



Employee you are nominating: _____ Date: _____
 Your name: _____ Department: _____

What did you spot?

Check the applicable category

Goes the extra mile. Goes beyond the standard expectation of providing superior service to the public.

Creates lasting customer experiences. Creates a connection with the public and maintains positive relationships.

Preserves a professional image. Projects a positive outlook, attitude, and image during interactions with the public.

Does the right thing. Takes actions taken with the integrity of the organization in mind and demonstrates ethical decision making.

Increases overall performance. Found efficient ways to save time, eliminate waste, conserve taxpayer dollars, or improve the County's financial position.

Makes significant contributions. Takes steps to boost morale in the organization, improve relationships, and makes positive impressions.

Serves as an educator and communicator. Shares information and helps coach and teach other employees.

Demonstrates excellence. Takes pride in the quality of work and inspires others to do their best work. Demonstrates a supportive commitment to effective team building.

Teamwork and collaboration. Collaborates and cooperates with coworkers and thinks of the team. Willing to step into another role to help a coworker and assist those in need.

Thinks big and thinks forward. A trailblazer who thinks of growth and change and is inspired by challenges and possibilities.

Strives for betterment. Seeks new opportunities to learn, grow, and develop skills to better the team, division, or department.

Looks ahead and anticipates. Takes initiative to solve problems before they happen and is proactive in finding solutions. Increases the administrative or operational efficiency of a work group, division, or department.

Write a brief explanation describing why you are nominating the employee