

SCHEDULE OF FINES, FEES AND OTHER USER CHARGES

Effective June 5, 2024

The Purpose of this schedule is to list all fees charged for library services.

To help ensure that materials are available for all residents, the Library charges fees for overdue, damaged, and lost materials. Overdue fees are charged with the intention of encouraging the timely return of library materials. For lost or damaged items, fees may be assessed to cover the material and labor costs of repairing or replacing the items. Fees may also be assessed for special services that result in additional costs for the Library.

The Library Director will maintain a fee schedule for all Library fees and charges.

Materials including Sales Tax		
3D Printing	10 cents/gram	
Button Maker Kit	\$1.50 for 10 buttons	
CD-RW	\$1.25 each	
Computer Printing	B&W: 10 cents/page Color: \$1.00 /page	
DVD-RW	\$1.50 each	
Earbuds	\$1.50 each	
Flash Drives	\$5.00 each	
Glowforge consumables	Basswood Plywood, Light (12" x 20")	\$22
	Maple Plywood, Medium (12" x 20")	\$22
	Maple Hardwood, Medium (6" x 12")	\$18
	Cherry Hardwood, Medium (6" x 12")	\$18
	Clear Acrylic, Medium (12" x 20")	\$20
	Draftboard, Medium (12" x 20")	\$10
	Natural Leather, Thin (5" x 10")	\$15
Lost or damaged materials	Users who fail to return materials or return materials in unusable condition will be billed for the loss. The value of each item is recorded in our inventory system. In the cases where no price exists in the record, users will be billed the actual value of the individual item or the price below:	
	APBK	\$8.00
	AV Case Replacement	\$2.00
	Book on CD	\$30.00
	Book on MP3	\$20.00
	Chapter Book	\$15.00
	DVD's	\$20.00
	Hardback	\$25.00
	JPBK	\$8.00
	Music CD	\$15.00
	Picture Book	\$20.00
	Playaway	\$60.00
	Replacement Disc	\$10.00 (pending availability)
	Trade Paperback	\$15.00

Meeting Room Rates and Charges			
Meeting rooms use Auditorium, John F. and Rita M. Armstrong Room	\$100.00/hour + sales tax (for profits) \$50.00/hour (non-profit)		
Meeting rooms use Community Library Rooms	\$50.00/hour + sales tax (for profit) \$25.00 (non-profit)		
Meeting Rooms use Conference Rooms	\$20.00/hour + sales tax (for profit) \$10.00/hour (non-profit)		
Fees for serving food/drink in meeting rooms (excludes bottled water)	Room	Catered	Self
	Auditorium & Community	\$100	\$50
	Conference	\$50	\$25
Registration, Overdues, and Copies			
Nonresident library cards (Adults only)	1 year:	\$50.00	
	6 months:	\$30.00	
	3 months:	\$20.00	
Nonresident library cards (Juvenile and Teens)	1 year:	\$20.00	
Overdue fines Interlibrary Loans, Martin Most Wanted books	\$1.00/day per item to a maximum of \$10.00 per item.		
Overdue Fines Take Home Tech	\$10.00/day		
Overdue fees	25 cents/item per day to the maximum of \$10.00 per item.		
Copies	B&W: 10 cents/page Color: \$1.00 /page		

APPROVED BY: Jennifer Salas
Jennifer Salas, Library Director

DATE: 5/28/24