulting in the degradation of the roof.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

ROOF: The roof has been evaluated by staff and is in need of replacement. Replacement of the roof will ensure continuous operation of the facility.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	100,000				100,000			
Expenditure Total	100,000		0	0	100,000	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	100,000		0	0	100,000	0	0	0
Revenue Total	100,000	0	0	0	100,000	0	0	0
Total Unfunded							0	0

OPERATING BUDGET IMPACT

The roof replacement will provide a decrease in repair costs to the existing roof.

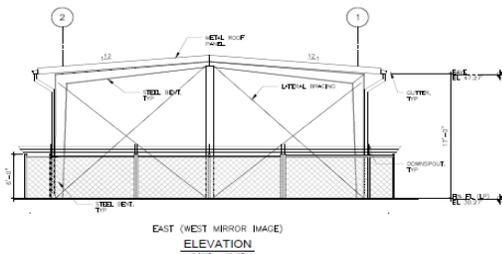
Emergency Generator Storage Building

Category	Non-concurrency
CIP Rating Score	33
Project Number	3148
Location	Countywide
District	Countywide
Project Limits	Countywide
Related Projects	
Lead Dept/Division	Utilities
Year Project Initiated	Proposed for FY18 Workshop



DESCRIPTION

Design and construct a new Utilities Maintenance Building (approximately 4,000 sf) at the Martin Downs Repump and Reclaimed Facility.



BACKGROUND

The emergency engine-generators and emergency auto-start vacuum assisted pumps are currently stored at multiple locations throughout Martin County.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The storage building will be used to store emergency engine-generators and emergency auto-start vacuum assisted pumps currently valued at over \$2,000,000.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design								
Land								
Construction	625,000	0		625,000				
Expenditure Total	625,000	0	0	625,000	0	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	625,000			625,000				
Revenue Total	625,000	0	0	625,000	0	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

There will be an increase to the operating budget associated with the new building.

Sand Filters Wastewater Plants

Category Non-concurrency
CIP Rating Score 33
Project Number 3609
Location Tropical Farms
District Four

Project Limits Tropical Farms Wastewater Treatment Plant

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY05 CIP Workshop



Murphy Road Bridge Watermain

Category Non-concurrency
CIP Rating Score 30
Project Number 3044
Location Palm City
District Five

Project Limits Murphy Road Bridge Over C-23 Canal

Related Projects Murphy Road Bridge Over C-23
Lead Dept/Division Utilities
Year Project Initiated Approved during FY13 CIP Workshop



DESCRIPTION

Design and construct a replacement section of 12-inch water main on the bridge on Murphy Road over the C-23 canal.

BACKGROUND

Replacement of the water main is to accommodate the proposed replacement of a bridge on Murphy Road over the C-23 canal. The existing 12-inch water main is supported from the existing bridge structure. Replacement of the bridge under County Engineering Department Project No. 105303 will require concurrent replacement of the existing water main.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Accommodation for a bridge replacement.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	210,000				210,000			
Expenditure Total	210,000		0	0	210,000	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	210,000		0	0	210,000	0	0	0
Revenue Total	210,000	0	0	0	210,000	0	0	0
Total Unfunded							0	

OPERATING BUDGET IMPACT

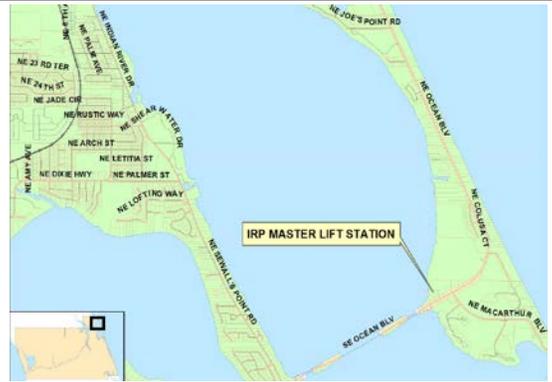
There is no savings or budget impact for this project. This is moving a water main for a bridge replacement being completed by Engineering.

Indian River Plantation Improvements

Category Non-concurrency
CIP Rating Score 28
Project Number 3547
Location Hutchinson Island
District One

Project Limits Indian River Plantation

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY17 CIP Workshop



DESCRIPTION

Addition of an access driveway and associated site improvements at Indian River Plantation. Automation of the on-site irrigation wells.

BACKGROUND

Access to the on site lift station is currently thru the Florida Oceanographic Center via a dirt roadway that limits access to larger vehicles. The new access driveway will provide access directly on site so that larger vehicles, in particular the vacuum truck, can safely access the lift station. Also, currently operations staff manually adjust the wells on site.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

Site Improvements will provide safer access to the existing lift station and automation of the irrigation wells will enable the operations staff to control the wells via the SCADA system providing reliability for the irrigation well operations.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design								
Land								
Construction	480,000			480,000				
Expenditure Total	480,000		0	480,000	0	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities Fees	480,000			480,000	0	0	0	0
Revenue Total	480,000	0	0	480,000	0	0	0	0

Total Unfunded 0

OPERATING BUDGET IMPACT

There will be an increase in costs associated with maintaining the access driveway and automation equipment.

North Reuse Pump Station

Category Non-concurrency
CIP Rating Score 27
Project Number 3149
Location Jensen Beach
District One

Project Limits North Wastewater Treatment Plant

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Proposed during the FY 18 CIP Workshop



DESCRIPTION

Replacement of the FLOWTRONEX Reclaimed Pump Station at the North Wastewater Treatment Facility.

BACKGROUND

The pump station provides irrigation quality reuse water to a pressured system in Jensen Beach.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

The station has reached the end of its' useful life and is in need of replacement.

Expenditures	Total	To Date		Funded					Unfunded
				FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design									
Land									
Construction	250,000			250,000					
Expenditure Total	250,000	0		250,000	0	0	0	0	0
Revenues	Total	To Date	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	250,000			250,000					
Revenue Total	250,000	0		250,000	0	0	0	0	0

Total Unfunded

OPERATING BUDGET IMPACT

There will be a slight reduction in maintenance costs associated with the pump station.

Loop Tie-ins

Category Non-Concurrency
CIP Rating Score 18
Project Number 3104/3588
Location Countywide
District Countywide

Project Limits Countywide

Related Projects
Lead Dept/Division Utilities
Year Project Initiated On-going



DESCRIPTION

Design, permit, and construct miscellaneous water mains and sewer force mains as needed to provide loop tie-ins at strategic locations.

BACKGROUND

Tie-ins are being provided at locations throughout the water main and sewer force main system. This project is completed on a continual basis.

PROJECT ORIGINATION

Infrastructure Needs

JUSTIFICATION

This project provides redundant water and sewer mains to provide increased reliability, increased redundancy, better water quality, and higher pressure to areas without adequate existing looping.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	2,500,000		250,000	250,000	250,000	250,000	250,000	1,250,000
Expenditure Total	2,500,000		250,000	250,000	250,000	250,000	250,000	1,250,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities CFC-Water	2,500,000		250,000	250,000	250,000	250,000	250,000	1,250,000
Utilities CFC-Sewer	2,500,000		250,000	250,000	250,000	250,000	250,000	1,250,000
Revenue Total	2,500,000	0	250,000	250,000	250,000	250,000	250,000	1,250,000
Total Unfunded								0

OPERATING BUDGET IMPACT

Estimated \$2,000 per year additional maintenance expense which includes televising lines and exercising valves.

North Plant Floridan Aquifer Well

Category Non-Concurrency
CIP Rating Score 18
Project Number 3017
Location Jensen Beach
District One

Project Limits North Water Treatment Plant

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY08 CIP Workshop



DESCRIPTION

Design and construct a fifth Floridan well and raw water main to reduce the demand on the four existing Floridan wells at the North Water Treatment Plant. Work will include drilling, wellhead, pumps, and raw water piping. Design will be in FY19 and construction in FY20. No increase in plant capacity.

BACKGROUND

Currently four Floridan wells supply three Reverse Osmosis Treatment Trains at the North Water Treatment Plant.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

The fifth Floridan well will reduce demand on the existing wells so the current level of service is maintained, prolong the life of the assets, and increase the sustainability of the raw water supply.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	250,000			250,000				
Construction	2,500,000				2,500,000			
Expenditure Total	2,750,000		0	250,000	2,500,000	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities Fees	2,750,000		0	250,000	2,500,000		0	0
Revenue Total	2,750,000	0	0	250,000	2,500,000	0	0	0
Total Unfunded							0	0

OPERATING BUDGET IMPACT

There will be additional maintenance costs associated with the additional well and equipment.

Tropical Farms Water Plant Scrubber Improvements

Category Non-concurrency
CIP Rating Score 15
Project Number 3143
Location Tropical Farms
District Four

Project Limits Tropical Farms Water Treatment Plant

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY17 CIP Workshop



DESCRIPTION

Replacement of degasifier intake screens with screened intake hoods, installation of blower supply and fresh air intake, and addition of chlorine to the first stage scrubber in FY 22.

BACKGROUND

An evaluation of scrubber performance was recently completed at the Tropical Farms Water Treatment Plant. As part of this evaluation several capital enhancements were identified that will improve hydrogen sulfide removal efficiency and reduce odors from the post-treatment system

PROJECT ORIGINATION

Complaints

JUSTIFICATION

Project will reduce odors at the plant thus minimizing odor complaints from residents. The previously implemented Biosolids improvements have significantly reduced complaints received for the facility.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	380,000		0				380,000	
Expenditure Total	380,000		0	0	0	0	380,000	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities R&R	380,000		0	0	0	0	380,000	
Revenue Total	380,000	0	0	0	0	0	380,000	0
Total Unfunded							0	

OPERATING BUDGET IMPACT

There is an increase in maintenance costs associated with the new equipment.

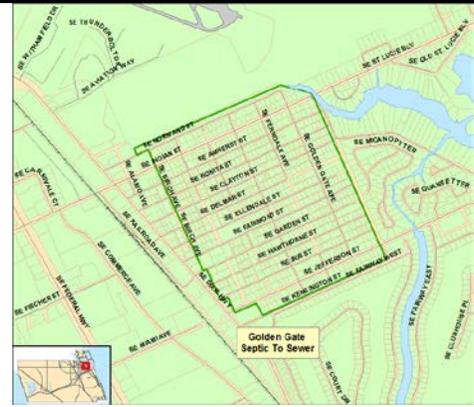
FY18 CAPITAL IMPROVEMENT PLAN



CONCURRENCY PROJECTS

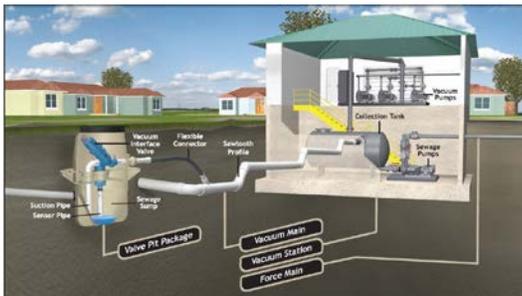
Golden Gate Septic to Sewer

Category	Concurrency
CIP Rating Score	75
Project Number	0806
Location	Golden Gate CRA
District	2
Project Limits	Golden Gate CRA
Related Projects	Roads - Golden Gate Neighborhood Restoration
Lead Dept/Division	Utilities
Year Project Initiated	2015



DESCRIPTION

Septic to sewer project using a vacuum assisted sewer system to serve 775 parcels in the Golden Gate neighborhood. Upon completion of the project the Martin County Engineering Department will overlay the roads. In the FY18 budget, Engineering CIP will include \$865,000 for road work component of this project. Total utilities and road work cost of the project is estimated at: \$9,850,000



BACKGROUND

The Martin County Board of County Commissioners approved a conceptual septic to sewer program on November 3, 2015 (Board Agenda Item 8C1). On March 29, 2016 the Board approved the project schedule (Board Agenda Item 8D1).

PROJECT ORIGINATION

Commissioners

JUSTIFICATION

The conceptual septic to sewer program approved by the Martin County Board of County Commissioners includes the Golden Gate septic to sewer project.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	8,985,000		8,985,000					
Expenditure Total	8,985,000		8,985,000	0				
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities Fees	1,970,000		1,970,000					
Assessment	7,015,000		7,015,000					
Revenue Total	8,985,000	0	8,985,000	0	0	0	0	0
Total Unfunded								0

OPERATING BUDGET IMPACT

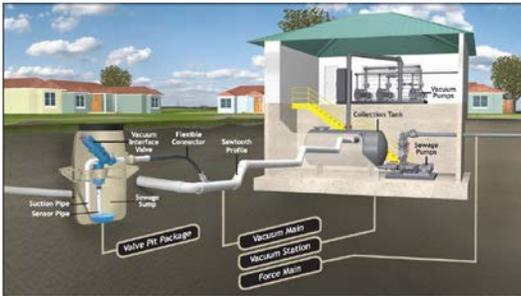
Operational expenses will be recovered from the monthly utility bills.

Old Palm City Septic to Sewer

Category Concurrency
CIP Rating Score 75
Project Number 0808
Location Old Palm City
District 5

Project Limits Old Palm City

Related Projects Roads- OPC Neighborhood Restoration
Lead Dept/Division Utilities



DESCRIPTION

Septic to sewer project using a vacuum assisted sewer system to serve 1,078 parcels and water system to serve 629 parcels in the Old Palm City neighborhood. Upon completion of the project the Martin County Engineering Department will overlay the roads. The overall project cost is estimated to be \$17,180,000. Of the amount \$16,030,000 is programmed into Utilities CIP while Engineering CIP will include \$1,150,000 for road work component of this project.

BACKGROUND

The Martin County Board of County Commissioners approved a conceptual septic to sewer program on November 3, 2015 (Board Agenda Item 8C1). On March 29, 2016 the Board approved the project schedule (Board Agenda Item 8D1).

PROJECT ORIGINATION

Commissioners

JUSTIFICATION

The conceptual septic to sewer program approved by the Martin County Board of County Commissioners includes the Old Palm City septic to sewer project.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Construction	16,030,000			16,030,000				
Expenditure Total	16,030,000			16,030,000				
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities Fees	3,206,000			3,206,000				
SRF Loan	2,456,106	0	0	2,456,106				
Assessment	10,367,894			10,367,894				
Revenue Total	16,030,000	0	0	16,030,000	0	0	0	0
Total Unfunded								0

OPERATING BUDGET IMPACT

Operational expenses will be recovered from the monthly utility bills.

Raw Water Main & Pump (MD-TF)

Category Concurrency
CIP Rating Score 43
Project Number 3055
Location Martin Downs & Tropical Farms
District Countywide

Project Limits Palm City and Stuart

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY14 CIP Workshop



DESCRIPTION

Construct approximately 40,000 feet of 12-inch raw water main from the existing Martin Downs wells to the Tropical Farms Water Treatment Plant including associated raw water booster pump stations as required. Design was completed in FY 17.

BACKGROUND

This former Martin Downs Water Treatment Plant and associated wells are no longer in use. The four active surficial aquifer wells on site are being proposed to be used for supply wells at the Tropical Farms Water Treatment Plant.

PROJECT ORIGATION

Master Plans

JUSTIFICATION

This project preserves the use of the former Martin Downs Water Plant water supply wells by piping them for use at the Tropical Farms Water Treatment Plant. This project will allow the County to forego construction of new wells in the sensitive Tropical Farms surficial aquifer area. The raw water quality in the wells at Martin Downs is of higher quality, more reliable, and provides more protection to the environment than the wells in Tropical Farms.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	650,000	650,000						
Construction	6,600,000		6,600,000					
Expenditure Total	7,250,000		6,600,000	0	0	0	0	0
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities Fees	7,250,000	650,000	6,600,000		0	0	0	0
Revenue Total	7,250,000	650,000	6,600,000	0	0	0	0	0
Total Unfunded							0	0

OPERATING BUDGET IMPACT

There will be an unknown increase in electricity to run the pump stations. Maintenance will also be increased as these pumps will be put in the schedule for routine checks.

Tropical Farms Water Plant

Category	Concurrency
CIP Rating Score	23
Project Number	3000
Location	Tropical Farms
District	Four
Project Limits	Tropical Farms Water Treatment Plant
Related Projects	
Lead Dept/Division	Utilities
Year Project Initiated	Approved during FY05 CIP Workshop



DESCRIPTION

The 6th and 7th Floridan wells with raw water mains will be designed in FY20 and one well will be constructed in FY21. Improvements to increase capacity to 20.55 million gallons per day will be designed in FY21 and constructed in FY 25. Build-out expansion to occur beyond the 10-year CIP.

BACKGROUND

The Martin County Comprehensive Plan requires commencement of design when plant flows reach 80% of permitted capacity, which is projected to occur in FY21, and commencement of construction when plant flows reach 90% of permitted capacity, which is projected to occur in FY25. As of December 2016, our water system plants have operated at maximum daily flows of 12.026 million gallons per day or 64% of current permitted plant capacity of 18.80 million gallons per day.

PROJECT ORIGATION

Master Plans

JUSTIFICATION

This project will keep the Utilities Department in compliance with the Comprehensive Plan and maintain the current level of service to customers. The additional wells will prolong the life of the current assets and provide increased sustainability of the water supply.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	1,080,000				680,000	400,000		
Land	200,000			200,000				
Construction	8,160,000					4,560,000		3,600,000
Expenditure Total	9,440,000		0	200,000	680,000	4,960,000	0	3,600,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities CFC	3,800,000			200,000				3,600,000
Utilities Fees	5,640,000				680,000	4,960,000		
Revenue Total	9,440,000	0	0	200,000	680,000	4,960,000	0	3,600,000

Total Unfunded 0

OPERATING BUDGET IMPACT

This is a requirement of the Comprehensive Plan when permitted capacity reaches a specific percentage in order to maintain the adopted level of service. The operating budget impact will be an increase in electricity (as yet unknown). Personnel are already in place.

Golden Gate Repump

Category Concurrency
CIP Rating Score 18
Project Number 3041
Location Golden Gate
District Two

Project Limits Golden Gate Repump Station

Related Projects
Lead Dept/Division Utilities
Year Project Initiated Approved during FY05 CIP Workshop



DESCRIPTION

Install a third variable speed high service pump at the Golden Gate Repump facility.

BACKGROUND

The third pump will match the capacity of the existing pumps and provide increased flows to the northern portion of the Utilities service area. The two existing high service pumps run in parallel for long durations every day. To insure reliable operations, a third standby pump will be installed.

PROJECT ORIGATION

Infrastructure Needs

JUSTIFICATION

Addition of a third high service pump will provide an increase in level of service, ensure reliability in the water system, and increase the useful life of the existing pumps.

Expenditures	Total	To Date	Funded					Unfunded
			FY18	FY19	FY20	FY21	FY22	FY23-FY27
Design	20,000						20,000	
Construction	216,000							216,000
Expenditure Total	236,000		0	0	0	0	20,000	216,000
Revenues	Total	Carryover	FY18	FY19	FY20	FY21	FY22	FY23-FY27
Utilities CFC	236,000		0	0	0	0	20,000	216,000
Revenue Total	236,000	0	0	0	0	0	20,000	216,000

Total Unfunded 0

OPERATING BUDGET IMPACT

Estimated \$19,800 additional electricity expense.



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ACCRUAL BASIS OF ACCOUNTING - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

AD VALOREM TAX - A tax levied in proportion to the value of the property against which it is levied. Commonly referred to as "property tax".

ADJUSTED FINAL MILLAGE - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority.

ADOPTED BUDGET - The financial plan of revenues and expenditures for a fiscal year as approved by the Board of County Commissioners.

AGGREGATE MILLAGE RATE - A rate obtained by dividing the sum of all ad valorem taxes levied by the Board of County Commissioners by the taxable value of the county or municipality. Expresses an average tax rate.

AMENDMENT - A change to an adopted budget, which may increase or decrease a fund total. The Board of County Commissioners must approve the change.

APPROPRIATION - A legal authorization granted by the Board of County Commissioners to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount, and as to the time when it may be expended.

ASSESSED VALUE - A value established by the County Property Appraiser for all or real personal property for use as a basis for levying property taxes.

AUDIT - An official inspection of an individual's or organization's accounts, typically by an independent body.

BALANCED BUDGET - Total appropriations are equal to total revenues.

BOARD OF COUNTY COMMISSIONERS - The governing body of Martin County consisting of five elected officials Countywide.

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond statement.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. The budget may be amended during the fiscal year by the Board of County Commissioners but only within the limitations specified by state statutes and/or administrative rules and regulations.

BUDGET ADJUSTMENT - A revision to the adopted budget occurring during the affected fiscal year as approved by the Board of County Commissioners via an amendment or a transfer.

BUDGET CALENDAR - The schedule of key dates involved in the process of adopting and executing an adopted budget.



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BUDGET DOCUMENT - The official written statement of the annual fiscal year financial plan for the County as presented by the County Administrator.

BUDGET HEARING - The public hearing conducted by the Board of County Commissioners to consider and adopt the annual budget.

BUDGET MESSAGE - A general discussion of the budget as presented in writing by the County Administrator to the Board of County Commissioners.

BUDGET TRANSFER - A transfer of appropriation or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.

COMMUNITY REDEVELOPMENT AGENCY – (CRA) The Martin County Board of County Commissioners serves as the CRA . The term CRA can also stand for Community Redevelopment Area. These are areas approved for revitalization.

CAPITAL EXPENDITURE – Expenditure of funds which results in the acquisition of or addition to, land, improvements to land, structures, initial furnishings and selected equipment, which would have an expected life of at least three years.

CAPITAL IMPROVEMENTS - Land, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment (including ambulances, fire apparatus, and library collections). Capital improvements have an expected life of at least three years.

CAPITAL IMPROVEMENT PLAN - (CIP) A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs. It sets forth each project or other contemplated expenditure and specifies the full resources estimated to be available to finance the projected expenditures.

CAPITAL OUTLAYS - Expenditures which result in the acquisition of, or addition to, fixed assets.

CAPITAL PROJECTS FUND – These funds account for the financial resources to be used for the acquisition and / or construction of major capital facilities, other than those financed by proprietary funds.

CONSTITUTIONAL OFFICERS - Elected County government officials other than members of the Board of County Commissioners. The Clerk of Circuit Court and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector are Constitutional Officers, so called because their positions are authorized in the State Constitution.

CONTINGENCY - A reserve of funds, which are set aside to provide for emergency or unanticipated expenditures during the fiscal year.

COUNTY ADMINISTRATOR - The Chief Executive Officer of the County appointed by the Board of County Commissioners.

DEBT SERVICE - Payments of principal and interest to bond holders. It also includes payments for paying agents, registrars, and escrow agents.



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DEBT SERVICE FUND – These funds are used to account for the accumulation of resources for, and the payment of, general long-term debt-principal, interest and other costs. These funds are also used for payment of other long-term debts, including notes, lease-purchase agreements, and installment purchase contracts.

DEPENDENT SPECIAL DISTRICT - A special district whose governing body or whose budget is established by the governing body of the County or municipality to which it is dependent, i.e., Municipal Service Taxing Unit (MSTU).

DEPRECIATION – The process of allocating in a systematic and rational manner the cost of a capital asset over the period of its useful life.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service.

ENTERPRISE FUND - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business enterprise, i.e., through user charges.

EXEMPTION - A reduction to the assessed value of property. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as the principal residence. There are other exemptions for disability, government owned and non-profit owned property.

EXPENDITURE - Decrease in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays.

FINAL MILLAGE - The tax rate adopted in the final public hearing.

FISCAL YEAR - A twelve-month period to which the annual operating budget applies, and at the end of which a government determines its financial position and the results of its operations. Martin County's fiscal year begins October 1 and ends September 30th of each year.

FIXED ASSET – a County-owned tangible piece of property used for governmental operations or programs with a useful life exceeding one year and value above of the Board approved threshold. Examples: land, buildings, and improvements other than buildings, machinery, and equipment.

FULL-TIME EQUIVALENT (F.T.E) - The number of approved positions equated to a full-time basis (e.g., two half-time positions equal one full-time equivalent position).

FUNCTION - Expenditure classification according to the principal purposes for which expenditures are made. Examples are public safety, public health, public welfare, etc.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. In governmental accounting, this term refers also to money left over in a fund from the previous fiscal year.



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GENERAL FUND - The primary operating fund of the County. Ad valorem taxes, licenses and fees, and other general revenues to provide countywide operations support this fund.

GENERAL OBLIGATION (GO) BOND - Debt that is secured by full faith and credit of government. Property taxes are the main revenue used to repay general obligation bonds, but if bondholders are not repaid, they have a legal claim against any revenue or asset of the government. In Florida, the issuance of GO bonds must be approved by voters in a referendum.

GOVERNMENTAL FUNDS - These funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

GRANT - A contribution of assets (usually cash) by one governmental unit or other organization to another made for a specified purpose.

HOMESTEAD EXEMPTION - A deduction from the taxable value of property permanently occupied by the owner in the State of Florida. The exemption is now \$25,000 for property owners who qualify.

IMPACT FEES - Charges imposed by local governments against new development. Such charges represent a total or partial reimbursement for the cost of additional facilities or services necessary as the result of the new development. Rather than imposing the cost of these additional facilities or services upon the general public, the purpose of impact fees is to shift the capital expense burden of growth from the general public to the developer and new residents.

INDEPENDENT TAXING DISTRICTS - Taxing districts that appear separately on the tax bill and are not under County control.

INTERFUND TRANSFERS - Budgeted amounts transferred from one governmental accounting fund to another for work or services provided.

INTERGOVERNMENTAL REVENUE - Revenue received from another governmental unit for a specific purpose.

INTERNAL SERVICE FUND - A governmental accounting fund used to account for the financing of goods/services provided by one County department to another on a cost reimbursement basis.

KIVA - A database program that identifies every property in the County and is used for permitting and information request tracking.

LEVEL OF SERVICE - An indicator of the extent or degree of service provided by, or proposed to be provided by, a facility. Level of service (LOS) indicates the capacity per unit of demand for a public facility.

LEVY - To impose taxes, special assessments, or service charges.

MANDATE - Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order, or that is required as a condition of aid.

MIL - The property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.



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MILLAGE RATE - A rate expressed in thousands. As used with ad valorem (property) taxes the rate expresses the dollars of tax per one thousand dollars of taxable values.

MISSION STATEMENT - Describes the overall broad purpose of an entity to which all efforts are directed. A mission statement describes general purposes and values, states the overall reason for existence in terms of results, and shows direction.

MODIFIED ACCRUAL BASIS OF ACCOUNTING - Under the modified accrual basis revenues are recorded when available and measurable. Expenditures are recorded when the services or goods are received and the related liabilities are incurred.

MUNICIPAL SERVICES TAXING UNIT (MSTU) - A special taxing unit established by an ordinance of the Board of County Commissioners, which allows for levying taxes on properties benefiting from specific services in defined geographic areas such as fire rescue, parks, road and stormwater maintenance.

NET BONDED DEBT – Self-supporting and General Obligation debt less any sinking funds and reserves.

NET DEBT - All debt less any sinking funds and reserves.

NET DIRECT DEBT - Debt for which the County has pledged its' "full faith and credit" less self-supporting (enterprise) debt and debt of overlapping jurisdictions.

PERFORMANCE MEASURES - A unit of measurement used in decision making that will ultimately improve the performance of an entity.

PERSONAL SERVICES - Costs related to compensating employees. This includes salaries, wages, and fringe benefit costs.

PROPRIETARY FUND – These funds consist of enterprise funds and internal service funds.

RESERVE - An amount set aside, consistent with statutory authority that can subsequently be appropriated to meet unexpected needs.

REVENUE - Funds that the government receives as income. These receipts can include tax payments, grants, service charges, interest earnings, and intergovernmental payments.

REVENUE BONDS - Bonds usually sold for constructing a capital project that will produce revenue for the governmental unit issuing the bonds. The revenue is used to pay for the principal and interest of the bond.

ROLLED BACK RATE - The millage rate that would generate the same ad valorem tax revenue as generated the previous year, excluding changes in taxable valuation resulting from new construction, annexation, or de-annexation. If the proposed aggregate millage rate exceeds the aggregate rollback rate, then by law, the advertisement for the public hearings to adopt the millage must state the percentage by which the rollback rate exceeds the percentage of the proposed tax increase.



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SPECIAL ASSESSMENT - A compulsory levy imposed on certain properties to defray part, or all, of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUND - These funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes.

STATUTE - A written law enacted by a duly organized and constituted legislative body.

TIF - Tax Increment Financing used to improve and revitalize neighborhoods.

TAX RATE - The amount of tax stated in terms of a unit of the tax base; for example, 5 mills equals 5 dollars per thousand of taxable value.

TAX ROLL - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) each year.

TAX YEAR - The calendar year in which ad valorem property taxes are levied to finance the ensuing fiscal year budget. For example, the tax roll for the 2000 calendar year would be used to compute the ad valorem taxes levied for the FY 2000/01 budget.

TAXABLE VALUE - The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed, if the owner uses the property as the principle residence. There are also exemptions for disability, government-owned, and non-profit-owned property.

TECHNOLOGY INVESTMENT PLAN - (TIP) Martin County's plan to consolidate all technology investments into one document for review and consideration. The TIP is a three year plan which is approved by the Board.

TENTATIVE MILLAGE - The tax rate adopted at the first public hearing of a taxing agency. Under state law, the agency may reduce but not increase the tentative millage during the final budget hearing.

TRIM NOTICE - "Truth Rate In Millage", a tentative tax notice sent to all property owners to provide information reflecting tentatively adopted millage rates.

TRUST FUND - These funds are used to account for assets held by a government in a trustee capacity and do not involve measurement of results of operations. They are generally limited to instances where legally mandated or where a formal legal trustee relationship exists.

TRUTH IN MILLAGE LAW - Also called the TRIM bill. A 1980 law enacted by the Florida legislature that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

UNINCORPORATED AREA - That portion of the County that is not within the boundaries of any municipality.

USER FEES - The payment of a fee for direct receipt of a public service by the benefiting party.



ACRONYMS

ADA – Americans with Disabilities Act

ATCT – Air Traffic Control Tower

ATIS – Automatic Terminal Information System

C&D – Construction and Demolition

AutoCAD – Design/drafting development management applications

BASE - Baseline

CAFR – Comprehensive Annual Financial Report

CBN – Community Broadband Network

CCR – Consumer Confidence Report

CDBG – Community Development Block Grant

CERP – Comprehensive Everglades Restoration Plan

CERT – Community Emergency Response Team

CGMP – Comprehensive Growth Management Plan

CIE – Capital Improvement Element

CIP – Capital Improvement Plan

CLOE – Current Level of Effort

CLOS – Current Level of Service

COA – Council on Aging

CPI – Consumer Price Index

CRA – Community Redevelopment Area/Agency

DEP – Department of Environment Protection

DRC – Development Review Committee

DSA – Department Specific Applications

DSL – Digital Subscriber Line



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EAS – Enterprise Applications

EMS – Emergency Medical Services

EOC – Emergency Operations Center

EPA – Environmental Protection Agency

ESRI – Environmental Systems Research Institute, an international supplier of GIS

FAA – Federal Aviation Administration

FDEP – Florida Department of Environmental Protection

FDOT – Federal Department of Transportation

FEMA – Federal Emergency Management Agency

FPL – Florida Power & Light

FTE – Full Time Equivalent

FYN – Florida Yards and Neighborhoods

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Global Imaging Systems

GPS – Global Positioning Systems

HAP – HAPHousing™ trademark for a federal program providing affordable houses

HCRA – Health Care Responsibilities Act

HIPPA – Health Insurance Portability and Accountability Act of 1996

HUD – Housing and Urban Development

IAFF – International Association of Fire Fighters

IAQ – Indoor Air Quality

IPSSMA – Infor Public Sector Service and Maintenance Agreement

JOTC – Juvenile Offender Training Camp



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JPA – Joint Participation Agreement

LAN – Local Area Networking

LiDAR – Light Detection and Ranging, remote sensing method used to examine the surface of the Earth

LDR – Land Development Regulation

LOS – Level of Service

LPA – Local Planning Agency

MGD – Million Gallons per Day

MILE – Martin County Institute for Lifelong Educational Learning

Mobile CAD – Mobile Computer Aided Dispatch

MPO – Metropolitan Planning Organization

MSTU – Municipal Services Taxing Unit

MSW – Municipal Solid Waste

MS4 – Municipal Separate Storm Sewer Systems (US EPA)

NFPA – National Fire Protection Association

NFIP – National Flood Insurance Program

NPDES – National Pollution Discharge Elimination System

NRPA – National Recreation and Parks Association

OCLC – Online Computer Library Center (worldwide library catalog)

ODTUG – Oracle Development Tools User Group

OPEB – Other Post- Employment Benefits

ORCA – Ocean Research and Conservation Association

PAMP – Preserve Area Management Plan

PBX – Private Branch Exchange

PSC – Public Safety Complex

PTO – Paid Time Off



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REP – Radiological Emergency Planning

RO – Reverse Osmosis

RSVP – Retired Senior Volunteer Program

SCADA – Supervisor Control & Data Acquisition

SFWMD – South Florida Water Management District

SHIP – State Housing Initiative Program

SSN – Shared Services Network

STA – Stormwater Treatment Areas

SWIM – Surface Water Improvement Management

SWIM MM – Swim Meet Manager

TERT – Technical Extrication Team

TIP – Technology Investment Plan

URISA – Urban and Regional Information Systems Association

VIMS – Veteran Information Management System

WAN – Wide Area Networking