



Community Redevelopment Agency Investment Program Application



Date of Application:

CRA Area:

Name of Program:

1. APPLICANT INFORMATION

Name:

Address:

Phone:

Email:

2. PROPERTY INFORMATION

Full address of the property:

Does the applicant own property? Yes No

If "No" when will the property be in control (own or lease term) of the applicant?

If "Yes", please list any liens, judgments, or encumbrances. If the owner is a Corporation or an LLC, please list all managers with signing authority. If there are multiple managers, each must sign this application.

Indicate the owning entity of the property (i.e., name on property title)

Is the property currently occupied or vacant?

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3. BUSINESS INFORMATION

Description of the business (use) that currently or will occupy this property:

How many full-time employees does the business currently employ?

Services offered:

Operating days/hours:

Years at current location:

Years in business:

How does the business benefit the community?

4. MULTI-TENANT BUSINESS

Property owner: Yes or No (*Multi-tenant grants are only available to property owners.*)

Business name, address, and phone of all tenants:

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Year building acquired:

Average length of tenant lease:

Total units:

Occupied units:

Vacant units:

Average square foot per unit:

Total square feet:

Do you agree to ensure that properties are only rented to businesses that meet the eligibility criteria as per the CRA zoning district regulations?

I Agree

5. SCOPE OF WORK

Description of proposed improvements requested (attach renderings, product photos and samples, use additional page if necessary):

Has the Applicant completed or plans to complete any other improvements to the property outside of the scope of this application (i.e., interior)? If so, what and when? Include the estimated cost of these improvements.

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In accordance with the Program Selection Criteria in Attachment A, what criteria does this application fulfill and how? (Use additional pages if necessary.)

Attach an image(s) that **clearly** shows the existing property conditions.

Estimated Commencement Date:

Estimated Completion Date:

Estimated Total Project Cost:

Estimated Total Funding Request:

Authorized Representative(s):

Business Owner Signature:

Property Owner Signature (If different):

Date:

ONLY COMPLETE APPLICATIONS WILL BE PRESENTED TO THE CRA BOARD

Please complete the form(s) and drop them off at the Administration building during normal business hours or email it directly to Jana Cox at jcox@martin.fl.us

I attest that the information in this application is true and correct and understand the program, and have read all materials, including the application guidelines and reimbursement process.

Applicant Signature:

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Community Redevelopment Agency



ATTACHMENT A

PROGRAM SELECTION CRITERIA

The following selection criteria will be used to review applications for the CRA Investment Programs.

1. QUALITY OF SITE DESIGN AND MATERIALS:

The extent to which the proposed project promotes the unique character of the CRA area and promotes conformity with neighboring structures through the implementation of the Land Development Regulations and the use of urban design principles, site design, architecture, materials, color, landscaping, and other visual and physical amenities. Does this project promote consistency in design and create a fresh and aesthetically pleasing environment? Will this project include appropriate exterior rehabilitation of a building and bring it up to code?

2. STREETSCAPE APPEARANCE AND FUNCTIONALITY:

The extent to which the proposed project enhances and improves the aesthetics of the streetscape, including the addition or enhancement of display windows, awnings, landscaping, and architectural features such as arcades, balconies and porches, the use of materials, color, signage or other amenities.

3. HISTORIC PRESERVATION AND MATERIALS:

The extent to which the proposed project promotes the historic character of the neighborhood through historic preservation, adaptive reuse of historic structures, site design, architecture, materials, landscaping, and other visual and physical amenities.

4. TRAFFIC AND PEDESTRIAN SAFETY:

The extent to which the proposed project promotes ease of mobility, traffic, bicycle and pedestrian safety, creates defensible space between traffic and pedestrians, and enhances parking, handicapped accessibility and sidewalk facilities.

5. REMOVAL OF SLUM OR BLIGHT AND POSITIVE IMPACT TO THE NEIGHBORHOOD:

The extent to which the proposed project upgrades substandard structures, eliminates non-conforming uses, or corrects recurring code violations. Will this project visually impact the block and streetscape and eliminate blight? Will this project reduce the perception of crime? Will the project help to reverse the deterioration of commercial structures in the area? Will the project stimulate new, private investment and economic growth?

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