Florida Energy Conservation Code

Mandatory Duct Inspection Certification for HVAC Change-Out

Hover over form fields for instructions.

Instructions for submission: Upload completed form to Accela Citizen Access (ACA) Portal using this link or email to permitting@martin.fl.us

For use when part of the duct and/or HVAC system has been replaced (Section 402.4.1.2 & FS 553.912)

Property Information

Owner	Property street address	City	ZIP Code

Project Information

Contractor	Jurisdiction city	Permit number	Final inspection

Certification

I certify that I have inspected the duct work associated with the HVAC unit referenced by the permit listed above and found it complies with the requirements of Section 402.4.2 as indicated below.

- ☐ Where needed, the existing ducts have been sealed using reinforced mastic or code-approved equivalent
- ☐ Ducts are located within conditioned space (Section 402.4.1.2 exception 1)
- ☐ The joints or seams are already sealed with fabric and mastic (Section 402.4.1.2 exception 2)
- ☐ System was tested (see below) and repairs were made as necessary (Section 402.4.1.2 exception 3)

Signature & date

Contractor license number _____

I certify I have tested the replaced air distribution system(s) referenced by the permit listed above at a pressure differential of 50 Pascals (0.2 in. w.c.).

Signature & date

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