

Nomination Form

Employee you are nominating:	Date:
Your name:	Department:

What did you spot?

Check the applicable category

Awareness and Vigilance: Continuously scans surroundings for potential hazards. Recognizes the risk of injury or property damage and takes proactive steps to address these issues. Demonstrates a high level of attention to safety hazards, signs, and warnings.

Compliance with Safety Procedures: Follows safety guidelines and procedures established by the department, including those outlined in manufacture instructions, safety manual, and during safety training sessions. Consistently plans tasks carefully and avoids shortcuts.

Commitment to Defensive Driving: Adheres to defensive driving practices. Conducts a pre-trip walkaround, wears seat belt, avoids distractions, maintains a safe following distance, is aware of blind spots, uses proper backing techniques, and signals effectively. Shows patience and caution in difficult driving conditions.

Looks ahead and anticipates. Takes initiative to identify hazards and solve problems before an accident or incident occurs. Is always proactive in identifying hazards and openly suggesting potential solutions.

Preventative Maintenance: Conducts regular inspections of work areas, vehicles, equipment, tools, and machinery to detect and prevent malfunctions and accidents. Reports any issues for correction or future replacement.

Demonstrates Commitment to Safety: Maintains focus during task completion and avoids distractions. Exercises caution when performing tasks requiring high concentration. Exemplifies safe behavior and encourages others to work safely.

Maintaining Cleanliness and Order: Keeps the workspace clean and free of clutter. Ensures walkways are clear of obstacles, debris, spills, water, grease, oil, and other hazards. Maintains and stores materials, inventory, tools, and equipment properly to avoid hazards and prevent injuries.

Safety Techniques and Practices: Employs proper lifting techniques to prevent back injuries and avoid injury from twisting while lifting. Adopts ergonomic practices in daily tasks to organize the work area for optimal posture and reduce repetitive movements. Alternates tasks efficiently to avoid repetitive injuries.

Lead by Example: A co-worker who acts as a mentor and guide to others. They demonstrate a safety-focused approach, encouraging others to adopt and maintain safe behaviors and practices in the workplace.

Reporting Hazards: Promptly reports any potential hazards, unsafe conditions, or safety incidents to their supervisor or designated safety personnel and offers preventive measures for consideration.

Write a brief explanation describing why you are nominating the employee